

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT

January 6, 2021

A Regular Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, January 6, 2021 at the offices of the District, 1391 Engineer Street, Vista, California.

1. CALL TO ORDER

President Sanchez called the meeting to order at 9:01 a.m.

2. ROLL CALL

Directors present: Dorey, Sanchez, and MacKenzie. Director Miller was present via teleconference.

Directors absent: Vásquez.

Staff present: Brett Hodgkiss, General Manager; Lisa Soto, Secretary of the Board; Randy Whitmann, Director of Engineering; Frank Wolinski, Director of Operations and Field Services; Marlene Kelleher, Director of Administration; Staff present via teleconference were Don Smith, Director of Water Resources; Mark Saltz, Water Resources Specialist; Shallako Goodrick, Finance Supervisor; and Ramea Ogilvie, Administrative Assistant.

Other attendees: None.

3. PLEDGE OF ALLEGIANCE

Director Dorey led the pledge of allegiance.

4. APPROVAL OF AGENDA

21-01-01	<i>Upon motion by Director Dorey, seconded by Director Sanchez and unanimously carried (4 ayes: Miller, Dorey, MacKenzie, and Sanchez; 1 absent: Vásquez), the Board of Directors approved the agenda as presented.</i>
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5. ORAL COMMUNICATIONS

No public comments were presented on items not appearing on the agenda.

6. CONSENT CALENDAR

21-01-02	<i>Upon motion by Director MacKenzie, seconded by Director Dorey and unanimously carried (4 ayes: Miller, Dorey, MacKenzie, and Sanchez; 1 absent: Vásquez), the Board of Directors approved the Consent Calendar, including Resolution No. 21-01 approving disbursements.</i>
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A. Cancellation of recorded document

See staff report attached hereto. Staff recommended and the Board approved the cancellation of the recorded document titled Notice of Fees Due and Payable Upon Application for Water Service (portion of OD-5) for SSCW Melrose Drive, LLC who is developing a 4.57 acre parcel with a car wash known as Super Star Car Wash located at 1350 South Melrose Drive, Vista, (LN 2019-003; APN 169-180-27; DIV NO 4).

B. Cancellation of recorded document

See staff report attached hereto. Staff recommended and the Board approved the cancellation of the recorded document titled Notice of Fees Due and Payable Upon Application for Water Service (portion of OD-5) for S. Melrose SP, LLC who is developing a 3.12 acre parcel with storage units known as StorQuest located at 943 South Melrose Drive, Vista, (LN 2018-033; APN 169-180-30; DIV NO 4).

C. Minutes of Board of Directors meeting on December 16, 2020

The minutes of December 16, 2020 were approved as presented.

D. Resolution ratifying check disbursements

RESOLUTION NO. 21-01

BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 65757 through 65956 drawn on Union Bank totaling \$1,233,798.91.

FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.

PASSED AND ADOPTED unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 6th day of January 2021.

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7. DIVISION REPORTS

See staff report attached hereto.

Director of Operations and Field Services Frank Wolinski provided clarification regarding the E43 pressure regulator replacement project; the regulator, which is located at the corner of South Santa Fe Avenue and Monte Vista Drive in Vista, was upsized and relocated approximately 1,000 feet to the east.

Director of Water Resources Don Smith provided clarification regarding the review of the 90 percent plans and specifications for the San Pasqual Undergrounding Project stating that staff anticipates providing comments to the consultant by the end of January. He noted that City of Escondido staff are also reviewing the plans and will be submitting comments.

General Manger Brett Hodgkiss provided clarification regarding the Flume Replacement Alignment Study stating that due to continued negotiations with the consultant regarding the scope of work and professional services agreement terms and conditions this item will likely be presented to the Board in February.

8. WARNER RANCH DITCH REPAIR PROJECT

See staff report attached hereto.

Mr. Smith stated that the Warner Ranch Ditch Repair Project, which placed 4,600 feet of 24-inch and 36-inch reinforced concrete pipe within the existing lined ditch system, has been completed. He said that staff recommends Board accept the project, direct the filing of a Notice of Acceptance with the County Recorder, and authorize the release of the final retention payment to Cass Arrieta following the 35-day filing period.

21-01-03 *Upon motion by Director Miller, seconded by Director Dorey and unanimously carried (4 ayes: Miller, Dorey, MacKenzie, and Sanchez; 1 absent: Vásquez), the Board of Directors accepted the Warner Ranch Ditch Repair Project, directed staff to file a Notice of Acceptance with the County Recorder and authorized staff to release final retention payment in the amount of \$69,613.82 to Cass Arrieta after the 35 day filing period (D-2360).*

Mr. Smith briefly discussed the condition and overall status of the wellfield, stating that it has been almost 40 years since any major improvements have been done and many of the wells are reaching the end of their useful life. He said staff will be assessing the need for future replacement and/or rehabilitation of the wells as part of the future wellfield master plan effort.

9. INVESTMENT POLICY UPDATE

See staff report attached hereto.

Director of Administration Marlene Kelleher presented an overview of staff’s recommended amendments to the District’s Investment Policy, noting that it is reviewed annually to ensure that it is compliant with any changes in the law and is prudent considering current investment conditions. She said that in keeping with the District’s objectives of safety, liquidity, and yield, staff recommends adjusting the maximum investment portfolio limit for commercial paper (25% to 30%) and adding a provision that would allow the Treasurer to take immediate action should a downgrade in credit make a security ineligible for future purchase.

21-01-04 *Upon motion by Director MacKenzie, seconded by Director Dorey, the Board of Directors adopted Resolution 21-02 approving the District’s investment policy, by the following roll call vote:*

AYES: Directors Miller, Dorey, MacKenzie, and Sanchez
NOES: None
ABSTAIN: None
ABSENT: Director Vásquez

A copy of Resolution 21-02 is on file in the official Resolution Book of the District.

10. DISTRICT COMMITTEES AND REPRESENTATIVES TO OUTSIDE ORGANIZATIONS

See staff report attached hereto.

President Sanchez stated that he has communicated with his fellow Board members to seek their preferences for committee assignments, and after careful consideration he has decided to make the following appointments to the District's standing committees and to outside organizations for the 2021 calendar year.

Standing Committees:

Water Sustainability:	Vásquez, Chair; and Sanchez
Fiscal Policy:	Sanchez, Chair; and Miller
Warner Ranch:	MacKenzie, Chair; and Dorey
Public Affairs:	MacKenzie, Chair; and Vásquez
Groundwater	Dorey, Chair, and Miller

Outside Organizations

San Luis Rey Watershed Council:	Director Dorey; Jessica Sherwood (<i>Alternate</i>)
Association of California Water Agencies (ACWA), Joint Powers Insurance Authority:	Director Dorey; Brett Hodgkiss (<i>Alternate</i>)
Southern California Water Coalition:	Director Dorey; President Vásquez (<i>Alternate</i>)
Groundwater Resources Association:	Director Dorey; President Vásquez (<i>Alternate</i>)

President Sanchez asked that his fellow Board members to advise the Board Secretary of any other elected or appointed positions held so that she can update her list accordingly. Director Miller responded that he had not yet received his committee assignment(s) from Chair Croucher of the San Diego County Water Authority (Water Authority) but he would let staff know when he does.

21-01-05 *Upon motion by Director Miller, seconded by Director MacKenzie and unanimously carried (4 ayes: Miller, Dorey, MacKenzie, and Sanchez; 1 absent: Vásquez), the Board of Directors ratified the committee and outside organization appointments for 2021.*

11. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

See staff report attached hereto.

Director Miller reported that there had not been a meeting of the Water Authority Board of Directors since his last report.

12. MEETINGS AND EVENTS

See staff report attached hereto.

Director Miller reported on his attendance at a meeting of the Local Agencies Formation Commission (LAFCO) Special Districts Advisory Committee where the discussion centered on the draft Municipal Service Review for Resource Conservation Districts. There was also a discussion on a jurisdiction matter pertaining to the Upper San Luis Rey Resource Conservation District and its participation in the Pauma Valley Groundwater Sustainability Agency.

Director MacKenzie noted that all of the California Special Districts Association (CSDA) webinars are offered free of charge to members in 2021; she requested authorization to attend the CSDA webinar

“Brown Act Principles” on January 14. Director MacKenzie also requested authorization to attend the Urban Water Spring 2021 Virtual Conference February 17-18, 2021 and the San Diego Chapter CSDA Quarterly meetings on February 18, May 20, and November 18.

21-01-06	<i>Upon motion by Director Dorey, seconded by Director MacKenzie and unanimously carried (4 ayes: Miller, Dorey, MacKenzie, and Sanchez; 1 absent: Vásquez), the Board of Directors authorized Director MacKenzie to attend the CSDA webinar “Brown Act Principles” on January 14, 2021; the Urban Water Spring 2021 Virtual Conference February 17-18, 2021, and the San Diego Chapter CSDA Quarterly meetings on February 18, May 20, and November 18, 2021.</i>
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13. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

See staff report attached hereto.

Mr. Hodgkiss advised that there are a few items not on the list that will be presented at the January 20, 2021 Board meeting, including an item to adopt revisions to the Employee Personnel Policies Manual. He stated that the District’s annual audit and the Financial Report for the period ended June 30, 2020 will also be presented at the January 20 Board meeting.

Mr. Hodgkiss stated that staff is also preparing an agenda item for the January 20 Board meeting to discuss a Request for Proposal (RFP) for Special Counsel services related to implementation of the San Luis Rey Indian Water Rights Settlement. He stated that he has asked General Counsel for input on the RFP as well as suggestions for advertising the RFP; Don Lincoln, Special Counsel for the City of Escondido, has provided names of attorneys/law firms that could be sent the RFP. President Sanchez suggested advertisement in Western City magazine, which has a job placement section.

14. COMMENTS BY DIRECTORS

None were presented.

15. COMMENTS BY GENERAL MANAGER


Mr. Hodgkiss pointed out informational items left at the Board’s places at the dais including biographies for two new employees and the Winter Edition of the Reflections, the District’s newsletter.

16. ADJOURNMENT

There being no further business to come before the Board, at 9:53 a.m. President Sanchez adjourned the meeting to January 20, 2021 at 9:00 a.m.


Patrick Sanchez, President

ATTEST:



Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



STAFF REPORT

Agenda Item: 6.A

Board Meeting Date:	January 6, 2021
Prepared By:	Paul Dupree
Reviewed By:	Randy Whitmann
Approved By:	Brett Hodgkiss

SUBJECT: CANCELLATION OF RECORDED DOCUMENT

RECOMMENDATION: Approve the cancellation of the recorded document titled Notice of Fees Due and Payable Upon Application for Water Service (portion of OD-5) for SSCW Melrose Drive, LLC who is developing a 4.57 acre parcel with a car wash known as Super Star Car Wash located at 1350 South Melrose Drive, Vista, (LN 2019-003; APN 169-180-27; DIV NO 4).

PRIOR BOARD ACTION: On December 23, 1992, the Board set the terms and conditions for the Bueno Colorado Municipal Water District/Vista Irrigation District reorganization. On December 15, 1993, the Board authorized the recording of documents titled Notice of Fees Due and Payable Upon Application of Water Service against all properties annexed into the Vista Irrigation District by the reorganization.

FISCAL IMPACT: None.

SUMMARY: The dissolution of the Bueno Colorado Municipal Water District became effective on November 24, 1993 with the recording of the Local Agency Formation Commission's (LAFCO's) Certificate of Completion. One of the conditions imposed by LAFCO and the Board was the recordation of notices to properties annexing into the District regarding in-lieu annexation fees that would be required and paid when the property owner requested water service. The property located at 1350 South Melrose Drive, Vista (APN 169-180-27) was included in this reorganization and subject to the fees.

DETAILED REPORT: On March 30, 2020, the District approved plans for the installation of water services for the Super Star Car Wash project on the 4.57-acre parcel located at 1350 South Melrose Drive. On October 9, 2020, the owner paid in-lieu annexation fees in the amount of \$31,085 (4.57 acres x \$6,802 per acre) along with a Document Cancellation Fee (\$695) in accordance with District Rules and Regulations sections 4.4.5 and 4.4.6. The owner's payment of in-lieu annexation fees has fulfilled the conditions of the recorded document titled Notice of Fees Due and Payable Upon Application for Water Service (OD-5).

ATTACHMENT: Cancellation of Notice of Fees Due and Payable Upon Application for Water Service

REQUESTED BY AND RETURN TO:

VISTA IRRIGATION DISTRICT
1391 ENGINEER STREET
VISTA, CALIFORNIA 92081-8840

No Fee—Public Agency
Documentary Transfer Tax \$ - 0 - (Easement)
Parcel No. 169-180-27-00

Vista Irrigation District

**CANCELLATION OF NOTICE OF FEES DUE & PAYABLE
UPON APPLICATION FOR WATER SERVICE
(PORTION OF OD-5)**

Reference is made to Notice of Fees Due & Payable Upon Application For Water Service (OD-5) which was recorded December 28, 1993 as Document No. 1993-0875573, in the Office of the County Recorder of San Diego County on the property described therein owned by City of Vista.

The conditions for permanent water service to the property hereafter described having been satisfied per Meter Application No. WA 2020.0065, said agreement is hereby cancelled insofar as it affects the property hereafter described, situated in the County of San Diego, State of California, described as follows and as shown on attached Exhibit 'A'.

ALL THAT PORTION OF LOT 37, OF RANCHO MAR VISTA, IN THE CITY OF VISTA, COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, ACCORDING TO MAP THEREOF NO. 2051, FILED AUGUST 27, 1927 IN THE OFFICE OF THE COUNTY RECORDER OF SAN DIEGO COUNTY, LYING EASTERLY OF THE EASTERLY RIGHT OF WAY LINE FOR MELROSE DRIVE AS SHOWN ON CITY OF VISTA DRAWING NO. 1917, A COPY OF WHICH IS ON FILE IN THE OFFICE OF THE CITY ENGINEER OF THE CITY OF VISTA, SAID RIGHT-OF-WAY LINE BEING PARALLEL WITH AND DISTANT 63 FEET EASTERLY FROM THE CENTERLINE OF MELROSE DRIVE AS SHOWN ON SAID DRAWING NO. 1917.

TOGETHER WITH THAT PORTION OF SAID MELROSE DRIVE, BEING A STRIP OF LAND 63.00 FEET IN WIDTH, LYING WESTERLY OF AND IMMEDIATELY ADJACENT TO THE WESTERLY LINE OF THE HEREINABOVE DESCRIBED LAND, THE WESTERLY LINE OF SAID STRIP OF LAND BEING THE CENTERLINE OF SAID MELROSE DRIVE.

VISTA IRRIGATION DISTRICT

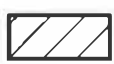
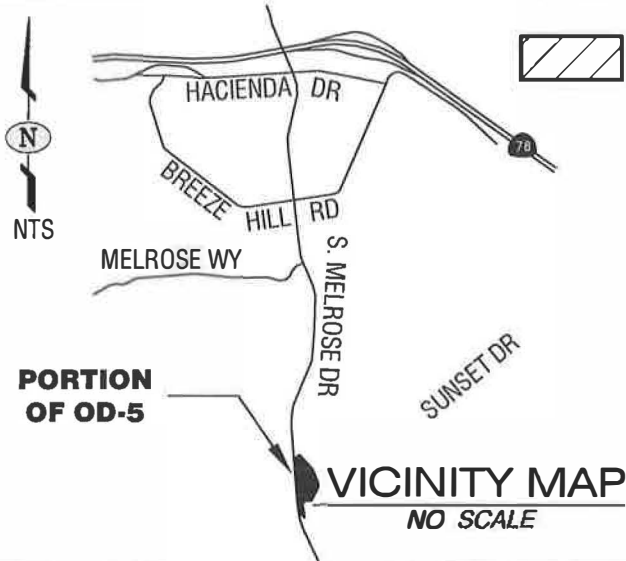
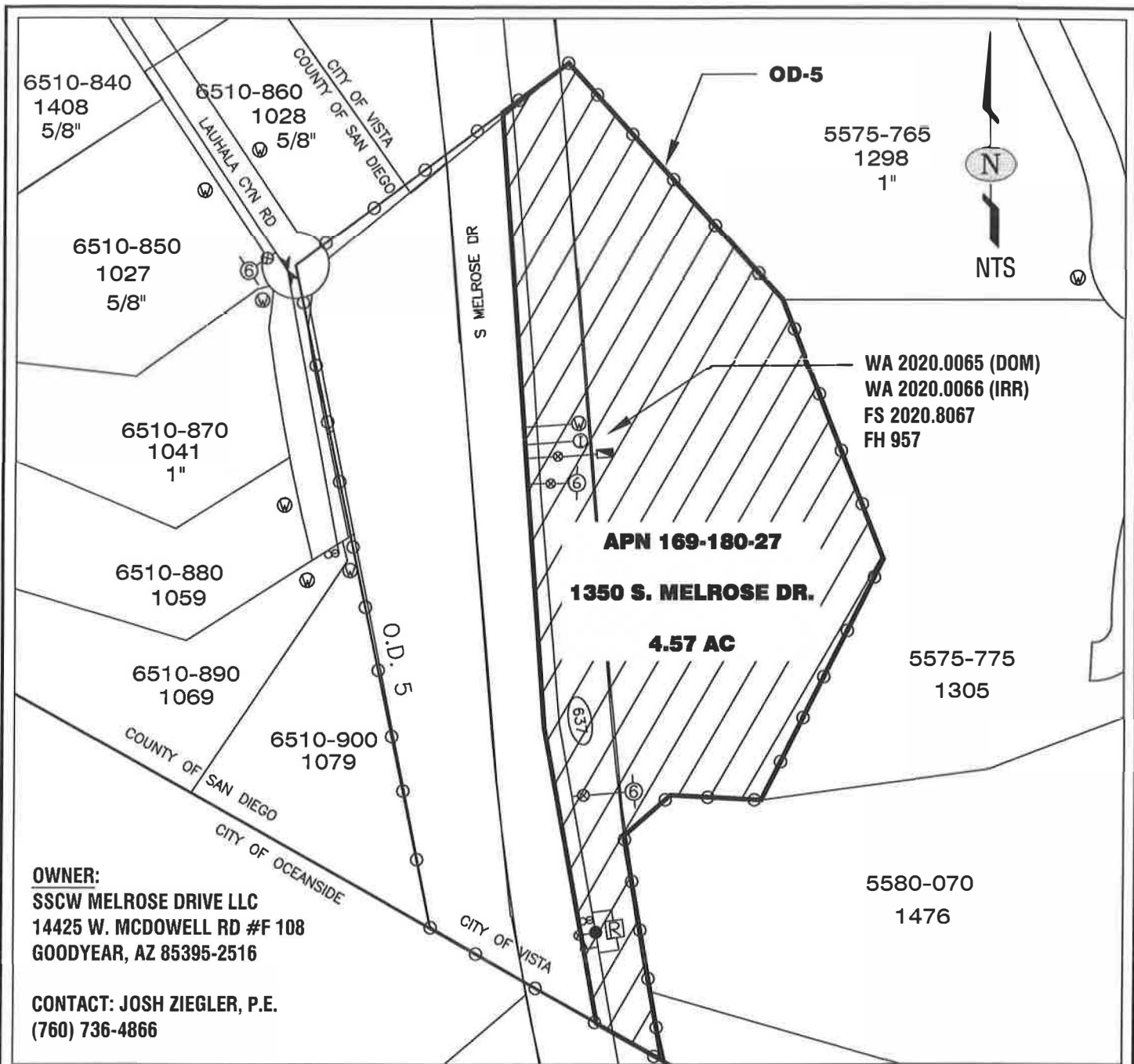
Approved for execution by Board of Directors,
Vista Irrigation District at their meeting of

By _____
President

By _____
Secretary

**MUST BE NOTARIZED
(ATTACH SEPARATE ACKNOWLEDGEMENT)**

EXHIBIT 'A'



PORTION OF OD-5 TO CANCEL
OD-5 NOTICE OF FEES DUE & PAYABLE UPON APPLICATION FOR WATER SERVICE DOCUMENT NO. 1993-0875573 RECORDED DECEMBER 28, 1993

VISTA IRRIGATION DISTRICT			
CANCELLATION OF A PORTION OF OD-5			
DOCUMENT NO. 1993-0875573			
APN	169-180-27	T.B.	1107 G3
SCALE	NTS	L.N.	2018-033
APPD. BY	DATE	W.O.	
DRAWN BY PD	DATE 12/5/19		
SHEET 1 OF 1	MAP		
REVISED: 12/16/20 Paul Dupree			
Z:\ENGINEERING\JOBS\LN-JOBS\LN2019\LN 2019-003 MELROSE (1350)			



STAFF REPORT

Agenda Item: 6.B

Board Meeting Date:	January 6, 2021
Prepared By:	Paul Dupree
Reviewed By:	Randy Whitmann
Approved By:	Brett Hodgkiss

SUBJECT: CANCELLATION OF RECORDED DOCUMENT

RECOMMENDATION: Approve the cancellation of the recorded document titled Notice of Fees Due and Payable Upon Application for Water Service (portion of OD-5) for S. Melrose SP, LLC who is developing a 3.12 acre parcel with storage units known as StorQuest located at 943 South Melrose Drive, Vista, (LN 2018-033; APN 169-180-30; DIV NO 4).

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FISCAL IMPACT: None.

SUMMARY: The dissolution of the Bueno Colorado Municipal Water District became effective on November 24, 1993 with the recording of the Local Agency Formation Commission's (LAFCO's) Certificate of Completion. One of the conditions imposed by LAFCO and the Board was the recordation of notices to properties annexing into the District regarding in-lieu annexation fees that would be required and paid when the property owner requested water service. The property located at 943 South Melrose Drive, Vista (APN 169-180-30) was included in this reorganization and subject to the fees.

DETAILED REPORT: On December 15, 2018, the District approved plans for the installation of water services for the StorQuest project on the 3.12-acre parcel located at 943 South Melrose Drive. On July 2, 2019, the owner paid in-lieu annexation fees in the amount of \$20,633 (3.12 acres x \$6,613 per acre) along with a Document Cancellation Fee (\$627) in accordance with District Rules and Regulations sections 4.4.5 and 4.4.6. The owner's payment of in-lieu annexation fees has fulfilled the conditions of the recorded document titled Notice of Fees Due and Payable Upon Application for Water Service (OD-5).

ATTACHMENT: Cancellation of Notice of Fees Due and Payable Upon Application for Water Service

REQUESTED BY AND RETURN TO:

VISTA IRRIGATION DISTRICT
1391 ENGINEER STREET
VISTA, CALIFORNIA 92081-8840

No Fee—Public Agency
Documentary Transfer Tax \$ - 0 - (Easement)
Parcel No. 169-180-30-00

Vista Irrigation District

**CANCELLATION OF NOTICE OF FEES DUE & PAYABLE
UPON APPLICATION FOR WATER SERVICE
(PORTION OF OD-5)**

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TOGETHER WITH THAT PORTION OF SAID MELROSE DRIVE, BEING A STRIP OF LAND 63.00 FEET IN WIDTH, LYING EASTERLY OF AND IMMEDIATELY ADJACENT TO THE EASTERLY LINE OF THE HEREINABOVE DESCRIBED LAND, THE EASTERLY LINE OF SAID STRIP OF LAND BEING THE CENTERLINE OF SAID MELROSE DRIVE.

VISTA IRRIGATION DISTRICT

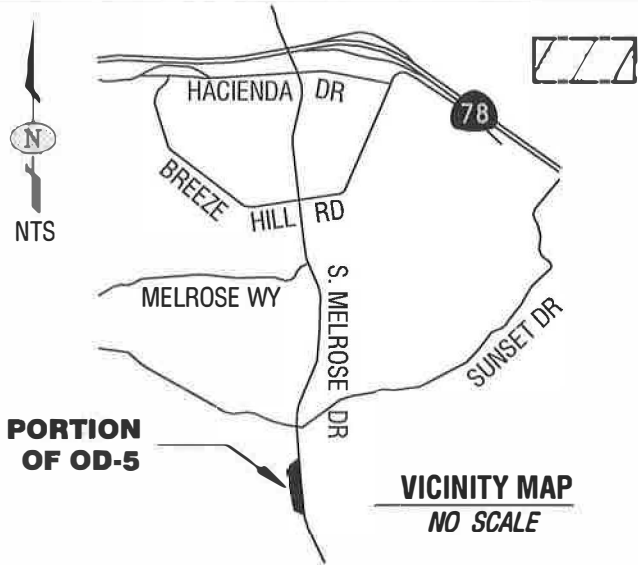
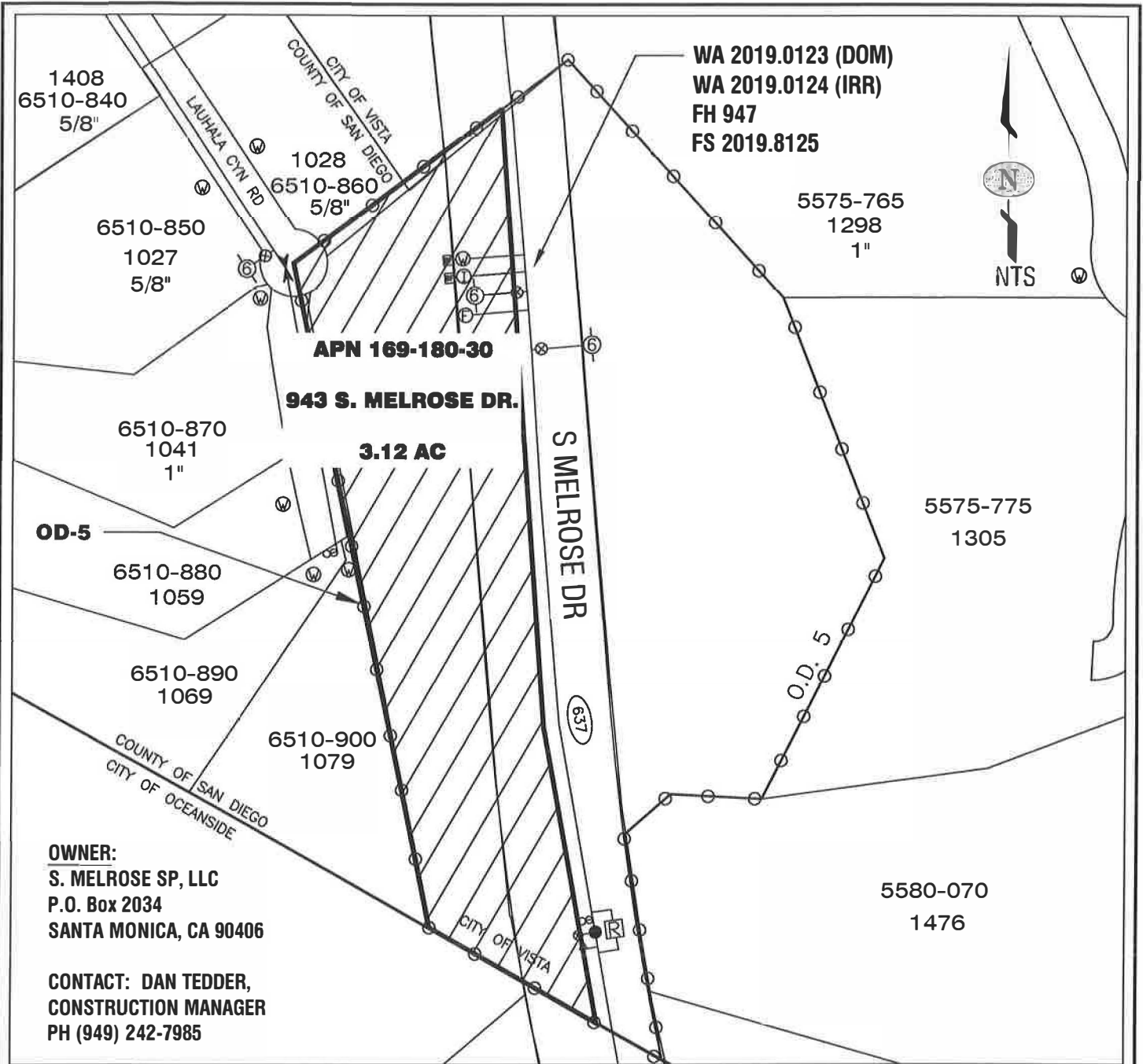
Approved for execution by Board of Directors,
Vista Irrigation District at their meeting of

By _____
President

By _____
Secretary

**MUST BE NOTARIZED
(ATTACH SEPARATE ACKNOWLEDGEMENT)**

EXHIBIT 'A'



PORTION OF OD-5 TO CANCEL
 OD-5 NOTICE OF FEES DUE & PAYABLE UPON APPLICATION FOR WATER SERVICE DOCUMENT NO. 1993-0875573 RECORDED DECEMBER 28, 1993

VISTA IRRIGATION DISTRICT			
CANCELLATION OF A PORTION OF OD-5 DOCUMENT NO. 1993-0875573			
APN	169-180-30	T.B.	1107 G3
SCALE	NTS	L.N.	2018-033
APPD. BY	DATE	W.O.	
DRAWN BY PD	DATE 12/5/19		
SHEET 1 OF 1	MAP		
REVISED: 12/16/20 Paul Dupree			
Z:\Engineering\JOBS\LN-Jobs\LN2018\LN 2018-033			



Cash Disbursement Report

Payment Dates 11/19/2020 - 12/16/2020

Payment Number	Payment Date	Vendor	Description	Amount
65757	12/02/2020	Refund Check 65757	Customer Refund	717.91
65758	12/02/2020	Refund Check 65758	Customer Refund	127.09
65759	12/02/2020	Ironwood Plumbing	Meter Tie-backs - York Drive	5,800.00
65760	12/02/2020	Airgas USA LLC	Welding Supplies	42.04
65761	12/02/2020	Amazon Capital Services	Skillpro Zirconia Flap Disc (10)	36.86
	12/02/2020		N95 Cool Flow Valve Respirators (50)	158.30
	12/02/2020		Silica Gel Packets (4)	45.44
	12/02/2020		Flap Disc (10)	50.82
65762	12/02/2020	AT&T	3680/CALNET 10/13/20-11/12/20	424.13
	12/02/2020		0230/CALNET 10/13/20 - 11/12/20	29.59
65763	12/02/2020	Bay City Electric Works	Portable Generator Annual Maintenance - G25	854.85
	12/02/2020		Portable Generator Annual Maintenance - G24	1,524.54
	12/02/2020		Onan Emergency Generator Annual Maintenance	1,993.77
65764	12/02/2020	Basic pacific	Flexible Spending Services/Cobra 11/2020	303.40
65765	12/02/2020	Boot Barn Inc	Footwear Program	165.59
65766	12/02/2020	Cass Arrieta	Warner Ranch Ditch Repair 10/2020	297,686.40
65767	12/02/2020	Cecilia's Safety Service Inc	Traffic Control - York Drive	6,460.00
	12/02/2020		Traffic Control - York Drive	10,117.50
	12/02/2020		Traffic Control - Longhorn Dr/S Melrose Dr	1,900.00
	12/02/2020		Traffic Control - York Dr	2,707.50
65768	12/02/2020	City Of Escondido	Escondido Water Treatment Plant 09/2020-10/2020	304,575.00
65769	12/02/2020	Coast Equipment Rentals	Dozer Rental	1,292.70
	12/02/2020		Dump Truck Rental	250.30
65770	12/02/2020	Core & Main	18" Adapter, Reducer, Bolts & Gasket	881.13
	12/02/2020		PVC Pipe (20')	831.79
	12/02/2020		18" Adapter (1)	476.91
	12/02/2020		Fittings for 3" Meter Upgrade	1,298.88
	12/02/2020		4X3 POXFL Reducer (1)	53.59
65771	12/02/2020	Cosco Fire Protection, Inc	Annual Fire Inspection - WCRH	650.00
65772	12/02/2020	County of San Diego	Permit Fees 10/2020	2,531.00
65773	12/02/2020	Craneworks Southwest Inc	Crane Parts - Truck 30	385.52
	12/02/2020		Hydraulic Hose - B20	126.13
	12/02/2020		Fitting -VE2	11.15
65774	12/02/2020	Digital Deployment, Inc	Website Hosting, Maintenance & Support 11/2020	300.00
65775	12/02/2020	DIRECTV	Direct TV Service	102.24
	12/02/2020		Direct TV Service	102.24

Payment Number	Payment Date	Vendor	Description	Amount
65776	12/02/2020	EDCO Waste & Recycling Services Inc	Trash & Recycle 11/2020	245.68
65777	12/02/2020	Electrical Sales Inc	Photo Cell for Parking Lights	33.65
65778	12/02/2020	Eurofins Eaton Analytical Inc	PFAS Samples	900.00
65779	12/02/2020	Ferguson Waterworks	Regulator Maintenance Supplies	3,863.79
	12/02/2020		Pipe 8" PVC DR-14 C900 (40)	483.53
	12/02/2020		Angle Ball Mtr Valve 1"Flare Swl Mtr Nut Lockwing (5)	550.26
	12/02/2020		Adapter 2" Copper x MIP (20)	259.80
	12/02/2020		Flange 6" SOW 6-hole (4)	168.87
	12/02/2020		Service Saddle 6x1 Brass AC (2)	213.67
	12/02/2020		Coupling 1"x1" Female Flare Super Grip (7)	173.37
	12/02/2020		Grease No-Oxide 1 gal (4)	158.05
	12/02/2020		Pipe 2" PVC Schedule 80 (20)	36.59
	12/02/2020		Pipe 4" PVC DR-14 C900 (20)	71.92
	12/02/2020		Fire Hydrant Spool 6x12 DI (1)	95.80
	12/02/2020		Nut Bolt Gasket Kit 6"-8"(6" gkt) 3/4 x 3 1/4 (10)	106.09
	12/02/2020		Ball Meter Valve 1" Lockwing FIPxSwivel Mtr Nut (5)	511.42
	12/02/2020		Ball Mtr Valve 1" Lockwing FIPxSwivel Mtr Nut (20)	2,045.67
	12/02/2020		10" P/O Rubber Gasket (10)	56.94
	12/02/2020		Fire Hydrant Out of Service Bags (24)	122.72
	12/02/2020		Bushing 1" x 0.75" Brass (5)	13.80
	12/02/2020		Nipple 1" x 6" Brass (2)	14.29
65780	12/02/2020	Frank Wolinski	Reimburse - D5/Cross Connection Specialist Renewals	205.00
65781	12/02/2020	GASB	2 Year Subscription 2021 & 2022	574.00
65782	12/02/2020	Government Finance Officers Association	Membership Renewal 02/2021 - 1/2022	150.00
65783	12/02/2020	Hawthorne Machinery Co	Reflectors (2) - B18	7.05
65784	12/02/2020	HELIX Environmental Planning, Inc	Warner Ranch Ditch Repair 11/2020 - SKR Monitoring	18,322.50
65785	12/02/2020	HUB Construction Specialties	Fuel Tank Caps (2)	97.43
65786	12/02/2020	InfoSend Inc	Data Processing/Mailing Services 10/2020	6,872.98
	12/02/2020		Storage & Support 10/2020	1,525.64
65787	12/02/2020	J.D. Sales Company Inc	HVAC Parts	280.21
65788	12/02/2020	J. Leon Construction	Replaced Concrete Panels - Longhorn Dr	1,800.00
65789	12/02/2020	Joe's Paving	Patch Paving - S Santa Fe	4,888.90
	12/02/2020		Patch Paving - Nostaglia Place	2,476.50
	12/02/2020		Patch Paving - W Vista Way @ Nettleton	6,536.75
65790	12/02/2020	Lawnmowers Plus Inc	Concrete Saw Wheel Kits (2)	92.64
65791	12/02/2020	Leon Perrault Trucking & Materials	Trucking & Material 10/2020	9,832.50
65792	12/02/2020	Liebert Cassidy Whitmore	Legal Services 10/2020	34.00
	12/02/2020		Legal Services 10/2020	38.30
65793	12/02/2020	Lightning Messenger Express	Messenger Service 11/13/20	52.50
65794	12/02/2020	Magnum Plumbing Company Inc	Meter Tie-backs (3)	4,554.00
65795	12/02/2020	McMaster-Carr Supply Company	Plumbing Parts	127.70

Payment Number	Payment Date	Vendor	Description	Amount
65796	12/02/2020	Murraysmith, Inc	Four Reservoirs Seismic Analysis 10/2020	1,000.00
65797	12/02/2020	Mutual of Omaha	LTD/STD/Life Insurance 12/2020	6,824.99
65798	12/02/2020	NAPA Auto Parts	Filters (5)	32.57
	12/02/2020		Tail Light Grommets (3) - Truck 22	9.71
65799	12/02/2020	New Pointe Investment 40 LLC	Refund Inspection & As-Built Deposits 11/2020	17,063.50
65800	12/02/2020	North County Auto Parts	Shop Chemicals	11.89
	12/02/2020		Brake Pads - Truck 18	57.45
	12/02/2020		Oil Filter - Truck 30	9.08
	12/02/2020		Turn Rotors (2) - Truck 18	53.00
65801	12/02/2020	North County Pool Center Inc	Chlorine for Reservoir Disinfection	36.05
65802	12/02/2020	O'Reilly Auto Parts	Battery - Truck 43	163.91
	12/02/2020		Light Cord Adapter - VE2	15.63
65803	12/02/2020	Pacific Pipeline Supply	Reducer 2" Street x 1" Copper (5)	97.43
	12/02/2020		Adapter Male 1" PVC Sch 80 (20)	86.60
	12/02/2020		Adapter Male 1" PVC Sch 40 (20)	21.65
	12/02/2020		Ell 1" 90 Degree PVC S x S Sch 40 (20)	21.65
	12/02/2020		3/4" Meter Gasket / 1/8" Thick (200)	54.13
	12/02/2020		Coupling 1" PVC S x S Sch 40 (20)	21.65
	12/02/2020		1" Meter Gasket / 1/8" Thick (400)	108.25
	12/02/2020		3/4" x 1" Meter Bushing (10)	108.25
	12/02/2020		Repair Coupling 0.75" PVC S x S Sch 40 (1)	5.41
	12/02/2020		Adapter Female 1" PVC Sch 40 (10)	10.83
	12/02/2020		Router Bit (1)	181.97
65804	12/02/2020	Plateau Pest Solutions Inc	Bee Removal (12) & Hive Removal (7)	775.00
65805	12/02/2020	Pollardwater	Lens Kits (5)	73.07
65806	12/02/2020	Rutan & Tucker LLP	Legal 10/2020	503.50
	12/02/2020		Legal 10/2020	1,086.50
	12/02/2020		Legal 10/2020	222.95
65807	12/02/2020	San Diego Gas & Electric	Electric 11/2020 - Henshaw Buildings & Ground	603.94
	12/02/2020		Electric 11/2020 - Henshaw Well Field	12,390.05
65808	12/02/2020	SiteOne Landscape Supply, LLC	Weed Barrier Cloth	41.72
65809	12/02/2020	Sunbelt Rentals	Concrete	284.66
65810	12/02/2020	Ditch Witch West	Maintenance Parts/Fluids - VE2	291.35
65811	12/02/2020	Bend Genetics, LLC	HABS Testing	975.00
	12/02/2020		HABS Testing	975.00
65812	12/02/2020	The San Diego Union-Tribune LLC	Legal Notice	(178.83)
	12/02/2020		Legal Notices	612.92
65813	12/02/2020	TS Industrial Supply	Digging Bar Light Duty (1)	38.10
	12/02/2020		Abrasive Mesh Roll 180G (3)	55.21
	12/02/2020		Pruner 1" (1)	25.69
	12/02/2020		Channel Lock 10" (1)	21.43

Payment Number	Payment Date	Vendor	Description	Amount
	12/02/2020		Hammer 4lb Steel Sledge (1)	18.40
	12/02/2020		Level 9" Torpedo (1)	14.40
	12/02/2020		Wrench Set Allen 5 Piece (1)	13.31
	12/02/2020		Poly Sprayer 1 gallon (2)	117.99
	12/02/2020		Abrasive Mesh Roll 120G (6)	120.81
	12/02/2020		Tape 3" Caution (3)	33.45
	12/02/2020		4" Paint Brush (60)	144.84
	12/02/2020		Screwdriver 8" Flat (2)	23.92
	12/02/2020		Wire Brush Small (plastic handle) (10)	26.63
	12/02/2020		Max Earplug Uncorded # Max1 (200)	31.93
	12/02/2020		1" Paint Brush (60)	25.33
	12/02/2020		2" Pipe Wrap Tape (18)	139.90
	12/02/2020		Striping Paint Blue #750 (12)	65.21
	12/02/2020		Striping Paint Black #770 (12)	65.21
	12/02/2020		Sqwincher Grape Fast Pack (200)	85.52
	12/02/2020		Marking Paint Blue #203 (24)	97.17
	12/02/2020		2" Paint Brush (60)	36.37
	12/02/2020		Striping Paint White #710 (24)	130.42
	12/02/2020		Pressure Washer Lance (1)	22.86
65814	12/02/2020	UniFirst Corporation	Uniform Service	375.19
	12/02/2020		Uniform Service	334.39
	12/02/2020		Uniform Service	334.94
65815	12/02/2020	Verizon Wireless	Air Cards	152.04
	12/02/2020		Cell Phones 10/16/20 - 11/15/20	1,449.67
65816	12/02/2020	WorkPartners OHS	First Aid	186.30
	12/02/2020		First Ait Follow-up	142.32
65817-65827	12/09/2020	Refund Checks 65817-65827	Customer Refunds	3,980.75
65828	12/09/2020	ABABA Bolt	Stainless Washers	35.98
65829	12/09/2020	Airgas USA LLC	Acetylene & Oxygen	263.58
65830	12/09/2020	Alignment Plus	Installed Leaf Springs, Ball Joints & Alignment -Trk 30	1,087.38
65831	12/09/2020	California Department of Tax and Fee Administration	Water Rights Fee	300.00
65832	12/09/2020	Citi Cards	Kitchen & Buiding Supplies	443.05
	12/09/2020		Metal Surge Tanks for Radiators (2)	514.20
	12/09/2020		Control Cable for Trimmer	40.90
	12/09/2020		Pressure Gauge Calibrations	220.00
	12/09/2020		Kitchen & Building Supplies	47.61
	12/09/2020		Kitchen & Building Supplies	242.58
	12/09/2020		GFI Faxmaker Online Service	12.75
	12/09/2020		Employment Advertising - Engineering Svc Mgr	100.00
	12/09/2020		Annual Queries for Commercial Drivers	125.00
	12/09/2020		Service Awards for Employees	2,515.04

Payment Number	Payment Date	Vendor	Description	Amount
	12/09/2020		Training Supplies	150.81
	12/09/2020		Cloud Base Phone System	339.85
65833	12/09/2020	Craneworks Southwest Inc	Hydro Hose	72.06
65834	12/09/2020	Direct Energy	Electric 11/2020	9,173.63
65835	12/09/2020	Flyers Energy, LLC	Fuel Use	4.19
65836	12/09/2020	Grainger	SCADA UPS (4)	1,130.09
65837	12/09/2020	Hawthorne Machinery Co	Hose Grommet - B22	49.49
65838	12/09/2020	InfoSend Inc	Backflow Notices	154.51
65839	12/09/2020	John Felando	Smart Leak Detector Rebate Program Customer Rebate	100.00
65840	12/09/2020	Matt Farrar	Reimburse - CWEA Membership Renewal 12/2020	192.00
65841	12/09/2020	North County Auto Parts	Drive Belt	16.13
65842	12/09/2020	North County Industrial Park	Association Fees 12/2020	879.30
65843	12/09/2020	Pacific Pipeline Supply	Gaskets (6)	28.79
65844	12/09/2020	Powerland Equipment, Inc	Weed Whip Repair	137.64
65845	12/09/2020	Ramco Petroleum	Fuel 10/2020 - Henshaw	1,288.55
65846	12/09/2020	Ramona Disposal Service	Trash Service	167.50
65847	12/09/2020	Ray Reyes	Smart Leak Detector Rebate Program Customer Rebate	100.00
65848	12/09/2020	Rincon del Diablo MWD	MD Reservoir 11/2020	64.01
65849	12/09/2020	Rosemary Garza	Smart Leak Detector Rebate Program Customer Rebate	100.00
65850	12/09/2020	San Diego Gas & Electric	Gas Use 11/2020	868.80
	12/09/2020		Electrical Transmission 11/2020	4,526.95
	12/09/2020		Electric 11/2020 - Warner Ranch House	415.14
	12/09/2020		Electric 11/2020	81.80
	12/09/2020		Electric 11/2020	47.81
65851	12/09/2020	Shred-it USA LLC	Shredding Services	128.58
65852	12/09/2020	Southern Counties Lubricants, LLC	Fuel Use 11/1/20-11/15/20	3,941.43
65853	12/09/2020	TS Industrial Supply	Pressure Washer Quick Coupler Fittings	48.45
	12/09/2020		Pressure Washer Quick Coupler Fittings	19.46
65854	12/09/2020	Verizon Wireless	SCADA Remote Access	376.07
65855	12/16/2020	Refund Check 65855	Customer Refund	288.63
65856-65859	12/16/2020	Refund Checks 65856-65859	Customer Refunds	4,517.90
65860	12/16/2020	Active Auto Collision	Repaired Front Bumper Damage - Truck 33	902.88
65861	12/16/2020	ACWA/JPIA	Medical & Dental Insurance 01/2021 - Cobra	33.72
	12/16/2020		Medical & Dental Insurance 01/2021 - Cobra	69.09
	12/16/2020		Medical & Dental Insurance 01/2021 - Cobra	69.09
	12/16/2020		Medical & Dental Insurance 01/2021 - Cobra	888.10
	12/16/2020		Medical & Dental Insurance 01/2021 - Cobra	888.10
	12/16/2020		Medical & Dental Insurance 01/2021 - Cobra	69.09
	12/16/2020		Medical & Dental Insurance 01/2021 - Cobra	33.72
	12/16/2020		Medical & Dental Insurance 01/2021 - Cobra	1,776.20
	12/16/2020		Medical & Dental Insurance 01/2021 - Employees	175,693.96

Payment Number	Payment Date	Vendor	Description	Amount
	12/16/2020		Medical & Dental Insurance 01/2021 - Retirees	40,306.06
	12/16/2020		Medical & Dental Insurance 01/2021 - J MacKenzie	1,786.85
	12/16/2020		Medical & Dental Insurance 01/2021 - M Miller	1,786.85
	12/16/2020		Medical & Dental Insurance 01/2021 - P Sanchez	1,786.85
	12/16/2020		Medical & Dental Insurance 01/2021 - P Dorey	1,845.29
	12/16/2020		Medical & Dental Insurance 01/2021 - R Vasquez	1,845.29
65862	12/16/2020	Airgas USA LLC	Grinder	143.95
65863	12/16/2020	Escondido Metal Supply	Raw Steel Angle & Channel	105.73
65864	12/16/2020	Alisa Nichols	Computer Loan Program	1,500.00
65865	12/16/2020	Amazon Capital Services	Exhaust Parts - G25	178.05
	12/16/2020		Chain Binders (5)	205.66
	12/16/2020		Air Solenoid - Truck 22	72.51
	12/16/2020		Isopropyl Alcohol (4 gallons)	129.84
	12/16/2020		Key Tags	12.96
	12/16/2020		Portable Pop-up Canopy (5)	378.80
65866	12/16/2020	Answering Service Care, LLC	Answering Service	395.00
65867	12/16/2020	Asbury Environmental Services	Used Oil Disposal	160.00
65868	12/16/2020	AT&T	SIP Trunks	444.63
	12/16/2020		Data Services	698.93
65869	12/16/2020	Auto Specialist Warehouse	Brake Pads - Truck 43	75.06
65870	12/16/2020	Ben Parks	Reimburse - Certified Public Infrastructure Inspector Certification	750.30
65871	12/16/2020	California Department of Justice	Fingerprinting (2)	98.00
65872	12/16/2020	Canon Solutions America, Inc	Canon Supplies & Service	109.97
65873	12/16/2020	Cass Arrieta	Warner Ranch Ditch Repair 11/2020	904.25
65874	12/16/2020	CDW Government Inc	UPS System Revitalization	21,035.89
	12/16/2020		Webcams	173.16
65875	12/16/2020	Cecilia's Safety Service Inc	Traffic Control - York Drive	6,507.50
	12/16/2020		Traffic Control - S Santa Fe Avenue	3,135.00
	12/16/2020		Traffic Control - S Santa Fe Avenue	1,615.00
	12/16/2020		Traffic Control - E Vista Way	1,140.00
	12/16/2020		Traffic Control - Longhorn Dr/S Melrose Dr	570.00
	12/16/2020		Traffic Control - York Dr/Monte Vista Dr	1,840.00
65876	12/16/2020	City of Vista	Annual Sewer Charge 07/2020 - 06/2021	4,922.00
65877	12/16/2020	CleanCapital HC4 Borrower LLC	Solar Energy 11/2020	3,311.68
65878	12/16/2020	Coast Equipment Rentals	Concrete	173.20
65879	12/16/2020	Core & Main	Nut Bolt Gasket Kit 3" (3" gasket) (5)	21.65
	12/16/2020		Fire Hydrant 6x4x2.5 (5)	12,421.69
	12/16/2020		Cap 1.5" Brass (2)	15.05
	12/16/2020		Corp Stop 2" MIP X FIP (5)	1,158.28
	12/16/2020		Tubing 1" Copper Soft 60' (240)	1,091.16
	12/16/2020		Angle Ball Valve 2" FNPT X MNPT (CurbStop) (6)	1,688.70

Payment Number	Payment Date	Vendor	Description	Amount
	12/16/2020		Plastic Wrap Clear 8 mil 3'x100' (Visqueen) (20)	497.95
	12/16/2020		Flange 3" SOW (2)	25.44
	12/16/2020		Clamp 1x3 Repair Full Circle Copper Romac (1)	41.14
	12/16/2020		Flange 6" DI Blind 8-hole (1)	45.09
	12/16/2020		Coupling 4" Deflection C900 (4)	74.69
	12/16/2020		Ball Meter Valve 1.5" FLG X FIP DD & Lockwing (6)	1,071.68
	12/16/2020		Sleeve 10"x12" Galvanized Top Sections (12)	134.45
	12/16/2020		Pipe Lube 5 gal (2)	184.00
	12/16/2020		Gate Valve 3" R/S DI Flange (1)	430.84
	12/16/2020		EII 8" DI POxFL 45 Degree (1)	156.96
	12/16/2020		Reducer 8x6 DI POxFL (1)	108.25
	12/16/2020		Fire Hydrant LB400 Check Valve (5)	7,490.90
	12/16/2020		Reducer 18X10 (1)	(326.12)
65880	12/16/2020	CoreLogic Solutions Inc	Real Quest Online Service 11/2020	300.00
65881	12/16/2020	Craneworks Southwest Inc	Tool Box Keys	52.37
65882	12/16/2020	Diamond Environmental Services	Portable Restroom Service	114.70
	12/16/2020		Portable Restroom Service	84.39
	12/16/2020		Portable & Stationary Restroom Services	412.25
65883	12/16/2020	Direct Energy	Electric 11/2020 - VID Headquarter	1,485.40
65884	12/16/2020	D & H Water Systems, Inc	Cl2 Probes (2)	3,548.27
65885	12/16/2020	Drug Testing Network Inc	Annual Administrative Fee - DOT Program	125.00
65886	12/16/2020	EDCO Waste & Recycling Services Inc	40 YD Dumpster	529.49
65887	12/16/2020	Edward Richardson	Smart Leak Detector Rebate Program Customer Rebate	100.00
65888	12/16/2020	EH Wachs Company	Valve Turner Parts - Truck 10	374.83
65889	12/16/2020	Electrical Sales Inc	Electrical Conduit Fittings	93.04
	12/16/2020		Electrical Supplies	1,878.06
65890	12/16/2020	Employee Relations, Inc	Background Check	307.29
65891	12/16/2020	Escondido Disposal Inc	40 Yd Dumpster	599.55
65892	12/16/2020	Eurofins Eaton Analytical Inc	Well Nitrate Samples	75.00
	12/16/2020		Mid-Lake Samples	30.00
	12/16/2020		Mid-Lake Samples	325.00
65893	12/16/2020	FedEx	Express Shipping	12.59
65894	12/16/2020	Ferguson Waterworks	Small Meter Boxes (2)	107.49
	12/16/2020		DFW Meter Box Small DFW1324CH4-12 (16)	1,384.73
	12/16/2020		DFW Meter Box Lid Small D1324 (VID Stamp) (36)	2,065.41
	12/16/2020		Pipe 1" PVC Schedule 40 (60)	50.66
	12/16/2020		8"PVC C-900 (100)	1,083.97
65895	12/16/2020	Glennie's Office Products Inc	Office Supplies	26.39
	12/16/2020		Office Supplies	143.92
	12/16/2020		Office Supplies	58.21
	12/16/2020		Sanitizer Wipes (60) - COVID-19	210.01

Payment Number	Payment Date	Vendor	Description	Amount
65896	12/16/2020	Grainger	Sink Sensor, Control Module	413.88
	12/16/2020		Sink Sensors (2)	192.34
	12/16/2020		Sink Sensor (1)	(96.64)
65897	12/16/2020	Groundwater Resources Assoc of CA	Membership Dues 2021	100.00
	12/16/2020		Membership Dues 2021	100.00
65898	12/16/2020	Hawthorne Machinery Co	Hydraulic Cylinders (2) - B6	1,357.34
65899	12/16/2020	Home Depot Credit Services	Drill Driver Kit	123.37
	12/16/2020		Sawzall	215.41
	12/16/2020		Sawzall, Battery	(323.67)
	12/16/2020		Sink	200.80
	12/16/2020		Light, Supply Line	112.63
	12/16/2020		Paint, Blades	12.94
	12/16/2020		Maintenance Supplies	63.51
	12/16/2020		Wheelbarrow	102.82
	12/16/2020		Pressure Regulator, Blade	115.72
	12/16/2020		Lumbar, Scour Pads	355.63
	12/16/2020		4" ABS Pipe	19.45
	12/16/2020		Plumbing Parts	52.93
	12/16/2020		Electrical Conduit Supplies	109.01
	12/16/2020		Kilz Paint	15.37
	12/16/2020		Electrical Supplies	19.09
	12/16/2020		Electrical Supplies	330.07
	12/16/2020		Electrical Supplies, Tool Kit	398.45
	12/16/2020		Water Heater	712.24
	12/16/2020		Tool Chest, Work Bench	374.97
	12/16/2020		Tool Kits	320.02
	12/16/2020		Shelves	471.59
	12/16/2020		Hammer Drill Bits	29.70
	12/16/2020		Conduit Straps, PVC Parts	11.01
	12/16/2020		PVC Fittings	16.25
	12/16/2020		PVC Pipe, Fittings	29.57
	12/16/2020		Plumbing & Electrical Supplies	141.86
	12/16/2020		Faucet for Lab	11.39
	12/16/2020		Concrete Rapid Set 60lb bag (50)	697.42
	12/16/2020		Concrete 60lb bag (120)	448.62
65900	12/16/2020	Iconix Waterworks (US) Inc.	Meter 5/8" x 3/4" electronic read (184)	18,659.19
	12/16/2020		Meter 1" electronic read (20)	3,190.56
65901	12/16/2020	IDEXX Distribution Corporation	18 Hour Colilert (20)	199.11
	12/16/2020		Lab Supplies	1,342.20
65902	12/16/2020	InfoSend Inc	Data Processing/Mailing Service 11/2020	4,589.23
	12/16/2020		Support & Storage 11/2020	1,417.30

Payment Number	Payment Date	Vendor	Description	Amount
65903	12/16/2020	Infrastructure Engineering Corporation	Warner Ranch Ditch Repair 11/2020	530.00
65904	12/16/2020	Jackson & Blanc	Repaired HW Pump - HVAC	245.85
65905	12/16/2020	J. Leon Construction	Concrete Work - S Santa Fe/Monte Vista	3,200.00
65906	12/16/2020	Jaycee Baker-Saunders	Smart Leak Detector Rebate Program Customer Rebate	100.00
65907	12/16/2020	Joe's Paving	Patch Paving	3,794.60
	12/16/2020		Patch Paving	6,107.30
65908	12/16/2020	Jan-Pro of San Diego	Janitorial Service 12/2020	4,497.00
	12/16/2020		Janitorial Service 11/2020 - COVID-19	1,152.00
65909	12/16/2020	Ken Grody Ford Carlsbad	Pigtail Wire Harness (1) - Truck 22	38.01
65910	12/16/2020	Kimball Midwest	Retaining Rings (25)	22.46
65911	12/16/2020	Lawnmowers Plus Inc	Pull Starters (2)	111.72
65912	12/16/2020	Leon Perrault Trucking & Materials	Trucking & Material 11/2020	9,082.50
65913	12/16/2020	Liebert Cassidy Whitmore	Cal/OSHA-Compliant Template COVID-19	149.00
	12/16/2020		Webinar 12/15/20 - 2021 Legislative Update	75.00
65914	12/16/2020	Lightning Messenger Express	Messenger Service 11/25/20	35.00
65915	12/16/2020	Major League Pest	Pest Control 11/2020	225.00
65916	12/16/2020	Mallory Safety and Supply, LLC	Eyewash Stations (2)	123.41
65917	12/16/2020	Marco Laureano	Smart Leak Detector Rebate Program Customer Rebate	100.00
65918	12/16/2020	McMaster-Carr Supply Company	Copper Fittings	30.19
	12/16/2020		Conduit Pipe & Brackets	279.21
	12/16/2020		Electrical Conduit Parts	283.03
65919	12/16/2020	Medical Eye Services	Vision Insurance 01/2021 - Cobra	8.78
	12/16/2020		Vision Insurance 01/2021 - Cobra	8.78
	12/16/2020		Vision Insurance 01/2021 - Employees	1,582.16
	12/16/2020		Vision Insurance 01/2021 - P Sanchez	14.24
	12/16/2020		Vision Insurance 01/2021 - R Vasquez	14.24
	12/16/2020		Vision Insurance 01/2021 - J MacKenzie	14.24
	12/16/2020		Vision Insurance 01/2021 - M Miller	14.24
	12/16/2020		Vision Insurance 01/2021 - P Dorey	14.24
65920	12/16/2020	Moodys	Dump Fees (3)	600.00
	12/16/2020		Dump Fees (2)	400.00
65921	12/16/2020	MRC, Smart Technology Solutions	Managed Print Services	529.34
	12/16/2020		Managed Print Services	529.34
65922	12/16/2020	NAPA Auto Parts	Solvent & Fillers	203.36
	12/16/2020		Lift Support Shocks (2) - Truck 73	41.11
	12/16/2020		Filters (4)	19.49
	12/16/2020		Filters, Belt	60.39
65923	12/16/2020	Partsmaster	Hardware for Garage	320.39
65924	12/16/2020	NIGP	Membership	190.00
65925	12/16/2020	North County Auto Parts	Windshield Washer Fluid	33.64
	12/16/2020		Shop Chemicals,Oil	100.99

Payment Number	Payment Date	Vendor	Description	Amount
	12/16/2020		Lift Supports (2) - Truck 73	45.51
	12/16/2020		Lift Supports (2) - Truck 73	28.75
	12/16/2020		Side Post Battery Bolts (4)	6.97
	12/16/2020		Lift Support - Truck 73	(45.51)
	12/16/2020		Oil (12)`	64.82
	12/16/2020		Lift Support - Truck 73	(14.38)
	12/16/2020		Diesel Exhaust Fuel (2)	21.41
	12/16/2020		Belt for Exhaust Fan	9.66
65926	12/16/2020	North County Pool Center Inc	Chlorine	38.97
65927	12/16/2020	Opto 22	PLC Modules	2,223.86
65928	12/16/2020	O'Reilly Auto Parts	Battery - Truck 45	163.91
65929	12/16/2020	Pacific Pipeline Supply	Angle Stops (3)	207.10
65930	12/16/2020	Pacific Safety Center	Trench & Excavation Training (2)	390.00
65931	12/16/2020	Paychex of New York LLC	Outboarding/Recruiting Services 12/2020	812.50
65932	12/16/2020	Plateau Pest Solutions Inc	Bee Removal (3) & Hive Removal (3)	225.00
65933	12/16/2020	Interstate All Battery Center	Solar Batteries (4)	629.80
65934	12/16/2020	Rick Barsh	Smart Leak Detector Rebate Program Customer Rebate	100.00
65935	12/16/2020	Right-of-Way Engineering Services, Inc	Construction Staking - Clarence Drive	3,440.00
	12/16/2020		As-Built Survey - Montgomery Dr	2,210.00
65936	12/16/2020	Rosemary Garza	Computer Loan Program	845.44
65937	12/16/2020	Rutan & Tucker LLP	Legal 11/2020	371.00
	12/16/2020		Legal 11/2020	3,153.50
	12/16/2020		Legal 11/2020	590.00
65938	12/16/2020	San Diego Friction Products	Slack Adjusters, Chain Binders, Guards, Decals	592.05
	12/16/2020		Chain Binders	(162.73)
	12/16/2020		Front Brake Chamber Diaphragms - Truck 22	23.32
	12/16/2020		Hub Caps (2) - Truck 65	71.82
65939	12/16/2020	SignArt	ABS Warning Decals (10)	53.88
65940	12/16/2020	Southern Counties Lubricants, LLC	Fuel 11/16/20 - 11/30/20	4,983.00
65941	12/16/2020	Spok, Inc	Pagers	44.19
65942	12/16/2020	State Water Resources Control Board	NPDES Permit	2,811.00
65943	12/16/2020	Sunbelt Rentals	Concrete	284.66
	12/16/2020		Concrete	254.88
	12/16/2020		Mini Excavator Rental	848.40
	12/16/2020		Concrete Core Drill Rental	74.91
	12/16/2020		Drill Rental	384.24
65944	12/16/2020	Sunrise Materials Inc	Cement	13.26
	12/16/2020		Accelerator	48.71
	12/16/2020		Pallet Deposit (2)	43.30
	12/16/2020		Delivery Fee (1)	135.32
	12/16/2020		Rock Bags (140)	568.31

Payment Number	Payment Date	Vendor	Description	Amount
	12/16/2020		Pallets Returned (2)	(32.48)
65945	12/16/2020	Superior Ready Mix Concrete	Concrete	975.13
65946	12/16/2020	Tegriscap Inc	Landscape Service 11/2020	1,787.00
65947	12/16/2020	Ditch Witch West	Pothole Suction Tool, Connector - VE2	665.55
65948	12/16/2020	The UPS Store 0971	Shipping 11/2020	1,116.95
65949	12/16/2020	Midas Service Experts	Front Tires & Alignment (2) - Truck 41	561.34
65950	12/16/2020	TS Industrial Supply	Suction Hoses (24)	362.28
	12/16/2020		Plier 8" Lineman's Cut (2)	33.45
	12/16/2020		Teflon Tape 0.5" (20)	12.56
	12/16/2020		1.25" Stiff Wall Scraper (1)	4.60
	12/16/2020		3" Stiff Wall Scraper (3)	16.89
	12/16/2020		Sea Electrical Tape (10)	11.37
	12/16/2020		Blue Marking Paint #203 (12)	48.58
	12/16/2020		White Striping Paint #710 (12)	65.21
	12/16/2020		Blue Striping Paint #750 (12)	65.21
	12/16/2020		Utility Knives (Stanley) (5)	43.03
	12/16/2020		Sqwincher Fruit Punch (200)	81.84
	12/16/2020		Wood Wedges 2" x 4" x 12" (90)	126.65
	12/16/2020		Nemesis Smoke Safety Glasses (25688) (24)	127.30
	12/16/2020		2" Pipe Wrap Tape (24)	186.54
	12/16/2020		Black Striping Paint Asphalt #770 (12)	65.21
	12/16/2020		Socket 1.125" Deep .5" Drive (1)	22.86
	12/16/2020		Gloves Welding LG (3)	66.90
	12/16/2020		Measuring Tape Holder 25' (1)	16.08
	12/16/2020		Lifter SS 36" Meter Lid (1)	35.13
	12/16/2020		Pump Utility 36" with hose (10)	481.71
	12/16/2020		Digging Bar Heavy Duty (2)	248.98
	12/16/2020		Measuring Tape 25' Engineering (10)	211.09
	12/16/2020		Wire Wheel 4" (5)	83.89
	12/16/2020		Extension Cord 25' (1)	28.15
	12/16/2020		Wrench Magnum 1.25" One Hand (2)	243.35
	12/16/2020		Shovel Spade (2)	107.71
	12/16/2020		Mud Pump Repair Parts	66.39
65951	12/16/2020	Underground Service Alert of Southern California	New Dig Alert Tickets (215) 11/2020	364.75
	12/16/2020		Dig Safe Board Fee	220.93
65952	12/16/2020	UniFirst Corporation	Uniform Service	375.19
65953	12/16/2020	Vista Brake & Smog	Tires (2) - Truck 46	305.26
	12/16/2020		Tires (4) - Truck 45	961.03
65954	12/16/2020	Vortex Industries Inc	Semi Annual Maintenance - Rollup Doors (22)	863.00
65955	12/16/2020	WM LampTracker Inc	Battery Disposal Service	139.00

Payment Number	Payment Date	Vendor	Description	Amount
65956	12/16/2020	Xerox Corporation	Xerox Supplies & Services	76.92
	12/16/2020		Xerox Supplies & Services	26.00
Grand Total:				1,233,798.91



STAFF REPORT

Agenda Item: 7

Board Meeting Date: January 6, 2021
Prepared By: Don Smith, Randy Whitmann, Frank Wolinski & Marlene Kelleher
Approved By: Brett Hodgkiss

SUBJECT: DIVISION REPORTS

RECOMMENDATION: Note and file informational report.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: Previous month's and anticipated activities are reported by each division.

WATER RESOURCES DIVISION

**VID Water Production
November 2020**

Description	Current Month Production		Average Production of Last 12 Months		Total, Fiscal Year-to-Date
	(mgd)	(af)	(mgd)	(af)	(af)
VID's EVWTP Water Production					
Local Water	0.00	0.00	1.79	166.58	303.40
SDCWA Raw Water	11.54	1,062.10	8.34	780.53	5,724.80
Subtotal (EVWTP Water Production)	11.54	1,062.10	10.12	947.10	6,028.20
Oceanside Contract Water	1.44	132.80	1.43	132.88	614.50
SDCWA Treated Water	1.85	170.10	3.37	316.81	1,901.10
TOTAL WATER PRODUCTION	14.83	1,365.00	14.92	1,396.78	8,543.80

Lake Henshaw and Warner Ranch Wellfield statistics are summarized as follows:

Lake Henshaw

Storage as of December 29, 2020: 6,090 af (12% of 51,832 af capacity)
 Current releases: 0 cfs
 Change in storage for month of November: 431 af (gain)
 Total releases for month of November: 0 af
 Hydrologic year-to-date rain total: 5.02 inches (December 29, 2020)
 Percent of yearly average rain: 20% (30-year average: 25.05 inches)
 Percent of year-to-date average rain: 68% (30-year average through December: 7.40 in.)

Warner Ranch Wellfield

Number of wells running in November: 11
 Total production for month of November: 634 af (see text for discussion)
 Average depth to water table (December): 87 ft (see attached historical water table chart)

December

- Performed sampling for Harmful Algal Blooms in Lake Henshaw on December 7, 17 and 28; results from samplings of December 7 and 17 show declining levels of microcystin near advisory thresholds. Advisory signage for recreational use at Lake Henshaw remains posted and releases from the lake remain suspended.
- Began review of 90 percent plans and specifications for the San Pasqual Undergrounding Project.

January

- Negotiate a final scope of work and fee with the preferred consultant team for the development of a Harmful Algal Bloom Management and Mitigation Plan for Lake Henshaw and Lake Wohlford.
- Perform inspection of Henshaw Dam with the California Department of Safety of Dams.
- Continue review of 90 percent plans and specifications for the San Pasqual Undergrounding Project.

ATTACHMENTS: Lake Henshaw Resort, Inc., Activity Reports – October 2020
VID's Warner Wellfield – Water Table Depth vs. Monthly Wellfield Production

ADMINISTRATION DIVISION

December

- Attended virtual Fall Association of California Water Agencies Conference.
- Continued coordinating implementation of the COVID-19 Response and Action Plan.
- Continued recruitment for Laborer Trainee position.
- Coordinated modified Employee Appreciation Event.

January

- Continue coordinating implementation of the COVID-19 Response and Action Plan.
- Continue recruitment for Laborer Trainee position.

OPERATIONS & FIELD SERVICES DIVISION

December

- Water Quality Calls/Incidents for December – received two taste/odor calls. Both calls were investigated and attributed to elevated geosmin levels in Lake Skinner.
- Inspected and tested 10 new backflow devices that were integrated into the District's cross-connection control program; 175 backflow devices were integrated into the cross-connection control program in 2020.
- Pechstein reservoir beam reinforcement project – began fabrication of decking for the working platform.
- Replaced boiler, hot and chilled water pumps and associated control systems at District headquarters.
- E43 regulator replacement – completed electrical and supervisory control and data acquisition (SCADA) conduit runs; coordinated inspection and electric meter service installation with San Diego Gas & Electric.
- Continued mainline replacement of AC pipe on York Drive – install approximately 9,000' of various sizes of PVC pipe, 142 services and 14 hydrant laterals. Approximately 65% complete.

January

- Continue Pechstein reservoir beam reinforcement project.
- Install SCADA panels and signal wire and make system connection to new yard piping at Buena Creek (HB) reservoir.
- Continue E43 regulator replacement project.

- Continue mainline replacement of AC pipe on York Drive – install approximately 9,000’ of various sizes of PVC pipe, 142 services and 14 hydrant laterals.

Electrical Energy Use at VID Headquarters

November 2020

	Current Month Production	Average of Last 12 Months	Total, Fiscal Year-to-Date
Description	(kWh)	(kWh)	(kWh)
Solar Production (\$0.18 per kWh)	18,801	28,936	133,874
Power purchased from Direct Energy (\$0.05 per kWh)	21,544	14,503	101,351
TOTAL ELECTRICAL ENERGY USE	40,345	43,439	235,225

ENGINEERING DIVISION

December

- The District has replaced approximately 9.25 miles of Nipponite pipe since 2002. Of the 6.72 miles of Nipponite pipe remaining in the system, replacement of 1.66 miles is currently in design and 0.0 miles is in construction.
- The District has replaced approximately 5,255 feet (0.99 miles) of pipe (steel – 100 feet, PVC – 0 feet, non-Nipponite asbestos cement – 5,155 feet and Nipponite – 0 feet) in Fiscal Year 2021.
- Buena Creek (HB) Reservoir Rehabilitation – Richard Brady and Associates finished reservoir inlet, outlet, yard-piping and seismic improvements and began electrical and final grading improvements.
- Edg Hill (E) Reservoir Replacement and Pump Station – continued reviewing the 100% design submittal.
- Flume Replacement Alignment Study – reviewed and ranked proposals.
- Projects along Flume
 - The Villages – 380 dwelling unit residential subdivision along Country Club Lane, between Nutmeg Street and Pamela Lane in Escondido. Project includes storm drain work along the Jones Siphon in addition to the relocation of an 18-inch transmission main feeding the Bennett service area. Project requires District review and approval of three tract maps, encroachment permit, joint use agreement, grant of right of way, improvement plan, and quitclaim and bill of sale. One tract map, encroachment permit, joint use agreement, and grant of right of way approved by the Board; all other items are currently in plan check.

January

- Mainline Replacement Projects in design (current projects): Alta Vista Dr., Vista Grande Dr.*, Lonsdale Ln.*, Plumosa Ave., Lita Ln., Catalina Ave.*, Oak Dr.*, San Clemente Way*, Calle Maria, Via Christina, Olive Ave.*, Green Hills Way, Elevado Rd., Portia Ave.*, Rush Ave.* (Total length = 3.60 miles).
- Mainline Replacement Projects in planning (future projects): Friendly Dr.*, N. Citrus Ave.*., E. Vista Way, Mason Rd., Lado De Loma, Eddy Dr., Camino Patricia, Camino Corto, Nordahl Rd.*, HN Line- Gopher Canyon to Fairview Dr., Buena Creek Rd.*, Robinhood Rd., Lower Ln., Easy St., Rancho Vista Rd., Bandini Place, McGavran Dr., Oro Avo Dr., Shale Rock, La Mirada, Crescent Dr., Descanso Ave., Mar Vista Dr., Miramar Dr., Camino Culebra*, Camino Loma Verde*, San Clemente Ave.* (Total length = 8.65 miles).
- City of Vista Projects – (Paseo) South Santa Fe Streetscape Improvements: Phase II along South Santa Fe Avenue from Ocean View to Terrace Drive (CIP #8289); Phase III along South Santa Fe Avenue from Terrace Drive to Civic Center Drive (CIP #9291). Project currently in construction

and District to continue inspecting water facilities installed by City's contractor. (Total length = 0.77 miles).

- Buena Creek (HB) Reservoir Rehabilitation – Richard Brady and Associates to continue final grading improvements, complete installation of interior ladders and manway, paint exterior of reservoir, fill and conduct leak test of reservoir.
- Edgehill (E) Reservoir Replacement and Pump Station – complete review of the 100% design submittal.
- Flume Replacement Alignment Study – negotiate scope of work and fee with the selected consultant team.

*Nipponite pipe

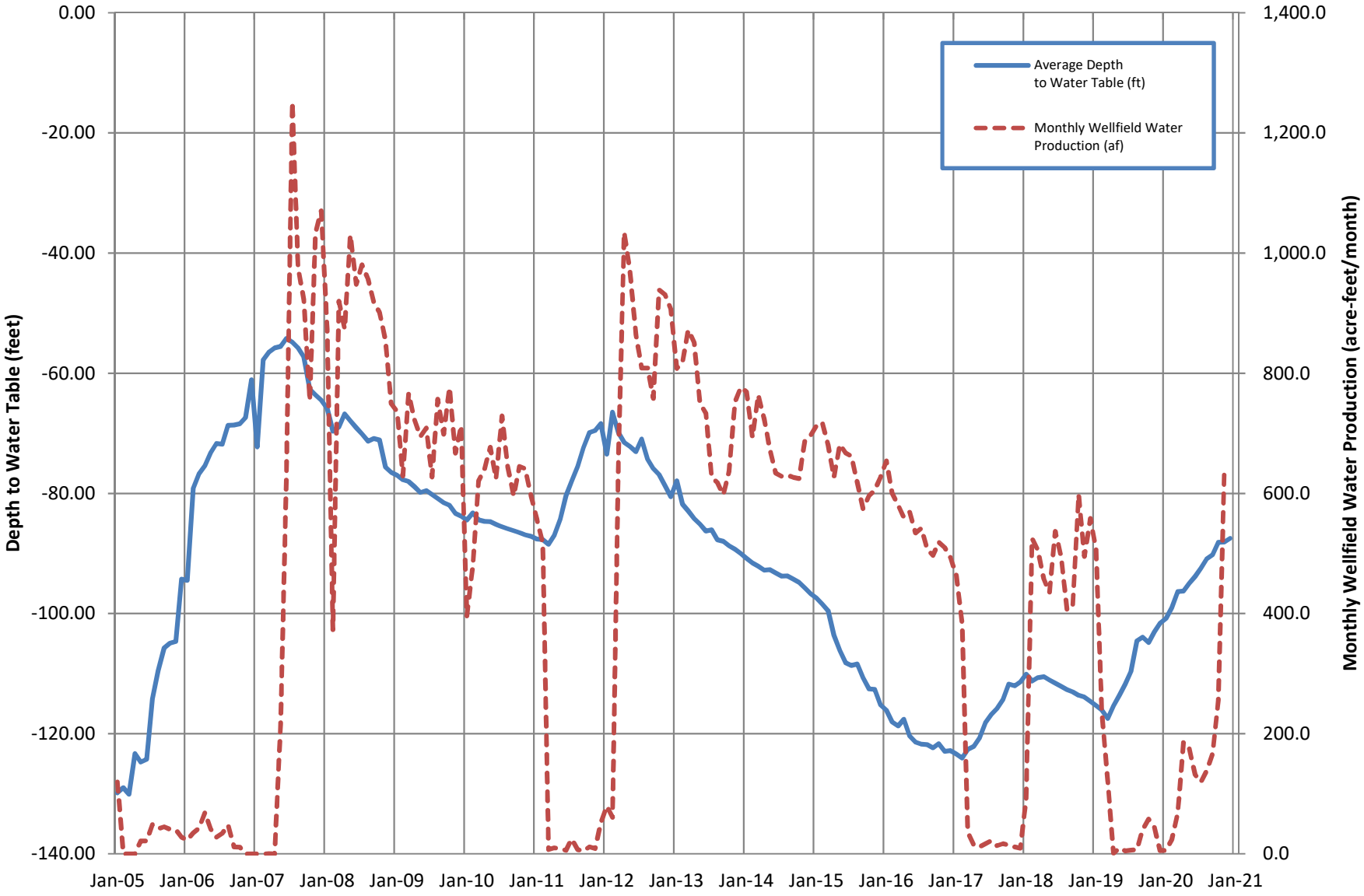


**LAKE HENSHAW RESORT, INC.
ACTIVITY REPORT
AS OF OCTOBER 31, 2020**

	2019 Oct	2019 Nov	2019 Dec	2020 Jan	2020 Feb	2020 Mar	2020 Apr	2020 May	2020 Jun	2020 Jul	2020 Aug	2020 Sep	2020 Oct	12 MO AVG
Fishing Permits	301	244	112	102	179	96	4	714	1,015	910	712	543	480	426
Boat Launches	7	0	0	0	7	1	0	16	23	14	10	3	9	7
Motor Boats (full day rental)	7	4	2	7	4	0	0	14	38	57	37	38	21	19
Motor Boats (half day rental)	1	0	0	0	1	0	0	4	11	14	7	6	11	5
Campground/Head Count	196	128	39	110	94	51	5	879	1,062	1,562	790	1,660	492	573
Campground/Cars, Trucks, etc.	148	64	15	20	16	18	4	329	429	502	294	750	159	217
Campground/Recreational Vehicles	0	12	0	0	1	3	0	6	8	9	2	0	1	4
Mobile Home/Spaces	75	66	64	51	51	53	53	68	68	69	72	72	72	63
M.H.P. Daily (Visitors/Head Count)	98	67	63	28	20	16	15	2	0	4	6	8	8	20
M.H.P. (Residents/Head Count)	92	102	94	83	83	83	83	99	98	99	104	104	104	95
Storage	4	4	7	4	5	5	6	6	6	6	6	6	6	6
Cabins	144	144	98	88	82	45	35	118	191	231	262	184	135	134
Hunters	0	0	98	80	0	0	0	0	0	0	0	0	0	15

VID's Warner Wellfield

Water Table Depth vs. Monthly Wellfield Production



BUENA CREEK (HB) RESERVOIR REHABILITATION BUDGET UPDATE - JANUARY 2021

Description of Work	Budgeted Cost	Actual Bid Cost	Over or Under Budgeted Amount
Initial Site Work - M-Rae			
<i>Demolish Existing Fence, Steel Roof, Gate, Grub Site, Initial Site Work for Crane and Equipment Access</i>	\$59,693	\$39,919	-\$19,774
Exterior Stairs - Suez			
<i>Disassemble, Transport, Protect, Store, and Reinstall Exterior Stairs</i>	\$52,718	\$50,488	-\$2,230
Roof Demolition - DN Tanks			
<i>Roof Demolition, Remediate Existing Asbestos</i>	\$809,400	\$1,026,840	\$217,440
Tank Improvements - DN Tanks			
<i>Footing Modifications, Seismic Cables, Wall Shotcrete, Tank Exterior Crack Repair, Pressure Wash Tank Interior, Interior Floor and Wall Crack Repairs, Seal Existing Floor Joints, Demolish Existing Inlet/Outlet, Modify Drain, Construct New Inlet, Outlet, Washdown, Demolish Exist Inlet/Outlet, Modify Drain, Construct Inlet, Outlet, Washdown, Construct New Concrete Floor, Construct New Concrete Cap Beam, CIM Wall-Slab Joint, Construct New Staff Gage, New Overflow, Post Construction Leak Test, Install Corrosion Protection System</i>	\$1,814,961	\$1,527,951	-\$287,011
Interior Reservoir Stairs - DN Tanks			
<i>Design, Furnish, Install, New Interior Access Stairs</i>	\$170,400	\$172,800	\$2,400
Interior Coatings - DN Tanks			
<i>Prepare Surface, Apply Coatings to Interior Wall</i>	\$210,870	\$323,630	\$112,760
Aluminum Dome Roof - CST			
<i>Design, Furnish, Install, New Aluminum Roof and Appurtenances</i>	\$785,570	\$668,127	-\$117,443
Yard Piping Improvements - M-Rae			
<i>Demolish Exist Yard Piping, Fittings, Valves, and Appurtenances, Construct New Yard Piping, Construct New Valve Vault, Remove and Replace Drain Valve, Construct Yard Piping Corrosion Protection System</i>	\$651,569	\$605,897	-\$45,672
Electrical Improvements - M-Rae			
<i>Construct New Conduit, Junctions and Pull Boxes</i>	\$37,275	\$88,296	\$51,021
Stormwater Drainage and Final Site Work - M-Rae			
<i>Demolish Existing Asphalt, Rough Grade Site, Install Subsurface Waterproofing, Modify Underdrains, Construct New Storm Drain Inlet and Piping, Connect to Exist Manhole, Finish Grade, Construct Concrete V-gutter, Pave Site with Asphalt Concrete</i>	\$192,812	\$339,307	\$146,495
Additional AC Pavement			
<i>Access Road Asphalt Paving</i>	\$101,500	\$91,300	-\$10,200
Security Fence			
<i>Construct New Chain Link Security Fence</i>	\$72,953		
Exterior Reservoir Coating - DN Tanks			
<i>Pressure Wash, Apply Coatings to Reservoir Exterior</i>	\$58,575	\$59,281	\$706
General Conditions (ongoing)			
<i>Provide Trailer, Porta Potty, Reproduction, Temporary Facilities, Insurance, Bonds, Special Inspection and Testing, Potholing, Surveying, Video, Install and Maintain Stormwater Best Management Practices</i>	\$343,692	\$227,480	-\$116,212
Construction Total To Date	\$5,361,988	\$5,221,317	-\$140,672



STAFF REPORT

Agenda Item: 8

Board Meeting Date: January 6, 2021
Prepared By: Mark Saltz
Reviewed By: Don Smith
Approved By: Brett Hodgkiss

SUBJECT: WARNER RANCH DITCH REPAIR PROJECT

RECOMMENDATION: Accept the Warner Ranch Ditch Repair Project, direct staff to file a Notice of Acceptance with the County Recorder and authorize staff to release final retention payment in the amount of \$69,613.82 to Cass Arrieta after the 35 day filing period (D-2360).

PRIOR BOARD ACTION: On May 13, 2020, the Board approved the Warner Ranch Ditch Repair (Project); determined that the Project was exempt from the provisions of the California Environmental Quality Act and directed staff to file the Notice of Exemption with the County of San Diego Clerk; and authorized staff to negotiate a construction contract with Cass Arrieta and professional services agreements with Helix Environmental, Inc. (Helix) for environmental monitoring during construction and an independent engineering firm for construction management and inspection services. On June 3, 2020, the Board authorized the General Manager to execute a time and materials construction contract with Cass Arrieta in an amount not to exceed \$1,918,745, and professional services agreements with Helix (in an amount not to exceed \$109,300) and Infrastructure Engineering Corporation (IEC) for construction management and inspection services (in an amount not to exceed \$139,840).

FISCAL IMPACT: The final project cost with Cass Arrieta totaled \$1,392,276.31 (\$526,468.69 under the \$1,918,745 construction budget); the final retention payment to be released to Cass Arrieta is \$69,613.82. IEC's construction management and inspection services for the project total \$94,210, and Helix's costs for environmental monitoring during project construction total \$74,917, pending final billing (estimated to be \$1,000). The total Project cost is estimated at \$1,562,403, about \$627,000 less than the approved capital budget.

Per the terms of the 2017 Local Entities' Agreement, City Escondido will reimburse 35.2 percent of Project costs (approximately \$549,966) resulting in a net cost to the District of about \$1,012,437.

SUMMARY: The Project is complete and has been preliminarily accepted by District staff (subject to Board approval). Once the Notice of Acceptance is recorded with County of San Diego (County), the one-year warranty period will begin, and the final retention payment will be due and payable to Cass Arrieta 35 days after acceptance has been recorded with the County.

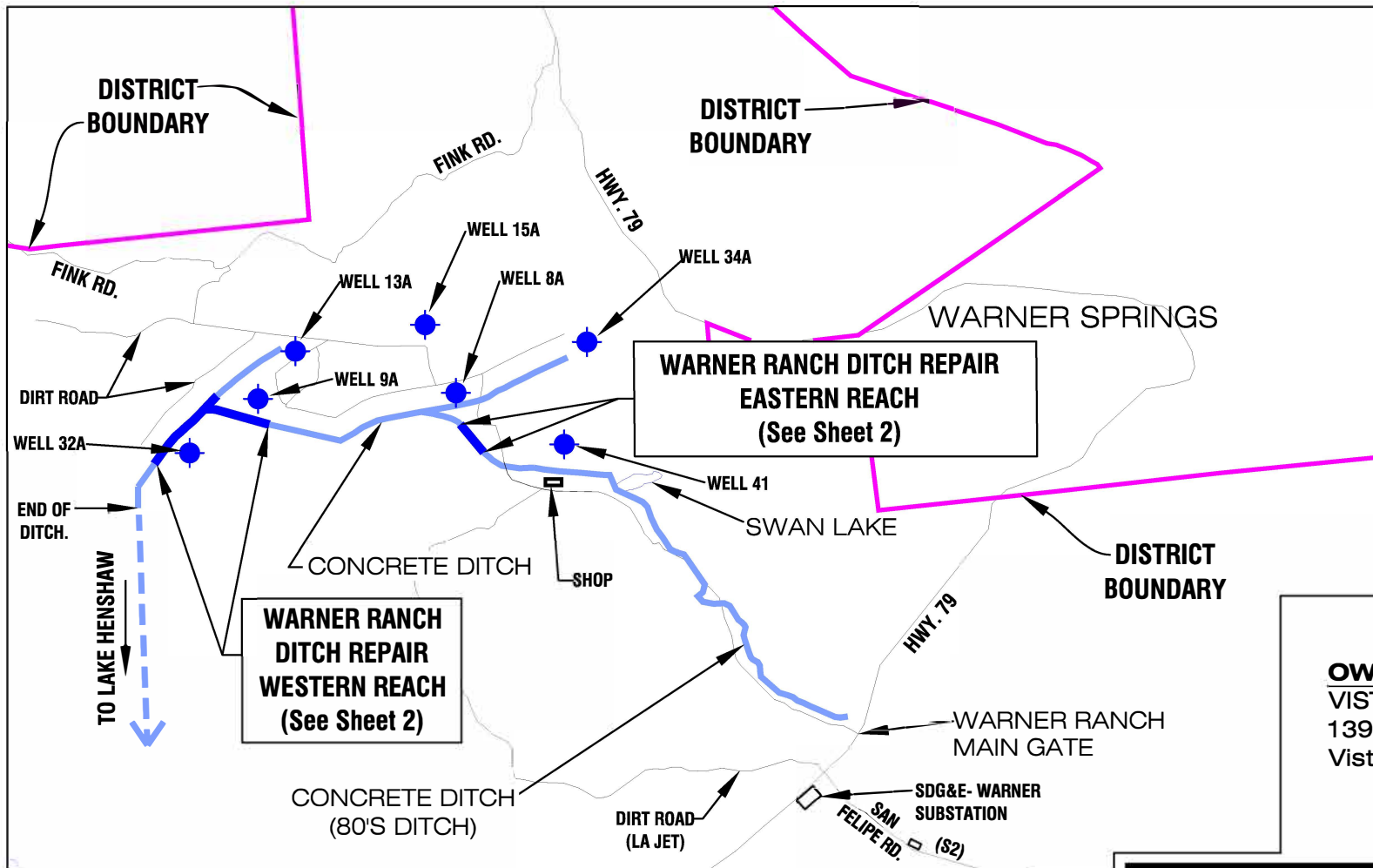
DETAILED REPORT: The Project consisted of installing approximately 3,601 feet of 36" Reinforced Concrete Pipe (RCP) and 905 feet of 24" RCP into the existing damaged concrete lined ditch. Filter fabric was installed in the ditch, and pipe was installed on top of and partially backfilled with ¾" crushed rock and capped with concrete. Eight manhole/cleanout structures with 8" Ductile Iron (D.I.) well connections one manhole/transition structure, one 8" D.I. well connection tapped into the 36" RCP, two headwalls, one concrete transition to the existing ditch and one connection to an existing siphon box were completed.

The agreement with Cass Arrieta contained a "Base Budget" of \$1,678,025 (of which \$1,311,094.87 was expended) and allowances for District Controlled Contingency and for unforeseen Stevens Kangaroo Rat (SKR) delays (see attached Overview of Expenses). Additional work to remove broken concrete panels from the ditch, fully cover sections of 24" RCP with concrete and replace a deteriorating 24" steel pipe for siphon 1A with 76 feet of 24" RCP encased in concrete were applied to the District controlled contingency amount and totaled \$81,181.44. There were no unforeseen SKR delays.

The District also contracted with Helix and IEC to provide professional services for this project. Helix provided biological monitoring for SKR and to assure that Cass Arrieta complied with the SKR Avoidance and Minimization Measures required by the United States Fish and Wildlife Service; IEC provided construction management and inspection services for the project. The status of billings under these agreements is also summarized in the Overview of Expenses.

ATTACHMENTS:

- Maps
- Overview of Expenses

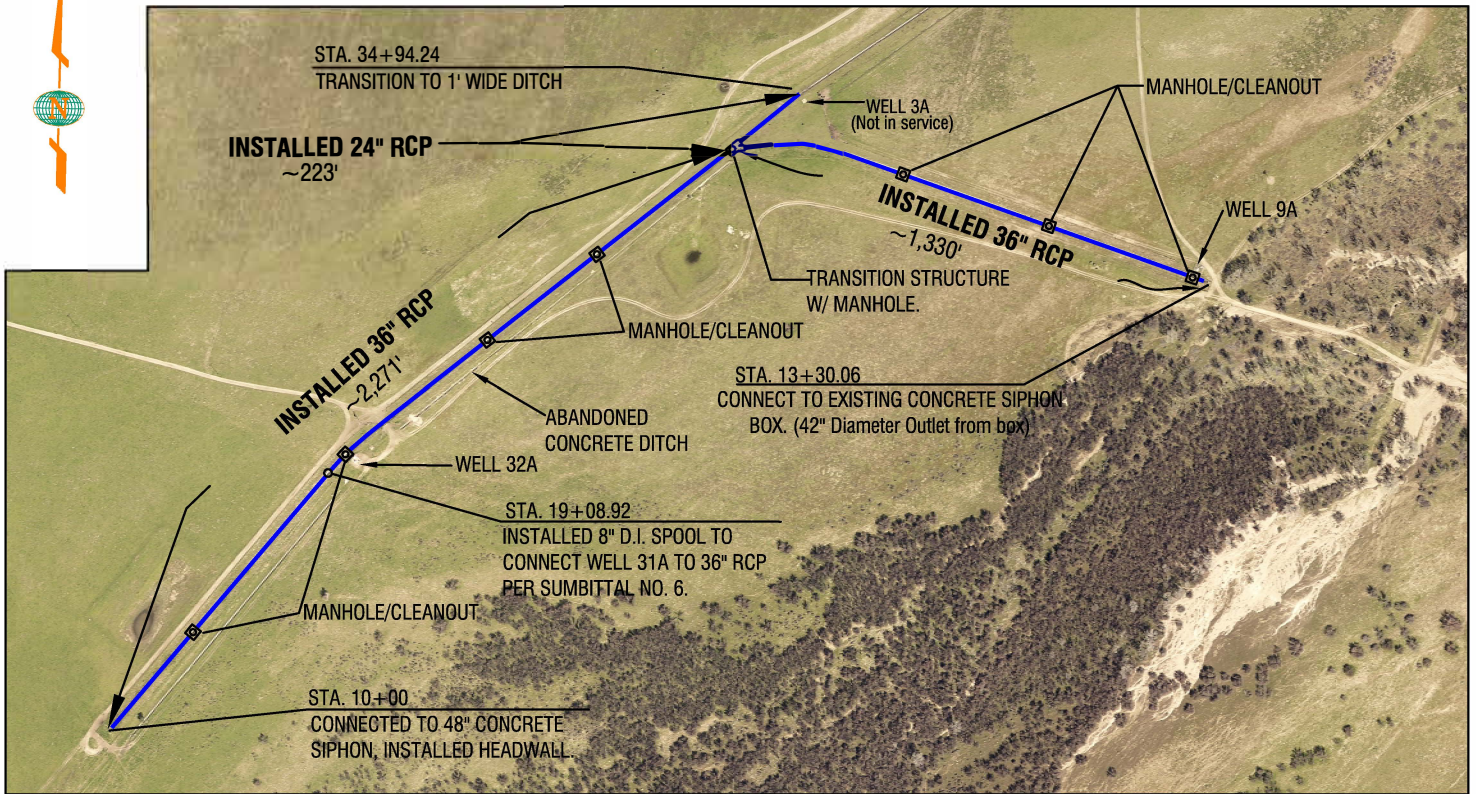


OWNER
 VISTA IRRIGATION DISTRICT.
 1391 Engineer St.
 Vista, CA. 92081

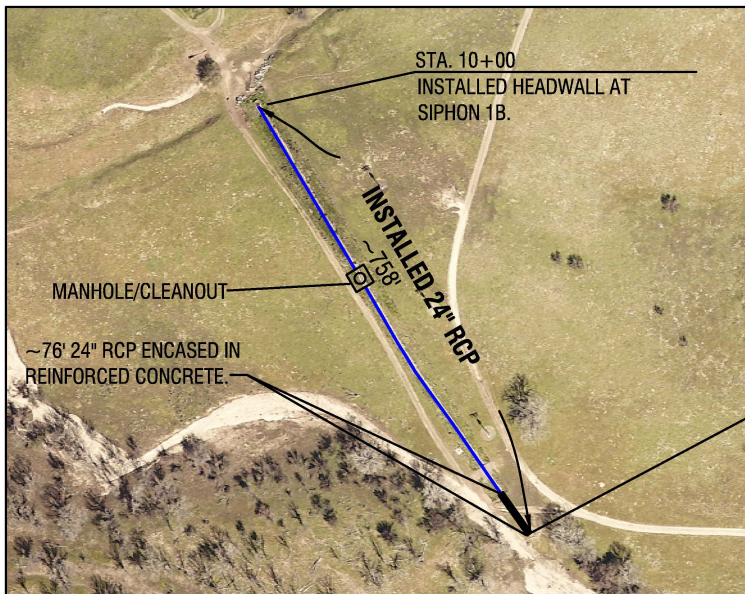
LEGEND

-  EXISTING CONCRETE DITCH
-  INSTALLED 24" & 36" RCP
-  EXISTING WELL

VISTA IRRIGATION DISTRICT		
WARNER RANCH		
DITCH REPAIR		
APN 136-160-43	T.B.	
SCALE NOT TO SCALE	L.N.	
APPD. BY	DATE	W.O.
DRAWN BY MS	DATE 12/08/20	D-2360
SHEET 1 OF 2	MAP	
REVISED		
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WESTERN REACH



EASTERN REACH

VISTA IRRIGATION DISTRICT			
WARNER RANCH			
DITCH REPAIR			
APN 136-160-43		T.B.	
SCALE NOT TO SCALE		L.N.	
APPD. BY	DATE	W.O. D-2360	
DRAWN BY MS	DATE 12/08/20		
SHEET 2 OF 2	MAP		
REVISED			
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Warner Ranch Ditch Repair Project

Overview of Expenses

Progress & Invoicing as of: 11/30/2020

	Contract Amount	Invoiced to Date	Percent Invoiced	Estimated Percent Complete
Cass Arrieta - Contractor				
Item 1 - Base Budget	\$ 1,678,025.00	\$ 1,311,094.87	78%	100%
Item 2 - Unforeseen SKR Delays	\$ 90,720.00	\$ -	0%	100%
Item 3 - District Controlled Contingency	\$ 150,000.00	\$ 81,181.44	54%	100%
Total Contract	\$ 1,918,745.00	\$ 1,392,276.31	73%	100%

Invoiced amount reflects time and materials costs for work performed through November 30, 2020

	Contract Amount	Invoiced to Date	Percent Invoiced	Estimated Percent Complete
Infrastructure Engineering Corporation - CM/Inspection				
Total Contract	\$ 139,840.00	\$ 94,210.00	67%	100%
Helix Environmental - SKR Monitoring				
Total Contract	\$ 109,300.00	\$ 74,917.00	69%	99%*

*Pending completion of SKR monitoring report.



STAFF REPORT

Agenda Item: 9

Board Meeting Date: January 6, 2021
Prepared By: Shallako Goodrick
Reviewed By: Marlene Kelleher
Approved By: Brett Hodgkiss

SUBJECT: INVESTMENT POLICY UPDATE

RECOMMENDATION: Adopt Resolution 21-XX approving the attached investment policy.

PRIOR BOARD ACTION: The Board adopted the current investment policy on January 8, 2020.

FISCAL IMPACT: There is no fiscal impact associated with this recommendation.

SUMMARY: The District's investment policy is governed by the California Government Code Section 53600 et seq. Staff annually reviews the investment policy for changes deemed necessary to comply with changes in law or that are prudent and proper considering the current investment environment and the District's investment portfolio. Staff strongly advises to continue to follow the primary objectives of the investment policy which in priority order are: 1) Safety, 2) Liquidity, and 3) Return on Investment (Yield).

Staff recommends modifying section 4.2.9 (D), U.S. Government Bills, Notes, Bonds and Treasury Strips, adjusting the percentage allowed in 4.2.9 (G) Commercial paper and adding a paragraph at the end of 4.2.9, which would allow the Treasurer to take immediate action should a downgrade in credit make a security ineligible for future purchase.

DETAILED REPORT: Normally, an investment without earned interest would not justify the risk of the investment; however, the faith and credit of the United States are pledged for the repayment of principal in investments in the U.S Government Bills, Notes, Bonds and Treasury Strips, making these investments the safest possible. Therefore, staff recommends allowing investment in these types of instruments, even if there is zero interest, as a way of protecting principal against bank failure.

Staff recommends increasing the maximum portfolio of Commercial Paper from 25% to 30% consistent with the California Government Code Section 53601 (h). In accordance with Senate Bill 998 (Moorlach), it is also recommended that a paragraph be added to the investment policy that allows the Treasurer to take immediate action (consistent with the provisions set forth in said policy) should a downgrade in credit make a security ineligible for future purchase. This provision would be effective until January 1, 2026.

The investment policy is part of the District's Rules and Regulations. The attached resolution approves revisions to the Rules and Regulations accordingly.

ATTACHMENTS:

- Draft resolution amending Rules and Regulations
- Strikeout version of amended section of the draft Rules and Regulations

RESOLUTION NO. 21-XX

RESOLUTION OF THE BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT
AMENDING THE DISTRICT'S INVESTMENT POLICY

WHEREAS, on January 8, 2020 the Board of Directors of Vista Irrigation District adopted Resolution No. 20-02 approving an Investment Policy; and

WHEREAS, the Board of Directors desires to update the policy.

NOW, THEREFORE, BE IT RESEOLVED by the Board of Directors of Vista Irrigation District that the Board hereby approves the changes to the Investment Policy, Section 4.2 of the District's Rules and Regulations, as indicated in the attached.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors for the Vista Irrigation District on this 6th day of January, 2021.

AYES:

NOES:

ABSTAIN:

ABSENT:

Patrick Sanchez, President

ATTEST:

Lisa R. Soto, Secretary

Board of Directors

VISTA IRRIGATION DISTRICT

4.2 INVESTMENT POLICY

<i>Original Adoption Date:</i>	July 3, 2007
<i>Action:</i>	Amended by VID Board of Directors by Res. 20-0221-XX dated 1/8/2020 <u>1/6/2021</u>
<i>Applicable Law/Code/Agency:</i>	California Government Code, Section 53646

4.2.1 Policy

It is the policy of the Vista Irrigation District (District) to invest public funds in a manner that enhances its economic status while protecting its funds, providing for daily cash flow demands, and conforming to all state and local statutes governing the investment of the public funds.

Investment officials shall recognize that the investment portfolio is subject to public review and evaluation. The overall program shall be designed and managed with a degree of professionalism that is worthy of the public trust.

4.2.2 Purpose

The purpose of this policy is to establish acceptable parameters to protect, preserve, and maintain the cash and investments of the District's financial portfolio.

4.2.3 Scope

It is intended that this policy is to include all monetary instruments (including cash and cash equivalents) under the direct authority of the Board of Directors (Board), except for funds held by fiscal agents, for which separate investment objectives are specified and are accounted for in the District's audited financial statements.

4.2.4 Prudence

The District adheres to the guidance provided by the "prudent investor rule," which obligates a fiduciary to ensure that: "When investing, reinvesting, purchasing, acquiring, exchanging, selling or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiar with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. Within the limitations of this section and considering individual investments as part of an overall strategy, investments may be acquired as authorized by law."

4.2.5 Objective

The primary objectives, in priority order, of the District's investment activities are as follows:

- A. Safety: Safety of principal is the foremost objective of the investment program. It is the primary duty and responsibility of the District to protect, preserve and maintain cash and investments placed in its trust on behalf of the citizens of the community. Investments of the District shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, the District shall evaluate or have evaluated each potential investment seeking both quality in the issuer and in underlying security or collateral. The District will diversify its investments by investing funds among a variety of securities offering independent returns in order to reduce exposure to principal loss.
- B. Liquidity: In order to remain sufficiently liquid to meet all operating requirements which might be reasonably anticipated, an adequate percentage of the portfolio should be maintained in liquid short-term securities which can be converted to cash if necessary. Emphasis should be on marketable securities with low sensitivity to market risk.
- C. Return on Investments (Yield): The investment portfolio shall be designed with the objective of attaining a market rate of return throughout economic cycles, taking into account the investment risk constraints and liquidity needs. Yield should become a consideration only after the basic requirements of safety and liquidity have been met, and therefore is of the least importance when compared to safety and liquidity.

4.2.6 Delegation of Authority

In accordance with California Government Code Section 53601, the authority to invest public funds is expressly held under the authority of the Board. In accordance with California Government Code Section 53607, the Board is authorized to delegate the authority and responsibility for the day-to-day operations of investing and reinvesting District funds, as deemed appropriate.

- A. Investment Authority and Procedures: The Board has granted the authority of the management and operation of the investment program to the Treasurer and Assistant Treasurers who shall carry out established written procedures and internal controls of the program consistent with this investment policy.

4.2.7 Ethics and Conflicts of Interest

Directors, Treasurer, Assistant Treasurers, and all employees involved in the investment process shall refrain from personal business activity that conflicts with proper execution of the investment program, or impairs their ability to make impartial investment decisions. Additionally, the Treasurer and Assistant Treasurers are required to annually file applicable financial disclosures as required by the Fair Political Practices Commission.

4.2.8 Authorized Financial Dealers and Institutions

Should the District decide to use a Broker/Dealer who is authorized to provide investment services in the State of California, the Dealer/Broker must be approved by the Board of Directors. At that time, an approved Broker/Dealer list will be created and maintained by the Treasurer, which will be reviewed and affirmed by the Board annually. The Treasurer will obtain and have on file the latest audited financials of all approved Broker/Dealers. Each approved Broker/Dealer who desires to become a qualified bidder for investment transactions must supply the District with most recent audited financial statements, proof of National Association of Security Dealers Certification, trading resolution, proof of state registration, completed Broker/Dealer questionnaire, certification of having read the District's investment policy, and depository contracts. In addition, each Broker/Dealer will have a minimum of \$100 million in net capital or act as an introducing broker for a firm that meets the above requirement. All exceptions to the net capital rule will be subject to approval by the Board of Directors.

An annual review of the financial condition and registrations of qualified bidders will be conducted by the Treasurer. Competitive bidding is required for all investment transactions that are not classified as "new issue" securities. For the purchase of non-new issue securities and the sale of all securities, at least two bidders must be contacted.

4.2.9 Authorized and Suitable Investments

The District is governed by the California Government Code, Sections 53600 et seq. Within the context of these limitations, the following investments are authorized:

- A. Local Government Investment Pools (LGIP): District investments in one LGIP shall not exceed 40% of the District's total available investment capital. All LGIP's, except the Local Agency Investment Fund (LAIF) of the State of California, must maintain an AA or higher rating by a nationally recognized statistical rating organization. The District must adopt a resolution prior to investing in any LGIP, except the LAIF. All LGIP's, except the LAIF, must maintain a net asset value of \$1.00 per share and distribute interest monthly. All LGIP's shall have retained an investment adviser that meets all of the following criteria:
 - (1) The adviser is registered or exempt from registration with the Securities and Exchange Commission.
 - (2) The adviser has not less than five years of experience investing in authorized securities.
 - (3) The adviser has assets under management in excess of \$500 million.

Investments in LAIF may be made up to the maximum amount permitted by State Law as long as the total investment in LAIF does not exceed 40% of the District's total available investment capital.

- B. FDIC-insured institutions' Certificates of Deposit, and Savings Accounts: District investments shall not exceed 40% of the District's total available investment capital, or more than 20% in a single FDIC-insured financial institution. Negotiable CD's of A1/P1 rated financial institutions are subject to separate limitations.
- C. Corporate Medium Term Notes (MTNs): District investments shall not exceed 20% of the District's total available investment capital. The maturity of MTNs will not exceed 5 years. The investment in one issuer will not exceed 5% of the District's total available investment capital. An MTN eligible for investment shall be rated in the minimum rating category of "A" by Moody's Investor Service or Standard & Poor's. There will be no investments in corporate medium term notes without prior Board approval.
- D. U.S. Government Bills, Notes, Bonds and Treasury Strips: There will be no limit to the amount of the investment portfolio in these instruments. Investments in any security that could result in a zero interest accrual if held to maturity is prohibited, with the exception of securities issued or backed by the U.S. Government.
- E. U.S. Government Agency/Instrumentalities other than above: District investments shall not exceed 40% of the District's total available investment capital. Maturity will be limited to 5 years unless offset by a long term liability. All investments over 5 years will state the liability which they offset.
- F. Bankers' Acceptances: The District may invest in bankers' acceptances (California Government Code Section 53601(g)). Purchases of bankers' acceptances will be limited to FDIC insured banks with a minimum of "A" ratings by Moody's Investor Service or Standard & Poor's. The maximum investment maturity will be restricted to 180 days. No more than 25% of the District's total portfolio may be invested in Banker's Acceptances and single-issuer holdings will be limited to 5% per issuer. There will be no investments in Bankers' Acceptances without prior Board approval.
- G. Commercial Paper: The District may invest in the highest grade of commercial paper as rated by Moody's Investors Service and Standard & Poor's (California Government Code Section 53601 (h)). The commercial paper may only be issued by a general corporation that is organized and operating within the United States, has total assets in excess of \$500 million, and has debt other than commercial paper that is rated "A" or higher by Moody's Investor Service or Standard & Poor's. Purchases shall not exceed 10% of the outstanding paper of the issuing general corporation. Maximum investment maturity will be restricted to 270 days. Maximum portfolio exposure is limited to ~~25~~30% of the District's total investment portfolio and

single-issuer holdings will be limited to no more than 5% per issuer. There will be no investments in commercial paper without prior Board approval.

- H. Negotiable Certificates of Deposit (NCD's): Investment limitations will be the same as money market instruments except for maturity. Maturity will not exceed 5 years. NCD's with a maturity in excess of 1 year will have a long term rating of A-/A3. Investment in one issuer will not exceed 5% of the District's total available investment capital. There will be no investment in negotiable certificates of deposit without prior Board approval.
- I. Mortgage Backed Securities (MBS) and Asset Backed Securities (ABS): MBS and ABS will not exceed 10% of the District's total available investment capital. Average life of the security will not exceed 5 years with a final legal maturity of no longer than 5 years. Credit ratings will be AAA/aaa. There will be no investments in mortgage backed securities or asset backed securities without prior Board approval.
- J. Mutual Funds: Mutual Funds will be limited to Money Market Funds with a Net Asset Value of \$1.00. Each Money Market Fund will have assets of a minimum of \$500 million. Only "No Load" Money Market Funds are eligible for investment. District investments shall not exceed 20% of the District's total available investment capital, or more than 10% in a single Money Market Fund. All Money Market Funds must maintain the highest rating by not less than two nationally recognized statistical rating organizations or retain an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years' experience managing money market mutual funds with assets under management in excess of \$500 million.

In general, for all of the above-referenced "Authorized and Suitable Investments," in accordance with Senate Bill 998, effective until January 1, 2026, in the event that an investment originally purchased within policy guidelines is downgraded to a credit level making the security ineligible for future purchases, the Treasurer may take action related to the downgrade. Any action taken by the Treasurer shall be consistent with the provisions contained in this policy. In the event such action is taken, it will be immediately reported to the Board.

4.2.10 Investment Pools/Mutual Funds

Government sponsored investment pools and mutual funds are to be carefully reviewed prior to investing and are to be monitored on an ongoing basis. Requisite information relating to investment pools and mutual funds are to be regularly reviewed by the District and includes the following:

1. Investment policy and objectives;
2. List of allowable investments;
3. Disclosure for settlement and safeguarding of investments;
4. Description of securities pricing and accounting compliance;

5. Explanation of interest calculations, distributions, disclosures;
6. Deposit and withdrawal restrictions; and,
7. Disclosure of audit findings and reports.

4.2.11 Collateralization

Collateralization shall be required on demand deposits, certificates of deposit, and repurchase agreements. In order to anticipate market changes and provide a level of security for all funds, a minimum collateralization level is required.

State law regarding collateralization of deposits of public funds requires that securities be held by an agent (i.e. a trust company) of the bank, which may include the bank's trust department only if acceptable to both the bank and the Treasurer, pursuant to California Government Code Section 53656 and 53658. Under the provisions of California Government Code Section 53652, banks are required to secure the deposits of public funds, including certificates of deposits, by: a) pledging government securities with a value of 110 percent of the principal and accrued interest; b) pledging first trust deed mortgage notes having a value 150 percent of the total agency deposit; or c) a letter of credit drawn on the Federal Home Loan Bank of 105 percent of the total agency deposit. Deposits must be secured at all times with eligible securities pursuant to section 53651.

Collateralization of repurchase agreements must be at least 102 percent of the market value of principal and accrued interest. Collateral must consist of U.S. Treasury obligations or U.S. Agency obligations. Other specific requirements on repurchase agreements must be addressed in a master repurchase agreement between the District and the financial institution or broker/dealer.

4.2.12 Safekeeping and Custody

All security transactions, including collateral for repurchase agreements, entered into by the District shall be conducted on a delivery-versus-payment (DVP) basis. To protect against fraud or embezzlement or losses caused by collapse of an individual securities dealer, all securities owned by the District shall be held in safekeeping by a third party bank trust department that has been designated by the Treasurer, acting as agent for the District under the terms of a custody agreement. All trades executed by a dealer will settle through the District's safekeeping agent as evidenced by safekeeping receipts.

4.2.13 Diversification

The investment portfolio will be diversified to avoid incurring unreasonable and avoidable risks regarding specific security type or individual financial institutions. In a diversified portfolio, it must be recognized that measured losses are possible, and must be considered within the context of the overall portfolio's investment return, provided that adequate diversification has been implemented.

4.2.14 Maximum Maturities

To the extent possible, the District will make every effort to match its investments with anticipated cash flow requirements. Matching maturities with cash flow dates will reduce the need to sell investments prior to maturity, thus reducing the market risk.

Express authority is granted to invest in investments with term to maturity of greater than five years with a maximum term of ten years, provided the investments are in accordance with stated policy and total investments shall not exceed the amount of long term liabilities outstanding. Investments exceeding 5 years will be matched with a corresponding liability.

4.2.15 Internal Control

The Treasurer is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the District are protected from loss, theft, or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and, (2) the valuation of costs and benefits requires estimates and judgments by the Treasurer and Assistant Treasurers.

Accordingly, the Treasurer shall establish a process for annual independent review by an external auditor to assure compliance with policies and procedures. The internal controls shall address the following points:

1. Control of collusion. Collusion is a situation where two or more employees are working in conjunction to defraud their employer.
2. Separation of transaction authority from accounting and record keeping. By separating the person who authorizes or performs the transaction from the person who records or otherwise accounts for the transaction, a separation of duties is achieved.
3. Custodial safekeeping. Securities purchased from any bank or dealer, including appropriate collateral (as defined by State Law), shall be placed with an independent third party for custodial safekeeping.
4. Avoidance of physical delivery of securities. Book-entry securities are much easier to transfer and track since actual delivery of a document never takes place. Delivered securities must be properly safeguarded against loss or destruction. The potential for fraud and loss increases with physically delivered securities.
5. Clear delegation of authority. The Investment Officers must have a clear understanding of their authority and responsibilities to avoid improper actions. Clear delegation of authority also preserves the internal control structure that is contingent on the various staff positions and their respective responsibilities.

6. Written confirmation of transactions for investments and wire transfers. Confirmations of trades will be mailed directly to the Treasurer. Confirmations will be checked against pending trades as soon as received. Any discrepancies will be immediately reported to the trade counter party and resolved. All investments and wire transfers will be approved by the Treasurer. In the absence of the Treasurer, an Assistant Treasurer may approve investments and wire transfers. However, upon the return of the Treasurer, the Treasurer will sign and re-approve all trade tickets and wires.

4.2.16 Performance Standards

The investment portfolio will be managed in accordance with the parameters specified within this policy. The objective of the portfolio should be to obtain a stable rate of return taking into consideration economic constraints commensurate with investment risk and cash flow requirements. Portfolio performance should be compared to appropriate benchmarks on a regular basis, as determined by the Treasurer.

- A. Market Yield. The District's investment strategy is passive (buy and hold). Given this strategy, the 52-week US Treasury Bill is used by the Treasurer as the basis to determine whether market yields are being achieved.

A statement of the market value of the portfolio shall be issued at least quarterly. This will ensure that the minimal amount of review has been performed on the investment portfolio in terms of value and subsequently price volatility.

4.2.17 Reporting

The Treasurer shall submit to the Board a quarterly (or more frequently if so directed by the Board) report of the investment portfolio. This report will allow the Board to ascertain whether investment activities during the reporting period have conformed to the investment policy and as a minimum will include the following:

1. The type of investment, name of issuer, date of maturity, par and dollar amount invested in each security, investment, and money within the portfolio.
2. The weighted average maturity of the investments within the portfolio.
3. Any funds, investments, or programs, including loans that are under management of contracted parties.
4. The market value as of the date of the report, and the source of this valuation for any security within the portfolio.
5. A description of the compliance with the statement of investment policy.

6. A statement of the ability (or lack of) to meet six (6) months cash flow needs. If the answer is not affirmative, a statement as to why there may not be sufficient funds available and a proposed course of action to correct the insufficiency.

4.2.18 Investment Policy Adoption

In accordance with California Government Code Section 53646, the investment policy shall be reviewed and submitted to the Board in order to incorporate any changes necessary to ensure its consistency and relevance to current laws, and financial and economic trends. Any additions, deletions and/or changes to this Investment Policy must always be reviewed and approved by the Board at a public meeting.

4.2.19 Glossary of Terms

Agencies — Federal agency securities and/or Government-sponsored enterprises.

Asked — The price at which securities are offered.

Bankers Acceptance (BA) — A draft, bill or exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer.

Benchmark — A comparative base for measuring the performance or risk tolerance of the investment portfolio. A benchmark should represent a close correlation to the level of risk and the average duration of the portfolio's investments.

Bid — Price a prospective buyer is ready to pay.

Broker/Dealer — Individual or firm acting as principal in securities transaction.

Callables — Securities that the issuer has the right to redeem prior to maturity.

Certificates of Deposit (CD) — A time deposit with a specific maturity evidenced by a certificate.

Collateral — Securities pledged to secure repayment of a loan.

Commercial Paper — The short-term unsecured debt of corporations, with maturities of no longer than 270 days.

Comprehensive Annual Financial Report (CAFR) — An expanded annual financial report. It includes supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, extensive introductory material and a detailed statistical section.

Coupon — a) The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value; b) A certificate attached to a bond evidencing interest due on a payment date.

Custody — A banking service that provides safekeeping for the individual securities in a customer's investment portfolio under a written agreement which also calls for the bank to collect and pay out income, to buy, sell, receive and deliver securities when ordered to do so by the treasurer.

Debenture — A bond secured only by the general credit of the issuer.

Delivery vs. Payment — There are two methods of delivery of securities: Delivery versus payment and delivery versus receipt. Delivery versus payment is delivery of securities with a simultaneous exchange of money. Delivery versus receipt is delivery of securities with an exchange of a signed receipt for the securities.

Discount — The difference between the cost price of a security and its maturity when quoted at lower than face value. A security selling below original offering price shortly after sale also is considered to be at a discount.

Discount Securities — Non-interest bearing money market instruments that are issued at a discount and redeemed at maturity for full face value, e.g., U.S. Treasury Bills.

Diversification — Dividing investment funds among a variety of securities offering independent returns.

Federal Credit Agencies — Agencies of the Federal government set up to supply credit to various classes of institutions and individuals, e.g., S&L's, small business firms, students, farmers, farm cooperatives and exporters.

Federal Deposit Insurance Corporation (FDIC) — A federal agency that insures bank deposits, currently up to \$100,000.00 per deposit.

Federal Funds Rate — The rate of interest associated with borrowing a Federal Reserve bank's excess reserves. This rate is currently pegged by the Federal Reserve through open-market operations.

Federal Home Loan Banks (FHLB) — Government sponsored wholesale banks (currently 12 regional banks) which lend funds and provide correspondent banking services to member commercial banks, draft institutions, credit unions and insurance companies.

Federal National Mortgage Association (FNMA or Fannie Mae) — A publicly owned government sponsored corporation chartered in 1938 to purchase mortgages from lenders and resell them to investors. FNMA is a federal corporation working under the auspices of the Department of Housing (HUD). It is the largest single provider of residential mortgage funds in the United States. Fannie Mae, as the corporation is called, is a private stockholder-owned corporation. The corporation's purchases include a variety of

adjustable mortgages and second loans, in addition to fixed-rate mortgages. FNMA's securities are also highly liquid and are widely accepted. FNMA assumes and guarantees that all security holders will receive timely payment of principal and interest.

Federal Open Market Committee (FOMC) — A committee that sets interest rate and credit policies for the Federal Reserve System, the United States' central bank. The FOMC has 12 members. Seven are the members of the Federal Reserve Board, appointed by the President of the United States. The other five are presidents of the 12 regional Federal Reserve banks. Of the five, four are picked on a rotating basis; the other is the president of the Federal Reserve Bank of New York, who is a permanent member. The committee decides whether to increase or decrease interest rates through open market operations of buying or selling government securities. The committee's decisions are closely watched and interpreted by economists and stock and bond market analysts, who try to predict whether the Fed is seeking to tighten credit to reduce inflation or to loosen credit to stimulate the economy.

Federal Reserve System — System established by the Federal Reserve Act of 1913 to regulate the U.S. monetary and banking system. The Federal Reserve System (the Fed) is comprised of 12 regional Federal Reserve Banks, their branches, and all national and state banks that are a part of the system. The Federal Reserve System's main functions are to regulate the national money supply, set reserve requirements for member banks, supervise the printing of currency at the mint, act as clearinghouse for transfer of funds throughout the banking system, and examine member banks to make sure they meet various Federal Reserve regulations.

Government National Mortgage Association (GNMA or Ginnie Mae) — A government-owned corporation, nicknamed Ginnie Mae, which is an agency of the U.S. Department of Housing and Urban Development. Security holders are protected by the full faith and credit of the U.S. government. Ginnie Mae securities are backed by the FHA, VA or FmHA mortgages. The term "pass throughs" is often used to describe Ginnie Maes.

Intermediate Maturity — Investment period greater than one year but less than five years and one day.

Liquidity — The ability to turn an asset into cash. The ability to buy or sell an asset quickly and in large volume without substantially affecting the asset's price.

Local Agency Investment Fund (LAIF) — The aggregate of all funds from political subdivisions that are placed in the custody of the State Treasurer for investment and reinvestment.

Long-Term Maturity — Investment period greater than five years.

Long-Term Investment — Maturity on investment greater than five years, as of the date of purchase.

Market Value — The price at which a security is trading, usually the liquidation value.

Master Repurchase Agreement — A written contract covering all future transactions between the parties to repurchase reverse repurchase agreements that establish each party's rights in the transactions. A master repurchase agreement will often specify the right of the buyer-lender to liquidate the underlying securities in the event of default by the seller-borrower.

Maturity — The date upon which the principal or stated value of an investment becomes due and payable.

Money Market — The market in which short-term debt instruments (Treasury bills, commercial paper, bankers acceptances, etc.) are issued and traded.

Mutual Fund — An entity which pools the funds of investors and invests those funds in a set of securities which are specifically defined in the fund's prospectus. Mutual funds can be invested in various types of securities, as set forth in individual fund's prospectus.

Negotiable Certificate of Deposit (NCD) — A large denomination (\$100,000 and larger) certificate of deposit that is issued in bearer form and that can be traded in the secondary market. Due to their large denominations, NCDs are bought most often by large institutional investors.

Offer — Price at which someone who owns a security offers to sell it, also known as the asked price.

Open Market Operations — Activities by which the Securities Department of the Federal Reserve Bank of New York, popularly called the desk, carries out instructions of the Federal Open Market Committee designed to regulate the money supply. Open market operations are the Federal Reserve's most important and most flexible monetary policy tool.

Portfolio — Collection of securities held by an investor.

Primary Dealer — Investment dealers authorized to buy and sell government securities in direct dealings with the Federal Reserve Bank of New York in its execution of Federal Open Market Operations. Such dealers must be qualified in terms of reputation, capacity, and adequacy of staff and facilities.

Qualified Investment — An investment instrument which is approved by this policy or pursuant to procedures set forth in this policy.

Range Note — An investment instrument that pays a high interest rate, if a given index falls within a stipulated range, but pays no interest if the stipulated index falls outside that range.

Rate of Return — The yield obtainable on a security based on its purchase price or its current market price.

Safety — The ability of a security issuer to guarantee redemption of the security.

Safekeeping — See custody.

Secondary Market — A market for the purchase and sale of outstanding issues following the initial distribution.

Securities & Exchange Commission — Agency created by Congress to protect investors in securities transactions by administering securities legislation.

SEC Rule 15C3-1 — See Uniform Net Capital Rule.

Short-term Maturities — Investment period of one year or less.

Treasury Bills — A non-interest bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in 13 weeks, 26 weeks, or 52 weeks.

Treasury Bonds — Long-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities of more than 10 years.

Treasury Notes — Medium-term coupon bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities from two to ten years.

Treasury Strips — Treasury Strips are treasury notes and treasury bonds whose interest and principal portions of the security have been separated, or “stripped”; these may then be sold separately (in units of \$100 face value) in the secondary market. The name derives from the days before computerization, when paper bonds were physically traded; traders would literally tear the interest coupons off of paper securities for separate resale.

Uniform Net Capital Rule — Securities and Exchange Commission requirement that member firms as well as nonmember broker/dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15 to 1; also called net capital rule and net capital ratio. Indebtedness covers all money owed to a firm, including margin loans and commitments to purchase securities, one reason new public issues are spread among members.

Yield — Percentage rate of interest received versus the purchase price of the instrument if held to maturity.



STAFF REPORT

Agenda Item: 10

Board Meeting Date: January 6, 2021
Prepared By: Lisa Soto
Approved By: Brett Hodgkiss

SUBJECT: DISTRICT COMMITTEES AND REPRESENTATIVES TO OUTSIDE ORGANIZATIONS

RECOMMENDATION: Review and ratify committee and outside organization appointments for 2021.

PRIOR BOARD ACTION: At its December 16, 2020 meeting, the Board elected Patrick Sanchez as President, Marty Miller as First Vice President, and Paul Dorey, Jo MacKenzie, and Richard Vásquez as Vice Presidents for 2021. Marlene Kelleher was reappointed as Treasurer with Brett Hodgkiss and Shallako Goodrick as Assistant Treasurers. Lisa Soto was reappointed as Board Secretary with Ramae Ogilvie and Brett Hodgkiss as Assistant Secretaries.

FISCAL IMPACT: Undetermined amount of expenses and per diem.

SUMMARY: For reference, the following list of the District committees and outside organization assignments for 2020 has been provided pending President Sanchez's committee appointments for 2021.

ATTACHMENT: 2020 Committee and Outside Organization Appointments

STANDING COMMITTEES FOR 2020:

Water Sustainability

Sanchez, Chair; and Vásquez

Programs related to water conservation and maintenance of current water sources. Development by VID and/or our supplier(s) of new sources such as desal, brackish water, and recycled water. Does not include Lake Henshaw and the Warner Ranch.

Fiscal Policy

Vásquez, Chair; and Sanchez

District budget and finances, including rates.

Warner Ranch

MacKenzie, Chair; and Dorey

Contracts, leases, historical assets, environmental issues, long-range planning, and relations with neighboring property owners.

Public Affairs

Miller, Chair; and MacKenzie

Public outreach on water conservation and legislation, and public education on major water issues.

Groundwater

Dorey, Chair, and Miller

Groundwater resources management and matters pertaining to the Sustainable Groundwater Management Act of 2014.

OUTSIDE ORGANIZATIONS FOR 2020

San Luis Rey Watershed Council

Dorey; Alternate-Jessica Sherwood

A partnership of local landowners, agricultural growers, Native American bands, community and environmental organizations, government agencies and special districts with ties to this watershed. The Council's primary goal is to develop and implement a comprehensive resource management plan for the San Luis Rey River and its tributaries.

ACWA/JPIA

Dorey; Alternate-Brett Hodgkiss

The insurance pool formed by ACWA member agencies; VID obtains liability, property and workers compensation insurance through ACWA/JPIA.

Southern California Water Coalition

Dorey; Alternate-Vásquez

A nonprofit, nonpartisan, public education partnership dedicated to informing Southern Californians about our water needs and our state's water resources; a cooperative effort of business, government, water agencies, agriculture, and public interests.

Groundwater Resources Association

Dorey; Alternate-Vásquez

Dedicated to resources management that protects and improves groundwater through education and technical leadership.



Agenda Item: 11

STAFF REPORT

Board Meeting Date: January 6, 2021
Prepared By: Brett Hodgkiss

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.



STAFF REPORT

Agenda Item: 12.A

Board Meeting Date:	January 6, 2021
Prepared By:	Lisa Soto
Approved By:	Brett Hodgkiss

SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.



STAFF REPORT

Agenda Item: 12.B

Board Meeting Date: January 6, 2021
Prepared By: Lisa Soto
Approved By: Brett Hodgkiss

SUBJECT: SCHEDULE OF UPCOMING MEETINGS AND EVENTS

SUMMARY: The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
1 *	Council of Water Utilities Meeting <i>Jan. 19, 2021; Virtual meeting</i> <i>Registration deadline: TBD</i>	
2	Brown Act Principles (CSDA Webinar) <i>Jan. 14, 2021, 1:00-3:00 p.m.</i> <i>Registration deadline: None</i>	
3	Public Service Ethics AB1234 (CSDA Webinar) <i>Jan. 20, 2021, 10:00 a.m.-12:00 p.m.</i> <i>Registration deadline: None</i>	
4 *	Vista Chamber and Carlsbad Chamber Joint Mixer <i>Jan. 20, 2021, 5:00-6:00 p.m.; Virtual meeting</i> <i>Registration deadline: TBD</i>	
5	Take Action: Engaging with Your Legislators (CSDA Webinar) <i>Jan. 28, 2021, 10:00-11:00 a.m.</i> <i>Registration deadline: None</i>	
6	Urban Water Spring 2021 Virtual Conference (Urban Water Institute) <i>Feb. 17-18, 2021; Start times: Feb. 17-1:00 p.m., Feb. 18-12:30 p.m.</i> <i>Registration deadline: TBD</i>	
7 *	CSDA Quarterly Meeting <i>Feb. 18, 2021, 6:00 p.m.</i> <i>Registration deadline: TBD</i>	
8	The Future of Water (Groundwater Resources Association) <i>Feb. 23-24, 2021, 8:30 a.m. – 1:00 p.m. Virtual event</i> <i>Registration deadline: 2/20/21</i>	
9	Board Member Best Practices (CSDA Virtual Workshop) <i>Mar. 2, 2021, 9:00 a.m.-12:00 p.m.</i> <i>Registration deadline: None</i>	
10	Building the Board Chair and Manager Connection (CSDA Virtual Workshop) <i>Mar. 8, 2021, 9:00 a.m.-12:00 p.m.</i> <i>Registration deadline: None</i>	
11	Building the Board Chair and Manager Connection (CSDA Virtual Workshop) <i>Mar. 15, 2021, 9:00 a.m.-12:00 p.m.</i> <i>Registration deadline: None</i>	
12	ACWA Spring Conference <i>May 4-7, 2021 – Monterey</i> <i>Registration deadline: TBD</i>	
13 *	CSDA Quarterly Meeting <i>May 20, 2021, 6:00 p.m.</i> <i>Registration deadline: TBD</i>	
14	Special Districts Legislative Days (CSDA) <i>May 18-19, 2021</i> <i>Registration deadline: TBD</i>	

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
15 *	CSDA Quarterly Meeting <i>Aug. 19, 2021, 6:00 p.m.</i> <i>Registration deadline: TBD</i>	
16	CSDA Annual Conference <i>Aug. 30-Sept. 2, 2021 – Monterey</i> <i>Registration deadline: TBD</i>	
17 *	CSDA Quarterly Meeting <i>Nov. 18, 2021, 6:00 p.m.</i> <i>Registration deadline: TBD</i>	
18	ACWA Fall Conference <i>Nov. 30-Dec. 3, 2021 – Pasadena</i> <i>Registration deadline: TBD</i>	
19	Colorado River Water Users Association Conference (CRWUA) <i>Dec. 13-15, 2021</i> <i>Registration deadline: TBD</i>	

* Non-per diem meeting except when serving as an officer of the organization

The following abbreviations indicate arrangements that have been made by staff:

R=Registration; **H**=Hotel; **A**=Airline; **S**=Shuttle; **C**=Car; **T**=Tentative



Agenda Item: 13

STAFF REPORT

Board Meeting Date: January 6, 2021
Prepared By: Lisa Soto

SUBJECT: ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

SUMMARY: This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

Staff-generated list of tentative items for future agendas:

- Flume Replacement Alignment Study consultant selection (January)
- Harmful Algal Bloom Management and Mitigation consultant selection (February)
- Monthly billing (February)
- Warner Wellfield Assessment (April)



STAFF REPORT

Agenda Item: 14

Board Meeting Date: January 6, 2021
Prepared By: Lisa Soto

SUBJECT: COMMENTS BY DIRECTORS

SUMMARY: This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.



STAFF REPORT

Agenda Item: 15

Board Meeting Date: January 6, 2021
Prepared By: Brett Hodgkiss

SUBJECT: COMMENTS BY GENERAL MANAGER

SUMMARY: Informational report by the General Manager on items not requiring discussion or action.

NOTICE OF ADJOURNED MEETING
OF THE BOARD OF DIRECTORS OF THE
VISTA IRRIGATION DISTRICT

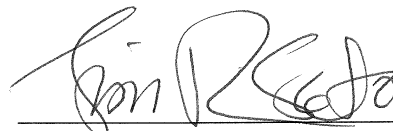
A REGULAR MEETING OF THE BOARD OF DIRECTORS OF VISTA IRRIGATION DISTRICT, HELD ON JANUARY 6, 2021 WAS ADJOURNED UNTIL 9:00 AM, JANUARY 20, 2021 AT THE OFFICE OF THE VISTA IRRIGATION DISTRICT, 1391 ENGINEER STREET, VISTA, CALIFORNIA.

* * * * *

AFFIDAVIT OF POSTING ORDER OF ADJOURNMENT OF MEETING

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

I, Lisa R. Soto, hereby certify that I am the duly appointed, qualified Secretary of the Board of Directors of Vista Irrigation District; that the foregoing is duly noted in the Minutes of said Regular Meeting of the Board of Directors of Vista Irrigation District; that said Regular Board Meeting was ordered adjourned to the time and place above specified; and that I posted a copy of this order of adjournment near the public entrance to the Board Room at the offices of the District.



Lisa R. Soto, Secretary
Board of Directors
Vista Irrigation District

POSTED: January 6, 2021