

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
VISTA IRRIGATION DISTRICT

May 14, 2014

A Regular Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, May 14, 2014, at the offices of the District, 1391 Engineer Street, Vista, California.

1. CALL TO ORDER

President Dorey called the meeting to order at 8:30 a.m.

2. ROLL CALL

Directors present: Miller, Vásquez, Dorey, Franklin, and MacKenzie.

Directors absent: None.

Staff present: Roy Coox, General Manager; Lisa Soto, Secretary of the Board; Eldon Boone, Assistant General Manager; Don Smith, Director of Water Resources; Brian Smith, Director of Engineering; Brett Hodgkiss, Administrative Services Manager; Brent Reyes, Water Conservation Specialist; Marlene Kelleher, Finance Manager; Dan Dambach, Field Services Manager; Al Ducusin, Engineering Manager; and Marian Schmidt, Administrative Assistant. Back-up General Counsel Jeremy Jungreis was also present.

Other attendees: Dennis and Kathy Rogers, winners of the Vista Irrigation District California-Friendly Landscape Contest; Yzmir Ramirez, a member of the public.

3. PLEDGE OF ALLEGIANCE

Director MacKenzie led the pledge of allegiance.

4. APPROVAL OF AGENDA

14-05-43	<i>Upon motion by Director Vásquez, seconded by Director MacKenzie and unanimously carried (5 ayes: Miller, Vásquez, Franklin, MacKenzie, and Dorey), the Board of Directors approved the agenda as presented.</i>
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5. PUBLIC COMMENT TIME

Mr. Yzmir Ramirez stated that he is a homeowner in the Madison Lane Community in Vista. Mr. Ramirez spoke about Senate Bill (SB) 759 which was proposed but never signed into law. This bill would have prohibited Home Owners' Associations (HOAs) from establishing rules against the installation of artificial turf in front yards. Mr. Ramirez said that his HOA does not allow artificial turf in front yards and he asked if the District had any ability to supersede HOA rules such as this. Mr. Coox responded that there is pending legislation as part of the Governor's drought relief program which would prohibit HOA's from preventing homeowners from implementing conservation measures including the installation of artificial grass. Back-up General Counsel Jeremy Jungreis stated that part of the Governor's Executive Order is a limit on what HOA's can require and enforce during the period of the declared drought. Mr. Jungreis said that this is temporary and may not help homeowners long-term. Director MacKenzie

recalled that there is pending legislation on this matter. President Dorey directed that staff prepare an agenda item regarding the current status of this matter in light of the Executive Order in connection with the drought, and about any related pending legislation. President Dorey asked that staff also research and include in the report what authority, if any, the District may have to supersede HOA rules regarding artificial turf. Director MacKenzie suggested emailing this report to Mr. Ramirez when it goes out to the Board members as part of the upcoming agenda packet. Director MacKenzie suggested that Mr. Ramirez come back when this report is going to be discussed by the Board, if he wishes.

6. CONSENT CALENDAR

14-05-44	<i>Upon motion by Director Miller, seconded by Director MacKenzie and unanimously carried (5 ayes: Miller, Vásquez, Franklin, MacKenzie, and Dorey), the Board of Directors approved the Consent Calendar, including Resolution No. 14-14 approving disbursements.</i>
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A. Treasurer's Report as of March 31, 2014

See staff report attached hereto. The Board noted and filed this informational report concerning the investments of the District.

B. Parcel map and Grant of Right of Way

See staff report attached hereto. Staff recommended and the Board accepted the parcel map for a four-lot boundary adjustment and Grant of Right of Way No. G57 (via parcel map) for a camp and retreat center consisting of approximately 142 gross acres owned by Green Oak Ranch, a California Non-Profit Public Benefit Corporation, located at 1237 Green Oak Road, Vista (LN 2014-005; APN's 217-011-13, -14 & -15; DIV NO 5).

C. Minutes of the April 29, 2014 meeting of the Water Sustainability Committee

The Board noted and filed the minutes of the April 29, 2014 meeting of the Water Sustainability Committee.

D. Minutes of Board of Directors meeting on April 14, 2014

The minutes of April 14, 2014 were approved as presented.

E. Minutes of Board of Directors meeting on April 16, 2014

The minutes of April 16, 2014 were approved as presented.

F. Resolution ratifying check disbursements

RESOLUTION NO. 14-14

BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 47271 through 47464 drawn on Union Bank totaling \$821,260.64.

FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors of Vista Irrigation District this 14th day of May 2014.

AYES: Directors Miller, Vásquez, Franklin, MacKenzie, and Dorey
NOES: None
ABSTAIN: None
ABSENT: None

7. 2014 CALIFORNIA-FRIENDLY LANDSCAPE CONTEST AWARD PRESENTATION

See staff report attached hereto.

Mr. Coox said that he was pleased to once again recognize customers who have installed water-wise landscaping in the California-Friendly Landscape Contest. Water Conservation Specialist Brent Reyes said that the Contest, which is sponsored by the District, received three entries which were fine examples of water-wise landscaping. On the Water Sustainability Committee's recommendation, the Board selected the Rogers' entry as winner in the Contest. President Dorey presented a \$250 gift card to Dennis and Kathy Rogers as winners in the contest. It was noted that the other two entries submitted by Barbara Baskin and by Robert and Sherri Pflibsen received honorable mentions, and that they would be receiving certificates. Director Vásquez commented that the change to their front yard of the Rogers comparing the before and after photos was very dramatic and deserving of the top honor. The Board congratulated the Rogers and the Rogers thanked the Board.

Brent Reyes and Dennis and Kathy Rogers left the meeting at this time.

8. DIVISION REPORTS

See staff report attached hereto.

Assistant General Manager Eldon Boone updated the Board on the District's current conservation efforts. He stated that due to the dry winter, people have used more water for their landscaping than what is typical for this time of year. As a result, the District's conservation numbers are down, as is also the case with the District's neighboring water agencies. Director MacKenzie asked if staff would be able to provide the Board with the conservation rate for the District for the past 12 months through May 2014 at the next Board meeting. Director Vásquez suggested that staff provide this information monthly in light of the drought. Director MacKenzie said that she is looking for a month to month comparison, comparing for example April 2013 to April 2014. Mr. Coox said that staff will provide the rolling 12 month average and the month to month comparison.

Mr. Coox updated the Board on the recycled water project with Carlsbad and Oceanside stating there was a meeting scheduled that week that had to be rescheduled to June. Mr. Coox said that the dialog is being kept open through email for the time being. Mr. Coox said that the District continues to negotiate with the City of Vista for use of the failsafe line, which is a pipe that was originally intended to take the effluent from the Shadowridge Water Reclamation Facility to the ocean. Since the Facility has been decommissioned for many years, the District would like to put this line to use to carry water from the Carlsbad Recycled Water Plant into Vista for the Shadowridge Golf Course.

Director Miller said that the latest he's heard about the Shadowridge Golf Club (SGC) is that SGC is drilling a well, not a test well. Mr. Coox added that staff has been in continual communication

with the SGC, and the latest report is that they are down to about 1,000 feet, and have not yet hit water, and they continue to drill.

Mr. Coox updated the Board on the status of the North County Recycled Coalition which continues to meet and is still working on the Regional Feasibility Study and Environmental Impact work.

9. SUB-METERING MULTI-UNIT RESIDENTIAL DEVELOPMENTS

See staff report attached hereto.

Mr. Coox said that this matter was referred to the Water Sustainability Committee by the Board. Chair of the Committee, Director Vásquez, stated that after researching the matter, there appears to be no examples of water districts requiring the installation of individual District water meters for individual units within a multi-unit residential development. He noted that cost of installing individual District meters for individual units within a multi-unit residential development is significantly higher than installing a master meter primarily due to the difference in capacity fees. Director Vásquez reported that staff has also surveyed local water districts to see if they currently required sub-meters for multi-unit residential developments, and found that none responding do.

Mr. Coox stated that the City of San Diego requires sub-meters to measure water use in individual dwelling units within a multi-unit residential development. This ordinance is applicable to new and existing multi-unit residential developments with three or more dwelling units. He said that the City of Vista currently does not require sub-metering, and due to the added cost of construction, does not plan on implementing such a requirement until required by State law. City staff and VID staff are tracking a proposed law, Senate Bill 750, which would require the installation of water sub-meters for individual residential units within a newly constructed multi-unit residential development or a mixed-use residential and commercial development. Mr. Coox noted that this bill has been given a two-year status, and staff will continue to monitor this issue.

10. CSDA BYLAWS AMENDMENTS

See staff report attached hereto.

Mr. Coox said that CSDA has drafted changes to its bylaws, and in order for the amendments to be implemented, they require approval by the voting members of CSDA. The Board discussed the matter briefly noting that most of the changes were insignificant.

14-05-45	<i>Upon motion by Director Miller, seconded by Director Franklin and unanimously carried (5 ayes: Miller, Vásquez, Franklin, MacKenzie, and Dorey), the Board of Directors cast the District's vote to adopt the proposed amendments to the CSDA Bylaws.</i>
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11. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

See staff report attached hereto.

Director Miller reported on the recent meeting of the Water Authority Board of Directors where the Board approved a contract for wetland mitigation for the Tijuana River Valley. The Board also approved an agreement with Vallecitos Water District for reimbursable costs related to the design and construction of new facilities to accommodate future treated water purchases from the Carlsbad

Desalination Project. Director Miller reported that the Board adopted positions of support on various state bills.

Mr. Coox said that a new comment period has opened up for the Bay Delta Conservation Plan, and a copy of comments made by Olivenhain Municipal Water District was provided for the information of the Board. Mr. Coox recalled that in 2013 the District sent a joint letter with other neighboring water districts in support of the Governor's plan for the Bay Delta.

12. REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS, AND AUTHORIZATION FOR DIRECTOR ATTENDANCE AT UPCOMING MEETINGS AND EVENTS

See staff report attached hereto.

Director Miller noted that he would be due to renew his Ethics training soon, and he asked that staff keep an eye out for Ethics training opportunities. Director Miller mentioned that he would be out of town the following week and would miss the Water Authority Board meeting and the meeting of the North County Water Agencies the morning prior. Scheduling conflicts were noted among the Board members on these dates, with no Board members available to attend these meetings in Director Miller's absence. President Dorey said there was a possibility that he could attend the meeting on May 21, and that he would let staff know if he can attend.

Director MacKenzie reported on her attendance at a Local Agency Formation Commission meeting where the Commission continues to work through the Municipal Service Reviews for Cities and Special Districts. Director MacKenzie also reported on her attendance at the recent ACWA Conference where she attended a Local Government Committee meeting as Chair of the Committee. She reported that the Local Government Committee will be sponsoring two sessions at the upcoming Fall ACWA Conference in San Diego, one of which will be about the appropriate use of Joint Powers Authorities Memorandums of Understanding, contracts, and service agreements, etc.

Director Vásquez reported on his attendance at the ACWA Conference where he attended a Water Quality Committee meeting. The Committee passed some additions and clarification to the Water Quality Committee work plan. Director Vásquez said that he learned that there are now 13 Water Bond bills. Mr. Coox pointed out that staff prepared a spreadsheet showing all of the Water Bond proposals, a copy of which was located at each of the Board members' places at the dais.

President Dorey reported on his attendance at the ACWA Conference where he attended meetings of the ACWA Joint Powers Insurance Authority. The recommendation of the Health Benefits Committee was to allow agencies to offer the ability for retirees to switch between HMOs and PPOs. President Dorey reported that at this meeting Tom Sher provided an overview of the Affordable Care Act. President Dorey stated that he also attended a meeting of the ACWA Groundwater Committee.

President Dorey stated that he would be attending the Vista Historical Society Hall of Fame Installation Luncheon on Saturday, May 17. President Dorey requested to attend the Council of Water Utilities meeting on May 20 in Poway. Directors MacKenzie and Vasquez requested to attend CSDA dinner on May 15, 2014 in San Diego and the Urban Water Conference August 13-15, 2014 in San Diego. Director MacKenzie requested to attend an upcoming ACWA Legislative Committee meeting in Sacramento as a representative of the Local Government Committee.

14-05-46

Upon motion by Director Vásquez, seconded by Director Miller and unanimously carried (5 ayes: Miller, Vásquez, Franklin, MacKenzie, and Dorey), the Board of Directors authorized the following Director attendances: Dorey to attend COWU on May 20, 2014 in Poway; MacKenzie and Vasquez to attend CSDA dinner on May 15, 2014 in San Diego; MacKenzie and Vasquez to attend the Urban Water Conference August 13-15, 2014 in San Diego; and MacKenzie to attend an upcoming ACWA Legislative Committee meeting in Sacramento.

13. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

See staff report attached hereto.

The Board recalled that earlier in the meeting the Board directed staff to prepare an agenda item regarding the current status and implications of the Executive Order in connection with the drought, and what legislation is pending and what authority the District has to supersede HOA rules regarding artificial turf.

14. COMMENTS BY DIRECTORS

Director MacKenzie asked about a reference in the letter received by the Board from the District's Auditing firm about "required supplementary information (RSI)" to supplement the basic Financial Statements. Assistant General Manager Eldon Boone stated that this is the additional information which is not required, which is attached to the District's financial statements to create a comprehensive annual financial report. The Board discussed briefly the audit process and the importance of the Board's direct communication with the auditors.

15. COMMENTS BY GENERAL COUNSEL

Mr. Jungreis informed the Board about a recent revision of two Fair Political Practices Commission regulations defining when governmental decisions may affect the real property owned by an official or "designated employee," triggering a conflict of interest. Mr. Jungreis noted that while making the conflict rules slightly more flexible in one area, they also made the rules stricter in others. He stated that General Counsel Joel Kuperberg was in the process of preparing a detailed memo on the matter for the Board's information.

16. COMMENTS BY GENERAL MANAGER

Mr. Coox informed the Board that the Lake Henshaw water level was at 5,900 acre feet the previous day but with the heat and high winds, the Lake is losing water every day to evaporation. Mr. Coox noted that the lake level has decreased by 27 acre feet in the past 24 hours despite continued pumping.

Mr. Coox noted that with the hot weather some issues have arisen regarding taste and odor of the District's water supply. Mr. Coox said that these issues were experienced throughout the region, originating from the source water provided by the Metropolitan Water District. Mr. Coox explained that there was an algae bloom in Lake Skinner creating a compound called geosmin which is an aesthetic issue, but not a water quality or health issue.

Mr. Coox said that due to the Bernardo fire, Olivenhain Municipal Water District and Santa Fe Irrigation District have both activated their Emergency Operation Centers out of concern for some of their facilities which lie in the potential path of the fire. Mr. Coox said that the District and other neighboring agencies have all offered assistance if needed.

Mr. Coox updated the Board on the District's Love Tap! Campaign, stating that he made presentations to the Vista Chamber of Commerce the previous week and to the Vista City Council the previous evening. He noted that the campaign was well received by both entities. Mr. Coox stated that the Channel 10 News aired a story about the campaign, and staff is seeking to obtain that footage to show the Board. Mr. Coox said the story focused mainly on the water vending machines, and the financial implications of purchasing bottled water or water from water vending machines compared to the cost of tap water. Mr. Coox reminded the Board about the District's promotion of the Love Tap! Campaign at the upcoming Vista Strawberry Festival on May 25. Mr. Coox updated the Board on discussions with the Vista Unified School District (VUSD) about the Campaign, and how the District intends to collaborate with VUSD to install pilot hydrations stations at some of the schools. Mr. Coox said that staff has been invited by VUSD to make presentations about the Love Tap! Campaign this Fall to some of the parent groups.

Mr. Boone updated the Board about the implementation of the new Tyler accounting software. He advised that the following day would be the deadline for any invoices or expense reimbursement requests to be submitted for processing through the outgoing JD Edwards software. After the deadline, no checks will be processed until after the new software goes live on June 2. Mr. Coox commented that staff is doing a great job on the implementation of the new system.

A brief break was taken from 10:53 a.m. to 11:09 a.m.

17. CLOSED SESSION: LABOR NEGOTIATIONS

President Dorey adjourned the meeting to closed session at 11:09 a.m. for a conference with Labor Negotiators per subdivision (a) of Government Code section 54957.6.

The meeting reconvened in open session at 11:22 a.m. with the following action having been taken:

14-05-47 *Upon motion by Director Franklin, seconded by Director MacKenzie and unanimously carried (5 ayes: Miller, Vásquez, Franklin, MacKenzie, and Dorey), the Board of Directors appointed Eldon Boone and Phil Zamora as agency negotiators.*

Sherry Thorpe and Dan Dambach joined the meeting for Item 18.A. Brian Smith was also present for Item 18.A. Following Item 18.A, only Don Smith remained in the audience.

18. CLOSED SESSION FOR CONFERENCE WITH LEGAL COUNSEL

President Dorey adjourned the meeting to closed session at 11:22 a.m. for a conference with legal counsel per Paragraph (1) of subdivision (d) of Government Code section 54956.9 to discuss the following pending litigation:

- A. Philip Omdahl vs. Vista Irrigation District (Case No. 37-2013-00045757-CU-BC-NC)
- B. San Luis Rey Indian Water Rights Litigation (Settlement)
- C. Quantification Settlement Agreement (QSA)

The meeting reconvened in open session at 11:59 a.m. President Dorey declared that no reportable action had been taken.

19. ADJOURNMENT

There being no further business to come before the Board, President Dorey adjourned the meeting at 11:59 a.m.


Paul E. Dorey, President

ATTEST:



Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



STAFF REPORT

Agenda Item: 6.A

Board Meeting Date:	May 14, 2014
Prepared By:	Farrokh Shahamiri
Reviewed By:	Marlene Kelleher
Approved By:	Eldon Boone

SUBJECT: TREASURER’S REPORT AS OF MARCH 31, 2014

RECOMMENDATION: Informational report concerning the investments of the District.

SUMMARY: Attached for review by the Board of Directors is the Treasurer’s Report as of March 31, 2014. The report is formatted to provide information as required by the California Government Code and the Vista Irrigation District Investment Policy. The Treasurer’s Report contains both an investment summary and a detailed security listing. Also attached is a five-year cash flow forecast, which indicates the District’s investments are sufficiently liquid to meet anticipated cash flow needs.

DETAILED REPORT: Activity for the quarter included deposits and withdrawals from the District’s cash and cash equivalent accounts: checking, California Asset Management (CAMP), and Local Agency Investment Fund (LAIF). During the quarter \$3 million of Treasury bills matured and \$3 million of new Treasury bills were purchased.

As of March 31, 2014, the net unrealized gain on the portfolio was as follows:

	<u>Unrealized Gain</u>
Treasury Bills	\$12,751
LAIF	<u>2,993</u>
Net Unrealized Gain	<u>\$15,744</u>

All investment transactions have been made in accordance with the District’s Investment Policy and market value information is obtained from the Wall Street Journal.

The following is a five-year summary of the District’s investment portfolio:

	<u>3/31/10</u>	<u>3/31/11</u>	<u>3/31/12</u>	<u>3/31/13</u>	<u>3/31/14</u>
Total Portfolio	\$21,156,781	\$24,682,690	\$22,507,033	\$26,318,694	\$32,863,186
Unrealized Gain	\$34,861	\$39,090	\$15,455	\$26,882	\$15,744
Weighted Average Maturity	109 Days	93 Days	100 Days	85 Days	68 Days
Portfolio Interest Rate	0.37%	0.33%	0.21%	0.19%	0.15%

ATTACHMENTS: Treasurer’s Report
Securities Detail
Cash Flow Projection

Vista Irrigation District
TREASURER'S REPORT
March 31, 2014

<u>Category</u>	<u>Maturity Value</u>	<u>Percentage Permitted by Board Policy</u>	<u>Actual Percentage</u>	<u>Weighted Average Maturity (in Days)</u>	<u>Current Interest Rate</u>
Cash and Cash Equivalents					
Checking/Petty Cash	\$ 503,916	n/a	1.5%	0	0.00%
California Asset Management Program	8,951,800	40%	27.2%	1	0.05%
Local Agency Investment Fund	10,407,470	40%	31.7%	1	0.26%
	<u>19,863,186</u>		<u>60.4%</u>	<u>1</u>	<u>0.16%</u>
Securities					
U.S. Treasury	13,000,000	100%	39.6%	171	0.13%
Total Portfolio	<u>\$ 32,863,186</u>		<u>100.0%</u>	<u>68</u>	<u>0.15%</u>

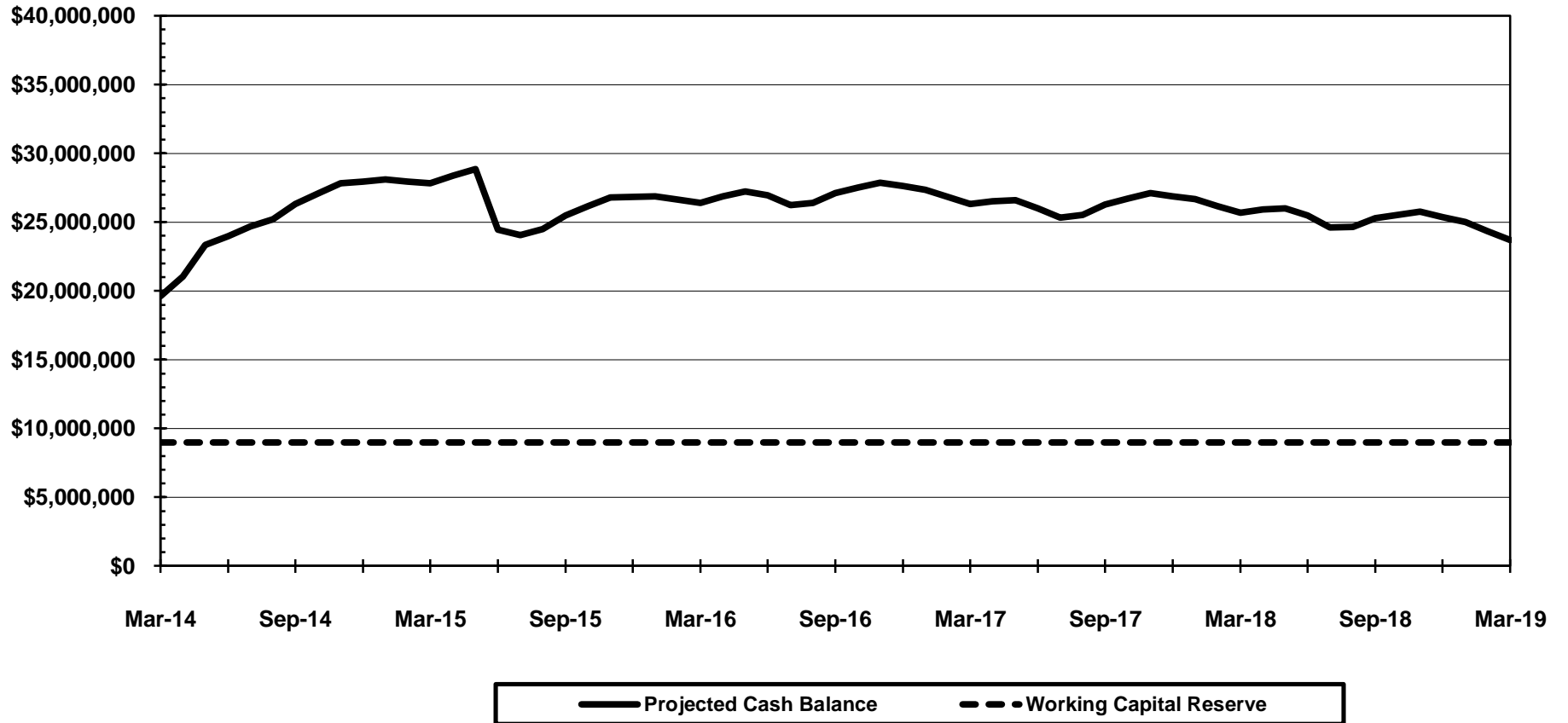
Notes:

- ◆ This report excludes accrued interest and employee flexible spending accounts.
- ◆ California Asset Management Program (CAMP) is a California Joint Powers Authority (JPA) established to provide California public agencies with professional investment services. The CAMP pool is a permitted investment for all local agencies under California Government Code Section 53601(p). The market valuation is provided by PFM Asset Management LLC.
- ◆ Local Agency Investment Fund (LAIF) is a pool of funds invested for California governmental agencies and is managed by the State Treasurer's Office of the State of California. The market valuation is provided by the State Treasurer's Office.
- ◆ The above portfolio is in full compliance with the District's Investment Policy.
- ◆ The District's investment portfolio is adequate to meet the District's cash flow requirements for the next six months.

Vista Irrigation District
SECURITIES DETAIL
March 31, 2014

Issuer	Investment Type	Interest Rate	Maturity Date	Days to Maturity	Maturity Value	Cost	Market Value	Unrealized Gain
U.S. Treasury	Treasury Bill	0.142%	04/03/14	3	1,000,000	\$ 998,584	\$ 999,998	\$ 1,414
U.S. Treasury	Treasury Bill	0.107%	05/01/14	31	1,000,000	998,938	999,983	1,045
U.S. Treasury	Treasury Bill	0.137%	05/29/14	59	1,000,000	998,635	999,972	1,337
U.S. Treasury	Treasury Bill	0.162%	06/26/14	87	1,000,000	998,382	999,923	1,540
U.S. Treasury	Treasury Bill	0.117%	07/24/14	115	1,000,000	998,837	999,874	1,037
U.S. Treasury	Treasury Bill	0.137%	08/21/14	143	1,000,000	998,635	999,794	1,159
U.S. Treasury	Treasury Bill	0.122%	09/18/14	171	1,000,000	998,787	999,754	967
U.S. Treasury	Treasury Bill	0.162%	10/16/14	199	1,000,000	998,382	999,714	1,332
U.S. Treasury	Treasury Bill	0.137%	11/13/14	227	1,000,000	998,635	999,611	976
U.S. Treasury	Treasury Bill	0.137%	12/11/14	255	1,000,000	998,635	999,493	858
U.S. Treasury	Treasury Bill	0.127%	01/08/15	283	1,000,000	998,736	999,341	605
U.S. Treasury	Treasury Bill	0.117%	02/05/15	311	1,000,000	998,837	999,127	289
U.S. Treasury	Treasury Bill	0.122%	03/05/15	339	1,000,000	998,787	998,978	192
		<u>0.133%</u>		<u>171</u>	<u>\$ 13,000,000</u>	<u>\$ 12,982,810</u>	<u>\$ 12,995,562</u>	<u>\$ 12,751</u>

**Vista Irrigation District
CASH FLOW PROJECTION
March 31, 2014**





STAFF REPORT

Agenda Item: 6.B

Board Meeting Date: May 14, 2014
Prepared By: Al Ducusin
Reviewed By: Brian Smith
Approved By: Roy Coox

SUBJECT: PARCEL MAP AND GRANT OF RIGHT OF WAY

RECOMMENDATION: That the Board accept this parcel map for a four-lot boundary adjustment and Grant of Right of Way No. G57 (via parcel map) for a camp and retreat center consisting of approximately 142 gross acres owned by Green Oak Ranch, a California Non-Profit Public Benefit Corporation, located at 1237 Green Oak Road, Vista (LN 2014-005; APN's 217-011-13, -14 & -15; DIV NO 5).

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: The acceptance of this parcel map and Grant of Right of Way No. G57 will allow the owners, Green Oak Ranch, to record the parcel map for boundary adjustment purposes with the County Recorder.

DETAILED REPORT: Green Oak Ranch, located at 1237 Green Oak Road, is a year-round host camp that provides the place for various groups, camps, retreats, and recovery programs. The camp also provides dorm-style sleeping accommodations and acres of tent camping and RV hook-ups.

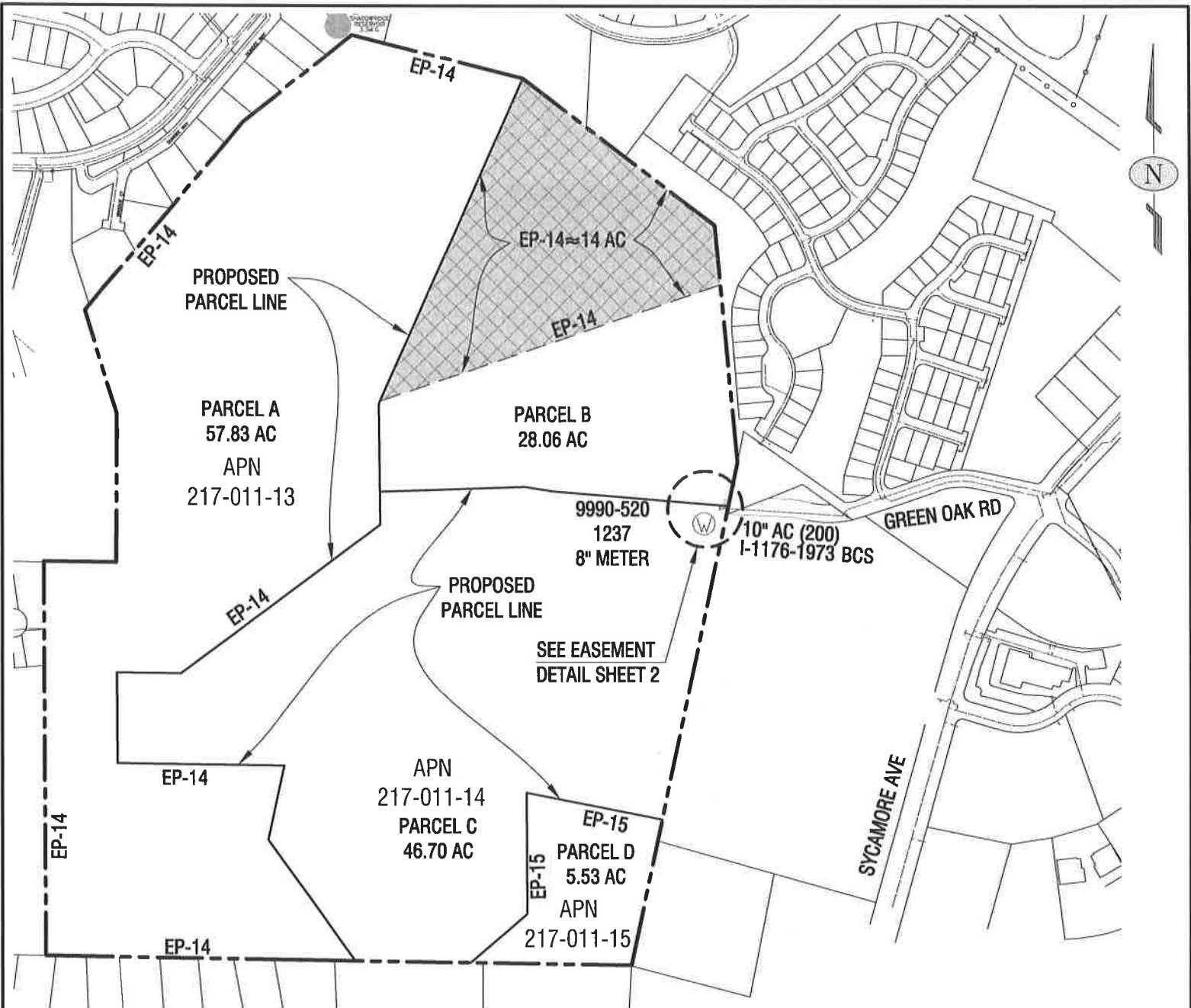
The owners have requested that the District accept this parcel map. The District has no existing blanket or specific easements within the parcels. Per this parcel map, the owners are granting the District a specific easement over an existing 10" pipe and 8" meter.

Staff reviewed the parcel map for this boundary adjustment and required that the property owner pay the in-lieu annexation fee as noted on their recorded document entitled Notice of Fees Due and Payable for Water Service (portion of EP-14). The in-lieu annexation fee was established when the Bueno Colorado Municipal Water District was dissolved in 1992. Those properties that were not in VID at the time were annexed into VID but not required to pay the annexation fee until water service was requested for the property.

On April 11, 2014, the owners paid the in-lieu annexation fee for Parcel B to receive water service. Therefore, it is recommended that this parcel map be accepted. The owner will make application and pay all applicable meter fees. Parcel C has full water rights and is being served via an existing 8" meter (ACCT NO. 9990-520).

The consideration of approvals for Imported Water Entitlement and cancellation of Notice of Fees Due & Payable for Water Service documents (portion of EP-14) for this project will be presented to the Board at a subsequent Board meeting.

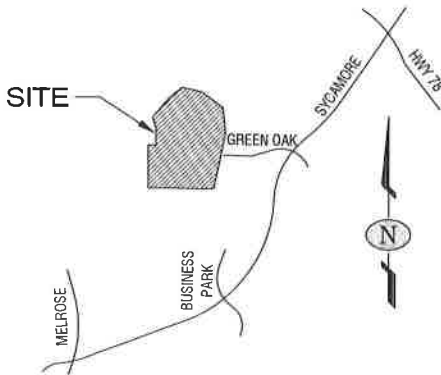
ATTACHMENTS: See attached maps.



CONSULTANT:
 HILLTOP GROUP, INC
 807 E. MISSION ROAD
 SAN MARCOS, CA 92069
 (760) 744-9040
 CONTACT: GARY LARSON

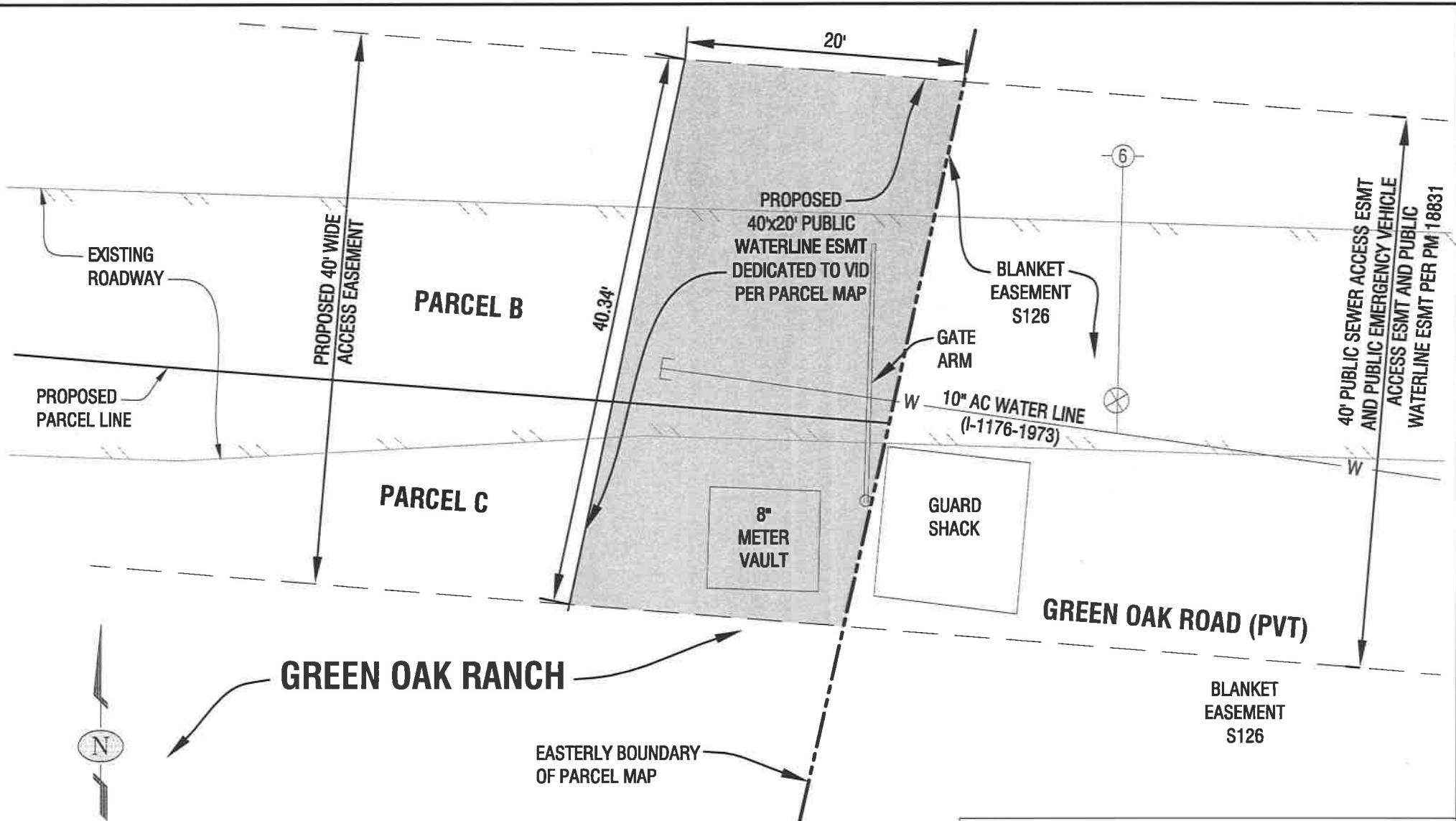
OWNER:
 GREEN OAK RANCH
 1237 GREEN OAK ROAD
 VISTA, CA

 PORTION OF EP-14 = 14 AC
 ANNEXATION FEES PAID




VICINITY MAP
 NO SCALE

VISTA IRRIGATION DISTRICT		
GREEN OAK RANCH		
PARCEL MAP & GRANT OF RIGHT OF WAY G57		
217-011-13, 14 & 15	T.B. 1108-A5	
SCALE: NTS	L.N.	
APPD. BY <i>JB</i>	DATE <i>4/29/14</i>	W.O.D.
DRAWN BY JB	DATE 1/8/14	
SHEET 1 of 2	MAP F21-22,G21-22	
REVISED 4/25/14	Jeanette Bradshaw	
Z:\Engineering\JOBS\LN-Jobs\LN2014\In2014-005\Green Oak Ranch Map-2.dwg		



CONSULTANT:
 HILLTOP GROUP, INC
 807 E. MISSION ROAD
 SAN MARCOS, CA 92069
 (760) 744-9040
 CONTACT: GARY LARSON

OWNER:
 GREEN OAK RANCH
 1237 GREEN OAK ROAD
 VISTA, CA

 GRANT OF RIGHT OF WAY TO
 VISTA IRRIGATION DISTRICT
 PER PARCEL MAP (G57)

VISTA IRRIGATION DISTRICT		
GREEN OAK RANCH		
PARCEL MAP & GRANT OF RIGHT OF WAY G57		
217-011-13, 14 & 15	T.B. 1108-A5	
SCALE: 1"=10'	L.N.	
APPD. BY <i>bm</i>	DATE <i>4/29/14</i>	W.O.D.
DRAWN BY JB	DATE 1/8/14	
SHEET 2 of 2	MAP F21-22,G21-22	
REVISED 4/25/14	Jeanette Bradshaw	
Z:\Engineering\JOBS\LN-Jobs\LN2014\In2014-005\Green Oak Ranch Map-2.dwg		



Cash Disbursement Report
March 27, 2014 through April 23, 2014
 (Payroll related checks are excluded)

Check		Vendor	Invoice Number	Description (Qty)	Amount Incl. Tax
Number	Date				
47271	04/02/2014	ACCO Brands Direct	4695566917	Shipping Charge	9.99
				Office Supplies	76.47
					\$86.46
47272	04/02/2014	Benchmark Landscape Services, Inc	109587	Landscape Service @ VID	988.00
47273	04/02/2014	Cal State Auto Parts, Inc	12038	Trk 30, Oil Filter	12.74
47274	04/02/2014	Cannon Pacific Services, Inc.	900391	Street sweeping-FH leak	450.00
			900404	Street sweeping-Via Santiago	405.00
					\$855.00
47275	04/02/2014	County of San Diego	DPW AR VISTA ID-0114	Permits-Foothill Dr	2,754.80
47276	04/02/2014	Crozier's Flowers	00097922	Flowers/Wolinski	79.12
47277	04/02/2014	CDW Government, Inc.	KM36254	Diskeeper Admin Maint. Renewal	76.00
				Diskeeper 12 Svr Maint Renewal (27)	1,755.00
				Diskeeper 12 Pro Maint. Renewal (120)	1,260.00
					\$3,091.00
47278	04/02/2014	CW Wulff Associates	TRAINING 3/11-3/12/12	Water Distribution Training	3,600.00
47279	04/02/2014	Delta Dental Insurance Company	BE000776693	VID/Dental 04/14	259.21
47280	04/02/2014	Direct Energy	140720020517509	Electric 02/06/14-03/04/14	1,022.41
				Electric 02/06/14-03/04/14	14,788.56
				Electric 02/06/14-03/04/14	6.40
				Electric 02/06/14-03/04/14	16.89
				Electric 02/06/14-03/04/14	8.39
				Electric 02/06/14-03/04/14	3,338.84
				Electric 02/06/14-03/04/14	33.59
					\$19,215.08



Cash Disbursement Report
March 27, 2014 through April 23, 2014
 (Payroll related checks are excluded)

Check		Vendor	Invoice Number	Description (Qty)	Amount Incl. Tax
Number	Date				
47281	04/02/2014	Drug Testing Network Inc	70594	Post-Accident Drug Test	60.00
47282	04/02/2014	Flag Mart	13167	Flags for VID	173.66
47283	04/02/2014	Gemini Pest Control Inc.	300-140313	Pest Removal Service	75.00
			INV 03/04/14	Removal of Bees	80.00
			INV 03/14/14	Removal of Bees (3)	240.00
					\$395.00
47284	04/02/2014	Grainger	9383384386	MD S/S Nipple	21.73
			9388570328	Restroom Fixture Repair	74.26
					\$95.99
47285	04/02/2014	Hawthorne Machinery Co.	PS040054337	B-19, Bucket Tips	99.86
47286	04/02/2014	HDR Engineering, Inc	00141295-B	Corrosion Engineering Services	1,515.18
47287	04/02/2014	Inland Kenworth (US) Inc.	11143	Dump Truck Purchase	102,956.00
47288	04/02/2014	IDAC West, Inc.	2413	SCADA Support & System Develop	2,735.00
47289	04/02/2014	Ken Grody Ford Carlsbad	346841	Trk 11, Shift Cable	65.71
			347090	Trk 1, 12 Volt Outlet	10.51
					\$76.22
47290	04/02/2014	Leon Perrault Trucking & Materials	2014-523	Trucking & Material 02/14	3,465.50
				Trucking & Material 02/14	625.00
				Trucking & Material 02/14	3,041.38
					\$7,131.88
47291	04/02/2014	Liebert, Cassidy Whitmore	178066	Legal-General 02/14	164.50
47292	04/02/2014	Loyd, Lawrence	06447-270-2/CUST REFUND	Customer Refund/Closing	416.56



Cash Disbursement Report
March 27, 2014 through April 23, 2014
 (Payroll related checks are excluded)

Check		Vendor	Invoice Number	Description (Qty)	Amount Incl. Tax
Number	Date				
47293	04/02/2014	Marshall, Margherita	07258-770-1/CUST REFUND	Customer Refund/Overpayment	472.91
47294	04/02/2014	Matheson Tri-Gas Inc	08776447	Welding Jacket	31.19
47295	04/02/2014	Medina Construction	12998	SR#2606 1704 Jonathon St	247.90
				SR#6331 955 Emerald Dr	268.68
				SR#2698 580 Steward	380.10
				SR#2602 Bobolink Dr	430.38
				SR#3014 N Santa Fe Ave	1,123.32
			12999	SR#1726 1265 Peachgrove Lane	1,581.06
				SR#6329 1725 Elm Dr	508.71
				SR#2605 333 S Santa Fe Ave	595.06
				SR#3015 N Santa Fe & Washington	4,221.41
			13000	SR#2603 Portola @ La Mirada	384.76
			13001	SR#2604 580 Mar Vista	637.61
				SR#3012 560 Mar Vista	829.90
				SR#3013 238 Lobelia Dr	1,413.88
				SR#3016 647 Via Santiago	495.80
				SR#3017 Sycamore & Brookhaven	484.25
				SR#2607 1950 Hacienda Dr	556.37
				SR#2625 2015 Sunrise Dr	1,084.20
					\$15,243.39
47296	04/02/2014	Midas	0020857	Trk 19, 2 Tires and Mounting	274.36
			0020910	Trk 21, 1 Tire/ Mounting	137.18
			0020933	Trk 8, 1 Tire & Mounting	137.18
			0020940	Trk 16, 1 Tire & Mounting	136.35
					\$685.07
47297	04/02/2014	Networks 2000	16960	HP Day 1 Services Contract	3,509.81
			16964	HP Care Pack for DL360 G6	595.84
					\$4,105.65



Cash Disbursement Report
March 27, 2014 through April 23, 2014
 (Payroll related checks are excluded)

Check		Vendor	Invoice Number	Description (Qty)	Amount Incl. Tax
Number	Date				
47298	04/02/2014	North County Industrial Park	264-087737 04/14	HOA Fees/Lot S, Vacant Lot	256.40
			264-087738 04/14	HOA Fees/Lot T, Headquarter	879.30
					\$1,135.70
47299	04/02/2014	Omega Industrial & Hydrodynamics Assoc	DEPOSIT/C RES LINING 4/14	25% Deposit for Material	40,840.00
47300	04/02/2014	Pacific Pipeline Supply	164347	Gasket 18" (4)	111.89
47301	04/02/2014	Pool & Electrical Products, Inc	12180097	Chlorine	110.35
			12180274	Chlorine	15.75
					\$126.10
47302	04/02/2014	Printsmith Solutions	11268836	Meter Notice Postcards	407.89
47303	04/02/2014	Rancho Del Oro Towing	278018	Trk 46, Tow Fee	165.31
			278052	Trk 46, Tow Fee	132.25
					\$297.56
47304	04/02/2014	Rutan & Tucker, LLP	685365	Legal-General 02/14	3,144.00
			685366	Legal-Administrative 02/14	917.32
			685367	Legal-Facilities 02/14	96.00
			685369	Legal-QSA Litigation 02/14	4,690.50
			685371	Legal-Warner Ranch 02/14	72.00
			685377	Legal-Omdahl 02/14	9,557.83
			685486	Legal-Warner Spring Ranch 2/14	2,712.00
					\$21,189.65
47305	04/02/2014	RC Auto & Smog	0048815	Trk 16, Air Cond. recharge	113.21
			0048886	Trk 53, Coolant flush, test	171.40
			0048893	Trk 37, Repair rear main leak	710.23
			0048894	Trk 37, Replaced steering rack	987.77
					\$1,982.61
47306	04/02/2014	San Diego Gas & Electric			



Cash Disbursement Report
March 27, 2014 through April 23, 2014
 (Payroll related checks are excluded)

Check		Vendor	Invoice Number	Description (Qty)	Amount Incl. Tax
Number	Date				
			03000315101 03/14	Electric 02/13/14-03/17/14	71.22
			98031459852 02/14	TD 02/05/14-03/07/14	70.02
				RES 02/05/14-03/07/14	100.35
				CP 02/05/14-03/07/14	142.89
				STA 02/05/14-03/07/14	4,041.58
				PLT 02/05/14-03/07/14	114.27
					\$4,540.33
47307	04/02/2014	Spangler Realty, Inc	04747-110-2/CUST REFUND	Customer Refund/Closing	186.46
47308	04/02/2014	Spinner, Leo	03626-027-1/CUST REFUND	Customer Refund/Overpayment	36.62
47309	04/02/2014	T.S. Industrial Supply	1067323	Blue Stake Chasers Bundle	182.28
			1067478	Trk 1, Vacuum Hose Couplers	48.29
			1067653	Trk 1, Hose Reel Swivel	77.58
					\$308.15
47310	04/02/2014	Tyco Integrated Security LLC	21418234	Security/Fire Monitoring	743.72
47311	04/02/2014	Verizon Wireless	9721877088	SCADA-Remote Access	140.22
47312	04/02/2014	Video Fact Documentation Service	14-1828	Pre-Construction Video	400.00
47313	04/02/2014	Vista Firestone Brake & Smog	49137	Trk 65, 2 Tires, mounting & alignment	307.97
			49159	Trk 73, 2 Tires & mounting	287.88
			49216	Trk 76, 2 Tires & mounting	448.96
					\$1,044.81
47314	04/02/2014	VG Donuts & Bakery	108572	Board Meeting 3/19/14	27.88
47315	04/02/2014	Weseloh Chevrolet Company	863272	Trk 51, Light Switch	120.12
47316	04/02/2014	Wolinski, Frank R	REIMB/ROUTER 03/14	Broadband Router/SCADA	587.45
			REIMB/SCADA HARDWARE 3/14	SDADA Radio Repeater Hardware	317.98



Cash Disbursement Report
March 27, 2014 through April 23, 2014
 (Payroll related checks are excluded)

Check		Vendor	Invoice Number	Description (Qty)	Amount Incl. Tax
Number	Date				
					\$905.43
47317	04/09/2014	Air Resources Board-PERP Renewal	P-2006-0614	Tow Compressors A-6, A-10	1,140.00
47318	04/09/2014	Benetrac	349716	Employee Benefits Tracking 04/14	400.00
47319	04/09/2014	Boyer, Sophia	POSTER CONTEST'14 (1ST)	Calendar Poster Winner - 1st	100.00
47320	04/09/2014	Capital One Commercial (Costco)	031193	All Hands, Chili Cook-Off	225.39
			164777775211	Warehouse Supplies	1,208.00
					\$1,433.39
47321	04/09/2014	Central Voice	140310115	Answering Service 2/20-3/19	46.00
47322	04/09/2014	CompuCom Systems, Inc.	62193694	Production SNS vCenter Server Std.	1,170.45
				Production SNS vSphere 5 Ent. (2)	1,347.58
				Production SNS vSphere 5 Ent (6)	4,042.74
					\$6,560.77
47323	04/09/2014	Council of Water Utilities	MTG 04/14/14	Dorey/Mtg 04/14/14	25.00
				Vasquez/Mtg 04/14/14	25.00
				Coox/Mtg 04/14/14	25.00
					\$75.00
47324	04/09/2014	County of San Diego	DPW AR VISTA ID-0214	Permits	38.50
47325	04/09/2014	Crozier's Flowers	00098454/00098552	Flowers/Reyna	67.22
				Flowers/Williams	94.35
					\$161.57
47326	04/09/2014	CA Department of Public Health	1450512	Wtr System Fees 07/13-12/13	2,009.60
47327	04/09/2014	Delta Dental of California	BE000775940	Bryant/Dental 04/14	43.77
				VID/Dental 04/14	9,276.31



Cash Disbursement Report
March 27, 2014 through April 23, 2014
 (Payroll related checks are excluded)

Check		Vendor	Invoice Number	Description (Qty)	Amount Incl. Tax
Number	Date				
			BE000775940	Dorey/Dental 04/14	84.50
				Franklin/Dental 04/14	84.50
				MacKenzie/Dental 04/14	84.50
				Miller/Dental 04/14	84.50
				Vasquez/Dental 04/14	84.50
					\$9,742.58
47328	04/09/2014	Diamond Environmental Services	0000176085	Portable Restroom Svc	77.92
			0000176451	Portable Restroom Svc	27.00
					\$104.92
47329	04/09/2014	Edgehill Gate Account	GATE/RD MAINT 1/14-6/14	HP Reservoir Access Rd	600.00
47330	04/09/2014	El Camino Rental	458208-6	Concrete for Vault installation	340.69
			458230-6	Concrete for Sidewalk repair	189.88
					\$530.57
47331	04/09/2014	Ferguson Waterworks	0463706-1	Materials- Valve replacement	12,944.70
47332	04/09/2014	Garcia, Jessica	POSTER CONTEST'14 (2ND)	Calendar Poster Winner - 2nd	50.00
47333	04/09/2014	Glennie's Office Products Inc.	1416948-0	Office Supplies	761.40
			1417648-0	Office Supplies	126.32
			1417652-0	Office Supplies	104.21
			1418282-0	Office Supplies	38.43
			1418284-0	Office Supplies	392.93
			1419028-0	Office Supplies	126.37
			1419750-0	Office Supplies	458.77
			1419760-0	Office Supplies	30.12
			C1411586-0	Office Supplies	(18.19)
			C1417652-0	Office Supplies	(5.30)
					\$2,015.06
47334	04/09/2014	Golden State Graphics	73626	Printing - Reflections Spr'14	2,134.00



Cash Disbursement Report
March 27, 2014 through April 23, 2014
 (Payroll related checks are excluded)

Check		Vendor	Invoice Number	Description (Qty)	Amount Incl. Tax
Number	Date				
47335	04/09/2014	Hach Company	8749355	Lab Supplies	310.83
47336	04/09/2014	Hydro-Scape Products, Inc.	8027742-00	Plumbing Supplies	166.16
47337	04/09/2014	Kinley, Avalyn	POSTER CONTEST'13 (3RD)	Calendar Poster Winner - 3rd	25.00
47338	04/09/2014	Mission Automotive Equipment and Lifts	10373	Garage Vehicle Lift Inspection	375.00
47339	04/09/2014	North County Auto Parts	8120-240754	Shop-Air Couplers	16.80
			8120-241230	Henshaw Stock-Filters, Fluids	80.03
			8120-241419	Trk 56, Oil/Air Filter	21.16
			8120-241641	Trk 48, Oil Filter	8.15
			8120-241643	Trk 10, Air & Oil Filters	15.39
			8120-241681	Shop-Brake Cleaner, Penetrate	52.10
			8120-242853	Trk 33, Alternator	255.19
			8120-242854	Trk 46, Oil Filter	3.88
			8120-242949	Trk 59, Air Filter	6.05
			8120-243030	Trk 76, Brake Calipers	328.23
			8120-243082	Turn Rotor	33.00
			8120-243235	Trk 33, Alternator Core	(107.00)
			8120-243236	Trk 76, Brake Core	(171.43)
			8120-243422	Replace broken torque wrench	43.93
			8120-243439	Shop-Brake Fluid, Wipers	20.78
			8120-243912	B-13, Fan Belt	11.31
			8120-243913	Trk 41, Oil Filter	3.88
					\$621.45
47340	04/09/2014	North County Ford	570681	Trk 46, Replace Fuel Pump	1,268.83
47341	04/09/2014	NAPA Auto Parts	180925	Trk 25, Oil & Fuel Filter	14.72
			181326	Trk 25, Battery "J" Hold down	5.98
			182731	Trk 63, Oil Filter	3.11
			183520	Trk 65, Air/Oil Filter	13.01
			183657	T-20, Hitch Eye, Adapter	312.12



Cash Disbursement Report
March 27, 2014 through April 23, 2014
 (Payroll related checks are excluded)

Check		Vendor	Invoice Number	Description (Qty)	Amount Incl. Tax
Number	Date				
			184269	Shop- Strap, Tape, Sealant	64.22
			184273	Shop- Flat Stock with Holes	11.33
			185356	Trk 16, Filter, Motor Mount	62.41
			185934	Trk 8, Oil Filter	3.56
			185936	B-18, Oil Filter	5.56
			185937	Trk 30, Air Filter	16.05
			186119	Trk 46, Fuel Relays	16.18
			186282	Trk 46, Coolant Overflow Tank	56.15
			186425	Shop, Decals	10.75
			186679	Shop, Air Fresheners	24.75
			186680	AZ1, Gear Oil	47.48
			187517	Wrong Part, ref inv 188321	24.29
			187816	Trk 76, Brake Pads	44.11
			187971	Trk 76, Brake Pads	54.75
			188321	Shop-Credit for Wrong Part	(24.29)
			188322	Trk 3, Reflective Tape	145.07
			188323	Shop- Brass Fitting	63.29
			189980	Shop-Hose for Tank Vents	29.13
			190594	Trk 60, Oil Filter	3.37
			190595	Trk 68, Gas Cap	8.65
			190729	B-13, Oil Filter	5.41
			190915	B-13, Air Filter	18.49
			190922	T-20, Tail/Running Lights	15.13
					\$1,054.78
47342	04/09/2014	Olivenhain MWD	NSDRRWP 03/14	No.SD County Recycle Project	8,000.00
			SALES000000000137	Wtr Reliability Coalition Reception	100.00
					\$8,100.00
47343	04/09/2014	One Source Distributors	S4280539.001	Equipment Enclosure	228.50
47344	04/09/2014	Pacific Pipeline Supply	164282	Supplies for Foothill	252.72
			165425	Nut & Bolt Kit 6"/8"	249.98
			165439	Gate Valve 3" R/S CI FL (6)	3,243.54
			165440	Materials for D2257	1,247.75



Cash Disbursement Report
March 27, 2014 through April 23, 2014
 (Payroll related checks are excluded)

Check		Vendor	Invoice Number	Description (Qty)	Amount Incl. Tax
Number	Date				
			165812	6"-8" Bolt Kits (100)	694.40
			165834	P/O 45 Degree Ell 8"	509.90
			165926	Materials for D2257	25,395.08
			165927	Materials for D2257	3,119.38
			166059	#3 One Piece Covers (25)	317.36
			166066	Supplies for D2257	902.72
					\$35,932.83
47345	04/09/2014	Packard Government Affairs			
			02/04/14 SAN LUIS REY	Indian Wtr. Settlement 01/14	8,434.48
			03/01/14 SAN LUIS REY	Indian Wtr. Settlement 02/14	1,090.25
					\$9,524.73
47346	04/09/2014	Rancho Del Oro Landscape & Maint. Co.			
			22330	Property Damage Cleanup	500.00
47347	04/09/2014	Rincon del Diablo MWD			
			10-2016-0 03/14	MD RES Wtr Svc 2/16-3/17/14	27.15
47348	04/09/2014	San Diego Building Maintenance			
			18283	Janitorial Service 03/14	1,815.00
			18328	Janitorial Service 04/14	1,815.00
					\$3,630.00
47349	04/09/2014	San Diego Co Superintendent of Schools			
			SL-13 029	Splash Lab-Maryland & Alamosa	1,310.00
47350	04/09/2014	San Diego Gas & Electric			
			15855119693 03/14	Electric 02/14/14-3/18/14	14,788.83
			54097721081 03/14	Electric 02/28/14-3/31/14	76.45
				Electric 02/28/14-3/31/14	46.84
					\$14,912.12
47351	04/09/2014	San Diego Union-Tribune, LLC			
			0000358157	Notice of Public Hearing	67.90
47352	04/09/2014	San Luis Rey Indian Water Authority			
			2278894	Legal-Water Rights 02/14	6,229.69
47353	04/09/2014	Staples			
			GIFT CARDS 04/14	Poster Contest/Gift cards (3)	120.00
47354	04/09/2014	State Board of Equalization			
			100410258 03/14	Mar'14 Use Tax Return	427.00



Cash Disbursement Report
March 27, 2014 through April 23, 2014
 (Payroll related checks are excluded)

Check		Vendor	Invoice Number	Description (Qty)	Amount Incl. Tax
Number	Date				
47355	04/09/2014	The Dumbell Man Fitness Equipment	24538	Fitness Equipment Maintenance	150.00
47356	04/09/2014	UniFirst Corp	360 1124628	Uniform Services	338.66
			360 1126713	Uniform Services	311.30
					\$649.96
47357	04/09/2014	Verizon Wireless	9721680212	2-13-14 to 3-12-14 Charges	80.02
			9721877087	Cellular Svc 2/16/14-3/15/14	1,596.22
					\$1,676.24
47358	04/09/2014	Vinje & Middleton Engineering	20411	Geotechnical Services	147.50
			20412	Geotechnical Services	162.50
					\$310.00
47359	04/09/2014	Walters Wholesale Electric Co	2887859-00	Electrical Conduit	165.92
			2887897-00	Electrical Conduit	811.88
			2888191-00	Electrical Conduit	43.03
			2888207-00	Electrical Conduit	87.49
					\$1,108.32
47360	04/16/2014	Armiger, William	07255-056-2/CUST REFUND	Customer Refund/Closing	76.80
47361	04/16/2014	ABABA BOLT	851905-00	Stainless Manifold U-Bolts	248.19
			859347-00	Hardware	24.56
					\$272.75
47362	04/16/2014	ACWA/JPIA	WKS COMP 1/1/14-3/31/14	1st Qtr 2014 W/C Premium	51,112.00
47364	04/16/2014	Bavin, Vladimir	04757-290-0/CUST REFUND	Customer Refund/Closing	106.26
47365	04/16/2014	Big Apple Bagels	INV 03/18/14	All Hands Mtg 3/18/14	54.77
47366	04/16/2014	Big Drip Plumbing	3698	Meter Tie Backs	6,470.00



Cash Disbursement Report
March 27, 2014 through April 23, 2014
 (Payroll related checks are excluded)

Check		Vendor	Invoice Number	Description (Qty)	Amount Incl. Tax
Number	Date				
47367	04/16/2014	Cecilia's Safety Service, Inc			
			00036223	Traffic Control - Cortez	3,880.00
			00036224	Traffic Control - Vista Village Dr	1,154.00
			00036282	Traffic Control - Monte Vista Dr	2,583.00
			00036283	Traffic Control - Cortez	3,505.00
					\$11,122.00
47368	04/16/2014	City Of Escondido			
			AR0000025011	Filter Plant/Jan-Feb'2014	142,563.00
47369	04/16/2014	Curtis Drilling Co.			
			2286	Drilling to Install Anodes	5,650.00
			2295	Drilling to Install Anodes	3,622.00
					\$9,272.00
47370	04/16/2014	Dambach, Daniel G			
			REIMB/CA-NV CONF 3/14	CA/NV AWWA Conf 3/14	205.66
47371	04/16/2014	Diamond Environmental Services			
			0000176043	Portable Restroom Svc	177.75
47372	04/16/2014	DIRECTV			
			22723101157	TV Svc @ VID HQ	43.01
47373	04/16/2014	El Camino Rental			
			458648-6	Concrete	189.88
			458928-6	Concrete	150.82
			459122-6	Concrete	139.97
			459420-6	Concrete	189.88
			459555-6	Concrete	189.88
					\$860.43
47374	04/16/2014	Electrical Sales, Inc.			
			4225265	Clips for Multimeter	16.99
47375	04/16/2014	Equipstar Incorporated			
			04741-170-5/CUST REFUND	Customer Refund/Closing	34.58
47376	04/16/2014	Escondido Metal Supply			
			534504	Aluminum for Fabrication	14.54
			535009	Steel tube-trailer repair	87.01
					\$101.55
47377	04/16/2014	EDCO Waste & Recycling Svcs, Inc.			



Cash Disbursement Report
March 27, 2014 through April 23, 2014
 (Payroll related checks are excluded)

Check		Vendor	Invoice Number	Description (Qty)	Amount Incl. Tax
Number	Date				
			25-1A 846657 03/14	Trash/Recycle @ VID HQ	200.49
47378	04/16/2014	Fastenal	CAVIT50509	Shop- Bolts	13.18
47379	04/16/2014	Ferguson Waterworks	0467646	3" FlgxFig 90 degree Ell (2)	105.72
				3x12 FlgxFig Steel Spool	317.75
				3x12 FlgxFig Steel Spool	201.50
					\$624.97
47380	04/16/2014	Findlay Engineering, Inc	10975	Henshaw Dam Consultant	322.68
47381	04/16/2014	First Bankcard	4172 03/14	Dambach/CA-NV Conf	663.39
				Spangler/CA-NV Conf	295.00
				Wolinski/CA-NV Conf	295.00
				Vasquez/ACWA Conf	104.00
				Dorey/ACWA Conf	695.00
				MacKenzie/ACWA Conf	695.00
				Vasquez/ACWA Conf	695.00
					\$3,442.39
47382	04/16/2014	Free Builders Supply	46575	Vault Materials	48.01
47383	04/16/2014	FJ Willert Contracting Co., Inc.	09001-218-7/CUST REFUND	Customer Refund/Closing	100.64
47384	04/16/2014	Garcia, Isidra	08365-160-1/CUST REFUND	Customer Refund/Overpayment	878.68
47385	04/16/2014	Geib Lumber Company	149014	Bolts, Screws, Nuts	18.61
47386	04/16/2014	Grainger	9395056501	Pressure Switches	398.11
			9396246150	Air Release	22.79
					\$420.90
47387	04/16/2014	GLC-(CA) Vista, LLC	0214-011	Solar Use @ VID 02/14	3,616.47
			0314-011	Solar Use @ VID 03/14	5,245.30



Cash Disbursement Report
March 27, 2014 through April 23, 2014
 (Payroll related checks are excluded)

Check		Vendor	Invoice Number	Description (Qty)	Amount Incl. Tax
Number	Date				
					\$8,861.77
47388	04/16/2014	Home Depot Credit Services			
			1023289	Grinder	86.45
			1024415	Cement	38.31
			2167101	Copper Tubing/Electrical	103.86
			21845	MD RES Supplies	17.74
			24687	Wheel Barrow	108.47
			2583999	No Kink Bibb	7.89
			3024187	Plumbing Supplies	95.57
			3062657	Cement Repair Supplies	108.87
			5010679	Sta 11, Hardware	19.56
			5011040	Roof Supplies	693.84
			5011042	Trailer Deck Materials	166.64
			5012708	Ethernet Cable Supplies	42.36
			6572900	Supplies for Lab Door	79.06
			6583926	Stainless Wirebrush	31.69
					\$1,600.31
47389	04/16/2014	Hydro-Scape Products, Inc.			
			8006222-00	Sprinkler parts	7.97
			8040019-00	Landscaping Materials/E1 RES	16.36
					\$24.33
47390	04/16/2014	HD Supply Waterworks			
			C145630	Meter Box Lid 5.25 Steel (3)	444.99
			C167024	Curb Stop LL .75" Comp. 300psi (12)	269.08
			C191810	Flange 18" SOW	192.04
				Flange 6" SOW 8-hole (15)	237.51
					\$1,143.62
47391	04/16/2014	Idexx Distribution Corporation			
			276419732	Reagent for Caliper Testing	1,570.68
			276527533	Bact-T Bottles	288.83
					\$1,859.51
47392	04/16/2014	IGOE			
			118839	Cobra Admin Svc Fee 04/14	31.23
47393	04/16/2014	King, Paul			



Cash Disbursement Report
March 27, 2014 through April 23, 2014
 (Payroll related checks are excluded)

Check		Vendor	Invoice Number	Description (Qty)	Amount Incl. Tax
Number	Date				
			04751-285-8/CUST REFUND	Customer Refund/Closing	11.83
47394	04/16/2014	Lawnmowers Plus, Inc.	460149	Weed Wacker Repair Parts	45.21
			460325	Shop-Weed Wacker Parts	72.76
					\$117.97
47395	04/16/2014	Lee Steel & Supply Co.	50860	Flat bar	13.06
47396	04/16/2014	Lighthouse, Inc.	0027880	Trk 72, Strobe Lights (3)	110.51
			0028403	Trk 76, Strobe Light	44.16
			0028404	Trk 72, Strobe Light	36.84
			0030647	Trk 76, Strobe Lights (3)	108.30
			0030648	Trk 77, Strobe Lights (4)	144.39
			0030955	Shop-Bulbs & Ties	40.45
					\$484.65
47397	04/16/2014	Medina Construction	13015	SR#6330 1830 Anna Ln	438.78
				SR#6354 240 Plumosa Ave	585.10
				SR#3016 647 Via Santiago	958.02
			13030	SR#6335 1900 Hacienda Dr	567.24
				SR#6332 2270 Mira Sol Dr	979.08
				SR#6334 125 Vista Village Dr	463.77
				SR#2608 597 Stewart	384.76
				SR#6399 2067 W Vista Way	508.71
					\$4,885.46
47398	04/16/2014	Moody's	164131	Dump Spoils	150.00
			164368	Dump Spoils	100.00
			164375	Dump Spoils	100.00
			164481	Dump Spoils	150.00
			164588	Dump Spoils	100.00
			164608	Dump Spoils	250.00
			164672	Yard Spoils	100.00
			164686	Yard Spoils	50.00
			164966	Haul Spoils	100.00



Cash Disbursement Report
March 27, 2014 through April 23, 2014
 (Payroll related checks are excluded)

Check		Vendor	Invoice Number	Description (Qty)	Amount Incl. Tax
Number	Date				
			164968	Haul Spoils	100.00
			165014	Haul Spoils	200.00
			165072	Dump Spoils	150.00
			165080	Dump Spoils	150.00
			165327	Haul Spoils	200.00
					\$1,900.00
47399	04/16/2014	OCHS Oil Co.			
			220914 03/14	Fuel 03/14	12,863.84
			220915 03/14	Motor Oil	97.82
					\$12,961.66
47400	04/16/2014	Pacific Pipeline Supply			
			165985	Gasket Non-ASB Ring #150 6"	134.54
			166106	Anode CP Bed Tape	46.42
					\$180.96
47401	04/16/2014	Rancho Environmental Service			
			1418067	Tree Removal at E1 Res (4)	750.00
47402	04/16/2014	Red Haul Express Inc.			
			15467	Hauled Excavator	210.00
47403	04/16/2014	Red Wing Shoe Store			
			8410000002581	Turf Toe Boot Protection	297.95
47404	04/16/2014	San Diego Building Maintenance			
			18290	Clean Floors	200.00
47405	04/16/2014	San Diego Gas & Electric			
			00591723339 03/14	Gas 02/26/14-03/27/14	650.57
			32764388194 03/14	Electric 02/25/14-03/26/14	1,793.12
					\$2,443.69
47406	04/16/2014	Shred-It USA - San Diego			
			9403410175	Document Destruction	76.94
47407	04/16/2014	Shute, Anthony			
			07412-040-0/CUST REFUND	Customer Refund/Closing	33.06
47408	04/16/2014	Spangler Realty, Inc			
			04747-110-3/CUST REFUND	Customer Refund/Closing	29.84
47409	04/16/2014	Sunrise Materials of Vista			
			30910	Cement	42.32



Cash Disbursement Report
March 27, 2014 through April 23, 2014
 (Payroll related checks are excluded)

Check		Vendor	Invoice Number	Description (Qty)	Amount Incl. Tax
Number	Date				
			31333	Concrete Pavers 8x2x16 (480)	939.65
			31333A	Concrete #90 Redi-Mix (105)	545.99
			31386	Lumber	43.40
			31392	Concrete	79.21
			31531	Gravel Bags	1,155.53
					\$2,806.10
47410	04/16/2014	The UPS Store #971	STATEMENT 03/31/14	Shipping 03/14	13.45
47411	04/16/2014	USA Mobility Wireless	X3550513D	Pager Svc 04/14	28.98
47412	04/16/2014	Vista Fence Company, Inc.	35901	MD Res/Fence for vault	129.42
47413	04/16/2014	Vista Lock and Safe Company	52961	Shop - Keys	35.11
47414	04/16/2014	Vortex Industries, Inc	10-818665-1	Entry Gate Repair	255.00
47415	04/16/2014	VG Donuts & Bakery	108874	Board Meeting 4/2/14	27.88
47416	04/23/2014	Airgas USA, LLC	9025970979	Acetylene/oxygen	285.68
			9025970980	Welding rod	184.33
					\$470.01
47417	04/23/2014	Aqua-Metric Sales Company	0051120-IN	2" Turbine Meters (10)	4,582.28
47418	04/23/2014	AT & T Mobility	287245968467X04012014	Air Card	37.96
47419	04/23/2014	AT&T	000005212647	2-13-14 to 3-12-14 Charges	2,229.52
47420	04/23/2014	AT&T	8040293205	AT&T Web Security Services	5,376.00
47421	04/23/2014	B H A, Inc.	201040340	WSRR Boundary Survey	1,790.00
			20140339	Henshaw Dam Survey 01/14	2,244.00
					\$4,034.00



Cash Disbursement Report
March 27, 2014 through April 23, 2014
 (Payroll related checks are excluded)

Check		Vendor	Invoice Number	Description (Qty)	Amount Incl. Tax
Number	Date				
47422	04/23/2014	Boot World, Inc.	1108689-IN	Footwear Program	136.06
			1109110-IN	Footwear Program	175.00
			1109290-IN	Footwear Program	174.94
					\$486.00
47423	04/23/2014	Breeze Property 1, LLC	09988-825-2/CUST REFUND	Customer Refund/Closing	99.56
47424	04/23/2014	Cal State Auto Parts, Inc	12297	Trk 1, Oil Filter/Trans Fluid	97.50
47425	04/23/2014	Canon Solutions America, Inc	4012458098	Annual Copier Maint-Fin/HR	1,591.88
47426	04/23/2014	City of Vista	11468	1217 Monte Vista Dr	0.00
				12" Gate Valves	670.00
				125 Vista Village	670.00
				1950 Hacienda Dr	670.00
				597 Stewart Dr	670.00
				740 Olive Ave	670.00
				955 N Emerald Dr	670.00
				1346 Phillips St	670.00
				\$4,690.00	
47427	04/23/2014	Corner Bakery Cafe	1102261416530	Receptionist Interviews	122.96
47428	04/23/2014	County of San Diego	DPW AR VISTA ID-0314	Permits	2,133.00
47429	04/23/2014	Diamond Environmental Services	0000182338	Portable Restroom Service	135.00
47430	04/23/2014	Direct Energy	141000020772534	Electric 03/04/14-04/01/14	787.41
				Electric 03/04/14-04/01/14	16,489.55
				Electric 03/04/14-04/01/14	5.97
				Electric 03/04/14-04/01/14	15.72
				Electric 03/04/14-04/01/14	22.17
				Electric 03/04/14-04/01/14	2,557.73



Cash Disbursement Report
March 27, 2014 through April 23, 2014
 (Payroll related checks are excluded)

Check		Vendor	Invoice Number	Description (Qty)	Amount Incl. Tax
Number	Date				
			141000020772534	Electric 03/04/14-04/01/14	29.33
					\$19,907.88
47431	04/23/2014	Farwest Corrosion Control Company	0246058-IN	Cadwell Shot	143.54
47432	04/23/2014	Fastenal	CAVIT50579	Shop-Washers, Cable Ties	78.36
			CAVIT50625	Shop-Bolts, Nuts, Washers	14.96
					\$93.32
47433	04/23/2014	Garza Paving	14020-11	Paving Services for Reservoir	85,917.00
47434	04/23/2014	Gomez, Abraham	REIMB/CMPTR PROGRAM 4/14	Gomez/Computer Loan	748.92
47435	04/23/2014	Groundwater Data, Inc.	14-130	Video of Well 41	600.00
47436	04/23/2014	GTC Systems, Inc	37309	Cisco Professional Services	2,025.00
47437	04/23/2014	Hanna Plumbing	542159	Main Break Damage	548.67
47438	04/23/2014	Horton, Knox, Carter & Foote, LLP	20942	Legal/Indian Wtr Rights 03/14	6,412.50
47439	04/23/2014	HUB Construction Specialties	Z02000328	Slopegard/Storm Drain Maint	156.33
47440	04/23/2014	InfoSend, Inc.	78799	Postage	5,384.17
				Mailing Services	2,114.17
			78914	Support/Storage Fees 03/14	787.33
					\$8,285.67
47441	04/23/2014	Insituform Technologies Inc	09001-273-2/CUST REFUND	Customer Refund/Closing	606.45
47442	04/23/2014	Iron Mountain Records Management	200251580	Offsite Data Service 03/14	209.44
47443	04/23/2014	IGOE	117903	Cobra Admin Svc Fee 03/14	31.23
			118468	Flexible Benefit Fee 03/14	195.00



Cash Disbursement Report
March 27, 2014 through April 23, 2014
 (Payroll related checks are excluded)

Check		Vendor	Invoice Number	Description (Qty)	Amount Incl. Tax
Number	Date				
			119373	Flexible Benefit Fee 04/14	195.00
					\$421.23
47444	04/23/2014	Jackson & Blanc	000175299	HVAC Quarterly Maint. Inspection	1,766.25
47445	04/23/2014	Language Translation Inc.	10815	Translation Svcs 2014 CCR	85.00
47446	04/23/2014	Leon Perrault Trucking & Materials	2014-538	Trucking & Material 03/14	3,991.50
				Trucking & Material 03/14	13,109.75
					\$17,101.25
47447	04/23/2014	Lightning Messenger Express	0331142469	Messenger Svc 03/28/14	29.00
47448	04/23/2014	MacKenzie, Jo A	ACWA BOARD MTG 3/14	ACWA Board Mtg	574.79
47449	04/23/2014	Mc Daniels, Marcia	08335-320-0/CUST REFUND	Customer Refund/Closing	103.55
47450	04/23/2014	Nissho of California, Inc	202750	Landscape Service @ District	1,006.00
47451	04/23/2014	Pacific Safety Center	70472	Pesticide Training	995.00
47452	04/23/2014	Packard Government Affairs	04/01/14 SAN LUIS REY	Indian Wtr. Settlement 03/14	1,853.13
47453	04/23/2014	Ramco Petroleum	104	Fuel 03/14	1,656.61
47454	04/23/2014	Ray-Akita, Janet	04760-010-4/CUST REFUND	Customer Refund/Closing	109.88
47455	04/23/2014	Rivera, Joel P	CANDIDATES TESTING 4/15	Candidates Testing	125.00
47456	04/23/2014	San Diego County Water Authority	0000001005	Landscape Audit	413.23
47457	04/23/2014	Schroeder, Jeffrey Allen	06520-210-0/CUST REFUND	Customer Refund/Overpayment	128.82
47458	04/23/2014	Smith, Don A			



Cash Disbursement Report
March 27, 2014 through April 23, 2014
 (Payroll related checks are excluded)

Check		Vendor	Invoice Number	Description (Qty)	Amount Incl. Tax
Number	Date				
			REIMB/BOARD TOUR 04/14	Smith/Warner Ranch(9)	234.25
				Dorey/Warner Ranch	26.03
				MacKenzie/WarnerRanch	26.03
				Miller/Warner Ranch	26.03
				Vasquez/Warner Ranch	26.03
					\$338.37
47459	04/23/2014	TapWater, LLC	DEPOSIT/PERFORMANCE 5/25	Educational Campaign/Strawberry Fest	1,500.00
47460	04/23/2014	Underground Service Alert of S. Cal.	320140773	189 New tickets	283.50
47461	04/23/2014	UPS	000066A5X1114	Shipping	17.61
47462	04/23/2014	Verizon Wireless	9723397336	3-13-14 to 4-12-14 Charges	80.02
47463	04/23/2014	VG Donuts & Bakery	109187	Board Mtg 04/16/14	64.38
47464	04/23/2014	Walters Wholesale Electric Co	2888989-00	Light Bulbs	78.66
			2888989-01	Light Bulbs	157.33
					\$235.99
Grand Total:					\$821,260.64



**WATER SUSTAINABILITY
COMMITTEE REPORT**

Agenda Item: 7

Board Meeting Date: May 14, 2014
Prepared By: Dirs. Vásquez & Franklin

SUBJECT: 2014 CALIFORNIA-FRIENDLY LANDSCAPE CONTEST AWARD PRESENTATION

RECOMMENDATIONS: Present \$250 gift certificate to Dennis and Kathy Rogers as the winners of the 2014 Vista Irrigation District California-Friendly Landscape Contest.

PRIOR BOARD ACTION: At its May 22, 2013 meeting, the Board awarded a gift certificate to the winner of Vista Irrigation District's 2013 California-Friendly Landscape Contest.

FISCAL IMPACT: \$300 for award and plaque.

SUMMARY: The District was asked to take part in the 2014 California-Friendly Landscape Contest jointly coordinated and promoted, but individually judged, by participating agencies. The District accepted the invitation and joined twelve other local agencies (Helix Water District, Olivenhain Municipal Water District, Otay Water District, Padre Dam Municipal Water District, San Dieguito Water District, Santa Fe Irrigation District, Sweetwater Authority, Vallecitos Water District, California American Water, and the cities of Escondido, Oceanside and San Diego) in participating in the landscape contest. The landscape contest winner receives a \$250 gift certificate from the participating agency.

DETAILED REPORT: In 2009, the Water Authority announced that it would stop coordinating and funding the regional contest, thus leaving it up to each agency to administer their own contest. As a result, only a few agencies continued to administer a contest. The District was asked and accepted an invitation from participating agencies to partake in the 2012 contest and has continued to participate each year thereafter.

Promotional materials were mailed to customers who participated in the Metropolitan Water District of Southern California's turf removal program, the District's artificial turf program and past landscape contest participants. Additional landscape contest promotional efforts included: issuing a joint news release with other participating agencies, advertising in a horticulture magazine, placing promotional materials in the lobby and announcing the contest on the District's web site. The District received three applications by the April 7, 2014 deadline.

Water Conservation and Sustainability Committee members Vásquez and Franklin were the contest judges. The Committee reviewed the applications taking into consideration the following criteria: the overall attractiveness, appropriate plant selection, design, appropriate maintenance, and efficient methods of irrigation. After discussion and careful consideration of the three applications, the Committee selected Dennis and Kathy Rogers to be awarded a \$250 gift certificate as the winners of the Vista Irrigation District 2014 California-Friendly Landscape Contest. The Committee also requested that Barbara Baskin and Bob and Sherri Pflibsen receive honorable mention certificates.

The winners are invited to partake in a ceremony, which District staff plans to attend, recognizing all participating agencies' winners at the Water Conservation Garden on May 17, 2014. The winner's landscape will also be featured at www.landscapecontest.com.

ATTACHMENTS: California-Friendly Landscape Contest Applications

California-Friendly Landscape Contest

Sponsored by local water agencies

CONTEST ENTRY DEADLINE: APRIL 7, 2014

Entrant's name

Barbara Baskin

Entrant's daytime phone

[Redacted]

Property address: number and street

[Redacted]

Entrant's e-mail address

[Redacted]

City and zip code

[Redacted]

Irrigation system in place and approximate irrigation schedule

Sprinklers in front lawn, drip system side & backyards. Prefer using hose water only during very dry spells.

Approximate date of landscape installation or re-landscaping project

Ongoing process, which began in ~~2010~~²⁰⁰⁹ and 2nd half completed this month.

By signing the contest application, I authorize publication of photographs I submitted (or those taken by others) of my landscape, and my name and my address for the purpose of promoting water conservation programs.

Check here to have your address withheld from publication of results or promotional materials.

Removed lawn, and water sucking plants, replaced with Rock & drought resistant plants.

MARK BASKIN 3-18-2014

Signature of account holder

MARK BASKIN

Date signed

Required materials to include with this signed application form:

- 5-10 Photos of your landscape including at least one overall view
- List of the water-wise plants in your landscape
- A copy of your water bill ** Vista Irrigation will provide copy of water bill.*
- A written explanation of why you elected to install a California-friendly landscape, the design and installation process and any unsuspected benefits? **We want to hear your story!**

How did you hear about this landscape contest? (Example: Poster at a local garden and district newsletter)

Send your application with other required materials to your servicing water agency listed below:

Note: Only these water agencies are participating in this contest.

California American Water
525 B Street, Suite 300, MS 906
San Diego, CA 92101
JoEllen Jacoby (619) 533-7548

Helix Water District
7811 University Ave
La Mesa, CA 91942
Josiane Ross (619) 667-6271

San Dieguito Water District
160 Calle Magdalena
Encinitas, CA 92024-3721
Felice Tackhill (760) 633-2676

sent to
Vista Irrigation District
1391 Engineer St.
Vista, CA 92081
Brent Reyes (760) 597-3107

City of Escondido
201 North Broadway
Escondido, CA 92025
Kim Silva (760) 839-4076

Olivenhain MWD
1966 Olivenhain Road
Encinitas, CA 92024
Teresa Chase (760) 632-4641

Santa Fe Irrigation District
P.O. Box 409
Rancho Santa Fe, CA 92067-0409
Jessica Parks (858) 227-5799

City of San Diego
525 B Street, Suite 300, MS 906
San Diego, CA 92101
JoEllen Jacoby (619) 533-7548

Otay Water District
2554 Sweetwater Springs Blvd
Spring Valley, CA 91978
Richard Namba (619) 670-2730

Sweetwater Authority
P.O. Box 2328
Chula Vista, CA 91912
Doug Roberts (619) 409-6881

City of Oceanside
300 North Coast Hwy
Oceanside, CA 92054
Kathleen Coogan (760) 435-5857

Padre Dam MWD
P.O. Box 719003
Santee, CA 92072
Melissa McChesney

Vallecitos Water District
201 Vallecitos De Oro
San Marcos, CA 92069
Alicia Yerman (760) 744-0480

Thank you for sharing your story, inspiring others and promoting water efficient landscape designs.

March 20, 2014

Our Story

I heard about your California-Friendly Landscape Contest last month when I went into the VID office to pay my water bill. It got me to asking myself if we had made any changes in our yard that have made a difference in water conservation. We bought our home in 2009. The existing landscaping consisted of dead grass, weeds and over grown begonias. At first we spent a lot of time and money trying to water our yard back to life. Then we got our first couple of water bills! We had to make a change that also made a statement about who we were. There were other reasons to change the way we were thinking about our landscaping. Our weather is changing, we are getting older, the economy is not what it was, all great reasons to conserve our time, money and natural resources.

For the past four years I had a vegetable garden in the back yard. I recently removed the vegetable garden in another step to save money and time. I have three large planter pots with the seasonal herbs we use in our daily cooking. The remaining area has been transformed from a vegetable garden into a place to reflect and relax. It will be exciting when everything begins to adapt and flourish. The remaining back yard is concrete patios, sidewalks and decks which don't need watering. This is where we can sit and enjoy watching the herons and ducks in the creek that is within view of our deck.

Many friends, family and neighbors have given us gifts of plants from their own yards so our yard is just as much a part of our life history as the photos hanging on our walls. Working in my yard is a time when my thoughts are focused on the needs of each of my plants. And yet as I tend each plant I also think of the relationships in my life. I see life from a gardeners' perspective. Am I nurturing those I love just as mindfully and tenderly as my plants?

It has been a four and a half year process and we are not done yet! We have turned a yellow dried out lawn and unfruitful clay soil into a rock garden full of color and life. It took courage because we were afraid a rock garden meant dry, dead or unimaginative. We like all kinds of plants and contrasting colors and heights, we appreciate nature, from the baby rabbits on our lawn to the baby lizards sunning on our drift wood. We collect rocks and sea shells, so our yard needed to be a reflection of who we are while being tasteful.

The unsuspected benefits of all our hard work has been meeting our neighbors, building a stronger bond with my husband as we work side by side and having fun with our family experiencing each new bloom or growth spurt. Our neighbors stop by often just to tell us how much they enjoy our yard and appreciate our hard work. We have received two Pride of Ownership awards from our HOA for our work in our yard. We never thought that would happen! What we have gained is much more than saving water and money, we have gained friendships, better health and a yard we enjoy and are proud of. We believe we are doing our part to conserve on water and landscaping costs, have improved our neighborhood, relieve our stress and manage our time and money more efficiently.

List of Plants

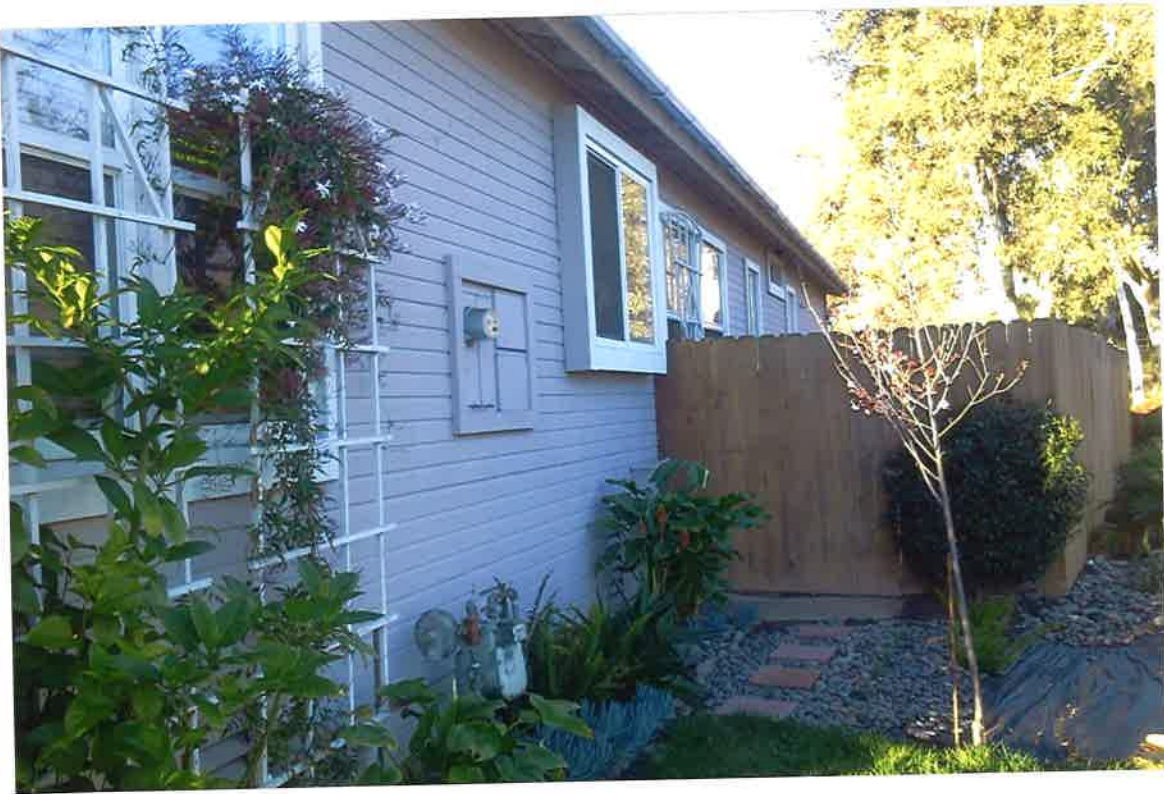
- Artichoke
- Asparagus Fern
- Aloe Vera
- Agave
- African Daisy
- Blue Chalk Ice Plant
- Blue Fescue
- Japanese Plum Tree
- California Poppy
- Icelandic Poppies
- Hibiscus
- Pink Jasmine - *so fragrant!*
- Pigmy Palms
- Rosemary
- Spanish Heather } *fresh & fragrant*
- Lavender
- Honeysuckle - *nice scent too!*
- Lantana
- Bougainvillea
- Ornamental Banana Tree
- Saga Palms
- Lilies- these were transplants that are growing surprisingly well in our clay soil. We have a few shady areas that stay moist (actually grows moss in two areas) and rarely needs water.
- Kangaroo Paw
- Various succulents
- Pod carious trees
- Giant White Bird of Paradise
- Korean grass and ornamental grass just planted- we will see if they survive.
- Plumeria

Between 2009 and present we have been removing the lawn at both sides of our front yard, and also directly in front of porch and replacing with stepping stones, rocks , large drift wood, granite boulders and plants. Our yard is always in process and adapting to the soil, weather and our watering schedule.

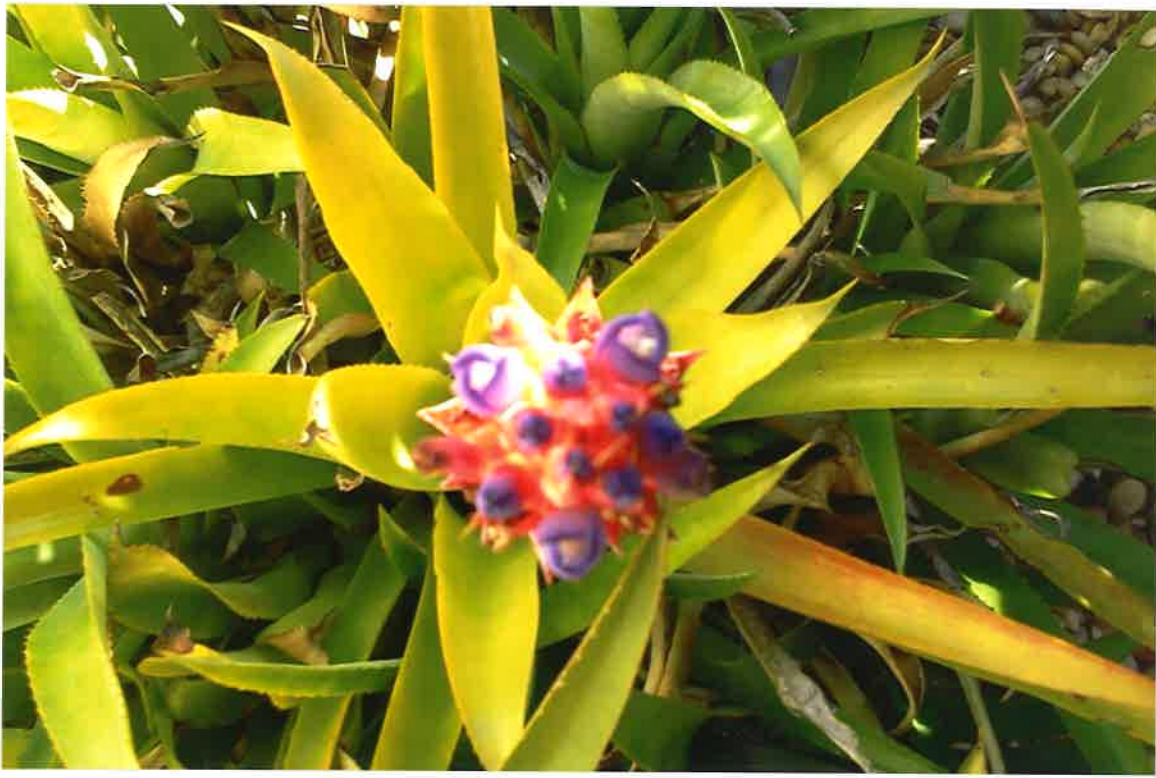
Some plants are set in the ground in planters. When purchasing plants we choose those that once established are drought resistant. Some plants have been gifts. Our backyard has no lawn and consists of concrete patio areas, wooden decks and sidewalks. We have a sprinkler system in the front yard. We prefer watering our plants only when needed with a hose. If a plant is newly planted it is watered once a week until established. In general we water once or twice a month. For example: we watered our front lawn about a week before the last rains and still have not watered it since the rainfall. So it has been about three weeks or longer since the lawn has been watered.

Brief
Re-landscaping Project
Irrigation schedule







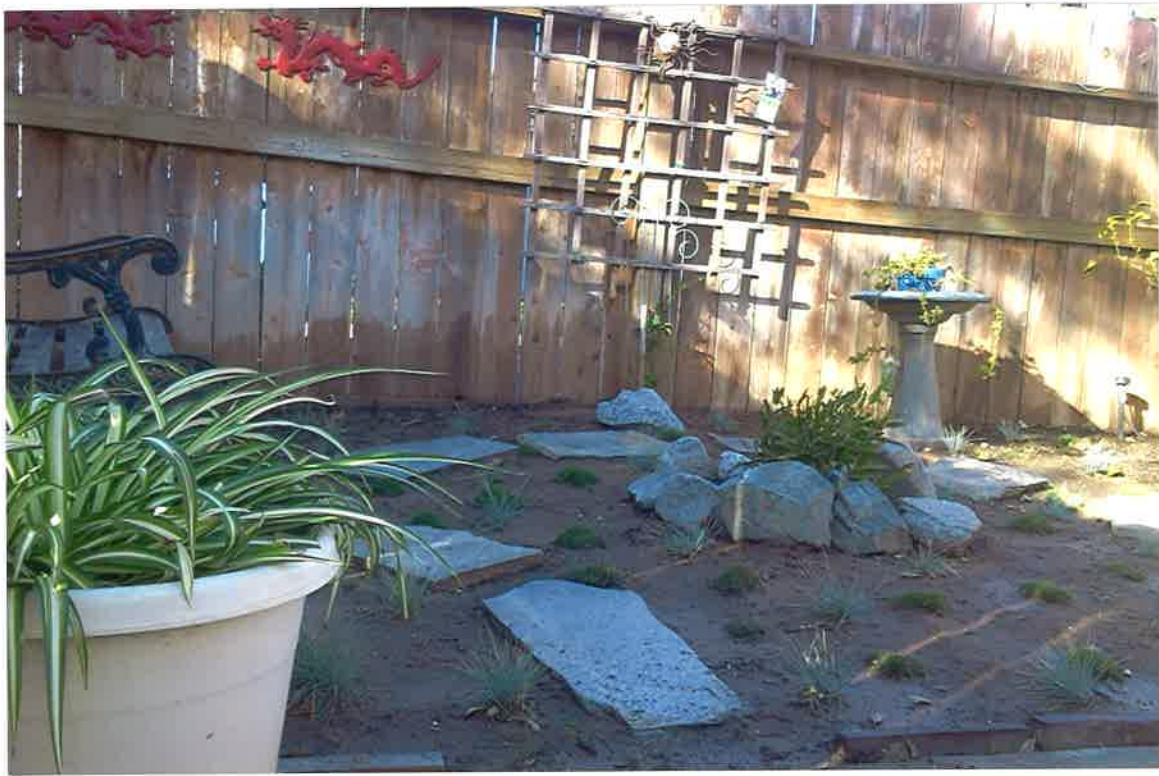














CONTEST ENTRY DEADLINE: APRIL 7, 2014

Entrant's name Bob and Sherri Pflibsen
phone [redacted]

daytime

[redacted]

Entrant's e-mail address, Bob, [redacted] and
Sherri [redacted]

Irrigation system in place and approximate irrigation schedule, Mostly 1/4 inch drip, bubblers for the pigmy palms and 36" stakes for the Queen Palms

Approximate date of landscape installation or re-landscaping project, December 2013

By signing the contest application, I authorize publication of photographs I submitted (or those taken by others) of my landscape, and my name and my address for the purpose of promoting water conservation programs.

Check here to have your address withheld from publication of results or promotional materials.

Bob Pflibsen
Signature of account holder

3/24/14
Date signed

Required materials to include with this signed application form:

- 5-10 Photos of your landscape including at least one overall view
- List of the water-wise plants in your landscape
- A copy of your water bill
- A written explanation of why you elected to install a California-friendly landscape, the design and installation process and any unsuspected benefits? **We want to hear your story!**

How did you hear about this landscape contest? (Example: Poster at a local garden and district newsletter)

Brent Reyes

Send your application with other required materials to your servicing water agency listed below:
Note: Only these water agencies are participating in this contest.

California American Water
525 B Street, Suite 300, MS 906
San Diego, CA 92101
JoEllen Jacoby (619) 533-7548

300 North Coast Hwy
Oceanside, CA 92054
Kathleen Coogan (760) 435-5857

Otay Water District
2554 Sweetwater Springs Blvd
Spring Valley, CA 91978
Richard Namba (619) 670-2730

P.O. Box 409
Rancho Santa Fe, CA 92067-0409
Jessica Parks (658) 227-5799

City of Escondido
201 North Broadway
Escondido, CA 92025
Kim Silva (760) 839-4076

Helix Water District
7811 University Ave
La Mesa, CA 91942
Josiane Ross (619) 667-6271

Padre Dam MWD
P.O. Box 719003
Santee, CA 92072
Melissa McChesney
(619) 258-4680
San Dieguito Water District
160 Calle Magdalena
Encinitas, CA 92024-3721
Felice Tackhill (760) 633-2676

Sweetwater Authority
P.O. Box 2328
Chula Vista, CA 91912
Doug Roberts (619) 409-6881

City of San Diego
525 B Street, Suite 300, MS 906
San Diego, CA 92101
JoEllen Jacoby (619) 533-7548

Olivenhain MWD
1966 Olivenhain Road
Encinitas, CA 92024
Teresa Chase (760) 632-4641

Vallecitos Water District
201 Vallecitos De Oro
San Marcos, CA 92069
Alicie Yerman (760) 744-0460

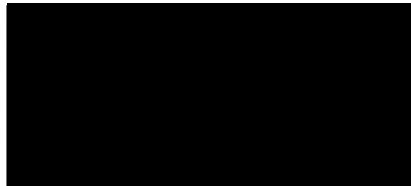
City of Oceanside

Santa Fe Irrigation District

Vista Irrigation District

Brent Reyes
Vista Irrigation District
1391 Engineer St.
Vista, CA 92081

Bob and Sherri Pflibsen



March 25, 2014

Re: California-Friendly Landscape Contest

Dear Mr. Reyes,

We installed a California-friendly landscape after we realized that our lawn was using a lot of water, maintenance costs, and the turf was infrequently used. Our desire was to have lower watering by using succulent plants, palms, local Vista rocks and gravel. The result has been original, beautiful and better than our expectations.

We installed a dry river bisecting the yard and using round river rock. Already established are six Queen Palms. We added 7 Pigmy Palms and one Pony Tail palm as a centerpiece. We planted over 100 water wise succulents and tried to use an "underwater" theme with plants as they resemble coral and other sea vegetation. The succulents are Senecio Anteuphobium, Gollum, Baby Toes, Blue Elf, Echeveria Gibbiflora, Notocactus Magnifica, Dwarf Chin, Echinopsis, Blue Agave, Pig's Ear, Aloe Red, Echeveria Glauca, Baby Surprise, Allegra, Cobweb, Aloinopsis Luckoffi, Euphorbia Enopola, Mouse Tail Cactus, Senecio Jacobsenii, Euphorbia Lactea Cristata, Rhipsalis Cereuscula, Neon Breakers, Split Rock, Spiralis Cristata, Silver Coral, Rhipsalis Cereuscula, Senecio Vitalis, Sea Star, Fire Sticks,

Fire and Ice, Medusa, Star Fish Aloe, Wandering Jew and more. We never knew succulents were so colorful and flower bearing.

We used local natural Vista rock to add hardscape and make small retaining walls(to prevent runoff), planter rings, and planted four large rocks of interest. All the rocks were placed and the walls were fitted without mortar.

Most plants have a drip water system using 1 gallon an hour emitters. There are a few micro sprayers for areas where drip did not make sense. The Queen Palms have 36" water stakes, that are used to fertilize and water the deep roots. We placed weed barrier on the entire yard and gravel on the open areas. The new succulents have taken off and bearing flowers that we never expected to see. We renegotiated our gardener bill and now save \$420 per year!

This year's winter water bill does not reflect water savings due to the lack of rain and drought. We have had to keep our irrigation system "on" to water the surrounding ground cover and fruit trees. Normally, we turn off the irrigation system in the winter, as we did last year. Subsequently, we have used more water this year than last. Before we removed our turf in this area, we would water everyday for 10 minutes in the summer to keep it green. Last summer, with our new landscape, we only watered every 8th day for 10 minutes. We have also planted 8 fruit trees(two avocados) and a year around organic vegetable garden which requires more water.

The "California-Friendly Landscape" project has had an unsuspected benefit by putting us in a mindset to proceed in a direction of being "greener". We installed a photovoltaic power system on our home and have really enjoyed it, and it is performing better than planned. Recently, we have started three compost bins and are finding many things to compost that we did not consider before, for example, newspapers, leaves and junk

mail. Composting lessens our trash quantity and also our use of chemical fertilizers. Thus we pollute our ocean less and less trash for the landfills.

Finally, we are very happy with our change from turf to a more friendly, water wise design with plenty of color and life.

Sincerely,



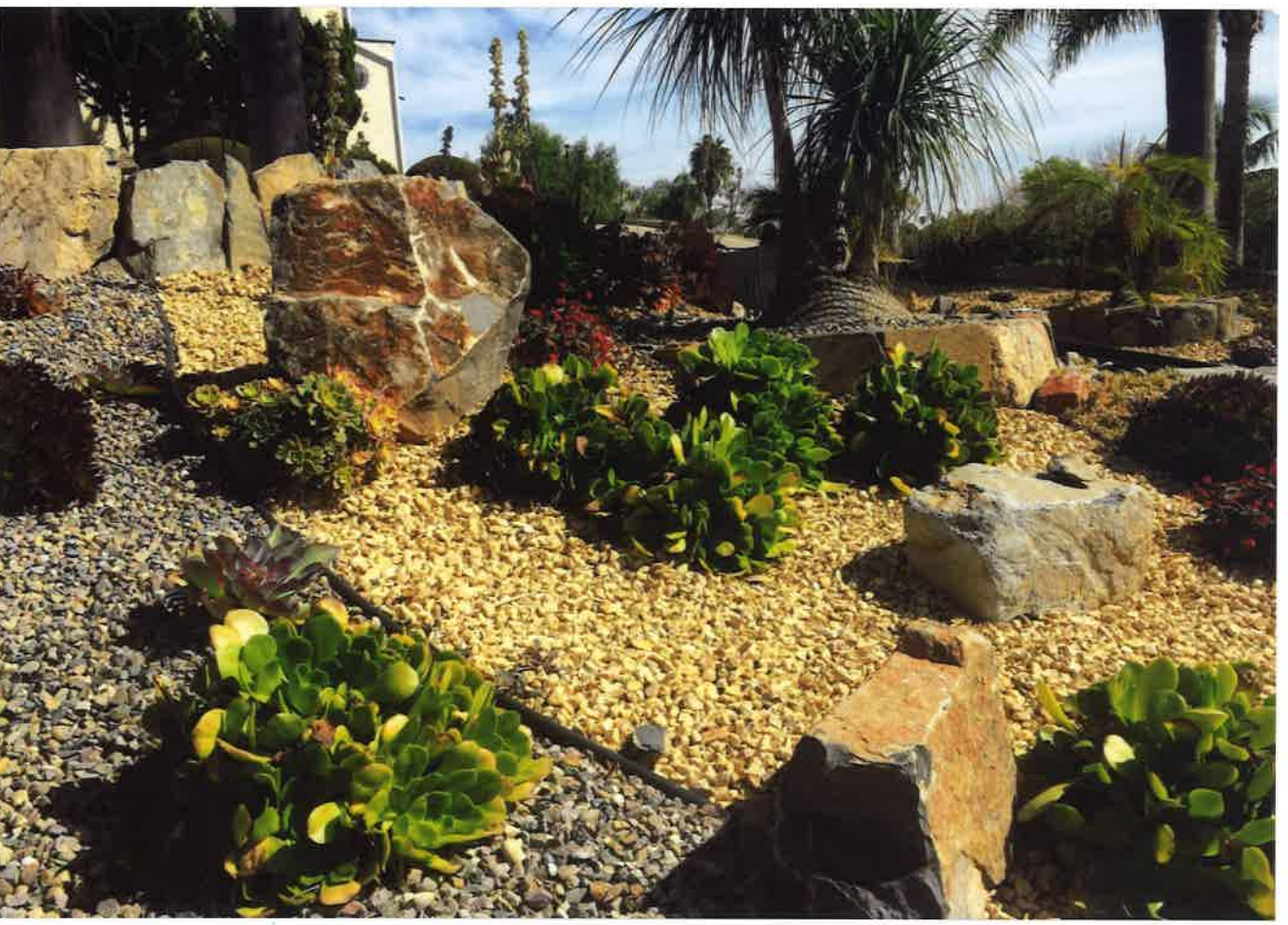
Bob
Sheri



206

















California-Friendly Landscape Contest

Sponsored by local water agencies

CONTEST ENTRY DEADLINE: APRIL 7, 2014

Entrant's name

Entrant's daytime phone

DENNIS + KATHY ROGERS

Property address: number and street

Entrant's e-mail address

City and zip code

Irrigation system in place and approximate irrigation schedule

NO IRRIGATION SYSTEM IN PLACE - HAND WATERING DURING EXTENDED DRY PERIODS.

Approximate date of landscape installation or re-landscaping project

OLD FRONT YARD REMOVED/GRADED APRIL 2013 (APPROX.)

By signing the contest application, I authorize publication of photographs I submitted (or those taken by others) of my landscape, and my name and my address for the purpose of promoting water conservation programs.

Check here to have your address withheld from publication of results or promotional materials.

Signature of account holder

Date signed

Required materials to include with this signed application form:

5-10 Photos of your landscape including at least one overall view

List of the water-wise plants in your landscape

A copy of your water bill

A written explanation of why you elected to install a California-friendly landscape, the design and installation process and any unsuspected benefits? **We want to hear your story!**

How did you hear about this landscape contest? (Example: Poster at a local garden and district newsletter)

BRENT REYES SAW OUR YARD & SENT US A LETTER w/APP.

Send your application with other required materials to your servicing water agency listed below:

Note: Only these water agencies are participating in this contest.

California American Water
525 B Street, Suite 300, MS 906
San Diego, CA 92101
JoEllen Jacoby (619) 533-7548

Helix Water District
7811 University Ave
La Mesa, CA 91942
Josiane Ross (619) 667-6271

San Dieguito Water District
160 Calle Magdalena
Encinitas, CA 92024-3721
Felice Tackill (760) 633-2676

Vista Irrigation District
1391 Engineer St.
Vista, CA 92081
Brent Reyes (760) 597-3107

City of Escondido
201 North Broadway
Escondido, CA 92025
Kim Silva (760) 839-4076

Olivenhain MWD
1966 Olivenhain Road
Encinitas, CA 92024
Teresa Chase (760) 632-4641

Santa Fe Irrigation District
P.O. Box 409
Rancho Santa Fe, CA 92067-0409
Jessica Parks (858) 227-5799

City of San Diego
525 B Street, Suite 300, MS 906
San Diego, CA 92101
JoEllen Jacoby (619) 533-7548

Olay Water District
2554 Sweetwater Springs Blvd
Spring Valley, CA 91978
Richard Namba (619) 670-2730

Sweetwater Authority
P.O. Box 2328
Chula Vista, CA 91912
Doug Roberts (619) 409-6881

City of Oceanside
300 North Coast Hwy
Oceanside, CA 92054
Kathleen Coogan (760) 435-5857

Padre Dam MWD
P.O. Box 719003
Santee, CA 92072
Melissa McChesney
(619) 258-4680

Vallecitos Water District
201 Vallecitos De Oro
San Marcos, CA 92069
Alicia Yerman (760) 744-0460

Thank you for sharing
your story, inspiring
others and promoting
water efficient
landscape designs.

See contest guidelines, judging criteria, landscaping tips and more at www.landscapecontest.com.

Our Story...

When we bought our home 2 years ago. The property had been vacant for a couple of years and the yard was a mess. The landscape consisted of 3 large/1 small diseased overgrown pine trees, a slope full of weeds and gopher holes. We had the trees removed and mulched for ground cover. The slope was graded to improve drainage.

We hired a landscape architect to design a front yard that would be water-wise, functional and beautiful. We decided to have them only remove the trees, asphalt driveway, install cement driveway, build the retaining wall/gravel parking area and grade the slope.

We chose to landscape the front yard ourselves. What a fun adventure! Our selection of plants remind us of the local mountains and canyons where we enjoy camping and backpacking. We also had approximately 20 tons of rock brought in that Dennis "planted" to use as a back-drop for our plants; we had the tree trunks cut over-sized so we could use several of them as a 2nd retaining wall for one of the "trails".

We searched local nursery's (Orange and San Diego county) for southern California native plants and used as many as we could find that were compatible with our soil. We found a large quantity of those plants, and so many wonderful ideas, at Waterwise Botanicals in Escondido.

We find our front yard to be quite a sanctuary for us and several species of birds (especially humming birds), lizards and rabbits. We enjoy walking the "trails" of our front yard and watching the plants grow and flourish. It feels very much like we are hiking in the local mountains.

Hope you enjoyed reading our story and photographs. The pictures don't quite do the yard justice and you are welcome to come by for a "hike". We often have neighbors or passers-by stop and inquire about our yard; the types of plants, who our landscaper is or just to tell us how great they think the yard looks. It has been a lovely adventure! Now, we must begin the back yard.

Cheers...

A handwritten signature in blue ink that reads "Dennis & Kathy Lopez". The signature is written in a cursive, flowing style.

California-Friendly Landscape Contest 2014

Participants: Dennis & Kathy Rogers



List of water wise plants

Sage (salvia):

Cleveland sage (local CA. species)
Basin Big Sage (Ca. mountain/canyon species)
Bee's Bliss/creeping sage
Canyon sage (Local species)
Mexican Bush sage

Chaparral species:

California Buckwheat (local species)
California Prostrate Buckwheat (local species)
California Chemise (local species)
Ceanothus/California lilac (local species)
Coast Sage(s) (Australia)

- Wynyabbie Gem
- westringia fruitcosa
- westringia variegatta

Silver sage

Cactus/succulents:

Oputina / Prickly Pear cactus (various species incl. 3 native So. CA. species)
Barrel cactus
Mexican fence post cactus
Blue organ pipe cactus
Cholla (local So. Ca, species)
False Saguaro

Agave:

Americana
Angustifolia Marginata
Agave Attenuata
Agave Parassana
Blue

Euphorbia:

Candelabra cactus
Pencil cactus
Resin spurge
Lime lines
False Ocotillo (African Ocotillo)

Yucca:

Narrow leaf
Red yucca
Silver Spoon
Yucca rigidia

Other Plants:

Mexican Palo Verde Trees
Misc. small succulent species
Pride of Madera
Red Fountain grass













STAFF REPORT

Agenda Item: 8

Board Meeting Date: May 14, 2014
Prepared By: Eldon Boone, Brian Smith,
Don Smith
Approved By: Roy Coox

SUBJECT: DIVISION REPORTS

RECOMMENDATION: Note and file informational report.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: Previous month's and anticipated activities are reported by each division.

ADMINISTRATION AND FIELD SERVICES DIVISION

April

- Presented information on water supply conditions, drought impacts and water conservation incentives at contractor event held at Horizon Landscape in Vista.
- Presented information on water supply conditions, drought impacts and water conservation incentives to a Shadowridge homeowners group and to the Amigos de Vista Lions Club.
- Hosted one-day Homeowner Landscape Class.
- Issued a news release announcing the 2014 VID Scholarship Contest and 2014 Water Awareness Poster Contest winners.
- Hosted Vista Hi Noon Rotary meeting and presented the District's "Love Tap" campaign.
- **For the twelve months ended March 31, 2014, the District's conservation rate was 18.6%.**
- Continued to coordinate the development of the District Budget.
- Continued implementation of Tyler Financial System.
- Continued recruitment for the Cashier/Receptionist position.
- Began recruitments for Desktop Specialist and System Controls Technician positions.
- Hosted two Liebert Cassidy Whitmore trainings on "Introduction to Public Service" and "Public Sector Employment Law Update." These trainings were open to other water districts.
- Coordinated the Respiratory Training and Fit Testing for District personnel.
- Replaced four valves on and near Live Oak Road.
- Removed and replaced eleven Flume transition covers.
- Completed Flume Coating Pilot project - coating applied to Borden Bench west; 330 feet of the interior roof; 15 feet of 42" siphon pipe and the interior surface of siphon box.
- Began "C" Reservoir interior coating project.
- Continued main line installation on Cortez Avenue – 900 feet of 8" pipe, 16 services and 2 fire hydrants.

May

- Attend the California Special Districts Association San Diego Chapter's Educational Grant Recipient Recognition Dinner.
- Attend the Association of California Water Agencies' Spring Conference.
- Mail notice regarding the availability of the Consumer Confidence Report on-line beginning July 1, 2014 with water bills.

- Participate in the 2014 California-Friendly Landscape Contest regional ceremony at the Water Conservation Garden.
- Issue a news release on the 2014 California-Friendly Landscape Contest winners.
- Participate in Vista Strawberry Festival.
- Continue to coordinate the development of the District Budget.
- Continue implementation of Tyler Financial System.
- Continue recruitments for Desktop Specialist and System Controls Technician positions.
- Coordinate Dog Bite Prevention Training for District personnel.
- Coordinate CPR training for District personnel.
- Continue main line installation on Cortez Avenue – 900 feet of 8” pipe, 16 services and 2 fire hydrants.
- Continue the application of interior coating to “C” Reservoir.
- Begin main line installation on Larkhill Drive – 200’ of 6” pipe and 3 services.

ENGINEERING DIVISION

April

- Continued feasibility study for using the City of Vista’s effluent pipeline from the Shadowridge Reclamation Facility to bring recycled water from the City of Carlsbad to the Shadowridge Golf Course. Met with City of Carlsbad and Oceanside staff to continue discussion of purchase of recycled water from Carlsbad.
- Attended meeting of the North County Recycled Coalition.
- Continued working on design of main replacement projects.

May

- Mainline Replacement Projects in Design (current projects): Sunrise Drive, Foothill Drive, Larkhill Drive, Cortez Avenue, HN Line (Gopher Canyon to Fairview), N. Citrus Avenue, Nevada Avenue, Lemon Avenue, Lado De Loma, Eddy Drive, Peters Drive, Rancho Vista Drive, Bandini Place, E. Vista Way, Mason Road, AB Line Replacement (Esplendido Avenue and Companero Drive).
- Mainline Replacement Projects in Planning (future projects): Peach Grove Lane, Palomar Place, Oak Drive, Ora Avo Drive, Shale Rock, Ocean View, McGavran Drive, Camino Patricia, Camino Corto, Primrose Avenue, Cortez Avenue, Las Flores Drive, La Mirada Drive, Descanso Avenue, S. Santa Fe Pipeline (Mar Vista Dr. to Montgomery Dr.), Phillips Street, and Pump Station No. 10 bypass (Blue Bird Canyon Road), Mar Vista Dr., Rockhill Rd.
- City of Vista Projects: Paseo Santa Fe Streetscape Improvements- Phase I along South Santa Fe Avenue from Main Street to Oceanview Dr. (CIP 8232) - Downtown Redevelopment Project. Staff to continue to provide inspection of water facilities affected by street improvements. Monte Vista Drive Sewer Main and Access Road Improvement (CIP 8199) - continue plan review of water facilities affected by sewer improvements.
- CWA Projects: Carlsbad Desalination Project (Contractor Kiewit Shea Desalination-KSD) Continuing construction within Carlsbad Segment- Lionshead Avenue to Melrose Drive. Pipeline 3 Relining Project, Portal 5 (Contractor L.H. Woods & Sons, Inc.)- Contractor utilizing District leased property near Pechstein reservoir. Staff to provide inspection of water facilities affected by lining project.
- Meet with City of Carlsbad and Oceanside staff to continue discussion of purchase of recycled water from Carlsbad.
- Attend meeting of the North County Recycled Coalition.

WATER RESOURCES DIVISION

VID Water Production March 2014

Description	Current Month Production		Average Production of Last 12 Months		Total, Fiscal Year-to-Date
	(mgd)	(af)	(mgd)	(af)	(af)
VID's EVWTP Production					
Local Water	0.00	0.00	1.84	173.11	1,306.00
SDCWA Raw Water	7.18	682.70	9.08	846.93	7,184.10
Subtotal (EVWTP Production)	7.18	682.70	10.92	1,020.03	8,490.10
Oceanside Contract Water (*)	4.65	442.20	3.89	359.78	1,798.90
SDCWA Treated Water	2.28	216.60	5.20	487.80	4,264.50
TOTAL WATER PRODUCTION	14.10	1,341.50	17.74	1,657.74	14,553.50

* Averages since November 2013

Lake Henshaw and Warner Ranch Wellfield statistics are summarized as follows:

Lake Henshaw

Storage as of April 30, 2014:	5,896 af (11% of 51,774 af capacity)
Current releases:	0 cfs
Change in storage for month of March:	470 af (gain)
Total releases for month of March:	0 af
Hydrologic year-to-date rain total:	13.18 inches (April 30, 2014)
Percent of yearly average rain:	53% (30-year average: 24.9 inches)
Percent of year-to-date average rain:	54% (30-year average through April: 24.3 in.)

Warner Ranch Wellfield

Number of wells running in March:	14
Total production for month of March:	764 af
Average depth to water table (April):	93 ft

April

- A new 10" pump control valve was installed at Station # 12.
- Cathodic Protection – Five depleted anode beds were replaced on "C" main.
- Three seismic control sensors were sent to the manufacturer for recertification.
- The 2013 Annual Report to the Drinking Water program was submitted to the CDPH on April 17, 2014.
- Data was compiled for the District's 2014 Consumer Confidence Report.
- Analyzed 125 routine (reportable to CDPH) bacteriological samples. All samples were negative for total coliforms (TC-). The average chlorine residual for April was 2.34 mg/L.
- WQ Calls/Incidents for April – Several customers and two businesses reported discolored water after a 6" main was hit by a contractor. All calls were investigated and associated mains and service lines were flushed.
- The flume was shut down on April 14, 2014 through April 28, 2014 to facilitate the Warren Environmental epoxy "pilot" project on the west end of Borden Bench. Also, the remaining transition structure roof sections were replaced as well as a blow-off on Baumgartner siphon.
- "C" reservoir was taken offline April 1, 2014 to facilitate application of a new interior lining system.
- Henshaw – SCADA functionality testing was performed on the five newly integrated well sites.

- Training/Development – The department received annual respirator training and quantitative fit testing.

May

- Collect fourth quarter Unregulated Contaminant Monitoring Rule 3 (UCMR3) samples.
- Begin recruitment for the System Controls Technician position.
- Collect second quarter Stage 2 THM/HAA samples.

WARNER RANCH, SAN LUIS REY RIVER, FERC and ESCONDIDO ISSUES

- Escondido has completed the application of an epoxy coating system to the concrete walls of all four sedimentation basins of the EVWTP.
- SOHO will be holding a stagecoach ride at the WCRH on Sunday, May 4th. On Saturday, June 14th, the San Diego County Archeological Society, in conjunction with SOHO, will be hosting a tour and lecture by Susan Walter at the WCRH, Reynold's Ridge site and Kimble-Wilson store.
- The District continues to participate in the California Statewide Groundwater Elevation Monitoring (CASGEM) program, uploading groundwater elevation data on six District wells to the state website each month.
- Cattle counts for April: Hettinga – 2,465 Mendenhall – 147.
- See the attached reports on activity for February 2014 for the Lake Henshaw Resort, Inc.

ATTACHMENT: Lake Henshaw Resort, Inc., Activity Reports – February 28, 2014



**LAKE HENSHAW RESORT, INC.
ACTIVITY REPORT
AS OF FEBRUARY 28, 2014**

	2013 Feb	2013 Mar	2013 Apr	2013 May	2013 Jun	2013 Jul	2013 Aug	2013 Sep	2013 Oct	2013 Nov	2013 Dec	2014 Jan	2014 Feb	12 MO AVG
Fishing Permits	144	351	1,018	987	873	808	756	437	287	205	101	171	242	512
Boat Launches	2	16	56	56	45	24	8	2	0	2	14	9	6	20
Motor Boats (full day rental)	5	20	91	84	111	101	87	30	15	9	32	32	19	51
Motor Boats (half day rental)	3	4	6	14	12	13	11	5	4	2	0	3	3	6
Campground/Head Count	157	365	554	2,218	1,371	2,069	2,150	1,191	776	365	158	264	307	970
Campground/Cars, Trucks, etc.	35	92	180	781	407	579	710	260	278	77	25	54	75	290
Campground/Recreational Vehicles	3	25	19	22	15	27	11	15	6	20	7	10	11	15
Mobile Home/Spaces	64	64	64	64	65	66	66	66	66	63	63	61	61	64
M.H.P. Daily (Visitors/Head Count)	84	109	137	150	155	155	156	123	102	119	115	76	88	123
M.H.P. (Residents/Head Count)	91	91	91	91	92	93	93	93	93	86	86	85	85	90
Storage	9	9	9	9	9	9	9	9	9	8	8	6	6	9
Cabins	66	123	223	197	247	223	239	126	118	150	93	141	166	162
Hunters	0	0	0	0	0	0	0	0	0	0	175	171	0	29



**WATER SUSTAINABILITY
COMMITTEE REPORT**

Agenda Item: 9

Board Meeting Date: May 14, 2014
Prepared By: Dirs. Vásquez & Franklin

SUBJECT: SUB-METERING MULTI-UNIT RESIDENTIAL DEVELOPMENTS

RECOMMENDATION: Receive informational report regarding metering or sub-metering individual units within multi-unit residential developments.

PRIOR BOARD ACTION: At its April 16, 2014 meeting, the Board requested that the Water Sustainability Committee review the issue of metering or sub-metering individual units within multi-unit residential developments and present a final report to the Board.

FISCAL IMPACT: None.

SUMMARY: During the discussion of a waterline project for an apartment complex, Director Vasquez asked about metering individual units within a multi-unit residential development. The Board and staff briefly talked about the challenges and costs related to providing a District meter to individual units within multi-unit residential developments as well as the City of San Diego's sub-metering requirement for multi-unit residential developments. The Board requested that staff research the issue of metering/sub-metering individual units within multi-unit residential developments and review their findings with the Water Sustainability Committee. The Board also requested that a final report be presented to them at a future meeting.

DETAILED REPORT: Staff has researched this topic and did not find any examples of water districts requiring the installation of individual water meters for individual units within a multi-unit residential development. Additionally, staff surveyed local water districts to see if they currently required sub-meters to be installed in multi-unit residential developments. None of the water agencies that responded are requiring the installation of sub-meters.

Studies have shown that water sub-meters are associated with decreased water usage. A 2004 Aquacraft Inc. study showed water savings of 15.3% when comparing sub-metered properties with rental properties that do not bill water separately from rent ("in-rent" properties). A pilot study conducted by the Santa Clara Valley Water District showed water savings of between 15% and 30% at four mobile home parks where sub-meters were installed.

The cost associated with installing individual District meters for individual units within a multi-unit residential development is significantly higher than installing a master meter primarily due to the difference in capacity fees. For example, two 4" master meters could be installed to provide water to 407 individual units, and the capacity fees (Vista Irrigation District and San Diego County Water Authority) would be about \$324,000. The capacity fees to install individual meters for each unit (407 5/8" meters) would be over \$3.3 million.

In a 2010 report to the San Diego City Council, it was estimated that construction costs would increase by approximately 2% (or \$3 to \$4 per square foot) if sub-meters were required to be installed in multi-unit residential developments. The report goes on to state that the cost specifically related to the installation of an individual sub-meter depends on the sub-meter component options and number of dwelling units. This cost is estimated to range from \$150 to \$300 per unit – if both a hot and cold meter are needed, the cost would be doubled.

The City of San Diego adopted an ordinance in 2010 that requires sub-meters be installed so water use in individual dwelling units within a multi-unit residential development could be measured. This ordinance is applicable to new and existing (under certain circumstances) multi-unit residential developments with three or more dwelling units. A copy of the ordinance is attached for reference.

In February 2013, Senator Lois Wolk introduced Senate Bill 750 which would require the installation of a water sub-meter for individual residential units within a newly constructed multi-unit residential development or a mixed-use residential and commercial development. The bill passed in the Senate and was ordered to the Assembly where it was referred to the Housing and Community Development and Water, Parks and Wildlife committee. The measure was passed by the Housing and Community Development Committee and re-referred to the Water, Parks and Wildlife Committee where it failed to pass but reconsideration was granted. This bill has been given a two-year status.

Staff spoke with the City of Vista about sub-metering multi-unit residential developments. Staff was informed that the City currently does not require sub-metering, and due to the added cost of construction, does not plan on implementing such a requirement until required by State law. City staff is tracking Senate Bill 750.

ATTACHMENTS:

- City of San Diego Ordinance
- Senate Bill 750

ORDINANCE NUMBER O-_____ (NEW SERIES)

DATE OF FINAL PASSAGE _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN DIEGO AMENDING CHAPTER 6, ARTICLE 7, DIVISION 1 OF THE MUNICIPAL CODE; AMENDING CHAPTER 6, ARTICLE 7 BY ADDING NEW DIVISION 6; AMENDING CHAPTER 14, ARTICLE 7, DIVISION 4 BY ADDING NEW SECTION 147.0410; ALL RELATING TO WATER SUBMETERING.

WHEREAS, the San Diego region is heavily reliant on imported water, importing as much as 90% of its water from outside the County; and

WHEREAS, increased water conservation is necessary to ensure sufficient water resources for current and future residents of the City of San Diego; and

WHEREAS, nearly 50% of the residents of the City of San Diego live in multi-family residential or mixed-use buildings where water consumption in each individual unit is not measured; and

WHEREAS, the cost of water and sewer service for multi-family residential and mixed-use buildings is often divided among the individual units without regard for the actual volume of water consumed in the unit; and

WHEREAS, charging individual residential units in multi-family residential and mixed-use buildings based on the actual amount of water consumed will create a financial incentive for residents of multi-family residential units to conserve water; NOW, THEREFORE,

BE IT ORDAINED, by the Council of the City of San Diego, as follows:

Section 1. That Chapter 6, Article 7, Division 1 of the San Diego Municipal Code is amended by amending Section 67.0102:

§67.0102 Water System – Definitions

The words and phrases used in this Article have the meanings set forth in this section.

Applicant through Fire Service Connection [No change in text.]

Fixed charges means the charges in the *master bill* that do not vary with the volume of water consumed.

Legal or Equitable Owner through Manager [No change in text.]

Master bill means the bill received by the *submeter operator* from the City of San Diego or other utility retailer.

Service Connection through Shut Off Valve [No change in text.]

Submeter means a device for recording the volume of water consumed in each residential unit in a multi-family residential property that is owned or operated by the *submeter operator*.

Submetered consumer means any person who receives water through a *submeter* and is responsible to pay a *submeter operator* for *utility services*.

Submeter operator means a *consumer* who has an account with the City of San Diego or other utility retailer for *utility service*, and owns or manages a multi-family residential building with a separate *submeter* for each residential unit.

Submeter system means any system for measurement of the volume of water consumed by the occupants of each individual residential unit through the use of water *submeters*.

Utility service means separately or in any combination, water service, sewer service, and storm water service.

Variable charges means the charges in the *master bill* that vary depending on the volume of water consumed.

Water System [No change in text.]

Section 2. That Chapter 6, Article 7, Division 6 of the San Diego Municipal Code is created by adding Sections 67.0601 through 67.0608.

§67.0601 Purpose and Intent

This Division is adopted to encourage water conservation in multi-family residential and mixed-use buildings by requiring the use of water *submeters* for individual residential units. Billing individual residential units based on the actual amount of water consumed in the unit will create a financial incentive for residents of multi-family residential units to conserve water.

§67.0602 Application

- (a) This Division applies to multi-family residential and mixed-use buildings where *submeters* have been installed to measure water consumption by individual residential units. This Division does not apply to mobile home parks or to residential units designated as affordable housing pursuant to a recorded regulatory agreement with a governmental agency.
- (b) Nothing herein shall be construed to limit or alter any existing regulations related to testing and oversight of *submeters* by the California Department of Food and Agriculture, Division of Measurement Standards.

§67.0603 Submeter Billing

- (a) Every *submeter operator* shall bill each *submetered consumer* either monthly or bi-monthly for *utility service* based on water consumption recorded by the *submeters*.
- (b) The *submeter operator* shall bill each *submetered consumer* a portion of the *fixed charges*, calculated by dividing the total *fixed charges* equally among the total number of residential units and non-residential units without *submeters*, if any, which do not receive a separate *master bill*.
- (c) The *submeter operator* shall bill each *submetered consumer* for *variable charges* at the same rate charged in the *master bill*. In the event a *submeter* reading is unavailable, the *submeter operator* shall bill the *submetered consumer* based on a reasonable estimate of water consumption.
- (d) The *submeter operator* may charge an administrative fee for the actual third party costs of reading *submeters* and providing billing services, up to a maximum of \$4.00 per *submetered consumer* per month. The maximum administrative fee shall increase by \$0.25 on January 1, 2011 and by \$0.25 every three years thereafter.
- (e) The *submeter operator* may charge a *submetered consumer* a late fee not to exceed \$10.00 per billing cycle in the event that the utility bill is not paid in full prior to the due date, which shall be no less than 19 days following the date of mailing or delivery of the bill.

- (f) This Division shall not preclude a *submeter operator* from paying some or all of the cost of *utility service* for a *submetered consumer* as an incentive to attract or retain tenants. While such an incentive is in effect, the *submeter operator* shall continue to provide each *submetered consumer* with a monthly or bi-monthly *submeter* bill pursuant to this Division, reflecting a credit for the portion of the bill paid by the *submeter operator*.

§67.0604 Contents of Submeter Bills

All utility bills prepared by a *submeter operator* pursuant to this Division must include all of the following itemized information:

- (a) The total amount due, separated into *fixed charges* and *variable charges*.
- (b) The beginning and ending *submeter* readings with the dates of the *submeter* readings.
- (c) The total amount of the *master bill*, including the total *fixed charges* and the total *variable charges*.
- (d) Any administrative fees or late fees being charged.
- (e) A statement that the bill is not from the local utility.
- (f) The name of the local utility providing the *utility services*.
- (g) Name of the entity preparing the *submeter* bill.
- (h) A toll free telephone number for inquiries and questions.
- (i) In situations where *submeter* readings cannot be obtained, a statement that the bill was estimated. In no event shall a *submeter* reading be estimated for more than three consecutive months.
- (j) The date the bill is due.

- (k) Any past due amounts.

§67.0605 Rental Agreements

All rental agreements that require tenants to pay for *utility service* in a multi-family residential building with a *submeter system* shall contain all of the following information:

- (a) A description of any administrative fees or late fees that will be assessed.
- (b) The name of the *submeter* billing provider (if any) that will be providing the *submeter* billing service as of the time the rental agreement is signed.
- (c) A specific reference to this Article.
- (d) A description of how *submeter* bills are calculated, including how *fixed charges* and *variable charges* are apportioned in pursuant to Section 67.0603.

§67.0606 Records

Submeter owners shall retain the *master bill* and copies of all *submeter* bills for at least one year after the date of the bill, and make such records available at the request of a *submetered consumer* upon three business days notice, either electronically or on paper, in addition to information about the *submeter system* that will allow the individual *consumer* to verify his or her charges. Nothing herein is intended allow a *submetered consumer* to obtain a copy of a *submeter* bill of another *submetered consumer*.

§67.0607 Violations

It is unlawful to violate any mandatory provision of this Division. Any violation that continues over more than one billing period of the *master bill* is considered a separate violation for purposes of enforcement.

Section 3. That Chapter 14, Article 7, Division 4 of the San Diego Municipal Code is amended by adding Section 147.0410. This section shall not apply to applications for development received by the City prior to the effective date of this ordinance:

§147.0410 Water Submeters

(a) Notwithstanding Section 147.0402, water *submeters* shall be installed in the following types of *development* to provide for the measurement of the volume of water used in each *dwelling unit*:

(1) New *multiple dwelling units* with three or more *dwelling units*.

(2) Existing *multiple dwelling units* with three or more *dwelling units* where the entire interior potable water supply piping is being replaced.

(i) This subsection does not apply to existing *multiple dwelling units* whose individual units are served by more than one cold water riser and one hot water riser system.

(b) Every water *submeter* shall be installed in accordance with Title 4, Division 9 of the California Code of Regulations, and such that the primary indicator or remote reader may be easily accessed and read by the occupant of the *dwelling unit*, and read by the owner or manager of the *multiple dwelling unit* without entering the *dwelling unit*.

- (c) Water *submeters* installed pursuant to this Section must be certified for use for commercial purposes pursuant to Section 12500.5 of the California Business and Professions Code, or any subsequent amendments.
- (d) For *development of dwelling units* designated as affordable housing pursuant to a recorded regulatory agreement with a governmental agency, *dwelling units* shall be pre-plumbed for water submeters. The requirement of this Section to install a water *submeter* shall only apply when a *dwelling unit* is no longer designated as affordable housing.

Section 4. That a full reading of this ordinance is dispensed with prior to its passage, a written or printed copy having been available to the City Council and the public a day prior to its passage.

Section 5. That this ordinance shall take effect and be in force on June 1, 2010 from and after its final passage.

APPROVED: JAN I. GOLDSMITH, City Attorney

By



Mark M. Mercer
Deputy City Attorney

TCZ:MMM:ca
02/04/10
04/07/10 REV.
Or.Dept: Water
O-2010-43
MMS #9248

I hereby certify that the foregoing Ordinance was passed by the Council of the City of San Diego, at this meeting of _____.

ELIZABETH S. MALAND
City Clerk

By _____
Deputy City Clerk

Approved: _____
(date)

JERRY SANDERS, Mayor

Vetoed: _____
(date)

JERRY SANDERS, Mayor

10-19-11 11:20:00
TOP

AMENDED IN ASSEMBLY AUGUST 8, 2013

AMENDED IN ASSEMBLY AUGUST 6, 2013

AMENDED IN SENATE MAY 24, 2013

AMENDED IN SENATE MAY 14, 2013

AMENDED IN SENATE APRIL 29, 2013

SENATE BILL

No. 750

Introduced by Senator Wolk
(Coauthor: Assembly Member Fong)

February 22, 2013

An act to add Chapter 2.5 (commencing with Section 1954.201) to Title 5 of Part 4 of Division 3 of, the Civil Code, and to add ~~Chapter 8.5~~ *Section 517 to, and Article 5* (commencing with Section 537) to *Chapter 8* of Division 1 of, the Water Code, relating to water.

LEGISLATIVE COUNSEL'S DIGEST

SB 750, as amended, Wolk. Building standards: water meters: multiunit structures.

(1) The Water Measurement Law requires every water purveyor to require, as a condition of new water service on and after January 1, 1992, the installation of a water meter to measure water service. That law also requires urban water suppliers to install water meters on specified service connections, and to charge water users based on the actual volume of deliveries as measured by those water meters in accordance with a certain timetable.

This bill would require a water purveyor that provides water service to a newly constructed multiunit residential structure or newly constructed mixed-use residential and commercial structure that submits

an application for a water connection after January 1, ~~2014~~ 2015, to require the installation of either a water meter, as defined, or a submeter, as defined, to measure water supplied *measurement of the quantity of water supplied* to each individual dwelling unit *and to permit the measurement to be by individual water meters or submeters, as defined.* The bill would require the owner of the structure to ensure that a water submeter installed for these purposes complies with laws and regulations governing ~~installation~~, approval of ~~meter type~~ *submeter types or the installation*, maintenance, reading, billing, and testing of ~~water~~ submeters, including, but not limited to, the California Plumbing Code. The bill would exempt certain ~~buildings~~ *structures* from these requirements. The bill would prohibit a water purveyor from imposing an additional capacity or connection fee or charge for a submeter that is installed by the owner, or his or her agent. *The bill would provide that these provisions shall become operative on January 1, 2015.*

(2) Existing law generally regulates the hiring of dwelling units and, among other things, imposes certain requirements on landlords and tenants. Among these requirements, existing law requires landlords to provide tenants with certain notices or disclosures pertaining to, among other things, pest control and gas meters.

This bill would, if a water purveyor requires the installation of a meter or submeter, as specified, or a submeter has been installed, impose further requirements on landlords, relating to submetered water service to individual dwelling units. The bill would ~~prohibit a landlord from charging tenants separately for water service in a property with submeters unless the submetering system is installed, operated, and maintained~~ *require a landlord to install and operate submeters in prescribed dwelling units*, as specified. The bill would require a landlord to make certain disclosures to the tenant prior to the execution of the rental agreement, ~~including, among other things, that the tenant will be billed for water separately from the rent and that the tenant will also be billed for a portion of any recurring fixed charge billed to the property by the water purveyor, as specified~~ *if the landlord intends to charge a tenant separately from rent for water service in a property with submeters.* The bill would specify that *as part of the monthly bill for water service* a landlord may only bill a tenant for volumetric water usage, as specified, ~~and a portion of any recurring fixed charge billed to the property by the water purveyor, as specified,~~ *a billing, administrative, or other fee, as prescribed, and a late charge.* The bill would specify that ~~the landlord's billing cycle for water service must~~

~~match that of the water purveyor payments are required to be due at the same point in each billing cycle, as prescribed, and that each bill must include and separately set forth certain information. The bill would prohibit a landlord from charging certain additional fees related to water service, except as provided. The bill would require a landlord to maintain and make available installation, maintenance, and testing records in writing the date the submeter was last inspected, tested, and verified and the data used to calculate the tenant's bill to a tenant upon the tenant's written or electronic request, as specified. The bill would require a landlord to make certain repairs on the water system in a dwelling investigate, and if warranted, rectify, a condition that indicates that water is being distributed to the tenant not at his or her direction, as specified. The bill would permit a landlord to enter a unit for specified purposes relating to a submeter or water fixture provided that certain requirements are met. The bill would permit the assessment of administrative fees and late fees, as specified. The bill would provide that these provisions shall become operative on January 1, 2015.~~

In addition to actual damages, this bill would permit a tenant to recover from the landlord certain damages, costs, and fees for a violation of these provisions. The bill would authorize a city, county, city and county, or district to enforce these provisions.

Vote: majority. Appropriation: no. Fiscal committee: no.
 State-mandated local program: no.

The people of the State of California do enact as follows:

1 SECTION 1. Chapter 2.5 (commencing with Section 1954.201)
 2 is added to Title 5 of Part 4 of Division 3 of the Civil Code, to
 3 read:

4
 5 CHAPTER 2.5. WATER SERVICE
 6

7 1954.201. It is the intent of the Legislature in enacting this
 8 chapter to do both of the following:

9 (a) To encourage the conservation of water in multifamily
 10 residential rental buildings through means either within the
 11 landlord's or the tenant's control.

12 (b) To ensure that the practices involving the submetering of
 13 dwelling units for water service are just and reasonable, and include
 14 appropriate safeguards for both tenants and landlords.

1 1954.202. As used in this chapter:

2 (a) “Billing agent” means a person or entity who contracts to
3 provide submetering services to a landlord, including billing.

4 (b) “Landlord” includes all agents of the landlord, billing agents,
5 and successors in interest to the real property interests of the
6 landlord. “Landlord” does not include a tenant who rents all or a
7 portion of a dwelling unit to subtenants. “Landlord” does not
8 include a common interest development, as defined in Section
9 4100 of the Civil Code.

10 (c) “Property” means real property containing two or more
11 dwelling units that is served by a single meter.

12 (d) “Rental agreement” includes a fixed-term lease.

13 (e) “Renting” includes leasing, whether on a periodic or
14 fixed-term basis.

15 (f) “Submeter” means a device that measures water consumption
16 of an individual rental unit within a multiunit residential structure
17 or mixed-use residential and commercial structure, and which is
18 owned and operated by the landlord. ~~“Submeter” includes~~
19 ~~submeters, if more than one submeter is being used to measure~~
20 ~~water usage in a particular dwelling unit.~~

21 (g) “Water service” includes any charges for other services,
22 including sewage or storm water services, that are based in whole
23 or in part on the volume of water usage recorded by a water meter
24 or submeter.

25 (h) “Water purveyor” means a water purveyor as defined in
26 Section 512 of the Water Code.

27 1954.203. (a) ~~A landlord shall not charge tenants separately~~
28 ~~for water service in a property with submeters unless the~~
29 ~~submetering system is installed, operated, and maintained~~ *subject*
30 *to this chapter shall install and operate submeters* as follows:

31 (1) The submeter is ~~certified~~ *inspected, tested, and verified* for
32 commercial purposes pursuant to law, including, but not limited
33 to, Section 12500.5 of the Business and Professions Code.

34 (2) The installation conforms to all laws, including, but not
35 limited to, regulations established pursuant to Section 12107 of
36 the Business and Professions Code. *However, the installation need*
37 *not comply with a requirement that an outside faucet be under the*
38 *exclusive use of the tenant, provided that the tenant is notified*
39 *upon commencement of the tenancy that water dispensed from the*
40 *faucet shall be charged to the tenant. The landlord shall establish*

1 *reasonable rules to prohibit the use of the faucet by any person*
2 *other than the tenant.*

3 ~~(3) The installation was performed by a registered service~~
4 ~~agency as defined in Section 12531 of the Business and Professions~~
5 ~~Code.~~

6 ~~(4) The submeter is operated in compliance with regulations~~
7 ~~established pursuant to Section 12107 of the Business and~~
8 ~~Professions Code.~~

9 ~~(5)~~

10 (3) The submeter for a dwelling unit measures only water that
11 is supplied for the exclusive use of the particular dwelling unit and
12 only to an area within the exclusive possession and control of the
13 tenant of the dwelling unit. *However, the installation need not*
14 *comply with a requirement that an outside faucet be under the*
15 *exclusive use of the tenant, provided that the tenant is notified*
16 *upon commencement of the tenancy that water dispensed from the*
17 *faucet shall be charged to the tenant. The landlord shall establish*
18 *reasonable rules to prohibit the use of the faucet by any person*
19 *other than the tenant.*

20 ~~(6)~~

21 (4) The primary submeter indicator or remote reader may be
22 easily accessed and read by the tenant of the dwelling unit, and
23 read by the owner landlord without entering the dwelling unit.

24 ~~(7)~~

25 (5) Each submeter is reinspected and recalibrated within the
26 time limits specified in law or regulation.

27 ~~(8)~~

28 (6) All plumbing fixtures and fittings within each dwelling unit
29 conform to all laws regarding habitability of dwellings and water
30 conservation.

31 (b) This section does not require a water purveyor to assume
32 responsibility for ensuring compliance with any law or regulation
33 governing installation, certification, maintenance, and testing of
34 submeters and associated onsite plumbing.

35 1954.204. Prior to executing a rental agreement, a landlord
36 that intends to charge a tenant separately *from rent* for water service
37 *in a property with submeters* shall clearly disclose the following
38 information to the tenant, in writing, in at least 10-point type, which
39 may be incorporated into the rental agreement:

- 1 (a) That the tenant will be billed for water service separately
2 from the rent.
- 3 ~~(b) The average bill for water service for units at the property~~
4 ~~over the most recent calendar year or, if the building is less than~~
5 ~~one year old, a portion of that calendar year.~~
- 6 (b) *An estimate of the monthly bill for water service for units*
7 *at the property, which may be expressed as a range with up to a*
8 *25 percent difference in average or median usage, determined by*
9 *either of the following:*
- 10 (1) *The average bill for water service for comparative units at*
11 *the property over three of the past six months.*
- 12 (2) *Using the national average of 3,600 gallons of water used*
13 *per unit per month as a basis for the bill and including any charges*
14 *pursuant to paragraphs (2) and (3) of subdivision (a) of Section*
15 *1954.205.*
- 16 ~~(c) The frequency of submeter readings.~~
17 ~~(d)~~
- 18 (c) *The due dates and payment procedures for bills for water*
19 *service.*
- 20 (e)
- 21 (d) *If a billing agent is used, the agent's name, address, email*
22 *address, normal hours of operation, and toll-free telephone number*
23 *of a toll-free telephone number or a local number for the tenant*
24 *to call the agent, and the days and hours the agent is available by*
25 *phone at either number for the tenant to contact the agent*
26 *regarding billing questions.*
- 27 (e) *That the monthly bill for water service may only include four*
28 *charges:*
- 29 (1) *Payment due for the amount of usage as measured by the*
30 *submeter, charged at the exact same rate or rates as the water*
31 *purveyor.*
- 32 (2) *Payment of a portion of the fixed fee charged by the water*
33 *purveyor for water service divided equally among all the units in*
34 *the property.*
- 35 (3) *A fee for the landlord's or billing agent's costs, up to four*
36 *dollars (\$4) per month or 40 percent of the amount billed for the*
37 *actual amount of water used, whichever is less.*
- 38 (4) *A late fee, with the amounts and times assessed, in*
39 *compliance with Section 1954.213.*

1 (f) The date the submeter was last ~~tested and calibrated~~
2 *inspected, tested, and verified*, and the date by which it must be
3 ~~retested and recalibrated under law~~ *reinspected, tested, and verified*
4 *under law, if available. If this information is not available, the*
5 *landlord shall disclose that the information is not available.*

6 ~~(g) A statement in substantially the following form:~~

7
8 ~~The landlord (or name of landlord) shall charge you (or name~~
9 ~~of tenant, or term used in the rental agreement for the tenant) for~~
10 ~~water use at the same rate that the (water purveyor) bills its~~
11 ~~customers for residential use. To find out what the rate charged~~
12 ~~by (water purveyor) is, contact (water purveyor) at (address),~~
13 ~~(telephone number).~~

14
15 ~~(h) A statement that the tenant shall be charged for water service~~
16 ~~at the exact rate or rates charged by the water purveyor serving~~
17 ~~the property.~~

18 ~~(i) A statement that the tenant shall also be charged for a portion~~
19 ~~of any recurring fixed charge billed to the property by the water~~
20 ~~purveyor and that the tenant's portion of the recurring fixed charge~~
21 ~~shall be proportional to the amount of water the tenant uses in~~
22 ~~relation to the usage for the entire property.~~

23 ~~(j) The current amount of the recurring fixed charge referred to~~
24 ~~in subdivision (i).~~

25 ~~(k) A statement that no other connection, disconnection, billing,~~
26 ~~or other periodic fee or charge, except for an administrative fee,~~
27 ~~a late fee, or a submeter testing fee, may be assessed. If the landlord~~
28 ~~reserves the right to charge an administrative fee or a late fee, the~~
29 ~~amount and terms of the administrative fee or the late fee shall~~
30 ~~also be disclosed.~~

31 ~~(l)~~

32 ~~(g) The location of the submeter, and directions on how to read~~
33 ~~the submeter.~~

34 ~~(h) A statement that if the tenant believes that the submeter~~
35 ~~reading is inaccurate or the submeter is malfunctioning, the tenant~~
36 ~~may contact the local county sealer and request that the submeter~~
37 ~~be tested. Contact information for the county sealer shall be~~
38 ~~included in the disclosure to the tenant.~~

39 ~~(i) A statement that this disclosure is only a summary of~~
40 ~~information that a landlord must provide to a tenant if the landlord~~

1 *intends to charge a tenant separately from rent for water service*
2 *in a property with submeters.*

3 1954.205. (a) ~~As part of a water service bill~~ *the monthly bill*
4 *for water service, a landlord shall only bill a tenant for volumetric*
5 *the following:*

6 (1) *Volumetric usage of water service pursuant to subdivision*
7 ~~(b) and for a portion of any (b).~~

8 (2) *Any recurring fixed charge for water service billed to the*
9 *property by the water purveyor pursuant to subdivision (f). The*
10 ~~landlord shall not impose any periodic, connection, termination,~~
11 ~~or other fee, however denominated, except for administrative fees,~~
12 ~~late fees, or testing fees as provided in this chapter. that, at the~~
13 *landlord's discretion, shall be calculated by either of the following:*

14 (A) *The proportion of the tenant's volumetric water use, as*
15 *shown on the submeter, in relation to the water use of the entire*
16 *property, as shown on the property's water meter.*

17 (B) *Dividing the total fixed charge equally among the total*
18 *number of residential units and non-residential units served by a*
19 *single meter operated by a water purveyor.*

20 (3) *A billing, administrative, or other fee for the landlord's and*
21 *billing agent's costs, not to exceed 40 percent of the amount billed*
22 *under paragraph (1) or four dollars (\$4), whichever is less.*
23 *Beginning January 1, 2018, the fee imposed pursuant to this*
24 *paragraph may be adjusted annually by the landlord commensurate*
25 *with an increase in the Consumer Price Index.*

26 (4) *A late charge as assessed pursuant to Section 1954.213.*

27 (b) *The amount of the volumetric portion of the bill shall be*
28 *calculated by multiplying the volume of water used, as determined*
29 *by the submeter for the billing period in question, by the rate or*
30 *rates for volumetric usage established by the water purveyor of*
31 *for water service for residential use the property.*

32 (c) *If the rate or rates established by the water purveyor change,*
33 *the bill shall be prorated to reflect the time each rate was in effect.*
34 *The landlord may assess charges for the entire billing period based*
35 *on the lower rate.*

36 (d) *If a submeter reading for the beginning or end of a billing*
37 *period is, in good faith, not available, the landlord may shall bill*
38 *the tenant 75 percent of the amount originally disclosed to the*
39 *tenant pursuant to subdivision (b) of Section 1954.204 according*
40 *to Section 1954.210.*

1 ~~(e) No charges shall be imposed under this chapter if readings~~
2 ~~have been unavailable for more than three months.~~

3 ~~(f) The amount of the recurring fixed charge for water service~~
4 ~~billed to the property by the water purveyor to be charged to the~~
5 ~~tenant shall be based on the proportion of the tenant's volumetric~~
6 ~~water use, as shown on the submeter, in relation to the water use~~
7 ~~of the entire property, as shown on the property's water meter.~~

8 *(e) This section shall apply to leases first entered into or*
9 *renewed on or after January 1, 2014. For leases first entered into*
10 *or renewed prior to January 1, 2014, this section shall apply but*
11 *the landlord may additionally bill the tenant for other charges as*
12 *provided in the lease, including, but not limited to, beginning and*
13 *ending water service.*

14 ~~1954.206. (a) The billing cycle for a water service bill pursuant~~
15 ~~to this chapter shall match that of the water purveyor.~~

16 ~~(b)~~

17 *1954.206. (a) Submeters shall be read within three days of the*
18 *same point in each billing cycle.*

19 ~~(e) Bills~~

20 *(b) Payments shall be due at the same point in each billing cycle.*
21 *However, bills payments shall be due no earlier than 10 days after*
22 *mailing, if mailed, or five days after personal delivery. A tenant*
23 *may agree in writing to receive a bill electronically, in which case*
24 *payments are due five days after electronic delivery. A tenant may*
25 *rescind authorization for electronic delivery of bills at any time.*
26 *A tenant shall not be required to pay bills electronically.*

27 ~~(d)~~

28 *(c) Bills shall include and separately set forth the following*
29 *information:*

30 *(1) The submeter readings for the beginning and end date and*
31 *ending date of the billing cycle, the dates read, and the indicated*
32 *consumption as determined by subtracting the amount of the*
33 *beginning date submeter reading from the amount of the ending*
34 *date submeter reading.*

35 *(2) The unit of measure for the readings and usage amounts*
36 *billed pursuant to paragraphs (1) to (4), inclusive, of subdivision*
37 *(a) of Section 1954.205.*

38 *(3) The rate or rates charged for the volumetric charge per unit*
39 *of measure.*

40 ~~(4) The amount of the current charges for volumetric use.~~

- 1 ~~(5) The amount of any recurring fixed charge for water service~~
2 ~~billed to the property by the water purveyor.~~
- 3 ~~(6) The total water consumption for the property, as indicated~~
4 ~~by the property's water meter.~~
- 5 ~~(7) The percentage of the total water consumption of the~~
6 ~~property that was consumed by the tenant.~~
- 7 ~~(8) The amount of current charges assessed to the tenant for the~~
8 ~~tenant's share of any recurring fixed charges for water service~~
9 ~~billed to the property by the water purveyor.~~
- 10 ~~(9) A separate entry showing past due amounts, if any.~~
- 11 ~~(10) A separate entry showing any previously imposed late~~
12 ~~charges.~~
- 13 *(4) The amount, if any, still owing from the previous month's*
14 *bill.*
- 15 *(5) The amount, if any, still owing from bills prior to the*
16 *previous month's bill.*
- 17 *(6) The late fee, if any, imposed on amounts specified in*
18 *paragraph (4) or (5).*
- 19 ~~(11)~~
- 20 *(7) The total amount due.*
- 21 ~~(12)~~
- 22 *(8) The due date for the bill payment.*
- 23 ~~(13)~~
- 24 ~~(9) A statement of the amount of any new late charges, if any,~~
25 ~~and when the late charges fees would apply. Late charges shall be~~
26 ~~imposed pursuant to Section 1954.212.~~
- 27 ~~(14)~~
- 28 ~~(10) The name, mailing address, email address, telephone~~
29 ~~number, and the regular business hours of the person or persons~~
30 ~~telephone hours during which the tenant may call with contact~~
31 ~~the billing agent with questions or concerns regarding the bill, and~~
32 ~~who is authorized to bill. The landlord or billing agent shall have~~
33 ~~in place procedures to make any necessary adjustments to the bill~~
34 ~~upon contact by the tenant. If a billing agent is used, the name of~~
35 ~~the entity shall also be disclosed and the telephone number of the~~
36 ~~billing agent shall be either a toll free or a local number for the~~
37 ~~tenant to contact the billing agent.~~
- 38 *(11) A statement that the biller is not the water purveyor that*
39 *includes the name of the local water purveyor providing the water*
40 *service to the master meter.*

1 ~~1954.207. A submeter shall be read within three days of the~~
2 ~~beginning or end of a tenancy to determine the amount of the first~~
3 ~~or last bill for water service. Tenancies that begin or end within~~
4 ~~three days of a normal reading may be billed as usual.~~

5 *1954.207. (a) At the beginning of a tenancy, a submeter shall*
6 *be read after the tenant takes possession. If a regular monthly*
7 *reading occurs less than five days prior to the tenant taking*
8 *possession, that reading may be substituted to establish usage.*

9 *(b) For a water-service bill at the end of a tenancy, the submeter*
10 *shall be read within five days, if possible. If the submeter cannot*
11 *be read within five days at the end of a tenancy, the bill amount*
12 *for the final month shall be based on the bill amount for the*
13 *previous month. Tenancies that end within five days of a regular*
14 *monthly reading may be billed according to that reading. At the*
15 *end of a tenancy, payment shall be due no earlier than 10 days*
16 *after mailing of the bill, if mailed, or five days after personal*
17 *delivery, or five days after electronic delivery.*

18 *1954.208. (a) A landlord shall not charge or recover, or allow*
19 *to be charged or recovered, any of the following:*

20 ~~(1) Any additional servicing, establishment, maintenance, meter~~
21 ~~reading, meter testing, billing, or submetering fees, or any other~~
22 ~~fee, including those charged by a billing agent, except as provided~~
23 ~~in Section 1954.210.~~

24 ~~(2) Any recovered fees billed to the landlord by the water~~
25 ~~purveyor, billing agent, or any other person for any deposit,~~
26 ~~disconnection, reconnection, late payment, or any other water~~
27 ~~service related purpose. penalty.~~

28 *(b) This section does not prohibit a landlord from recovering*
29 *any costs listed in subdivision (a) that are incorporated into the*
30 *rent for a dwelling unit, if the rent is a fixed amount per rental*
31 *period, the charges are not listed separately, and the rental charges*
32 *are otherwise lawful.*

33 *1954.209. The landlord shall maintain and make available in*
34 *writing, at the tenant's written or electronic request, within seven*
35 *days after the request, the following:*

36 ~~(a) All installation and maintenance records of the submeter in~~
37 ~~the tenant's dwelling unit, including the name, license number,~~
38 ~~and contact information of the registered service agency that~~
39 ~~installed or serviced the submeter.~~

- 1 ~~(b) The most recent test results of the submeter in the tenant's~~
- 2 ~~dwelling unit.~~
- 3 ~~(e) The method and sources used to determine the rate at which~~
- 4 ~~the tenant is charged for water.~~
- 5 ~~(a) The date the submeter was last inspected, tested, and verified~~
- 6 ~~for use, to the extent this information is available.~~
- 7 ~~(b) The data used to calculate the tenant's bill, as follows:~~
- 8 ~~(1) The most recent water bill for the property's master water~~
- 9 ~~meter showing the recurring fixed charge for water service billed~~
- 10 ~~to the property by the water purveyor, and the usage charges for~~
- 11 ~~the property, including any tiered amounts.~~
- 12 ~~(2) Any other bills for water service, as defined in subdivision~~
- 13 ~~(g) of Section 1954.202, for the property.~~
- 14 ~~(3) The number of units in the property.~~
- 15 ~~(4) If not shown on the bill for the property, the per unit charges~~
- 16 ~~for volumetric water usage, including any tiered amounts.~~
- 17 ~~(5) The formula used to calculate the charge for the tenant's~~
- 18 ~~volumetric water usage.~~
- 19 ~~1954.210. (a) If the water system in a dwelling unit does not~~
- 20 ~~function properly, including leaks, fixtures allowing unnecessary~~
- 21 ~~water consumption, or a malfunctioning submeter, the tenant may~~
- 22 ~~request that the landlord repair the problem. The landlord shall~~
- 23 ~~make the repairs within seven days.~~
- 24 ~~(b) A tenant may request that a landlord have a submeter tested~~
- 25 ~~for accuracy. The landlord shall respond to the request within seven~~
- 26 ~~days, and the test shall be carried out as soon as reasonably~~
- 27 ~~practicable. The test shall be performed by a registered service~~
- 28 ~~agency or other person authorized by law to perform the test. If~~
- 29 ~~the test shows that the submeter is inaccurate beyond the tolerances~~
- 30 ~~established by law, the landlord shall repair or replace the submeter.~~
- 31 ~~If the test shows the submeter was indicating more usage than the~~
- 32 ~~actual amount used and beyond established tolerances, the landlord~~
- 33 ~~shall refund the estimated overcharge to the tenant within 30 days~~
- 34 ~~of receipt of the results.~~
- 35 ~~(c) The landlord shall pay for the cost of the test if either:~~
- 36 ~~(1) The tenant requests the test because the submeter has~~
- 37 ~~indicated that water usage has increased more than 25 percent for~~
- 38 ~~two consecutive billing periods over the previous three billing~~
- 39 ~~periods.~~

1 ~~(2) The submeter is found to be inaccurate beyond the tolerances~~
2 ~~established by law.~~

3 ~~(d) The tenant shall pay for the test in all other cases, up to a~~
4 ~~maximum of seventy-five dollars (\$75).~~

5 ~~(e) The landlord is not required to test a submeter under~~
6 ~~subdivision (b) if the submeter was tested and found accurate~~
7 ~~within two years prior to the tenant's request and the landlord~~
8 ~~provides the written results of that test to the tenant. However, the~~
9 ~~landlord shall have the submeter tested if the tenant pays in advance~~
10 ~~for the entire cost of the test.~~

11 ~~1954.211. (a) A landlord may charge an administrative fee for~~
12 ~~the actual costs of reading submeters and providing billing services,~~
13 ~~up to a maximum of four dollars (\$4) per submetered tenant per~~
14 ~~month for water service bills totaling ten dollars (\$10) or more. If~~
15 ~~a water service bill totals nine dollars and ninety-nine cents (\$9.99)~~
16 ~~or under, a landlord may charge an administrative fee for the actual~~
17 ~~costs of reading submeters and providing billing services up to 40~~
18 ~~percent of the water service bill per submetered tenant per month.~~

19 ~~(b) Beginning January 1, 2017, an administrative fee imposed~~
20 ~~pursuant to this section may be adjusted annually by the landlord~~
21 ~~commensurate with an increase in the Consumer Price Index.~~

22 ~~1954.212. (a) A landlord may impose a late fee of up to 5~~
23 ~~percent for any water service bill not paid within 20 days of its~~
24 ~~due date. If the 20th day falls on a Saturday, Sunday, or holiday,~~
25 ~~the late fee shall not be imposed until the day after the first business~~
26 ~~day following the 20th day.~~

27 ~~(b) (1) Notwithstanding Section 1950.5, if a water service bill~~
28 ~~remains unpaid after the time described in subdivision (a) expires,~~
29 ~~the landlord may, in lieu of a late fee, deduct the amount due from~~
30 ~~the tenant's security deposit. The landlord may require an~~
31 ~~additional deposit of security following a deduction, if the deposit~~
32 ~~would be otherwise lawful under Sections 827 and 1950.5.~~

33 ~~(2) The landlord may also deduct an unpaid water service bill~~
34 ~~from the security deposit upon the ending of a tenancy, provided~~
35 ~~that the last water service bill showing the amount due is attached~~
36 ~~to the documentation required by Section 1950.5, and all the other~~
37 ~~requirements of that section are met.~~

38 ~~(c) If a water service bill remains unpaid for 30 days after its~~
39 ~~due date, the nonpayment shall constitute a curable breach of a~~

1 ~~material lease obligation. The landlord may commence an action~~
2 ~~to remedy the breach, as provided by law.~~

3 ~~(d) Water service charges under this chapter shall not constitute~~
4 ~~rent.~~

5 ~~(e) A landlord shall not shut off the water or otherwise interfere~~
6 ~~with the provision of water service to a dwelling unit for any~~
7 ~~reason, including nonpayment of a bill assessed pursuant to this~~
8 ~~chapter.~~

9 1954.210. (a) *If a tenant notifies the landlord, or the landlord*
10 *otherwise becomes aware, of a condition that indicates that water*
11 *is being distributed to the tenant not at his or her direction,*
12 *including, but not limited to, a leak, a drip, a running toilet, or a*
13 *submeter reading indicating constant or abnormal water usage,*
14 *the landlord shall investigate, and if warranted, rectify the*
15 *condition.*

16 (b) *If the condition is rectified more than 10 days after the initial*
17 *investigation, the tenant's volumetric usage for any month or*
18 *months that include the period between 10 days after the initial*
19 *investigation and the repair shall be deemed to be fifteen dollars*
20 *(\$15) or actual usage, whichever is less. At the landlord's option,*
21 *if submeter readings are available to determine the usage at a*
22 *point prior to investigation and a point following repair, usage*
23 *shall be deemed to be fifty cents (\$0.50) per day for those days*
24 *between the two submeter readings or actual usage, whichever is*
25 *less.*

26 (c) *If the condition remains unrectified for six months after*
27 *investigation, no further volumetric usage charges may be imposed*
28 *until the condition is repaired.*

29 1954.211. (a) *The landlord may enter the unit for the purpose*
30 *of installing, repairing, testing, and maintaining a submeter or for*
31 *the purpose of repairing or testing any water fixture suspected by*
32 *the landlord or reported by the tenant to be in need of repair,*
33 *provided the requirements of Section 1954 are met.*

34 (b) *The landlord may also enter a unit to read a submeter,*
35 *provided the requirements of this chapter and Section 1954 are*
36 *met.*

37 1954.212. (a) *If a monthly submeter reading necessary to*
38 *measure volumetric usage is unavailable, the landlord may bill*
39 *the tenant 75 percent of the average amount billed for volumetric*
40 *usage for the last three months for which complete billing*

1 *information is available. The landlord shall disclose the adjustment*
2 *on the bill.*

3 *(b) If no complete billing information is available for the prior*
4 *three months, the volumetric usage charge shall be deemed to be*
5 *50 cents (\$0.50) per day that the data is not available.*

6 *(c) If monthly submeter readings remain unavailable for more*
7 *than six months, the volumetric usage charge shall be deemed to*
8 *be zero for any subsequent month that the data is not available.*

9 *1954.213. (a) A landlord may impose a late fee for any water*
10 *service bill not paid within 20 days of its due date. If the 20th day*
11 *falls on a Saturday, Sunday, or holiday, the late fee shall not be*
12 *imposed until the day after the first business day following the*
13 *20th day.*

14 *(b) A late fee of up to seven dollars (\$7) may be imposed if any*
15 *amount of a bill remains unpaid after the time described in*
16 *subdivision (a). A late fee of up to ten dollars (\$10) may be imposed*
17 *if any amount remains unpaid after 50 days, as calculated in the*
18 *same manner as described in subdivision (a). If any partial*
19 *payments are made, they shall be credited against the bill that has*
20 *been outstanding the longest.*

21 *(c) (1) Notwithstanding Section 1950.5, if a water service bill*
22 *remains unpaid after the time described in subdivision (a) expires,*
23 *the landlord may, in lieu of a late fee, deduct the amount due from*
24 *the tenant's security deposit. The landlord may require an*
25 *additional deposit of security following a deduction, if the deposit*
26 *would be otherwise lawful under Sections 827 and 1950.5.*

27 *(2) The landlord may also deduct an unpaid water service bill*
28 *from the security deposit upon the ending of a tenancy, provided*
29 *that the last water service bill showing the amount due is attached*
30 *to the documentation required by Section 1950.5, and all the other*
31 *requirements of that section are met.*

32 *(d) If a water service bill remains unpaid for 30 days after its*
33 *due date, the nonpayment shall constitute a curable breach of a*
34 *material lease obligation. The landlord may commence an action*
35 *to remedy the breach, as provided by law.*

36 *(e) Water service charges under this chapter shall not constitute*
37 *rent.*

38 *(f) A landlord shall not shut off the water or otherwise interfere*
39 *with the provision of water service to a dwelling unit for any*

1 *reason, including nonpayment of a bill assessed pursuant to this*
2 *chapter.*

3 ~~1954.213.~~

4 *1954.214.* In addition to actual damages sustained by a tenant
5 for a violation of this chapter, the tenant may recover from the
6 landlord three times the amount of actual damages, reasonable
7 attorney's fees, and costs. The landlord may also be liable for a
8 civil penalty of up to one month's rent, unless the landlord shows
9 that the violation was made in good faith and not part of a pattern
10 and practice of violations of this chapter.

11 ~~1954.214.~~

12 *1954.215.* (a) A city, county, city and county, or district may
13 enforce this chapter.

14 (b) This chapter does not preclude or preempt an ordinance that
15 regulates the approval of submeter types or the installation,
16 maintenance, reading, billing, or testing of submeters and
17 associated onsite plumbing if the ordinance meets either of the
18 following requirements:

19 ~~(1) Is ordinance was~~ adopted prior to January 1, 2013.

20 ~~(2) Meets or exceeds the minimum requirements provided by~~
21 ~~this chapter.~~

22 ~~1954.215.~~

23 *1954.216.* The rights or obligations established under this
24 chapter shall not be waived. Any purported waiver is void.

25 ~~1954.216.~~ This chapter applies only to property where
26 submeters have been installed or where a meter and submeters are
27 installed pursuant to Chapter 8.5 (commencing with Section 537)
28 of Division 1 of the Water Code.

29 *1954.217.* (a) *This chapter shall apply to both of the following:*

30 (1) *All dwelling units offered for rent or rented in a building*
31 *where submeters were installed pursuant to Article 5 (commencing*
32 *with Section 537) of Chapter 8 of Division 1 of the Water Code.*

33 (2) *All other dwelling units where a landlord has previously*
34 *installed and uses or voluntarily installs and uses a submeter to*
35 *charge a tenant separately for water service.*

36 (b) *Nothing in this chapter shall do the following:*

37 (1) *Apply to any building without submeters installed and in*
38 *use.*

39 (2) *Be construed to enlarge or diminish the rights or obligations*
40 *with respect to charges or allocation methods to determine water*

1 *service costs to tenants in a building without submeters installed*
2 *and in use.*

3 1954.218. *A submeter system that measures only a portion of*
4 *a dwelling unit's water usage, including, but not limited to, a*
5 *system that measures only hot water usage, shall not be subject to*
6 *this chapter, if the system is first put in service before January 1,*
7 *2014.*

8 1954.219. *This chapter shall become operative on January 1,*
9 *2015.*

10 SEC. 2. ~~Chapter 8.5 (commencing with Section 537) is added~~
11 ~~to Division 1 of the Water Code, to read:~~

12
13 ~~CHAPTER 8.5. MULTIUNIT STRUCTURES~~

14
15 537. (a) ~~The following definitions govern the construction of~~
16 ~~this chapter:~~

17 (1) ~~"Meter" has the same meaning as "water meter" in Section~~
18 ~~516.~~

19 (2) ~~"Submeter" means a device that measures water consumption~~
20 ~~of an individual unit within a multiunit residential structure or~~
21 ~~mixed-use residential and commercial structure, and is read by the~~
22 ~~owner of the structure or the owner's agent.~~

23 (b) ~~Structures in all of the following categories shall be exempt~~
24 ~~from this chapter:~~

25 (1) ~~Low-income housing. For purposes of this paragraph,~~
26 ~~"low-income housing" means a residential building financed with~~
27 ~~low-income housing tax credits, tax-exempt mortgage revenue~~
28 ~~bonds, general obligation bonds, or local, state, or federal loans~~
29 ~~or grants, for which the rents of the occupants in lower income~~
30 ~~households, as defined in Section 50079.5 of the Health and Safety~~
31 ~~Code, do not exceed rents prescribed by deed restrictions or~~
32 ~~regulatory agreements pursuant to the terms of the financing or~~
33 ~~financial assistance, and for which not less than 25 percent of the~~
34 ~~dwelling units within the building are designated for occupancy~~
35 ~~by lower income households, as defined in Section 50079.5 of the~~
36 ~~Health and Safety Code.~~

37 (2) ~~Student dormitories.~~

38 (3) ~~Long-term health care facilities, as defined in Section 1418~~
39 ~~of the Health and Safety Code.~~

1 ~~(4) Time-share property, as defined in subdivision (aa) of~~
2 ~~Section 11212 of the Business and Professions Code.~~

3 ~~(5) Residential care facilities, as defined in subdivision (k) of~~
4 ~~Section 1569.2 of the Health and Safety Code.~~

5 ~~(e) A submeter used to measure water supplied to an individual~~
6 ~~residential unit that is required to be installed by a water purveyor~~
7 ~~pursuant to this chapter, shall be of a type approved pursuant to~~
8 ~~Section 12500.5 of the Business and Professions Code, and shall~~
9 ~~be installed and operated in compliance with regulations established~~
10 ~~pursuant to Section 12107 of the Business and Professions Code.~~

11 ~~538. (a) Each water purveyor that sells, leases, rents, furnishes,~~
12 ~~or delivers water service to a newly constructed multiunit~~
13 ~~residential structure or newly constructed mixed-use residential~~
14 ~~and commercial structure for which an application for a water~~
15 ~~connection, or more than one connection, is submitted after January~~
16 ~~1, 2014, shall require the installation of a water meter or submeter~~
17 ~~to measure the water supplied to each individual dwelling unit as~~
18 ~~a condition of new water service.~~

19 ~~(b) (1) If the water purveyor requires installation of submeters~~
20 ~~pursuant to subdivision (a), the owner of the structure shall ensure~~
21 ~~that each submeter installed complies with all laws and regulations~~
22 ~~governing the approval of submeter types or the installation,~~
23 ~~maintenance, reading, billing, and testing of submeters, including,~~
24 ~~but not limited to, the California Plumbing Code.~~

25 ~~(2) This subdivision does not require a water purveyor to fund~~
26 ~~or assume responsibility for ensuring compliance with any law or~~
27 ~~regulation governing the approval of submeter types or the~~
28 ~~installation, maintenance, reading, billing, and testing of submeters~~
29 ~~and associated onsite plumbing.~~

30 ~~(c) A water purveyor shall not impose an additional capacity or~~
31 ~~connection fee or charge for a submeter that is installed by the~~
32 ~~owner, or his or her agent.~~

33 ~~538.5. (a) This chapter does not restrict the authority of a water~~
34 ~~purveyor, city, county, city and county, or other local agency to~~
35 ~~adopt and implement a program to promote water conservation~~
36 ~~that includes the installation of water meters and submeters, as~~
37 ~~required pursuant to subdivision (a) of Section 538, if the program~~
38 ~~is at least as stringent as the requirements of this chapter.~~

39 ~~(b) This chapter does not preclude or preempt an ordinance that~~
40 ~~regulates the approval of submeter types or the installation,~~

1 maintenance, reading, billing, or testing of submeters and
2 associated onsite plumbing if the ordinance meets either of the
3 following requirements:

- 4 (1) Is adopted prior to January 1, 2013.
- 5 (2) Meets or exceeds the minimum requirements provided by
6 this chapter.

7 539. It is the intent of the Legislature that this chapter should
8 not be construed to impose costs on any local government agency,
9 except to the extent that the local government agency is a water
10 purveyor.

11 SEC. 2. Section 517 is added to the Water Code, to read:
12 517. "Submeter" means a device that measures water
13 consumption of an individual unit within a multiunit residential
14 structure or mixed-use residential and commercial structure, and
15 is read by the owner of the structure or the owner's agent.

16 SEC. 3. Article 5 (commencing with Section 537) is added to
17 Chapter 8 of Division 1 of the Water Code, to read:

18
19 *Article 5. Multiunit Structures*

20
21 537. (a) Structures in all of the following categories shall be
22 exempt from this chapter:

23 (1) Low-income housing. For purposes of this paragraph,
24 "low-income housing" means a residential building financed with
25 low-income housing tax credits, tax-exempt mortgage revenue
26 bonds, general obligation bonds, or local, state, or federal loans
27 or grants, for which the rents of the occupants in lower income
28 households, as defined in Section 50079.5 of the Health and Safety
29 Code, do not exceed rents prescribed by deed restrictions or
30 regulatory agreements pursuant to the terms of the financing or
31 financial assistance, and for which not less than 25 percent of the
32 dwelling units within the building are designated for occupancy
33 by lower income households, as defined in Section 50079.5 of the
34 Health and Safety Code.

35 (2) Student dormitories.

36 (3) Long-term health care facilities, as defined in Section 1418
37 of the Health and Safety Code.

38 (4) Time-share property, as defined in subdivision (aa) of
39 Section 11212 of the Business and Professions Code.

1 (5) Residential care facilities, as defined in subdivision (k) of
2 Section 1569.2 of the Health and Safety Code.

3 (b) A submeter used to measure water supplied to an individual
4 residential unit that is required to be installed by a water purveyor
5 pursuant to this chapter shall be of a type approved pursuant to
6 Section 12500.5 of the Business and Professions Code and shall
7 be installed and operated in compliance with regulations
8 established pursuant to Section 12107 of the Business and
9 Professions Code.

10 538. (a) Each water purveyor that sells, leases, rents,
11 furnishes, or delivers water service to a newly constructed multiunit
12 residential structure or newly constructed mixed-use residential
13 and commercial structure for which an application for a water
14 connection, or more than one connection, is submitted after
15 January 1, 2015, shall require a measurement of the quantity of
16 water supplied to each individual dwelling unit as a condition of
17 new water service. The measurement may be by individual water
18 meters or submeters. Applicants shall provide appropriate
19 documentation to the water purveyor that identifies the location
20 of the water meters or submeters.

21 (b) (1) If the water purveyor requires installation of submeters
22 pursuant to subdivision (a), the owner of the structure shall ensure
23 that each submeter installed complies with all laws and regulations
24 governing the approval of submeter types or the installation,
25 maintenance, reading, billing, and testing of submeters, including,
26 but not limited to, the California Plumbing Code.

27 (2) This subdivision does not require a water purveyor to fund
28 or assume responsibility for ensuring compliance with any law or
29 regulation governing the approval of submeter types or the
30 installation, maintenance, reading, billing, and testing of submeters
31 and associated onsite plumbing.

32 (c) A water purveyor shall not impose an additional capacity
33 or connection fee or charge for a submeter that is installed by the
34 owner, or his or her agent.

35 538.5. (a) This article does not preclude or preempt an
36 ordinance that regulates the approval of submeter types or the
37 installation, maintenance, reading, billing, or testing of submeters
38 and associated onsite plumbing if the ordinance was adopted prior
39 to January 1, 2013.

1 ***(b) This article does not restrict the authority of a water***
2 ***purveyor, city, county, city and county, or other local agency to***
3 ***adopt and implement a program to promote water conservation***
4 ***that includes the installation of water meters and submeters, as***
5 ***required pursuant to subdivision (a) of Section 538 if the program***
6 ***is at least as stringent as the requirements of this article.***

7 ***539. It is the intent of the Legislature that this article should***
8 ***not be construed to impose costs on any local government agency,***
9 ***except to the extent that the local government agency is a water***
10 ***purveyor.***

11 ***539.5. This article shall become operative on January 1, 2015.***

O



STAFF REPORT

Agenda Item: 10

Board Meeting Date: May 14, 2014
Prepared By: Lisa Soto
Approved By: Roy Coox

SUBJECT: CSDA BYLAWS AMENDMENTS

RECOMMENDATION: Consider proposed amendments to the CSDA Bylaws and cast the District's vote to adopt or not adopt the changes.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: The proposed amendments have been approved by the CSDA Board of Directors. If approved by the voting members of CSDA, the updated bylaws will take effect on July 1, 2014.

DETAILED REPORT: Highlights to the recommended updates include a general clean-up to reflect updates and organizational changes since the last update in 2011. Also included is clarifying language regarding the CSDA Board nomination and election process. Various committee definitions and titles are being revised, and clarification is being proposed for the formation of CSDA affiliated chapters.

Completed ballots must be received by CSDA by Friday, June 13, 2014 at 5:00 p.m. to be counted. The results of the bylaws ballot will be announced in the CSDA e-News and on the CSDA website at www.csda.net.

ATTACHMENTS:

- Memo dated 4/25/14 from Noelle Mattock, CSDA Board President and Neil McCormick, CEO
- CSDA bylaws showing amendments in mark-up form
- CSDA mail ballot for proposed bylaws amendments



**California Special
Districts Association**
Districts Stronger Together

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APR 28 2014

VISTA IRRIG. DIST.

MEMORANDUM

DATE: April 25, 2014

TO: California Special Districts Association (CSDA) Voting Members

FROM: Noelle Mattock, CSDA Board President
Neil McCormick, CEO

SUBJECT: Proposed CSDA Bylaws Updates

The CSDA Board of Directors has approved the attached recommended updates to the CSDA Bylaws to bring forward to CSDA voting members for consideration.

Highlights to the recommended updates include:

- General clean-up to reflect updates and organizational changes over the last 3 years
- Clarifying language to the CSDA Board nomination and election process
- Updates to various committee definitions and titles
- CSDA affiliated chapter clarification

The full proposed changes to CSDA's Bylaws are indicated in mark-up form for your review and can be found online at www.csda.net/bylaws.

As a voting member in good standing, once your district has reviewed the proposed CSDA Bylaws updates, please use the enclosed official ballot to cast your vote by mail in favor or not in favor of the changes.

Completed ballots must be received by Friday, June 13, 2014 at 5:00 pm to be counted. Only official and fully completed ballots returned via regular mail to the CSDA office will be counted. The results of the Bylaws ballot will be announced in the CSDA e-News and on the CSDA website. If approved by the membership, the updated Bylaws will take effect on July 1, 2014.

If you have any questions or require printed copies, please contact Charlotte Lowe, Executive Assistant at charlottel@csda.net or (916) 442-7887.

Thank you for your participation and continued support of CSDA!

California Special Districts Association

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Sacramento, CA 95814
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A proud California Special Districts Alliance partner

Special District Risk Management Authority
1112 I Street, Suite 300
Sacramento, CA 95814
toll-free: 800.537.7790
f: 916.231.4111

CSDA Finance Corporation
1112 I Street, Suite 200
Sacramento, CA 95814
toll-free: 877.924.2732
f: 916.442.7889



BYLAWS

California Special Districts Association

Approved Bylaw Revision Dates:

Revised 1996

Revised 1999

Revised 2004

Revised October 1, 2009

Revised August 2, 2010

Revised August 1, 2011

TABLE OF CONTENTS

ARTICLE I – GENERAL.....	4
Section 1. Purpose:.....	4
Section 2. CSDA Regions/ Networks :	4
Section 3. Principal Office:.....	4
ARTICLE II – MEMBERSHIP.....	5
Section 1. Qualification of Membership:.....	5
Section 2. Membership Application:.....	6
Section 3. Membership Dues:.....	6
Section 4. Membership Voting:	6
Section 5. Membership Quorum:	7
Section 6. Membership Meetings:.....	7
Section 7. Termination of Membership:	8
ARTICLE III – DIRECTORS.....	9
Section 1. Number of Directors:	9
Section 2. Term of Office:	9
Section 3. Nomination of Directors:.....	9
Section 4. Election of Directors:.....	9
Section 5. Event of Tie:.....	10
Section 6. Director Vacancy:.....	10
Section 7. Director Disqualification:	11
Section 8. Powers of Directors:.....	12
ARTICLE IV – DIRECTOR MEETINGS.....	13
Section 1. Place of Meetings:.....	13
Section 2. Ratification Meeting:.....	13
Section 3. Organization Meeting:.....	13
Section 4. Planning Session:	13
Section 5. Regular Meetings:.....	13
Section 6. Special Meetings:.....	13
Section 7. Quorum:	13
Section 8. Official Records:.....	14
ARTICLE V – OFFICERS	15
Section 1. Number and Selection:.....	15
Section 2. Duties of the President:.....	15
Section 3. Duties of the Vice President:.....	15
Section 4. Duties of the Secretary:.....	15
Section 5. Duties of the Treasurer:	16
Section 6. Disbursement of Funds:	16
Section 7. Removal of Officers:.....	16
ARTICLE VI – COMMITTEES	17
Section 1. Creation of Committees Structure :	17
Section 2. Committee Actions:	17
Section 3. Committee Meetings:	17
Section 4. Standing Committees:.....	18
Section 5. Ad Hoc Committees:	19

Section 6. Special Committee of the Board:	20
ARTICLE VII – INDEMNIFICATION	21
Section 1. Right of Indemnity:	21
Section 2. Approval of Indemnity:	21
Section 3. Insurance:	21
Section 4. Liability:	21
ARTICLE VIII – LOCAL CHAPTERS	22
Section 1. Purpose:.....	22
Section 2. Organization:.....	22
Section 3. Rules, Regulations and Meetings:	22
Section 4. Financing of Local Chapters:	22
Section 5. Legislative Program Participation:.....	23
ARTICLE IX – AMENDMENTS TO THE BYLAWS.....	24
Section 1. Amendment Proposals:.....	24
Section 2. Amendment Membership Meeting:	24
Section 3. Mailed Amendment Ballot:	24
Section 4. Amendment Ratification:	24
EXHIBITS A /B.....	25

ARTICLE I – GENERAL

Section 1. Purpose:

In addition to the general and specific purposes set forth in the Articles of Incorporation of the California Special Districts Association (CSDA), CSDA will provide outreach, education, and member services, and shall generate legislative advocacy for member interests. CSDA will interact with the government associations and groups that support or oppose its membership's interests.

Section 2. CSDA Regions/~~Networks~~:

The state of California shall be divided along county boundaries into six ~~(6)~~ voting regions/~~networks~~. The areas of the regions/~~networks~~ have been determined by the Board of Directors of CSDA.

Exhibit A.....Map of the six (6) regions/~~networks~~ of CSDA.

~~Exhibit B.....Names of the counties within the six (6) regions.~~

Section 3. Principal Office:

The principal business office of CSDA shall be located in Sacramento, California.

ARTICLE II – MEMBERSHIP

Section 1. Qualification of Membership:

There may be several classes of membership in ~~the~~ CSDA, as determined by the Board of Directors. The following classes have been adopted:

A. Regular Voting Members:

Regular voting members shall be any public agency formed pursuant to either general law or special act for the local performance of governmental and/or proprietary functions within limited boundaries, and which meets any one of the following criteria:

1. Meets the definition of “independent special district” set forth in Government Code Section 56044 by having a legislative body all of whose members are elected, or which members are appointed to fixed terms; or
2. A public agency whose legislative body is composed of representatives of two or more other public agencies. Such representatives may be either members of the legislative body or designated employees of such other public agencies. Public agencies which qualify as regular members pursuant to these criteria include, but are not limited to the following public agencies: (a) air quality management districts; (b) air pollution control districts; (c) county water agencies or authorities; (d) transit or rapid transit districts, or transportation authorities; (e) metropolitan water districts; (f) flood control and/or water conservation districts; (g) sanitation agencies.

Regular voting members do not include the state, cities, counties, school districts, community college districts, dependent districts, or joint powers authorities. Dependent districts are defined as those special districts whose legislative body is composed exclusively of members of a Board of Supervisors of a single county or city council of a single city, LAFCOs, joint powers authorities or the appointees of such legislative bodies with no fixed terms.

Regular voting members have voting privileges and may hold seats on the Board of Directors.

B. Associate Non-Voting Members:

Shall be those organizations such as dependent districts, cities, mutual water companies, and those public agencies that do not satisfy the criteria for regular voting membership specified in Section A above.

Associate members have no voting privileges and may not hold a seat on the Board of Directors.

C. Business Affiliate Members:

Shall be those persons or organizations that provide services to special districts and/or have evidenced interest in the purposes and goals of CSDA. Business Affiliates have no voting privileges and may not hold a seat on the Board of Directors.

D. Liaison Representatives:

~~Members of CSDA, who hold memberships in other organizations which have shown an interest in the purposes of CSDA, may request the Board of Directors to appoint a non-voting liaison representative from the interested organization to participate in activities conducted by CSDA. Non-inclusive examples of said organizations are recreation and park, fire, cemetery, and mosquito abatement/vector control.~~

~~The Board of Directors may invite the non-voting liaison representatives to attend CSDA meetings and participate in CSDA committees at the discretion of the Board. Liaison representatives have no voting privileges and may not hold a seat on the Board of Directors.~~

Section 2. Membership Application:

Application for membership to CSDA will be directed to staff, who will determine if the applicant's interest and purpose is in common with CSDA. If the applicant meets the requirements of membership, the Board of Directors shall approve the new member by a majority vote of the Board. Acceptance to membership shall authorize participation in CSDA activities as specified in these Bylaws.

Section 3. Membership Dues:

The membership dues of CSDA shall be established annually by a majority vote of the Board of Directors at a scheduled Board meeting. Authority to adjust the dues shall remain with the Board of Directors.

Section 4. Membership Voting:

Matters to be voted upon by the membership shall be determined by the Board of Directors in accordance with these Bylaws. Only those matters of which proper notice was given by CSDA may be voted upon.

A. Voting Designee:

In accordance with these Bylaws, regular voting members in good standing shall have voting privileges. The governing body of each regular voting member shall designate by resolution, one representative from their respective district who shall have the authority to exercise the right of the regular voting member to vote. Such voting designee shall be a Board member or managerial employee of the member regular voting member. ~~Each regular voting member shall file such resolution with CSDA.~~

B. Voting Authorization:

Those regular voting members who have paid the required dues as set by the Board of Directors are members in good standing. Each regular voting member in good standing

shall be entitled to one vote on all matters brought before the membership for vote at any meeting or mail ballot.

Section 5. Membership Quorum:

A. Meeting Quorum:

Twenty-five ~~(25)~~ voting designees, as defined in Article II, Section 4, officially designated by each regular voting member present at any annual or special meeting of the CSDA shall constitute a quorum. Absentee ballots ~~shall~~will not be accepted.

B. Mailed Ballot Quorum:

Mail ballots received from ~~twenty-five (25)~~ voting designees shall constitute a quorum.

Section 6. Membership Meetings:

A. Annual Business Meeting:

The annual business meeting of the members shall be held at the Annual CSDA Conference at such time and place as determined by the Board of Directors. Written notice of the annual business meeting shall include all matters that the Board intends to present for action and vote by the members.

Written notice of any annual meeting of the members of CSDA, via mail and/or electronic delivery, and/or facsimile shall be sent to each regular voting member in good standing, at least 45 days in advance of the designated date of such meeting. The notice shall include the time and place, and all matters the Board of Directors intends to present for action and vote by the members.

B. Special Meetings:

Special meetings of the members may be called at any time by the President, by a majority of the Board of Directors, or by a majority of at least a quorum of the members. Written notice shall include all matters the Board of Directors intends to present for action and vote by the members.

Written notice of any special meeting of the members of CSDA, via mail and/or electronic delivery, and/or facsimile shall be sent to each regular voting member in good standing, at least ten days in advance of the designated date of such meeting. The notice shall include the time and place, and all matters intended to be presented for action and vote by the members.

C. ~~Notice of Meetings:~~

~~Written notice of any annual or special meeting of the members of CSDA, via mail and/or electronic delivery, and/or facsimile shall be sent to each regular voting member in good standing, not later than forty-five (45) days in advance of the designated date of such meeting. The notice shall include the time and place, and all matters the Board of Directors intends to present for action and vote by the members.~~

D.C. Mail Ballot:

The Board of Directors may at its discretion authorize the voting upon any issue, by written ballot mailed to each regular voting member in good standing. Such ballot shall be mailed by first class mail, ~~at least not later than forty-five (45)~~ days in advance of the date the CSDA has designated for the return of the ballot by each member to CSDA.

E.D. Majority Vote:

A majority ~~of votes cast or ballots received~~~~vote of all regular voting members voting~~ shall be necessary to carry any matter voted upon, provided a quorum of members has voted in person or by mail ballot. Voting by proxy ~~shall~~~~will~~ not be allowed.

Section 7. Termination of Membership:

Any member delinquent in the payment of dues for a period of three ~~(3)~~ months after said dues are due and payable, shall be notified in writing of such arrearage, and shall be given written notice of possible termination. If such delinquent dues remain unpaid ~~for forty-five (45)~~ days after said notice, the delinquent member shall automatically cease to be a member of CSDA.

A delinquent member may be restored to membership by making written application to the Board of Directors of the CSDA. Such reinstatement shall be at the discretion of the Board.

ARTICLE III – DIRECTORS

Section 1. Number of Directors:

The authorized number of elected directors to serve on the Board of Directors shall be ~~eighteen (18)~~. Each regular voting member agency shall be limited to one seat on the Board.

There shall be three ~~(3)~~ directors elected from each of the six ~~(6)~~ CSDA regions/networks. Directors elected from each of the six ~~(6)~~ regions/networks shall hold staggered three ~~(3)~~-year terms. The three directors serving a term of office from a region/network shall be elected from three ~~(3)~~ different regular voting member agencies located in that region/network.

Section 2 Term of Office:

Directors elected from each of the six ~~(6)~~ regions/networks shall hold staggered three ~~(3)~~-year terms. After the annual election of directors, a meeting of the Board shall be held to ratify the election results. The term of office of the newly elected persons shall commence on the following January 1 and shall terminate in three ~~(3)~~ years.

Section 3. Nomination of Directors:

Nomination shall be by region/network. Any regular voting member in good standing is eligible to nominate one person from their district to run for director of CSDA. The director nominee shall be a board member of the district or a managerial employee as defined by that district's Board of Directors. Nomination of the director designee shall be made by a resolution or minute action of the regular voting member's Board of Directors. Only one individual from each regular voting member district may be nominated to run at each election. In the event an incumbent does not re-run for his/her seat, the nomination period for that region/network shall be extended by ten days.

The CSDA staff, in conjunction with the Elections and Bylaw Committee, will review all nominations received and accept all that meet the qualifications set by these Bylaws. A slate of each region's/network's qualified nominees will be submitted by mail ballot, to that region's/network's regular voting membership for election pursuant to Article III, Section 4

Section 4. Election of Directors:

The Election and Bylaws Committee shall have primary responsibility for establishing and conducting elections. The Committee may enforce any regulation in order to facilitate the conduct of said elections. Voting for directors shall be by the regular voting members from the region/network from which they are nominated. ~~six (6) regions and shall be conducted by mail.~~

The Election and Bylaws Committee shall meet each year to review, with staff, the regions/networks where election of directors will be necessary. The Committee will coordinate, with staff, the dates nomination requests shall be mailed to the regular voting members, the and officialy date for the nomination requests to be received at the CSDA office, and ~~will~~ set the date of the election.

A. Written Notice:

Written notice requesting nominations of candidates for election to the Board of Directors shall be sent first class mail to each regular member on the date specified by the Election and Bylaws Committee, which shall be at least ~~one hundred and twenty (120)~~ days prior to the election. The nominations must be received by ~~the~~ CSDA before the established deadline which shall be no later than ~~sixty (60)~~ days prior to the election. Nominations received after the deadline date shall be deemed invalid.

B. Balloting and Election:

Voting for directors shall be by mail.

After the nomination period for directors is closed, a mailed ballot specifying the certified nominees in each region/network shall be distributed to each regular voting member in that region/network ~~good standing~~ by first class mail. Each such regular member in each region/network shall be entitled to cast one vote for each of that region's/network's open seats on the Board.

The ballot for each region/network shall contain all nominations accepted and approved by CSDA staff. In the event there is only one nomination in a region/network, the nominee shall automatically assume the Seat up for election and a ballot shall not be mailed. Staff will execute a Proof of Service certifying the date upon which all regular voting members of each region/network were mailed a ~~mail~~-ballot.

Ballots shall be returned by mail to the principal business address of CSDA prior to the close of business (5:00 pm) on the designated election date, which shall be at least ~~forty-five (45)~~ days prior to the ~~annual business meeting of the members held at the~~ Annual Conference. Ballots received after the specified date shall not be counted.

All ballots shall remain sealed until opened in the presence of the Election and Bylaws Committee chairperson or his/her designee.

Section 5. Event of Tie:

In the event of a tie vote, a supplemental mail ballot containing only the names of those candidates receiving the same number of votes shall be mailed to each regular voting member in the region/network where the tie vote occurred.

Those mail ballots received prior to the close of business (5:00 pm) on the date designated by the Election and Bylaws Committee shall be considered valid and counted. All supplemental mail ballots received after the designated date will be deemed invalid. All ~~such~~ ballots shall remain sealed until opened in the presence of the Committee chair or his/her designee.

In the event the supplemental mail ballot results in a tie vote, the successful candidate will be chosen by a drawing by lot.

Section 6. Director Vacancy:

In the event of a director vacating his/her seat on the Board of Directors, an individual who meets the qualifications as specified in these Bylaws may be appointed or elected to complete the director's unexpired term.

A. Two or Three Vacant Seats in the Same Region/Network:

In the event more than one seat on the CSDA Board of Directors in any one region/network is vacant at the same time, such vacancies shall be filled by election. A mail ballot shall be prepared; listing all nominees for that region/network accepted and approved pursuant to Article III, Section 4 of these Bylaws

Regular Members of each region/network shall be entitled to cast one vote for each open seat in that region/network. The candidate receiving the most votes will be elected to the vacant seat with the longest remaining term. The candidate receiving the second highest number of votes will be elected to fill the vacant seat with the second longest remaining term. The candidate receiving the third highest number of votes will be elected to fill the vacant position with the third longest remaining term.

B. Vacancy During Nomination Period:

In the event of a vacancy occurring “during” the nomination period ~~prior to the annual election~~, the vacancy shall be filled by election. Written notification of the vacancy and request for nominations shall be sent to each regular member in the region/network in which the vacancy occurred. Nominations will be accepted for ~~the~~ such vacant seat ~~and which~~ shall be placed on the mail ballot for election in that region/network.

C. Vacancy After Nomination Period:

In the event of a vacancy occurring “after” the nomination period has closed, at the discretion of the CSDA Board, the vacancy may remain unfulfilled until the next regularly scheduled election or may ~~shall~~ be filled by appointment. Should the CSDA Board choose to fill the vacancy by appointment. Notification of the vacancy and request for nominations shall be sent to all regular members in the region/network in which the vacancy occurred.

The region's/network's existing directors sitting on the CSDA Board shall interview all interested candidates of that region/network and bring a recommendation to the CSDA Board of Directors ~~of the CSDA~~. The Board shall make the appointment to fill the unexpired term of the vacated Board position.

Section 7. Director Disqualification:

- A. A director shall become disqualified from further service upon the occurrence of the following:

A director's district is no longer a member of ~~the~~ CSDA; a director is no longer a board member or an employee of a member district; and/or a director shall resign.

Any officer or director may resign at any time by giving written notice to the President or CEO/Executive Director. Any such resignation shall take effect at the date of the receipt of such notice or at any time specified therein.

- B. The position of a director may be declared vacant by a majority vote of the CSDA Board of Directors when a director shall fails to attend three ~~(3)~~ consecutive meetings of the Board, ~~without prior notice to the Board President~~.

Section 8. Powers of Directors:

Subject to the limitations of these Bylaws, the Articles of Incorporation, and the California General Nonprofit Corporation Law, all corporate powers of the CSDA shall be exercised by or under the authority of the Board of Directors.

ARTICLE IV – DIRECTOR MEETINGS

Section 1. Place of Meetings:

Meetings of the Board of Directors shall be held in the state of California, at such places as the Board may determine.

Section 2. Ratification Meeting:

Following the election of Directors, the Board shall hold a meeting at such time and place as determined by the Board for the purpose of ratifying the newly elected directors and to transact other business of ~~the~~ CSDA.

Section 3. Organization Meeting:

After the ratification meeting, an organizational meeting of the Board shall be held at such time and place as determined by the Board for the purpose of electing the officers of the Board of Directors and the transaction of other business of ~~the~~ CSDA.

Section 4. Planning Session:

~~As directed by the Board of Directors~~~~Before the end of each calendar year~~, a special Strategic Planning Meeting shall be held ~~by the Board of Directors~~ to review and evaluate the plans, policies and activities related to the business interests of CSDA.

Section 5. Regular Meetings:

The dates of the regular meetings of the Board of Directors shall be ratified at the ~~last~~~~first~~ Board meeting of the ~~previous~~ year. The meetings shall be held at such time and place as the Board may determine. The dates and places of the Board meetings shall be published in the CSDA's publications for the benefit of the members.

Section 6. Special Meetings:

A special meeting of the Board of Directors, for any purpose, may be called at any time by the President or by any group of seven ~~(7)~~ directors.

Such meetings may be held at any place designated by the Board of Directors. In the event directors are unable to personally attend the special meeting, teleconferencing means will be made available.

Notice of the time and place of special meetings shall be given personally to the directors, or sent by written or electronic communication. All written notices shall be sent at least ten ~~(10)~~ days prior to the special meeting and electronic notices ~~at least~~~~not less than~~ five ~~(5)~~ days prior.

Section 7. Quorum:

A quorum of the Board of Directors for the purpose of transacting business of the CSDA shall consist of ten ~~(10)~~ directors. A majority vote among at least ten ~~(10)~~ directors present at a duly noticed meeting shall constitute action of the Board of Directors.

Section 8. Official Records:

All official records of the meetings of the CSDA shall be maintained at the principal business office of the CSDA.

ARTICLE V – OFFICERS

Section 1. Number and Selection:

The officers of ~~the~~CSDA shall be the President, Vice President, Secretary, Treasurer and ~~the Immediate~~ Past President. The officers shall be elected annually from the then current members of the Board of Directors without reference to regions/~~networks~~. All officers shall be subordinate and responsible to the ~~CSDA~~ Board of Directors and shall serve ~~the CSDA~~ without compensation.

Each shall hold office for the term of one ~~(1)~~ year, or until resignation or disqualification.

The Board of Directors may appoint such other officers as the business of ~~the~~CSDA may require. Each of the appointed officers shall hold office for such period, have such authority, and perform such duties as are provided in these Bylaws or as the Board of Directors may determine.

Section 2. Duties of the President:

The President shall be the chief officer of the CSDA and shall, subject to the approval of the Board of Directors, give supervision and direction to the business and affairs of ~~the~~CSDA.

The President shall preside at all Board of Director and membership meetings. The President shall be an ex-officio member of all Standing Committees. ~~The President and~~ shall ~~recommend~~ ~~appoint~~ ~~appointment of~~ committee chairs and vice-chairs and members of the Standing Committees. ~~Such appointments are~~ subject to ~~ratification confirmation~~ by the Board of Directors.

The President shall have the general powers, duties and management usually vested in the office of the president of a corporation. The President shall have such other powers and duties as may be prescribed by these Bylaws or by the vote of the Board of Directors.

Section 3. Duties of the Vice President:

In the absence of, or disability of the President, the Vice President shall perform all of the duties of the President. When so acting, the Vice President shall have all the powers of the President, and be subject to all the restrictions upon the President.

The Vice President shall be ~~the chair of the Planning Committee and~~ an ex-officio member of all of the Standing Committees.

Section 4. Duties of the Secretary:

The Secretary or a designee appointed by the Board of Directors shall give notice of meetings to the Board of Directors, and notices of meetings to the members as provided by these Bylaws.

The Secretary or ~~such~~ designee shall record and keep all motions and resolutions of the Board. A record of all meetings of the Board and of the members shall be maintained. All written records of the Secretary shall be kept at the business office of ~~the~~CSDA.

A list of the membership of ~~the~~-CSDA shall be maintained by the Secretary or such designee. Such record shall contain the name, address and type of membership, of each member. The date of membership shall be recorded, and in the event the membership ceases, the date of termination.

The Secretary or ~~such~~-designee shall perform such other duties as may be required by law, by these Bylaws, or by the Board of Directors.

Section 5. Duties of the Treasurer:

The Treasurer or a designee appointed by the Board of Directors shall keep and maintain adequate and correct accounts of the properties and the business transactions of ~~the~~-CSDA, including accounts of its assets, liabilities, receipts, disbursements, gains and losses. The books of account shall at all times be open to inspection by any director or member of the CSDA.

The Treasurer or ~~such~~-designee shall be responsible to cause the deposit of all moneys of the CSDA, and other valuables in the name and to the credit of ~~the~~-CSDA, with such depositories as may be designated by the Board of Directors.

The Treasurer or ~~such~~-designee, shall disburse, or cause to be disbursed by ~~such~~ persons as authorized by resolution of the Board of Directors, the funds of ~~the~~-CSDA, as ordered by the Board of Directors.

The Treasurer or ~~such~~-designee shall serve as chair of the CSDA Fiscal Committee. The Treasurer shall render to the President and the Board of Directors an account of all financial transactions and the financial condition of ~~the~~-CSDA at each Board meeting and on an annual basis, or upon request of the Board.

The Treasurer or ~~such~~-designee shall, after the close of the fiscal year of ~~the~~-CSDA, cause an annual audit of the financial condition of ~~the~~-CSDA to be done.

The Treasurer or such designee shall perform such other duties as may be required by law, by these Bylaws, or by the Board of Directors.

Section 6. Disbursement of Funds:

No funds shall be disbursed by ~~the~~-CSDA unless at check, draft or other evidence of such disbursement has been~~shall be~~ executed on behalf of ~~the~~-CSDA by ~~such~~ persons authorized by resolution of the Board of Directors.

Section 7. Removal of Officers:

Officers of the Board may be removed with or without cause at any meeting of the Board of Directors by the affirmative vote of a majority of the Board of Directors present at such meeting.

ARTICLE VI – COMMITTEES

Section 1. ~~Creation of Committees Structure:~~

~~The Board of Directors by a majority vote may create one or more committees to serve at the pleasure of the Board, and have such authority as provided by the Board of Directors.~~

Each committee shall have a chair and a vice-chair who shall be directors of the Board of Directors. ~~Appointment of two (2) or more directors to the committees shall be by a majority vote of the Board.~~Each committee shall have at least two Board members and no more than nine Board members. Directors may be appointed as alternate members of a committee, in the event of an absent committee member.

Other members of any committee may include designees of regular, associate or professional Business Affiliate members. ~~and liaison representatives from other organizations pursuant to Article II, Section 1 to be approved by majority vote of the CSDA Board of Directors.~~

Section 2. Committee Actions:

All actions of any committee of the CSDA shall be governed by and taken in accordance with the provisions of these Bylaws. All committees shall serve at the pleasure of the Board and have such authority as provided by the Board of Directors. Minutes of each committee meeting shall be kept and each committee shall present a report to the Board of Directors at each scheduled Board meeting.

No committee may take any final action on any matter that, under these Bylaws, or under the California Nonprofit Public Benefit Corporation Law, also requires approval of the members of the CSDA.

All committees, regardless of Board resolution, are restricted from any of the following actions as imposed by the California Nonprofit Public Benefit Corporation Law

No committee may: Fill vacancies on the Board of Directors or on any committee that has authority of the Board; create any other committees of the Board or appoint the members of the committees of the Board.

No committee may fix compensation of the directors for serving on the Board or on any committee; eExpend corporate funds to support a nominee for director; or approve any contract or transaction to which CSDA is a party and in which one or more of its directors has a material financial interest.

No committee may amend or repeal Bylaws or adopt new Bylaws or amend or repeal any resolution of the Board that by its express terms is not subject to amendment or repeal.

Section 3. Committee Meetings:

Meetings of the committees of ~~the~~ CSDA shall be held in accordance with the provisions of these Bylaws. The time and place for regular meetings of such committees may be determined

by the Board or by such committees. Special meetings of the committees may be called by the chair [of such committee](#), or by the Board of Directors.

Section 4. Standing Committees:

Standing Committees of ~~the~~ CSDA shall be advisory in nature [except for the Finance Corporation \(see Section 4D\)](#). The Standing Committees are: Executive, [Education Professional Development](#), Elections and Bylaw, Finance Corporation, Fiscal, Legislative, ~~Membership Recruitment~~ [Member Services](#) and ~~Planning and~~ Audit.

The President shall recommend the appointment of committee officers and members of each Standing Committee except the Executive Committee. All committee members are subject to ratification by the Board of Directors.

A. Executive Committee:

The Executive Committee shall consist of all officers of ~~the~~ CSDA. Members shall include the President, Vice President, Secretary, Treasurer and the ~~l~~immediate ~~P~~past ~~P~~resident of ~~the~~ CSDA. If the ~~l~~immediate ~~P~~past ~~P~~resident is no longer a member of the Board of Directors, a previous past president may be appointed. If there are no directors who have served as president in the past, the President shall appoint a current director to serve as a member of the Executive Committee.

Subject to these Bylaws and approval of the Board of Directors, the Executive Committee shall have full power, authority and responsibility for the operation and function of the CSDA.

B. ~~Professional Development~~ Education Committee:

The ~~Education Professional Development~~ Committee shall plan, organize and direct ~~CSDA~~ [the education professional development programs and events of the CSDA](#). ~~The Committee shall organize the Annual Conference and the Special District Legislative Days. A public relations program shall be maintained by the Committee.~~

C. Election and Bylaws Committee:

The Election and Bylaws Committee shall be responsible for conducting all elections ~~for~~ the CSDA Board [of Directors](#) as provided in these ~~B~~ylaws. The Committee shall annually review the ~~B~~ylaws and shall be responsible for membership vote on any bylaw changes [and approval of election materials](#).

D. Finance Corporation Committee:

The Finance Corporation Committee shall serve as the Board of Directors of the CSDA Finance Corporation [a California non profit public benefit corporation organized to provide financial assistance to CSDA members in acquiring, constructing and financing various public facilities and equipment for the use and benefit of the public](#). [The Finance Corporation Committee is not an advisory committee, but has all of the powers described in the CSDA Finance Corporation Bylaws, which are incorporated herein by this reference. Such powers include the powers to manage and control the business affairs of the corporation, to approve policies for the corporation's operations, and to](#)

~~enter into all contracts necessary to provide financial assistance to CSDA members and be responsible for oversight of the programs of the CSDA Finance Corporation.~~

E. Fiscal Committee:

The Treasurer shall serve as the chair of the Fiscal Committee and shall, with the Committee, be responsible for oversight of all the financial transactions of the CSDA. An annual budget shall be ~~prepared~~ reviewed by the committee and ~~shall be~~ ratified by the Board of Directors.

~~The Fiscal Committee shall assist the Planning Committee in the continuing development of the CSDA's "Strategic Plan".~~

F. Legislative Committee:

The Legislative Committee shall be responsible for the development of ~~the~~ CSDA's legislative agenda. The Committee shall review, direct and assist the CSDA Advocacy and Public Affairs ~~Legislative~~ Department with legislative and public policy issues.

G. Member Services~~Membership and Recruitment~~ Committee:

The Membership and Recruitment~~Member Services~~ Committee shall be responsible for recruitment and recommendation of new members to the CSDA Board of Directors. All new members shall be ratified by the Board of Directors.

H. Planning Committee:

~~The Planning Committee in conjunction with the Fiscal Committee shall be responsible for the continuing development of the "Strategic Plan" of the CSDA. The "Strategic Plan" shall be reviewed and monitored. The Committee shall recommend revisions and/or additions to the Board of Directors for ratification.~~

I.H. Audit Committee:

The Audit Committee is responsible for maintaining and updating internal controls. The Committee selects the Auditor for Board of Director approval and provides guidance to the auditors on possible audit and fraud risks. The Committee reviews the audit and management letter and makes recommendation to the Board of Directors for action.

Section 5. Ad Hoc Committees:

The President may appoint other Ad Hoc Committees and their officers as may be determined necessary for the proper operation of the CSDA. The Standing Committees and the Ad Hoc Committees shall plan and authorize such programs as may be directed by the Board of Directors.

The Ad Hoc Committees shall be advisory in nature and shall be composed of at least two ~~(2)~~ members of the Board of Directors. Other members of such committees may include designees of regular, associate or professional members, ~~liaison representatives of other organizations,~~ or members of the public, as approved by the Board of Directors.

Section 6. Special Committee of the Board:

A Special Committee may be granted authority of the Board as a Committee of the Board, as required by the California Nonprofit Public Benefit Corporation Law, provided by a specific resolution adopted by a majority of the Board of Directors then in office. In such case, the Special Committee shall be composed exclusively of two ~~(2)~~ or more directors, but less than a quorum of the Board of Directors.

ARTICLE VII – INDEMNIFICATION

Section 1. Right of Indemnity:

To the fullest extent permitted by law, the CSDA shall defend, indemnify and hold harmless both its past and present directors, officers, employees and other persons described in Section 5238(a) of the California Corporations Code, against any and all actions, expenses, fines, judgments, claims, liabilities, settlements and other amounts reasonably incurred by them in connection with any “proceeding”, as that term is used in the Section 5238(a) of the California Corporations Code.

“Expenses”, as used in these Bylaws, shall have the same meaning as in Section 5238(a) of the California Corporations Code.

Section 2. Approval of Indemnity:

On written request to the Board by any person seeking indemnification under Section 5238(b) or Section 5238(c) of the California Corporations Code, the Board shall promptly determine under Section 5238(e) of the California Corporations code whether the applicable standard of conduct set forth in Section 5238(b) or Section 5238(c) has been met, and if so, the Board shall authorize indemnification.

If the Board cannot authorize indemnification because the number of directors who are parties to the proceeding with respect to which indemnification is sought prevents the formation of a quorum of directors who are not parties to that proceeding, the Board shall promptly call a meeting of the members.

At the request for indemnification meeting, the members shall determine under Section 5238(e) of the California Corporations Code whether the applicable standard or conduct set forth in Section 5238(b) or Section 5238(c) has been met, and, if so, the members present at the meeting in person or by proxy shall authorize indemnification.

Section 3. Insurance:

The CSDA shall have the right to purchase and maintain insurance to the full extent permitted by law, on behalf of its officers, directors, employees, and agents, against any liability asserted against or incurred by any officer, director, employee or agent in such capacity, or arising out of the officer's, director's, employee's, or agent's status as such.

Section 4. Liability:

No member, individual, director, or staff member of the CSDA shall be personally liable to the CSDA's creditors, or for any indebtedness or liability. Any and all creditors shall look only to the CSDA's assets for payment.

ARTICLE VIII – LOCAL CHAPTERS

Section 1. Purpose:

The purpose of local chapters is to provide a local forum of members for the discussion, consideration and interchange of ideas concerning matters relating to the purposes and powers of special districts and the CSDA.

The local chapters may meet to discuss issues bearing upon special districts and the CSDA. The chapters may make recommendations to the CSDA's Board of Directors.

Section 2. Organization:

The regular voting members of ~~the~~ CSDA are encouraged to create and establish local chapters. In order to be recognized as a CSDA Chapter, each Chapter must approve and execute a Chapter Affiliation Agreement in order to obtain the right to use the CSDA name, logo, membership mailing list, intellectual property, endorsements, and CSDA staff support and technical assistance in conducting Chapter activities. The terms and conditions of the Chapter Affiliation Agreement are incorporated herein by this reference.

Each chapter formed prior to August 1, 2011, including but not limited to ~~of~~ the following ~~existing~~ chapters must have at least one ~~(1)~~ CSDA member in their membership at all times: Alameda, Butte, Contra Costa, Kern, Marin, Monterey, Orange (ISDOC), Placer, Sacramento, San Bernardino, San Diego, San Luis Obispo, San Mateo, Santa Barbara, Santa Clara and Ventura. ~~These existing chapters are strongly encouraged to have all district members as CSDA members, however the existing local chapter may include members of~~ Such existing chapters may include as members local organizations, districts and professionals who are not members of ~~the~~ CSDA.

New chapters formed after August 1, 2011, are required to have 100 percent of their special district members as be current members of CSDA ~~members~~ in order to be a chapter affiliate of CSDA. ~~The existing~~ Such local chapters may include members of local organizations and professionals who are not members of CSDA.

Local chapters shall be determined to be affiliates of the CSDA upon approval and execution of the Chapter Affiliation Agreement by the local chapter and approval and ratification of the Chapter Affiliation Agreement by the CSDA Board of Directors ~~of the CSDA~~. The chapters shall be required to provide updated membership lists to the CSDA at least annually.

CSDA and its local chapters shall not become or be deemed to be partners or joint ventures with each other by reason of the provisions of these Bylaws or the Chapter Affiliation Agreement.

Section 3. Rules, Regulations and Meetings:

Each local chapter shall adopt such rules and regulations, meeting place and times as the membership of such local chapter may decide by majority vote. Rules and regulations of the local chapter shall not be inconsistent with the Articles of Incorporation or Bylaws of ~~the~~ CSDA.

Section 4. Financing of Local Chapters:

No part of ~~the~~ CSDA's funds shall be used for the operation of the local chapter affiliates. ~~The~~ CSDA is not responsible for the debts, obligations, acts or omissions of ~~theirs~~ local chapters.

Section 5. Legislative Program Participation:

Local chapters may function as a forum in regard to federal, state and local legislative issues.
The chapters may assist ~~the~~ CSDA in the distribution of information to their members.

ARTICLE IX – AMENDMENTS TO THE BYLAWS

Section 1. Amendment Proposals:

Any regular voting member in good standing may propose changes to these Bylaws. The proposed amendments shall be reviewed by the Board of Directors and submitted to the Election and Bylaws Committee for their study.

After examination by the Election and Bylaws Committee and upon resolution of the Board of Directors the amendment proposals may be submitted for vote at the Annual Business meeting of the members held by ~~the~~ CSDA, at a specially called meeting, or by a mailed ballot.

Section 2. Amendment Membership Meeting:

Prior notice in writing of the proposed amendment/s to these Bylaws shall be given by the Board of Directors to the regular voting members, not later than ~~forty-five (45)~~ days in advance of the amendment meeting.

Electronic copies of the proposed amendment/s shall be available on the CSDA website for the regular voting members prior to the meeting. Copies of the proposed amendments shall be available for the voting members at the amendment meeting, ~~upon advance requests~~.

Section 3. Mailed Amendment Ballot:

When a mailed ballot is utilized to amend these Bylaws, the ballot shall include all amendments and matters the Board ~~of Directors~~ intends to present for action and vote by the members and shall be mailed by ~~the~~ CSDA to all regular voting members ~~in good standing~~. ~~The~~Such ballot shall be mailed by first class mail, not later than ~~forty-five (45)~~ days in advance of the date ~~the~~ CSDA has designated for the receipt of the ballot.

The amendment ballot must be received by ~~the~~ CSDA, no later than the established deadline date and time. Ballots received after the specified deadline will be deemed invalid

Section 4. Amendment Ratification:

A. Membership Meeting:

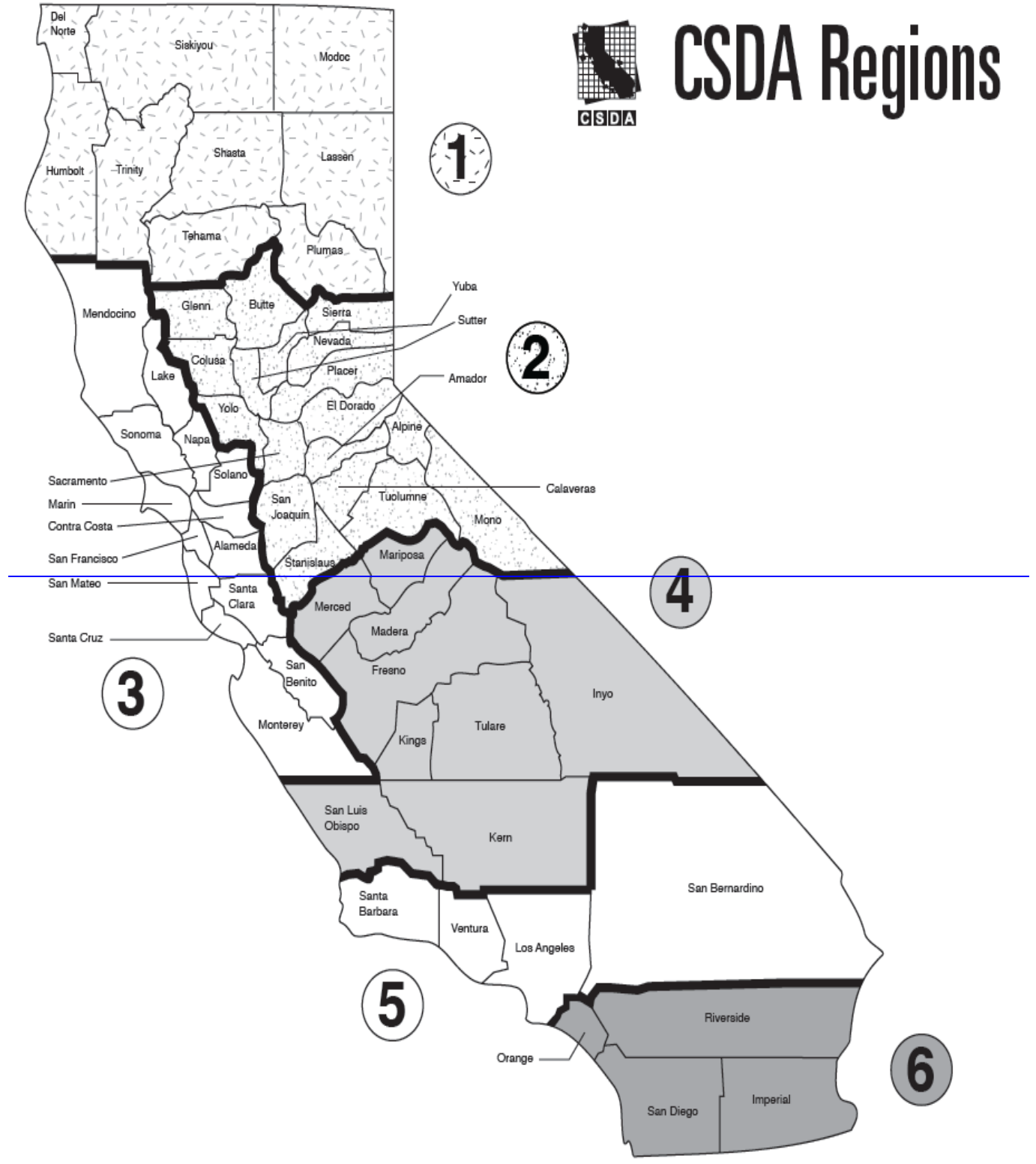
The proposed Bylaw amendments shall be deemed adopted by a majority vote of all regular voting members present at a membership meeting, at which a quorum, as defined in Article 2, Section 5 of these Bylaws, of the members is present.

B. Mailed Ballot:

The proposed Bylaw amendment/s shall be deemed adopted when ballots have been returned by a quorum of the regular voting members, and have been approved by a majority vote of the mail ballots returned.



CSDA Regions





2015 Regions/Networks





**California Special
Districts Association**
Districts Stronger Together

MAIL BALLOT FOR PROPOSED
BYLAWS AMENDMENT

Shall the 2014 Proposed CSDA Bylaws Amendments be Adopted?

- Yes**
 No

CSDA Member District Name: _____

Authorized Signature: _____
(GM or Board President)

View current CSDA Bylaws and proposed new bylaws at csda.net/bylaws
Must be received by June 13, 2014. CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814

(If you require a hard copy of either of the above listed bylaws or have questions, please call Charlotte Lowe, CSDA Executive Assistant at (877) 924-CSDA.) If approved, bylaws will become effective July 1, 2014.



Agenda Item: 11

STAFF REPORT

Board Meeting Date: May 14, 2014
Prepared By: Roy Coox

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.



SUMMARY OF FORMAL BOARD OF DIRECTORS' MEETING April 24, 2014

1. Treasurer's report.
The Board noted and filed the monthly Treasurer's report.
2. Resolution of Support for the California State University San Marcos Water Resources Management Certificate Program.
The Board adopted **Resolution No. 2014-07** supporting the California State University San Marcos Water Resources Management Certificate Program.
3. Authorize the Issuance of Extendable Commercial Paper.
The Board adopted **Resolution 2014-08** authorizing the issuance and sale of short-term revenue certificates and authorizing and approving certain actions in connection therewith.
4. Use of Water Authority's Recovery and Return Capacity at Antelope Valley Water Bank during calendar year 2014.

This item was removed from the agenda, no action was taken.
5. Design services contract with ECORP Consulting, Inc. for Tijuana River Valley Wetland Mitigation project.
The Board accepted Amendment 1 in the amount of \$20,000, and approved Amendment 2 in the amount of \$238,000, to provide design services for the Tijuana River Valley Wetland Mitigation project, increasing the contract amount from \$480,000 to \$718,000.
6. Reimbursement agreement with Vallecitos Water District for new facilities related to future contract purchases of treated water from the Carlsbad Desalination Project.
The Board authorized the General Manager to execute an agreement with Vallecitos Water District for reimbursable costs related to the design and construction of new facilities to accommodate future treated water purchases from the Carlsbad Desalination Project. The Board increased the FY 2014/2015 Capital Improvement Program appropriation and lifetime budget for the Carlsbad Desalination Project by \$220,000 for reimbursable costs related to future contract purchases of treated water from the Carlsbad Desalination Project.

7. The Board adopted positions on various state bills.
 1. Adopt a position of Support on AB 407 (V.M. Perez)
 2. Adopt a position of Support and Seek Amendments on AB 1636 (Brown)
 3. Adopt a position of Support if Amended on AB 1983 (Gray)
 4. Adopt a position of Support if Amended on AB 2282 (Gatto)
 5. Adopt a position of Support and Seek Amendments on AB 2417 (Nazarian)
 6. Adopt a position of Support on AB 2434 (Gomez)
 7. Adopt a position of Support if Amended on AB 2554 (Rendon)
 8. Adopt a position of Support if Amended on SB 1250 (Hueso)

8. Adopted a position of Support and Seek Amendments on AB 1891 (Donnelly).

The Board approved a position of Support and Seek Amendments on AB 1891 (Donnelly).

9. Approve proposed amendment to sponsored legislation – AB 2067 (Weber).

The Board approved proposed amendment to sponsored legislation – AB 2067 (Weber).

10. Status of Special Agricultural Water Rate Program and summary of recent discussions with agricultural stakeholders.

The Board directed staff to provide the proposed 2015 rates at the May 22, 2014 meeting with and without the inclusion of the current Transitional Special Agricultural Water Rate (TSAWR) Program. Additionally, include in the future Board work on fiscal sustainability which would take place later this calendar year, an analysis of the TSAWR program and its consideration along with the other rate issues which are being evaluated.

11. ACTION FOLLOWING CLOSED SESSION:

Initiation of Litigation: Authorize staff and special counsel to take all actions necessary to initiate litigation regarding Metropolitan Water District 2015 and 2016 rates and charges.



STAFF REPORT

Agenda Item: 12.A

Board Meeting Date: May 14, 2014
Prepared By: Lisa Soto
Approved By: Roy Coox

SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.



STAFF REPORT

Agenda Item: 12.B

Board Meeting Date: May 14, 2014
Prepared By: Marian Schmidt
Approved By: Roy Coox

SUBJECT: SCHEDULE OF UPCOMING MEETINGS AND EVENTS AND DIRECTORS ATTENDING

SUMMARY: The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
1 *	CSDA Quarterly Dinner Meeting <i>May 15, 2014, 6:00 p.m. – 9:00 p.m. – The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Registration deadline: 5/8/14</i>	MacKenzie (R) Vásquez (R)
2	O.C. Water Summit <i>May 16, 2014, 7:30 a.m.–1:30 p.m., Grand Californian Hotel, Disneyland Resort</i> <i>Early registration deadline: 5/9/14</i>	
3	Setting Direction/Community Leadership (CSDA) <i>May 19, 2014, 8:30 a.m. – 4:00 p.m. – CPS HR Training Center, Sacramento</i> <i>Registration deadline: 5/16/14</i>	
4 *	Council of Water Utilities Meeting <i>May 20, 2014, 7:15 a.m. – StoneRidge Country Club, Poway</i> <i>Reservation deadline: 5/16/14</i>	Vásquez
5	Legislative Days (CSDA) <i>May 20-21, 2014, Sacramento Convention Center</i> <i>Registration deadline: 5/15/14</i>	MacKenzie (R)
6 *	North County Water Group Meeting <i>May 21, 2014, 7:30 a.m. – Rincon del Diablo MWD, Escondido</i>	
7 *	Vista Chamber of Commerce Joint Sundowner <i>May 21, 2014, 5:00 p.m. – 7:00 p.m. – Classic Chariots</i>	
8	Ethics Training (SDCWA) <i>June 2, 2014, 9:00 a.m. – 11:00 a.m. – SDCWA Kearny Mesa</i> <i>Registration deadline: None</i>	
9	California Water Law (Water Law Institute CLE International) <i>June 12-13, 2014 – Westin, San Diego</i> <i>Registration deadline: 6/6/14</i>	
10 *	Council of Water Utilities Meeting <i>June 17, 2014, 7:15 a.m. – StoneRidge Country Club, Poway</i> <i>Reservation deadline: 6/13/14</i>	Vásquez
11 *	North County Water Group Meeting <i>June 25, 2014, 7:30 a.m. – Rincon del Diablo MWD, Escondido</i>	
12 *	Council of Water Utilities Meeting <i>July 15, 2014, 7:15 a.m. – StoneRidge Country Club, Poway</i> <i>Reservation deadline: 7/11/14</i>	Vásquez
13	Harassment Prevention Training AB1825 Webinar (CSDA) <i>July 16, 2014, 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 7/11/14</i>	
14	Staying in Compliance: Understanding Fundamental Laws (CSDA) <i>July 17, 2014, 8:30 a.m. – 4:00 p.m. – VID Board Room</i> <i>Registration deadline: 7/14/14</i>	

15 *	North County Water Group Meeting <i>July 23, 2014, 7:30 a.m. – Rincon del Diablo MWD, Escondido</i>	
16	Legislative Roundup Webinar (CSDA) <i>July 30, 2014, 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 7/25/14</i>	
17	Understanding Board Member and District Liability Issues Webinar (CSDA) <i>Aug. 13, 2014, 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 8/8/14</i>	
18	Annual Water Conference (Urban Water Institute) <i>Aug. 13-15, 2014 – Hilton San Diego Resort and Spa</i> <i>Registration deadline: TBD</i>	
19 *	Council of Water Utilities Meeting <i>Aug. 19, 2014, 7:15 a.m. – StoneRidge Country Club, Poway</i> <i>Reservation deadline: 8/14/14</i>	Vásquez
20	The New Transparent District – Building Public Trust Webinar (CSDA) <i>Aug. 19, 2014, 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 8/14/14</i>	
21	Understanding the Brown Act Beyond the Basics Webinar (CSDA) <i>Aug. 21, 2014, 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 8/19/14</i>	
22 *	North County Water Group Meeting <i>Aug. 27, 2014, 7:30 a.m. – Rincon del Diablo MWD, Escondido</i>	
23 *	Council of Water Utilities Meeting <i>Sept. 16, 2014, 7:15 a.m. – StoneRidge Country Club, Poway</i> <i>Reservation deadline: 9/12/14</i>	Vásquez
24 *	North County Water Group Meeting <i>Sept. 24, 2014, 7:30 a.m. – Rincon del Diablo MWD, Escondido</i>	
25	Governance Foundation (CSDA) <i>Sept. 29, 2014, 8:30 a.m. – 4:00 p.m. – Renaissance Palm Springs Hotel</i> <i>Reservation deadline: 9/25/14</i>	
26	CSDA Annual Conference <i>Sept. 29-Oct. 2, 2014 – Renaissance Palm Springs Hotel, Palm Springs</i> <i>Registration deadline: 9/5/14</i>	
27	WaterSmart Innovations Conference <i>Oct. 8-10, 2014 – South Point Hotel & Conference Center, Las Vegas</i> <i>Registration deadline: 6/2/14</i>	
28 *	Council of Water Utilities Meeting <i>Oct. 21, 2014, 7:15 a.m. – StoneRidge Country Club, Poway</i> <i>Reservation deadline: 10/17/14</i>	Vásquez
29 *	North County Water Group Meeting <i>Oct. 22, 2014, 7:30 a.m. – Rincon del Diablo MWD, Escondido</i>	
30	Ethics Compliance Training AB 124 Webinar (CSDA) <i>Nov. 13, 2014, 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 11/10/13</i>	
31 *	Council of Water Utilities Meeting <i>Nov. 18, 2014, 7:15 a.m. – StoneRidge Country Club, Poway</i> <i>Reservation deadline: 11/14/14</i>	Vásquez
32 *	North County Water Group Meeting <i>Nov. 19, 2014, 7:30 a.m. – Rincon del Diablo MWD, Escondido</i>	
33	ACWA Fall Conference <i>Dec. 2-5, 2014 – Manchester Grand Hyatt, San Diego</i> <i>Registration deadline: TBD</i>	
34	Must Have Communication Protocols – Board & Staff Webinar (CSDA) <i>Dec. 10, 2014, 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 12/5/14</i>	

35	Colorado River Water Users Association Annual Conference <i>Dec. 10-12, 2014 – Caesars Palace, Las Vegas</i> <i>Registration deadline: TBD</i>	
36 *	Council of Water Utilities Meeting <i>Dec. 16, 2014, 7:15 a.m. – StoneRidge Country Club, Poway</i> <i>Reservation deadline: 12/12/14</i>	Vásquez

* Non-per diem meeting except when serving as an officer of the organization

The following abbreviations indicate arrangements that have been made by staff:

A=Airline; **R**=Registration; **C**=Car; **H**=Hotel; **T**=Tentative



Agenda Item: 13

STAFF REPORT

Board Meeting Date: May 14, 2014
Prepared By: Lisa Soto

SUBJECT: ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

SUMMARY: This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

Staff-generated list of tentative items for future agendas:

- Fiscal Year 2015 Budget (after Fiscal Policy Committee)
- Pipeline Replacement Program overview
- On-site chlorine generation project construction award