

MINUTES OF THE ADJOURNED MEETING OF THE
BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT

February 2, 2017

An Adjourned Meeting of the Board of Directors of Vista Irrigation District was held on Thursday, February 2, 2017, at the offices of the District, 1391 Engineer Street, Vista, California.

1. CALL TO ORDER

President Miller called the meeting to order at 8:30 a.m.

2. ROLL CALL

Directors present: Miller, Vásquez, Dorey, and MacKenzie.

Directors absent: None.

Staff present: Eldon Boone, General Manager; Lisa Soto, Secretary of the Board; Brett Hodgkiss, Assistant General Manager; Don Smith, Director of Water Resources; Brian Smith, Director of Engineering; Randy Whitmann, Engineering Project Manager; Frank Wolinski, Operations and Field Services Manager; Alisa Nichols, Management Analyst; Al Ducusin, Engineering Services Manager; Marlene Kelleher, Finance Manager; and Marian Schmidt, Administrative Assistant. Back-up General Counsel Jeremy Jungreis was also present.

Other attendees: None.

3. PLEDGE OF ALLEGIANCE

Director MacKenzie led the pledge of allegiance.

4. APPROVAL OF AGENDA

17-02-18 *Upon motion by Director MacKenzie, seconded by Director Vásquez and unanimously carried (4 ayes: Miller, Vásquez, Dorey, and MacKenzie), the Board of Directors approved the agenda as presented.*

5. PUBLIC COMMENT TIME

No public comments were presented on items not appearing on the agenda.

6. CONSENT CALENDAR

17-02-19 *Upon motion by Director MacKenzie, seconded by Director Dorey and unanimously carried (4 ayes: Miller, Vásquez, Dorey, and MacKenzie), the Board of Directors approved the Consent Calendar, including Resolution No. 17-05 approving disbursements.*

A. Detachment terms and conditions

See staff report attached hereto. Staff recommended and the Board took the following action:

The Board adopted Resolution 17-06 setting the terms and conditions of detachment for two single-family parcels totaling approximately 7.34 gross acres located at 2534 North Twin Oaks Valley Road, San Marcos, also known as the Colucci Qualified Trust Reorganization, and directed staff to file the resolution with San Diego Local Agency Formation Commission and the Vallecitos Water District (LN 2016-038; APNs 182-270-24 and -25; CF 500-368; LAFCO RO16-16; DIV 5), by the following roll call vote:

AYES: Directors Vasquez, Dorey, MacKenzie, and Miller
NOES: None
ABSTAIN: None
ABSENT: None

Resolution No. 17-06 is on file in the official Resolution book of the District.

B. Minutes of Board of Directors meeting on January 18, 2017

The minutes of January 18, 2017 were approved as presented.

C. Resolution ratifying check disbursements

RESOLUTION NO. 17-05

BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 55114 through 55226 drawn on Union Bank totaling \$629,690.62.

FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.

PASSED AND ADOPTED unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 2nd day of February 2017.

7. DIVISION REPORTS

See staff report attached hereto.

General Manager Eldon Boone updated the Board on the water level at Lake Henshaw which was at 3,600 acre feet just one month ago. He stated that the lake level was at 3,600 acre feet a month ago, and as a result of the recent rain events it had risen to over 8,700 acre feet.

Mr. Boone stated that bids for the HP Reservoir Rehabilitation project have been received for some of the larger parts of the project; and so far the project cost is under the overall estimate by \$131,304.

8. INVESTMENT POLICY UPDATE

See staff report attached hereto.

Mr. Boone presented an overview of the draft changes to the District's Investment Policy (Policy), stating that the Policy is governed by California State Law and is reviewed annually to ensure compliance with any changes to the law. He reviewed the draft revisions, stating that they will not affect the District's current investment practices. It was noted that in the years when the policy is reviewed and no changes are warranted, a notation is made in the monthly Division Reports to inform the Board of staff's review of the Policy.

17-02-20 *Upon motion by Director Vásquez, seconded by Director Dorey, the Board of Directors adopted Resolution 17-07 approving revisions to the District's Investment Policy, by the following roll call vote:*

AYES: Directors Vasquez, Dorey, MacKenzie, and Miller
NOES: None
ABSTAIN: None
ABSENT: None

A copy of Resolution 17-07 is on file in the official Resolution Book of the District.

9. TREASURER'S REPORT AS OF DECEMBER 31, 2016

See staff report attached hereto.

Mr. Boone presented an overview of the Treasurer's Report. Mr. Boone pointed out the current interest rates, while still low, are over four times higher than what they were two years ago. Mr. Boone reviewed the District's portfolio and responded to questions.

10. MEYER'S SIPHON REPLACEMENT PROJECT

See staff report attached hereto.

Engineering Project Manager Randy Whitmann reviewed the Meyer's Siphon Replacement Project (MSRP). Mr. Whitmann said that the current estimate for the MSRP is \$941,000. Mr. Whitmann provided clarification regarding the eight inch concrete drain, which he stated was part of the original siphon. Mr. Whitmann said that the pressure zone loop was separated from the MSRP due to timing issues with obtaining an easement from the property owner. Mr. Whitmann said that the pressure zone loop will be addressed as part of a main replacement project, and the eight inch concrete drain, if constructed, will be part of the pressure zone loop construction.

Director MacKenzie suggested that the Board approve the MSRP and authorize the General Manager to execute a construction contract in an amount not-to-exceed \$950,000. She said that this would enable staff to move forward with the MSRP without further Board approval, provided that the cost does not exceed \$950,000.

Director Vasquez moved that the Board of Directors approve the Meyer's Siphon Replacement Project; determine that the project is exempt from the provisions of the California Environmental Quality Act and direct staff to file the Notice of Exemption with the County Clerk; and authorize staff to advertise and solicit bids for the construction of the project (D-2259, DIV NO. 5). This motion failed due to lack of a second.

17-02-21

Upon motion by Director MacKenzie, seconded by Director Dorey and unanimously carried (3 ayes: Miller, Dorey, and MacKenzie; 1 no: Vásquez), the Board of Directors approved the Meyer's Siphon Replacement Project and authorized the General Manager to execute a construction contract for the project in an amount not to exceed \$950,000; determined that the project is exempt from the provisions of the California Environmental Quality Act and directed staff to file the Notice of Exemption with the County Clerk; and authorized staff to advertise and solicit bids for the construction of the project (D-2259, DIV NO. 5).

Mr. Boone said that once the bids are received, he would apprise the Board of the cost of the project even if it is within the not-to-exceed amount.

11. LAKE HENSHAW / WARNER RANCH INSPECTION TOUR

See staff report attached hereto.

Mr. Boone said that staff proposes a focus for the tour primarily on the activities and plans of the Lake Henshaw Resort since its concession management agreement will be up for renewal on December 31, 2017. The Board discussed possible dates for the tour and settled on Tuesday, April 25, 2017.

12. VACANCY OF DIRECTOR'S SEAT – DIVISION 4

See staff report attached hereto.

Mr. Boone said that with the passing of Director Randy Reznicek, there is a vacancy on the Board in Division 4. He reviewed the options for filling the vacancy. The Board indicated a preference to appoint a qualified candidate. The Board elected to follow the same process that was used in the appointment of Director Reznicek in 2015. Mr. Boone noted that the law allows the Board 60 days in which to appoint a member to fill the vacancy.

The Board scheduled a special meeting for Monday, March 13, 2017 at 8:30 a.m. to conduct the interview and selection process. The Board set the deadline for submitting applications of March 6, 2017 at 3:00 p.m. at the District Headquarters. Mr. Boone said that a Notice of Vacancy would be posted at the District's Headquarters, at the Vista Library and at Vista City Hall. Mr. Boone said that staff would issue a press release regarding the vacancy. The Board also suggested asking the Shadowridge Homeowners' Association to place information about the vacancy in their newsletter and the Vista Chamber of Commerce to post information on their website.

The Board discussed the questions that will be asked as part of the application package as well as the types of questions that may be asked during the interview. The Board expressed a desire to have flexibility in the dialog with each applicant during the interview process.

Mr. Boone pointed out that with this Division 4 vacancy, there are now vacancies on the Fiscal Policy and Water Sustainability Committees as well as in the designation of the First Vice President. The Board requested that this matter be agendaized for its next meeting on February 15, 2017. It was noted that the Board would need to vote on the First Vice President designation. With regard to committee appointments, President Miller said that he would evaluate the committee rosters with the impending new Board member in mind. He said that he would make appointments to fill the vacancies, he added that he may consider changing some of the committee appointments to create balance. Director MacKenzie suggested, and President Miller agreed, that the Board also discuss the status of the ad hoc Indian Settlement Committee.

13. STATUS OF SAN LUIS REY INDIAN WATER RIGHTS SETTLEMENT IMPLEMENTATION

See staff report attached hereto.

Mr. Boone reviewed the Outline of Final Settlement Issues, stating that the Local Entities' Agreement was approved by Escondido City Council on January 25, 2017, and a fully executed copy was delivered to the District on January 27. The U.S. District Court is now moving forward with its process to set a hearing date for final disposition of the case. Mr. Boone said that with regard to the rights-of-way for the San Pasqual Undergrounding Project, all of the documents are complete and executed; however, recordings under the purview of the Department of Interior are still pending.

14. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

See staff report attached hereto.

President Miller reported that at its January 26 Board meeting, the San Diego County Water Authority (Water Authority) Board adopted a resolution declaring an end to drought conditions in San Diego County and imploring Governor Brown and the State Water Resources Control Board to end the statewide drought emergency water use regulations for areas no longer in drought conditions.

Director Miller reported on recent changes on the Water Authority Board, stating that Mark Watton of Otay Water District had been replaced by Tim Smith and that John Linden and DeAna Verbeke of Helix Water District were replaced by Joel Scalzitti and Kathleen Coates Hedberg.

Mr. Boone reported that the State Water Resources Control Board (State Board) will be meeting the following week to consider extending the emergency drought regulation. He noted that the staff report on the matter is available online and that State Board staff is recommending extending the emergency drought regulations for another 270 days, until November 2017. Mr. Boone said that a joint letter from the Water Authority and its member agencies has been sent to the State Board staff expressing concerns about this proposed extension. Mr. Boone said that a conference call with the Water Authority and member agency managers was scheduled for the following morning to strategize about communicating with the State Board directly. Mr. Boone said that the main concern of the local water agencies is a loss of credibility with the public when emergency regulations are kept in place even in the absence of a drought.

15. MEETINGS AND EVENTS

See staff report attached hereto.

Director Dorey reported on his attendance at a meeting of the Southern California Water Committee where the speaker was Wade Crowfoot, the new Chief Executive Officer of the Water Foundation and former advisor to Governor Brown. Mr. Crowfoot spoke about water conservation in California.

Director Vásquez reported on his attendance at a meeting of the Association of California Water Agencies (ACWA) Region 10 Board of Directors the previous week where the discussion centered on ideas for a Region 10 Program at the Spring ACWA Conference. A Committee was appointed consisting of DeAna Verbeke, Brian Brady and Kathy Green to work on finalizing the plans for the program. They also discussed plans for the Region 10 Program to be held in Orange County on October 19, 2017.

Director MacKenzie and President Miller reported on their attendance at the City of Vista, State of the City luncheon where Mayor Judy Ritter spoke about upcoming capital improvements for the City of Vista.

Director MacKenzie reported on her attendance at a Special District Leadership Foundation Board meeting where the Board discussed funding for scholarships. She reported that scholarships were also a topic of discussion at the California Special Districts Association (CSDA), San Diego Chapter (Chapter) Executive Committee meeting she attended on January 16, 2017. She noted that fifty percent of the membership dues collected by the Chapter are used to fund scholarships. This year, the Chapter will award four scholarships to high school seniors through a video contest. The winners will each receive a \$1,000 scholarship, and the winners' respective schools will be awarded \$500 each.

Director MacKenzie reported on her attendance at a CSDA Finance Corporation (Finance Corp.) Board of Directors meeting on January 19, 2017 where the previous year's activities were discussed. She noted that the Finance Corp. completed about 13 different closings in the previous year, and finished the year in the positive. Director MacKenzie reported on her attendance at a CSDA Board meeting the following day where the general business of the CSDA Board was conducted.

Directors Dorey and Vásquez requested to attend the February 21, 2017 meeting of the Council of Water Utilities (COWU) in Poway. Director Vásquez requested lodging for an ACWA Water Quality meeting on March 9, 2017 in Sacramento. He requested to fly to Sacramento the evening prior to the meeting.

President Miller and Directors MacKenzie and Vásquez (Vásquez tentative), requested authorization to attend the CSDA, San Diego Chapter Quarterly dinner meeting on February 16, 2017. Director MacKenzie stated that the speaker at this meeting will be Scott Barnett, and the topic will be the Little Hoover Commission. She encouraged staff to attend this meeting if possible, as this should be a very interesting topic.

Director MacKenzie and President Miller (Miller tentative) requested authorization to attend the ACWA Spring Conference in Monterey, May 9-12, 2017. Director MacKenzie requested authorization to attend the Special Districts Legislative Days, May 16-17 in Sacramento.

17-02-22 *Upon motion by Director Vasquez, seconded by Director MacKenzie and unanimously carried (4 ayes: Miller, Vásquez, Dorey, and MacKenzie), the Board of Directors authorized the following attendances by Directors: Dorey and Vásquez to attend COWU on February 21, 2017 in Poway; MacKenzie, Miller, and Vásquez to attend the CSDA Quarterly Meeting on February 16, 2017 in San Diego; MacKenzie and Miller to attend the ACWA Spring Conference May 9-12, 2017 in Monterey; MacKenzie to attend the Special Districts Legislative Days May 16-17, 2017 in Sacramento; Vásquez to receive lodging accommodations for one night when attending a meeting of the ACWA Water Quality meeting on March 9, 2017 in Sacramento.*

16. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

See staff report attached hereto.

The Board recalled that earlier in the meeting staff was directed to agendize the Division 4 vacancy for the February 15, 2017 Board meeting, as well as the vacancies on the Fiscal Policy and Water Sustainability Committees and the designation of a First Vice President. The Board will also discuss the status of the ad hoc Indian Settlement Committee at that time.

The Board recalled that a special meeting was scheduled for Monday, March 13, 2017 at 8:30 a.m. to conduct interviews and select a member to fill the Division 4 vacancy.

Mr. Boone said staff strives whenever possible to balance the number of items on any given agenda. He noted that there are a few items on the list of "tentative items for future agendas" which have been carried over for a few meetings. Mr. Boone said that these are not time sensitive items which will be agendaized when time and space on an upcoming agenda permits.

17. COMMENTS BY DIRECTORS

Director Vásquez commented on articles in the local newspaper regarding the recent storms and how they may or may not have affected the drought. Director Vásquez also commented on a recent news article regarding testing by public water agencies for the presence of lead in the schools' water systems. Mr. Boone clarified that the District will only be testing water used in the school cafeterias, water bottle filling stations and drinking fountains. Mr. Boone said that staff has contacted Vista Unified School District to make them aware of new lead testing requirement, schedule testing (if desired), plan for the timing of the testing and inform the school district of their responsibilities should lead be detected.

The Board acknowledged and welcomed the District's new Management Analyst Alisa Nichols, who was seated in the audience.

18. COMMENTS BY GENERAL COUNSEL

None were presented.

19. COMMENTS BY GENERAL MANAGER


Mr. Boone reported that with the comment period for the draft regulations from the State Water Resources Control Board closed, the next draft was supposed to have been issued on January 20. Mr. Boone said that the draft has not been issued even though the final report is scheduled to publish this month. He said that he would keep the Board informed on this matter.

20. ADJOURNMENT

There being no further business to come before the Board, at 10:32 a.m., President Miller adjourned the meeting.


Marty Miller, President

ATTEST:


Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



STAFF REPORT

Agenda Item: 6.A

Board Meeting Date: February 2, 2017
Prepared By: Al Ducusin
Reviewed By: Brian Smith
Approved By: Eldon Boone

SUBJECT: DETACHMENT TERMS AND CONDITIONS

RECOMMENDATION: Adopt Resolution No. 17-XX setting the terms and conditions of detachment for two single-family parcels totaling approximately 7.34 gross acres located at 2534 North Twin Oaks Valley Road, San Marcos, also known as the Colucci Qualified Trust Reorganization, and direct staff to file the resolution with San Diego Local Agency Formation Commission and the Vallecitos Water District (LN 2016-038; APNs 182-270-24 and -25; CF 500-368; LAFCO RO16-16; DIV 5).

PRIOR BOARD ACTION: The Board received an informational report regarding this property detachment on December 7, 2016.

FISCAL IMPACT: None.

SUMMARY: Owners, Samy and Elena Colucci Qualified Trust (Colucci), filed a reorganization with San Diego Local Agency Formation Commission (LAFCO) involving detachment from Vista Irrigation District (VID) and annexation to Vallecitos Water District (VWD) of two parcels consisting of APNs 182-270-24 (1.89 acres) and 182-270-25 (5.45 acres). The proposed detachment area is currently within the Vallecitos Water District (VWD) sphere of influence, but in VID's water service boundary, and is receiving water service from VWD through an exchange agreement with VID. The exchange agreement was recorded on September 2, 1987 prior to the original parcel being split; the nearest VID water line is approximately 3,800 feet from the property.

On September 7, 2016, VWD's Board of Directors approved the annexation of these two parcels into VWD with associated terms and conditions.

DETAILED REPORT: On September 23, 2016, staff received a request from the owners requesting detachment of APNs 182-270-24 and 182-270-25 from VID. Staff responded to the owners' request and informed them of the detachment fees, including the administration and the Assignment of Water Rights document fee totaling \$2,495. Staff received payment of the detachment fees on November 10, 2016.

On December 29, 2016, staff received a letter from LAFCO requesting terms and conditions for the reorganization referenced as the Colucci Qualified Trust Reorganization. The terms and conditions will include a requirement that the property owner complete the annexation procedures with VWD prior to final detachment with VID.

Upon adoption of this resolution, the detachment terms and conditions for the Colucci Qualified Trust Reorganization will be filed with LAFCO.

ATTACHMENTS: LAFCO letter dated December 22, 2016
Draft resolution
Map



RECEIVED

DEC 20 2016

VISTA IRRIGATION DEPT.
ENGINEERING DEPARTMENT

Chairman

Bill Horn
County Board of
Supervisors

December 22, 2016

Vice Chairman

Sam Abed
Mayor
City of Escondido

TO: Subject and Affected Agencies and Interested Parties

FROM: Executive Officer
Local Agency Formation Commission

Members

Dianne Jacob
County Board of
Supervisors

SUBJECT: "Colucci Qualified Trust Reorganization" (Vallecitos Water District)
(Ref. No.: RO16-16)

Andrew Vanderlaan
Public Member

The above-referenced proposal has been submitted to the Local Agency Formation Commission (LAFCO) for review and recommendation.

Lorie Zapf
Councilmember
City of San Diego

To assist the Commission's staff in analyzing this proposal, your comments would be appreciated by January 5, 2017. Please comment on any aspects or possible effects of this proposal that you may feel are relevant.

Lorraine Wood
Councilmember
City of Carlsbad

Subject agencies are requested to prepare and submit any terms and conditions to LAFCO as soon as possible.

Jo MacKenzie
Vista Irrigation District

Ed Sprague
Olivenhain Municipal
Water District

A copy of the preliminary staff report and the map for the territory involved are attached for your reference. If you have any further questions, please contact the staffperson indicated below.

Alternate Members

Greg Cox
County Board of
Supervisors

MICHAEL D. OTT
Executive Officer

Chris Cate
Councilmember
City of San Diego

By: Joe Serrano
Local Governmental Analyst

Racquel Vasquez
Councilmember
City of Lemon Grove

cc: w/attachments: Ingrid Stichter, Vallecitos WD; Al Ducusin, Vista ID; CSA No. 135; North County Cemetery District; Palomar Community College District; Palomar Health Care District; Resource Conservation District of Greater San Diego County; San Marcos Fire Protection District; San Marcos Unified School District; Twin Oaks Community Planning Group; DPDS; Supervisor Bill Horn; Andrea Raynal, Pacifica Real Estate Services, Inc.

Harry Mathis
Public Member

Judy Hanson
Leucadia Wastewater
District

Executive Officer

Michael D. Ott

MS City 980
SANDAG/Susan Baldwin
Committee on School District Organization
c/o San Diego County Board of Education
Planning and Development Services/GIS Melanie Casey (O650)

Legal Counsel

Michael G. Colantuono

**SAN DIEGO LAFCO
PRELIMINARY STAFF REPORT**

Title of Proposal: "Colucci Qualified Trust Reorganization" (Vallecitos Water District)
Ref. No.: RO16-16
APNs: 182-270-24; 182-270-25
Date Rec'd by LAFCO: 11/10/16
Submitted by: Petition
Subject Agencies: Vallecitos Water District; Vista Irrigation District
Analyst: Joe Serrano

Sphere Adoption/Amendment: No
Contractual Service Agreement: No

Description/Justification: Proposed by petition of the property owner is a reorganization of two unincorporated parcels (APNs: 182-270-24 and 182-270-25) totaling approximately 7.34 acres. The proposed reorganization involves the annexation of the subject territory to the Vallecitos Water District (WD) for the provision of water services and a concurrent detachment of the subject territory from the Vista Irrigation District (ID).

The proposed territory is currently located within the Vista ID for the provision of water service; the Vallecitos WD has required detachment from Vista ID as a condition of the provision of water service to the subject territory. The proposed reorganization area is located within Vallecitos WD's adopted sphere of influence; therefore, a sphere amendment is not required in association within the subject reorganization. The area is surrounded by open space and agriculture. It will continue to receive fire protection services from San Marcos Fire Protection District. Both affected agencies are aware of the proposal and have provided the applicant with an estimate of the associated fees to complete the reorganization upon LAFCO approval. The Board of Supervisors has adopted a *Master Property Tax Exchange Resolution for Annexation and Detachments involving Enterprise Districts* that will govern any transfer of property taxes associated with these jurisdictional changes.

General Plan/Zoning: County of San Diego General Plan: Twin Oaks Community Plan: Semi-Rural Residential (SR-10; 1 unit per 10 or 20 gross acres); County of San Diego zoning: Agricultural (A-70; limited agriculture)

Location: The proposed reorganization area is north of Buena Creek Road; east of Tamara Lane; south of Twin Oaks Valley Road; and west of Interstate 15 and Deer Springs Road.

Environmental Review: The project site is exempt from CEQA review pursuant to Section 15319(b) because the proposal area involves annexation of individual small parcels of the minimum size for facilities exempted by Section 15303.

Tax Negotiations: MEDR, subject to confirmation by the County of San Diego DPDS.

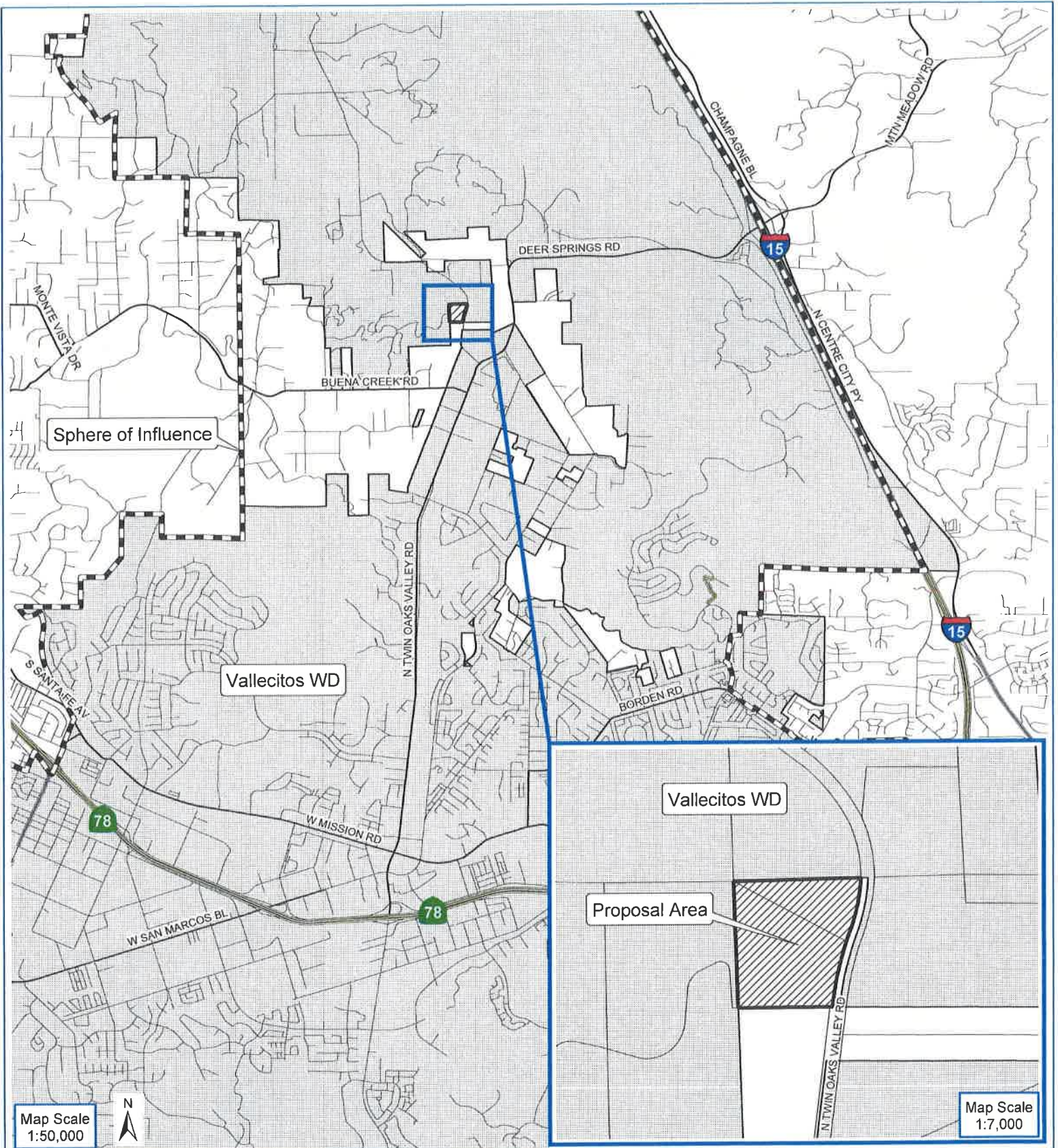
Referrals: Ingrid Stichter, Vallecitos WD; Al Ducusin, Vista ID; CSA No. 135; North County Cemetery District; Palomar Community College District; Palomar Health Care District; Resource Conservation District of Greater San Diego County; San Marcos Fire Protection District; San Marcos Unified School District; Twin Oaks Community Planning Group; DPDS; Supervisor Bill Horn; Andrea Raynal, Pacifica Real Estate Services, Inc.

Terms and Conditions: Payment by the property owner of all Vallecitos WD application and annexation fees, connection costs, State Board of Equalization fees, Vista ID detachment fees, and LAFCO processing fees.




Public Hearing: Not Statutorily Required

Fee Amt: \$8,100 **Date Fee Ltr Sent:** N/A **Date Paid:** 11/10/16

Date Status Letter Sent: 11/21/16 (Incomplete) **Date File Opened:** 12/22/16



RO16-16 PROPOSED "COLUCCI QUALIFIED TRUST REORGANIZATION" (VALLECITOS WATER DISTRICT)

-  Proposal Area
-  Vallecitos WD
-  Sphere of Influence

RESOLUTION NO. 17-XX

RESOLUTION OF THE BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT
SETTING THE TERMS AND CONDITIONS OF DETACHMENT FOR
COLUCCI QUALIFIED TRUST REORGANIZATION
APNs 182-270-24 and 182-270-25; LN 2016-038;
CF 500-368; LAFCO RO16-16; DIV NO 5

WHEREAS, a petition was submitted by the property owners to the Local Agency Formation Commission (LAFCO), the lead agency, for a reorganization of territory, including the detachment of two parcels from the Vista Irrigation District (VID) and annexation to Vallecitos Water District (VWD) for water and sewer service; and

WHEREAS, LAFCO has requested terms and conditions of detachment for the parcels consisting of approximately 7.34 gross acres which will be developed into two single-family residences

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Vista Irrigation District that this detachment is conditioned upon the following:

1. Payment of the VID administration fee of \$2,089.
2. Payment of the VID document preparation fee of \$406 for the Assignment of Water Rights document.
3. Execution of the Assignment of Water Rights document.
4. Completion of annexation procedures with VWD prior to final detachment with VID.

BE IT FURTHER RESOLVED that compliance with the above terms and conditions shall be completed prior to adoption by LAFCO of the finalizing resolution ordering the detachment.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors for the Vista Irrigation District this 2nd day of February 2017.

AYES:

NOES:

ABSTAIN:

ABSENT:

Marty Miller, President

ATTEST:

Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



VALLECITOS WATER DISTRICT

APN 182-260-13
6.61 AC

EXIST. VWD
18" ACP WATER

PARCEL A

VWD
VID

APN 182-270-24
1.89 AC

APN 182-270-15
9.53 AC
REORGANIZATION
LAFCO R004-40
VID CF500-355

APN 182-190-25
8.74 AC

PARCEL B

2534 TWIN OAKS VALLEY
APN 182-270-25
5.45 AC

CC#37
9991-940
2534
2"

PROPOSED
VID/VWD
BOUNDARY

Ⓜ CC#25
9991-924
2477
1"

Ⓜ CC#24
9991-926
2469
1"

VISTA IRRIGATION DISTRICT

OWNER:

THE SAMY AND ELENA COLUCCI QUALIFIED TRUST
c/o PACIFICA ENTERPRISES, INC.
6505 CANCHA DE GOLF
RANCHO SANTA FE, CA 92091

LEGEND



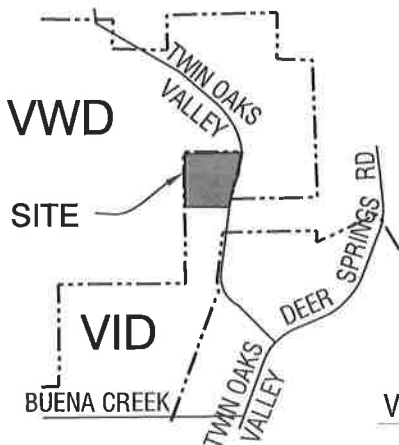
EXISTING VID/VWD BOUNDARY.



PROPOSED VID/VWD BOUNDARY.



APN 182-270-24 & 182-270-25
(~7.34 ACRES) TO BE DETACHED
FROM VID AND ANNEXED INTO VWD



VICINITY MAP
NO SCALE

VISTA IRRIGATION DISTRICT COLUCCI QUALIFIED TRUST DETACHMENT TWIN OAKS VALLEY ROAD

APN 182-270-24 & 182-270-25

T.B.

SCALE: NOT TO SCALE

L.N. 2016-038

APPD. BY

DATE

DRAWN BY: JRB

DATE: 1/17/17

SHEET 1 OF 1

MAP: N16

CF
500-368

Cash Disbursement Report



Payment Dates 01/06/2017 - 01/19/2017

Payment Number	Payment Date	Vendor	Description	Amount
55114	01/11/2017	ACWA/JPIA	Medical & Dental Insurance 02/2017 - Cobra	69.09
	01/11/2017		Medical & Dental Insurance 02/2017 - Cobra	(4,466.19)
	01/11/2017		Medical & Dental Insurance 02/2017 - Cobra	69.09
	01/11/2017		Medical & Dental Insurance 02/2017 - Cobra	552.72
	01/11/2017		Medical & Dental Insurance 02/2017 - Employees	152,638.20
	01/11/2017		Medical & Dental Insurance 02/2017 - Retirees	33,422.48
	01/11/2017		Medical & Dental Insurance 02/2017 - P Dorey	1,462.29
	01/11/2017		Medical & Dental Insurance 02/2017 - M Miller	1,731.63
	01/11/2017		Medical & Dental Insurance 02/2017 - J MacKenzie	1,731.63
	01/11/2017		Medical & Dental Insurance 02/2017 - R Vasquez	1,462.29
	01/11/2017		Medical & Dental Insurance 02/2017 - R Reznicek	2,357.83
55115	01/11/2017	Airgas USA LLC	Acetylene Fuel	366.05
	01/11/2017		Welding Jacket, Oxygen	194.14
55116	01/11/2017	Allie's Party Equip Rental Inc	Tables & Chairs Rental for Health Fair	337.60
55117	01/11/2017	AT&T	Internet Service 12/19/16-01/18/17	1,076.10
55118	01/11/2017		Web Security 12/2016	66.00
55119	01/11/2017	Blue Shield of CA Life & Health	Additional Billing 12/2016	41.50
55120	01/11/2017	Boot World Inc	Footwear Program	175.00
55121	01/11/2017	California Chamber of Commerce	Labor Law Supplies	398.89
55122	01/11/2017	760Print	Printing	512.12
55123	01/11/2017	Toyota San Diego	2017 Toyota Tacoma SR Access Cab	24,237.48
55124	01/11/2017	Council of Water Utilities	Meeting 01/17/2017 - P Dorey	25.00
	01/11/2017		Meeting 01/17/2017 - R Vasquez	25.00
	01/11/2017		Meeting 01/17/2017 - E Boone	25.00
55125	01/11/2017	County of San Diego Registrar of Voters	General Election Cost	298.97
55126	01/11/2017	Craneworks Southwest Inc	Air Compressor Temperature Switch - Truck 30	114.77
55127	01/11/2017	CWEA	Certification Renewal	83.00
55128	01/11/2017	EH Wachs Company	Battery for Valve Turner Controller - Truck 1	284.85
	01/11/2017		Valve Turner Screen Protector - Truck 1	41.24
55129	01/11/2017	Fastenal Company	Flat Washers (100)	20.26
55130	01/11/2017	Ferguson Waterworks	Meter 5/8" x 3/4" electronic read (20)	2,604.00
	01/11/2017		Meter 3/4" x 1" electronic read (120)	16,926.00
	01/11/2017		Flange 6" SOW 6-hole (50)	1,166.38

Payment Number	Payment Date	Vendor	Description	Amount
55131	01/11/2017	Glennie's Office Products Inc	Office Supplies	49.46
55132	01/11/2017	Grainger	Lighting	197.04
	01/11/2017		Tube/Pipe Notcher	756.48
	01/11/2017		Humidifier Wick Filters (2)	48.60
	01/11/2017		Stainless Elbows (6)	117.83
55133	01/11/2017	HDR	Water Master Plan Update 11/2016	30,290.78
55134	01/11/2017	Home Depot Credit Services	Welding Gloves	57.40
	01/11/2017		Chlorine	14.89
	01/11/2017		Hammer Drill, Power Saw	412.51
	01/11/2017		PVC Caps	(70.52)
	01/11/2017		Faucet, Cutting Blades	112.30
	01/11/2017		PVC Caps, Stud Solver, Blade Set, Wet Patch	133.21
	01/11/2017		Tarp & Straps	39.16
	01/11/2017		Tarp & Straps	36.15
	01/11/2017		Cement	150.68
	01/11/2017		Work Platform, Drop Lights, Circuit Interceptor	160.27
	01/11/2017		Lighting Supplies	93.14
	01/11/2017		Wall Plates, Water Proof Covers, Drill Bits	103.35
	01/11/2017		Paint, Masking Tape & Paper, Hooks	79.66
	01/11/2017		Materials for E Reservoir	258.11
	01/11/2017		Fluorescent Hanging Lights	680.11
	01/11/2017		Copper Tubing, Cleaning Supplies	122.88
55135	01/11/2017	Jason Patterson	Reimbursement - D2 Certification Renewal	80.00
55136	01/11/2017	Joanne Demmer	Reimbursement for Property Damage	50.00
55137	01/11/2017	Major League Pest/Gemini Pest Control	Bee Removal	85.00
	01/11/2017		Bee Removal (2)	170.00
55138	01/11/2017	Mission Resource Conservation District	Home Water Use Evaluation	31.25
55139	01/11/2017	Mitchell Instrument Co	Electrical Safety Gloves (7)	443.73
55140	01/11/2017	NAPA Auto Parts	PTO Knob	7.04
	01/11/2017		Plastic Ties	14.09
55141	01/11/2017	North County Auto Parts	Spark Plugs (4) - Rammer	10.29
	01/11/2017		Fuses (20)	16.28
55142	01/11/2017	Pacific Pipeline Supply	Fire Hose Attachments	89.09
	01/11/2017		Ball Valve	304.31
	01/11/2017		4" Ell, Dip Spool, Bolt Nut Set	443.77
	01/11/2017		Gaskets (200)	56.42
55143	01/11/2017	Parkhouse Tire Inc	Polyfill for Riding Mower Tire	400.86
55144	01/11/2017	PHED Corp	Stainless Steel Material for Disc Retainers	3,070.28

Payment Number	Payment Date	Vendor	Description	Amount
55145	01/11/2017	Benetrac	Employee Benefits Tracking 01/2017	400.00
55146	01/11/2017	Ramona Disposal Service	Trash Service	153.43
55147	01/11/2017	Red Truck Fire & Safety Co	Fire Extinguishers Inspection & Replacement	440.61
55148	01/11/2017	Red Wing Shoe Store	Footwear Program (2)	408.64
55149	01/11/2017	Richard Brady & Associates, Inc	HP Reservoir Rehab Design 10/30/16 - 12/03/16	22,577.50
55150	01/11/2017	Rincon del Diablo MWD	MD Reservoir Water Service 12/2016	32.50
55151	01/11/2017	RouseSign and Graphics Inc	VID Logo Flags (3)	439.43
55152	01/11/2017	Ruby Slipper Shoes & Repair	Footwear Resole	24.00
55153	01/11/2017	S & J Supply Company Inc	Sleeve 12" Galvanized Top Sections (50)	890.78
	01/11/2017		Fire Hydrant Spool 6x24 (6)	661.09
	01/11/2017		Ell 6"x16" POxFL Bury Cast Iron (20)	3,710.27
	01/11/2017		Cover 8" Valve Cast Iron Water (200)	4,552.66
	01/11/2017		Cover 12" Valve Box Cast Iron (50)	2,923.53
	01/11/2017		Fire Hydrant Check Valve (30)	36,268.51
	01/11/2017		Fire Hydrant 6x4x2.5 (15)	30,152.05
	01/11/2017		CLA-VAL Maintenance Parts	3,984.64
55154	01/11/2017	San Diego County Vector Control Program	County Mosquito Control 07/01/16-06/30/17	230.00
55155	01/11/2017	San Diego Gas & Electric	Gas 12/2016	741.63
55156	01/11/2017	San Diego IPMA-HR	Seminar 01/19/17 (2)	65.00
55157	01/11/2017	SANDAG	2016 CAFR Statistical Report	125.00
55158	01/11/2017	Shred-it USA LLC	Shredding Service	174.24
55159	01/11/2017	Siemens Industry Inc	HydroRanger 200 (2)	2,621.36
	01/11/2017		Echomax XPS-10 Transducer (2)	1,523.34
	01/11/2017		Ultrasonic Hand Programmer (2)	145.39
	01/11/2017		Shipping & Handling	39.41
55160	01/11/2017	SiteOne Landscape Supply, LLC	PVC Drain Pipes (10)	12.08
	01/11/2017		NDS Drain Caps (2)	77.25
55161	01/11/2017	Southern Counties Lubricants, LLC	Fuel 12/16/16-12/30/16	3,194.38
55162	01/11/2017	Standard Automation & Control	Wonderware Historian Client Software	3,699.74
55163	01/11/2017	State Board of Equalization	December 2016 Use Tax Return	356.00
55164	01/11/2017	Sunrise Materials Inc	Gravel Bags, Pallets	2,115.75
55165	01/11/2017	Tegriscap Inc	Landscaping Maintenance Services 12/2016	1,840.00
55166	01/11/2017	TLR & Son Hydraulics Inc	Hydraulic Cylinder Resealed - B6	272.74
55167	01/11/2017	TS Industrial Supply	Water Pump for Sprayer	409.86
55168	01/11/2017	UniFirst Corporation	Uniform Service	335.42
55169	01/11/2017	Verizon Wireless	Cell Phones 11/16/16-12/15/16	1,464.08
	01/11/2017		SCADA Remote Access 11/21/16-12/20/16	240.35
55170	01/11/2017	VG Donuts & Bakery Inc	Board Meeting 01/04/17	29.25

Payment Number	Payment Date	Vendor	Description	Amount
55171	01/11/2017	Vista Paint Corporation	Paint for Safety Rail	49.05
55172	01/11/2017	Volt	Temporary Service PE 12/16/16	324.00
55177	01/19/2017	ACWA/JPIA	Workers Compensation 10/2016 - 12/2016	48,610.00
55178	01/19/2017	Airgas USA LLC	Welding Equipment	2,345.78
55179	01/19/2017	American Water Works Association	Safety Tailgate Books	315.00
55180	01/19/2017	Aquajet Art	ERT Meter Brackets (400)	1,296.00
55181	01/19/2017	Asbury Environmental Services	Used Oil Filters Disposal	55.00
55182	01/19/2017	Boot World Inc	Footwear Program	175.00
55183	01/19/2017	Brithinee Electric	US Motors HO60V2SLG 60HP Motor 1 3/16" Coupling	5,034.08
55184	01/19/2017	Cecilia's Safety Service Inc	Traffic Control - Sunset Dr /S Melrose Dr	1,635.00
	01/19/2017		Traffic Control - S Citrus Ave/E Broadway	2,900.00
	01/19/2017		Traffic Control - Hutchinson St/Harris Dr	680.00
	01/19/2017		Traffic Control - Ascot Dr	1,540.00
	01/19/2017		Traffic Control - Zada Lane	722.50
	01/19/2017		Traffic Control - Anza Ave	255.00
	01/19/2017		Traffic Control - Via Felicidad	1,360.00
	01/19/2017		Traffic Control - Goetting Way	1,020.00
	01/19/2017		Traffic Control - Courage St	850.00
	01/19/2017		Traffic Control - Bravado St	510.00
	01/19/2017		Traffic Control - Osborne St/E Vista Way	1,330.00
	01/19/2017		Traffic Control - E Bobier	605.00
	01/19/2017		Traffic Control - Concord Court	1,445.00
55185	01/19/2017	Christopher Craghead	Reimbursement - CWEA Membership Renewal	172.00
55186	01/19/2017	Department of Forestry & Fire Protection	Clearing Brush	228.62
	01/19/2017		Clearing Trees & Brush	685.86
55187	01/19/2017	Diamond Environmental Services	Portable Restroom Service	89.73
55188	01/19/2017	Digital Deployment, Inc	Website Hosting, Maintenance & Support	300.00
55189	01/19/2017	Direct Energy	Electric 12/2016 - VID	1,288.49
	01/19/2017		Electric 12/2016 - Henshaw Well Field	12,358.17
	01/19/2017		Electric 12/2016 - T & D / Cathodic Protection	31.57
	01/19/2017		Electric 12/2016 - Reservoirs	11.86
	01/19/2017		Electric 12/2016 - Pump Stations	2,657.69
	01/19/2017		Electric 12/2016 - Treatment Plants	27.59
55190	01/19/2017	Drug Testing Network Inc	DOT Random	95.00
55191	01/19/2017	Eurofins Eaton Analytical Inc	Water Quality Sample - E1 Reservoir	375.00
55192	01/19/2017	Fairfield Vista LP	Refund/Inspection Deposit	55,662.50
55193	01/19/2017	Fastenal Company	Nuts, Bolts, Fasteners - Shop	413.59
	01/19/2017		Stick Pads for Electrical Wire (100) - Shop	35.21

Payment Number	Payment Date	Vendor	Description	Amount
55194	01/19/2017	G & R Auto & Truck Repair	Diesel Opacity Test - Truck 25	50.00
	01/19/2017		Service Call, Opacity Test - Truck 64	312.00
55195	01/19/2017	Geib Lumber Company	Lumber	10.69
	01/19/2017		Lumber	10.79
	01/19/2017		Lumber	8.23
55196	01/19/2017	GLC-(CA) Vista LLC	Solar Use 12/2016	3,034.26
55197	01/19/2017	Glennie's Office Products Inc	Office Supplies	210.50
55198	01/19/2017	Grainger	Light Fixtures	550.07
55199	01/19/2017	Hach Company	Turbidimeter Replacement Parts	1,359.85
	01/19/2017		Portable Turbidimeters (2)	2,663.89
55200	01/19/2017	Hawthorne Machinery Co	Repair Hydraulic Coupler Oil Temp Sensor - L4	1,137.57
55201	01/19/2017	HD Supply Waterworks	Wet Hydrant Extensions	168.57
55202	01/19/2017	Horton Knox Carter & Foote LLP	Legal 12/2017	40,875.00
55203	01/19/2017	IC Group Inc	Mailbox Hosting Service	50.00
55204	01/19/2017	Iron Mountain Records Management	Offsite Data Storage	234.90
55205	01/19/2017	KEH & Associates, Inc	Pipe Replacement Evaluation 12/2016	16,164.86
55206	01/19/2017	Lightning Messenger Express	Messenger Service 12/30/16	43.50
55207	01/19/2017	Major League Pest/Gemini Pest Control	Pest Control Services @ VID Headquarters	93.00
55207	01/19/2017	Major League Pest/Gemini Pest Control	Bee Removal	85.00
55208	01/19/2017	Moodys	Dump Fee	200.00
55209	01/19/2017	MRC, Smart Technology Solutions	Managed Print Services 12/2016	809.41
55210	01/19/2017	NAPA Auto Parts	Filters, Pedal Pad, Purple Power Spray	90.80
	01/19/2017		Split Loom, Wire Guard, Metal Clasp - Truck 21	26.45
55211	01/19/2017	Pacific Pipeline Supply	PVC Pipe, Coupling, Glue	289.64
55212	01/19/2017	RDO Water LLC	Gopher Bait	118.80
55213	01/19/2017	Red Truck Fire & Safety Co	Fire Extinguisher Inspection & Service	1,315.90
55214	01/19/2017	San Diego Gas & Electric	Electric 11/2016 & 12/2016 - T&D	135.30
	01/19/2017		Electric 11/2016 & 12/2016 - Reservoirs	82.91
55215	01/19/2017	Southern Counties Lubricants, LLC	HD Oil 12/2016	539.94
	01/19/2017		Fuel 12/2016	70.28
55216	01/19/2017	Spok, Inc	Paging Service 01/2017	32.87
55217	01/19/2017	State Water Resources Control Board	D5 Distribution Renewal	105.00
55218	01/19/2017	Steve Wuerth	Reimbursement - Electrical Permit Fee	105.00
55219	01/19/2017	The UPS Store 0971	Shipping 12/2016	221.68
55220	01/19/2017	Midas Service Experts	Tires & Alignment (2)	259.05
55221	01/19/2017	TS Industrial Supply	Water Nozzle - AZ1	60.97
	01/19/2017		Mud Pump Hose & Fittings - Shop	163.73
55222	01/19/2017	UniMeasure, Inc	Valve Position Indicators (4)	2,236.07

Payment Number	Payment Date	Vendor	Description	Amount
55223	01/19/2017	Union Bank	Urban Wtr Institute Spring Water Conf -R Vasquez	178.90
	01/19/2017		CRWUA Conference - R Vasquez	(169.12)
	01/19/2017		Vista Chamber Luncheon - J MacKenzie	60.00
	01/19/2017		Southern California Water Committee - P Dorey	70.00
	01/19/2017		Vista Chamber Luncheon - M Miller	60.00
	01/19/2017		Vista Chamber Luncheon - E Boone	60.00
55224	01/19/2017	Vinje & Middleton Engineering Inc	Compaction Test	397.50
55225	01/19/2017	Weseloh Chevrolet	Parking Brake Control - Truck 57	54.35
55226	01/19/2017	White Nelson Diehl Evans LLP	Audit Services 12/2016	1,065.00
Grand Total:				629,690.62



STAFF REPORT

Agenda Item: 7

Board Meeting Date: February 2, 2017
Prepared By: Brett Hodgkiss, Don Smith,
and Brian Smith
Approved By: Eldon Boone

SUBJECT: DIVISION REPORTS

RECOMMENDATION: Note and file informational report.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: Previous month's and anticipated activities are reported by each division.

ADMINISTRATION DIVISION

January

- **The District's total water production for December 2016 was 1,122 acre-feet (AF) compared to 1,255 AF in 2013, representing an 11 percent decrease. For the nineteen month period ending December 31, 2016 that the State has mandated conservation standards, the District's total water production has decreased by 16 percent when compared to a nineteen month period using 2013 data. The District's State mandated conservation standard is 0%.**
- Delivered 2017 Water Awareness Calendars to fourth grade classes. Invited teachers to schedule a classroom presentation regarding the upcoming poster contest. This year's theme is "Be Water Smart."
- Participated in Vista Unified School District hydration station ribbon cutting/kick-off event at Monte Vista Elementary School.
- Hosted Association of California Water Agencies Region 10 meeting.
- Began recruitment for Information Technology System Administrator position.
- Completed recruitment for Laborer positions. Ryan Scarborough and Jason Jones accepted offers for Laborer positions.
- Attended Vista Chamber State of the Community Luncheon.

February

- Present information regarding the poster contest to 4th grade classes located within the District's service area.
- Host California Special Districts Association workshop on Proposition 26, Proposition 218 and Rate Setting.
- Begin coordinating the development of the District Budget.
- Continue recruitment for Information Technology System Administrator position.
- Host Association of California Water Agencies Joint Powers Insurance Authority asbestos cement pipe initial training (4 hours); coordinate 2-hour refresher training on the proper handling, processing and disposal of asbestos cement pipe for field personnel.

ENGINEERING DIVISION

January

- Mainline Replacements – Continued working on design of main replacement projects.
- The District has replaced approximately 4.6 miles of Nipponite pipe since 2002. Of the 12.5 miles of Nipponite pipe remaining in the system, replacement of 4.9 miles is currently in design and 1.0 mile is in construction.
- Meyer’s Siphon Replacement – Infrastructure Engineering Corporation (IEC) continued on design efforts.
- Flume Relocation (Hidden Valley Estates) –Cass Construction continued flume relocation work.
- North San Diego Water Reuse Coalition – Attended progress meeting.
- Master Plan Update – HDR continued on master planning efforts.
- HP Reservoir Rehabilitation – Richard Brady and Associates (Brady) continued work on final design efforts and selected demolition and tank rehabilitation subcontractors. Cost estimate/bid summary table attached.
- Pipeline Dr. Surplus Property – Notification letter sent to local public entities; Request for Proposal sent to six appraisers.

February

- Mainline Replacement Projects in design (current projects): Alessandro Trail/Ln.*, Vereda Barranca, Stonewall Ln., Suemark Ter.*, Lobelia Dr., Primrose Ave.*, Plumosa Ave.*, Mimosa Ave.*, Copper Dr.*, Delta Ln.*, San Luis Rey Ave. *, Cathan Lane, Buena Village Dr., York Dr. (Pvt Rd.), Lonsdale Ln.*, Rosario Ln.*, Catalina Ave.*, Quails Trail*, Peach Grove Lane, Via Christina, Robinhood Rd., Lower Ln., Easy St., Vista Grande Dr.*, Green Hills Way, Elevado Road.
- Mainline Replacement Projects in planning (future projects): Camino Ciego*, Mar Vista Dr., Miramar Dr., Marine View Dr., E. Vista Way, Mason Rd., Lado De Loma, Eddy Dr., Camino Patricia, Camino Corto, Nordahl Rd.*, HN Line- Gopher Canyon to Fairview Dr., N. Citrus Ave., Nevada Ave., Lemon Ave., Buena Creek Rd.*, Via Christina, S. Santa Fe Pipeline, Rancho Vista Rd., Bandini Place, McGavran Dr., Ora Avo Dr., Shale Rock, San Clemente Ave.*, San Clemente Way*, La Mirada, Crescent Dr., Descanso Ave., Pump Station No. 10 By-Pass – Blue Bird Canyon.
- Mainline Replacements (consultant projects) – KEH and Associates to continue with design for: Osborne St.*, North Santa Fe Ave.*, Taylor St.*, Goodwin Dr.*, Rush Ave.*, Portia Ave.*.
- City of Vista Projects – Paseo Santa Fe Streetscape Improvements: Phase II along South Santa Fe from Ocean View Drive to Terrace Drive (CIP #8289); Phase III along Terrace Drive to Civic Center Drive (CIP #8291). Coordinate design of water improvements associated with City street improvements.
- Meyer’s Siphon Replacement – IEC to finalize design.
- Flume Relocation (Hidden Valley Estates) – Cass Construction to continue with the flume relocation work.
- North San Diego Water Reuse Coalition – Attend progress meeting.
- Master Plan Update – HDR to continue with master planning efforts.
- HP Reservoir Rehabilitation – Brady to finalize design and begin demolition work.

*Nipponite pipe

FIELD SERVICES AND WATER RESOURCES DIVISION

VID Water Production

December 2016

Description	Current Month Production		Average Production of Last 12 Months		Total, Fiscal Year-to-Date
	(mgd)	(af)	(mgd)	(af)	(af)
VID's EVWTP Water Production					
Local Water	0.15	14.10	1.22	114.85	858.40
SDCWA Raw Water	6.79	646.40	9.08	850.05	5,089.30
Subtotal (EVWTP Water Production)	6.94	660.50	10.31	964.90	5,947.70
Oceanside Contract Water	2.61	248.40	1.06	99.08	742.70
SDCWA Treated Water	2.24	212.70	4.09	382.33	2,879.00
TOTAL WATER PRODUCTION	11.79	1,121.60	15.45	1,446.31	9,569.40

Lake Henshaw and Warner Ranch Wellfield statistics are summarized as follows:

Lake Henshaw

Storage as of January 24, 2017: 7,582 af (15% of 51,774 af capacity)
 Current releases: 0 cfs
 Change in storage for month of December: 860 af (gain)
 Total releases for month of December: 0 af
 Hydrologic year-to-date rain total: 23.20 inches (January 24, 2017)
 Percent of yearly average rain: 96% (30-year average: 24.09 inches)
 Percent of year-to-date average rain: 188% (30-year average through January: 12.36 in.)

Warner Ranch Wellfield

Number of wells running in December: 13
 Total production for month of December: 493 af
 Average depth to water table (December): 123 ft (see attached historical water table chart)

Electrical Energy Use at VID Headquarters

December 2016

Description	Current Month Production	Average of Last 12 Months	Total, Fiscal Year-to-Date
	(kWh)	(kWh)	(kWh)
Solar Production (\$0.16 per kWh)	19,388	34,187	196,724
Power purchased from Direct Energy (\$0.05 per kWh)	21,278	13,463	108,428
TOTAL ELECTRICAL ENERGY USE	40,666	47,650	305,152

January

- Continued main line replacement of 8" Nipponite pipe on Alessandro Trail and Vereda Barranca – install 2,500' of 8" PVC, 21 services and three hydrants.
- Conducted annual inspection of Henshaw Dam with the State Department of Safety of Dams – no issues of concern were identified.
- Coordinated military training exercises with Navy, Marines and grazing lessee.
- Warner Ranch cattle counts for January: Hettinga – 1,326 Mendenhall – 96.

February

- Prepare for San Diego County Water Authority 10-day treated water shutdown of the 2nd aqueduct, scheduled for February 17 – 26, 2017.

ATTACHMENTS: Lake Henshaw Resort, Inc., Activity Reports – November 30, 2016
VID's Warner Wellfield - Water Table



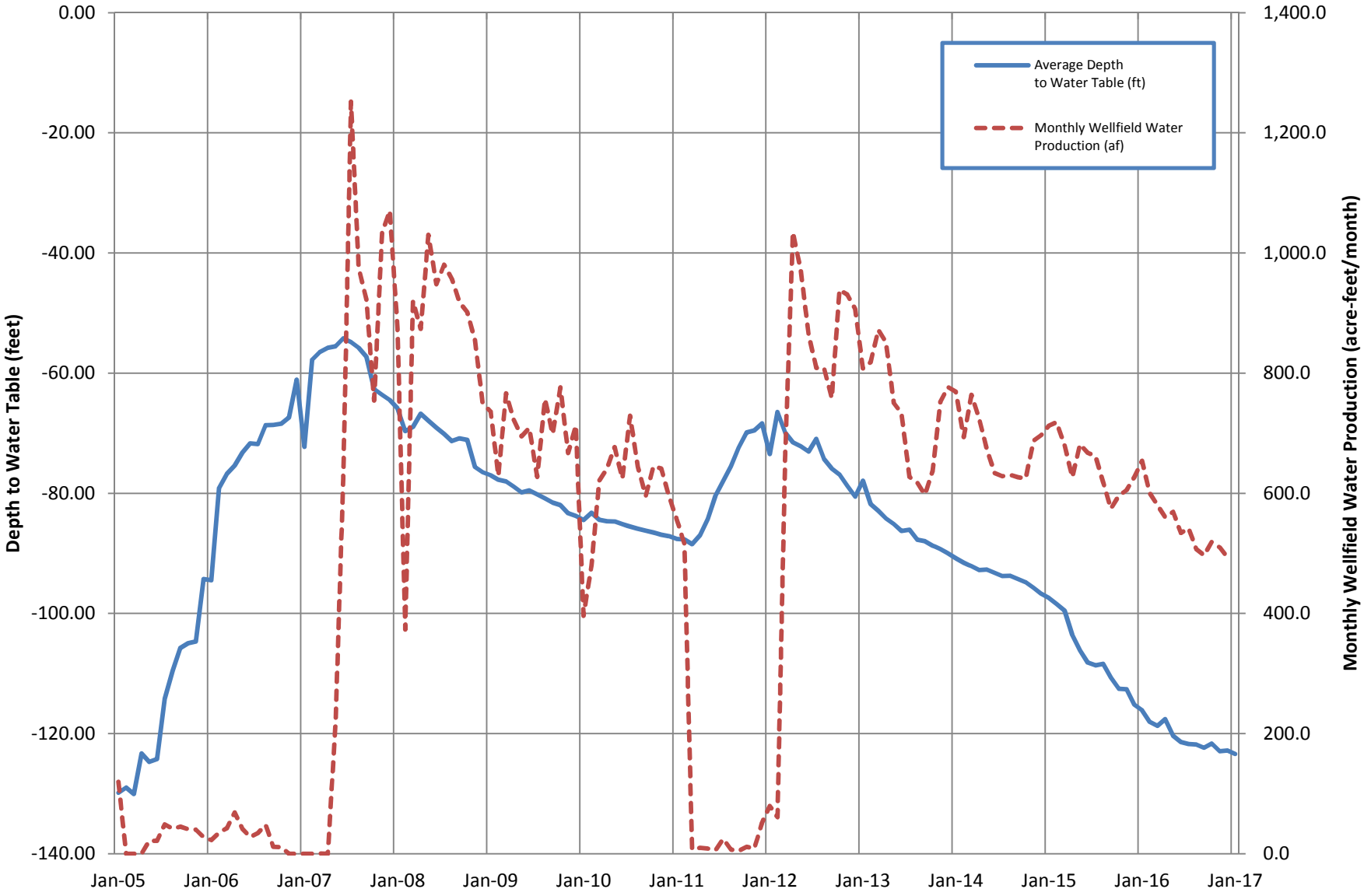
**LAKE HENSHAW RESORT, INC.
ACTIVITY REPORT
AS OF NOVEMBER 30, 2016**

	2015 Nov	2015 Dec	2016 Jan	2016 Feb	2016 Mar	2016 Apr	2016 May	2016 Jun	2016 Jul	2016 Aug	2016 Sep	2016 Oct	2016 Nov	12 MO AVG
Fishing Permits	192	141	234	327	591	699	650	772	835	617	573	356	285	507
Boat Launches	0	2	4	9	14	26	32	62	24	3	2	5	2	15
Motor Boats (full day rental)	14	156	14	13	27	52	55	59	56	49	24	13	1	43
Motor Boats (half day rental)	1	40	1	6	3	8	3	12	9	8	5	9	2	9
Campground/Head Count	328	158	130	170	153	194	2,124	659	1,642	1,159	1,294	749	205	720
Campground/Cars, Trucks, etc.	93	37	17	58	128	284	797	283	848	386	406	347	137	311
Campground/Recreational Vehicles	9	6	3	5	21	15	16	6	13	6	9	10	19	11
Mobile Home/Spaces	61	61	61	61	61	62	62	62	62	62	62	63	64	62
M.H.P. Daily (Visitors/Head Count)	93	87	44	9	12	23	22	53	6	12	18	0	0	24
M.H.P. (Residents/Head Count)	91	94	85	85	84	86	84	84	84	84	84	89	96	87
Storage	6	5	4	4	3	1	4	4	4	4	4	2	3	4
Cabins	167	12	79	91	231	166	174	127	109	191	238	211	248	156
Hunters	19	83	88	0	0	0	0	0	0	0	0	0	0	14

*The figure of 19 for "Hunters," in the month of November, is due to the public purchasing permits.
Z:\Water Resources\DATA\Henshaw\RESORT\Resort Sum 2009-present.xls

VID's Warner Wellfield

Water Table Depth vs. Monthly Wellfield Production



HP RESERVOIR CONSTRUCTION COST ESTIMATE AND BID SUMMARY

ITEM	ESTIMATE	ACTUAL BID / QUOTE	UNDER / (OVER)
Tank Rehab			
Demo existing gunite and wire, abrasive blast wall	\$150,000	\$150,000	\$0
Extend wall footing	\$310,000		
Install prestressing/seismic strand and shotcrete	\$845,300	\$880,000	(\$34,700)
Remove and replace floor/ wall joint mastic	\$85,000		
Install backer-rod and Sikaflex	\$65,000		
Epoxy inject floor cracks	\$10,000		
Abatement and Demo			
Remove floor/wall mastic patch, encapsulate lead-paint	\$7,500		
Disposal of asphalt	\$5,000		
Disposal of gunite and wire	\$75,000	\$55,000	\$20,000
Demo and dispose existing roof/columns and tank footing, cut and cap roof columns	\$280,000	\$295,100	(\$15,100)
Aluminum Roof	\$650,000	\$497,195	\$152,805
Miscellaneous Items			
Special inspection services	\$12,000		
Bonds	\$53,000	\$44,701	\$8,299
Interior SS staircase	\$75,000		
Exterior galv. staircase	\$40,000		
Exterior painting of tank	\$30,000		
Furnish and install new pipe brackets for overflow pipe	\$10,000		
Furnish/Install new overflow pipe & interior waterline	\$10,000		
Site office	\$8,000		
Site Restoration and Yard Piping Improvements			
Replace perimeter fence 750 lf and entry gate	\$28,400		
Remove and replace perimeter asphalt 12,000 est. sf	\$100,800		
Yard piping improvements	\$150,000		
Total (Construction Budget)	\$3,000,000	\$1,921,996	\$131,304



STAFF REPORT

Agenda Item: 8

Board Meeting Date: February 2, 2017
Prepared By: Marlene Kelleher
Reviewed By: Brett Hodgkiss
Approved By: Eldon Boone

SUBJECT: INVESTMENT POLICY UPDATE

RECOMMENDATION: Adopt Resolution 17-XX approving the attached investment policy.

PRIOR BOARD ACTION: The Board adopted the current investment policy on March 3, 2015.

FISCAL IMPACT: There is no fiscal impact associated with this recommendation.

SUMMARY: The District's investment policy is governed by the California Government Code (Code), Section 53600 et seq. Staff annually reviews the investment policy for changes deemed necessary to comply with changes in law or that are prudent and proper considering the current investment environment and the District's investment portfolio. Staff strongly advises to continue to follow the primary objectives of the investment policy which in priority order are: 1) Safety, 2) Liquidity, and 3) Return on Investment (Yield).

Staff recommends modifying section 4.2.8, Authorized Financial Dealers and Institutions, section 4.2.9(A), Local Government Investment Pools (LGIP), and section 4.2.9(C), Corporate Medium Term Notes (MTNs).

DETAILED REPORT: On January 1, 2017, California Senate Bill 974, which made changes related to ratings categories, became effective. This bill provides clarification regarding ratings categories and specifies that certain financial securities and financial instruments must be in a ratings category of at least "A" or "AA," as applicable, or its equivalent. Staff recommends modifying the language in section 4.2.9(C): Corporate Medium Term Notes (MTNs) to indicate that an MTN eligible for investment shall be rated in the minimum category of "A" by Moody's Investor Service or Standard & Poor's to comply with this change in law. District currently does not have any Corporate Medium Term Notes in its investment portfolio.

Staff recommends modifying the language in section 4.2.8, Authorized Dealers and Institutions, making it clear that a Broker/Dealer list will be provided and approved by the Board only in the event the District decides to invest in a financial instrument that needs the use of a Broker/Dealer. This language change is the result of input from the District's external auditors.

Staff also recommends adding language to section 4.2.9(A), Local Government Investment Pools (LGIP), allowing the District to invest in the Local Agency Investment Fund (LAIF) of the State of California up to the maximum amount permitted by state law. Staff is not proposing to change the total allowable percentage of investment in any LGIP; it shall remain at 40% of the total available investment capital.

The investment policy is part of the District's Rules and Regulations. The attached resolution approves revisions to the Rules and Regulations accordingly. A "red-line" version of the draft investment policy showing the proposed revisions is attached for reference.

ATTACHMENTS: Draft resolution amending Rules and Regulations
Strikeout version of amended sections of the draft Rules and Regulation

RESOLUTION NO. 17-XX

RESOLUTION OF THE BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT
AMENDING THE DISTRICT'S INVESTMENT POLICY

WHEREAS, on March 3, 2015, the Board of Directors of Vista Irrigation District adopted Resolution No. 15-11 approving an Investment Policy; and

WHEREAS, the Board of Directors desires to update the policy.

NOW, THEREFORE, BE IT RESEOLVED by the Board of Directors of Vista Irrigation District that the Board hereby approves the changes to the Investment Policy, Section 4.2 of the District's Rules and Regulations, as indicated in the attached.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors for the Vista Irrigation District on this 2nd day of February, 2017.

AYES:

NOES:

ABSTAIN:

ABSENT:

Marty Miller, President

ATTEST:

Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT

4.2 INVESTMENT POLICY

<i>Original Adoption Date:</i>	July 3, 2007
<i>Action:</i>	Amended by VID Board of Directors by Res. 15-11 dated 3/3/15
<i>Applicable Law/Code/Agency:</i>	California Government Code, Section 53646

4.2.1 Policy

It is the policy of the Vista Irrigation District (District) to invest public funds in a manner that enhances its economic status while protecting its funds, providing for daily cash flow demands, and conforming to all state and local statutes governing the investment of the public funds.

Investment officials shall recognize that the investment portfolio is subject to public review and evaluation. The overall program shall be designed and managed with a degree of professionalism that is worthy of the public trust.

4.2.2 Purpose

The purpose of this policy is to establish acceptable parameters to protect, preserve, and maintain the cash and investments of the District's financial portfolio.

4.2.3 Scope

It is intended that this policy is to include all monetary instruments (including cash and cash equivalents) under the direct authority of the Board of Directors (Board), except for funds held by fiscal agents, for which separate investment objectives are specified and are accounted for in the District's audited financial statements.

4.2.4 Prudence

The District adheres to the guidance provided by the "prudent investor rule," which obligates a fiduciary to ensure that: "When investing, reinvesting, purchasing, acquiring, exchanging, selling or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiar with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. Within the limitations of this section and considering individual investments as part of an overall strategy, investments may be acquired as authorized by law."

4.2.5 Objective

The primary objectives, in priority order, of the District's investment activities are as follows:

- A. Safety: Safety of principal is the foremost objective of the investment program. It is the primary duty and responsibility of the District to protect, preserve and maintain cash and investments placed in its trust on behalf of the citizens of the community. Investments of the District shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, the District shall evaluate or have evaluated each potential investment seeking both quality in the issuer and in underlying security or collateral. The District will diversify its investments by investing funds among a variety of securities offering independent returns in order to reduce exposure to principal loss.
- B. Liquidity: In order to remain sufficiently liquid to meet all operating requirements which might be reasonably anticipated, an adequate percentage of the portfolio should be maintained in liquid short-term securities which can be converted to cash if necessary. Emphasis should be on marketable securities with low sensitivity to market risk.
- C. Return on Investments (Yield): The investment portfolio shall be designed with the objective of attaining a market rate of return throughout economic cycles, taking into account the investment risk constraints and liquidity needs. Yield should become a consideration only after the basic requirements of safety and liquidity have been met, and therefore is of the least importance when compared to safety and liquidity.

4.2.6 Delegation of Authority

In accordance with California Government Code Section 53601, the authority to invest public funds is expressly held under the authority of the Board. In accordance with California Government Code Section 53607, the Board is authorized to delegate the authority and responsibility for the day-to-day operations of investing and reinvesting District funds, as deemed appropriate.

- A. Investment Authority and Procedures: The Board has granted the authority of the management and operation of the investment program to the Treasurer and Assistant Treasurers who shall carry out established

written procedures and internal controls of the program consistent with this investment policy.

4.2.7 Ethics and Conflicts of Interest

Directors, Treasurer, Assistant Treasurers, and all employees involved in the investment process shall refrain from personal business activity that conflicts with proper execution of the investment program, or impairs their ability to make impartial investment decisions. Additionally, the Treasurer and Assistant Treasurers are required to annually file applicable financial disclosures as required by the Fair Political Practices Commission.

4.2.8 Authorized Financial Dealers and Institutions

Should the District decide to use a Broker/Dealer who is authorized to provide investment services in the State of California, the Dealer/Broker must be approved by the Board of Directors. Broker/Dealers will be approved by the Board of Directors.—At that time, An approved Broker/Dealer list will be created and maintained by the Treasurer, which .—~~The approved Broker/Dealer list~~ will be reviewed and affirmed by the Board annually. The Treasurer will obtain and have on file the latest audited financials of all approved Broker/Dealers. Each approved Broker/Dealer who desires to become a qualified bidder for investment transactions must supply the District with most recent audited financial statements, proof of National Association of Security Dealers Certification, trading resolution, proof of state registration, completed Broker/Dealer questionnaire, certification of having read the District’s investment policy, and depository contracts. In addition, each Broker/Dealer will have a minimum of \$100 million in net capital or act as an introducing broker for a firm that meets the above requirement. All exceptions to the net capital rule will be subject to approval by the Board of Directors.

An annual review of the financial condition and registrations of qualified bidders will be conducted by the Treasurer. Competitive bidding is required for all investment transactions that are not classified as “new issue” securities. For the purchase of non-new issue securities and the sale of all securities, at least two bidders must be contacted.

4.2.9 Authorized and Suitable Investments

The District is governed by the California Government Code, Sections 53600 et seq. Within the context of these limitations, the following investments are authorized:

- A. Local Government Investment Pools (LGIP): District investments in one LGIP shall not exceed 40% of the District’s total available investment capital. All LGIP’s, except the Local Agency Investment Fund (LAIF) of the State of California, must maintain an AA or higher rating by a

nationally recognized statistical rating organization. The District must adopt a resolution prior to investing in any LGIP, except the LAIF. All LGIP's, except the LAIF, must maintain a net asset value of \$1.00 per share and distribute interest monthly. All LGIP's shall have retained an investment adviser that meets all of the following criteria:

- (1) The adviser is registered or exempt from registration with the Securities and Exchange Commission.
- (2) The adviser has not less than five years of experience investing in authorized securities.
- (3) The adviser has assets under management in excess of \$500 million.

Investments in LAIF may be made up to the maximum amount permitted by State Law as long as the total investment in LAIF does not exceed 40% of the District's total available investment capital.

- B. FDIC-insured institutions' Certificates of Deposit, and Savings Accounts: District investments shall not exceed 40% of the District's total available investment capital, or more than 20% in a single FDIC-insured financial institution. Negotiable CD's of A1/P1 rated financial institutions are subject to separate limitations.
- C. Corporate Medium Term Notes (MTNs): District investments shall not exceed 20% of the District's total available investment capital. The maturity of MTNs will not exceed 5 years. The investment in one issuer will not exceed 5% of the District's total available investment capital. An MTN eligible for investment shall be rated in the minimum rating category of "A" by Moody's Investor Service or Standar & Poor's. The long term credit rating of the issuer must be A /A3. While one rating is sufficient, all ratings must be A /A3 or better. There will be no investments in corporate medium term notes without prior Board approval.
- D. U.S. Government Bills, Notes, Bonds and Treasury Strips: There will be no limit to the amount of the investment portfolio in these instruments. Maturity will be limited to 5 years unless offset by a long term liability. All investments over 5 years will state the liability which they offset.
- E. U.S. Government Agency/Instrumentalities other than above: District investments shall not exceed 40% of the District's total available investment capital. Maturity will be limited to 5 years unless offset by a

long term liability. All investments over 5 years will state the liability which they offset.

- F. Bankers' Acceptances: The District may invest in bankers' acceptances (California Government Code Section 53601(g)). Purchases of bankers' acceptances will be limited to FDIC insured banks with a minimum of "A" ratings by Moody's Investor Service or Standard & Poor's. The maximum investment maturity will be restricted to 180 days. No more than 25% of the District's total portfolio may be invested in Banker's Acceptances and single-issuer holdings will be limited to 5% per issuer. There will be no investments in Bankers' Acceptances without prior Board approval.
- G. Commercial Paper: The District may invest in the highest grade of commercial paper as rated by Moody's Investors Service and Standard & Poor's (California Government Code Section 53601 (h)). The commercial paper may only be issued by a general corporation that is organized and operating within the United States, has total assets in excess of \$500 million, and has debt other than commercial paper that is rated "A" or higher by Moody's Investor Service or Standard & Poor's. Purchases shall not exceed 10% of the outstanding paper of the issuing general corporation. Maximum investment maturity will be restricted to 270 days. Maximum portfolio exposure is limited to 25% of the District's total investment portfolio and single-issuer holdings will be limited to no more than 5% per issuer. There will be no investments in commercial paper without prior Board approval.
- H. Negotiable Certificates of Deposit (NCD's): Investment limitations will be the same as money market instruments except for maturity. Maturity will not exceed 5 years. NCD's with a maturity in excess of 1 year will have a long term rating of A-/A3. Investment in one issuer will not exceed 5% of the District's total available investment capital. There will be no investment in negotiable certificates of deposit without prior Board approval.
- I. Mortgage Backed Securities (MBS) and Asset Backed Securities (ABS): MBS and ABS will not exceed 10% of the District's total available investment capital. Average life of the security will not exceed 5 years with a final legal maturity of no longer than 7 years. Credit ratings will be AAA/aaa. There will be no investments in mortgage backed securities or asset backed securities without prior Board approval.

- J. Mutual Funds: Mutual Funds will be limited to Money Market Funds with a Net Asset Value of \$1.00. Each Money Market Fund will have assets of a minimum of \$500 million. Only “No Load” Money Market Funds are eligible for investment. District investments shall not exceed 20% of the District’s total available investment capital, or more than 10% in a single Money Market Fund. All Money Market Funds must maintain the highest rating by not less than two nationally recognized statistical rating organizations or retain an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years’ experience managing money market mutual funds with assets under management in excess of \$500 million.

4.2.10 Investment Pools/Mutual Funds

Government sponsored investment pools and mutual funds are to be carefully reviewed prior to investing and are to be monitored on an ongoing basis. Requisite information relating to investment pools and mutual funds are to be regularly reviewed by the District and includes the following:

1. Investment policy and objectives;
2. List of allowable investments;
3. Disclosure for settlement and safeguarding of investments;
4. Description of securities pricing and accounting compliance;
5. Explanation of interest calculations, distributions, disclosures;
6. Deposit and withdrawal restrictions; and,
7. Disclosure of audit findings and reports.

4.2.11 Collateralization

Collateralization shall be required on demand deposits, certificates of deposit, and repurchase agreements. In order to anticipate market changes and provide a level of security for all funds, a minimum collateralization level is required.

State law regarding collateralization of deposits of public funds requires that securities be held by an agent (i.e. a trust company) of the bank, which may include the bank’s trust department only if acceptable to both the bank and the Treasurer, pursuant to California Government Code Section 53656 and 53658. Under the provisions of California Government Code Section 53652, banks are required to secure the deposits of public funds, including certificates of deposits, by: a) pledging government securities with a value of 110 percent of the principal and accrued interest; b) pledging first trust deed mortgage notes having a value 150 percent of the total agency deposit; or c) a letter of credit drawn on the Federal Home Loan Bank

of 105 percent of the total agency deposit. Deposits must be secured at all times with eligible securities pursuant to section 53651.

Collateralization of repurchase agreements must be at least 102 percent of the market value of principal and accrued interest. Collateral must consist of U.S. Treasury obligations or U.S. Agency obligations. Other specific requirements on repurchase agreements must be addressed in a master repurchase agreement between the District and the financial institution or broker/dealer.

4.2.12 Safekeeping and Custody

All security transactions, including collateral for repurchase agreements, entered into by the District shall be conducted on a delivery-versus-payment (DVP) basis. To protect against fraud or embezzlement or losses caused by collapse of an individual securities dealer, all securities owned by the District shall be held in safekeeping by a third party bank trust department that has been designated by the Treasurer, acting as agent for the District under the terms of a custody agreement. All trades executed by a dealer will settle through the District's safekeeping agent as evidenced by safekeeping receipts.

4.2.13 Diversification

The investment portfolio will be diversified to avoid incurring unreasonable and avoidable risks regarding specific security type or individual financial institutions. In a diversified portfolio, it must be recognized that measured losses are possible, and must be considered within the context of the overall portfolio's investment return, provided that adequate diversification has been implemented.

4.2.14 Maximum Maturities

To the extent possible, the District will make every effort to match its investments with anticipated cash flow requirements. Matching maturities with cash flow dates will reduce the need to sell investments prior to maturity, thus reducing the market risk.

Express authority is granted to invest in investments with term to maturity of greater than five years with a maximum term of ten years, provided the investments are in accordance with stated policy and total investments shall not exceed the amount of long term liabilities outstanding. Investments exceeding 5 years will be matched with a corresponding liability.

4.2.15 Internal Control

The Treasurer is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the District are protected from loss, theft, or misuse. The

internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and, (2) the valuation of costs and benefits requires estimates and judgments by the Treasurer and Assistant Treasurers.

Accordingly, the Treasurer shall establish a process for annual independent review by an external auditor to assure compliance with policies and procedures. The internal controls shall address the following points:

1. Control of collusion. Collusion is a situation where two or more employees are working in conjunction to defraud their employer.
2. Separation of transaction authority from accounting and record keeping. By separating the person who authorizes or performs the transaction from the person who records or otherwise accounts for the transaction, a separation of duties is achieved.
3. Custodial safekeeping. Securities purchased from any bank or dealer, including appropriate collateral (as defined by State Law), shall be placed with an independent third party for custodial safekeeping.
4. Avoidance of physical delivery of securities. Book-entry securities are much easier to transfer and track since actual delivery of a document never takes place. Delivered securities must be properly safeguarded against loss or destruction. The potential for fraud and loss increases with physically delivered securities.
5. Clear delegation of authority. The Investment Officers must have a clear understanding of their authority and responsibilities to avoid improper actions. Clear delegation of authority also preserves the internal control structure that is contingent on the various staff positions and their respective responsibilities.
6. Written confirmation of transactions for investments and wire transfers. Confirmations of trades will be mailed directly to the Treasurer. Confirmations will be checked against pending trades as soon as received. Any discrepancies will be immediately reported to the trade counter party and resolved. All investments and wire transfers will be approved by the Treasurer. In the absence of the Treasurer, an Assistant Treasurer may approve investments and wire transfers. However, upon the return of the Treasurer, the Treasurer will sign and re-approve all trade tickets and wires.

4.2.16 Performance Standards

The investment portfolio will be managed in accordance with the parameters specified within this policy. The objective of the portfolio should be to obtain a stable rate of return taking into consideration economic constraints commensurate with investment risk and cash flow requirements. Portfolio performance should be compared to appropriate benchmarks on a regular basis, as determined by the Treasurer.

- A. Market Yield. The District's investment strategy is passive (buy and hold). Given this strategy, the 52-week US Treasury Bill is used by the Treasurer as the basis to determine whether market yields are being achieved.

A statement of the market value of the portfolio shall be issued at least quarterly. This will ensure that the minimal amount of review has been performed on the investment portfolio in terms of value and subsequently price volatility.

4.2.17 Reporting

The Treasurer shall submit to the Board a quarterly (or more frequently if so directed by the Board) report of the investment portfolio. This report will allow the Board to ascertain whether investment activities during the reporting period have conformed to the investment policy and as a minimum will include the following:

1. The type of investment, name of issuer, date of maturity, par and dollar amount invested in each security, investment, and money within the portfolio.
2. The weighted average maturity of the investments within the portfolio.
3. Any funds, investments, or programs, including loans that are under management of contracted parties.
4. The market value as of the date of the report, and the source of this valuation for any security within the portfolio.
5. A description of the compliance with the statement of investment policy.
6. A statement of the ability (or lack of) to meet six (6) months cash flow needs. If the answer is not affirmative, a statement as to why there may not

be sufficient funds available and a proposed course of action to correct the insufficiency.

4.2.18 Investment Policy Adoption

In accordance with California Government Code Section 53646, the investment policy shall be reviewed and submitted to the Board in order to incorporate any changes necessary to ensure its consistency and relevance to current laws, and financial and economic trends. Any additions, deletions and/or changes to this Investment Policy must always be reviewed and approved by the Board at a public meeting.

4.2.19 Glossary of Terms

Agencies — Federal agency securities and/or Government-sponsored enterprises.

Asked — The price at which securities are offered.

Bankers Acceptance (BA) — A draft, bill or exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer.

Benchmark — A comparative base for measuring the performance or risk tolerance of the investment portfolio. A benchmark should represent a close correlation to the level of risk and the average duration of the portfolio's investments.

Bid — Price a prospective buyer is ready to pay.

Broker/Dealer — Individual or firm acting as principal in securities transaction.

Callables — Securities that the issuer has the right to redeem prior to maturity.

Certificates of Deposit (CD) — A time deposit with a specific maturity evidenced by a certificate.

Collateral — Securities pledged to secure repayment of a loan.

Commercial Paper — The short-term unsecured debt of corporations, with maturities of no longer than 270 days.

Comprehensive Annual Financial Report (CAFR) — An expanded annual financial report. It includes supporting schedules necessary to demonstrate compliance with

finance-related legal and contractual provisions, extensive introductory material and a detailed statistical section.

Coupon — a) The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value; b) A certificate attached to a bond evidencing interest due on a payment date.

Custody — A banking service that provides safekeeping for the individual securities in a customer's investment portfolio under a written agreement which also calls for the bank to collect and pay out income, to buy, sell, receive and deliver securities when ordered to do so by the treasurer.

Debenture — A bond secured only by the general credit of the issuer.

Delivery vs. Payment — There are two methods of delivery of securities: Delivery versus payment and delivery versus receipt. Delivery versus payment is delivery of securities with a simultaneous exchange of money. Delivery versus receipt is delivery of securities with an exchange of a signed receipt for the securities.

Discount — The difference between the cost price of a security and its maturity when quoted at lower than face value. A security selling below original offering price shortly after sale also is considered to be at a discount.

Discount Securities — Non-interest bearing money market instruments that are issued at a discount and redeemed at maturity for full face value, e.g., U.S. Treasury Bills.

Diversification — Dividing investment funds among a variety of securities offering independent returns.

Federal Credit Agencies — Agencies of the Federal government set up to supply credit to various classes of institutions and individuals, e.g., S&L's, small business firms, students, farmers, farm cooperatives and exporters.

Federal Deposit Insurance Corporation (FDIC) — A federal agency that insures bank deposits, currently up to \$100,000.00 per deposit.

Federal Funds Rate — The rate of interest associated with borrowing a Federal Reserve bank's excess reserves. This rate is currently pegged by the Federal Reserve through open-market operations.

Federal Home Loan Banks (FHLB) — Government sponsored wholesale banks (currently 12 regional banks) which lend funds and provide correspondent banking services to member commercial banks, draft institutions, credit unions and insurance companies.

Federal National Mortgage Association (FNMA or Fannie Mae) — A publicly owned government sponsored corporation chartered in 1938 to purchase mortgages from lenders and resell them to investors. FNMA is a federal corporation working under the auspices of the Department of Housing (HUD). It is the largest single provider of residential mortgage funds in the United States. Fannie Mae, as the corporation is called, is a private stockholder-owned corporation. The corporation's purchases include a variety of adjustable mortgages and second loans, in addition to fixed-rate mortgages. FNMA's securities are also highly liquid and are widely accepted. FNMA assumes and guarantees that all security holders will receive timely payment of principal and interest.

Federal Open Market Committee (FOMC) — A committee that sets interest rate and credit policies for the Federal Reserve System, the United States' central bank. The FOMC has 12 members. Seven are the members of the Federal Reserve Board, appointed by the President of the United States. The other five are presidents of the 12 regional Federal Reserve banks. Of the five, four are picked on a rotating basis; the other is the president of the Federal Reserve Bank of New York, who is a permanent member. The committee decides whether to increase or decrease interest rates through open market operations of buying or selling government securities. The committee's decisions are closely watched and interpreted by economists and stock and bond market analysts, who try to predict whether the Fed is seeking to tighten credit to reduce inflation or to loosen credit to stimulate the economy.

Federal Reserve System — System established by the Federal Reserve Act of 1913 to regulate the U.S. monetary and banking system. The Federal Reserve System (the Fed) is comprised of 12 regional Federal Reserve Banks, their branches, and all national and state banks that are a part of the system. The Federal Reserve System's main functions are to regulate the national money supply, set reserve requirements for member banks, supervise the printing of currency at the mint, act as clearinghouse for transfer of funds throughout the banking system, and examine member banks to make sure they meet various Federal Reserve regulations.

Government National Mortgage Association (GNMA or Ginnie Mae) — A government-owned corporation, nicknamed Ginnie Mae, which is an agency of the U.S. Department of Housing and Urban Development. Security holders are protected by the full faith and

credit of the U.S. government. Ginnie Mae securities are backed by the FHA, VA or FmHA mortgages. The term “pass throughs” is often used to describe Ginnie Maes.

Intermediate Maturity — Investment period greater than one year but less than five years and one day.

Liquidity — The ability to turn an asset into cash. The ability to buy or sell an asset quickly and in large volume without substantially affecting the asset’s price.

Local Agency Investment Fund (LAIF) — The aggregate of all funds from political subdivisions that are placed in the custody of the State Treasurer for investment and reinvestment.

Long-Term Maturity — Investment period greater than five years.

Long-Term Investment — Maturity on investment greater than five years, as of the date of purchase.

Market Value — The price at which a security is trading, usually the liquidation value.

Master Repurchase Agreement — A written contract covering all future transactions between the parties to repurchase reverse repurchase agreements that establish each party’s rights in the transactions. A master repurchase agreement will often specify the right of the buyer-lender to liquidate the underlying securities in the event of default by the seller-borrower.

Maturity — The date upon which the principal or stated value of an investment becomes due and payable.

Money Market — The market in which short-term debt instruments (Treasury bills, commercial paper, bankers acceptances, etc.) are issued and traded.

Mutual Fund – An entity which pools the funds of investors and invests those funds in a set of securities which are specifically defined in the fund’s prospectus. Mutual funds can be invested in various types of securities, as set forth in individual fund’s prospectus.

Negotiable Certificate of Deposit (NCD) – A large denomination (\$100,000 and larger) certificate of deposit that is issued in bearer form and that can be traded in the secondary market. Due to their large denominations, NCDs are bought most often by large institutional investors.

Offer — Price at which someone who owns a security offers to sell it, also known as the asked price.

Open Market Operations — Activities by which the Securities Department of the Federal Reserve Bank of New York, popularly called the desk, carries out instructions of the Federal Open Market Committee designed to regulate the money supply. Open market operations are the Federal Reserve's most important and most flexible monetary policy tool.

Portfolio — Collection of securities held by an investor.

Primary Dealer — Investment dealers authorized to buy and sell government securities in direct dealings with the Federal Reserve Bank of New York in its execution of Federal Open Market Operations. Such dealers must be qualified in terms of reputation, capacity, and adequacy of staff and facilities.

Qualified Investment — An investment instrument which is approved by this policy or pursuant to procedures set forth in this policy.

Range Note — An investment instrument that pays a high interest rate, if a given index falls within a stipulated range, but pays no interest if the stipulated index falls outside that range.

Rate of Return — The yield obtainable on a security based on its purchase price or its current market price.

Safety — The ability of a security issuer to guarantee redemption of the security.

Safekeeping — See custody.

Secondary Market — A market for the purchase and sale of outstanding issues following the initial distribution.

Securities & Exchange Commission — Agency created by Congress to protect investors in securities transactions by administering securities legislation.

SEC Rule 15C3-1 — See Uniform Net Capital Rule.

Short-term Maturities — Investment period of one year or less.

Treasury Bills — A non-interest bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in 13 weeks, 26 weeks, or 52 weeks.

Treasury Bonds — Long-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities of more than 10 years.

Treasury Notes — Medium-term coupon bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities from two to ten years.

Treasury Strips – Treasury Strips are treasury notes and treasury bonds whose interest and principal portions of the security have been separated, or “stripped”; these may then be sold separately (in units of \$100 face value) in the secondary market. The name derives from the days before computerization, when paper bonds were physically traded; traders would literally tear the interest coupons off of paper securities for separate resale.

Uniform Net Capital Rule — Securities and Exchange Commission requirement that member firms as well as nonmember broker/dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15 to 1; also called net capital rule and net capital ratio. Indebtedness covers all money owed to a firm, including margin loans and commitments to purchase securities, one reason new public issues are spread among members.

Yield — Percentage rate of interest received versus the purchase price of the instrument if held to maturity.



STAFF REPORT

Agenda Item: 9

Board Meeting Date: February 2, 2017
Prepared By: Marlene Kelleher
Reviewed By: Brett Hodgkiss
Approved By: Eldon Boone

SUBJECT: TREASURER’S REPORT AS OF DECEMBER 31, 2016

RECOMMENDATION: Informational report concerning the investments of the District.

SUMMARY: Attached for review by the Board of Directors is the Treasurer’s Report as of December 31, 2016. The report is formatted to provide information as required by the California Government Code and the Vista Irrigation District Investment Policy. The Treasurer’s Report contains both an investment summary and a detailed security listing. Also attached is a five-year cash flow forecast, which indicates the District’s investments are sufficiently liquid to meet anticipated cash flow needs.

DETAILED REPORT: Activity for the quarter included deposits and withdrawals from the District’s cash and cash equivalent accounts: checking, California Asset Management Program (CAMP), and Local Agency Investment Fund (LAIF). During the quarter \$4.5 million of Treasury bills matured and \$3 million of new Treasury bills were purchased.

As of December 31, 2016, the net unrealized gain on the portfolio was as follows:

	<u>Unrealized Gain/(Loss)</u>
Treasury Bills	\$61,360
LAIF	<u>(5,105)</u>
Net Unrealized Gain	<u>\$56,255</u>

All investment transactions have been made in accordance with the District’s Investment Policy and market value information is obtained from the Wall Street Journal.

The following is a five-year summary of the District’s investment portfolio:

	<u>12/31/12</u>	<u>12/31/13</u>	<u>12/31/14</u>	<u>12/31/15</u>	<u>12/31/16</u>
Total Portfolio	\$25,348,637	\$32,250,981	\$36,358,590	\$31,190,314	\$33,044,707
Unrealized Gain	\$23,640	\$16,014	\$7,704	\$13,988	\$56,255
Weighted Average Maturity	92 Days	72 Days	86 Days	110 Days	90 Days
Portfolio Interest Rate	0.21%	0.15%	0.16%	0.37%	0.68%

ATTACHMENTS: Treasurer’s Report
Securities Detail
Cash Flow Projection

Vista Irrigation District
TREASURER'S REPORT
December 31, 2016

<u>Category</u>	<u>Maturity Value</u>	<u>Percentage Permitted by Board Policy</u>	<u>Actual Percentage</u>	<u>Weighted Average Maturity (in Days)</u>	<u>Current Interest Rate</u>
Cash and Cash Equivalents					
Checking/Petty Cash	\$ 675,642	n/a	2.0%	0	0.00%
California Asset Management Program	5,665,947	40%	17.1%	1	0.77%
Local Agency Investment Fund	8,703,118	40%	26.3%	1	0.74%
	<u>15,044,707</u>		<u>45.5%</u>	<u>1</u>	<u>0.72%</u>
Securities					
U.S. Treasury	18,000,000	100%	54.5%	164	0.64%
Total Portfolio	<u>\$ 33,044,707</u>		<u>100.0%</u>	<u>90</u>	<u>0.68%</u>

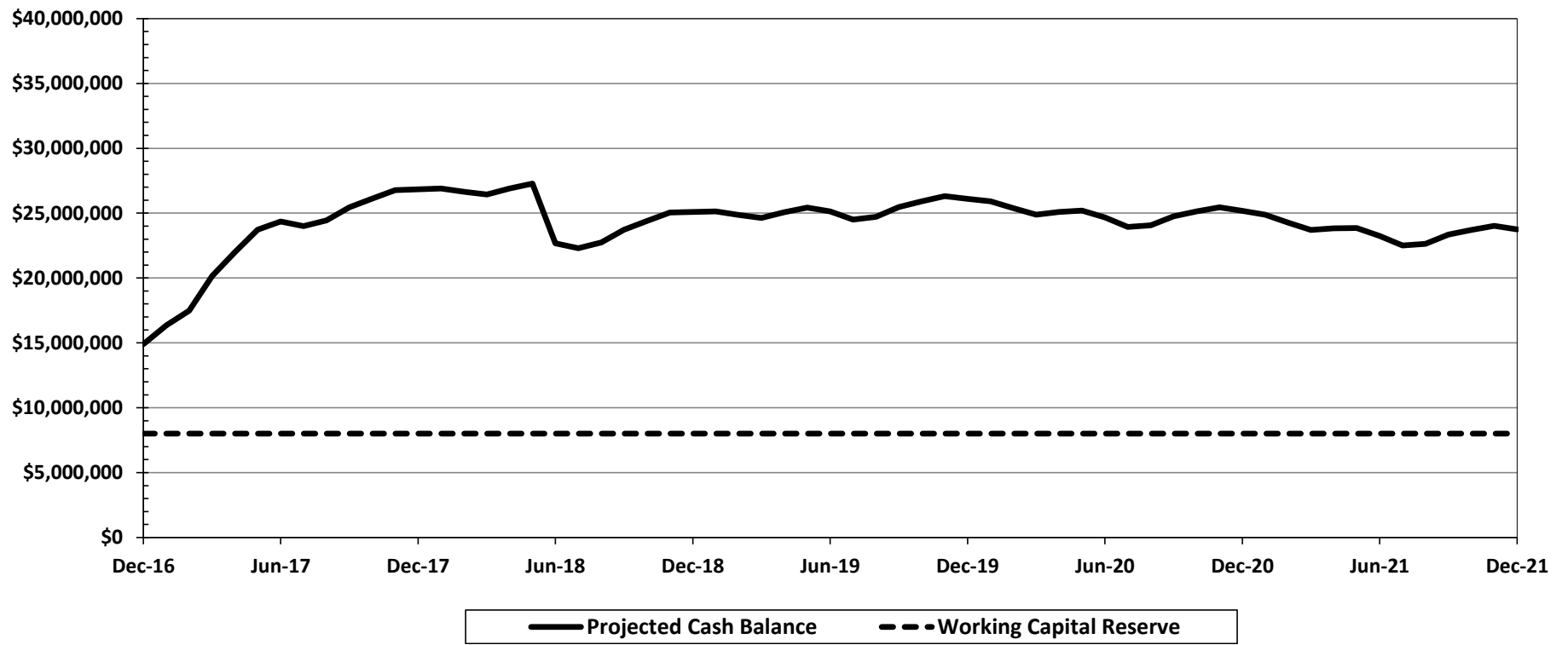
Notes:

- ◆ This report excludes accrued interest and employee flexible spending accounts.
- ◆ California Asset Management Program (CAMP) is a California Joint Powers Authority (JPA) established to provide California public agencies with professional investment services. The CAMP pool is a permitted investment for all local agencies under California Government Code Section 53601(p). The market valuation is provided by PFM Asset Management LLC.
- ◆ Local Agency Investment Fund (LAIF) is a pool of funds invested for California governmental agencies and is managed by the State Treasurer's Office of the State of California. The market valuation is provided by the State Treasurer's Office.
- ◆ The above portfolio is in full compliance with the District's Investment Policy.
- ◆ The District's investment portfolio is adequate to meet the District's cash flow requirements for the next six months.

Vista Irrigation District
SECURITIES DETAIL
December 31, 2016

Issuer	Investment Type	Interest Rate	Maturity Date	Days to Maturity	Maturity Value	Cost	Market Value	Unrealized Gain
U.S. Treasury	Treasury Bill	0.685%	01/05/17	5	\$ 1,500,000	\$ 1,489,838	\$ 1,499,930	\$ 10,092
U.S. Treasury	Treasury Bill	0.541%	02/02/17	33	1,500,000	1,491,962	1,499,440	7,478
U.S. Treasury	Treasury Bill	0.673%	03/02/17	61	1,500,000	1,489,990	1,498,814	8,824
U.S. Treasury	Treasury Bill	0.673%	03/30/17	89	1,500,000	1,489,990	1,498,197	8,207
U.S. Treasury	Treasury Bill	0.616%	04/27/17	117	1,500,000	1,490,824	1,497,389	6,565
U.S. Treasury	Treasury Bill	0.640%	05/25/17	145	1,500,000	1,489,611	1,496,395	6,784
U.S. Treasury	Treasury Bill	0.570%	06/22/17	173	1,500,000	1,491,507	1,495,628	4,121
U.S. Treasury	Treasury Bill	0.560%	07/20/17	201	1,500,000	1,491,658	1,494,713	3,055
U.S. Treasury	Treasury Bill	0.580%	08/17/17	229	1,500,000	1,491,355	1,493,666	2,311
U.S. Treasury	Treasury Bill	0.642%	09/14/17	257	1,500,000	1,490,445	1,492,628	2,183
U.S. Treasury	Treasury Bill	0.708%	11/09/17	313	1,500,000	1,489,459	1,489,864	405
U.S. Treasury	Treasury Bill	0.847%	12/07/17	341	1,500,000	1,487,412	1,488,747	1,335
		<u>0.645%</u>		<u>164</u>	<u>\$ 18,000,000</u>	<u>\$ 17,884,051</u>	<u>\$ 17,945,411</u>	<u>\$ 61,360</u>

**Vista Irrigation District
CASH FLOW PROJECTION
December 31, 2016**





STAFF REPORT

Agenda Item: 10

Board Meeting Date:	February 2, 2017
Prepared By:	Randy Whitmann
Reviewed By:	Brian Smith
Approved By:	Eldon Boone

SUBJECT: MEYER'S SIPHON REPLACEMENT PROJECT

RECOMMENDATION: Approve the Meyer's Siphon Replacement Project; determine that the project is exempt from the provisions of the California Environmental Quality Act and direct staff to file the Notice of Exemption with the County Clerk; and authorize staff to advertise and solicit bids for the construction of the project (D-2259, DIV NO. 5).

PRIOR BOARD ACTION:

01-21-15 Authorized the General Manager to enter into an Agreement for Services with Infrastructure Engineering Corporation for the AB Line and Meyer's Siphon Replacement projects.

01-04-17 Accepted Grant of Right of Way No. B100 for the Meyer's Siphon Replacement project.

FISCAL IMPACT: The Board approved the design and construction of the Flume – Siphon Replacement project (Meyer's Siphon Replacement project) as part of the fiscal year 2015 budget in the amount of \$1.3 million. On July 20, 2016, the Board approved the capital outlay carryover for fiscal year 2016; the project's remaining budget (estimated at \$1.247 million) was included on the schedule of items to be carried over to fiscal year 2017. The current estimated construction cost is \$941,000.

SUMMARY: The Meyer's Siphon, located near Robinhood Road just south of Buena Creek Road, is a 1,200 foot, 42-inch reinforced concrete pipe (RCP) that continues to suffer leaks that are difficult to repair and have caused damage to property.

DETAILED REPORT: Infrastructure Engineering Corporation (IEC) was retained to provide design and environmental services for the project, which included a pressure zone loop near the siphon to improve distribution system redundancy. Given the proximity of Nipponite pipe in the area, the proposed loop will be included in a pipeline replacement project and installed by District crews after the siphon is relined.

The design and construction documents for the Meyer's Siphon Replacement project includes slip-lining the existing 42-inch RCP with 36-inch high density polyethylene pipe (HDPE) and making connections to the upstream and downstream flume benches. Several access pits will be excavated along the existing alignment to allow insertion of the new HDPE pipe.

IEC and staff have conducted a Preliminary Environmental Assessment and concluded that the Meyer's Siphon Replacement Project, including the pressure zone loop, is Statutorily Exempt from the California Environmental Quality Act (CEQA) based on its conformity with Public Resources Code Section 21080.21 and CEQA Guidelines Section 15282(k). This exemption consists of the installation of new pipeline or maintenance, repair, replacement, restoration, removal, or demolition of an existing pipeline, as long as the project does not exceed one mile in length.

Following Board approval, the Meyer's Siphon Replacement project will be advertised and bid per the District's purchasing policy. Once bids are received, recommendations for construction award will be brought back to the Board for final approval. The timing of bidding and construction activities will be coordinated with operational needs of the Flume.

ATTACHMENTS: Notice of Exemption

Notice of Exemption

Appendix E

To: Office of Planning and Research
 P.O. Box 3044, Room 113
 Sacramento, CA 95812-3044
 County Clerk
 County of: San Diego
 P.O. Box 121750
San Diego, CA 92112-1750

From: (Public Agency): Vista Irrigation District
1391 Engineer Street
Vista, CA 92081
 (Address)

Project Title: Meyer's Siphon and Flume Pressure Zone Loop Pipeline

Project Applicant: Vista Irrigation District

Project Location - Specific:
 See Exhibits B & C. Project is located along Robinhood Road at B Street and at Lower Lane between Ascend Road & Robinhood Road.

Project Location - City: Unincorporated Project Location - County: San Diego

Description of Nature, Purpose and Beneficiaries of Project:
 The Project consists of the rehabilitation of 1,260 linear feet of existing 42-inch diameter concrete pipe siphon for water transmission; and, the construction of 860 linear feet of new polyvinyl chloride (pvc) pipe for potable water distribution. Beneficiaries include the Vista Irrigation District and its existing customers.

Name of Public Agency Approving Project: Vista Irrigation District

Name of Person or Agency Carrying Out Project: Vista Irrigation District

Exempt Status: (check one):

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section number: _____
- Statutory Exemptions. State code number: Title 14, Ch.3, Article 18, Sect. 15282, Sub Section k

Reasons why project is exempt:

The Project is less than 1 mile in length. The project will not expand the overall capacity of the existing water delivery system and is for service to existing customers. The project includes design features and specifications for construction which will avoid significant impacts to sensitive habitat and cultural resources. See Exhibit A.

Lead Agency
 Contact Person: Randy Whitmann Area Code/Telephone/Extension: (760)597-3187

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: _____ Date: _____ Title: _____

Signed by Lead Agency Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.
 Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: _____

EXHIBIT A

PROJECT DESCRIPTION

MEYERS SIPHON, FLUME PRESSURE ZONE LOOP

1.0 INTRODUCTION

The Vista Irrigation District (District) is the Lead Agency responsible for operations and maintenance of a water transmission and distribution system consisting of covered channels, pipe (above and below grade), reservoirs, pump stations, pressure reducing stations and appurtenant structures which supply reliable, high-quality water to most of northern San Diego County, California. The District's service area includes City of Vista, and portions of the Cities of San Marcos, Escondido, Oceanside, as well as unincorporated areas of the San Diego County.

A primary component of the District's water transmission system is the Vista flume and siphon system. Under predominantly gravity flow conditions, the flume operates as the District's only transmission facility that delivers local water from Lake Henshaw to its customers. The overall distance of the flume and siphon system is 11.25 miles consisting of 11 above ground shotcrete/gunite bench sections and 9 steel or concrete inverted siphons.

The Project has two components and proposes the following:

- Rehabilitate a section of 42" reinforced concrete pipe siphon known as the Meyer's Siphon and replace approximately 850 feet of drain line for the siphon.
- Construct a loop pipeline in the Flume (984) Pressure Zone by connecting two, existing, dead-end pipelines for reliability and water quality enhancement.

2.0 PROJECT VICINITY

The Meyer's Siphon is located within an existing 50-foot wide easement that is parallel to Robinhood Road approximately 1,800 feet south of Buena Creek Road in an unincorporated portion of the County of San Diego, California. The Flume Pressure Zone Loop pipeline will extend from the intersection of B Street and Robinhood Lane on the west, cross the Meyer's Siphon near its low point, and continue east through rural-residential properties to the end in Lower Lane at its intersection with Ascend Road. The Project Vicinity consists of the District's easement area along and immediately adjacent to the Project and private properties and roads. Land within the Project Vicinity includes private roads and currently developed, single-family, rural-residential properties with agricultural land uses, horse corrals and some mature trees and landscape trees including citrus.

The siphon component of the Project connects two "benches" of the flume system; the Twin Oaks bench on the south and the MW bench on the north. The Project is a maximum of approximately 6 feet below the ground surface, which results in approximately 2.5 feet of cover over the top of pipe.

Access to the Project is from Buena Creek Road and Robinhood Road on the west and from Buena Creek Road, Cassou Road and Lower Lane on the east. At the west end of Lower Lane, access to the loop pipeline will occur in an existing gravel surfaced and fenced private drive.

3.0 PROJECT DESCRIPTION

The Meyer’s Siphon (c 1925) has deteriorated and is considered unreliable. Therefore, the District plans to rehabilitate the existing concrete pipe siphon and appurtenant structures. The portion of the Flume Pressure Zone in the Project Vicinity experiences low water service pressures and the risk of poor water quality due to existing dead-end pipelines. The rehabilitation of the siphon and the construction of the loop pipeline, along with the construction footprint and staging areas described below, are hereafter referred to as the “Project”. The Project is needed to restore the reliability of the flume and siphon system and to provide redundancy and reliability in the Flume Pressure Zone and will not facilitate expansion of the District’s existing service capacity.

The construction footprint for the Project includes the current alignment and locations of the Meyer’s Siphon and the drain line, staging and parking areas in private roads and properties within the District’s easements, and a construction buffer surrounding each side of these existing and proposed features. The construction buffer areas are estimated at approximately 20-foot wide along the Meyer’s Siphon and approximately 15-foot wide along the loop pipeline. These buffer areas are included as part of the Project because they will be used for daily access, excavation, removal, staging, lining and replacement of existing pipe and structures during the construction phase of the Project. Overall, the Project will directly impact the following areas:

Impact Areas:

- Meyer’s Siphon
 - 42-inch diameter concrete siphon pipe with 400 linear feet of 6-foot wide access pits for a footprint of 2,400 square feet
 - 20-foot construction buffer over 1,220 linear feet for a footprint of 24,400 square feet
 - 600 linear feet of 8-foot wide on-street parking and staging areas for a footprint of 4,800 square feet

- Flume Pressure Zone Loop Pipeline
 - 840 linear feet of 8-Inch diameter pipeline and 18” wide trench for a footprint of 1,260 square feet
 - 12-foot construction buffer over 840 linear feet for a footprint of 10,080 square feet
 - 100 linear feet, 8-foot wide on-street parking and staging areas for a footprint of 800 square feet

The Project is completely located within existing District easements on previously disturbed land. On-street parking is within private streets in unincorporated San Diego County. (Portions of adjacent private streets will be used by work crews for parking during hours of construction). Sensitive cultural resources have not been identified in the Project Vicinity. Because the Project excavations will occur in soils previously disturbed by the original construction of the existing facilities, subsurface cultural resources are not anticipated to be encountered. The Project is located in landscaped areas, horse corrals and private roads/driveways where sensitive vegetation and biological resources are not known to exist.

Rehabilitation will consist of slip-lining, inserting a smaller diameter pipe (carrier pipe) into the existing host pipe and grouting and pipe connections. Slip-lining is proposed to reduce the Project Footprint and construction impacts located within the Project Vicinity. Proposed rehabilitation involves the removal of approximately 320 linear feet of pipeline and excavation of access pits at four locations to provide access for liner insertion at points where horizontal and vertical bends are present in the existing alignment. Four setups for construction staging will facilitate removal of sections of existing pipeline for liner insertion, liner receiving, and connections to existing pipe or structures.

Permanent Components:

- Install 1,230 linear feet of 36-inch HDPE liner pipe into the existing 42-inch concrete pipe siphon via the slip-lining construction method.
- Replace approximately 560 linear feet of 8-inch concrete pipe drain with new 8" PVC pipe from the Meyer's Siphon to Lower Lane.
- Construct approximately 840 linear feet of new 8-inch diameter water distribution pipe in the Flume Pressure Zone from the existing 10-inch steel pipe west of Meyer's Siphon (near the intersection of B Street and Robinhood Lane) to the existing 8-inch AC pipe in Lower Lane at Ascend Road.

Temporary Components:

- Truck Trips
 - Pipe deliveries, 1 per day
 - Material disposal, 1 per day
 - Imported soil, 1 per day
 - Concrete, 4 per day, 24 total
 - Sanitation disposal, 1 per week
 - Equipment fueling, 1 per week

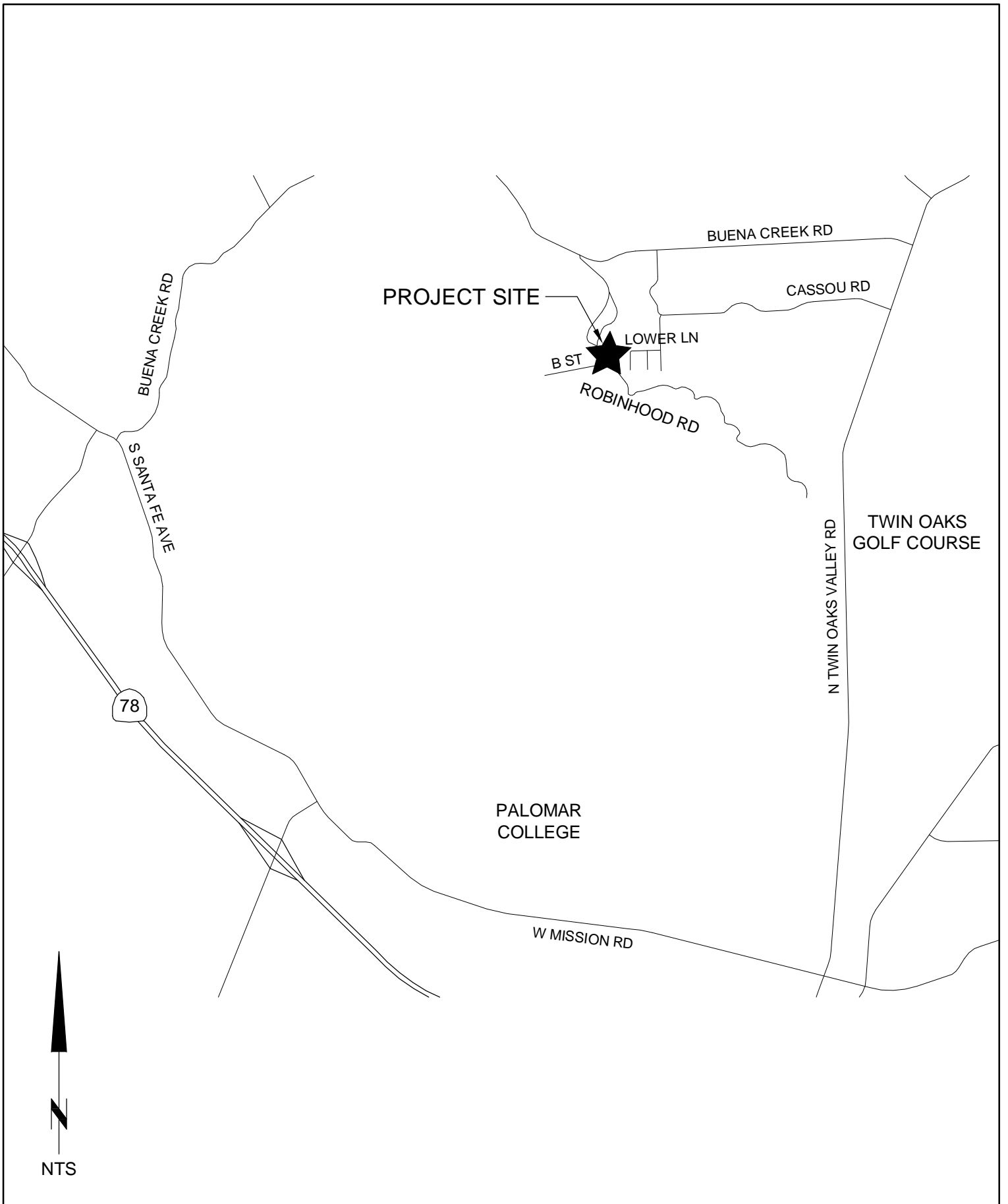
- Traffic Trips
 - Work crews, 8 per day
 - Inspection and District personnel, 8 per day
- 5,600 square-feet of staging area for construction materials (to be cleared and removed at the end of each day)
- 2,900 linear feet of construction fencing to mark the limits of construction activities.
- Construction equipment:
 - one rubber-tired backhoe
 - one track-mounted backhoe
 - one loader
 - 1 vibratory drum compactor (soil backfill)
 - 10 cubic-yard-payload trucks (approximately 4)
 - one 40-ft flatbed truck
 - one asphalt paver
 - one steel drum compactor (paving)

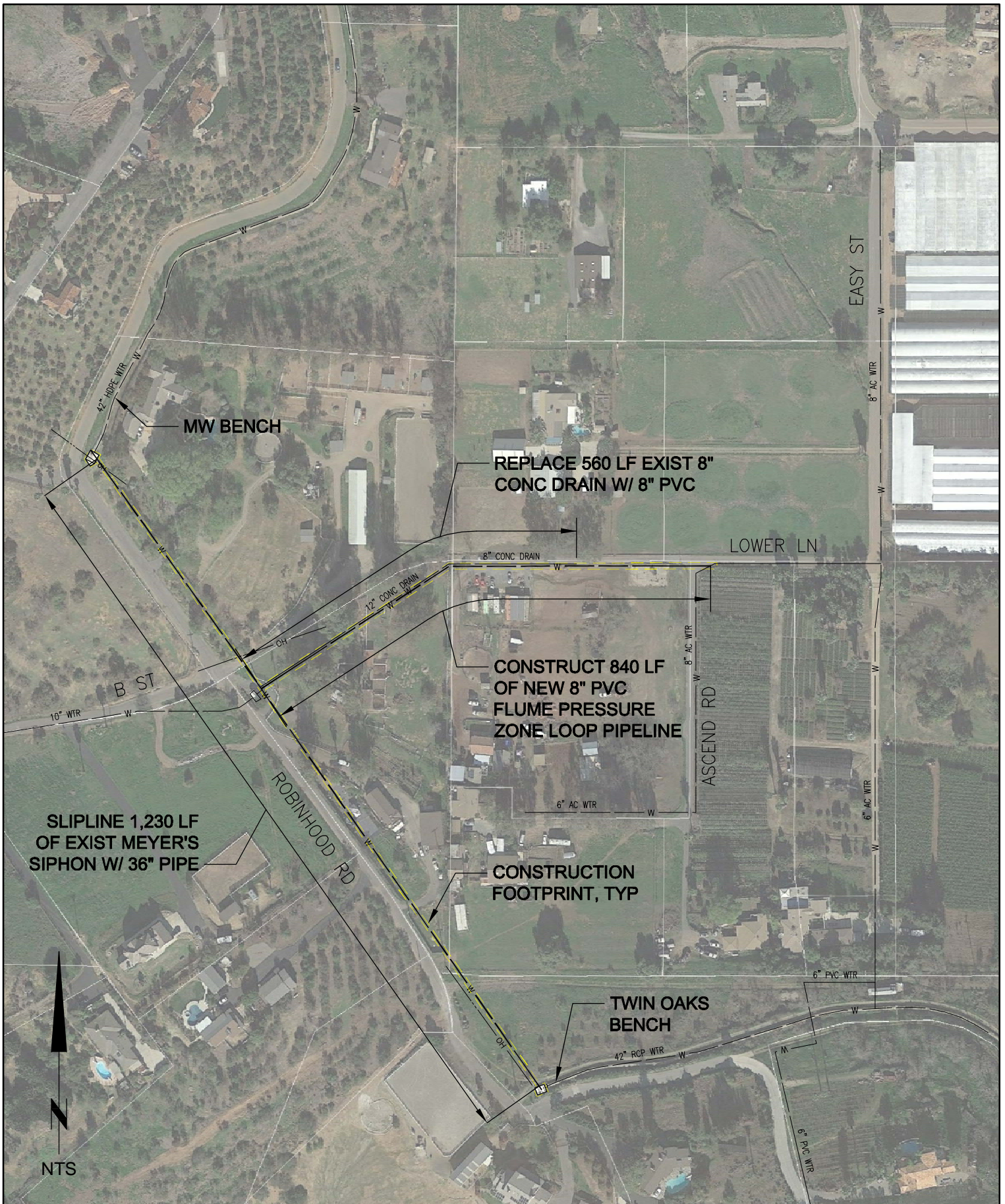
Project Phasing and Hours:

The Project construction will be sequenced to conduct the Meyer’s Siphon slip-lining separate from the Flume Pressure Zone Loop pipeline. Construction for both components is estimated to take 3 to 4 months from the time of initial mobilization. Hours of construction will be from 7 AM to 6 PM Monday through Friday. The award of the construction contract is subject to the approval of the District’s Board of Directors.

Excavation and Traffic Control Permits:

The project will not require permits from the County of San Diego being located outside of the public right-of-way.





14271 Danielson Street
 Poway, California 92064
 T 858.413.2400 F 858.413.2440
 www.iecorporation.com

VISTA IRRIGATION DISTRICT
 MEYER'S SIPHON AND FLUME PZ LOOP REPLACEMENT

PROJECT LOCATION AND FOOTPRINT

EXHIBIT

C



STAFF REPORT

Agenda Item: 11

Board Meeting Date:	February 2, 2017
Prepared By:	Lisa Soto
Reviewed By:	Brett Hodgkiss
Approved By:	Eldon Boone

SUBJECT: LAKE HENSHAW/WARNER RANCH INSPECTION TOUR

RECOMMENDATION: Schedule a Board inspection tour to Lake Henshaw and the Warner Ranch.

PRIOR BOARD ACTIONS: The Board last conducted an inspection tour of Lake Henshaw and the Warner Ranch on April 12, 2016.

FISCAL IMPACT: None.

SUMMARY: Each spring, Board typically conducts an inspection tour of District facilities associated with the District's local water system, primarily at Lake Henshaw and the Warner Ranch, to receive briefings from District staff regarding the facilities and issues arising from their operation, maintenance, condition and related matters. The Board has previously expressed an interest in scheduling its annual tour in the month of April due to weather concerns.

DETAILED REPORT: All Directors are requested to consult their individual calendars and be prepared to discuss their availability to participate in the inspection tour at the Board meeting. Please see the attached calendar which shows potential tour dates in April and May 2017. As the Concession Management Agreement with Lake Henshaw Resort, Inc. will be up for renewal on December 31, 2016, the Board may wish to highlight the activities and plans of the Resort Concessionaire during this year's tour.

ATTACHMENT: Calendar showing staff availability for April and May 2017

APRIL 2017						
S	M	T	W	T	F	S
						1
2	3	4	Board Meeting 5	6	7	8
9	10	11	12	13	14	15
16	17	18	Board Meeting 19	20	21	22
23	24	25	26	27	28	29
30						

MAY 2017						
S	M	T	W	T	F	S
	1	2	Board Meeting 3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	Board Meeting 24	25	26	27
28	29	30	31			



Possible date for inspection tour



ACWA Conference



District holiday



CSDA Legislative Days

Note: Turkey season runs March 25 through April 30, 2017.



STAFF REPORT

Agenda Item: 12

Board Meeting Date: February 2, 2017
Prepared By: Brett Hodgkiss
Approved By: Eldon Boone

SUBJECT: VACANCY OF DIRECTOR'S SEAT – DIVISION 4

RECOMMENDATION: Establish procedure for filling the Division 4 seat vacated on January 20, 2017.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: The fiscal impact will vary based on the Board's decision on how to fill the vacancy. The San Diego County Registrar of Voters (Registrar) has projected the cost of a special "vote-by-mail" election to be \$100,000 to \$150,000. The Registrar did not provide an estimated cost for a special "poll" election; however, previous cost projections for a special election via traditional "poll" were significantly higher than the special "vote-by-mail" election.

SUMMARY: With the January 20, 2017 passing of Director Randy Reznicek, a vacancy exists on the Board of Directors for Division 4. Government Code §1780 provides a number of options which the Board could consider in bringing the Board up to its full complement. These options are summarized below.

DETAILED REPORT: The first requirement of the District has been met. On January 24, 2017, the District's Board Secretary formally notified the San Diego County Registrar of Voters of the Division 4 vacancy. At this point, Government Code §1780 allows the Board much discretion in filling the open position within sixty (60) days following the effective date of the vacancy (i.e., by approximately March 21, 2017). Within that prescribed time period, the Board may fill the vacancy by:

1. Appointing an eligible candidate. Eligibility remains the same as if that person were to actually be running for the seat, i.e. he or she must reside within the boundaries of the Division to be served, and must be a registered voter. If the Board chooses to make an appointment, Government Code §1780 requires that the District post a notice of the vacancy in three or more conspicuous places in the District at least 15 days before the date the Board expects to make the appointment.

This can be accomplished by conducting a search of eligible and qualified individuals (accepting applications, etc.) or by the simple appointment of someone known to the Board to be eligible and willing to serve.

2. Call for a special election. Within 60 days of the vacancy effective date, the Board may call for a special election.

If the District Board fails to act to make an appointment or call for an election within sixty (60) days, the decision-making authority will be turned over to County of San Diego Board of Supervisors who would then make an appointment or call a special election. Because the vacancy occurred in the first half of Director Reznicek's term and at least 130 days prior to the next general election, any person appointed to fill the vacancy would serve until the next general election in 2018. Once an individual has been elected and qualified to serve at that election, said individual would serve for the balance of the term of office (through 2020).

ATTACHMENTS: Government Code §1780
VID Division 4 boundary map

State of California

GOVERNMENT CODE

Section 1780

1780. (a) Notwithstanding any other provision of law, a vacancy in any elective office on the governing board of a special district, other than those specified in Section 1781, shall be filled pursuant to this section.

(b) The district shall notify the county elections official of the vacancy no later than 15 days after either the date on which the district board is notified of the vacancy or the effective date of the vacancy, whichever is later.

(c) The remaining members of the district board may fill the vacancy either by appointment pursuant to subdivision (d) or by calling an election pursuant to subdivision (e).

(d) (1) The remaining members of the district board shall make the appointment pursuant to this subdivision within 60 days after either the date on which the district board is notified of the vacancy or the effective date of the vacancy, whichever is later. The district shall post a notice of the vacancy in three or more conspicuous places in the district at least 15 days before the district board makes the appointment. The district shall notify the county elections official of the appointment no later than 15 days after the appointment.

(2) If the vacancy occurs in the first half of a term of office and at least 130 days prior to the next general district election, the person appointed to fill the vacancy shall hold office until the next general district election that is scheduled 130 or more days after the date the district board is notified of the vacancy, and thereafter until the person who is elected at that election to fill the vacancy has been qualified. The person elected to fill the vacancy shall hold office for the unexpired balance of the term of office.

(3) If the vacancy occurs in the first half of a term of office, but less than 130 days prior to the next general district election, or if the vacancy occurs in the second half of a term of office, the person appointed to fill the vacancy shall fill the balance of the unexpired term of office.

(e) (1) In lieu of making an appointment the remaining members of the board may within 60 days of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, call an election to fill the vacancy.

(2) The election called pursuant to this subdivision shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of Division 1 of the Elections Code that is 130 or more days after the date the district board calls the election.

(f) (1) If the vacancy is not filled by the district board by appointment, or if the district board has not called for an election within 60 days of the date the district board

is notified of the vacancy or the effective date of the vacancy, whichever is later, then the city council of the city in which the district is wholly located, or if the district is not wholly located within a city, the board of supervisors of the county representing the larger portion of the district area in which the election to fill the vacancy will be held, may appoint a person to fill the vacancy within 90 days of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, or the city council or board of supervisors may order the district to call an election to fill the vacancy.

(2) The election called pursuant to this subdivision shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of Division 1 of the Elections Code that is 130 or more days after the date the city council or board of supervisors calls the election.

(g) (1) If within 90 days of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, the remaining members of the district board or the appropriate board of supervisors or city council have not filled the vacancy and no election has been called for, then the district board shall call an election to fill the vacancy.

(2) The election called pursuant to this subdivision shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of Division 1 of the Elections Code that is 130 or more days after the date the district board calls the election.

(h) (1) Notwithstanding any other provision of this section, if the number of remaining members of the district board falls below a quorum, then at the request of the district secretary or a remaining member of the district board, the appropriate board of supervisors or the city council shall promptly appoint a person to fill the vacancy, or may call an election to fill the vacancy.

(2) The board of supervisors or the city council shall only fill enough vacancies by appointment or by election to provide the district board with a quorum.

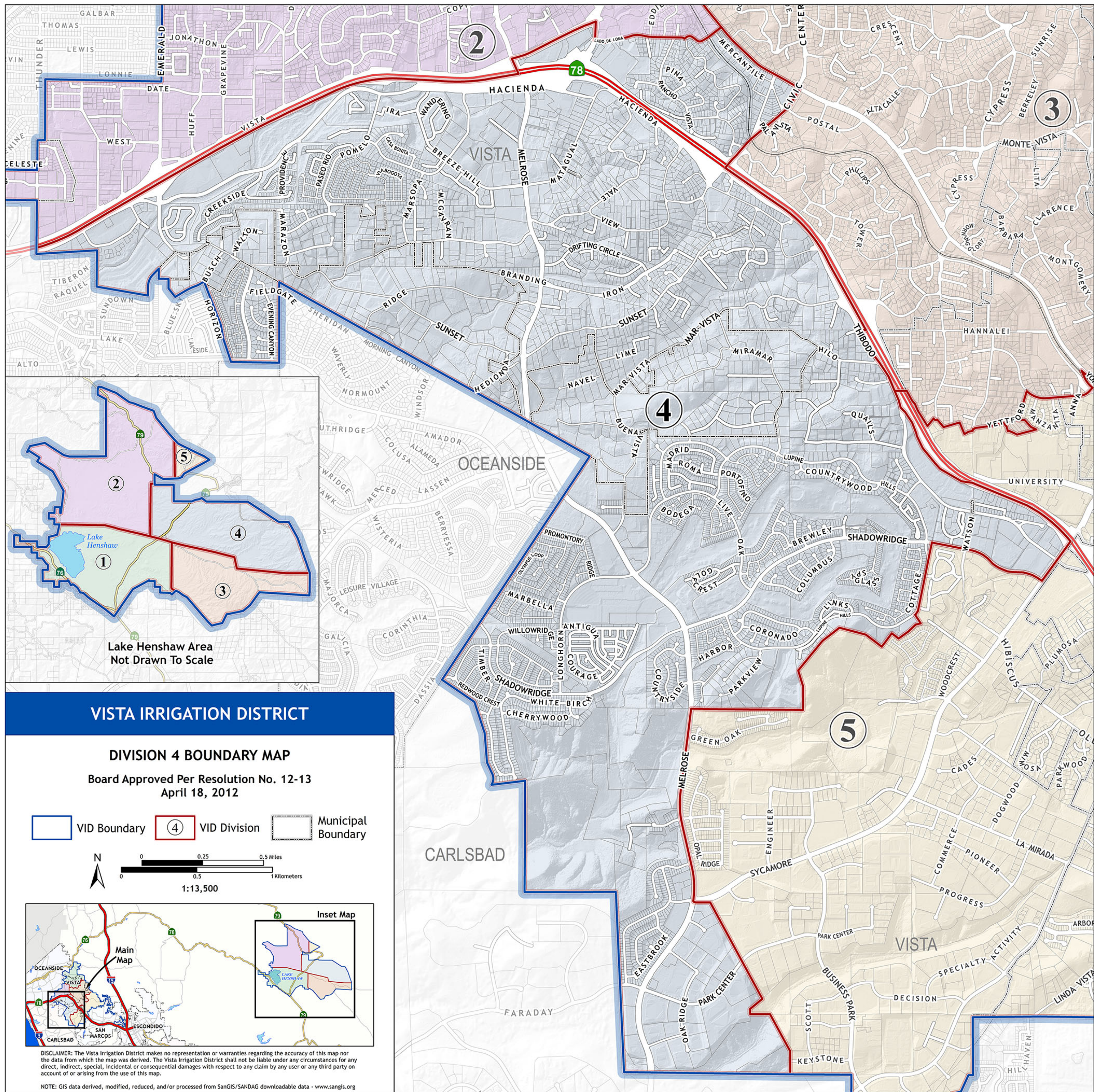
(3) If the vacancy occurs in the first half of a term of office and at least 130 days prior to the next general district election, the person appointed to fill the vacancy shall hold the office until the next general district election that is scheduled 130 or more days after the date the district board is notified of the vacancy, and thereafter until the person who is elected at that election to fill the vacancy has been qualified. The person elected to fill the vacancy shall hold office for the unexpired balance of the term of office.

(4) If the vacancy occurs in the first half of a term of office, but less than 130 days prior to the next general district election, or if the vacancy occurs in the second half of a term of office, the person appointed to fill the vacancy shall fill the balance of the unexpired term of office.

(5) The election called pursuant to this subdivision shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of

Division 1 of the Elections Code that is held 130 or more days after the date the city council or board of supervisors calls the election.

(Amended by Stats. 2007, Ch. 343, Sec. 4. Effective January 1, 2008.)

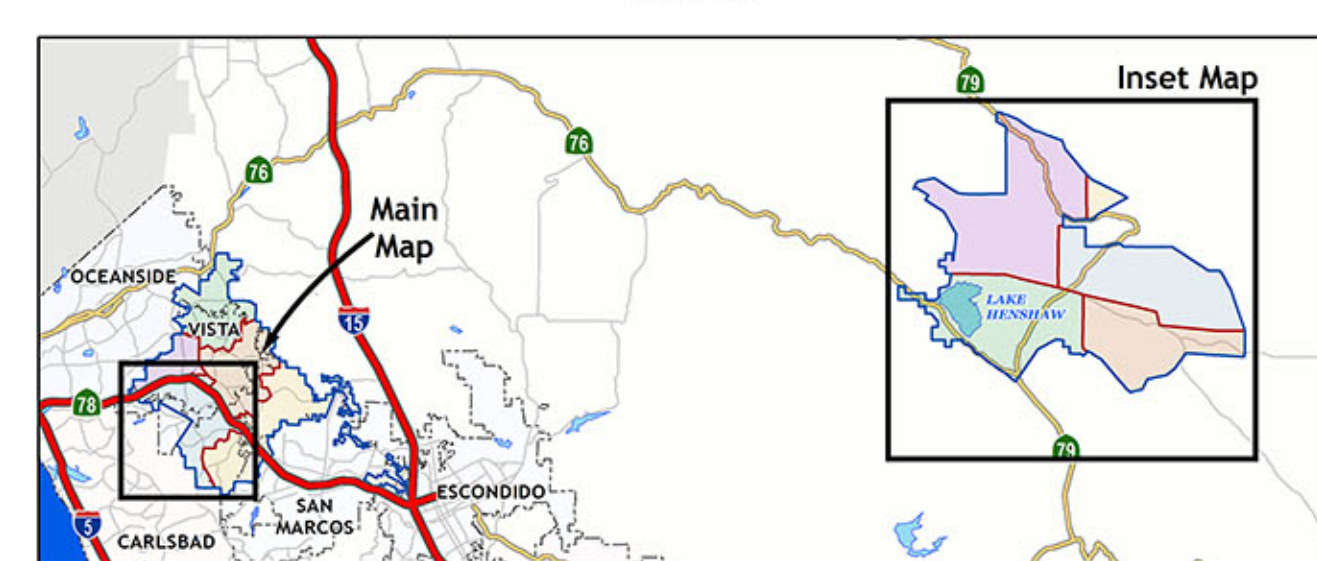
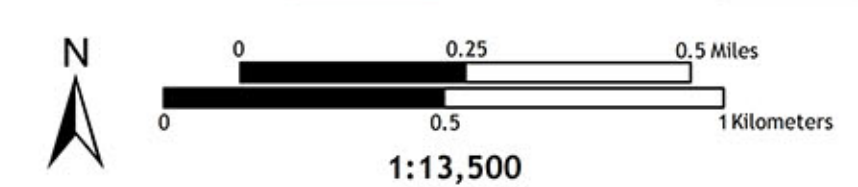


VISTA IRRIGATION DISTRICT

DIVISION 4 BOUNDARY MAP

Board Approved Per Resolution No. 12-13
April 18, 2012

- VID Boundary
- 4 VID Division
- Municipal Boundary



DISCLAIMER: The Vista Irrigation District makes no representation or warranties regarding the accuracy of this map nor the data from which the map was derived. The Vista Irrigation District shall not be liable under any circumstances for any direct, indirect, special, incidental or consequential damages with respect to any claim by any user or any third party on account of or arising from the use of this map.

NOTE: GIS data derived, modified, reduced, and/or processed from SanGIS/SANDAG downloadable data - www.sangis.org



STAFF REPORT

Board Meeting Date: February 2, 2017
Prepared By: Eldon Boone

SUBJECT: STATUS OF SAN LUIS REY INDIAN WATER RIGHTS SETTLEMENT

RECOMMENDATION: Discuss issues relating to the San Luis Rey Indian Water Rights Settlement.

Outline of Final Settlement Issues

(Rev. January 24, 2017)

- I. Settlement and Implementing Agreements**
[Complete; Jewell and Cruden signed addendum to Settlement Agreement as of 1/5/17.]
- II. Office of Management and Budget (OMB) Certification – Sec. 3605(b) of Water Infrastructure Improvements for the Nation Act (WIIN)**
[Complete; OMB Director signed certification on 1/18/2017.]
- III. Existing Indian and Federal Rights-of-Way (ROW) for the Local Water System**
[ROW Exhibit and resolutions approving the ROW from La Jolla, Rincon and San Pasqual Bands are complete.]
- IV. Rights-of-Way for the San Pasqual Undergrounding Project**
[Complete, executed & recorded; a few clean-up corrections needed, but does not affect timeline.]
- V. New Escondido-VID Agreement**
[Local Entities' Agreement executed by Vista Irrigation District (VID); Escondido City Council to consider approval 1/25/17]
- VI. Final Disposition of US District Court Cases**
[Pleadings have been signed by all Parties and submitted to US District Court on 1/19/2017. VID signature is contingent on Escondido approval of the Local Entities' Agreement. VID will submit supplemental filing acknowledging the unconditional effectiveness of our signature once the Local Entities' Agreement is fully executed. Parties are waiting for Court to set hearing date.]
- VII. FERC Conduit Exemption and License Surrender Order**
[Conditional Order issued and can become a final order after US District Court issues judgment and approves settlement. Once the Final Order is issued, the Settlement and Implementing Agreements become effective.]
- VIII. Assignment of Forman Deeds**
[Draft of Assignment prepared by VID is being reviewed by Indian Bands. VID Board action required to assign right to enforce rights and interests granted under the Forman Deeds to the Indian Bands and/or the San Luis Rey Indian Water Authority.]



Agenda Item: 14

STAFF REPORT

Board Meeting Date: February 2, 2017
Prepared By: Eldon Boone

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.



STAFF REPORT

Agenda Item: 15.A

Board Meeting Date: February 2, 2017
Prepared By: Lisa Soto
Approved By: Eldon Boone

SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.



STAFF REPORT

Board Meeting Date: February 2, 2017
Prepared By: Marian Schmidt
Approved By: Eldon Boone

SUBJECT: SCHEDULE OF UPCOMING MEETINGS AND EVENTS

SUMMARY: The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
1	AB 1234 Ethics Compliance Training on Demand Webinar (CSDA) <i>Free between Jan. 6 and Mar. 15, 2017 on a computer of your choice</i> <i>Contact Marian Schmidt for log-on instructions</i>	
2	Urban Water Institute's Spring Water Conference <i>Feb. 8-10, 2017 – Hilton Palm Springs</i> <i>Registration deadline: 2/8/17</i>	Vásquez (R,H)
3	Board Member Best Practices (CSDA) <i>Feb. 9, 2017 – Clovis Veterans Memorial District, Clovis</i> <i>Registration deadline: 2/3/17</i>	
4	Western Water Law (CLE International) <i>Feb. 9-10, 2017 – The Westin, San Diego</i> <i>Registration deadline: 2/5/17</i>	
5	Board Member Best Practices (CSDA) <i>Feb. 16, 2017 – Santa Clara Valley Water District, San Jose</i> <i>Registration deadline: 2/10/17</i>	
6 *	Council of Water Utilities Meeting <i>Feb. 21, 2017 – 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 2/16/17</i>	
7	Who Does What? Best Practices in Board/Staff Webinar (CSDA) <i>Feb. 22, 2017 – 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 2/10/17</i>	
8	Proposition 26, Proposition 218 & Rate Setting (CSDA) <i>Feb. 23, 2017 – Vista Irrigation District</i> <i>Registration deadline: 2/16/17</i>	
9	Board Member Best Practices (CSDA) <i>Feb. 23, 2017 – Shasta Mosquito and Vector Control District, Anderson</i> <i>Registration deadline: 2/17/17</i>	
10	Special District Leadership Academy Conference (CSDA) <i>Feb. 26 – Mar. 1, 2017 – Embassy Suites, La Jolla</i> <i>Registration deadline: 2/17/17</i>	
11	ACWA Washington DC Conference <i>Feb. 28-Mar.1, 2017 – St. Regis Hotel, Washington DC</i> <i>Registration deadline: 2/10/17</i>	
12	ACWA Legislative Symposium <i>March 8, 2017 – Sacramento Convention Center</i> <i>Registration deadline: 2/24/17</i>	MacKenzie
13	Proposition 26, Proposition 218 & Rate Setting (CSDA) <i>March 15, 2017 – East Bay Municipal Utility District, Oakland</i> <i>Registration deadline: 3/3/17</i>	

14	Required Ethics AB1234 Compliance Training Webinar (CSDA) <i>March 16, 2017 – 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 3/10/17</i>	
15	Colorado River Aqueduct System Tour (SDCWA/MWD) <i>March 17-18, 2017 – Meets at SDCWA</i> <i>Registration deadline: 2/24/17</i>	
16 *	Council of Water Utilities Meeting <i>March 21, 2017 – 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 3/16/17</i>	
17	Legislative Round-Up Webinar (CSDA) <i>March 30, 2017 – 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 3/24/17</i>	
18	California Water Policy 26 <i>April 6-7, 2017 – Courtyard by Marriott at Liberty Station, San Diego</i> <i>Registration deadline: 3/20/17</i>	
19 *	Council of Water Utilities Meeting <i>April 18, 2017 – 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 4/13/17</i>	
20	Special District Leadership Academy Conference (CSDA) <i>April 23-26, 2017 – Embassy Suites, San Luis Obispo</i> <i>Registration deadline: 4/14/17</i>	
21	ACWA Spring Conference <i>May 9-12, 2017 – Monterey Marriott and Portola Hotel, Monterey</i> <i>Registration deadline: 4/14/17</i>	
22 *	Council of Water Utilities Meeting <i>May 16, 2017 – 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 5/11/17</i>	
23	Special Districts Legislative Days <i>May 16-17, 2017 – The Grand Events Center, Sacramento</i> <i>Registration deadline: 5/5/17</i>	
24	Santa Ana River Watershed Conference (Water Education Foundation) <i>May 25, 2017 – Ontario Convention Center</i> <i>Registration deadline: TBD</i>	
25	Required Harassment Prevention for Staff/Board Webinar (CSDA) <i>June 6, 2017 – 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 5/26/17</i>	
26 *	Council of Water Utilities Meeting <i>June 20, 2017 – 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 6/15/17</i>	
27	Special District Leadership Academy Conference (CSDA) <i>July 9-12, 2017– Embassy Suites Napa Valley, Napa</i> <i>Registration deadline: 6/30/17</i>	
28 *	Council of Water Utilities Meeting <i>July 18, 2017 – 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 7/13/17</i>	
29	Water Reclamation and Reuse Conference (International Water Association) <i>July 23-27, 2017 – Long Beach</i> <i>Registration deadline: TBD</i>	
30 *	Council of Water Utilities Meeting <i>Aug. 15, 2017 – 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 8/10/17</i>	
31	Staying in Compliance: Understand District Special Laws (CSDA) <i>Aug. 24, 2017 – Oxnard Harbor District, Port Hueneme</i> <i>Registration deadline: 8/18/17</i>	

32	Legislative Round Up Webinar (CSDA) <i>Aug. 31, 2017 – 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 8/25/17</i>	
33 *	Council of Water Utilities Meeting <i>Sept. 19, 2017 – 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 9/14/17</i>	
34	CSDA Annual Conference <i>Sept. 25-28, 2017 – Marriott and Monterey Conference Center, Monterey</i> <i>Registration deadline: 9/8/17</i>	
35 *	Council of Water Utilities Meeting <i>Oct. 17, 2017 – 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 10/12/17</i>	
36	Required Ethics AB1234 Compliance Training Webinar (CSDA) <i>Nov. 8, 2017 – 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 10/27/17</i>	
37 *	Council of Water Utilities Meeting <i>Nov. 21, 2017 – 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 11/16/17</i>	
38	ACWA Fall Conference <i>Nov. 28-Dec. 1, 2017 – Anaheim Marriott Hotel</i> <i>Registration deadline: TBD</i>	
39 *	Council of Water Utilities Meeting <i>Dec. 19, 2017 – 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 12/14/17</i>	

* Non-per diem meeting except when serving as an officer of the organization

The following abbreviations indicate arrangements that have been made by staff:

A=Airline; **R**=Registration; **C**=Car; **H**=Hotel; **T**=Tentative



STAFF REPORT

Board Meeting Date: February 2, 2017
Prepared By: Lisa Soto

SUBJECT: ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

SUMMARY: This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

Staff-generated list of tentative items for future agendas:

- Sponsorship opportunities
- Vista Hall of Fame Nominating Committee appointment
- Safety Awards Program
- Grazing licenses on Warner Ranch



Agenda Item: 17

STAFF REPORT

Board Meeting Date: February 2, 2017
Prepared By: Lisa Soto

SUBJECT: COMMENTS BY DIRECTORS

SUMMARY: This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.



Agenda Item: 18

STAFF REPORT

Board Meeting Date: February 2, 2017
Prepared By: Eldon Boone

SUBJECT: COMMENTS BY GENERAL COUNSEL

SUMMARY: Informational report by the General Counsel on items not requiring discussion or action.



Agenda Item: 19

STAFF REPORT

Board Meeting Date: February 2, 2017
Prepared By: Eldon Boone

SUBJECT: COMMENTS BY GENERAL MANAGER

SUMMARY: Informational report by the General Manager on items not requiring discussion or action.

NOTICE OF CANCELLED MEETING
OF THE BOARD OF DIRECTORS OF THE
VISTA IRRIGATION DISTRICT

THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF VISTA IRRIGATION DISTRICT, WHICH WOULD HAVE BEEN HELD ON FEBRUARY 1, 2017, WAS CANCELLED DUE TO ANTICIPATED LACK OF QUORUM. THE NEXT MEETING OF THE BOARD OF DIRECTORS IS SCHEDULED FOR FEBRUARY 2, 2017 AT 8:30 AM, AT THE OFFICE OF THE VISTA IRRIGATION DISTRICT, 1391 ENGINEER STREET, VISTA, CALIFORNIA.

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AFFIDAVIT OF POSTING

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

I, Lisa R. Soto, hereby certify that I am the duly appointed, qualified Secretary of the Board of Directors of Vista Irrigation District and that I posted this notice of cancelled meeting near the public entrance to the Board Room at the offices of the District prior to the date and time of the cancelled meeting.



Lisa R. Soto, Secretary
Board of Directors
Vista Irrigation District

POSTED: January 25, 2017

NOTICE OF CANCELLED MEETING
OF THE BOARD OF DIRECTORS OF THE
VISTA IRRIGATION DISTRICT

THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF VISTA IRRIGATION DISTRICT, WHICH WOULD HAVE BEEN HELD ON FEBRUARY 1, 2017, WAS CANCELLED DUE TO LACK OF QUORUM. THE NEXT MEETING OF THE BOARD OF DIRECTORS IS SCHEDULED FOR FEBRUARY 2, 2017 AT 8:30 AM, AT THE OFFICE OF THE VISTA IRRIGATION DISTRICT, 1391 ENGINEER STREET, VISTA, CALIFORNIA.

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AFFIDAVIT OF POSTING

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

I, Lisa R. Soto, hereby certify that I am the duly appointed, qualified Secretary of the Board of Directors of Vista Irrigation District and that I posted this notice of cancelled meeting near the public entrance to the Board Room at the offices of the District prior to the date and time of the cancelled meeting.



Lisa R. Soto, Secretary
Board of Directors
Vista Irrigation District

POSTED: February 1, 2017