

MINUTES OF THE
FISCAL POLICY COMMITTEE OF
VISTA IRRIGATION DISTRICT

May 22, 2014

A Meeting of the Fiscal Policy Committee was held on Monday, May 22, 2014, at the offices of the District, 1391 Engineer Street, Vista, California.

1. CALL TO ORDER

Chair Dorey called the meeting to order at 9:00 a.m.

2. ROLL CALL

Directors present: Chair Dorey and Director MacKenzie.

Staff present: Roy Coox, General Manager; Eldon Boone, Assistant General Manager; Farrokh Shahamiri, Finance Associate; Don Smith, Director of Water Resources; Brian Smith, Director of Engineering; Dan Dambach, Field Services Manager; and Marian Schmidt, Administrative Assistant.

3. APPROVAL OF AGENDA

The agenda was approved as presented.

4. PUBLIC COMMENT TIME

There were no members of the public present.

5. OTHER POST EMPLOYMENT BENEFITS

See staff report attached hereto.

Assistant General Manager Eldon Boone reported that the District provides employees hired prior to January 1, 2012 with limited retiree health care provided that such employees retire under CalPERS on or after age 50 with at least 15 years of service with the District (10 years for at-will employees). Effective July 1, 2008, the Governmental Accounting Standards Board (GASB) instituted GASB 45 which required the District to expense the costs associated with OPEB over an amortized 30 year period.

Mr. Boone explained that the District funds OPEB or retiree health benefits according to an actuarially determined Annual Required Contribution (ARC) which changes annually based on an actuarial valuation. The current balance of the past service component of ARC is estimated at \$2.1 million, which is being amortized over a remaining 24 year period. The committee members discussed the options of paying off the past service component of the District's OPEB obligation.

The Committee recommended that the District establish a separate reserve account for funding the past service component of the District's \$2.1 million OPEB obligation and that periodic payments be made into the District's trust account over the next four years to extinguish the District's OPEB liability.

6. DRAFT FISCAL YEAR 2015 BUDGET

See staff report attached hereto.

General Manager Roy Coox reported that we are continuing to keep our expenses down and the District has a balanced budget. He commended the executive management team and staff for providing their input in order to have an accurate and meaningful budget and thanked Finance staff for compiling the budget document.

Mr. Boone summarized that the Budget is broken down in three categories, Revenues, Operating Expenses and Capital Outlay. He noted that the revenues, operating expenses and capital outlay resulted in a projected increase in reserves. The Fiscal Year 2015 Operating Budget includes an increase of Purchased Water and in Water Systems costs, but a reduction in Administration costs.

Mr. Boone presented the Budget in further detail on a few unusual items for clarity. He made note on the Variable and Fixed CWA Charges referenced on page 8 of the Budget and reported that had the District not treated water at the Weese Filtration Plant, the costs of purchasing treated water from the Water Authority would have been significantly higher. He also made reference to Page 9 of the Budget noting the difference from 2012 to 2015 Benefits & Taxes was due to paying off the PERS side fund. Mr. Dorey asked to reference on the bottom of the page a footnote explaining the significant difference. Mr. Boone further referred to page 15 of the Budget noting that the 2015 budget for the Master Plan/Facilities Study will be approximately \$250,000 but will be split between fiscal years, with \$90,000 budgeted in the 2015 Budget to get the project started and the remaining amount will be included in the 2016 Budget.

Director MacKenzie requested to add a narrative explaining our philosophy for the budget which states it is a plan, and also include an explanation of a layout of what the budget is. Mr. Boone further noted that staff will incorporate an executive summary to the Budget.

The Committee recommended that the Fiscal Year 2015 Budget be presented to the Board of Directors for approval on June 4, 2014 with the minor changes as noted.

6. COMMENTS BY COMMITTEE MEMBERS

None were presented.

7. COMMENTS BY GENERAL MANAGER

None were presented.

8. ADJOURNMENT

There being no further business to come before the Committee, at 10:55 a.m. Chair Dorey adjourned the meeting.


Paul E. Dorey, Chair

ATTEST:



Marian Schmidt, Assistant Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



**FISCAL POLICY COMMITTEE
STAFF REPORT**

Agenda Item: 5

Meeting Date:
Prepared By:
Reviewed By:
Approved By:

May 22, 2014
Marlene Kelleher
Eldon Boone
Roy Coox

SUBJECT: OTHER POST EMPLOYMENT BENEFITS

RECOMMENDATION: Consider funding the past service component of the District's Other Post Employment Benefits (OPEB).

PRIOR BOARD ACTION: None.

FISCAL IMPACT: Paying off the District's OPEB obligation would result in an estimated \$3.8 million net cost savings to the District. The District would pay approximately \$2.1 million to pay off the District's OPEB liability resulting in avoided future costs of approximately \$5.9 million.

SUMMARY: The District funds OPEB or retiree health benefits according to an actuarially determined Annual Required Contribution (ARC) which changes annually based on an actuarial valuation. The ARC payable by the District for fiscal year 2014 is \$307,072. Included in the ARC is an amount that reflects a portion of the costs of retiree health benefits which have accrued for past employee service. Payment of the past service component of the ARC would permanently reduce the District's future OPEB costs.

DETAILED REPORT: The District provides employees hired prior to January 1, 2012 with retiree health care provided that such employees retire under CalPERS on or after age 50 with at least 15 years of service with the District (10 years for at-will employees). Effective July 1, 2008, the Governmental Accounting Standards Board (GASB) instituted GASB 45 which required the District to expense the costs associated with OPEB over an amortized 30 year period.

In order to comply with GASB 45, the District contracts with an actuarial consulting firm to prepare an actuarial valuation of its retiree health program. The actuary utilizes various historical and census data to create a model which estimates the cost to provide retiree health to both current retirees as well as future retirees of the District. The actuarial valuation determines the ARC, which is the amount that the District funds annually to pay for both currently earned employee service benefits and an amortized portion of benefits for past employee service.

The ARC is split between a past service component and a current service component. The current service component represents retiree health benefits accruing in the current year. The past service component represents the benefits already earned by retirees and employees of the District for previous years of employment. Of the fiscal year 2014 ARC, \$141,483 is attributed to the current service component while \$165,589 is attributed to the past service component. The District's ARC payments are contributed into the District's California Employers' Retiree Benefit Trust (CERBT) account. The actuarially assumed earnings rate for the District's CERBT is 7.61%. The District's 20 year average interest rate on investments has been 2.63%.

The current balance of the past service component of ARC is estimated at \$2.1 million. This balance is being amortized over a remaining 24 year period. By paying off this past service balance, the District's future retiree health costs would be reduced by approximately \$5.9 million by avoiding the future ARC payments related to past service.

The Governmental Accounting Standards Board (GASB) is currently considering changes to their Standards which could ultimately require all government agencies to report OPEB as a liability on their financial statements. It is expected these Standards could go into effect for fiscal year 2018. By paying off the District's liability prior to the time that such Standards go into effect, the District would not have to report the amount outstanding as a liability.

Staff proposes to set aside the past service component of the ARC from the District's available reserves. Staff would make regular payments from these set aside funds to lessen the risk of losses due to market fluctuations, thus minimizing risk. As each payment is made, the District would record a corresponding pension expense in its financial statements. The entire OPEB liability would be paid off prior to June 30, 2018.



**FISCAL POLICY COMMITTEE
STAFF REPORT**

Agenda Item: 6

**Meeting Date:
Prepared By:
Reviewed By:
Approved By:**

**May 22, 2014
Marlene Kelleher
Eldon Boone
Roy Coox**

SUBJECT: DRAFT FISCAL YEAR 2015 BUDGET

RECOMMENDATION: Review draft Fiscal Year 2015 Budget.

FISCAL IMPACT: The draft Budget projects revenues of \$49,163,000, operating expenses of \$41,989,420 and capital outlay of \$4,789,700, which results in a projected increase of \$2,383,880 in reserves. The Fiscal Year 2015 Operating Budget as compared to the Fiscal Year 2014 Operating Budget includes increases of \$304,900 in Purchased Water and \$718,990 in Water Systems costs, but a reduction of \$4,909 in Administration costs.

SUMMARY: The draft Budget projects 18,508 acre feet of water sales and 15,040 acre feet of water purchases. Local water production from Lake Henshaw is budgeted at a 10-year rolling average of 4,527 acre feet.

The draft Budget includes a service charge increase effective July 1, 2014, which is a result of the "Smooth Water Rate Adjustment" approved by the Board on June 15, 2005 and reaffirmed after a public hearing conducted on October 9, 2013. The increase represents a 0.89% increase (\$0.82 monthly) on the District's typical residential customer.

DETAILED REPORT: See draft Fiscal Year 2015 Budget.

ATTACHMENTS:

- Draft Budget – Fiscal Year 2015
- Operating Budget Comparison – Fiscal Year 2014 VS. Fiscal Year 2015
- Items Cut From Budget – Fiscal Year 2015



BUDGET
Fiscal Year 2015
July 1, 2014 to June 30, 2015

Draft
May 22, 2014

VISTA IRRIGATION DISTRICT

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**Vista Irrigation District
BUDGET SUMMARY
Fiscal Year 2015**

| | <u>2014 Budget</u> | <u>2015 Budget</u> | <u>Percentage Change</u> |
|------------------------|------------------------|------------------------|------------------------------|
| Source of Funds | | | |
| Revenue Budget | \$ 46,985,760 | \$ 49,163,000 | 4.6% |
| Reserves | - | - | - |
| | <u>\$ 46,985,760</u> | <u>\$ 49,163,000</u> | |
| Use of Funds | | | |
| Operating Budget | \$ 40,970,439 | \$ 41,989,420 | 2.5% |
| Capital Budget | 4,059,650 | 4,789,700 | 18.0% |
| Reserves | <u>1,955,671</u> | <u>2,383,880</u> | - |
| | <u>\$ 46,985,760</u> | <u>\$ 49,163,000</u> | |

Revenue Budget

Vista Irrigation District

REVENUE BUDGET

Fiscal Year 2014

| | <u>2012 Actual</u> | <u>2013 Actual</u> | <u>2014 Budget</u> | <u>Six Months Ended 12/31/2013 Actual</u> | <u>2015 Budget</u> |
|--------------------------------|-----------------------------|-----------------------------|-----------------------------|---|-----------------------------|
| WATER REVENUES | | | | | |
| Water Sales | \$ 25,443,606 | \$ 30,128,815 | \$ 30,362,000 | \$ 16,616,472 | \$ 31,422,000 |
| Service Charges/Fees | 13,485,700 | 14,546,825 | 15,053,000 | 7,631,651 | 15,554,000 |
| | <u>38,929,306</u> | <u>44,675,640</u> | <u>45,415,000</u> | <u>24,248,123</u> | <u>46,976,000</u> |
| OTHER REVENUES | | | | | |
| Other Services | 285,692 | 206,602 | 191,000 | 189,371 | 400,000 |
| System Fees | 297,553 | 228,954 | 244,000 | 324,518 | 650,000 |
| Property Rentals | 475,148 | 666,495 | 664,760 | 347,632 | 670,000 |
| Investment Income | 47,225 | 53,471 | 66,000 | 23,263 | 63,000 |
| Federal & State Assistance | - | 64,015 | 45,000 | - | - |
| Property Taxes | 313,008 | 387,889 | 360,000 | 157,998 | 404,000 |
| | <u>1,418,626</u> | <u>1,607,426</u> | <u>1,570,760</u> | <u>1,042,782</u> | <u>2,187,000</u> |
| TOTAL REVENUE BUDGET | <u>\$ 40,347,932</u> | <u>\$ 46,283,066</u> | <u>\$ 46,985,760</u> | <u>\$ 25,290,905</u> | <u>\$ 49,163,000</u> |
| | | | | | |
| WATER SALES (ACRE FEET) | <u>17,241</u> | <u>18,904</u> | <u>18,331</u> | <u>9,986</u> | <u>18,508</u> |

Revenue Account Descriptions

REVENUE ACCOUNT DESCRIPTIONS

Account Group: **Water Sales**
Account Number: 60xx

| 2012 Actual | 2013 Actual | 2014 Budget | 2015 Budget |
|----------------|----------------|----------------|----------------|
| \$25,443,606 | \$30,128,815 | \$30,362,000 | \$31,422,000 |

This account group includes revenue from water sales to agricultural, commercial, industrial, single and multi-family residential, mobile home park and government entities. The District projects to sell 18,508 acre feet of water which is based upon recent history including voluntary and mandatory conservation goals. The budget includes the 1/1/14 rate increase from the San Diego County Water Authority, however, it assumes no future rate increases on water sales. The 2015 budget is calculated based upon the following current water usage rates:

- ◆ Tier 1: \$3.61 per Hundred Cubic Fee (Unit)
- ◆ Tier 2: \$4.15 per Hundred Cubic Fee (Unit)

Account Group: **Service Charges/Fees**
Account Number: 605x

| 2012 Actual | 2013 Actual | 2014 Budget | 2015 Budget |
|----------------|----------------|----------------|----------------|
| \$13,485,700 | \$14,546,825 | \$15,053,000 | \$15,554,000 |

This account group contains revenue from readiness-to-serve fees, infrastructure access charges (IAC), other fees and penalties. The IAC fee is a pass-through charge that the District collects for the San Diego County Water Authority (CWA). The increase in this account group reflects the 1/1/14 IAC fee increase from the CWA and the District's fiscal year 2015 service charge increase effective 7/1/14. This service charge increase is a result of "Smooth Water Rate Adjustment" adopted by the Board under Minute Order 05-06-49 and reaffirmed after a public hearing conducted on October 9, 2013.

| Meter Size | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
|---------------|------------|------------|------------|------------|
| 5/8" | \$ 22.76 | \$ 24.15 | \$ 24.89 | \$ 25.51 |
| 3/4" | 30.04 | 31.87 | 32.85 | 33.67 |
| 1" | 44.38 | 47.09 | 48.53 | 49.74 |
| 1½" | 80.57 | 85.49 | 88.11 | 90.30 |
| 2" | 123.81 | 131.37 | 135.40 | 138.77 |
| 3" | 239.21 | 253.82 | 261.60 | 268.12 |
| 4" | 368.94 | 391.47 | 403.47 | 413.52 |
| 6" | 873.76 | 927.12 | 955.53 | 979.33 |
| 8" | 1,162.35 | 1,233.34 | 1,271.13 | 1,302.79 |
| 10" | 1,739.32 | 1,845.54 | 1,902.09 | 1,949.47 |

Account Group: **Other Services**
Account Number: 61xx

| 2012 Actual | 2013 Actual | 2014 Budget | 2015 Budget |
|----------------|----------------|----------------|----------------|
| \$285,692 | \$206,602 | \$191,000 | \$400,000 |

This account group includes revenue from miscellaneous non-construction fees and the installation of water meters, fire hydrants, fire services and service changes. The increase in the 2015 Budget in this account group reflects increased construction activity within the District and is based upon current fiscal year revenues collected.

Account Group: **System Fees**
Account Number: 62xx

| 2012 Actual | 2013 Actual | 2014 Budget | 2015 Budget |
|----------------|----------------|----------------|----------------|
| \$297,553 | \$228,954 | \$244,000 | \$650,000 |

This account group includes capacity fees, connection fees, annexation and detachment fees. The increase in the 2015 Budget in this account group reflects increased construction activity within the District and is based upon current fiscal year revenues collected.

REVENUE ACCOUNT DESCRIPTIONS

| | 2012 Actual | 2013 Actual | 2014 Budget | 2015 Budget |
|---|----------------|----------------|----------------|----------------|
| Account Group: <u>Property Rentals</u> | | | | |
| Account Number: 6300 | \$475,148 | \$666,495 | \$664,760 | \$670,000 |

This account group includes income to the District from the following lease agreements:

| | |
|-----------------------------|------------|
| Hein Heltinga Cattle | \$ 189,540 |
| Department of Defense- Navy | 143,500 |
| My Country Club | 80,000 |
| Omnipoint- Cabrillo Circle | 42,800 |
| Omnipoint- Lupine Hills | 42,800 |
| Crown Castle GT Co. | 36,000 |
| Lake Henshaw Resort | 32,700 |
| Verizon Wireless | 18,700 |
| Sprint | 18,500 |
| Vista Towers | 16,200 |
| Mendenhall Cattle Company | 14,600 |
| Puerta La Cruz | 11,800 |
| Sempra Energy | 11,000 |
| SDCWA Desalination | 9,000 |
| Charles Chester Taylor | 1,500 |
| Noll Seeds | 1,000 |
| Vallecitos Water District | 360 |
| | \$ 670,000 |

| | 2012 Actual | 2013 Actual | 2014 Budget | 2015 Budget |
|--|----------------|----------------|----------------|----------------|
| Account Group: <u>Investment Income</u> | | | | |
| Account Number: 81xx | \$47,225 | \$53,471 | \$66,000 | \$63,000 |

This account group includes interest income and gains and losses on investments. The decrease in budget is due to the continued decline in interest rates.

| | 2012 Actual | 2013 Actual | 2014 Budget | 2015 Budget |
|---|----------------|----------------|----------------|----------------|
| Account Group: <u>Federal & State Assistance</u> | | | | |
| Account Number: 8310 | - | - | \$45,000 | \$0 |

This account group contains funds received from Federal or State governments for various grants.

| | 2012 Actual | 2013 Actual | 2014 Budget | 2015 Budget |
|---|----------------|----------------|----------------|----------------|
| Account Group: <u>Property Taxes</u> | | | | |
| Account Number: 8410 | \$313,008 | \$387,889 | \$360,000 | \$404,000 |

This account group contains various property taxes that the District receives by State Code.

Revenue Budget Detail

REVENUE BUDGET DETAIL

| Account | Description | 2013 Actual | 2014 Budget | Six Months Ended December 31, 2013 Actual | 2015 Budget |
|---------------------------------------|------------------------------|-----------------------------|-----------------------------|---|-----------------------------|
| Water Sales | | | | | |
| 6002. | Single Family | \$ 15,263,087 | \$ 15,700,000 | \$ 8,481,539 | \$ 16,030,000 |
| 6004. | Multi Family | 4,858,742 | 4,200,000 | 2,382,746 | 4,505,000 |
| 6005. | Mobile Home | 628,173 | 600,000 | 331,130 | 626,000 |
| 6006. | Government | 1,159,166 | 1,295,000 | 697,239 | 1,318,000 |
| 6008. | Unmetered | 2,266 | 5,000 | 2,489 | 5,000 |
| 6010. | Irrigation | 3,384,426 | 3,900,000 | 2,163,793 | 4,100,000 |
| 6012. | Agricultural | 1,665,459 | 1,800,000 | 933,761 | 1,766,000 |
| 6014. | Contract Water | 25,020 | 62,000 | 26,466 | 62,000 |
| 6016. | Commercial | 2,140,627 | 1,900,000 | 1,064,175 | 2,000,000 |
| 6018. | Industrial | 1,001,849 | 900,000 | 533,134 | 1,010,000 |
| | | <u>30,128,815</u> | <u>30,362,000</u> | <u>16,616,472</u> | <u>31,422,000</u> |
| Service Charges/Fees | | | | | |
| 6052. | Ready To Serve Fees | 12,782,639 | 13,300,000 | 6,720,548 | 13,800,000 |
| 6054. | Infrastructure Access Charge | 1,112,992 | 1,128,000 | 573,254 | 1,129,000 |
| 6056. | Penalties/Fees | 651,194 | 625,000 | 337,849 | 625,000 |
| | | <u>14,546,825</u> | <u>15,053,000</u> | <u>7,631,651</u> | <u>15,554,000</u> |
| Other Services | | | | | |
| 6110. | Construction Services | 92,501 | 104,000 | 111,200 | 250,000 |
| 6120. | Jobs Gain/(Loss) | (1,640) | - | 216 | - |
| 6130. | Non Construction Services | 115,741 | 87,000 | 77,955 | 150,000 |
| | | <u>206,602</u> | <u>191,000</u> | <u>189,371</u> | <u>400,000</u> |
| System Fees | | | | | |
| 6210. | Capacity Fees | 227,836 | 244,000 | 324,518 | 650,000 |
| 6240. | Connection Fees | 1,118 | - | - | - |
| | | <u>228,954</u> | <u>244,000</u> | <u>324,518</u> | <u>650,000</u> |
| Property Rentals | | | | | |
| 6300. | Property Rentals | 666,495 | 664,760 | 347,632 | 670,000 |
| | | <u>666,495</u> | <u>664,760</u> | <u>347,632</u> | <u>670,000</u> |
| Investment Income | | | | | |
| 8110. | Investment Gain/Loss | 25,068 | 34,000 | 9,708 | 26,000 |
| 8120. | Interest Income | 28,403 | 32,000 | 13,555 | 37,000 |
| | | <u>53,471</u> | <u>66,000</u> | <u>23,263</u> | <u>63,000</u> |
| Federal & State Assistance | | | | | |
| 8310. | Federal & State Assistance | 64,015 | 45,000 | - | - |
| | | <u>64,015</u> | <u>45,000</u> | <u>-</u> | <u>-</u> |
| Property Taxes | | | | | |
| 8410. | Property Taxes | 387,889 | 360,000 | 157,998 | 404,000 |
| | | <u>387,889</u> | <u>360,000</u> | <u>157,998</u> | <u>404,000</u> |
| Total Revenue Budget | | <u>\$ 46,283,066</u> | <u>\$ 46,985,760</u> | <u>\$ 25,290,905</u> | <u>\$ 49,163,000</u> |

Operating Budget

**Vista Irrigation District
OPERATING BUDGET
Fiscal Year 2014**

| | <u>2012 Actual</u> | <u>2013 Actual</u> | <u>2014 Budget</u> | <u>Six Months Ended 12/31/2013 Actual</u> | <u>2015 Budget</u> |
|-------------------------------|------------------------|------------------------|------------------------|---|------------------------|
| PURCHASED WATER | | | | | |
| Variable CWA Charges | \$ 10,225,180 | \$ 14,669,932 | \$ 13,180,000 | \$ 8,353,708 | \$ 13,364,000 |
| Fixed CWA Charges | 4,544,835 | 4,773,317 | 4,734,000 | 2,380,826 | 4,868,000 |
| Agricultural Rebates | (2,335) | (4,802) | (3,100) | (8,107) | (16,200) |
| | <u>14,767,680</u> | <u>19,438,447</u> | <u>17,910,900</u> | <u>10,726,427</u> | <u>18,215,800</u> |
| WAGES | 7,382,771 | 7,577,088 | 7,938,000 | 3,762,761 | 7,980,000 |
| BENEFITS & TAXES | 13,072,988 | 4,325,605 | 4,718,500 | 2,206,033 | 4,876,300 |
| OFFICE & GENERAL | | | | | |
| Fees & Permits | 95,727 | 98,325 | 99,340 | 61,807 | 111,190 |
| Computer Software | 5,853 | 15,774 | 17,267 | 2,445 | 12,000 |
| Computer Hardware | 40,473 | 69,644 | 24,457 | 14,657 | 39,400 |
| Employment Related Expense | 43,446 | 43,779 | 51,015 | 24,634 | 53,830 |
| Dues & Subscriptions | 41,032 | 47,044 | 49,290 | 6,667 | 51,300 |
| Research/Grants/Contributions | 5,100 | 3,150 | 5,620 | 2,500 | 5,600 |
| Printing | 9,186 | 13,286 | 16,000 | 15,177 | 17,100 |
| Postage | 82,009 | 80,345 | 86,000 | 42,370 | 85,800 |
| Travel | 27,211 | 28,237 | 30,400 | 17,798 | 35,850 |
| Training | 43,117 | 49,262 | 57,330 | 15,955 | 49,800 |
| Liability Claims | 365 | 1,327 | 1,500 | - | 1,000 |
| Office Supplies | 28,955 | 27,527 | 33,200 | 15,038 | 30,850 |
| | <u>422,474</u> | <u>477,700</u> | <u>471,419</u> | <u>219,048</u> | <u>493,720</u> |
| CONTRACTUAL SERVICES | 3,554,268 | 3,551,800 | 4,190,770 | 1,817,743 | 4,931,750 |
| SUPPLIES | 1,078,481 | 969,997 | 1,403,040 | 649,995 | 1,296,550 |
| INSURANCE | 363,291 | 407,580 | 502,000 | 228,682 | 441,000 |
| DEPRECIATION | 3,022,459 | 3,122,974 | 3,170,000 | 1,599,964 | 3,270,000 |
| COMMUNICATIONS | 72,668 | 61,278 | 70,510 | 28,898 | 66,500 |
| PROFESSIONAL FEES | | | | | |
| Audit | 28,600 | 19,300 | 20,000 | 11,525 | 20,000 |
| Legal | 567,244 | 596,041 | 550,000 | 183,572 | 418,000 |
| Consultants | 235,931 | 184,168 | 193,000 | 64,614 | 215,000 |
| | <u>831,775</u> | <u>799,509</u> | <u>763,000</u> | <u>259,711</u> | <u>653,000</u> |
| POWER | 434,811 | 735,024 | 650,300 | 307,581 | 634,800 |
| UNCOLLECTIBLE ACCOUNTS | 72,180 | 54,046 | 59,000 | 28,873 | 60,000 |

**Vista Irrigation District
OPERATING BUDGET
Fiscal Year 2014**

| | <u>2012 Actual</u> | <u>2013 Actual</u> | <u>2014 Budget</u> | <u>Six Months Ended 12/31/2013 Actual</u> | <u>2015 Budget</u> |
|---------------------------------------|------------------------|------------------------|------------------------|---|------------------------|
| BURDEN ALLOCATION | (1,074,815) | (934,908) | (1,000,000) | (531,121) | (1,000,000) |
| LOSS/(GAIN) ON ASSETS | 6,235 | (9,414) | - | 3,290 | - |
| LEGAL SETTLEMENT | 83,096 | 57,090 | 123,000 | 41,556 | 70,000 |
| TOTAL OPERATING BUDGET | <u>\$ 44,090,362</u> | <u>\$ 40,633,816</u> | <u>\$ 40,970,439</u> | <u>\$ 21,349,441</u> | <u>\$ 41,989,420</u> |
| WATER SOURCES (ACRE FEET): | | | | | |
| Water Purchases | 12,354 | 17,398 | 14,931 | 9,236 | 15,040 |
| Local Water | 6,547 | 2,092 | 4,475 | 1,306 | 4,527 |
| | <u>18,901</u> | <u>19,490</u> | <u>19,406</u> | <u>10,542</u> | <u>19,567</u> |

Operating Account Descriptions

OPERATING ACCOUNT DESCRIPTIONS

| | 2012 | 2013 | 2014 | 2015 |
|--|--------------|--------------|--------------|--------------|
| Account Group: <u>Variable CWA Charges</u> | Actual | Actual | Budget | Budget |
| Account Number: 7110 | \$10,225,180 | \$14,669,932 | \$13,180,000 | \$13,364,000 |

This account group includes the variable cost of treated and untreated water purchased from the San Diego County Water Authority (CWA) including transportation charges. The budget assumes that local water production will equal 4,527 acre feet, which is based upon a 10-year rolling average production of local water. The remaining 15,040 acre feet of water needed will be purchased from CWA. The budget does not reflect any future rate increases from CWA and it assumes no penalties from CWA for exceeding any imposed water purchase allocation.

| | 2012 | 2013 | 2014 | 2015 |
|---|-------------|-------------|-------------|-------------|
| Account Group: <u>Fixed CWA Charges</u> | Actual | Actual | Budget | Budget |
| Account Number: 7115 | \$4,544,835 | \$4,773,317 | \$4,734,000 | \$4,868,000 |

This account group includes fixed charges from San Diego County Water Authority (CWA) related to water purchases. The budget does not reflect any future rate changes from CWA. The fixed charges are as follows:

| | |
|--------------------------------------|--------------|
| Storage Charge - CWA | \$ 1,961,000 |
| Infrastructure Access Charge - CWA | 1,129,000 |
| Readiness-to-Serve Charge, net - MWD | 864,000 |
| Customer Service Charge - CWA | 750,000 |
| Capacity Reservation Charge - MWD | 164,000 |
| | \$ 4,868,000 |

| | 2012 | 2013 | 2014 | 2015 |
|--|-----------|-----------|-----------|------------|
| Account Group: <u>Agricultural Rebates</u> | Actual | Actual | Budget | Budget |
| Account Number: 7130 | (\$2,335) | (\$4,802) | (\$3,100) | (\$16,200) |

This account group includes rebates received from the San Diego County Water Authority (CWA) for the Special Agricultural Water Rate (SAWR) Program. The increase in the budget is due to a recent participation increase in the SAWR Program.

OPERATING ACCOUNT DESCRIPTIONS

| | 2012 Actual | 2013 Actual | 2014 Budget | 2015 Budget |
|-----------------------------|----------------|----------------|----------------|----------------|
| Account Group: Wages | | | | |
| Account Number: 72xx | | | | |
| | \$7,382,771 | \$7,577,088 | \$7,938,000 | \$7,980,000 |

This account group consists of compensation for labor. This account group includes the following labor costs:

| | |
|-------------|--------------|
| General | \$ 6,597,966 |
| Vacation | 759,067 |
| Holiday | 384,312 |
| Sick Leave | 218,304 |
| Other Leave | 20,351 |
| | \$ 7,980,000 |

| | 2012 Actual | 2013 Actual | 2014 Budget | 2015 Budget |
|--|----------------|----------------|----------------|----------------|
| Account Group: Benefits & Taxes | | | | |
| Account Number: 7300 | | | | |
| | \$13,072,988 | \$4,325,605 | \$4,718,500 | \$4,876,300 |

This account group consists of budgeted fringe benefits and taxes. The increase in the budget is primarily due to the increase of Health Insurance costs and Worker's Compensation costs.

| | |
|--|--------------|
| Health Insurances (Medical, Dental & Vision) | \$ 1,830,000 |
| Public Employees Retirement System (PERS) | 1,600,000 |
| FICA & Medicare | 556,000 |
| Retiree Medical Insurance (GASB 45) | 400,000 |
| Worker's Compensation | 284,000 |
| Deferred Compensation Plan Matching (457 Plan) | 95,000 |
| Life and Disability Insurance | 65,000 |
| Uniforms (Clothing and Boots) | 31,500 |
| Unemployment Insurance | 10,000 |
| Tuition Reimbursement | 2,000 |
| EAP Counseling | 2,800 |
| | \$ 4,876,300 |

OPERATING ACCOUNT DESCRIPTIONS

| | 2012 Actual | 2013 Actual | 2014 Budget | 2015 Budget |
|---|----------------|----------------|----------------|----------------|
| Account Group: <u>Fees & Permits</u> Account Number: 7410 | \$95,727 | \$98,325 | \$99,340 | \$111,190 |

This account group includes \$33,250 of water-related costs and \$77,940 of non water-related costs. The water-related costs primarily include \$19,800 to County Health Services and County Risk Management for various permits, \$11,500 to the Department of Water Resources for dam fees, etc. The non water-related costs primarily include \$26,000 for LAFCO fees, \$25,000 for excavation permits, \$15,000 for District headquarters association dues, \$5,000 sewer fees, etc.

| | 2012 Actual | 2013 Actual | 2014 Budget | 2015 Budget |
|--|----------------|----------------|----------------|----------------|
| Account Group: <u>Computer Software</u> Account Number: 7420 | \$5,853 | \$15,774 | \$17,267 | \$12,000 |

This account group consists of various Network and Desktop software.

| | 2012 Actual | 2013 Actual | 2014 Budget | 2015 Budget |
|--|----------------|----------------|----------------|----------------|
| Account Group: <u>Computer Hardware</u> Account Number: 7430 | \$40,473 | \$69,644 | \$24,457 | \$39,400 |

This account group consists of computer hardware such as servers, desktop and laptop computers, inkjet and laser printers, scanners, monitors, etc. The increase in the budget is primarily due to the purchase of meter reading hand held computers.

| | 2012 Actual | 2013 Actual | 2014 Budget | 2015 Budget |
|---|----------------|----------------|----------------|----------------|
| Account Group: <u>Employment Related Expense</u> Account Number: 7440 | \$43,446 | \$43,779 | \$51,015 | \$53,830 |

This account group contains costs for first aid/physicals, advertising job openings, water treatment operator certificate fees, annual picnic, professional license fees, background checks, employment testing, benefits fair, employee appreciation event, safety service incentive program, etc.

OPERATING ACCOUNT DESCRIPTIONS

| | 2012 Actual | 2013 Actual | 2014 Budget | 2015 Budget |
|---|----------------|----------------|----------------|----------------|
| Account Group: <u>Dues & Subscriptions</u> Account Number: 7450 | \$41,032 | \$47,044 | \$49,290 | \$51,300 |

This account group covers dues for memberships to professional associations such as AWWA and ACWA, subscriptions to industry periodicals and the purchase of books.

| | 2012 Actual | 2013 Actual | 2014 Budget | 2015 Budget |
|--|----------------|----------------|----------------|----------------|
| Account Group: <u>Research/Grants/Contributions</u> Account Number: 7455 | \$5,100 | \$3,150 | \$5,620 | \$5,600 |

This account group includes contributions to the San Diego County Department of Education for a mobile science lab and District funded student scholarships.

| | 2012 Actual | 2013 Actual | 2014 Budget | 2015 Budget |
|---|----------------|----------------|----------------|----------------|
| Account Group: <u>Printing</u> Account Number: 7460 | \$9,186 | \$13,286 | \$16,000 | \$17,100 |

This account group includes the cost of printing water bills and notices, letterhead, business cards, the annual report, map books, old drawing restorations, the water quality report and other special printing.

| | 2012 Actual | 2013 Actual | 2014 Budget | 2015 Budget |
|--|----------------|----------------|----------------|----------------|
| Account Group: <u>Postage</u> Account Number: 7470 | \$82,009 | \$80,345 | \$86,000 | \$85,800 |

This account group includes postage for water bills and all other District mailings.

OPERATING ACCOUNT DESCRIPTIONS

| | <u>2012</u> <u>Actual</u> | <u>2013</u> <u>Actual</u> | <u>2014</u> <u>Budget</u> | <u>2015</u> <u>Budget</u> | | | | | | | | | | | | |
|--|------------------------------|------------------------------|------------------------------|------------------------------|--------------------|-----------|--------------------------|-------|--------------------------|-------|--|-------|----------------------|-----|--|-----------|
| Account Group: <u>Travel</u> Account Number: 7475 | \$27,211 | \$28,237 | \$30,400 | \$35,850 | | | | | | | | | | | | |
| <p>This account group includes travel expenses related to attending conferences, meetings, training and other District business. The travel budget is organized by the following divisions:</p> <table style="width: 100%; margin-left: 40px;"> <tr> <td style="width: 80%;">Board of Directors</td> <td style="text-align: right;">\$ 20,000</td> </tr> <tr> <td>General Manager Division</td> <td style="text-align: right;">7,000</td> </tr> <tr> <td>Water Resources Division</td> <td style="text-align: right;">5,000</td> </tr> <tr> <td>Administration & Field Services Division</td> <td style="text-align: right;">3,750</td> </tr> <tr> <td>Engineering Division</td> <td style="text-align: right;">100</td> </tr> <tr> <td></td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">\$ 35,850</td> </tr> </table> | | | | | Board of Directors | \$ 20,000 | General Manager Division | 7,000 | Water Resources Division | 5,000 | Administration & Field Services Division | 3,750 | Engineering Division | 100 | | \$ 35,850 |
| Board of Directors | \$ 20,000 | | | | | | | | | | | | | | | |
| General Manager Division | 7,000 | | | | | | | | | | | | | | | |
| Water Resources Division | 5,000 | | | | | | | | | | | | | | | |
| Administration & Field Services Division | 3,750 | | | | | | | | | | | | | | | |
| Engineering Division | 100 | | | | | | | | | | | | | | | |
| | \$ 35,850 | | | | | | | | | | | | | | | |
| Account Group: <u>Training</u> Account Number: 7480 | \$43,117 | \$49,262 | \$57,330 | \$49,800 | | | | | | | | | | | | |
| <p>This account group includes the cost of training and seminars. The largest components of the 2015 training budget include: \$13,000 for various Safety Cal/OSHA required trainings, \$11,000 for training for the Board, \$6,300 for Electrical training and other water related training, \$4,000 for PC software and network related training, \$3,000 for various management development and employee training workshops, and \$1,000 for Engineering classes.</p> | | | | | | | | | | | | | | | | |
| Account Group: <u>Liability Claims</u> Account Number: 7485 | \$365 | \$1,327 | \$1,500 | \$1,000 | | | | | | | | | | | | |
| <p>This account group represents claims the District settles without reimbursement from our insurance company. The budget is based upon recent experience.</p> | | | | | | | | | | | | | | | | |
| Account Group: <u>Office Supplies</u> Account Number: 7490 | \$28,955 | \$27,527 | \$33,200 | \$30,850 | | | | | | | | | | | | |
| <p>This account group includes items such as pens, pencils, clips, folders, binders, labels, tablets, calculators, copier/fax/printer supplies, paper, computer supplies, and non-capitalized office furniture.</p> | | | | | | | | | | | | | | | | |

OPERATING ACCOUNT DESCRIPTIONS

| | 2012 | 2013 | 2014 | 2015 |
|--|-------------|-------------|-------------|-------------|
| Account Group: Contractual Services | Actual | Actual | Budget | Budget |
| Account Number: 76xx | | | | |
| | \$3,554,268 | \$3,551,800 | \$4,190,770 | \$4,931,750 |

The increase in the budget is primarily due to the addition of the Weese Treatment Plant, repair and upgrade of two reservoirs. This account group includes contractual services for the following:

| | |
|---------------------------|--------------|
| Escondido Treatment Plant | \$ 2,600,000 |
| Weese Treatment Plant | 551,000 |
| Reservoirs | 360,400 |
| Escondido Canal | 335,000 |
| T & D Systems | 316,150 |
| General | 295,000 |
| Buildings & Grounds | 164,000 |
| Well Field | 110,000 |
| Garage | 57,500 |
| Pump Stations | 45,500 |
| FireHyd/Fire Services | 24,000 |
| SCADA | 23,700 |
| Dam | 13,500 |
| Water Quality | 10,000 |
| Flume | 6,000 |
| | \$ 4,931,750 |

| | 2012 | 2013 | 2014 | 2015 |
|--------------------------------|-------------|-----------|-------------|-------------|
| Account Group: Supplies | Actual | Actual | Budget | Budget |
| Account Number: 77xx | | | | |
| | \$1,078,481 | \$969,997 | \$1,403,040 | \$1,296,550 |

This account group includes supplies for the following:

| | |
|-----------------------|--------------|
| T & D Systems | \$ 522,700 |
| Fuel | 193,000 |
| General | 177,100 |
| Garage | 126,000 |
| FireHyd/Fire Services | 65,000 |
| Well Field | 54,000 |
| Buildings & Grounds | 31,000 |
| Flume | 25,000 |
| SCADA | 21,250 |
| Pump Stations | 20,500 |
| Treatment Plant | 16,500 |
| Water Quality | 14,500 |
| Ditches | 13,000 |
| Conservation Programs | 12,000 |
| Reservoirs | 3,500 |
| Dam | 1,500 |
| | \$ 1,296,550 |

OPERATING ACCOUNT DESCRIPTIONS

| | 2012 Actual | 2013 Actual | 2014 Budget | 2015 Budget |
|--|----------------|----------------|----------------|----------------|
| Account Group: <u>Insurance</u> Account Number: 7800 | \$363,291 | \$407,580 | \$502,000 | \$441,000 |

This account group includes liability, property and dam insurance from the Joint Powers Insurance Authority (JPIA). The decrease in the budget is due to having lower premiums as a result of having fewer losses by the District.

| | 2012 Actual | 2013 Actual | 2014 Budget | 2015 Budget |
|---|----------------|----------------|----------------|----------------|
| Account Group: <u>Depreciation</u> Account Number: 7810 | \$3,022,459 | \$3,122,974 | \$3,170,000 | \$3,270,000 |

This account group reflects the current year usage of existing capital assets. These funds are used to replenish construction reserves, which pay for infrastructure replacement.

| | 2012 Actual | 2013 Actual | 2014 Budget | 2015 Budget |
|---|----------------|----------------|----------------|----------------|
| Account Group: <u>Communications</u> Account Number: 7825 | \$72,668 | \$61,278 | \$70,510 | \$66,500 |

This account group includes the costs of: telephone service, SCADA/telemetry communication service, radio system, Internet service, cellular phones and pagers.

| | 2012 Actual | 2013 Actual | 2014 Budget | 2015 Budget |
|--|----------------|----------------|----------------|----------------|
| Account Group: <u>Audit</u> Account Number: 7851 | \$28,600 | \$19,300 | \$20,000 | \$20,000 |

This account group includes auditing services performed by a Certified Public Accounting firm.

| | 2012 Actual | 2013 Actual | 2014 Budget | 2015 Budget |
|--|----------------|----------------|----------------|----------------|
| Account Group: <u>Legal</u> Account Number: 7852 | \$567,244 | \$596,041 | \$550,000 | \$418,000 |

This account group includes general legal services and legal services in connection with the Indian lawsuit.

OPERATING ACCOUNT DESCRIPTIONS

| | 2012 Actual | 2013 Actual | 2014 Budget | 2015 Budget |
|--|----------------|----------------|----------------|----------------|
| Account Group: <u>Consultants</u> | | | | |
| Account Number: 7853 | \$235,931 | \$184,168 | \$193,000 | \$215,000 |
| This account group includes: | | | | |
| Master Plan / Facilities Study | | | | \$ 90,000 |
| Indian Lawsuit- HDR/FERC Relicense | | | | 50,000 |
| Recycled Water Study | | | | 25,000 |
| Dam Stability Analysis | | | | 20,000 |
| Recycled Water Study Lobby Agreement | | | | 10,000 |
| Environmental Services | | | | 8,000 |
| Henshaw Calculations | | | | 5,000 |
| Computer Network | | | | 4,000 |
| Indian Lawsuit- Packard Gov't Affairs | | | | 3,000 |
| | | | | \$ 215,000 |
| Account Group: <u>Power</u> | | | | |
| Account Number: 7875 | \$434,811 | \$735,024 | \$650,300 | \$634,800 |
| This account group includes: | | | | |
| Well Field | | | | \$ 400,000 |
| Pump Stations | | | | 125,000 |
| Main Office | | | | 101,000 |
| Cathodic Protection | | | | 2,400 |
| Water Treatment | | | | 2,200 |
| Transmission and Distribution System | | | | 2,200 |
| Reservoirs | | | | 2,000 |
| | | | | \$ 634,800 |
| Account Group: <u>Uncollectible Accounts</u> | | | | |
| Account Number: 7900 | \$72,180 | \$54,046 | \$59,000 | \$60,000 |
| This account group represents bills that cannot be collected by the District or its collection agencies and are therefore written off. The budget is based upon the most recent trend analysis. The budget includes \$50,000 for uncollectible water bills and \$10,000 for uncollectible damage to District property. | | | | |
| Account Group: <u>Burden Allocation</u> | | | | |
| Account Number: 7995 | (\$1,074,815) | (\$934,908) | (\$1,000,000) | (\$1,000,000) |
| The District allocates overhead burden costs to pipeline installation jobs, inspection jobs, fixed fee jobs, damage claims and other small jobs. The overhead burden costs include use of equipment, warehousing, management salaries, benefits, and other overhead expenses. This account group is a reduction (by allocation) of expenses. | | | | |
| Account Group: <u>Legal Settlement</u> | | | | |
| Account Number: 8510 | - | 57,090 | 123,000 | 70,000 |
| This account group represents an inflation adjustment on the proposed Indian settlement financial obligation. The decrease in the budget is due to a change in methodology of projecting future Consumer Price Index (CPI) changes. | | | | |

Operating Budget Detail

OPERATING BUDGET DETAIL

| <u>Account</u> | <u>Description</u> | <u>2013 Actual</u> | <u>2014 Budget</u> | <u>Six Months Ended December 31, 2013 Actual</u> | <u>2015 Budget</u> |
|-----------------------------|------------------------------|------------------------|------------------------|--|------------------------|
| Variable CWA Charges | | | | | |
| 7110. | Purchased Water-CWA Variable | \$ 14,669,932 | \$ 13,180,000 | \$ 8,353,708 | \$ 13,364,000 |
| | | 14,669,932 | 13,180,000 | 8,353,708 | 13,364,000 |
| Fixed CWA Charges | | | | | |
| 7115. | Purchased Water-CWA Fixed | 4,773,317 | 4,734,000 | 2,380,826 | 4,868,000 |
| | | 4,773,317 | 4,734,000 | 2,380,826 | 4,868,000 |
| Agricultural Rebates | | | | | |
| 7130. | Purchased Water-Ag. Rebate | (4,802) | (3,100) | (8,107) | (16,200) |
| | | (4,802) | (3,100) | (8,107) | (16,200) |
| Wages | | | | | |
| 7200.100 | Wages-General | 6,272,555 | 6,566,768 | 3,110,611 | 6,597,966 |
| 7200.20 | Vacation | 719,187 | 744,718 | 339,504 | 759,067 |
| 7200.30 | Holiday | 367,822 | 378,026 | 233,337 | 384,312 |
| 7200.50 | Sick Leave | 203,068 | 227,797 | 73,768 | 218,304 |
| 7200.60 | Other Leave | 14,456 | 20,691 | 5,541 | 20,351 |
| | | 7,577,088 | 7,938,000 | 3,762,761 | 7,980,000 |
| Benefits & Taxes | | | | | |
| 7300.05 | Health Insurance | 1,584,922 | 1,710,000 | 820,350 | 1,830,000 |
| 7300.10 | Retiree Health Insurance | 350,168 | 400,000 | 191,352 | 400,000 |
| 7300.15 | Life & Disability Insurance | 65,207 | 70,000 | 33,700 | 65,000 |
| 7300.20 | Workers Compensation | 168,576 | 185,000 | 101,205 | 284,000 |
| 7300.25 | PERS | 1,450,517 | 1,600,000 | 740,717 | 1,600,000 |
| 7300.30 | 457 Plan Matching | 93,941 | 95,000 | 33,082 | 95,000 |
| 7300.35 | Uniforms/Boots | 26,840 | 31,500 | 14,557 | 31,500 |
| 7300.40 | EAP Counseling | 2,650 | 3,000 | 2,650 | 2,800 |
| 7300.55 | Unemployment Insurance | 10,662 | 25,000 | - | 10,000 |
| 7300.65 | FICA & Medicare | 570,497 | 595,000 | 267,561 | 556,000 |
| 7300.90 | Tuition Reimbursement | 1,625 | 4,000 | 859 | 2,000 |
| | | 4,325,605 | 4,718,500 | 2,206,033 | 4,876,300 |

OPERATING BUDGET DETAIL

| Account | Description | 2013 Actual | 2014 Budget | Six Months Ended December 31, 2013 Actual | 2015 Budget |
|--------------------------------------|-------------------------------|----------------|----------------|---|----------------|
| Fees & Permits | | | | | |
| 7410. | Fees & Permits | 98,325 | 99,340 | 61,807 | 111,190 |
| | | 98,325 | 99,340 | 61,807 | 111,190 |
| Computer Software | | | | | |
| 7420. | Computer Software | 15,774 | 17,267 | 2,445 | 12,000 |
| | | 15,774 | 17,267 | 2,445 | 12,000 |
| Computer Hardware | | | | | |
| 7430. | Computer Hardware | 69,644 | 24,457 | 14,657 | 39,400 |
| | | 69,644 | 24,457 | 14,657 | 39,400 |
| Employment Related Expense | | | | | |
| 7440. | Employment Related Expense | 43,779 | 51,015 | 24,634 | 53,830 |
| | | 43,779 | 51,015 | 24,634 | 53,830 |
| Dues & Subscriptions | | | | | |
| 7450. | Dues & Subscriptions | 47,044 | 49,290 | 6,667 | 51,300 |
| | | 47,044 | 49,290 | 6,667 | 51,300 |
| Research/Grants/Contributions | | | | | |
| 7455. | Research/Grants/Contributions | 3,150 | 5,620 | 2,500 | 5,600 |
| | | 3,150 | 5,620 | 2,500 | 5,600 |
| Printing | | | | | |
| 7460. | Printing | 13,286 | 16,000 | 15,177 | 17,100 |
| | | 13,286 | 16,000 | 15,177 | 17,100 |
| Postage | | | | | |
| 7470. | Postage | 80,345 | 86,000 | 42,370 | 85,800 |
| | | 80,345 | 86,000 | 42,370 | 85,800 |
| Travel | | | | | |
| 7475. | Travel | 26,730 | 30,400 | 17,798 | 35,850 |
| 7475.710 | Travel-Water Rights | 1,507 | - | - | - |
| | | 28,237 | 30,400 | 17,798 | 35,850 |
| Training | | | | | |
| 7480. | Training | 49,262 | 57,330 | 15,955 | 49,800 |
| | | 49,262 | 57,330 | 15,955 | 49,800 |
| Liability Claims | | | | | |
| 7485. | Liability Claims | 1,327 | 1,500 | - | 1,000 |
| | | 1,327 | 1,500 | - | 1,000 |
| Office Supplies | | | | | |
| 7490. | Office Supplies | 27,527 | 33,200 | 15,038 | 30,850 |
| | | 27,527 | 33,200 | 15,038 | 30,850 |

OPERATING BUDGET DETAIL

| Account | Description | 2013 Actual | 2014 Budget | Six Months Ended December 31, 2013 Actual | 2015 Budget |
|-----------------------------|--------------------------------|----------------|----------------|---|----------------|
| Contractual Services | | | | | |
| 7600.100 | Services-General | 335,236 | 324,820 | 142,598 | 295,000 |
| 7600.105 | Services-Buildings & Grounds | 171,942 | 162,500 | 60,336 | 164,000 |
| 7600.110 | Services-Garage | 52,367 | 51,500 | 15,829 | 57,500 |
| 7600.120 | Services-T & D Systems | 273,979 | 308,450 | 577,938 | 316,150 |
| 7600.140 | Services-FireHyd/Fire Services | 9,118 | 10,000 | 11,497 | 24,000 |
| 7600.145 | Services-Reservoirs | 39,594 | 270,000 | 2,986 | 360,400 |
| 7600.160 | Services-SCADA | 28,016 | 24,500 | 8,332 | 23,700 |
| 7600.165 | Services-Pump Stations | 3,712 | 20,500 | 17,854 | 45,500 |
| 7600.175 | Services-Water Qual | 12,060 | 23,000 | 9,115 | 10,000 |
| 7600.180 | Services-Treatment Plant | 4,180 | - | - | 20,000 |
| 7600.185 | Services-Flume | 8,364 | 24,500 | 1,579 | 6,000 |
| 7600.190 | Services-Dam | 16,556 | 11,000 | 1,356 | 13,500 |
| 7600.200 | Services-Well Field | 50,235 | 80,000 | 286 | 110,000 |
| 7600.205 | Services-Escondido Canal | 348,253 | 310,000 | 118,008 | 335,000 |
| 7600.210 | Services-Escondido Plant | 2,180,029 | 2,570,000 | 839,725 | 2,600,000 |
| 7600.215 | Services-Weese Plant | - | - | - | 551,000 |
| 7650. | Temporary Agencies | 18,159 | - | 10,304 | - |
| | | 3,551,800 | 4,190,770 | 1,817,743 | 4,931,750 |
| Supplies | | | | | |
| 7700.100 | Supplies-General | 128,922 | 148,225 | 90,409 | 177,100 |
| 7700.105 | Supplies-Buildings & Grounds | 32,835 | 31,000 | 17,483 | 31,000 |
| 7700.110 | Supplies-Garage | 112,345 | 126,000 | 55,512 | 126,000 |
| 7700.120 | Supplies-T & D Systems | 320,870 | 470,450 | 256,249 | 522,700 |
| 7700.140 | Supplies-FireHyd/Fire Services | 70,675 | 100,000 | 31,691 | 65,000 |
| 7700.145 | Supplies-Reservoirs | 5,947 | 4,000 | 621 | 3,500 |
| 7700.160 | Supplies-SCADA | 20,801 | 19,500 | 4,232 | 21,250 |
| 7700.165 | Supplies-Pump Stations | 10,369 | 16,900 | 6,013 | 20,500 |
| 7700.175 | Supplies-Water Qual | 13,299 | 12,265 | 5,742 | 14,500 |
| 7700.180 | Supplies-Treatment Plant | 23,994 | 12,500 | 8,955 | 16,500 |
| 7700.185 | Supplies-Flume | 7,457 | 200,000 | 56,669 | 25,000 |
| 7700.190 | Supplies-Dam | 1,876 | 1,000 | 163 | 1,500 |
| 7700.195 | Supplies-Ditches | 2,701 | 6,000 | 85 | 13,000 |
| 7700.200 | Supplies-Well Field | 29,645 | 50,200 | 21,154 | 54,000 |
| 7710. | Fuel | 185,101 | 193,000 | 89,833 | 193,000 |
| 7750. | Conservation Programs | 3,901 | 12,000 | 5,501 | 12,000 |
| 7790. | Trade Discounts | (741) | - | (317) | - |
| | | 969,997 | 1,403,040 | 649,995 | 1,296,550 |

OPERATING BUDGET DETAIL

| Account | Description | 2013 Actual | 2014 Budget | Six Months Ended December 31, 2013 Actual | 2015 Budget |
|-------------------------------|-------------------------------|-----------------------------|-----------------------------|---|-----------------------------|
| Insurance | | | | | |
| 7800. | Insurance | 407,580 | 502,000 | 228,682 | 441,000 |
| | | <u>407,580</u> | <u>502,000</u> | <u>228,682</u> | <u>441,000</u> |
| Depreciation | | | | | |
| 7810. | Depreciation | 3,122,974 | 3,170,000 | 1,599,964 | 3,270,000 |
| | | <u>3,122,974</u> | <u>3,170,000</u> | <u>1,599,964</u> | <u>3,270,000</u> |
| Communications | | | | | |
| 7825. | Communications | 61,278 | 70,510 | 28,898 | 66,500 |
| | | <u>61,278</u> | <u>70,510</u> | <u>28,898</u> | <u>66,500</u> |
| Audit | | | | | |
| 7851. | Audit | 19,300 | 20,000 | 11,525 | 20,000 |
| | | <u>19,300</u> | <u>20,000</u> | <u>11,525</u> | <u>20,000</u> |
| Legal | | | | | |
| 7852. | Legal-General | 115,781 | 115,000 | 59,497 | 130,000 |
| 7852.710 | Legal-Water Rights | 480,260 | 435,000 | 124,075 | 288,000 |
| | | <u>596,041</u> | <u>550,000</u> | <u>183,572</u> | <u>418,000</u> |
| Consultants | | | | | |
| 7853. | Consultants-General | 139,478 | 98,000 | 30,572 | 162,000 |
| 7853.710 | Consultants-Water Rights | 44,690 | 95,000 | 34,042 | 53,000 |
| | | <u>184,168</u> | <u>193,000</u> | <u>64,614</u> | <u>215,000</u> |
| Power | | | | | |
| 7875.105 | Power-Buildings/Grounds | 104,687 | 121,500 | 53,005 | 101,000 |
| 7875.120 | Power-Trans. & Dist. | 2,030 | 2,200 | 1,013 | 2,200 |
| 7875.145 | Power-Reservoirs | 1,826 | 2,000 | 985 | 2,000 |
| 7875.155 | Power-Cathodic Protection | 2,225 | 2,400 | 951 | 2,400 |
| 7875.165 | Power-Pump Station | 138,971 | 120,000 | 67,036 | 125,000 |
| 7875.180 | Power-Treatment Plant | 2,048 | 2,200 | 978 | 2,200 |
| 7875.200 | Power-Well Field | 483,237 | 400,000 | 183,613 | 400,000 |
| | | <u>735,024</u> | <u>650,300</u> | <u>307,581</u> | <u>634,800</u> |
| Uncollectible Accounts | | | | | |
| 7900. | Uncollectible Accounts | 54,046 | 59,000 | 28,873 | 60,000 |
| | | <u>54,046</u> | <u>59,000</u> | <u>28,873</u> | <u>60,000</u> |
| Burden Allocation | | | | | |
| 7995. | Burden Allocation | (934,908) | (1,000,000) | (531,121) | (1,000,000) |
| | | <u>(934,908)</u> | <u>(1,000,000)</u> | <u>(531,121)</u> | <u>(1,000,000)</u> |
| Loss/(Gain) on Assets | | | | | |
| 8201. | Asset Disposal Net Book Value | 191 | - | 10,075 | - |
| 8203. | Asset Disposal Proceeds | (9,605) | - | (6,785) | - |
| | | <u>(9,414)</u> | <u>-</u> | <u>3,290</u> | <u>-</u> |
| Legal Settlement | | | | | |
| 8510. | Legal Settlement | 57,090 | 123,000 | 41,556 | 70,000 |
| | | <u>57,090</u> | <u>123,000</u> | <u>41,556</u> | <u>70,000</u> |
| Total Operating Budget | | <u>\$ 40,633,816</u> | <u>\$ 40,970,439</u> | <u>\$ 21,349,441</u> | <u>\$ 41,989,420</u> |

Capital Budget

Vista Irrigation District

CAPITAL BUDGET

Fiscal Year 2015

| | Budget Item # | 2015 Budget |
|------------------------------------|------------------|---------------------|
| ADMINISTRATIVE SERVICES | | |
| Website Development | | \$ 30,000 |
| Copier | | 10,000 |
| | | 40,000 |
| ENGINEERING: | | |
| Flume - Siphon Replacement | | 1,300,000 |
| FY 2015 Main Replacement Program | | 1,000,000 |
| Flume - Pressure Zone Loop | | 280,000 |
| Isolation Valve | 14-06 | 60,000 |
| Recycled Water Project | | 50,000 |
| | | 2,690,000 |
| FIELD SERVICES: | | |
| Vehicles (5) | | 238,000 |
| Asset Management Software | | 60,000 |
| Welding Machine | | 6,500 |
| | | 304,500 |
| FINANCE: | | |
| Network Switch | | 23,000 |
| Server | | 9,500 |
| | | 32,500 |
| OPERATIONS: | | |
| SCADA Control Panels (4) | | 180,000 |
| Chlorinator | | 44,000 |
| Flow Meter | | 13,000 |
| Valve Actuator | | 8,000 |
| | | 245,000 |
| WATER RESOURCES: | | |
| On-Site Chlorine Generation System | 11-12 | 1,400,000 |
| SCADA Control Panels (5) | | 71,000 |
| Motor | | 6,700 |
| | | 1,477,700 |
| TOTAL CAPITAL BUDGET | | \$ 4,789,700 |

Capital Budget Detail

Capital Budget Request

| Project or Equipment Information | | |
|--|---|--|
| Title: | Website Development | <input type="checkbox"/> New Item <input checked="" type="checkbox"/> Replacement |
| Description: | Redesign website utilizing a content management system. | |
| Reason for Request: | <p>The District's website was developed in 2003. Significant changes to the existing web site such as adding new pages or changing page layouts, need to be performed by a consultant. The new site would be designed utilizing a content management system that will allow District staff to post content, update and redesign pages as need. The redesign would also enhance the overall appearance and navigation of the site and provide for future growth and development.</p> | |
| Asset Being Replaced (If Applicable): | <p>Due to previous accounting rules, the design and development of the current website was not considered a fixed asset at the time of its development.</p> | |

| Cost Estimate (Whole Dollars only) | | | |
|------------------------------------|--------------------------------|-------------------------------------|-------------------------------------|
| | District Labor & Fringe | Outside Purchases | Total |
| FY 2015 Cost: | | | |
| July - September | <input type="text"/> | <input type="text"/> | <input type="text" value="0"/> |
| October - December | <input type="text"/> | <input type="text" value="30,000"/> | <input type="text" value="30,000"/> |
| January - March | <input type="text"/> | <input type="text"/> | <input type="text" value="0"/> |
| April - June | <input type="text"/> | <input type="text"/> | <input type="text" value="0"/> |
| Total FY 2015 Cost | <input type="text" value="0"/> | <input type="text" value="30,000"/> | <input type="text" value="30,000"/> |
| Cost after 6-30-2015 | <input type="text"/> | <input type="text"/> | <input type="text" value="0"/> |
| Total Cost Estimate | <input type="text" value="0"/> | <input type="text" value="30,000"/> | <input type="text" value="30,000"/> |

Requesting Department: Administration

Budget Item Number: _____

Capital Budget Request

| Project or Equipment Information | | |
|--|--|--|
| Title: | Copier | <input type="checkbox"/> New Item <input checked="" type="checkbox"/> Replacement |
| Description: | Digital black and white copier with an auto document feeder, auto duplexing, and stapling finisher. This copier will replace the Canon Imagerunner 4570 which is used primarily by the Engineering department and Customer Service department. | |
| Reason for Request: | The Canon Imagerunner 4570 has been in use for eight years. The heavy use of this machine over this period has begun to wear out major components and maintenance is required on a more frequent basis. Additionally, parts are becoming more difficult to obtain because of the age of the machine. | |
| Asset Being Replaced (If Applicable): | Asset No. 3012, Canon ImageRunner 4570, Original Cost: \$7,704.12, Net Book Value: \$0 | |

| Cost Estimate (Whole Dollars only) | | | |
|------------------------------------|----------------------------|----------------------|--------|
| | District Labor & Fringe | Outside Purchases | Total |
| FY 2015 Cost: | | | |
| July - September | | 10,000 | 10,000 |
| October - December | | | 0 |
| January - March | | | 0 |
| April - June | | | 0 |
| Total FY 2015 Cost | 0 | 10,000 | 10,000 |
| Cost after 6-30-2015 | | | 0 |
| Total Cost Estimate | 0 | 10,000 | 10,000 |

Requesting Department: Administration

Budget Item Number: _____

Capital Budget Request

| Project or Equipment Information | | |
|--|---|--|
| Title: | Flume - Siphon Replacement | <input type="checkbox"/> New Item <input checked="" type="checkbox"/> Replacement |
| Description: | Design and install approximately 1,250 feet of 42" pipe to replace the 42" Meyer's Siphon concrete pipe and approximately 1,000 feet of drain line for the siphon. The Meyer's Siphon is located along Robinhood Road south of the Pechstein Reservoir. | |
| Reason for Request: | The Meyer's Siphon is a 42" reinforced concrete pipe that continues to suffer leaks that are difficult to repair and have caused damage to the downstream properties. | |
| Asset Being Replaced (If Applicable): | Approximately 1,250' of 42" RCP pipeline installed in 1925. Estimated Original Cost: Unknown, Net Book Value: \$0 | |

| Cost Estimate (Whole Dollars only) | | | |
|------------------------------------|----------------------------|----------------------|------------------|
| | District Labor & Fringe | Outside Purchases | Total |
| FY 2015 Cost: | | | |
| July - September | 50,000 | | 50,000 |
| October - December | 312,500 | 312,500 | 625,000 |
| January - March | 312,500 | 312,500 | 625,000 |
| April - June | | | 0 |
| Total FY 2015 Cost | 675,000 | 625,000 | 1,300,000 |
| Cost after 6-30-2015 | | | 0 |
| Total Cost Estimate | 675,000 | 625,000 | 1,300,000 |

Requesting Department: Engineering

Budget Item Number: _____

Capital Budget Request

| Project or Equipment Information | | |
|--|---|--|
| Title: | FY 2015 Main Replacement Program | <input type="checkbox"/> New Item <input checked="" type="checkbox"/> Replacement |
| Description: | On going program to replace various pipelines throughout the District. | |
| Reason for Request: | The goal of the main replacement program is to replace pipelines before they reach the end of their useful lives and become a maintenance liability or pipelines that need to be replaced due to street realignments and/or improvements. Therefore, replacement of mains is an ongoing project based on analysis of leak history, age and type of pipe material, input from District Field Crews, liability reduction, operational benefit, water quality problem reduction, future street improvement projects and other pertinent factors. | |
| Asset Being Replaced (If Applicable): | Various pipelines throughout the distribution system. | |

| Cost Estimate (Whole Dollars only) | | | |
|------------------------------------|----------------------------|----------------------|------------------|
| | District Labor & Fringe | Outside Purchases | Total |
| FY 2015 Cost: | | | |
| July - September | 125,000 | 125,000 | 250,000 |
| October - December | 125,000 | 125,000 | 250,000 |
| January - March | 125,000 | 125,000 | 250,000 |
| April - June | 125,000 | 125,000 | 250,000 |
| Total FY 2015 Cost | 500,000 | 500,000 | 1,000,000 |
| Cost after 6-30-2015 | | | 0 |
| Total Cost Estimate | 500,000 | 500,000 | 1,000,000 |

Requesting Department: Engineering

Budget Item Number: _____

Capital Budget Request

| Project or Equipment Information | | |
|--|---|--|
| Title: | Flume - Pressure Zone Loop | <input checked="" type="checkbox"/> New Item <input type="checkbox"/> Replacement |
| Description: | Design and install approximately 1,200 feet of 8" pipe in Robinhood Road near the Meyer's Siphon to provide a loop in the "984" pressure zone. | |
| Reason for Request: | Looping of the "984" system near the area of the Meyer's Siphon will eliminate the need for Pump Station No. 1 and will provide more constant pressure to the Cassou area of the "984" zone. Pump Station No. 1 is connected to the Meyer's Siphon and is currently only used as a backup to supply water to the Esplendido area if a portion of the AB line is out of service. | |
| Asset Being Replaced (If Applicable): | | |

| Cost Estimate (Whole Dollars only) | | | |
|------------------------------------|----------------------------|----------------------|---------|
| | District Labor & Fringe | Outside Purchases | Total |
| FY 2015 Cost: | | | |
| July - September | 10,000 | | 10,000 |
| October - December | 67,500 | 67,500 | 135,000 |
| January - March | 67,500 | 67,500 | 135,000 |
| April - June | | | 0 |
| Total FY 2015 Cost | 145,000 | 135,000 | 280,000 |
| Cost after 6-30-2015 | | | 0 |
| Total Cost Estimate | 145,000 | 135,000 | 280,000 |

Requesting Department: Engineering

Budget Item Number: _____

Capital Budget Request

| Project or Equipment Information | | |
|--|--|--|
| Title: | Isolation Valve | <input checked="" type="checkbox"/> New Item <input type="checkbox"/> Replacement |
| Description: | Installation of a 36" valve at the intersection of East Vista Way and Warmlands Drive. | |
| Reason for Request: | The installation of this valve will allow the continued flow of water from the "H" reservoir and the "810" pressure zone to support the subsequent "752", "668", and "565" pressure zones in the event the VID 11 effluent pipeline requires isolation. Since the deletion of the "H" gravity line and the "F" reservoir, the "752", "668", and "565" pressure zones are almost exclusively fed from the "810" system. | |
| Asset Being Replaced (If Applicable): | | |

| Cost Estimate (Whole Dollars only) | | | |
|------------------------------------|----------------------------|----------------------|---------|
| | District Labor & Fringe | Outside Purchases | Total |
| Previous Budget | 20,000 | 20,000 | 40,000 |
| FY 2015 Cost: | | | |
| July - September | | | 0 |
| October - December | 15,000 | 15,000 | 30,000 |
| January - March | 15,000 | 15,000 | 30,000 |
| April - June | | | 0 |
| Total FY 2015 Cost | 30,000 | 30,000 | 60,000 |
| Cost after 6-30-2015 | | | 0 |
| Total Cost Estimate | 50,000 | 50,000 | 100,000 |

Requesting Department: Engineering

Budget Item Number: 14-06

Capital Budget Request

| Project or Equipment Information | | |
|--|---|--|
| Title: | Recycled Water Project | <input checked="" type="checkbox"/> New Item <input type="checkbox"/> Replacement |
| Description: | Design and construct approximately 6,700 feet of 12" pipeline in Melrose Drive from the existing City of Vista failsafe pipeline near Green Oak Road to the City of Oceanside boundary south of Canon Road. This project also includes a connection from the City of Carlsbad's recycled pipeline to the existing failsafe pipeline at the intersection of Melrose Drive and Faraday Avenue. The budget requested for FY 2015 represents the design portion of the project. | |
| Reason for Request: | The District is pursuing a joint recycled project with the City of Oceanside to purchase treated water from the City of Carlsbad and deliver the water to the Shadowridge Golf Course, Ocean Hills Golf Course and other potential customers along the new pipeline alignment. | |
| Asset Being Replaced (If Applicable): | | |

| Cost Estimate (Whole Dollars only) | | | |
|------------------------------------|--------------------------------|--|--|
| | District Labor & Fringe | Outside Purchases | Total |
| FY 2015 Cost: | | | |
| July - September | <input type="text"/> | <input type="text" value="25,000"/> | <input type="text" value="25,000"/> |
| October - December | <input type="text"/> | <input type="text" value="25,000"/> | <input type="text" value="25,000"/> |
| January - March | <input type="text"/> | <input type="text"/> | <input type="text" value="0"/> |
| April - June | <input type="text"/> | <input type="text"/> | <input type="text" value="0"/> |
| Total FY 2015 Cost | <input type="text" value="0"/> | <input type="text" value="50,000"/> | <input type="text" value="50,000"/> |
| Cost after 6-30-2015 | <input type="text"/> | <input type="text" value="1,800,000"/> | <input type="text" value="1,800,000"/> |
| Total Cost Estimate | <input type="text" value="0"/> | <input type="text" value="1,850,000"/> | <input type="text" value="1,850,000"/> |

Requesting Department: Engineering

Budget Item Number: _____

Capital Budget Request

| Project or Equipment Information | | |
|--|--|--|
| Title: | Vehicles (5) | <input type="checkbox"/> New Item <input checked="" type="checkbox"/> Replacement |
| Description: | 1 - Tractor Truck, (\$125,000) 2 - Utility Trucks, ¾ Ton with utility bed (\$60,000) 1 - Pickup Mini-truck, (\$20,000) 1 - Large SUV, 4X4 8-passanger (\$33,000) | |
| Reason for Request: | The 3-axle tractor truck is our oldest vehicle and is becoming non-compliant with the current Air Resources Board air quality regulations. One of the utility flat bed trucks has 122,000 miles and its engine burns oil. The other utility flat bed truck has 117,000 miles and its engine leaks oil. The pickup mini-truck has 117,000 miles and its engine leaks oil. The Explorer has 107,000 miles and it needs a new air conditioning system. | |
| Asset Being Replaced (If Applicable): | Asset No. 1816, Vehicle No. 28, 1986 Ford 3-axle Tractor Truck, Original Cost: \$57,625, Net Book Value: \$0 Asset No. 2823, Vehicle No. 33, 2002 Ford F-250, Original Cost: \$21,045, Net Book Value: \$0 Asset No. 2959, Vehicle No. 41, 2004 Ford F-250, Original Cost: \$17,298, Net Book Value: \$0 Asset No. 2916, Vehicle No. 55, 2003 Ford Ranger, Original Cost: \$12,484, Net Book Value: \$0 Asset No. 2731, Vehicle No. 81, 2001 Ford Explorer, Original Cost: \$23,263, Net Book Value: \$0 | |

| Cost Estimate (Whole Dollars only) | | | |
|------------------------------------|----------------------------|----------------------|---------|
| | District Labor & Fringe | Outside Purchases | Total |
| FY 2015 Cost: | | | |
| July - September | | | 0 |
| October - December | | 238,000 | 238,000 |
| January - March | | | 0 |
| April - June | | | 0 |
| Total FY 2015 Cost | 0 | 238,000 | 238,000 |
| Cost after 6-30-2015 | | | 0 |
| Total Cost Estimate | 0 | 238,000 | 238,000 |

Requesting Department: Field Services

Budget Item Number: _____

Capital Budget Request

| Project or Equipment Information | |
|--|--|
| Title: | Asset Management Software <input type="checkbox"/> New Item <input checked="" type="checkbox"/> Replacement |
| Description: | Acquisition, installation and implementation of an asset management software program. Any new program should include: Customer Call Center Reports, Service Order Requests and Work Order Reports. These reports should be integrated into District mapping, providing optimized GIS-centric asset inventory, maintenance history, and reporting functions which would be available to all system users. The cost estimate includes the software acquisition, installation and implementation costs. |
| Reason for Request: | The District was notified that Oracle Corporation has stopped providing support for the current version of JD Edwards (JDE) software. The Field Services and Operations Departments have been using JDE as a work order database. The need to maintain recordkeeping of customer calls by way of service orders and work order reports is imperative to our operations and historical records. Therefore, a new asset management software program is needed to replace the JDE work order module. |
| Asset Being Replaced (If Applicable): | Due to previous accounting rules, the current software (JDE work order module) was not considered a fixed asset at the time of its purchase. |

| Cost Estimate (Whole Dollars only) | | | |
|---|--|------------------------------|--------------|
| | District Labor & Fringe | Outside Purchases | Total |
| FY 2015 Cost: | | | |
| July - September | | | 0 |
| October - December | | | 0 |
| January - March | | 60,000 | 60,000 |
| April - June | | | 0 |
| Total FY 2015 Cost | 0 | 60,000 | 60,000 |
| Cost after 6-30-2015 | | | 0 |
| Total Cost Estimate | 0 | 60,000 | 60,000 |

Requesting Department: Field Services

Budget Item Number: _____

Capital Budget Request

| Project or Equipment Information | | |
|--|---|--|
| Title: | Welding Machine | <input checked="" type="checkbox"/> New Item <input type="checkbox"/> Replacement |
| Description: | Tungsten Inert Gas (TIG) Welding Machine | |
| Reason for Request: | <p>Due to the significant cost of lead-free brass as compared to stainless steel, and the resultant increasing use of stainless steel materials for piping and fittings, District personnel require the means to fabricate and weld stainless steel for tube and piping arrangements and other corrosion-resistant assemblies . The TIG welding machine not only offers the ability to weld carbon and stainless steels, but also aluminum alloys. The TIG welding process incorporates the broadest selection of available filler metals of any welding process, thus ensuring the best quality and job-specific weld joint.</p> | |
| Asset Being Replaced (If Applicable): | | |

| Cost Estimate (Whole Dollars only) | | | |
|------------------------------------|--------------------------------|------------------------------------|------------------------------------|
| | District Labor & Fringe | Outside Purchases | Total |
| FY 2015 Cost: | | | |
| July - September | <input type="text"/> | <input type="text" value="6,500"/> | <input type="text" value="6,500"/> |
| October - December | <input type="text"/> | <input type="text"/> | <input type="text" value="0"/> |
| January - March | <input type="text"/> | <input type="text"/> | <input type="text" value="0"/> |
| April - June | <input type="text"/> | <input type="text"/> | <input type="text" value="0"/> |
| Total FY 2015 Cost | <input type="text" value="0"/> | <input type="text" value="6,500"/> | <input type="text" value="6,500"/> |
| Cost after 6-30-2015 | <input type="text"/> | <input type="text"/> | <input type="text" value="0"/> |
| Total Cost Estimate | <input type="text" value="0"/> | <input type="text" value="6,500"/> | <input type="text" value="6,500"/> |

Requesting Department: Field Services

Budget Item Number: _____

Capital Budget Request

| Project or Equipment Information | | |
|--|--|--|
| Title: | Network Switch | <input type="checkbox"/> New Item <input checked="" type="checkbox"/> Replacement |
| Description: | The network switch (IDF-3) is located in the Field Services\Water Resources wing and it routes all traffic for networked devices including computers and printers between that wing and the core switch located in the IS Server room. | |
| Reason for Request: | The current network switch was purchased in 2004 and is at the end of it useful life. Security and vulnerability fixes have not been available since July 2013. The support for the network switch will end on July 31, 2015. | |
| Asset Being Replaced (If Applicable): | Asset No. 2951, Original Cost: \$8,866.08, Net Book Value: \$0 | |

| Cost Estimate (Whole Dollars only) | | | |
|------------------------------------|--------------------------------|-------------------------------------|-------------------------------------|
| | District Labor & Fringe | Outside Purchases | Total |
| FY 2015 Cost: | | | |
| July - September | <input type="text"/> | <input type="text"/> | <input type="text" value="0"/> |
| October - December | <input type="text"/> | <input type="text"/> | <input type="text" value="0"/> |
| January - March | <input type="text"/> | <input type="text"/> | <input type="text" value="0"/> |
| April - June | <input type="text"/> | <input type="text" value="23,000"/> | <input type="text" value="23,000"/> |
| Total FY 2015 Cost | <input type="text" value="0"/> | <input type="text" value="23,000"/> | <input type="text" value="23,000"/> |
| Cost after 6-30-2015 | <input type="text"/> | <input type="text"/> | <input type="text" value="0"/> |
| Total Cost Estimate | <input type="text" value="0"/> | <input type="text" value="23,000"/> | <input type="text" value="23,000"/> |

Requesting Department: Finance

Budget Item Number: _____

Capital Budget Request

| Project or Equipment Information | | |
|--|---|--|
| Title: | Server | <input type="checkbox"/> New Item <input checked="" type="checkbox"/> Replacement |
| Description: | The new server is needed to host software applications and for additional disk storage which is used in backing up and restoring critical network servers and data. | |
| Reason for Request: | The current server was purchased in November 2010 and is reaching the end of its reliable service life. The new server will provide additional storage needed for our growing virtualized server environment and will allow the IS department to expand its backup to disk capabilities for improved restoration functions. | |
| Asset Being Replaced (If Applicable): | Asset No. 3192, Original Cost: \$9,081.31, Net Book Value: \$0 | |

| Cost Estimate (Whole Dollars only) | | | |
|------------------------------------|----------------------------|----------------------|-------|
| | District Labor & Fringe | Outside Purchases | Total |
| FY 2015 Cost: | | | |
| July - September | | | 0 |
| October - December | | 9,500 | 9,500 |
| January - March | | | 0 |
| April - June | | | 0 |
| Total FY 2015 Cost | 0 | 9,500 | 9,500 |
| Cost after 6-30-2015 | | | 0 |
| Total Cost Estimate | 0 | 9,500 | 9,500 |

Requesting Department: Finance

Budget Item Number: _____

Capital Budget Request

| Project or Equipment Information | |
|--|---|
| Title: | SCADA Control Panels (4) <input type="checkbox"/> New Item <input checked="" type="checkbox"/> Replacement |
| Description: | SCADA control panels for: Plant No. 3, HB reservoir, Pump Station No. 10, and Pump Station No. 12 |
| Reason for Request: | The existing SCADA hardware at these facilities are antiquated and some components are in limited supply from the manufacturer. Ethernet hardware and software changes to these sites will enhance control and monitoring capabilities including site security. Also, communication speed and reliability will be improved due to the migration from a Serial platform to an Ethernet platform. |
| Asset Being Replaced (If Applicable): | Existing SCADA Control Panels did not meet the capital threshold requirement at time of their purchase. |

| Cost Estimate (Whole Dollars only) | | | |
|------------------------------------|----------------------------|----------------------|--------------------------------|
| | District Labor & Fringe | Outside Purchases | Total |
| FY 2015 Cost: | | | |
| July - September | 20,000 | 45,000 | 65,000 |
| October - December | 20,000 | 35,000 | 55,000 |
| January - March | 10,000 | 15,000 | 25,000 |
| April - June | 5,000 | 30,000 | 35,000 |
| Total FY 2015 Cost | 55,000 | 125,000 | 180,000 |
| Cost after 6-30-2015 | <input type="text"/> | <input type="text"/> | <input type="text" value="0"/> |
| Total Cost Estimate | 55,000 | 125,000 | 180,000 |

Requesting Department: Operations

Budget Item Number: _____

Capital Budget Request

| Project or Equipment Information | | |
|--|---|--|
| Title: | Chlorinator | <input type="checkbox"/> New Item <input checked="" type="checkbox"/> Replacement |
| Description: | Dry calcium hypochlorite feeding system with a 400 pound per day delivery rate, integrated control panel, HMI display, and skid mounted with secondary containment. | |
| Reason for Request: | The current chlorination system at Plant No. 3 which was acquired in 2001 can only utilize gaseous chlorine. The use of the calcium hypochlorite is a safer delivery method as it poses no risk to the public and staff from an accidental release of a toxic gas. A calcium hypochlorite system will reduce annual permit costs and it will eliminate CalARP (California Accidental Release Prevention) specialized training program requirements for staff. | |
| Asset Being Replaced (If Applicable): | Asset No. 2762, Original Cost: \$36,363.38, Net book Value: \$2,077.94 | |

| Cost Estimate (Whole Dollars only) | | | |
|------------------------------------|----------------------------|----------------------|--------|
| | District Labor & Fringe | Outside Purchases | Total |
| FY 2015 Cost: | | | |
| July - September | | 44,000 | 44,000 |
| October - December | | | 0 |
| January - March | | | 0 |
| April - June | | | 0 |
| Total FY 2015 Cost | 0 | 44,000 | 44,000 |
| Cost after 6-30-2015 | | | 0 |
| Total Cost Estimate | 0 | 44,000 | 44,000 |

Requesting Department: Operations

Budget Item Number: _____

Capital Budget Request

| Project or Equipment Information | | |
|--|---|--|
| Title: | Flow Meter | <input type="checkbox"/> New Item <input checked="" type="checkbox"/> Replacement |
| Description: | 16" magnetic flow meter at Pump Station No. 10 | |
| Reason for Request: | The District has numerous mechanical flow meters that will be replaced with magnetic flow meters as needed over time. This existing mechanical meter is 30 years old and has exceeded its useful life expectancy. The new magnetic flow meter will provide increased accuracy for pump station effluent flow measurement and allow for remote flow monitoring via the SCADA system. | |
| Asset Being Replaced (If Applicable): | Partial disposal of Asset No. 2215, Estimated Original Cost: \$1,482.71, Net book Value: \$0 | |

| Cost Estimate (Whole Dollars only) | | | |
|------------------------------------|----------------------------|----------------------|--------|
| | District Labor & Fringe | Outside Purchases | Total |
| FY 2015 Cost: | | | |
| July - September | | | 0 |
| October - December | | | 0 |
| January - March | | 13,000 | 13,000 |
| April - June | | | 0 |
| Total FY 2015 Cost | 0 | 13,000 | 13,000 |
| Cost after 6-30-2015 | | | 0 |
| Total Cost Estimate | 0 | 13,000 | 13,000 |

Requesting Department: Operations

Budget Item Number: _____

Capital Budget Request

| Project or Equipment Information | | |
|--|--|--|
| Title: | Valve Actuator | <input type="checkbox"/> New Item <input checked="" type="checkbox"/> Replacement |
| Description: | Electric valve actuator for the 14" altitude valve at the HB Reservoir | |
| Reason for Request: | Existing altitude valve actuator is over 20 years old and has exceeded its useful life expectancy, and its operational reliability is currently questionable. The new actuator will have a variable output speed and can be monitored and controlled remotely. | |
| Asset Being Replaced (If Applicable): | Partial disposal of Asset No. 2198, Estimated Original Cost: \$5,105.20, Net book value: \$0 | |

| Cost Estimate (Whole Dollars only) | | | |
|------------------------------------|----------------------------|----------------------|-------|
| | District Labor & Fringe | Outside Purchases | Total |
| FY 2015 Cost: | | | |
| July - September | | 8,000 | 8,000 |
| October - December | | | 0 |
| January - March | | | 0 |
| April - June | | | 0 |
| Total FY 2015 Cost | 0 | 8,000 | 8,000 |
| Cost after 6-30-2015 | | | 0 |
| Total Cost Estimate | 0 | 8,000 | 8,000 |

Requesting Department: Operations

Budget Item Number: _____

Capital Budget Request

| Project or Equipment Information | | |
|--|--|--|
| Title: | On-Site Chlorine Generation System | <input type="checkbox"/> New Item <input checked="" type="checkbox"/> Replacement |
| Description: | <p>The City of Escondido proposes to replace their gaseous chlorine storage and disinfection facilities with a system to generate hypochlorite solution on-site at the Escondido-Vista Water Treatment Plant (EVWTP). The District owns 20-percent interest in the capital assets of the EVWTP and pays for 20-percent of all capital related expenses.</p> | |
| Reason for Request: | <p>While gaseous chlorine disinfection is effective and cost efficient, the potential for an uncontrolled release of gaseous chlorine represents a significant public safety concern. In addition, there are very few suppliers of bulk chlorine gas in the San Diego County raising concerns about the competitiveness of bulk chlorine gas supply bids. The City of Escondido proposes to mitigate this concern by replacing their bulk gaseous chlorine storage and disinfection facilities with on-site chlorine generation.</p> | |
| Asset Being Replaced (If Applicable): | <p>Partial disposal of Asset No. 1099, Estimated Original Cost: \$329,101, Net Book Value: \$0 Partial disposal of Asset No. 1100, Estimated Original Cost: \$17,736, Net Book Value: \$0 Partial disposal of Asset No. 1101, Estimated Original Cost: \$32,633, Net Book Value: \$0 Partial disposal of Asset No. 2613, Estimated Original Cost: \$353,591, Net Book Value: \$128,340 Partial disposal of Asset No. 2689, Estimated Original Cost: \$31,082, Net Book Value: \$12,804 Partial disposal of Asset No. 2936, Estimated Original Cost: \$20,824, Net Book Value: \$4,165</p> | |

| Cost Estimate (Whole Dollars only) | | | |
|------------------------------------|----------------------------|----------------------|-----------|
| | District Labor & Fringe | Outside Purchases | Total |
| Previous Budget: | | 350,000 | 350,000 |
| FY 2015 Cost: | | | |
| July - September | | 100,000 | 100,000 |
| October - December | | 300,000 | 300,000 |
| January - March | | 500,000 | 500,000 |
| April - June | | 500,000 | 500,000 |
| Total FY 2015 Cost | 0 | 1,400,000 | 1,400,000 |
| Cost after 6-30-2015 | | 1,400,000 | 1,400,000 |
| Total Cost Estimate | 0 | 3,150,000 | 3,150,000 |

Requesting Department: Water Resources

Budget Item Number: 11-12

Capital Budget Request

| Project or Equipment Information | |
|--|--|
| Title: | SCADA Control Panels (5) <input checked="" type="checkbox"/> New Item <input type="checkbox"/> Replacement |
| Description: | Install SCADA at Wells: 11A, 14A, 34A, 76 and 78 on the Warner Ranch. |
| Reason for Request: | The addition of these sites to the existing SCADA system will allow Henshaw staff to monitor, troubleshoot and automate control of the well pumps and motors. The new system will monitor and record groundwater levels, pump performance, power quality, motor conditions and security. The addition of these panels will extend mean time between failure (MTBF) for pumps and motors at these locations, which will improve overall operational efficiencies. |
| Asset Being Replaced (If Applicable): | |

| Cost Estimate (Whole Dollars only) | | | |
|------------------------------------|----------------------------|----------------------|--------|
| | District Labor & Fringe | Outside Purchases | Total |
| FY 2015 Cost: | | | |
| July - September | 13,000 | 46,000 | 59,000 |
| October - December | 12,000 | | 12,000 |
| January - March | | | 0 |
| April - June | | | 0 |
| Total FY 2015 Cost | 25,000 | 46,000 | 71,000 |
| Cost after 6-30-2015 | | | 0 |
| Total Cost Estimate | 25,000 | 46,000 | 71,000 |

Requesting Department: Water Resources

Budget Item Number: _____

Capital Budget Request

| Project or Equipment Information | | |
|--|---|--|
| Title: | Motor | <input type="checkbox"/> New Item <input checked="" type="checkbox"/> Replacement |
| Description: | 60 HP motor for well 34A. | |
| Reason for Request: | The existing motor at Well 34A is beyond reconditioning or repair and needs to be replaced. | |
| Asset Being Replaced (If Applicable): | Asset No. 1617, Original Cost: \$10,891.53, Net Book Value: \$0 | |

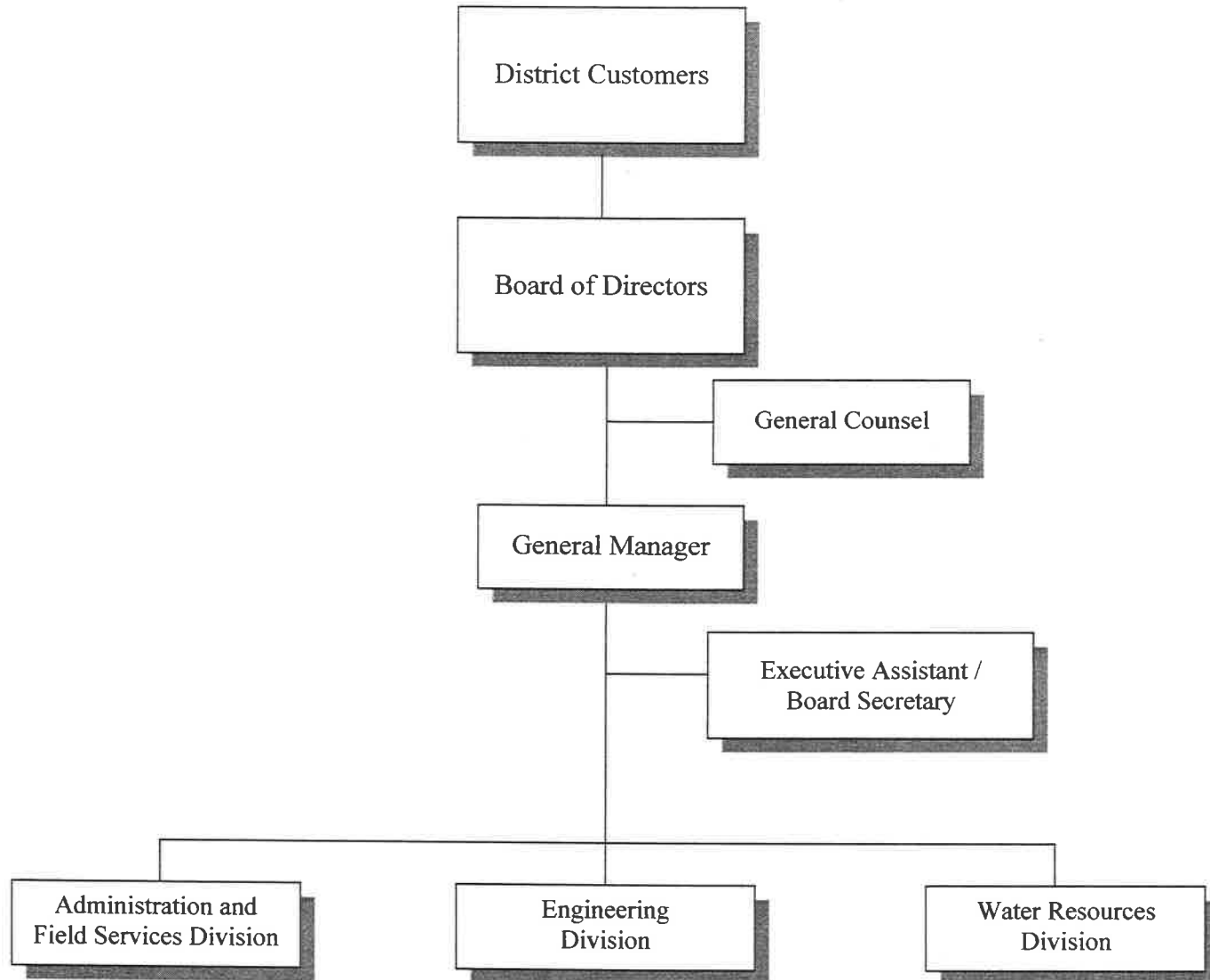
| Cost Estimate (Whole Dollars only) | | | |
|------------------------------------|----------------------------|----------------------|-------|
| | District Labor & Fringe | Outside Purchases | Total |
| FY 2015 Cost: | | | |
| July - September | | 6,700 | 6,700 |
| October - December | | | 0 |
| January - March | | | 0 |
| April - June | | | 0 |
| Total FY 2015 Cost | 0 | 6,700 | 6,700 |
| Cost after 6-30-2015 | | | 0 |
| Total Cost Estimate | 0 | 6,700 | 6,700 |

Requesting Department: Water Resources

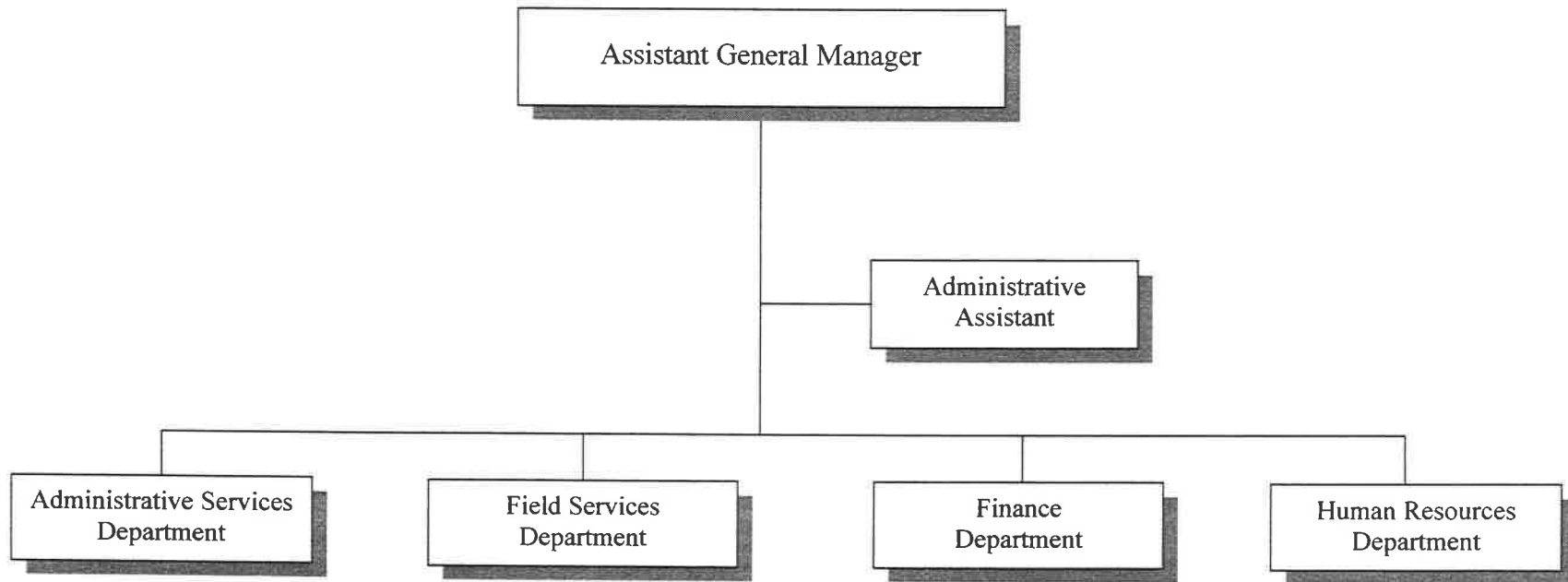
Budget Item Number: _____

Organization Charts

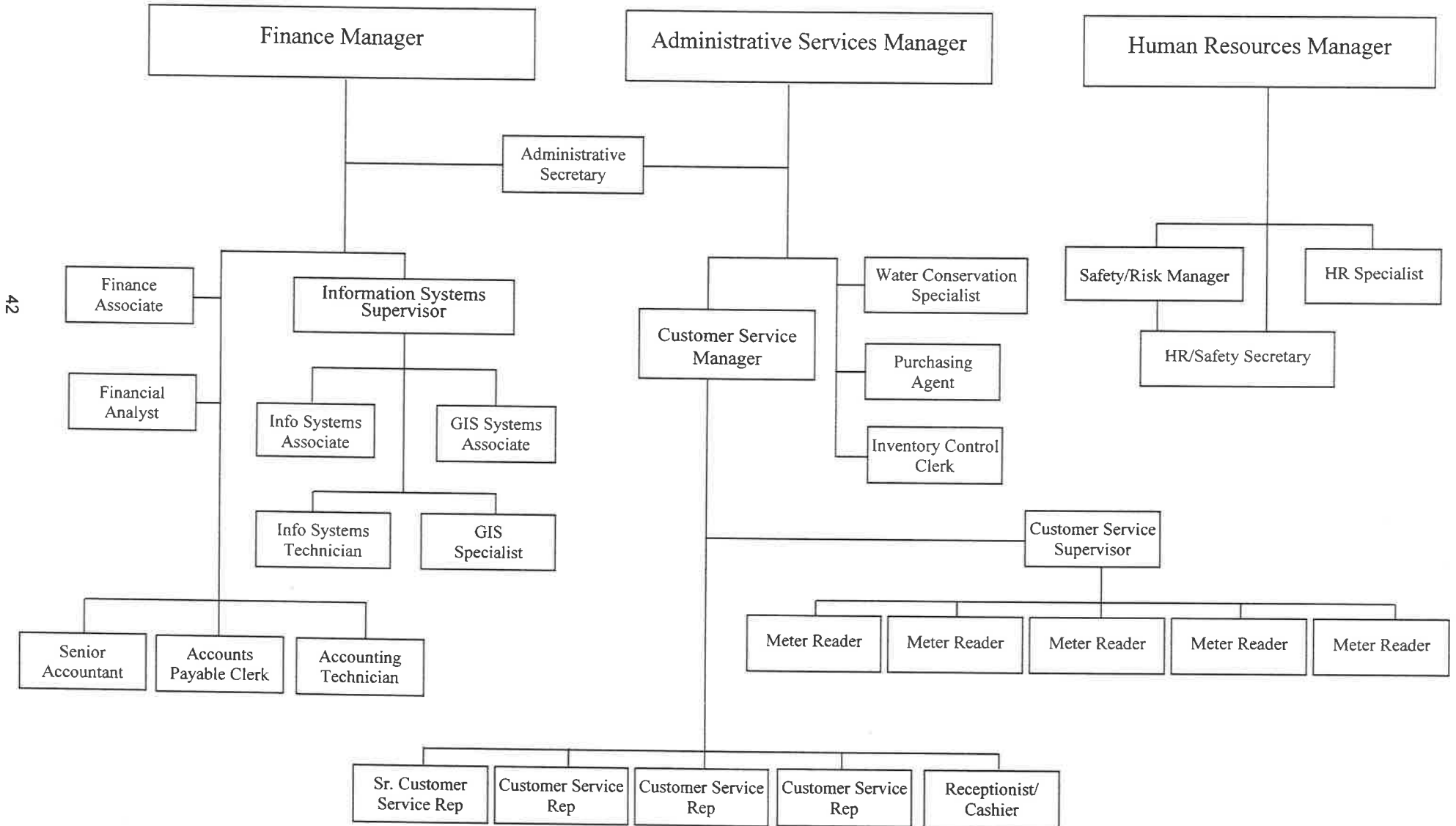
VID Divisions and Organization



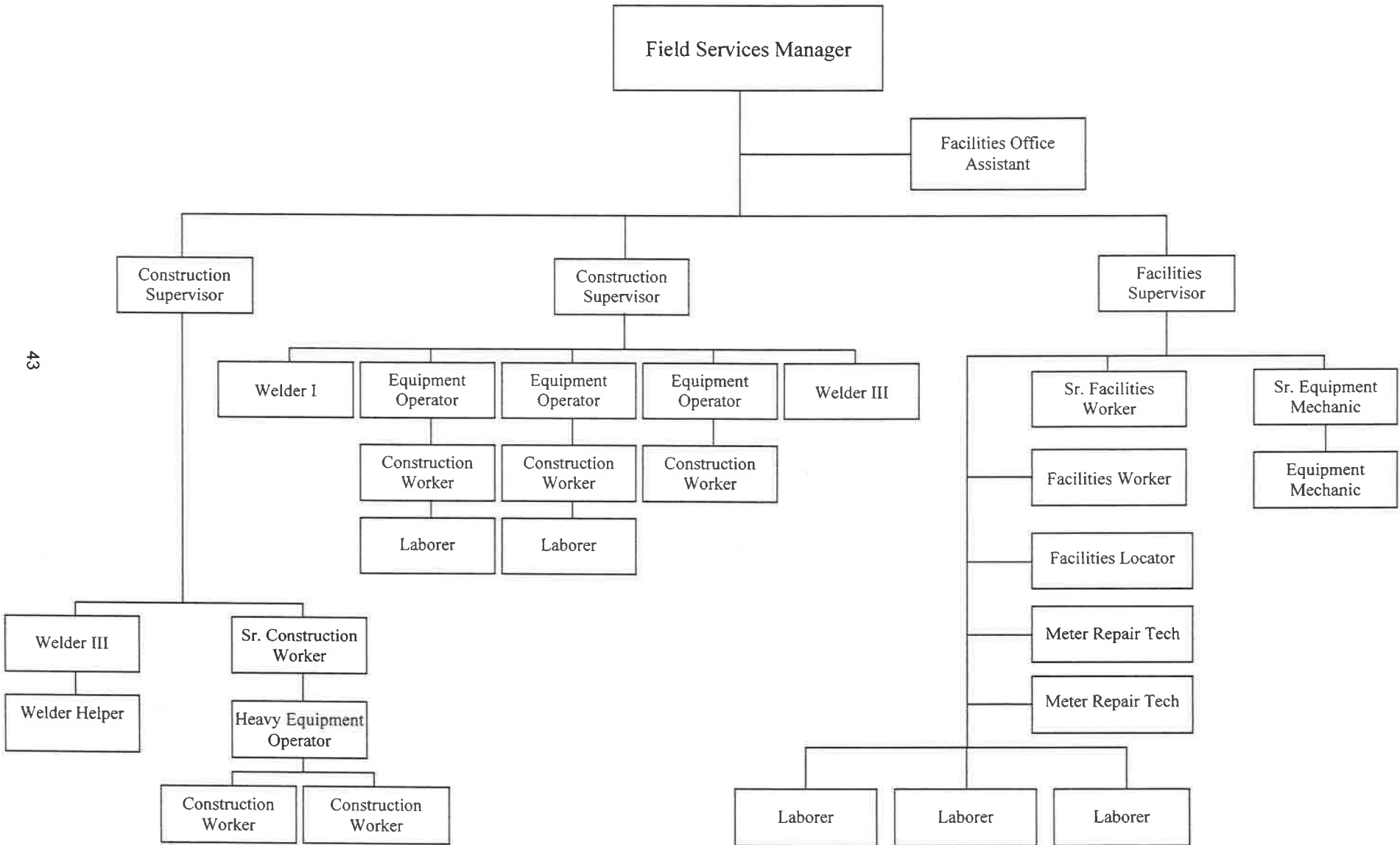
Administration and Field Services Division



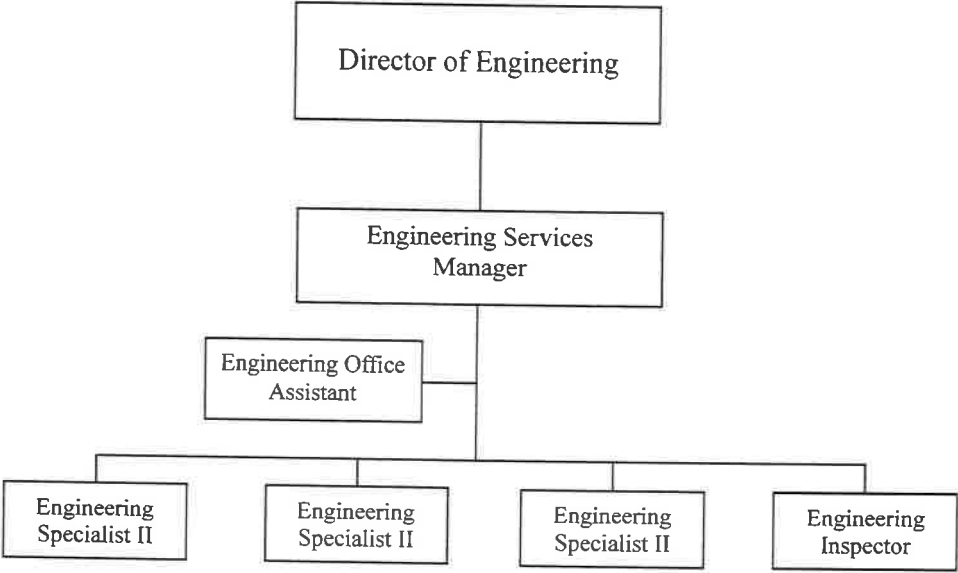
Finance, Administrative Services and Human Resources Departments



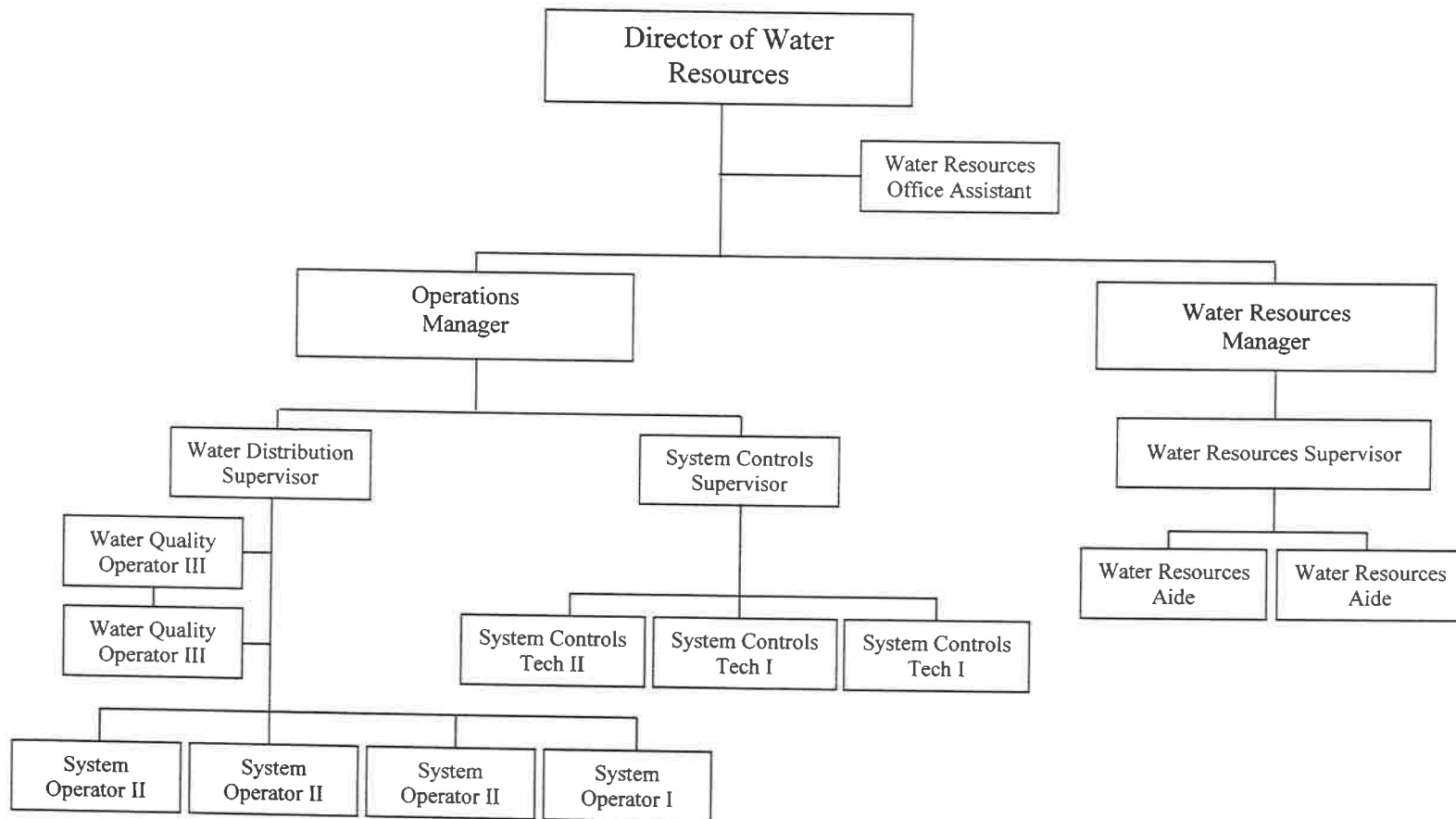
Field Services Department



Engineering Division

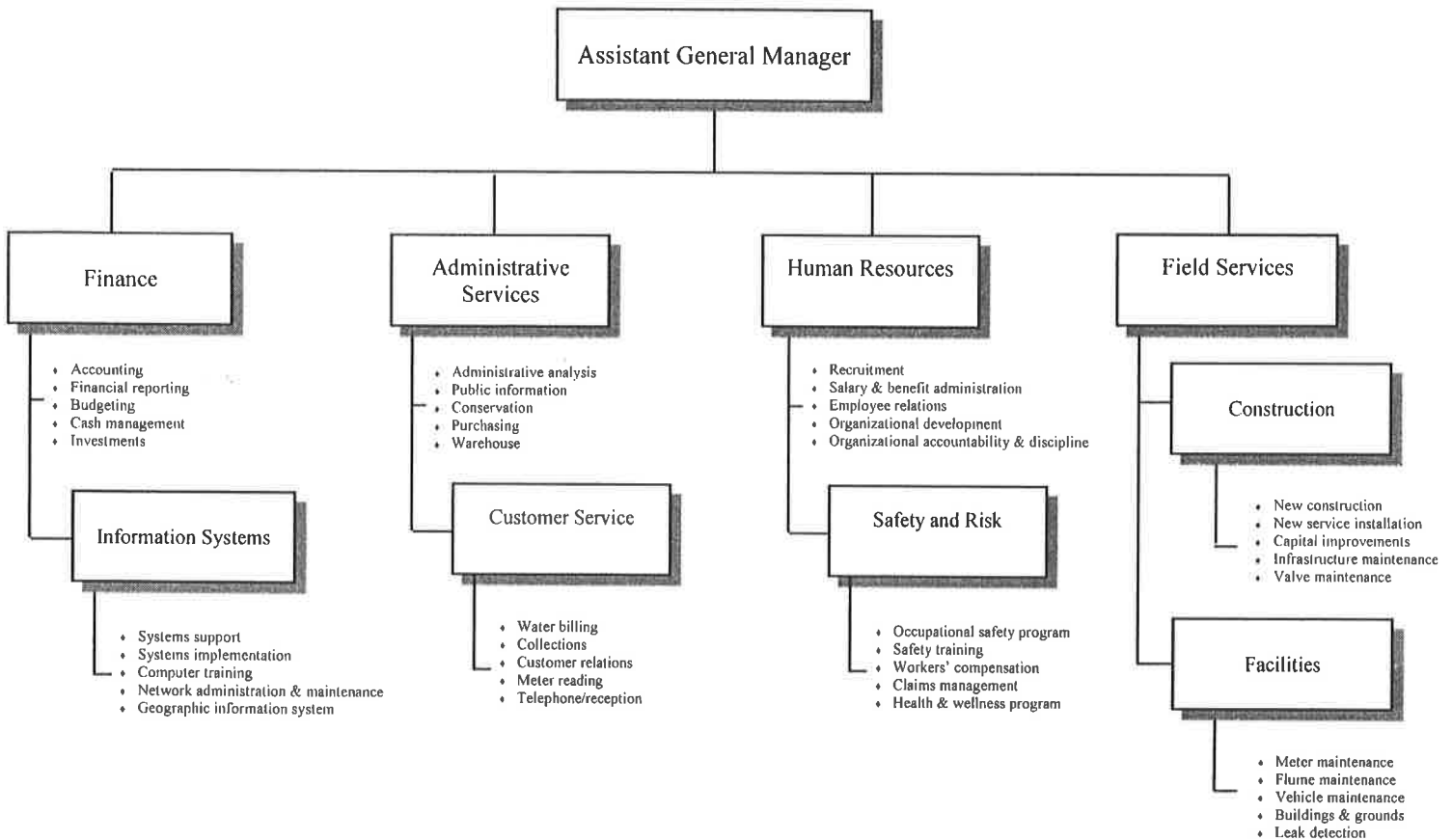


Water Resources Division



**Division/Department
Mission Statements and Descriptions**

ADMINISTRATION AND FIELD SERVICES DIVISION



Mission Statement

The mission of the Administration and Field Services Division is to provide timely, accurate and useful information to the Board, staff and public; ensure that the District is in compliance with all applicable laws, statutes and reporting requirements; and provide administrative support to all the other divisions and departments in order to help them achieve their individual missions and the overall mission of the District. Another mission of the Division is to manage and promote an overall cost effective construction, facilities, and maintenance operation; to provide reliability of service to our customers; and to promote a positive and safe working environment for all District employees.

Number of Positions: 67

FINANCE DEPARTMENT

Mission Statement

The mission of the Finance Department is to safeguard the financial integrity and assets of the District.

Description

The Finance Department is responsible for day-to-day accounting and financial operations of the District. Following the principles of governmental accounting, the District is accounted for on an accrual basis, as an Enterprise Fund. Internal accounting controls, as required under generally accepted accounting principles, are strictly enforced in safeguarding the District's property and in preparing financial statements. The department produces the District's annual audited financial statements and other financial management reports. The Finance Department prepares and monitors the District's annual operating and capital budgets.

INFORMATION SYSTEMS SECTION

Mission Statement

The mission of the Information Systems Section is to install, maintain and support the District's computers, software and automated systems and to train District employees in their use.

Description

Information Systems Section is responsible for managing and coordinating the implementation of the District's Strategic Information Technology Plan. In addition, staff provides facility information by use of a computerized geographic information system. They provide overall project management for the implementation, integration and maintenance of the District's automated information systems and provide technical support and coordination for the district's hardware, software, network, and telephone systems. They also provide appropriate staff training in computer skills.

ADMINISTRATION DEPARTMENT

Mission Statement

The mission of the Administration Department is to provide professional and clerical support for all departments so that orderly operation of these departments can be maintained, and to keep the public and the Board informed of important District affairs.

Description

The Administration Department is the clearinghouse for all of the District's policies, procedures, rules and regulations. The Department manages the District's central files and records and retrieves essential documents when needed by other departments. The Department administers the requirements of the Local Agencies Formation Commission relating to the organized, logical adjustments to District boundaries. Additionally, the Department assists other departments with procuring supplies, equipment and services, and operates the District's warehouse.

The Department provides the media and the public with information concerning District operations. The Department also implements proven water conservation programs that improve the efficient use of water. Staff educates the public on water conservation methods and techniques through workshops, seminars, home visits, school programs and other group and community activities.

CUSTOMER SERVICE DEPARTMENT

Mission Statement

The mission of the Customer Service Department is to provide the highest quality customer service to the District's 27,000 customers, to promptly account for water used and administer District policies on ownership, tenancy, billing and collection of water revenues, and to provide courteous assistance to customers in understanding their billing and the services provided by the District.

Description

The Customer Service Department is the "Front Line" to the customer and the general public about District policies on water billing, payments and customer service. The Department is responsible for the review and accuracy of meter reads and preparing of the water bills. Answering inquiries and complaints regarding water accounts are a big part of this department. In the cash handling function, the Customer Service Department balances and prepares receipts and bank deposits. The Department serves as receptionist and telephone operator for the District.

HUMAN RESOURCES DEPARTMENT

Mission Statement

The mission of the Human Resources Department is to recruit, develop, and retain a highly qualified staff and to develop and maintain organizational systems that value safety, quality performance, professional ethics, and personal integrity.

Description

The Human Resources Department is responsible for position classification, recruitment, compensation, organizational development, employee and dependent benefits, employee/employer relations, organizational accountability and workforce retention and succession planning efforts.

Following generally accepted and legally mandated human resources practices in public sector agencies, the Human Resources Department also administers the District's programs and policies for equal employment, employee benefits, performance evaluations, labor negotiations, and discipline proceedings.

In addition, Human Resources conducts job classification and salary surveys; recommends salaries based on internal equity and job market indicators; serves as an internal consultant to District employees, and as a business partner with supervisors and managers on human resources and organization development issues. Moreover, Human Resources develops and monitors memorandums of agreement and develops and administers all District personnel policies and procedures.

SAFETY AND RISK MANAGEMENT DEPARTMENT

Mission Statement

The mission of the Safety and Risk Management Department is to assist in the identification and prevention of events that cause harm to people, property or the environment.

Description

In the area of occupational Safety, the Department is responsible for developing, maintaining, and implementing comprehensive safety and health programs, educational materials, and procedures designed to increase knowledge of employees and reduce injuries. The Department identifies safety training needs, schedules competent trainers, and tracks and maintains records of completed training. The Department conducts post incident injuries, vehicle or equipment incident investigations. Department personnel participate on the District Safety Committee that discusses, solves and implements safety issues. The Department is also responsible for serving as a liaison for workers' compensation matters and return to work opportunities.

In the area of Risk Management, the department is responsible for case management of claims pertaining to damage or liability against the District, conducting field investigations on claims, obtaining estimates for repairs, informing claimant of legal requirements for filing a claim, and keeps claimant informed. The Department is also responsible for informing the insurance carrier of the incident details and operates within the guidelines of the contract. The Department recommends the denial or acceptance of claims to the General Manager and negotiates with claimants and settles claims within limits of authority, as necessary.

FIELD SERVICES DEPARTMENT

Mission Statement

The mission of the Field Services Department is to manage, oversee, and support the Construction Section and Facilities Section by using proven operations planning and execution.

CONSTRUCTION SECTION

Mission Statement

The mission of the Construction Section is to support the District's distribution system through new construction, system expansion and maintenance using available resources in a safe and efficient manner.

Description

The Construction Section performs a wide variety of maintenance functions to the District's underground infrastructure as well as system expansions through new construction projects. The Section's responsibilities include the maintenance of the District's ever-growing 418 miles of pipelines and services. The staff handles an assortment of repairs and new installations within the District. In cooperation with the District's Engineering Division, the Construction Section work schedules include coordination with developers, contractors, other utilities and public agencies to meet the water demands of a growing community. Maintaining the gate valves throughout the distribution system is also another task the Construction Section performs in order to assure maximum operational efficiency.

FACILITIES SECTION

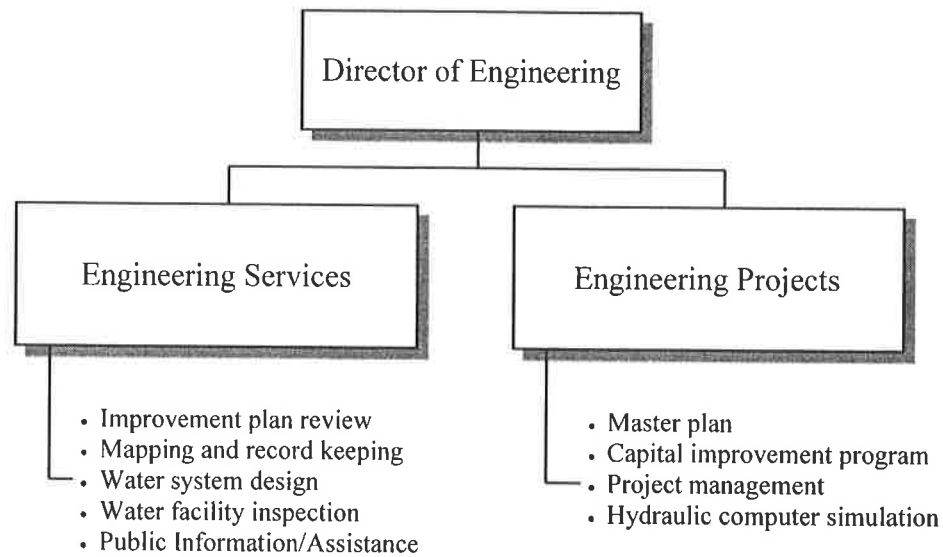
Mission Statement

The mission of the Facilities Section is to utilize predictive and preventive maintenance procedures to keep facilities and equipment in a safe and proper working order, and to detect and repair problems before they lead to expensive and disruptive breakdowns.

Description

Facilities staff provides a variety of maintenance functions. Employees provide twenty four hours of on-call emergency response coverage for facility repairs and maintenance. They maintain and repair the District's buildings, reservoirs, pumping stations, water treatment plants, and 13 miles of Vista Flume which includes roadways and culverts. They have a leak detection program and provide pipeline locating for District staff and contractors. Weeding and brush control programs have been put in place at District facilities to minimize fire hazards and potential liabilities. The Garage provides maintenance to over 63 trucks and sedans and a wide variety of light and heavy construction equipment. The Meter Shop provides special meter reading, meter accuracy and maintenance programs. The Maintenance Shop is kept equipped to perform special building projects as required in a timely manner.

ENGINEERING DIVISION



Mission Statement

The mission of the Engineering Division is to provide our customers with a reliably designed distribution system that will deliver the needed quantity and quality of water in the most economically and environmentally sensitive manner and to provide courteous and professional assistance to the public, while insuring policies of the District are followed.

Number of Positions: 7

ENGINEERING SERVICES DEPARTMENT

Mission Statement

The mission of the Engineering Services Department is to insure the efficient and orderly extension of the District's distribution system and clearly relate and administer District policies to customers so that the appropriate level of water service can be provided.

Description

The Engineering Services Department is responsible for day-to-day engineering activities of the District. The department interacts with customers, developers and other public agencies regarding water system improvements and extensions. The Department also designs, checks, inspects and ensures proper mapping of improvements to the system as well as processes contracts, legal documents and service applications.

ENGINEERING PROJECTS SECTION

Mission Statement

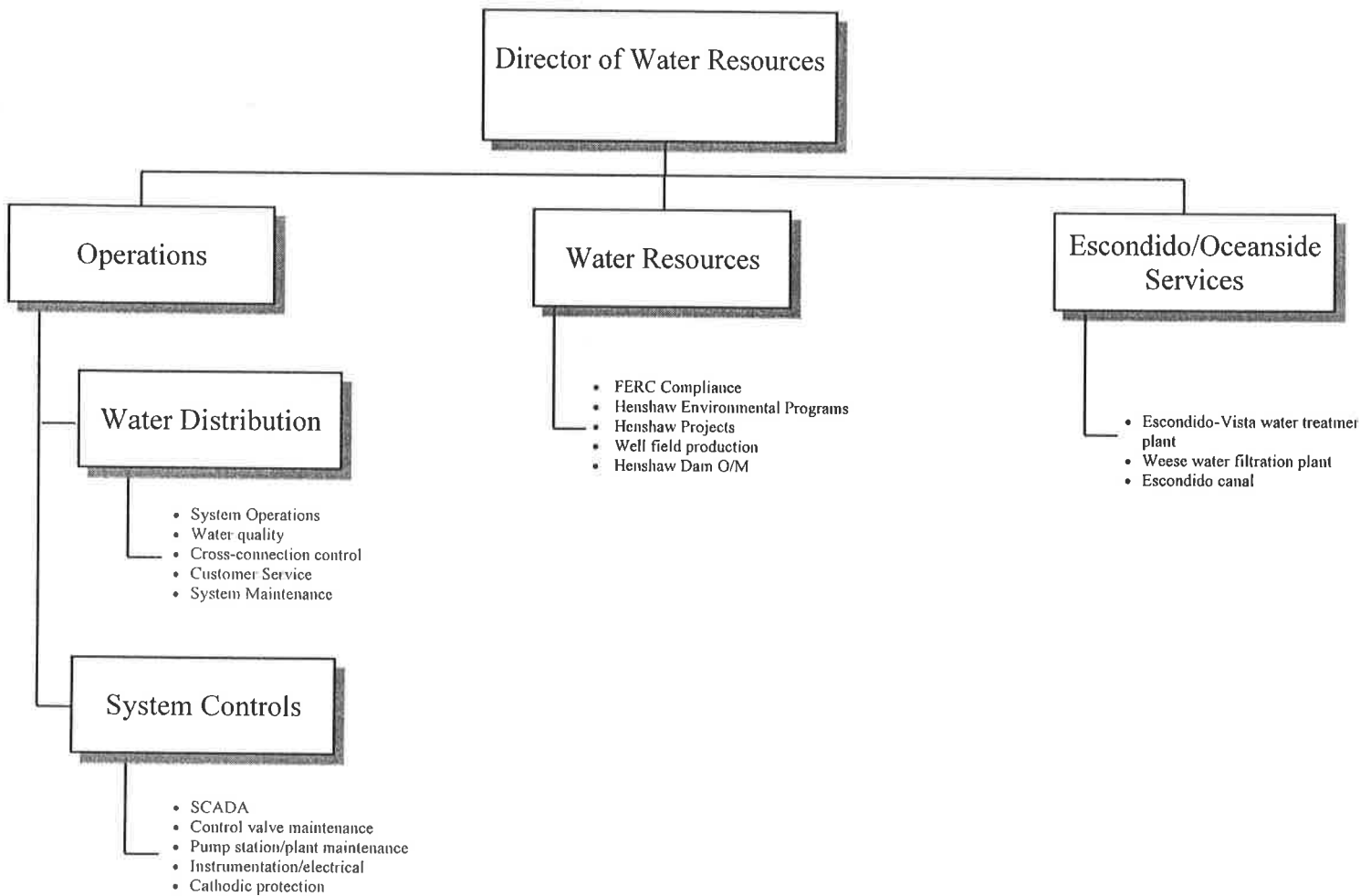
The mission of the Engineering Projects Section is to plan and coordinate the long and short-range water supply and facility needs of the District by developing a master plan of facilities and planning and implementing of a capital improvements program.

Description

The Engineering Projects Section utilizes available data and a computerized hydraulic analysis model to develop and update a master plan of facilities needed for the District's distribution system. This information is used to plan, develop, budget and implement a capital improvements program. Staff provides fire flow and water facility sizing analysis for proposed developments and extensions to the District's facilities.

The Engineering Projects Section also assists in special project needs of the Engineering Services Department and other District departments, as well as providing design, project management and coordination of District capital improvement projects.

WATER RESOURCES DIVISION



Mission Statement

The mission of the Water Resources Division is to effectively produce, treat, monitor and distribute a safe, reliable, potable water supply to our customers throughout the District's service area; to provide for a safe and efficient local water supply, and to husband the resources of the Warner Ranch, including its watershed and aquifers, in a cost effective and environmentally responsible manner.

Number of Positions: 18

OPERATIONS DEPARTMENT

Mission Statement

The mission of the Operations Department is to distribute a safe, reliable, potable water supply throughout the District's service area.

WATER DISTRIBUTION SECTION

Mission Statement

The mission of the Water Distribution Section is to efficiently operate the District's water distribution system to ensure a safe, reliable water supply throughout the District's service area while maintaining the highest standards of customer service.

Description

The Water Distribution Section is responsible for anticipating water supply needs and ordering sufficient water volumes to meet system demands and storage needs for normal and emergency operations. The Section is also responsible for maintaining water quality, system, facility and infrastructure monitoring, cross-connection control, documentation, reporting, safe work practices and maintenance and operation of its state-certified laboratory. The Section responds to customer inquiries regarding water supply, water pressure and water quality issues, and coordinates system operation during planned and unplanned outage events. The Section has the responsibility to ensure that the District remains in compliance with federal, state and local regulations, including those promulgated by: California Department of Public Health, Environmental Protection Agency, Environmental Laboratory Accreditation Program, State Regional Water Quality Control Board, County Health Department, Office of Environmental Health Hazard Assessments, Occupational Safety and Health Administration, and California Code of Regulations - Title 17 and 22.

SYSTEM CONTROLS SECTION

Mission Statement

The mission of the System Controls Section is to proactively enhance and maintain the District's process control systems in order to promote and support the safe, reliable and efficient operation of the District's water distribution system.

Description

The System Controls Section performs predictive, preventive, and corrective maintenance on pumps, motors, regulators, chlorination plants, seismic control valves, water quality monitoring equipment, motor control and cathodic protection systems. Controls staff also maintains and supports the development of the District's Supervisory Control and Data Acquisition (SCADA) system and 900 MHz wireless radio communication network. Additionally, the section upgrades various control systems, in accordance with District standards and safety requirements, to meet modern criteria and to enhance distribution system monitoring and performance.

WATER RESOURCES DEPARTMENT

Mission Statement

The mission of the Water Resources Department is to provide for the safety and security of Henshaw Dam; to meet the local water production goals of the District; and to husband the resources of the Warner Ranch, including its watershed and aquifers, in a cost effective and environmentally responsible manner.

Description

The Department's goal is to meet the local water supply needs for the District. The focus in dry or low runoff years is pumping water from the well field into the lake to sustain a given monthly average of produced water. Department personnel maintain pipelines and open ditches that deliver water to the lake. Our operations entail efficiently pumping and keeping the water supply routes open and clear to the lake, and supplying water to the lessee (cattle company).

In a wet year, our concentration shifts to maintenance pertaining to facilities at the dam, buildings and grounds on the ranch, servicing the wells and upgrading our roads and culverts.

In wet or dry cycles, the collection of operational, meteorological, and hydrologic data is an important aspect of the Department's mission.

ESCONDIDO/OCEANSIDE SERVICES

Mission Statement

The District's mission in procuring the services of the City of Escondido is to: 1) convey local water from Lake Henshaw through the San Luis Rey River to the headworks of the Escondido/Vista Water Treatment Plant; and 2) treat local and imported raw water supplies in an environmentally and economically responsible manner.

Description

The City of Escondido owns and operates the Escondido Canal and other facilities which divert water out of the San Luis Rey River and convey it to the headworks of the Escondido/Vista Water Treatment Plant. The Vista Irrigation District has rights to 50 percent of the capacity of these conveyance facilities and pays for 50 percent of the operation and maintenance. The City and District jointly own the Escondido/Vista Water Treatment Plant (80% - 20% respectively), which is operated by the City on behalf of both parties. The City and District jointly contribute to the cost of operation and maintenance, and cooperate to plan for and implement improvement projects to meet water production and water quality objectives, including water quality standards as mandated by the State of California.

Vista Irrigation District
Operating Budget Comparison
Fiscal Year 2014 vs. Fiscal Year 2015

| | <u>2014</u> | <u>2015</u> | <u>Change</u> |
|--|----------------------|----------------------|---------------------|
| ADMINISTRATION COSTS | | | |
| Wages <i>(page 9)</i> | \$ 7,938,000 | \$ 7,980,000 | \$ 42,000 |
| Benefits & Taxes <i>(page 9)</i> | 4,718,500 | 4,876,300 | 157,800 |
| Office & General | | | |
| Fees & Permits <i>(page 10)</i> | 99,340 | 111,190 | 11,850 |
| Computer Software <i>(page 10)</i> | 17,267 | 12,000 | (5,267) |
| Computer Hardware <i>(page 10)</i> | 24,457 | 39,400 | 14,943 |
| Employment Related Expense <i>(page 10)</i> | 51,015 | 53,830 | 2,815 |
| Dues & Subscriptions <i>(page 11)</i> | 49,290 | 51,300 | 2,010 |
| Research/Grants/Contributions <i>(page 11)</i> | 5,620 | 5,600 | (20) |
| Printing <i>(page 11)</i> | 16,000 | 17,100 | 1,100 |
| Postage <i>(page 11)</i> | 86,000 | 85,800 | (200) |
| Travel <i>(page 12)</i> | 30,400 | 35,850 | 5,450 |
| Training <i>(page 12)</i> | 57,330 | 49,800 | (7,530) |
| Liability Claims <i>(page 12)</i> | 1,500 | 1,000 | (500) |
| Office Supplies <i>(page 12)</i> | 33,200 | 30,850 | (2,350) |
| Insurance <i>(page 14)</i> | 502,000 | 441,000 | (61,000) |
| Communications <i>(page 14)</i> | 70,510 | 66,500 | (4,010) |
| Professional Fees | | | |
| Audit <i>(page 14)</i> | 20,000 | 20,000 | - |
| Legal <i>(page 14)</i> | 550,000 | 418,000 | (132,000) |
| Consultants <i>(page 15)</i> | 193,000 | 215,000 | 22,000 |
| Uncollectible Accounts <i>(page 15)</i> | 59,000 | 60,000 | 1,000 |
| Legal Settlement <i>(page 15)</i> | 123,000 | 70,000 | (53,000) |
| TOTAL | 14,645,429 | 14,640,520 | (4,909) |
| SYSTEM COSTS | | | |
| Contractual Services <i>(page 13)</i> | 4,190,770 | 4,931,750 | 740,980 |
| Supplies <i>(page 13)</i> | 1,403,040 | 1,296,550 | (106,490) |
| Depreciation <i>(page 14)</i> | 3,170,000 | 3,270,000 | 100,000 |
| Power <i>(page 15)</i> | 650,300 | 634,800 | (15,500) |
| Burden Allocation <i>(page 15)</i> | (1,000,000) | (1,000,000) | - |
| TOTAL | 8,414,110 | 9,133,100 | 718,990 |
| PURCHASED WATER | | | |
| Variable CWA Charges <i>(page 8)</i> | 13,180,000 | 13,364,000 | 184,000 |
| Fixed CWA Charges <i>(page 8)</i> | 4,734,000 | 4,868,000 | 134,000 |
| Agricultural Rebates <i>(page 8)</i> | (3,100) | (16,200) | (13,100) |
| TOTAL | 17,910,900 | 18,215,800 | 304,900 |
| TOTAL OPERATING BUDGET | \$ 40,970,439 | \$ 41,989,420 | \$ 1,018,981 |

**Vista Irrigation District
ITEMS CUT FROM BUDGET
(deferred to later date)
Fiscal Year 2015**

| Priority Order | Description | Estimated Amount |
|------------------------------------|--|-----------------------------|
| 1 | Demolish "E-2" Reservoir <i>(FY 2011)</i> | \$ 50,000 |
| 2 | Upgrade Diskeeper for Virtual Server <i>(FY 2014)</i> | 8,300 |
| 3 | Replace 5 Desk Jet Printers <i>(FY 2015)</i> | 1,300 |
| 4 | Replace Current Server Room UPS <i>(FY 2014)</i> | 60,000 |
| 5 | Upgrade Client Access Licenses <i>(FY 2014)</i> | 13,000 |
| 6 | Kofax Scanners (3) <i>(FY 2013)</i> | 10,000 |
| 7 | Latex membrane for Dams 2 and 3 <i>(FY 2011)</i> | 4,000 |
| 8 | Demolish "F" Reservoir <i>(FY 2014)</i> | 45,000 |
| 9 | Henshaw Siphon Extension <i>(FY 2013)</i> | 850,000 |
| 10 | Water Quality Monitoring Wells (2) <i>(FY 2011)</i> | 200,000 |
| 11 | Replace 3 Lexmark Printers <i>(FY 2014)</i> | 9,000 |
| 12 | Replace Tape Autoloader <i>(FY 2015)</i> | 8,000 |
| 13 | Replace Server FAX1 <i>(FY 2014)</i> | 8,000 |
| 14 | Replace Internet Router/Switch Cisco ME3750 <i>(FY 2015)</i> | 7,000 |
| 15 | Board Room Monitors <i>(FY 2013)</i> | 4,200 |
| 16 | Data Archiving Project <i>(FY 2011)</i> | 7,000 |
| 17 | Secondary Storage Area Network Device <i>(FY 2011)</i> | 64,000 |
| 18 | Replace Training Room Projector <i>(FY 2015)</i> | 1,200 |
| 19 | Telephone Switch & Voicemail System <i>(FY 2011)</i> | 100,000 |
| 20 | Office with Restroom-Ranch <i>(FY 2011)</i> | 120,000 |
| 21 | Rehabilitation of Well 9A <i>(FY 2012)</i> | 50,000 |
| 22 | Board Room Projector <i>(FY 2011)</i> | 10,000 |
| 23 | Landscape Demonstration Garden - Phase II <i>(FY 2010)</i> | 138,000 |
| 24 | Warner Ranch Master Plan <i>(FY 2012)</i> | 100,000 |
| 25 | Habitat Conservation Plan <i>(FY 2011)</i> | 1,000,000 |
| TOTAL ITEMS CUT FROM BUDGET | | <u>\$ 2,868,000</u> |