

MINUTES OF THE ADJOURNED MEETING OF THE  
BOARD OF DIRECTORS OF  
VISTA IRRIGATION DISTRICT

July 19, 2017

An Adjourned Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, July 19, 2017, at the offices of the District, 1391 Engineer Street, Vista, California.

**1. CALL TO ORDER**

President Miller called the meeting to order at 8:30 a.m.

**2. ROLL CALL**

Directors present: Miller, Vásquez, Dorey, Sanchez, and MacKenzie.

Directors absent: None.

Staff present: Eldon Boone, General Manager; Lisa Soto, Secretary of the Board; Brett Hodgkiss, Assistant General Manager; Don Smith, Director of Water Resources; Brian Smith, Director of Engineering; Randy Whitmann, Engineering Project Manager; Frank Wolinski, Operations and Field Services Manager; and Marian Schmidt, Administrative Assistant. General Counsel Joel Kuperberg was also present.

Other attendees: None.

**3. PLEDGE OF ALLEGIANCE**

Director Sanchez led the pledge of allegiance.

**4. APPROVAL OF AGENDA**

17-07-86 *Upon motion by Director MacKenzie, seconded by Director Vásquez and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Sanchez, and MacKenzie), the Board of Directors approved the agenda as presented.*

**5. PUBLIC COMMENT TIME**

No public comments were presented on items not appearing on the agenda.

**6. CONSENT CALENDAR**

17-07-87 *Upon motion by Director Vásquez, seconded by Director MacKenzie and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Sanchez, and MacKenzie), the Board of Directors approved the Consent Calendar, including Resolution No. 17-28 approving disbursements.*

Director of Water Resource Don Smith provided clarification regarding Item 6.A, stating that the project to replace the leach fields is for the employee housing at Lake Henshaw.

A. Fiscal year 2017 Capital Outlay Carryover

See staff report attached hereto. Staff recommended and the Board approved the Capital Outlay Carryover for fiscal year 2017.

B. Materials for warehouse stock

See staff report attached hereto. Staff recommended and the Board approved the purchase of materials form Pacific Pipeline in the amount of \$55,455.64.

C. Minutes of the Board of Directors meeting on July 5, 2017

See staff report attached hereto. Staff recommended and the Board approved the minutes of the Board of Directors meeting on July 5, 2017.

D. Resolution ratifying check disbursements

**RESOLUTION NO. 17-28**

**BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 56456 through 56561 drawn on Union Bank totaling \$365,729.78.**

**FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.**

**PASSED AND ADOPTED unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 19<sup>th</sup> day of July 2017.**

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**7. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION BOARD OF DIRECTORS ELECTION FOR THE SOUTHERN NETWORK, SEAT C**

See staff report attached hereto.

Director MacKenzie stated that in her opinion, the best qualified candidates for the California Special Districts Association (CSDA) Board of Directors were the incumbent, Arlene Schafer of the Costa Mesa Sanitary District, and John DeMonaco of the Chino Valley Independent Fire District. She recommended that the Board cast its vote for the incumbent, Arlene Schafer.

17-07-88 *Upon motion by Director Dorey, seconded by Director Vásquez and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Sanchez, and MacKenzie), the Board of Directors cast its ballot for the California Special Districts Association Board of Directors election for the Southern Network, Seat C, for Arlene Schafer of the Costa Mesa Sanitary District.*

**8. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY**

See staff report attached hereto.

President Miller stated that he had nothing new to share since his last report. General Manager Eldon Boone reported that Maureen Stapleton, General Manager of the San Diego County Water

Authority (Water Authority) has appointed Dan Denham as an Assistant General Manager. Mr. Boone said that staff has been working with Mr. Denham on the wheeling portion of the Implementing Agreement for the San Luis Rey Indian Water Rights (SLRIWR) Settlement.

Mr. Boone recalled that Maureen Stapleton recently requested to be scheduled on an upcoming Board meeting agenda to make a presentation regarding the lawsuit between the Water Authority and the Metropolitan Water District (MWD). Mr. Boone said that the District has deferred scheduling the presentation until such time that the SLRIWR Settlement is fully implemented. Mr. Boone said that he has recently become aware that MWD has been approaching other Water Authority member agencies, requesting to make a similar presentation. Mr. Boone stated that, if approached by MWD, he would give the same response as he gave to the Water Authority. The Board concurred.

## 9. MEETINGS AND EVENTS

See staff report attached hereto.

Director MacKenzie reported on her attendance at the San Diego Chapter (Chapter) CSDA Board of Directors meeting where the discussion centered on Chapter funds and the types of scholarships or grants the Chapter will offer in the future.

Directors Vásquez, Dorey, and MacKenzie all reported on their attendance at the meeting of the Council of Water Utilities the previous morning where Maureen Stapleton made a presentation regarding the lawsuit between the Water Authority and MWD.

Director Sanchez reported on his attendance and completion of the Special District Leadership Academy. He commended CSDA for having put together an excellent program with well-rounded and knowledgeable speakers. He noted that the discussion regarding rate structures and rate adjustments was particularly informative and helpful for him.

Director MacKenzie stated that she would not be able to attend the CSDA Quarterly Dinner meeting due to a scheduling conflict. All five Board members requested authorization to attend the upcoming Association of California Water Agencies (ACWA) Fall Conference in Anaheim.

17-07-89	<i>Upon motion by Director Vasquez, seconded by Director MacKenzie and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Sanchez, and MacKenzie), the Board of Directors authorized the following attendances: President Miller and Directors Vásquez, Dorey, Sanchez, and MacKenzie to attend the ACWA Fall Conference, November 28 – December 1, 2017 in Anaheim.</i>
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## 10. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

See staff report attached hereto.

Director Dorey commented that there have been several items on recent Board agendas for approval of purchases or contracts that were slightly over the threshold of the General Manager's purchasing authority. He suggested an agenda item for the Board to consider raising the threshold. The Board was agreeable to considering this type of revision to the District's Purchasing Policy.

Mr. Boone reviewed the list of tentative items for future agendas and estimated when each item would be ready for the Board's consideration. He estimated that the "rate adjustment policy" and the "agreement with commercial real estate broker" items would likely be scheduled for the August 16, 2017

agenda. With regard to the “Weese treatment plant agreement amendment” with the City of Oceanside (Oceanside) staff is currently waiting for information from Oceanside on this matter. The “call for nominations for the election of the 2018-19 ACWA President and Vice President” item would be on the August 2 agenda, and the “appointment of representative to the San Diego County Water Authority” will be on the October 4 agenda, as President Miller’s six year term is due to expire in November 2017.

Mr. Boone stated that the “grazing licenses on Warner Ranch” will be reviewed by the Warner Ranch Committee before being considered by the full Board. He said that by the end of the week the contract language will be with Legal Counsel for review, and the matter should be ready for the Committee within two weeks. The “Lake Henshaw concessionaire agreement” is currently being worked on by staff, and will be reviewed by the Warner Ranch Committee before being considered by the full Board in the Fall. As a member of the Warner Ranch Committee, Director MacKenzie requested that the Committee have an opportunity to provide input on the revised agreement while still in rough draft form. Mr. Boone suggested that the Warner Ranch Committee meet twice on the matter, first as a status update and to provide input on key terms, and the second time to review the final draft before going to the Board. Director MacKenzie requested that the staff track the changes being made to the agreement, and present them for review in redline/strikeout format.

#### **11. COMMENTS BY DIRECTORS**

Director MacKenzie encouraged attendance at the upcoming CSDA Annual Conference, adding that some great speakers and interesting topics have been lined up. She commented on the June 22 meeting of the Little Hoover Commission based on notes provided by Kyle Packham of CSDA. She shared some of the recommendations made by CSDA to the Little Hoover Commission.

Director Vásquez commented on recent news articles regarding the excessive snow melt in Kern County and the resulting flooding which has occurred. He also commented on a recent news article about climate change.

#### **12. COMMENTS BY GENERAL COUNSEL**

None were presented.

#### **13. COMMENTS BY GENERAL MANAGER**

Mr. Boone updated the Board regarding the celebration being planned by the San Luis Rey Indian Water Authority to celebrate the San Luis Rey Indian Water Rights Settlement. He stated that dates have been set for a press event along the San Luis Rey River on September 22, 2017, and a dinner at a venue yet to be determined on September 23. Mr. Boone said that the District has submitted its guest list.

Mr. Boone stated that the District’s labor negotiations are beginning, and the Teamsters will be presenting its initial proposal to staff on July 26. Mr. Boone noted that Harassment Prevention training has been scheduled for the District, including the Board of Directors, for Monday, January 8, 2018 at 9:00 a.m. with speaker Gordon Graham. He noted that the training will be three hours instead of the required two hours.

Mr. Boone announced that the flume was back online after being out of service for an extended period due to the Vista Flume Relocation Project. He reported that the water level at Lake Henshaw was currently at 10,500 acre feet.

Mr. Boone congratulated Director Dorey who, as a Founding Member of the Groundwater Resources Association (GRA), was recently named "Director Emeritus". Mr. Boone added that Director Dorey will be recognized at the upcoming GRA conference on October 3, 2017. As part of this honor, Director Dorey's registration for the conference will be complimentary, and all of his future membership fees will be waived. The Board joined Mr. Boone in congratulating Director Dorey.

Mr. Boone updated the Board on a leak that occurred that morning at 4:00 a.m. on Copper Avenue near West Vista Way. Operations and Field Services Manager Frank Wolinski provided additional details about the break and the repairs that were made to the pipe.

Mr. Boone handed out a summary of the Capital Budgets approved by the Board from 2007 through 2018 (attached hereto as Exhibit A). He noted that the Capital Budgets have increased quite bit in recent years, from an average of \$2.8 million between 2007 and 2016 to the \$9.2 million in 2017 and \$7.1 million in 2018. He commented that this demonstrates the increased workload staff has taken on to aggressively replace the District's aging infrastructure. Director Sanchez said that he recently had a conversation with Mr. Boone about the District's capital budgets and the associated improvements and benefits for the District's customers. He thanked Mr. Boone for the summary.


Director Dorey said that he was recently on the District's website and noticed that information about the District headquarters' solar production appeared to be missing. Mr. Boone said that staff would look into the matter and report back its findings.

**14. ADJOURNMENT**

There being no further business to come before the Board, at 9:33 a.m., President Miller adjourned the meeting.

  
Marty Miller, President

ATTEST:

  
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Lisa R. Soto, Secretary  
Board of Directors  
VISTA IRRIGATION DISTRICT



## STAFF REPORT

Agenda Item: 6.A

**Board Meeting Date:** July 19, 2017  
**Prepared By:** Marlene Kelleher  
**Approved By:** Eldon Boone

**SUBJECT:** FISCAL YEAR 2017 CAPITAL OUTLAY CARRYOVER

**RECOMMENDATION:** Approve the Capital Outlay Carryover for fiscal year 2017.

**PRIOR BOARD ACTION:** Amounts contained in the Capital Outlay Carryover have been previously approved by the Board as part of the District's Capital Budget or as separate Board approvals funded through the Capital Improvement Reserve.

**FISCAL IMPACT:** The amounts in the Capital Outlay Carryover have already been collected and have no impact on the current year budget or water rates.

**SUMMARY:** Staff annually identifies capital projects that have not been fully expended and need to be carried over to the following fiscal year. We have identified an estimated \$6,997,583 in capital items from fiscal year 2017 that need to be carried over to fiscal year 2018.

These amounts represent items that were previously approved by the Board, but due to timing, construction delays outside the District's control and unforeseen circumstances, have not been finalized as of June 30, 2017. The attached schedule indicates the capital items to be carried over.

**DETAILED REPORT:** See attached schedule.

**ATTACHMENT:** Capital Outlay Carryover – Fiscal Year 2017.

**Vista Irrigation District  
CAPITAL OUTLAY CARRYOVER  
Fiscal Year 2017**

	Budget Item #	Approved Capital Outlay	Estimated Outlay Through 6/30/2017	Estimated Carryover		Comments
<b>ENGINEERING:</b>						
E43 Regulator Relocation & Upgrade	10-02	\$ 15,000	\$ -	\$ 15,000		On hold pending completion of Master Plan
AB Line Replacement	11-04	1,100,000	133,971	966,029	D2238	Design nearly complete. Construction expected to begin by June 2018
East Vista Way - Mason Road Pipeline	12-02	600,000	-	600,000	D2235	On hold due to other high priority main replacements
S Santa Fe Pipeline - Mar Vista to Montg	12-03	10,000	-	10,000		On hold pending completion of Master Plan
Flume - Siphon Replacement	15-03	1,300,000	65,883	1,234,117	D2259	Design complete. Construction estimated to begin by June 2018
Flume - Pressure Zone Loop	15-05	280,000	13,575	266,425	D2269	Design complete. Construction estimated to begin by June 2018
E Reservoir	16-04	50,000	-	50,000		On hold pending completion of Master Plan
Paseo Santa Fe Project	16-05	300,000	-	300,000		Construction to begin by December 2017
HP Reservoir Rehabilitation	17-01	3,000,000	1,350,151	1,649,849	D2301	Construction to be completed by September 2017
FY 2017 Main Replacement Program	17-02	2,500,000	2,013,265	486,735		On going
Flume Relocation	17-03	800,000	556,966	243,034	D2302	Construction to be completed by September 2017
		<u>9,955,000</u>	<u>4,133,811</u>	<u>5,821,189</u>		
<b>FIELD SERVICES:</b>						
Vehicles (5)	16-06	199,000	135,780	63,220	Ford F-650	Expected to arrive July 2017
<b>FINANCE:</b>						
Phone System	17-07	35,000	-	35,000		Expected to be completed by March 2018
Data Switch	17-08	28,000	-	28,000		Expected to be completed by December 2017
		<u>63,000</u>	<u>-</u>	<u>63,000</u>		
<b>OPERATIONS:</b>						
Hydraulic Butterfly Valve & Seismic Actuator	17-10	48,000	23,681	24,319	D2310	Expected to be completed by January 2018
<b>WATER RESOURCES:</b>						
On-Site Chlorine Generation System	11-12	3,350,000	2,338,145	1,011,855	D2224	Expected to be completed by December 2017
Leach Fields (2)	16-15	14,000	-	14,000		Expected to be completed by December 2017
		<u>3,364,000</u>	<u>2,338,145</u>	<u>1,025,855</u>		
		<u>\$ 13,629,000</u>	<u>\$ 6,631,417</u>	<u>\$ 6,997,583</u>		



## STAFF REPORT

Agenda Item: 6.B

<b>Board Meeting Date:</b>	<b>July 19, 2017</b>
<b>Prepared By:</b>	<b>Marlene Kelleher</b>
<b>Reviewed By:</b>	<b>Brett Hodgkiss</b>
<b>Approved By:</b>	<b>Eldon Boone</b>

SUBJECT: MATERIALS FOR WAREHOUSE STOCK

RECOMMENDATION: Approve the purchase of materials from Pacific Pipeline in the amount of \$55,455.64.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: \$ 55,455.64 including tax.

SUMMARY: The District received bids from four vendors, Pacific Pipeline, S&J Supply Co., HD Supply and Ferguson Waterworks, for materials. All bids were responsive to the District's specifications, and Pacific Pipeline submitted the lowest bid.

DETAILED REPORT: Materials being purchased for warehouse stock include fire hydrants, various sizes of gate valves and miscellaneous fittings.

Bid Results:	Pacific Pipeline	\$ 55,455.64
	S&J Supply Co.,	\$ 57,613.02
	Ferguson Waterworks	\$ 57,765.14
	HD Waterworks	\$ 58,657.43





# Cash Disbursement Report

Payment Dates 06/22/2017 - 07/05/2017

Payment Number	Payment Date	Vendor	Description	Amount
56456-56459	06/28/2017	Refund Checks 56456-56459	Customer Refunds	563.36
56460	06/28/2017	Refund Check 56460	Customer Refund	70.00
56461	06/28/2017	Refund Check 56461	Customer Refund	343.86
56462	06/28/2017	Adco Underground Services	Potholing - Primrose Ave	5,585.00
56463	06/28/2017	Airgas USA LLC	Hose Repair Kit	91.89
56464	06/28/2017	Bearcom	Two-Way Radios, Antennas - Shop	1,470.37
56465	06/28/2017	Basic pacific	Flexible Benefits Service/Cobra 06/2017	254.00
56466	06/28/2017	CDW Government Inc	Adobe Acrobat Pro Maintenance Renewal	480.00
	06/28/2017		Surge Protectors (10)	82.92
	06/28/2017		Adobe Lifecycle Designer 11 License	305.00
56467	06/28/2017	Cecilia's Safety Service Inc	Traffic Control - Lobelia Dr/Robelini Dr	5,112.50
	06/28/2017		Traffic Control - Lobelia Dr/Robelini Dr	4,715.00
	06/28/2017		Traffic Control - S Santa Fe Ave	595.00
	06/28/2017		Traffic Control - Goodwin Dr/Christie Dr	1,920.00
	06/28/2017		Traffic Control - Goodwin Dr	770.00
	06/28/2017		Traffic Control - Twain Ct/Richland Road	1,360.00
	06/28/2017		Traffic Control - W Vista Way/Brass Lane	1,190.00
	06/28/2017		Traffic Control - Mar Vista Dr/Avocado Dr	4,860.00
	06/28/2017		Traffic Control - Plumosa Ave	855.00
56468	06/28/2017	760Print	Printing - Envelopes	665.74
56469	06/28/2017	City of San Diego	AED Service Agreement	175.00
56470	06/28/2017	Coastal Chlorination & Backflow	Chlorination of Water Main	372.00
56471	06/28/2017	Craneworks Southwest Inc	Tool Box Latches (5), Lock	373.89
	06/28/2017		Removed/Replaced Holding Valve - Truck 7	304.63
56472	06/28/2017	Department of Forestry & Fire Protection	Weed/Brush Abatement	1,143.10
56473	06/28/2017	El Camino Rental	Concrete	151.55
56474	06/28/2017	Endicott Comm., Inc - CV	Answering Service	273.59
56475	06/28/2017	Ferguson Waterworks	Service Saddle 4x1 C900 PVC (2)	153.72
	06/28/2017		Service Saddle 6x2 C900 PVC (23)	2,564.44

Payment Number	Payment Date	Vendor	Description	Amount
	06/28/2017		Service Saddle 8x1 C900 PVC (21)	2,477.84
	06/28/2017		Curb Stop 2" FNPT X FNPT (5)	1,147.45
	06/28/2017		Service Saddle 6x1 Brass AC (4)	397.02
56476	06/28/2017	Coast Fitness Repair Shop	Maintenance of Fitness Facilities	261.01
56477	06/28/2017	D.H. Maintenance Services	Janitorial Service 06/2017	1,850.00
56478	06/28/2017	Glennie's Office Products Inc	Office Supplies	30.98
	06/28/2017		Office Supplies	(28.68)
56479	06/28/2017	Grainger	Dechlor Strainer Basket	76.28
56480	06/28/2017	Hawthorne Machinery Co	Control Switch - B21	84.86
	06/28/2017		Dig Switch, Boot, Bracket & Grommet - B21	189.54
	06/28/2017		Control Boot and Fasteners - B21	66.15
56481	06/28/2017	HD Supply Waterworks	Pipe Restraints (4)	104.00
56482	06/28/2017	IDEXX Distribution Corporation	Lab Supplies	1,704.62
	06/28/2017		Lab Supplies	322.25
56483	06/28/2017	J R Bees. LLC	Live Bee Removal	250.00
56484	06/28/2017	Leon Perrault Trucking & Materials	Trucking & Material 05/2017	21,797.50
56485	06/28/2017	Lightning Messenger Express	Messenger Service 06/02/17	48.00
56486	06/28/2017	Major League Pest/Gemini Pest Control	Pest Control Services @ VID Headquarters	93.00
	06/28/2017		Bee Removal (11)	935.00
56487	06/28/2017	Moodys	Dump Fees (2)	400.00
	06/28/2017		Dump Fee	200.00
56488	06/28/2017	North County Auto Parts	Brake Pads, Brake Rotors -Truck 20	238.97
	06/28/2017		Washer Fluid (4)	8.62
	06/28/2017		Filters, 2-Cycle Oil, Protectant, Electrical Wire	131.10
	06/28/2017		Air Compressor Belt	8.42
56489	06/28/2017	North County Industrial Park	Association Fees 07/2017 - 1391 Engineer	879.30
56490	06/28/2017		Association Fees 07/2017 - Pipeline Dr	256.40
56491	06/28/2017	North County Lawnmower Inc	Chainsaw Bar Oil	13.95
56492	06/28/2017	Pacific Pipeline Supply	Weld Flange	26.52
	06/28/2017		Concrete Valve Boxes (3)	185.59
	06/28/2017		Meter Valve	210.09
56493	06/28/2017	PHED Corp	Hydraulic Blocks (4) - B20	1,948.50
56494	06/28/2017	R.S. Hughes	Vest Lime Hi-Viz MED (10)	105.33
56495	06/28/2017	RDO Water LLC	Ant Poison	92.71
56496	06/28/2017	Rutan & Tucker LLP	Legal 05/2017	5,227.50

Payment Number	Payment Date	Vendor	Description	Amount
	06/28/2017		Legal 05/2017	535.50
	06/28/2017		Legal 05/2017	3,045.99
	06/28/2017		Legal 05/2017	204.00
	06/28/2017		Legal 05/2017	76.50
	06/28/2017		Legal 05/2017	419.03
56497	06/28/2017	Sherry Thorpe	Tuition Reimbursement	529.16
	06/28/2017		Reimburse for Training Refreshments	60.84
	06/28/2017		New Hire Orientation Lunch (4)	60.89
56498	06/28/2017	Sonsray Machinery LLC	Brake Disc, Brake Pads (2) - F1	320.71
56499	06/28/2017	Southern Counties Lubricants, LLC	Fuel 06/01/17 - 06/15/17	5,119.29
56500	06/28/2017	Statewide Traffic Safety and Signs, Inc	Barricades, Custom Signs	210.01
56501	06/28/2017	Midas Service Experts	Tire & Mounting - Truck 19	174.20
	06/28/2017		Tire Mounting & Alignment - Truck 39	74.98
56502	06/28/2017	TS Industrial Supply	Demolition Hammer	(842.67)
	06/28/2017		Reciprocating Saw Blades (55)	253.39
	06/28/2017		Wacker Rammer Muffler Gaskets (5) - Shop	9.96
	06/28/2017		Demolition Hammer	696.06
	06/28/2017		Digging Bar Heavy Duty (5)	190.52
	06/28/2017		Marking Paint Roller (5)	105.00
	06/28/2017		Shovel Round Point Straight (10)	204.59
	06/28/2017		Broom 24" Push (8)	399.62
	06/28/2017		Shovel 4" Trench Straight (12)	179.26
	06/28/2017		Probe 3/8"x4' Stainless Steel (10)	621.36
	06/28/2017		Digging Bar Heavy Duty (10)	1,070.59
	06/28/2017		Shovel Square Point Straight (10)	204.59
	06/28/2017		Broom 24" Push (12)	599.42
	06/28/2017		Gloves Welding LG (10)	180.56
	06/28/2017		Reciprocal Saw Blades (175)	820.44
56503	06/28/2017	UniFirst Corporation	Uniform Service	344.59
56504	06/28/2017	VG Donuts & Bakery Inc	Board Meeting 06/21/17	29.65
56505	06/28/2017	Vista Fence Company Inc	Lodge Pole for Fence	17.81
56506	06/28/2017	Vista Firestone Brake & Smog	Remove/Replace Lower Ball Joints - Truck 63	550.75
56507	06/28/2017	Vista Lock & Safe Co	Padlock Master (2)	58.35
56508	06/28/2017	Vulcan Materials Company and Affiliates	Cold Mix	1,856.55
56509	06/28/2017	WorkPartners OHS	DMV Physical & Drug Tests	410.00

Payment Number	Payment Date	Vendor	Description	Amount
56510-56514	07/05/2017	Refund Checks 56510-56514	Customer Refunds	2,167.90
56515	07/05/2017	Refund Check 56515	Customer Refund	1,387.06
56516	07/05/2017	Ironwood Plumbing	Meter Tie Back	550.00
56517	07/05/2017	Airgas USA LLC	Oxygen Refill - Truck 69	50.72
	07/05/2017		Battery for Arc Helmet	9.46
	07/05/2017		Hose to Quick Connect	66.77
56518	07/05/2017	ALLDATA LLC	AllData Annual Subscription	1,500.00
56519	07/05/2017	Aqua-Metric Sales Company	3" Sensus Omni Meters (2)	2,935.74
56520	07/05/2017	AT&T	Web Security 06/2017	66.00
56521	07/05/2017		CALNET3 05/13/17-06/12/17	985.90
56522	07/05/2017	BHA Inc	Surveying - Pechstein Reservoir 05/17	2,860.00
	07/05/2017		Surveying - Pechstein Reservoir 05/17	1,800.00
56523	07/05/2017	Big Drip Plumbing	Meter Tie Backs	3,000.00
	07/05/2017		Backflow Preventer Installations	1,500.00
56524	07/05/2017	Cass Construction, Inc	Shea Homes Flume Relocation Construction 05/2017	206,046.45
56525	07/05/2017	CDW Government Inc	USB Extension	5.95
56526	07/05/2017	City Of Escondido	Escondido Canal Operating Costs 04/2017-05/2017	1,666.67
56527	07/05/2017	Coast Equipment Rentals	Cement	189.44
56528	07/05/2017	County of San Diego	Permit Fees/Inspection 04/2017	1,577.00
	07/05/2017		Permit Fees/Inspection 05/2017	2,628.10
56529	07/05/2017	Dion International Trucks Inc	Diagnose & Repair - Truck 44	1,173.71
56530	07/05/2017	DIRECTV	Direct TV Service	78.99
56531	07/05/2017	EDCO Waste & Recycling Services Inc	Trash & Recycle 06/2017	206.46
56532	07/05/2017	Fastenal Company	Lock Nuts (10) - C3	7.26
56533	07/05/2017	Ferguson Waterworks	Flange Bolt Sets, Wrap Tape	1,143.12
56534	07/05/2017	Glennie's Office Products Inc	Office Supplies	99.28
56535	07/05/2017	Hach Company	Turbidity Analyzer Parts	791.81
56536	07/05/2017	Hawthorne Machinery Co	Cold Planer Seal Kit	25.12
	07/05/2017		Retaining Pin - B23	14.14
56537	07/05/2017	HD Supply Waterworks	Hex Bolt & Nut Kits (72)	307.86
	07/05/2017		PVC Pipe	39.22
56538	07/05/2017	Infrastructure Engineering Corporation	Beehive Rehab Study 05/2017	6,802.50
56539	07/05/2017	Jo MacKenzie	ACWA State Legislative Committee Expenses 06/30/17	532.14
56540	07/05/2017	Joe's Paving	Patch Paving	2,086.95
56541	07/05/2017	Ken Grody Ford Carlsbad	Front Steering Sway Bar Links (2) - Truck 11	190.56

Payment Number	Payment Date	Vendor	Description	Amount
	07/05/2017		Electrical Pigtail - Truck 1	40.56
56542	07/05/2017	LinguaLinx Language Solutions, Inc	Translation Services for 2017 CCR	503.48
56543	07/05/2017	Major League Pest/Gemini Pest Control	Bee Removal (23)	1,955.00
56544	07/05/2017	Mallory Safety and Supply, LLC	Hard Hat Liners (10)	96.88
56545	07/05/2017	Moodys	Dump Fee	200.00
	07/05/2017		Dump Fees (2)	400.00
	07/05/2017		Dump Fees (2)	400.00
56546	07/05/2017	NAPA Auto Parts	Registration Holders (5) - Shop	27.01
56547	07/05/2017	North County Auto Parts	Air Hose - Truck 11	26.76
	07/05/2017		Filters, Trans Fluid - Trucks 11 & 15	160.63
	07/05/2017		Windshield Wipers, Bulbs, Glass Cleaner, Lube	56.33
56548	07/05/2017	North County Ford	Alternator & Core - Truck 1	314.91
56549	07/05/2017	North County Lawnmower Inc	Mower Blades	35.71
56550	07/05/2017	Pacific Pipeline Supply	Ells, Couplings	4,037.18
	07/05/2017		Meter Bolts Sets (2)	11.21
56551	07/05/2017	San Diego Gas & Electric	Electric 06/2017- Well Field, Buildings & Grounds	12,357.48
56552	07/05/2017	Shred-it USA LLC	Shredding Service	96.51
56553	07/05/2017	State Board of Equalization	June '17 Use Tax Return	26.00
56554	07/05/2017	Sunrise Materials Inc	Rock	31.39
56555	07/05/2017	UniFirst Corporation	Uniform Service	384.45
56556	07/05/2017	Valley Center Municipal Water District	DOT Hazmat Training (3)	168.00
56557	07/05/2017	Verizon Wireless	Air Cards 05/13/17-06/12/17	76.02
56558	07/05/2017	Vista Firestone Brake & Smog	2 Tires, Mounting & Alignment - Truck 29	282.17
56559	07/05/2017	Vulcan Materials Company and Affiliates	Cold Mix	2,024.29
56560	07/05/2017	Weseloh Chevrolet	Dash Switch Covers - Truck 51	9.48
56561	07/05/2017	WCT Products, Inc	Headphone Leads (2)	183.18
<b>Grand Total:</b>				<b>365,729.78</b>



## STAFF REPORT

Agenda Item: 7

Board Meeting Date:	July 19, 2017
Prepared By:	Lisa Soto
Reviewed By:	Brett Hodgkiss
Approved By:	Eldon Boone

SUBJECT: CALIFORNIA SPECIAL DISTRICTS ASSOCIATION BOARD OF DIRECTORS ELECTION FOR THE SOUTHERN NETWORK, SEAT C

RECOMMENDATION: Cast the District's ballot for the California Special Districts Association (CSDA) Board of Directors election for the Southern Network, Seat C.

PRIOR BOARD ACTION:

6/18/14 Cast the District's ballot for Arlene Schafer of Costa Mesa Sanitary District for the CSDA Board of Directors election for the Southern Network, Seat C.

FISCAL IMPACT: None.

SUMMARY: Each of CSDA's six networks has three seats on the Board, Seats A, B, and C. Director MacKenzie is currently serving a three-year term in Seat A, which will expire in 2018. This year's election is for Seat C; the term for this seat expires in 2020. The District received a mail ballot with five candidates from which the Board may vote for one. Ballots must be received at CSDA's Sacramento office by August 4, 2017.

DETAILED REPORT: See attached mail ballot information from CSDA.

ATTACHMENTS:

- Official Ballot for CSDA, Southern Network, Seat C
- CSDA Mail Ballot Information
- Candidate Statements from all five candidates
- Letter from candidate Arlene Schafer, Costa Mesa Sanitary District
- Letter from candidate John DeMonaco, Chino Valley Independent Fire District

# CSDA BOARD OF DIRECTORS 2017 ELECTION



**SOUTHERN  
NETWORK**

**SEAT C**  
term ends 2020

*Please vote for only one.*

- Arlene Schafer\***  
*Costa Mesa Sanitary District*
- Kristin Bloomer**  
*Desert Water Agency*
- John DeMonaco**  
*Chino Valley Independent Fire District*
- Richard Hall**  
*Mojave Water Agency*
- Michael Mack**  
*Rainbow Municipal Water District*

*All fields must be completed for ballot to be counted.*

*\* incumbent running for re-election*

SIGNATURE:	DATE:
MEMBER DISTRICT:	

Must be received by **5pm, August 4, 2017**. CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814



**California Special  
Districts Association**  
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JUN 05 2017

VISTA IRRIG. DIST.

## CALIFORNIA SPECIAL DISTRICTS ASSOCIATION

### 2017 BOARD ELECTIONS

#### MAIL BALLOT INFORMATION

Dear Member:

A mail ballot has been enclosed for your district's use in voting to elect a representative to the CSDA Board of Directors in your Network for Seat C.

Each of CSDA's six (6) networks has three seats on the Board. Each of the candidates is either a board member or management-level employee of a member district located in your network. Each Regular Member (district) in good standing shall be entitled to vote for one (1) person to represent its network.

We have enclosed the candidate information for each candidate who submitted one. Please vote for **only one** candidate to represent your network in Seat C, **unless otherwise noted on the actual ballot**, and be sure to sign, date and fill in your member district information. If any part of the ballot is not complete, the ballot will not be valid and will not be counted.

Please utilize the enclosed return envelope to return the completed ballot. Ballots must be received at the CSDA office at 1112 I Street, Suite 200, Sacramento, CA 95814 by **5:00pm on Friday, August 4, 2017**.

If you do not use the enclosed envelope, please mail in your ballot to:

**California Special Districts Association**  
**Attn: 2017 Board Elections**  
**1112 I Street, Suite 200**  
**Sacramento, CA 95814**

Please contact Beth Hummel at 877.924.2732 or [bethh@csda.net](mailto:bethh@csda.net) with any questions.





**California Special  
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## 2017 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

**Name:** Arlene Schafer

**District/Company:** Costa Mesa Sanitary District

**Title:** Secretary

**Elected/Appointed/Staff:** Elected

**Length of Service with District:** 20 Years

- 1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):**

Current member of the CSDA Board of Directors, Legislative Committee, Membership Commission Chair, Fiscal Committee and attendee of Legislative Days, Annual Conference, SDLA certificate holder.

- 2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):**

Member of CSAC and was a member of the League when serving on the City Council.

- 3. List local government involvement (such as LAFCo, Association of Governments, etc.):**

LAFCO member representing special districts, former Chair and Vice Chair of the ISDOC and currently serving as an Executive Committee member, OCCOG Board member.

- 4. List civic organization involvement:**

President of Harbor-Mesa Lions (2 terms), Costa Mesa Republican Federation of Women, OC Federation of Women, 3<sup>rd</sup> Vice President Ways & Means, Costa Mesa for Responsible Government member.

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# RE-ELECT ARLENE SCHAFER CALIFORNIA SPECIAL DISTRICTS ASSOCIATION SOUTHERN NETWORK

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## Arlene Schafer—Secretary Costa Mesa Sanitary District



As the former Mayor of the City of Costa Mesa, it has been an honor to serve as your representative on the California Special Districts Association (CSDA) for the past two years and now I humbly ask for your support to re-elect me to the Southern Network for another term. I believe my 28 years of experience as a local government leader that includes 20 years serving special districts in a variety of different capacities makes me the best candidate. In March, the Little Hoover Commission will release its report on special districts and its very likely the report will focus on the role Local Agency Formation Commissions play in special district formation and reorganization. CSDA was an active participant in the public hearings where commissioners learned how special districts provide vital services in our communities and are directly accountable to our voters and ratepayers. During my term as a member of the Board of Directors, CSDA successfully advocated for special districts by using the latest technology for outreaching such as CSDA's campaign website, "Districts Make the Difference" and the new online video, "Districts Empower our Communities." I believe it is extremely important for CSDA to keep its foot on the pedal on advocacy by letting legislators, media, business leaders, schools and the general public know how important we are in our communities.

### PREVIOUS CSDA EXPERIENCE

- ◆ Board President
- ◆ Board Vice President
- ◆ Board Secretary
- ◆ Finance Corporation
- ◆ Legislation Committee
- ◆ Fiscal Committee
- ◆ CSDA Membership Committee
- ◆ Recruitment & Planning Committee

Currently, I am serving on the Board of Directors for the Costa Mesa Sanitary District (CMSD) where I have been a Board member for 20 years. I am proud to be part of an organization that has been a District of Distinction since 2009, earned the Transparency Certificate of Excellence for four consecutive years and CMSD is one of few special districts in California that received Gold Recognition in Special District Governance.

If re-elected, I will continue to support CSDA's public outreach campaign about the essential services we provide and I will work collaboratively with CSDA Board of Directors and staff on providing essential training and professional development to help your agency succeed. Please vote for Arlene Schafer by August 4, 2017.



**California Special  
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## 2017 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Kristin Bloomer

District/Company: Desert Water Agency

Title: Secretary-Treasurer

Elected/Appointed/Staff: Elected

Length of Service with District: 12/4/15 - Current

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

I recently attended the CSDA Legislative Days event.

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

I am a member of ACWA and attend their conferences.

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

City of Palm Springs Measure J Oversight Committee, Desert Water Agency Finance and Legislative Committees

4. List civic organization involvement:

Palm Springs SunUp Rotary Club, Palm Springs Woman's Club, St. Theresa

School PTA President, Desert Roundtable

**\*\*Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after May 31, 2017 will not be included with the ballot.**

## Kristin Bloomer's Candidate Statement

I was first elected to the Desert Water Agency Board in 2015 and currently serve as Secretary-Treasurer on the Board of Desert Water Agency. However, service to my community has always played an important role in my life. I am dedicated to improving the quality of life for my community. Throughout my life, influence in community affairs and local government has grown. I have focused on the priority of shaping local government to strengthen the local and regional economies and create solutions to local and regional challenges. Southern California is faced with many challenges and I believe that challenges present opportunities, and that the Southern Network cannot afford to miss capitalizing upon those opportunities.

I am a longtime Palm Springs resident. My community service started early, when as a teenager, I volunteered with The Braille Institute and the National Charity League of Palm Springs.

My dedication to community service includes:

- Palm Springs Measure J Oversight Commission Vice-Chair
- Palm Springs Sunup Rotary Club past-President and current Assistant District Governor
- Founding President of the Desert Valley Women's Club
- Member of the Palm Springs Woman's Club
- St Theresa School Parent Teacher Group Board President
- Volunteer Volleyball Coach at Palm Springs High School
- Finance and Legislative Committee of Desert Water Agency



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## 2017 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: John DeMonaco

District/Company: Chino Valley Independent Fire District

Title: Director

Elected/Appointed/Staff: Elected

Length of Service with District: 11 years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

I am on the Legislative and Fiscal Committees

I have also served on the Education and Membership Committees

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

I am on the Board of Directors for the Fire Districts Association of California

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

N/A

4. List civic organization involvement:

I am a member and past Chairman of the Rotary Club of Chino. I am also a Board Member of the Chino Rotary Foundation.

**\*\*Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after May 31, 2017 will not be included with the ballot.**

I am seeking election to a seat on the Board of Directors of the California Special Districts Association.

I have served on the Board of Directors of the Chino Valley Independent Fire District for 11 years, elected in 2006. I am very proud to state that our Fire District is the **first** fire district to receive the District of Distinction Accreditation from the Special Districts Leadership Foundation (SDLF). We have been a District of Distinction since 2008. We also have obtained a District of Transparency Certificate of Excellence. I have completed the SDLF Recognition of Special District Governance.

I serve on the CSDA Legislative and the Fiscal Committees. I have previously served on the CSDA Education and Membership committees.

I am a retired Fire Chief with 33 years of Fire Service experience. I have been involved in city, county, JPAs and special districts in various capacities. I am currently on the Board of Directors of the Fire Districts Association of California and also serve on their Conference Committee. I am a Past President of the Chino Rotary Club and past Chairman of the Chino Rotary Foundation.

I understand, and I am committed to legislative advocacy for special districts. Special Districts provide one of the most effective, efficient, and accountable forms of local service. It is vital that we continue to work together to influence and monitor policy decisions affecting California special districts.

My commitment, extensive experience, and education in public service and as a special district board member and policy-maker, provides me with the ability to effectively serve as a CSDA Board Member representing all California Special Districts. I look forward to your support!

Please contact me at (909) 816-8396 or email at [jdemonaco@chofire.org](mailto:jdemonaco@chofire.org).

John DeMonaco





## 2017 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Richard Hall

District/Company: Mojave Water Agency

Title: Director, Division 3

Elected/Appointed/Staff: Elected

Length of Service with District: 17 years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

Currently serving on the Professional Development Committee and Membership Committee

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

Mojave Water Agency is a member of ACWA

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

Currently President of the Association of San Bernardino County Special Districts

4. List civic organization involvement:

Member of the Elks Association, Kiwanis, Summit Valley Property Owners

**\*\*Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after May 31, 2017 will not be included with the ballot.**

## CANDIDATE STATEMENT

My name is Richard Hall and I am currently a Director for the Mojave Water Agency and President of the Association of the San Bernardino County Special Districts and have served as an elected official for more than 35 years in two Special District organizations. I am interested in the CSDA Board of Directors position for Southern District Seat C – here is a list of my qualifications:

- First-hand knowledge and experience to ensure that we have safe, quality drinking water.
- Knowledge and experience in Recreation and Parks through 20 years on the Hesperia Recreation and Parks Special District board and served as president four times.
- Knowledge and experience in Property Owners Association in Summit Valley, California where I helped to bring electricity and natural gas to the owners and served as president.
- Knowledge and experience in Engineering and Management at General Dynamics Program Office working with the Federal and State government.
- Reduced taxes through leadership as well as set policy to purchase quality water, build water discharge facilities, and given tax money back to residents who helped reduce water usage.
- Continue to fight to bring 21<sup>st</sup> century technology to our Agency to study in order to better ensure management of our water resources by advanced computer systems, deep monitor wells, and other state of the art methods.
- Worked closely with community leaders and residents for best policies and strategies including getting State and Federal funding for safe, drinkable water and other needed projects and programs..
- Support funding colleges and students for research and development for continued new resource solutions for present and future issues.

I know that more needs to be done and have plans to meet these challenges. Let us protect our future and provide leadership with someone who knows how.





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## 2017 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Michael Mack

District/Company: Rainbow Municipal Water District

Title: Director, Division 5

Elected/Appointed/Staff: Elected

Length of Service with District: 5 months

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

I am the officially appointed RMWD representative for CSDA.

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

I serve as the RMWD representative at both ACWA & CSDA.

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

I worked for the city of San Marcos, CA for over 30 years as Parks Superintendent.

4. List civic organization involvement:

Past President of P.T.A.

**\* SEE ATTACHED STATEMENT \***

**\*\*Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after May 31, 2017 will not be included with the ballot.**

## **ENDLESS POSSIBILITIES**



My name is Michael Mack and I am honored to be seeking election to be on the Board of Directors of California Special Districts Association.

I was elected to the Rainbow Municipal Water District Board of Directors in December 2016 and appointed to serve as the District's representative at both ACWA and CSDA. My background includes a degree in horticulture and worked for the City of San Marcos for over thirty years. As the Parks Department Supervisor, I had many responsibilities including reviewing plans and inspection of new park and street median installations. I was both a Certified Playground Inspector and Irrigation Auditor. One of my main responsibilities was ensuring efficient usage of water resources. I calculated, determined, and programmed water requirements for the plant material for all parks and street medians within the City.

I have learned the importance of CSDA is we are the support system to help ensure efficient and productive services to both small and large communities throughout California at the local level of city governments. As your CSDA Board Member, I see endless possibilities and promise to tackle and meet the challenges our districts face. We all must work together for present and future needs for our special districts and by doing so we can and will achieve our goals. We must be proactive with our legislators and with this energy and commitment we can make the difference between success and failure.

I am very honored to have this chance to serve all of you and given this opportunity. I feel extensive service and experience in the public sector, I will work effortlessly to make those endless possibilities become reality.

Dear Southern Network Members:

It has been an honor and a privilege to represent you on CSDA's Board of Directors for the past three years, and most recently as Secretary of the Executive Board. As one of your three Southern Network representatives, I believe we have achieved many accomplishments to help Southern Network special districts succeed in good governance by offering more training and professional development opportunities in Southern California, as some of the training opportunities are described below.

- Supervisory Skills for the Public Sector in Vista
- Financial Management for Special Districts in Rancho Cucamonga
- Hammering Out a Legal Framework for Construction and Business Matters in Fountain Valley
- Board Member Best Practices in Claremont

As your representative I am very proud to work collaboratively with CSDA Board of Directors and staff for creating "Districts Make the Difference" campaign that promote the message about special districts and the difference we make in our communities. I am also proud to serve on CSDA's Legislative and Membership Committees where we work together advocating bills from the California Legislature that support special districts and we always want to make sure your membership to CSDA is valued.

As you probably know by now, I am running for re-election to CSDA Board of Directors and I hope I can count on your support because special districts are once again, under attack by the media, legislators and oversight agencies. If re-elected, I will continue to work hard as your representative to ensure our voice is heard about the great programs and services we provide in our communities and I will continue to serve on various CSDA committees to make certain training opportunities and memberships do not diminish.

If you have any suggestions on how I can better serve the Southern Network, please don't hesitate to email me at [aschafer@cmsd.ca.gov](mailto:aschafer@cmsd.ca.gov). Thank you for your consideration and please don't forget to vote by August 4, 2017.

Sincerely,

*Arlene Schafer*

Costa Mesa Sanitary District Board of Directors and Secretary to the Board  
CSDA Board of Directors and Secretary to the Board

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JUN 07 2017

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John DeMonaco  
[jdemonaco@chofire.org](mailto:jdemonaco@chofire.org)  
(909) 816-8396

June 1, 2017

Dear CSDA Colleague,

My name is John DeMonaco and I am requesting your **VOTE** in the upcoming 2017 election for a seat on the Board of Directors of the California Special Districts Association, Southern Network. The CSDA Southern Network is very large and includes approximately 180 Special Districts within the Counties of San Diego, Imperial, Riverside, San Bernardino, Los Angeles and Orange.

I am a strong advocate of Special Districts. I believe that Special Districts are the strongest form of government that impacts our residents on a daily basis. Immediately after I was elected, I became involved with CSDA and volunteered to serve on numerous committees. I have previously served on the CSDA Education and Membership Committees and I now serve on the CSDA Legislative and the Fiscal Committees. I also serve on the CSDA Little Hoover Commission Working Group.

Serving on these main CSDA committees has given me the insight and understanding into the "workings" of the association. I understand CSDA'S budget and finances, the educational programs, and what CSDA needs to offer its member districts. With this experience, I will be an effective board member from the "get-go."

Serving on the Legislative Committee, I understand, and I am committed to legislative advocacy for special districts. I recognize the importance of working together to represent the common interest of all California Special Districts and the residents we serve. Special Districts provide one of the most effective, efficient, and accountable forms of local service. The California Special District Association monitors ALL legislation so that special districts can continue to deliver core services and can continue to be efficient. It is vital that the CSDA Legislative Staff with the direction of the Board of Directors continues to work to influence and monitor policy decisions affecting California special districts.

I am on the Board of Directors of the Chino Valley Independent Fire District since 2006, serving my community for 11 years. I will be up for re-election in 2020. I am very proud to state that our Fire District is the **first** fire district to receive the District of Distinction Accreditation from the Special Districts Leadership Foundation (SDLF). We have been a District of Distinction since 2008. We also have obtained a District of Transparency Certificate of Excellence. I have completed the Special District Leadership Academy and have earned the SDLF Recognition of Special District Governance. Our District Board is in process of receiving the SDLF Gold Recognition of Special District Governance.

DEMONACO

I am a retired Fire Chief with 33 years of Fire Service experience. I have been involved in city, county, JPAs and special districts in various capacities. I am currently on the Board of Directors of the Fire Districts Association of California and also serve on the FDAC Conference Committee. I am a current board member and Past President of the Chino Rotary Club and past Chairman and member of the Chino Rotary Foundation.

I believe in Special Districts and the service that we provide. Special Districts provide one of the most effective, efficient, and accountable forms of local service. I am committed to legislative advocacy for special districts. It is vital that we continue to work together to influence and monitor policy decisions affecting California special districts.

My commitment and extensive experience, education in public service and as a special district board member & policy-maker, provides me with the ability to effectively serve as a CSDA Board Member representing all California Special Districts. If elected, I will work hard to support all Special Districts. Your District's **VOTE** will be greatly appreciated. I look forward to your support. If you would like to speak with me or I can be of any assistance, please contact me at (909) 816-8396 or email at [jdemonaco@chofire.org](mailto:jdemonaco@chofire.org). Thank you.

Respectfully,



John DeMonaco



**Agenda Item: 8**

**STAFF REPORT**

**Board Meeting Date: July 19, 2017**  
**Prepared By: Eldon Boone**

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.





## **STAFF REPORT**

**Agenda Item: 9.A**

**Board Meeting Date: July 19, 2017**  
**Prepared By: Lisa Soto**  
**Approved By: Eldon Boone**

**SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS**

**SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.**



**STAFF REPORT**

**Agenda Item: 9.B**

**Board Meeting Date:** July 19, 2017  
**Prepared By:** Marian Schmidt  
**Approved By:** Eldon Boone

**SUBJECT:** SCHEDULE OF UPCOMING MEETINGS AND EVENTS

**SUMMARY:** The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	<b>SCHEDULE OF UPCOMING MEETINGS AND EVENTS</b>	<b>ATTENDEES</b>
<b>1</b>	<b>Water Reclamation and Reuse Conference</b> (International Water Association) <i>July 23-27, 2017 – Long Beach</i> <i>Registration deadline: 7/23/17</i>	
<b>2</b>	<b>How to Communicate Effectively Using Online Tools Webinar</b> (CSDA) <i>July 27, 2017 – 10:00 a.m. – 11:00 a.m.</i> <i>Registration deadline: 7/24/17</i>	
<b>3 *</b>	<b>Council of Water Utilities Meeting</b> <i>(No meeting in August)</i>	
<b>4</b>	<b>State Water Resources Control Board Public Meeting</b> <i>Aug. 14, 2017 – 6:00 p.m. – 8:00 p.m. – San Diego Regional Board</i>	MacKenzie Sanchez
<b>5</b>	<b>Understanding the Brown Act</b> (CSDA) <i>Aug. 16, 2017 – North of the River Recreation and Park District, Bakersfield</i> <i>Registration deadline: 8/10/17</i>	
<b>6</b>	<b>Urban Water Institute’s Annual Water Conference</b> <i>Aug. 16-18, 2017 – Hilton San Diego Resort</i> <i>Registration deadline: 8/2/17</i>	Vásquez (H)
<b>7 *</b>	<b>CSDA Quarterly Dinner Meeting</b> <i>Aug. 17, 2017 – 6:00-9:00 p.m. – The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 8/10/17</i>	MacKenzie Miller Sanchez Vásquez
<b>8</b>	<b>Understanding the Brown Act</b> (CSDA) <i>Aug. 23, 2017 – 9:00 a.m. – 1:00 p.m. – South Feather Water &amp; Power, Oroville</i> <i>Registration deadline: 8/17/17</i>	
<b>9</b>	<b>Staying in Compliance: Understand Special District Laws</b> (CSDA) <i>Aug. 24, 2017 – Oxnard Harbor District, Port Hueneme</i> <i>Registration deadline: 8/18/17</i>	
<b>10</b>	<b>Understanding the Brown Act</b> (CSDA) <i>Aug. 30, 2017 – 9:00 a.m. – 1:00 p.m. – Port San Luis Harbor District, Avila Beach</i> <i>Registration deadline: 8/24/17</i>	
<b>11</b>	<b>Legislative Round Up Webinar</b> (CSDA) <i>Aug. 31, 2017 – 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 8/25/17</i>	MacKenzie (R) Sanchez (R)
<b>12</b>	<b>Understanding the Brown Act</b> (CSDA) <i>Sept. 6, 2017 – 9:00 a.m. – 1:00 p.m. – Coachella Valley Water District, Palm Desert</i> <i>Registration deadline: 8/31/17</i>	
<b>13 *</b>	<b>Council of Water Utilities Meeting</b> <i>Sept. 19, 2017 – 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 9/14/17</i>	
<b>14</b>	<b>Sexual Harassment Prevention Training Webinar</b> (ACWA/JPIA) <i>Sept. 21, 2017 – 1:00 p.m. – 3:00 p.m.</i> <i>Registration deadline: None</i>	



	<b>SCHEDULE OF UPCOMING MEETINGS AND EVENTS</b>	<b>ATTENDEES</b>
<b>15</b>	<b>CSDA Annual Conference</b> <i>Sept. 25-28, 2017 – Marriott and Monterey Conference Center, Monterey</i> <i>Registration deadline: 9/8/17</i>	MacKenzie (H) Sanchez (H)
<b>16</b>	<b>Groundwater Resources Annual Conference and Meeting</b> <i>Oct. 3-4, 2017 – Hilton Arden West, Sacramento</i> <i>Registration deadline: TBD</i>	Dorey
<b>17</b>	<b>Northern California Tour Field Trip</b> (Water Education Foundation) <i>Oct. 11-13, 2017 – Sacramento International Airport</i> <i>Reservation deadline: 9/27/17</i>	
<b>18*</b>	<b>Council of Water Utilities Meeting</b> <i>Oct. 17, 2017 – 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 10/12/17</i>	
<b>19</b>	<b>Understanding the Brown Act</b> (CSDA) <i>Nov. 1, 2017 – 9:00 a.m. – 1:00 p.m. – East Bay Municipal Utility District, Oakland</i> <i>Registration deadline: 10/26/17</i>	
<b>20</b>	<b>San Joaquin River Restoration Tour Field Trip</b> (Water Education Foundation) <i>Nov. 1-2, 2017 – Fresno</i> <i>Reservation deadline: 10/18/17</i>	
<b>21</b>	<b>California Economic Summit</b> (California Forward) <i>Nov. 2-3, 2017 – Hilton San Diego Bayfront</i> <i>Registration deadline: None</i>	
<b>22</b>	<b>Understanding the Brown Act</b> (CSDA) <i>Nov. 8, 2017 – 9:00 a.m. – 1:00 p.m. – Stockton East Water District, Stockton</i> <i>Registration deadline: 11/2/17</i>	
<b>23</b>	<b>Required Ethics AB 1234 Compliance Training Webinar</b> (CSDA) <i>Nov. 8, 2017 – 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 10/27/17</i>	
<b>24*</b>	<b>CSDA Quarterly Dinner Meeting</b> <i>Nov. 16, 2017 – 6:00-9:00 p.m. – The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 11/9/17</i>	
<b>25*</b>	<b>Council of Water Utilities Meeting</b> <i>Nov. 21, 2017 – 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 11/16/17</i>	
<b>26</b>	<b>ACWA Fall Conference</b> <i>Nov. 28-Dec. 1, 2017 – Anaheim Marriott Hotel</i> <i>Registration deadline: TBD</i>	
<b>27</b>	<b>Colorado River Water Users Association (CRWUA)</b> <i>Dec. 13-15, 2017 – Location TBD</i>	
<b>28*</b>	<b>Council of Water Utilities Meeting</b> <i>Dec. 19, 2017 – 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 12/14/17</i>	

\* Non-per diem meeting except when serving as an officer of the organization

The following abbreviations indicate arrangements that have been made by staff:

**A**=Airline; **R**=Registration; **C**=Car; **H**=Hotel; **T**=Tentative



**STAFF REPORT**

**Board Meeting Date: July 19, 2017**  
**Prepared By: Lisa Soto**

**SUBJECT:** ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

**SUMMARY:** This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

*Staff-generated list of tentative items for future agendas:*

- Rate adjustment policy
- Agreement with commercial real estate broker
- Weese treatment plant agreement amendment
- Association of California Water Agencies call for nominations for 2018-19 President and Vice President
- Grazing licenses on Warner Ranch
- Appointment of representative to the San Diego County Water Authority
- Lake Henshaw concessionaire agreement



**Agenda Item: 11**

**STAFF REPORT**

**Board Meeting Date: July 19, 2017**  
**Prepared By: Lisa Soto**

SUBJECT: COMMENTS BY DIRECTORS

SUMMARY: This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.



**Agenda Item: 12**

**STAFF REPORT**

**Board Meeting Date: July 19, 2017**  
**Prepared By: Eldon Boone**

SUBJECT: COMMENTS BY GENERAL COUNSEL

SUMMARY: Informational report by the General Counsel on items not requiring discussion or action.



**Agenda Item: 13**

**STAFF REPORT**

**Board Meeting Date: July 19, 2017**  
**Prepared By: Eldon Boone**

SUBJECT: COMMENTS BY GENERAL MANAGER

SUMMARY: Informational report by the General Manager on items not requiring discussion or action.

**Vista Irrigation District  
CAPITAL BUDGETS  
Fiscal Years 2007 - 2018**

<u>Fiscal Year</u>	<u>Capital Budget</u>
2007	\$ 1,684,900
2008	1,984,610
2009	1,868,500
2010	2,904,000
2011	3,673,600
2012	2,389,000
2013	2,277,950
2014	4,059,650
2015	4,789,700
2016	<u>2,454,500</u>
10 Year Average	\$ 2,808,641
2017	\$ 9,233,300
2018	7,111,100