



AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
WEDNESDAY, OCTOBER 2, 2024 - 9:00 AM
1391 Engineer Street, Vista, CA 92081
Phone: (760) 597-3100 www.vidwater.org

NOTICE FOR PARTICIPATION

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting telephonically, please contact the Board Secretary during regular business hours at (760) 597-3128. Notification received 48 hours before the meeting will assist Vista Irrigation District in making reasonable accommodations.

The public may participate in this meeting in-person and by teleconference. To join this meeting via telephone, please dial (877) 873-8018; the Pass Code is 474698#.

Public Participation/Comment: Members of the public can also participate in the meeting by emailing your comments on an agenda item to the Board Secretary at BoardSecretary@vidwater.org; such email should include the agenda item number in the subject line and must be received before the time the meeting commences. Members of the public, whether participating in-person or telephonically, may address the Board of Directors in real-time during the public comment period and when specific agenda items are being considered. Please announce your attendance if participating telephonically or fill out a speaker slip if participating in-person if you would like to provide real-time public comment.

1. CALL TO ORDER

2. ROLL CALL – DETERMINATION OF QUORUM

3. PLEDGE OF ALLEGIANCE

4. CONSIDER APPROVAL OF AGENDA

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage, a crippling disaster, or other activity that severely imperils public health, safety, or both. Also, items that arise after the posting of the Agenda may be added by a 2/3 vote of the Board. Items on the agenda may be taken out of sequential order as their priority is determined by the Board of Directors. The Board may take action on any item appearing on the agenda.

5. ORAL COMMUNICATIONS

Members of the public may address the Board on items not appearing on the posted agenda, which are within the subject matter jurisdiction of the Board. Speakers are asked to limit their comments to five (5) minutes; the total time allowable for all public comment on items not appearing on the agenda at any one meeting may be limited. Comments on items listed on the agenda will be taken before or during discussion of the agenda item. Members of the public desiring to address the Board are asked to complete a speaker's slip available on the table near the entrance of the Boardroom and present it to the Board Secretary prior to the meeting.

6. CONSENT CALENDAR

Any member of the Board, staff or public may request that items from the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately immediately following approval of items remaining on the Consent Calendar.

- A. Grant of Right of Way**
Recommendation: Accept Grant of Right of Way (L55) for a specific easement over a single-family residential lot consisting of approximately 1.37 acres owned by 1985 Alessandro Trail LLC, located along Alessandro Trail in unincorporated San Diego County (APN 174-220-29; DIV NO 3).
- B. Acceptance of Water System**
Recommendation: Accept this water system for a Wendy's restaurant and Dutch Bros coffee shop, consisting of approximately 1.40 gross acres owned by NMC Vista Palomar, LLC, located at 2655 South Melrose Drive, Vista (LN 2022-025; APN 221-011-26; DIV NO 4).
- C. Paving Services**
Recommendation: Authorize the General Manager to execute an agreement with Joe's Paving, Inc. for paving services on Independence Way (D-2382; DIV NO 3) in an amount of \$90,731.84.
- D. Minutes of the Fiscal Policy Committee meeting on May 4, 2023**
For information only.
- E. Minutes of the Board of Directors meeting on September 18, 2024**
Recommendation: Approval of draft minutes.
- F. Ratification of check disbursements**
Recommendation: Adopt a resolution ratifying checks numbered 75657 through 75753 in the amount of \$723,263.86 pursuant to the cash disbursement report detailing expenditures.
- 7. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL - INITIATION OF LITIGATION**
Initiation of litigation pursuant to Government Code Section 54956.9(d)(4). Number of cases: 1
- 8. CLOSED SESSION - LABOR NEGOTIATIONS**
Conference with labor negotiators pursuant to Government Code section 54957.6(a). Agency negotiators: Phil Zamora, Frank Wolinski and Shallako Goodrick.
- 9. DIVISION REPORTS**
Informational reports by Operations and Field Services, Water Resources, Administration, and Engineering Divisions concerning District operations and activities.
- 10. PURCHASING POLICY**
Recommendation: Approve revisions to Vista Irrigation District Rules and Regulations Section 4.3, Purchasing Policy.
- 11. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY**
Informational report by staff and Directors concerning the San Diego County Water Authority.
- 12. MEETINGS AND EVENTS**
 - A. Reports on meetings and events attended by Directors*
 - B. Schedule of upcoming meetings and events*
- 13. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES**
This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

14. COMMENTS BY DIRECTORS

This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.

15. COMMENTS BY GENERAL COUNSEL

Informational report by the General Counsel on items not requiring discussion or action.

16. COMMENTS BY GENERAL MANAGER

Informational report by the General Manager on items not requiring discussion or action.

17. ADJOURNMENT

- *The agenda package and materials related to an agenda item submitted after the packet's distribution to the Board are available for public review in the lobby of the District office during normal business hours.*
- *Agendas and minutes are available at www.vidwater.org.*
- *VID Board meetings are generally held on the first and third Wednesday of each month.*

AFFIDAVIT OF POSTING

I, Ranae Ogilvie, Board Secretary of the Vista Irrigation District, hereby certify that I posted a copy of the foregoing agenda outside the lobby of the District office at 1391 Engineer Street, Vista, California at least 72 hours prior to the meeting, in accordance with Govt. Code Sec. 54954.2(a).

Date: September 26, 2024



Ranae Ogilvie, Board Secretary



STAFF REPORT

Agenda Item: 6

Board Meeting Date:

October 2, 2024

Prepared By:

Ramae Ogilvie

SUBJECT: CONSENT CALENDAR

- A. Grant of right of way
- B. Acceptance of water system
- C. Paving services
- D. Minutes of the Fiscal Policy Committee meeting on May 4, 2023
- E. Minutes of the Board of Directors meeting on September 18, 2024
- F. Ratification of check disbursements



STAFF REPORT

Agenda Item: 6.A

Board Meeting Date:	October 2, 2024
Prepared By:	Robert Scholl
Reviewed By:	Randy Whitmann
Approved By:	Brett Hodgkiss

SUBJECT: GRANT OF RIGHT OF WAY

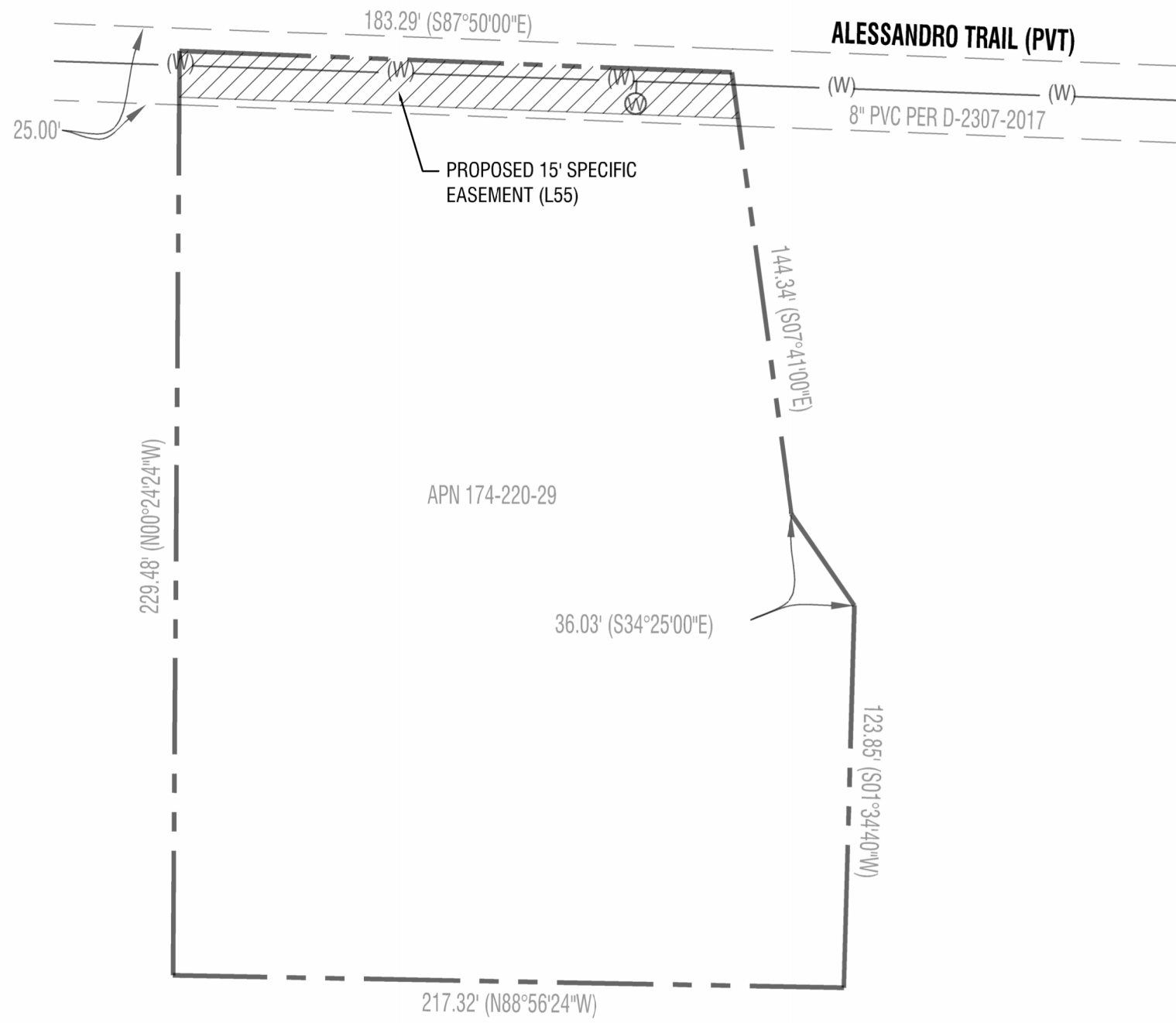
RECOMMENDATION: Accept Grant of Right of Way (L55) for a specific easement over a single-family residential lot consisting of approximately 1.37 acres owned by 1985 Alessandro Trail LLC, located along Alessandro Trail in unincorporated San Diego County (APN 174-220-29; DIV NO 3).

PRIOR BOARD ACTION: None.



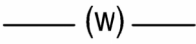

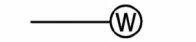
FISCAL IMPACT: None.

SUMMARY: The owner, 1985 Alessandro Trail LLC, is in the process of developing a single-family residence on APN 174-220-29. The site has an existing water meter fed from an 8-inch pipeline off of Alessandro Trail. Acceptance of Grant of Right of Way (L55) via an easement document will allow the District to secure a dedicated specific easement over existing facilities that front the property.

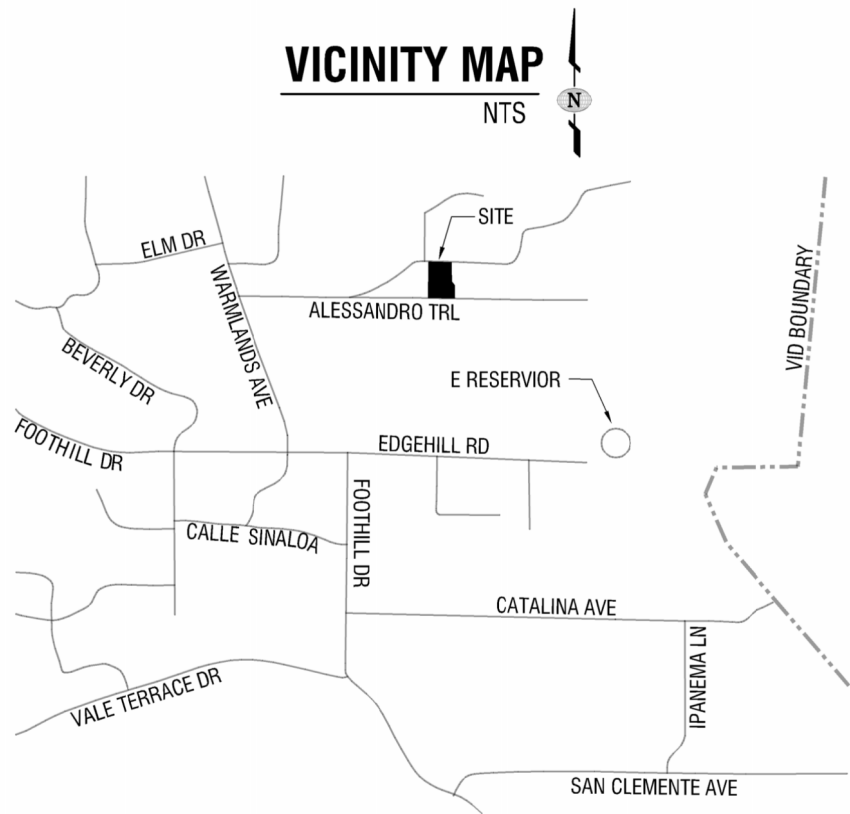
ATTACHMENT: Map



LEGEND

-  PROPERTY LINE
-  25' PRIVATE ROAD AND UTILITY EASEMENT PER DOC#1963-117789
-  EXISTING 8" PVC
-  PROPOSED 15' VID SPECIFIC EASEMENT (L55)
-  EXISTING 1" WATER SERVICE

VICINITY MAP



OWNERS:
 1985 ALESSANDRO TRAIL LLC
 2075 CASA DE VEREDA
 VISTA, CA 92084

ENGINEER:
 WYNN ENGINEERING
 27315 VALLEY CENTER ROAD
 VALLEY CENTER, CA 92082

VISTA IRRIGATION DISTRICT		
GRANT OF RIGHT-OF-WAY (L55)		
1985 ALESSANDRO TRAIL		
APN 174-220-29		T.B.
SCALE: NO SCALE		L.N.
APPD. BY RS	DATE 09/10/24	W.O.
DRAWN BY JR	DATE 09/04/24	
SHEET 1 of 1	MAP I11	
REVISED 9/23/24	JOSE E. RODRIGUEZ	
Z:\Engineering\JOBS\Miscellaneous\No-Objecton\Grant of ROW Exhibit.dwg		



STAFF REPORT

Agenda Item: 6.B

Board Meeting Date:	October 2, 2024
Prepared By:	Robert Scholl
Reviewed By:	Randy Whitmann
Approved By:	Brett Hodgkiss

SUBJECT: ACCEPTANCE OF WATER SYSTEM

RECOMMENDATION: Accept this water system for a Wendy's restaurant and Dutch Bros coffee shop, consisting of approximately 1.40 gross acres owned by NMC Vista Palomar, LLC, located at 2655 South Melrose Drive, Vista (LN 2022-025; APN 221-011-26; DIV NO 4).

PRIOR BOARD ACTION: On April 19, 2023, the Board approved this waterline project.

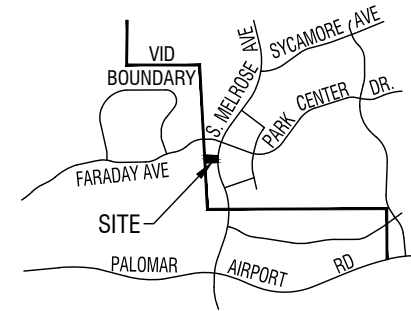
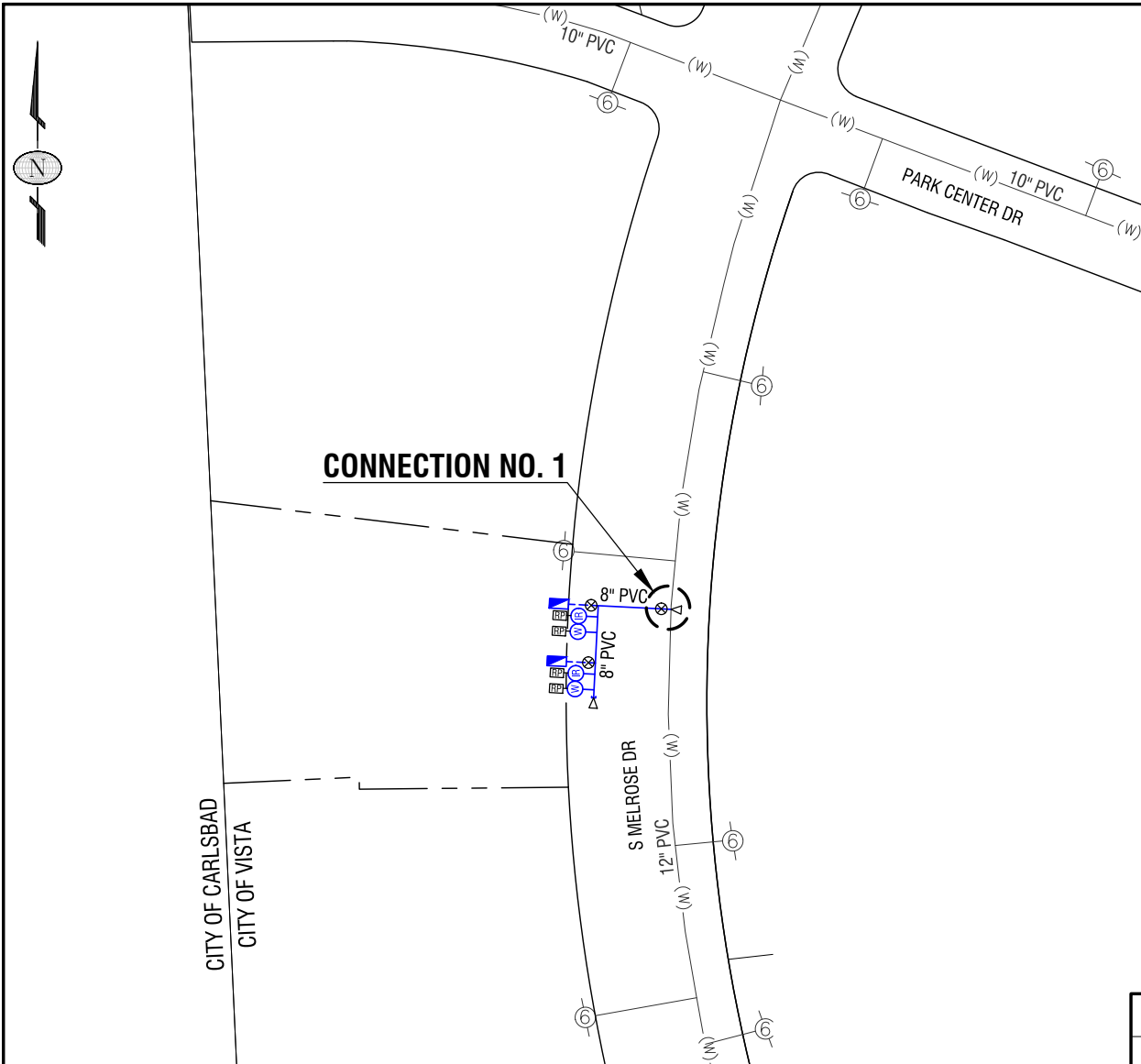
FISCAL IMPACT: None.

SUMMARY: The water system is ready for acceptance by the Board, which will allow the Notice of Acceptance to be filed with the County Recorder.

DETAILED REPORT: All work required by the construction agreement (I-3104) has been completed. Under District inspection, the owner's contractor installed approximately 115 feet of 8-inch waterline, one 2-inch domestic service, one 1-inch domestic service, two 3/4-inch irrigation services, two 4-inch fire services, and miscellaneous appurtenances. The owner has paid for all meters and installed all necessary backflow devices.

This project will be completed with the filing of the Notice of Acceptance.

ATTACHMENT: Map



VICINITY MAP

NTS

LEGEND

EXISTING

- (W) — WATER MAIN
- ⊕ FIRE HYDRANT

PROPOSED PUBLIC

- W — PVC (DR14) WATER
- ⊕ W DOMESTIC SERVICE
- ⊕ IR IRRIGATION SERVICE

PROPOSED PRIVATE

- ▭ PRIVATE RPDA
- RP — PRIVATE RP

OWNER:
 NMC VISTA PALOMAR, LLC
 A CALIFORNIA LIMITED LIABILITY COMPANY
 5850 CANOGA AVENUE, SUITE #650
 WOODLAND HILLS, CA 91367
 ATT: MR. SANDORD SIGAL

ENGINEER:
 KIMLEY HORN AND ASSOCIATES INC.
 1100 TOWN & COUNTRY ROAD, SUITE 700
 ORANGE, CA 92868
 714-939-1030

VISTA IRRIGATION DISTRICT WATERLINE PROJECT APPROVAL MELROSE RETAIL DEVELOPMENT

APN 221-011-26		T.B.
SCALE: NONE		L.N. 2022-025
APPD. BY RS	DATE 4/10/23	W.O.
DRAWN BY JS	DATE 11/03/22	
SHEET 1 of 1	MAP E25	

REVISED: 4/10/23 Jeanette Bradshaw



STAFF REPORT

Agenda Item: 6.C

Board Meeting Date: October 2, 2024
Prepared By: Frank Wolinski
Approved By: Brett Hodgkiss

SUBJECT: PAVING SERVICES

RECOMMENDATION: Authorize the General Manager to execute an agreement with Joe’s Paving, Inc. for paving services on Independence Way (D-2382; DIV NO 3) in an amount of \$90,731.84.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: \$90,731.84; funding for pavement restoration on Independence Way is included in the Fiscal Year 2025 capital budget for the Main Replacement Program.

SUMMARY: The District advertised and solicited bids from 10 contractors for final asphalt repairs for this project. Five contractors attended the mandatory job walk, and three responsive bids were received. Joe’s Paving, Inc. responded with the lowest bid.

DETAILED REPORT: District staff installed approximately 1,500 feet of various sizes of PVC pipe in Independence Way and Elm Drive to complete the third phase of this project. Paving requirements for this project include approximately 7,300 square feet of paving. The bid results were as follows:

Joe’s Paving, Inc.	\$ 90,731.84
RAP Engineering, LLC.	\$110,837.30
Kirk Paving, Inc.	\$141,900.00

Based on the bid results and past performance, staff recommends executing an agreement with Joe’s Paving, Inc. for paving services on Independence Way.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA): This agreement is for a phase of the mainline replacement project, which is a project that staff previously determined to be exempt under Class 2 of the State CEQA Guidelines section 15302 (Replacement or Reconstruction), 14 CCR § 15302(c), because it consists of replacement or reconstruction of an existing utility system and/or facilities involving negligible or no expansion of capacity and there is no potential for the project to cause either a direct or a reasonably foreseeable indirect physical change in the environment.

DRAFT COMMITTEE MINUTES FOR INFORMATION ONLY

Not part of the District's permanent record until signed.

MINUTES OF THE
FISCAL POLICY COMMITTEE OF
VISTA IRRIGATION DISTRICT

May 4, 2023

A meeting of the Fiscal Policy Committee of Vista Irrigation District was held on May 4, 2023, at the offices of the District, 1391 Engineer Street, Vista, California.

1. CALL TO ORDER

Chair MacKenzie called the meeting to order at 9:00 a.m.

2. ROLL CALL

Directors present: Chair MacKenzie and Director Vásquez.

Directors absent: None.

Staff present: Brett Hodgkiss, General Manager; Don Smith, Director of Water Resources; Randy Whitmann, Director of Engineering; Frank Wolinski, Director of Operations and Field Services; Shallako Goodrick, Director of Administration; and Ramae Ogilvie, Administrative Assistant.

3. CONSIDER APPROVAL OF AGENDA

The agenda was approved as presented.

4. ORAL COMMUNICATIONS

There were no members of the public present.

5. DRAFT FISCAL YEAR 2024 BUDGET

See staff report attached hereto.

General Manager Brett Hodgkiss presented an overview of the draft Fiscal Year (FY) 2024 Budget. He noted that the draft budget projects water production at 17,200 acre feet (af) with local water production projected at 4,000 af, an increase of approximately sixty percent from the FY 2023 Budget (2,507 af). Mr. Hodgkiss stated that typically a 10-year rolling average is used to budget for local water production; however, with Lake Henshaw storage being significantly more than the past few years (over 30,000 af), it is anticipated that the local water production will be higher than the 10-year rolling average (1,900 af). He noted that water sales are projected to be 16,200 af, a three percent increase from FY 2023.

Mr. Hodgkiss noted that the Revenue Budget is projected to increase by approximately 10 percent; the Operating Budget is projected to decrease by 20 percent; and the Capital Budget is projected to increase by five percent. As a result, it is anticipated that approximately \$1.5 million will be put back into the District's reserves.

DRAFT COMMITTEE MINUTES FOR INFORMATION ONLY

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Mr. Hodgkiss stated that the Revenue Budget is projected to increase by 10 percent, primarily related to the implementation of the San Diego County Water Authority's (CWA) pass-through rate increase and the annual water rate adjustment effective July 1, 2023. He added that Investment Income revenue is projected to increase by \$908,000 as the result of higher interest rates.

In reviewing the Operating Budget, Mr. Hodgkiss stated that the projected 20 percent decrease is largely due to no further expenditures being budgeted for the San Pasqual Undergrounding Project. He noted for comparison, that if the San Pasqual Undergrounding Project was taken out of the FY 2023 Budget, the Operating Budget for FY 2024 only increased by \$900,000 or less than 2 percent from FY 2023; a majority of the increase was related to Harmful Algal Bloom management and mitigation costs.

Mr. Hodgkiss pointed out new additions to the FY 2024 Operating Budget including a Recruitment account to be used to track and budget for recruitment related expenses; in previous years, recruitment expenses fell under employment related expenses. He stated that the Consultant budget includes costs for a Municipal Financial Advisor and a Grant Researcher/Writer who will assist staff with the funding of Capital projects.

Mr. Hodgkiss reviewed the Capital Budget stating that the projected five percent increase includes additional funding for the Edgell Reservoir and Pump Station project, the Deodar Reservoir Rehabilitation project and the Main Replacement Program.

Mr. Hodgkiss discussed the projected Capital budgets for the Independence Way Pipeline project (\$850,000) and the Main Replacement Program (\$2,275,000), noting that the Main Replacement Program is budgeted lower than the previous years' budget (typically \$2,500,000) to reflect that the work on both projects will be performed by the same District crew. The total budget for both projects for FY 2024 is \$3.125 million. He stated that when the Independence Way Pipeline project is complete it is expected that the Main Replacement Program budget will increase to \$3 million in future years, reflecting the increase in material and supply costs.

Mr. Hodgkiss noted that the District budgeted \$710,500 for fleet and equipment replacement. Director of Operations and Field Services Frank Wolinski added that the District is requesting to purchase six replacement vehicles.

Chair MacKenzie requested that staff add language to explain the difference between projected total water production (17,200 af) and water sales (16,200 af), noting that a portion of total water production includes allowances for water loss associated with main line breaks and leaks, hit fire hydrants, water theft, etc.

Director Vásquez inquired about a budget account for general, unanticipated costs or promotional costs for special and community events. Mr. Hodgkiss stated that there is money budgeted within various accounts, namely supplies, to cover such costs.

Chair MacKenzie inquired about the decrease in the Warner Ranch Lease revenue. Director of Administration Shallako Goodrick explained that due to new Governmental Accounting Standards Board (GASB) rule 89, interest income is to be reported separate from actual lease revenue. Chair MacKenzie requested that the Board be provided a list of all leases/licenses showing the distribution of revenue between Property Rentals and Investment Income for each.

Director of Engineering Randy Whitmann reviewed the Capital Projects List and addressed various questions from the Committee regarding several Capital projects.

DRAFT COMMITTEE MINUTES FOR INFORMATION ONLY

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Mr. Hodgkiss recommended that staff present the draft FY 2024 Budget to the full Board for approval at the June 7, 2023 Board Meeting.

6. COMMENTS BY COMMITTEE MEMBERS

None were presented.

7. COMMENTS BY GENERAL MANAGER

Mr. Hodgkiss thanked Director of Administration Shallako Goodrick, staff and the Division Heads for their time and efforts in preparing the FY 2024 Budget.

8. ADJOURNMENT

There being no further business to come before the Committee, at 10:10 a.m. Chair MacKenzie adjourned the meeting.

Jo MacKenzie, Chair

ATTEST:

Ramae Ogilvie, Assistant Secretary
Board of Directors
VISTA IRRIGATION DISTRICT

DRAFT MINUTES

Not part of the District's permanent record until approved by the Board of Directors.

MINUTES OF THE ADJOURNED MEETING OF THE
BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT

September 18, 2024

An Adjourned Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, September 18, 2024, at the offices of the District, 1391 Engineer Street, Vista, California.

1. CALL TO ORDER

President Vásquez called the meeting to order at 9:00 a.m.

2. ROLL CALL

Directors present: Miller, Vásquez, Kuchinsky, Sanchez, and MacKenzie.

Directors absent: None.

Staff present: Brett Hodgkiss, General Manager; Ranae Ogilvie, Secretary of the Board; Randy Whitmann, Director of Engineering; Frank Wolinski, Director of Operations and Field Services; Shallako Goodrick, Director of Administration; and Elizabeth Xaverius, Administrative Assistant. Assistant General Counsel, Genna Burns of Burke, Williams & Sorensen was also present.

Other attendees: LaVonne Peck and Stephanie Zeran of the San Luis Rey Indian Water Authority were present on the teleconference line. Darlene Usi, a member of the public, was present for Oral Communications.

3. PLEDGE OF ALLEGIANCE

Director Kuchinsky led the Pledge of Allegiance.

4. APPROVAL OF AGENDA

24-09-104	<i>Upon motion by Director MacKenzie, seconded by Director Kuchinsky and unanimously carried (5 ayes: Miller, Kuchinsky, Sanchez, MacKenzie, and Vásquez), the Board of Directors approved the agenda as presented.</i>
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5. ORAL COMMUNICATIONS

No public comments were presented on items not appearing on the agenda.

6. CONSENT CALENDAR

24-09-105	<i>Upon motion by Director Sanchez, seconded by Director Miller and unanimously carried (5 ayes: Miller, Kuchinsky, Sanchez, MacKenzie, and Vásquez), the Board of Directors approved the Consent Calendar, including Resolution No. 2024-31 approving disbursements.</i>
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DRAFT MINUTES

Not part of the District's permanent record until approved by the Board of Directors.

A. Acceptance of Water System

See staff report attached hereto. Staff recommended and the Board accepted this water system for a multi-family development known as Alliance North Santa Fe, consisting of 60 multi-family residential units on approximately 1.26 gross acres owned by Alliance Development Services, Inc. located at 1559 North Santa Fe Ave., Vista (P20-0231; LN 2022-005; APN 161-052-02; DIV NO 1).

B. Minutes of Board of Directors meeting on September 4, 2024

The minutes of September 4, 2024 were approved as presented.

C. Resolution ratifying check disbursements

RESOLUTION NO. 2024-31

BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 75572 through 75656 drawn on US Bank totaling \$587,713.62.

FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.

PASSED AND ADOPTED unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 18th day of September 2024.

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7. DIRECTOR'S COMPENSATION

See staff report attached hereto.

General Manager Brett Hodgkiss stated that its January 3, 2024 meeting the Board discussed appointments to District committees and outside organizations; there was a brief discussion about adding and removing organizations from the list of "Representatives to Outside Organizations" for various reasons. Staff advised the Board that adding or removing organizations from the list may require revisions to the Rules and Regulations; the matter would need to be researched and come back to the Board at a future date. At its August 7, 2024 meeting, the Board requested that an item be added to a future agenda to review and consider revisions to District Rules and Regulations section 1.5.1, Director's Compensation, in its entirety.

Director MacKenzie reviewed section 1.5.1.B and suggested that the San Luis Rey Watershed Council, Groundwater Resources Association of California, Southern California Water Coalition, and legislative water advisory meetings be removed stating that these organizations already fall under the category of water industry-related organizations. It was suggested that Section 1.5.1.B be revised to read:

B. Per diem compensation and expense reimbursement is pre-approved for directors appointed to represent the District by the Board President, at meetings of water industry-related organizations including, but not limited to, joint powers boards.

Director Kuchinsky suggested adding the Vista Chamber Government Affairs Committee to section 1.5.1.C. It was noted that the Vista Chamber Government Affairs Committee meetings do not meet the

DRAFT MINUTES

Not part of the District's permanent record until approved by the Board of Directors.

criteria for pre-approved per diem compensation and expense reimbursement because the matters typically discussed are not related to the water industry.

Director MacKenzie reviewed section 1.5.1.C and suggested removing Local Agency Formation Commission (LAFCO) because LAFCO pays a Director's per diem when they are serving as a LAFCO Commissioner. It was suggested that Section 1.5.1.C be revised to read:

C. Per diem compensation and expense reimbursement is pre-approved for directors duly elected or appointed to serve on the governing board or committee of another governmental agency or association to which the District is a member, at official meetings of said governing boards or committees, including, but not limited to, California Special Districts Association, Local Agency Formation Commission Special Districts Advisory Committee, and Association of California Water Agencies.

Mr. Hodgkiss stated that the Council of Water Utilities (COWU), as noted in 1.5.1.E, is now a subcommittee of the San Diego Chapter of California Special Districts Association (CSDA) and suggested removing COWU and revising section 1.5.1.E to read:

E. Attendance at meetings and events which are organized as meal functions, such as the San Diego Chapter California Special Districts Association quarterly meeting and San Diego Chapter committee meetings, have been deemed non-per diem meetings by the Board except when serving as an officer of the organization. Mileage and expense reimbursement is permitted for attendance at these meetings with prior authorization of the Board in a public meeting.

24-09-106	<i>Upon motion by Director Miller, seconded by Director Kuchinsky and unanimously carried (5 ayes: Miller, Kuchinsky, Sanchez, MacKenzie, and Vásquez), the Board of Directors approved revisions to the Vista Irrigation District Rules and Regulations section 1.5.1, Director's Compensation, as noted.</i>
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8. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

See staff report attached hereto.

Director Miller reported that the next meeting of the San Diego County Water Authority (Water Authority) Board would be September 19, 2024; the Water Authority Board would be electing new officers. He reported that the Sierra Club filed a lawsuit in the Imperial County Superior Court to stop an agreement that the Imperial Irrigation District entered into with the U.S. Bureau of Reclamation in early August that holds back a significant portion of its Colorado River allotment for 2024 through 2026 and keeps it in Lake Mead. Director Miller reported that the Rainbow Municipal Water District has requested to pay its detachment exit fee in multiple payments rather than an agreed upon lump sum payment.

9. MEETINGS AND EVENTS

See staff report attached hereto.

Director Kuchinsky reported that he attended the Vista Chamber of Commerce (Vista Chamber) Government Affairs meeting where San Diego County Supervisor Jim Desmond gave a presentation on his opposition of Measure G which proposes a ½ cent sales tax increase by San Diego Association of Governments to fund transportation projects. He said that he would be attending the Association of California Water Agencies

DRAFT MINUTES

Not part of the District's permanent record until approved by the Board of Directors.

(ACWA) Joint Power Insurance Authority Liability Subcommittee on September 25, 2024. Director Kuchinsky also informed the Board that he had previously requested (and received) authorization to attend the ACWA Fall Conference on December 3, 2024; he said that he had misspoke on the date and would instead like to request authorization to attend the ACWA Fall Conference on December 4, 2024.

Director Sanchez reported on his attendance at the CSDA Annual Conference September 9-12, 2024 and highlighted a session hosted by Leibert Cassidy Whitmore that touched on establishing a code of conduct for governing bodies as well as other legal and policy matters. He said that he also attended a session where he heard a presentation on rate setting and implementation. Director Sanchez commented on a round table discussion (that took place the last day of the conference) regarding Federal Emergency Management Agency funding a project that it considered to be a flood risk management project and said that this could be another potential funding source for the Vista Flume Replacement project. He advised the Board that he would be attending the San Diego County Redevelopment Successor Agency Oversight Board meeting on September 19, 2024.

Director Miller confirmed that he would be attending the Colorado River Water Users Association Conference on December 4-6, 2024 and said that he would notify the Board Secretary of his travel plans.

Director MacKenzie reported that she also attended the Vista Chamber Government Affairs Committee meeting and heard the presentation given by Supervisor Desmond. She reported on her attendance at the CSDA Annual Conference where she said she attended CSDA Board of Directors, CSDA Finance Corporation and Special Districts Leadership Foundation (SDLF) meetings. Director MacKenzie reported that she and Director Miller attended a Warner Ranch Working Group meeting where various activities on the Warner Ranch were discussed. She also reported that she attended an ACWA City and County Planning Nexus Subcommittee meeting where Senate Bill 937 was discussed.

24-09-107 ***Upon motion by Director Miller, seconded by Director Sanchez and unanimously carried (5 ayes: Miller, Kuchinsky, Sanchez, MacKenzie, and Vásquez), the Board of Directors authorized Director Kuchinsky to attend the ACWA Fall Conference on December 4, 2024.***

10. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

See staff report attached hereto.

There were no comments or changes offered.

11. COMMENTS BY DIRECTORS

Director Kuchinsky commented that a Vista City Council Candidate Forum will be held on September 23, 2024 at 6:00 p.m. at the Vista Community Room.

Director Sanchez shared a newsletter he received from a water district in Arizona.

Director Miller commented that both the Water Authority and Metropolitan Water District voted to support Proposition 4, a \$10 billion safe drinking water, wildfire prevention, and climate risk protection bond.

Director Vásquez commented on an article regarding litigation surrounding Otay Water District's water rates.

DRAFT MINUTES

Not part of the District's permanent record until approved by the Board of Directors.

12. COMMENTS BY GENERAL COUNSEL

There were no comments offered.

13. COMMENTS BY GENERAL MANAGER

Mr. Hodgkiss informed the Board that the District had recently received several customer calls regarding the taste and odor of their water; he said that the cause was determined to be a geosmin and methyl-isoborneol (algae bloom) issue at Lake Skinner. Mr. Hodgkiss informed the Board that the District received its SDLF District of Distinction Platinum Certificate and District Transparency Certificate of Excellence awards at the CSDA Conference; Directors MacKenzie and Sanchez, along with himself, were presented the awards.

The Board took a brief break at 10:08 a.m. and returned to session at 10:14 a.m. At this time, the Board was informed that Darlene Usi, a member of the public, had joined the Board meeting after the conclusion of Item 5, Oral Communications, with the intention of addressing the Board.

5. ORAL COMMUNICATIONS – Reopened

President Vásquez reopened Oral Communications to allow Ms. Usi the opportunity to speak.

Ms. Usi thanked the Board for their time and said that she is organizing a women's bike rally as part of a bicycle ecotourism initiative in rural parts of San Diego County. The rally would host a large group of bicycle riders (50-75) for a week-long event encompassing both the road and gravel trails of San Diego County. Ms. Usi said that in scouting the route along State Route 79 she realized that there is approximately a ten-mile stretch of highway near Warner Springs that does not have a shoulder to safely ride a bicycle and any trails and routes that would allow for safe passage around and through the area are gated and posted as privately owned by the Vista Irrigation District. Ms. Usi said she came to the Board to inquire about gaining public access to dirt roads and trails on District property for her event. Ramae Ogilvie, Secretary of the Board, informed Ms. Usi's that she would get her contact information, and a member of staff would follow up with her regarding her inquiry.

The Board thanked Ms. Usi for her comments; Ms. Usi expressed her appreciation for the opportunity to address the Board.

At 10:20 a.m. President Vásquez announced that the Board was going into Closed Session.

14. CLOSED SESSION WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2).

Number of cases: 1

The Board came out of closed session at 11:19 a.m. and President Vásquez said there was no reportable action.

DRAFT MINUTES

Not part of the District's permanent record until approved by the Board of Directors.

15. ADJOURNMENT

There being no further business to come before the Board, at 11:20 a.m., President Vásquez adjourned the meeting.

Richard L. Vásquez, President

ATTEST:

Ramae Ogilvie, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



Cash Disbursement Report

Payment Dates 9/6/2024 - 9/18/2024

Payment Number	Payment Date	Vendor	Description	Amount
75657	09/11/2024	Refund Check 75657	Customer Refund	1,000.00
75658	09/11/2024	Refund Check 75658	Customer Refund	20.37
75659	09/11/2024	Amazon Capital Services	Respiratory Accessories Bag	36.79
	09/11/2024		Thermometers, Note Pads	44.85
	09/11/2024		Air Chisel, Portable Water Tank for Saw	276.10
	09/11/2024		Office Supplies	93.10
	09/11/2024		Paper Bags, Power Extension Cable	51.50
75660	09/11/2024	BAVCO	Backflow Preventor (1)	1,024.58
75661	09/11/2024	Bennett-Bowen & Lighthouse Inc	Strobe Lamps - B9	249.48
75662	09/11/2024	Brown and Caldwell	Flume Replacement Alignment Study 07/2024	31,512.20
75663	09/11/2024	Dixieline	Trim for Storage Shed	337.47
75664	09/11/2024	Cecilia's Safety Service Inc	Traffic Control - Independence Way	5,272.50
	09/11/2024		Traffic Control - Hilo Way	950.00
	09/11/2024		Traffic Control - Hutchison St	1,900.00
	09/11/2024		Traffic Control - Cedar Rd	3,847.50
	09/11/2024		Traffic Control - North Drive	570.00
75665	09/11/2024	Citi Cards	Kitchen & Restroom Supplies	977.79
	09/11/2024		Cloud Base Phone Service	27.53
	09/11/2024		GFI Faxmaker	15.50
	09/11/2024		Microsoft Azure 07/2024	799.80
	09/11/2024		Water for Interviews & Training	19.58
75666	09/11/2024	Coast Equipment Rentals	Concrete	351.81
75667	09/11/2024	Core & Main	Ductile Spool (1)	505.83
	09/11/2024		8" PO Cap (1), 8" Rubber Gasket (1)	178.26
	09/11/2024		12x6 Flange (1), Gasket (1)	760.53
75668	09/11/2024	Craneworks Southwest Inc	Hydraulic Hose - T22	56.54
75669	09/11/2024	Cynthia Perez	Reimburse - Parking	41.00
75670	09/11/2024	Diamond Environmental Services	Portable Restroom Service	102.64
	09/11/2024		Portable Restroom Service	95.01
75671	09/11/2024	Direct Energy	Electric 08/2024 - Henshaw Buildings & Grounds	629.84
	09/11/2024		Electric 08/2024 - Henshaw Wellfield	583.39
	09/11/2024		Electric 08/2024 - VID Headquarters	3,362.23
75672	09/11/2024	Dudek	Well Site Evaluation 5/24/24 - 6/28/24	4,105.00
75673	09/11/2024	Electrical Sales Inc	Conduit Support Clamps (25)	112.16

Payment Number	Payment Date	Vendor	Description	Amount
75674	09/11/2024	Ferguson Waterworks	Coupling 1.25 x 1 Female Flare X Super Grip (10)	384.83
	09/11/2024		Coupling 1"x1" Female Flare x Super Grip (10)	357.12
	09/11/2024		12" PO Rubber Gaskets (10)	137.15
75675	09/11/2024	Garda CL West, Inc	Armored Deposit Transport 09/2024	548.91
75676	09/11/2024	Grainger	Thermostat	283.68
75677	09/11/2024	Hach Company	NTU Standards	710.12
	09/11/2024		Chlorine Buffers (8)	679.81
	09/11/2024		Ammonia Reagents	378.90
75678	09/11/2024	Hawthorne Machinery Co	Equipment Grease	61.09
75679	09/11/2024	HELIX Environmental Planning, Inc	AB Pipeline Replacement CEQA & Environmental Svc 08/2024	21,964.03
75680	09/11/2024	D-Tek Enterprises, Inc	Live Bee Removal (1) - Skyline	110.00
	09/11/2024		Live Bee Removal (1) - Blue Bird Canyon	110.00
	09/11/2024		Live Bee Removal (1) -Tierra Del Cielo & Las Lomas	110.00
	09/11/2024		Live Bee Removal (1) - Spring Creek	110.00
	09/11/2024		Live Bee Removal (1) - Sycamore & La Mirada	110.00
	09/11/2024		Live Bee Removal (1) - Grace Way	110.00
	09/11/2024		Live Bee Removal (1) - Buena Creek	110.00
75681	09/11/2024	Hi-Line Inc	Hex Nuts (10)	59.66
75682	09/11/2024	Home Depot Credit Services	Tools	296.57
	09/11/2024		Foam Material for Sidewalk Panels	46.52
	09/11/2024		Foam Material for Splash Pads	22.75
	09/11/2024		Foam Material for Fire Hydrant Pads	38.73
	09/11/2024		Foam Material for Splash Pads	39.81
	09/11/2024		Copper Cutter - Truck 39	32.45
	09/11/2024		Concrete Grinding Cup	71.41
	09/11/2024		Chain Saw Bar Oil	16.21
	09/11/2024		Drain Opener	49.75
	09/11/2024		Foam Filler	4.74
	09/11/2024		Supplies for Safety Barriers	72.14
	09/11/2024		Hornet Spray	45.06
	09/11/2024		Air Grate	(11.83)
	09/11/2024		Air Grill	12.90
	09/11/2024		Garage Door - Lake Henshaw "Road House"	1,183.10
	09/11/2024		Storage Shed Siding & Trim	1,193.17
	09/11/2024		HARDIE Board - Storage Shed	1,135.34
	09/11/2024		Ladder, Supplies	316.39
	09/11/2024		Storage Shed Siding	1,113.00
	09/11/2024		Plumbing Parts	187.86
	09/11/2024		Networking Supplies	49.74

Payment Number	Payment Date	Vendor	Description	Amount
75683	09/11/2024	Joe's Paving	Patch Paving - North Drive	55,670.30
	09/11/2024		Patch Paving	2,517.90
75684	09/11/2024	McMaster-Carr Supply Company	Crimper Tool & Connectors	103.78
	09/11/2024		Mounting Hardware	353.21
75685	09/11/2024	Moodys	Dump Fee/Oversize (1)	600.00
75686	09/11/2024	North County Auto Parts	Oil	253.46
	09/11/2024		Protectant, Lube, Degreaser	41.03
	09/11/2024		Hydraulic Caps	17.60
	09/11/2024		Transmission Fluid, Air Fresheners	79.37
75687	09/11/2024	O'Reilly Auto Parts	Brake Pads, Seals	302.89
75688	09/11/2024	Pacific Pipeline Supply	Wire 10 Copper (6)	1,039.20
	09/11/2024		Zinc Anode bag 30lb (36)	6,917.18
	09/11/2024		Corp Stop 1" MIP X Flare (38)	3,085.13
	09/11/2024		Tee 10x8 DI Flange (1)	662.49
	09/11/2024		Nut Bolt Gasket Kit 4" (4" gasket) (2)	14.72
	09/11/2024		Coupling 4" Deflection C900 (2)	71.45
	09/11/2024		Coupling 6" Deflection C900 (2)	106.41
	09/11/2024		Nut Bolt Gasket Kit 6"-8" (6" gasket) 3/4 x 3 1/4 (12)	129.90
	09/11/2024		Nut Bolt Gasket Kit 10"- 12" (10" gasket) (8)	251.08
	09/11/2024		Coupling 4" Macro (1)	286.86
	09/11/2024		Adapter 10" DI FLxPO (1)	287.95
	09/11/2024		Coupling 8" Repair PVC C900 (2)	295.09
	09/11/2024		Tee 8" DI POxFL (1)	414.60
	09/11/2024		Adapter 8" DI POxFL (2)	454.65
	09/11/2024		Reducer 10x8 DI POxFL (1)	465.48
	09/11/2024		Tee 8" DI Flange (1)	506.61
	09/11/2024		Coupling 10" Macro 2 Bolt (1)	591.59
	09/11/2024		Tee 10x8 DI POxFL (1)	644.09
	09/11/2024		Tee 10" DI POxFL (1)	656.00
	09/11/2024		Tee 10x6 DI POxFL (2)	1,162.61
	09/11/2024		Gate Valve 10" FL R/W (1)	2,428.05
	09/11/2024		Gate Valve 4" POxFL R/W (1)	743.68
	09/11/2024		Coupling 6" Macro (3)	1,133.38
	09/11/2024		Tubing 2" Copper Soft 20' (40)	1,190.75
	09/11/2024		Pipe 4" PVC DR-14 C900 (160)	1,212.40
	09/11/2024		Coupling 8" Deflection C900 (10)	1,271.94
	09/11/2024		Gate Valve 8" FL R/W (1)	1,567.46
	09/11/2024		Ell 6"x16" POxFL Bury DI (4)	1,688.70
	09/11/2024		Tee 8x6 DI POxFL (2)	679.81

Payment Number	Payment Date	Vendor	Description	Amount
	09/11/2024		Gate Valve 6" POxFL R/W (4)	3,550.60
	09/11/2024		Coupling 10" Deflection C900 (14)	4,470.73
	09/11/2024		Gate Valve 8" POxFL R/W (3)	4,649.06
	09/11/2024		Tubing 1" Copper Soft 60' (1020)	10,158.18
	09/11/2024		Pipe 8" PVC DR-14 C900 (1040)	27,019.20
	09/11/2024		Adapter 2" Copper x MIP (20)	303.10
	09/11/2024		Ell 2" Brass Street 90 Degree (10)	357.23
	09/11/2024		Pipe 10" PVC DR-14 C900 (60)	2,370.68
	09/11/2024		Gate Valve 8" POxFL R/W (2)	2,723.57
	09/11/2024		Pipe for Drain Repair (40lf) - Borden Bench	1,135.69
	09/11/2024		Parts for Construction Meters	257.24
	09/11/2024		Angle Stops (2)	461.51
75689	09/11/2024	Pacific Safety Center	Membership Renewal 11/1/2024 - 11/1/2025	320.00
75690	09/11/2024	Registry	2016 CAT Skid Steer License/Registration	112.00
75691	09/11/2024	RS Americas Inc	Relay Bases (2)	53.06
75692	09/11/2024	San Diego Friction Products	Air Brake Valves (3)	158.13
75693	09/11/2024	San Diego Gas & Electric	Electric 08/2024 - Henshaw Building & Grounds	819.10
	09/11/2024		Electric 08/2024 - Henshaw Wellfield	8,840.52
	09/11/2024		Electric 08/2024 - Warner Ranch House	143.77
75694	09/11/2024	Stillwater Sciences	As-Needed HABs Consulting 07/2024	4,543.75
	09/11/2024		HABs Management Plan 07/2024 - Phase II	2,664.25
75695	09/11/2024	Sunbelt Rentals	Mini Excavator Rental - Borden Bench	2,441.40
	09/11/2024		Dump Truck Rental	538.99
75696	09/11/2024	Ditch Witch West	Safety Pull Pins (2) - VE2	85.05
75697	09/11/2024	The UPS Store 0971	Shipping 08/2024	1,479.66
75698	09/11/2024	Bend Genetics, LLC	HABs Lab Analysis	3,576.00
75699	09/11/2024	Midas Service Experts	Tires (2) - VE2	384.52
75700	09/11/2024	Tri-City Church	Refund - Right of Way Permit Fee No Longer Needed	1,669.85
75701	09/11/2024	Umpqua Bank	Right of Way Permit Fees	51.00
	09/11/2024		Water Education Seminar	186.00
	09/11/2024		Water Education Seminar	186.00
	09/11/2024		Power Supply Part for Door Lock System	608.72
	09/11/2024		Lunch Meeting (20)	474.32
	09/11/2024		CAPPO Meeting	30.00
	09/11/2024		Warehouse Supplies	215.31
	09/11/2024		Certificate Renewal for Exchange (E-mail) Server	444.96
	09/11/2024		Lunch 8/8/24 (4) - Facilities Supervisor Interviews	95.70
	09/11/2024		Lunch 8/1/24 (7) - Utility Worker Trainee Interviews	140.11
	09/11/2024		Lunch 8/20/24 (8) -Meter Reader Trainee Interviews	169.92

Payment Number	Payment Date	Vendor	Description	Amount
	09/11/2024		Employment Advertising (5 Job Pkg)	900.00
	09/11/2024		CRWUA Conference - P Sanchez	146.26
	09/11/2024		CSDA Conference - J MacKenzie	316.69
	09/11/2024		CRWUA Conference - M Miller	146.26
	09/11/2024		CSDA Conference - P Sanchez	742.62
	09/11/2024		ACWA Region 10 Event - P Kuchinsky	75.00
	09/11/2024		CSDA Quarterly Meeting - J MacKenzie	80.00
	09/11/2024		CRWUA Conference - P Sanchez	550.00
	09/11/2024		CRWUA Conference - M Miller	550.00
	09/11/2024		CSDA Conference - B Hodgkiss	742.62
	09/11/2024		CSDA Quarterly Meeting - B Hodgkiss	80.00
	09/11/2024		CSDA '24 Board Secretary Conference	720.00
75702	09/11/2024	UniFirst Corporation	Uniform Service	238.78
75703	09/11/2024	Verizon Wireless	Cell Phones 07/21/24 - 08/20/24	409.62
75704	09/11/2024	Vulcan Materials Company and Affiliates	Cold Mix	2,839.52
75705	09/11/2024	TS Industrial Supply	Cutter Ridgid 20 5/8" - 2 1/8" Copper (1)	91.52
	09/11/2024		3"x20' Suction Hose (1) - Truck 10	328.94
	09/11/2024		Chisel Bits (4)	54.72
	09/11/2024		20'x3" Suction Hose - Truck 11	328.87
75706	09/18/2024	ACWA/JPIA	Medical & Dental Insurance 10/2024 - Cobra	69.09
	09/18/2024		Medical & Dental Insurance 10/2024 - Cobra	69.09
	09/18/2024		Medical & Dental Insurance 10/2024 - Cobra	69.09
	09/18/2024		Medical & Dental Insurance 10/2024 - Cobra	69.09
	09/18/2024		Medical & Dental Insurance 10/2024 - Cobra	33.72
	09/18/2024		Medical & Dental Insurance 10/2024 - Cobra	69.09
	09/18/2024		Medical & Dental Insurance 10/2024 - Cobra	69.09
	09/18/2024		Medical & Dental Insurance 10/2024 - Cobra	69.09
	09/18/2024		Medical & Dental Insurance 10/2024 - Cobra	69.09
	09/18/2024		Medical & Dental Insurance 10/2024 - Cobra	69.09
	09/18/2024		Medical & Dental Insurance 10/2024 - Cobra	822.46
	09/18/2024		Medical & Dental Insurance 10/2024 - Cobra	69.09
	09/18/2024		Medical & Dental Insurance 10/2024 - Employees	173,442.24
	09/18/2024		Medical & Dental Insurance 10/2024 - Retirees	42,206.08
	09/18/2024		Medical & Dental Insurance 10/2024 - R Vasquez	2,128.59
	09/18/2024		Medical & Dental Insurance 10/2024 - M Miller	1,714.01
	09/18/2024		Medical & Dental Insurance 10/2024 - P Kuchinsky	1,714.01
	09/18/2024		Medical & Dental Insurance 10/2024 - J MacKenzie	1,714.01
	09/18/2024		Medical & Dental Insurance 10/2024 - P Sanchez	1,714.01
75707	09/18/2024	AirX Utility Surveyors, Inc	Potholing (24) - Independence and Warmlands	19,151.25
75708	09/18/2024	Amazon Capital Services	Water Bottle Samples - ACWA/JPIA Grant	74.29

Payment Number	Payment Date	Vendor	Description	Amount
	09/18/2024		Warehouse Supplies	244.58
	09/18/2024		Supplies	142.80
	09/18/2024		Fleet Key Inventory Supplies	32.50
	09/18/2024		Supplies for Payment Processing	168.04
	09/18/2024		Warehouse Supplies	148.28
75709	09/18/2024	American Business Bank	Deodar Reservoir Rehabilitation D2366 - 08/2024	3,775.00
75710	09/18/2024	Atlassian Pty Ltd	Atlassian JIRA Service Desk Renewal	2,200.00
75711	09/18/2024	Boot World Inc	Footwear Program (1)	180.00
75712	09/18/2024	Brett Hodgkiss	Reimburse CSDA Conference - J MacKenzie	63.82
	09/18/2024		Reimburse CSDA Conference - P Sanchez	43.82
	09/18/2024		Reimburse CSDA Conference - B Hodgkiss	228.93
75713	09/18/2024	Canon Solutions America, Inc	Canon Supplies & Maintenance 5/31/24 - 8/30/24	254.04
75714	09/18/2024	Cecilia's Safety Service Inc	Traffic Control - Hillside Terrace	1,615.00
	09/18/2024		Traffic Control - Hutchinson St	3,040.00
	09/18/2024		Traffic Control - North Dr	2,897.50
	09/18/2024		Traffic Control - Catalina Dr	1,425.00
	09/18/2024		Traffic Control - Independence Way	3,610.00
75715	09/18/2024	Coast Equipment Rentals	Concrete	660.32
75716	09/18/2024	Complete Office of California, Inc	Office Supplies	26.52
	09/18/2024		Office Supplies	35.87
75717	09/18/2024	Consor North America, Inc	Deodar Reservoir Rehabilitation 07/2024	3,353.73
75718	09/18/2024	CWEA	Membership Renewal	239.00
75719	09/18/2024	Cynthia Perez	Reimburse - Refreshments for Safety Training	68.75
	09/18/2024		Reimburse - Refreshments for Safety Training	212.08
75720	09/18/2024	Direct Energy	Electric 08/2024 - T & D / Cathodic Protection	119.11
	09/18/2024		Electric 08/2024 - Reservoirs	180.33
	09/18/2024		Electric 08/2024 - Pump Stations	23,334.59
	09/18/2024		Electric 08/2024 - Treatment Plants	51.83
75721	09/18/2024	Drug Testing Network Inc	Post Accident Testing	105.00
75722	09/18/2024	EDCO Waste & Recycling Services Inc	Trash Service	563.95
75723	09/18/2024	EH Wachs Company	Vacuum Chamber Safety Valves (2) - Trk 10	274.11
75724	09/18/2024	FedEx	Express Shipping	39.42
75725	09/18/2024	Grainger	Bulbs (50)	135.86
75726	09/18/2024	InfoSend Inc	Data Processing/Mailing Service 08/2024	16,932.41
75727	09/18/2024	Inland Kenworth (US) Inc	Diesel Exhaust Fluid Head Unit - AZ2	1,162.54
75728	09/18/2024	Jackson & Blanc	HVAC Maintenance/Repair	780.00
	09/18/2024		HVAC Maintenance/Repair	1,047.85
75729	09/18/2024	Jo MacKenzie	Reimburse - CSDA Conference 09/2024	609.48
75730	09/18/2024	Joe's Paving	Patch Paving	8,371.20

Payment Number	Payment Date	Vendor	Description	Amount
	09/18/2024		Patch Paving	9,758.65
75731	09/18/2024	Makelele Systems Landscape & Maintenance, Inc	Landscaping Service 08/2024	1,650.00
75732	09/18/2024	Mallory Safety and Supply, LLC	Stop/Slow 18" Hi Intensity (1)	70.36
	09/18/2024		Vest Lime Hi-Viz LG (5)	111.77
	09/18/2024		Vest Lime Hi-Viz MED (8)	178.83
75733	09/18/2024	Moodys	Dump Fee/Oversize (1)	600.00
	09/18/2024		Dump Fee/Oversize (1)	600.00
	09/18/2024		Dump Fee/Oversize (1)	600.00
75734	09/18/2024	North County Auto Parts	Fuel Pump, Seal	382.98
	09/18/2024		Adhesive Kits for Backup Camera Monitors (2)	29.14
75735	09/18/2024	North County Rebuilders	Starter - Truck 40	215.42
75736	09/18/2024	One Source Distributors	R/X Safety Glasses	321.21
	09/18/2024		R/X Safety Glasses	321.21
75737	09/18/2024	O'Reilly Auto Parts	License Plate Frames (2)	28.12
75738	09/18/2024	Pacific Hydrotech Corporation	Deodar Reservoir Rehabilitation 08/2024	71,725.00
75739	09/18/2024	Pacific Pipeline Supply	Cutter 1" PWL-100 PVC Carb Shell (2)	439.50
	09/18/2024		Cutter 2" PWL-200 PVC Carb Shell Romac (2)	515.27
75740	09/18/2024	Pacific Safety Center	Traffic Control/Flagger Safety Training	195.00
75741	09/18/2024	Partnering with Parents, LLC	Refund Inspection & As-Built Deposits	10,356.75
75742	09/18/2024	Paychex of New York LLC	Onboarding/Recruiting/Flex Benefits 09/2024	812.50
75743	09/18/2024	Raymond West Intralogistics Solutions	Scheduled Maintenance Inspection F3	98.00
75744	09/18/2024	Right-of-Way Engineering Services, Inc	Task Order 25-01 Bobier/Calle Jules & Foothill/Oak	8,601.00
75745	09/18/2024	Safeguard Business Systems, Inc	Deposit Tickets for Cash Deposits	162.99
75746	09/18/2024	Spok, Inc	Pagers	51.30
75747	09/18/2024	Sunbelt Rentals	Concrete	355.37
75748	09/18/2024	Tifco Industries	Screwdriver, Air Hose, Window Cleaner, Drill Set	634.58
75749	09/18/2024	Bend Genetics, LLC	HABs Lab Analysis	3,928.00
75750	09/18/2024	UniFirst Corporation	Uniform Service	291.11
75751	09/18/2024	Weck Laboratories, Inc	Lead & Copper Testing RD #3	486.00
75752	09/18/2024	TS Industrial Supply	Shovel Round Point (3)	116.91
	09/18/2024		Measuring Tape 25' Engineering (5)	121.78
	09/18/2024		Hammer 3lb Brass Sledge (2)	313.93
	09/18/2024		Towel Wypall X80 (5)	253.58
	09/18/2024		Gloves Thickster Nitrile XL 100 per box (10)	281.45
	09/18/2024		Snips 10" Aviation (2)	50.01
	09/18/2024		Welding Cutting Tip 1-1-101 (5)	158.86
	09/18/2024		Cutter Blade Ridgid E2155 PVC Wheel (3)	53.25
	09/18/2024		Blade Replacement VP-30 PVC (3)	67.33
	09/18/2024		Lifter SS 36" Meter Lid (2)	96.99

Payment Number	Payment Date	Vendor	Description	Amount
	09/18/2024		Shovel 4" Trench (3)	97.26
	09/18/2024		Strap 1"x12' Ratchet (5)	102.24
	09/18/2024		Shovel Square Point (3)	116.91
	09/18/2024		Lifter SS 24" Meter Lid (1)	48.50
	09/18/2024		Masonry Cut Off Blade / 14" x 1/8" x 20 MM (10)	143.48
	09/18/2024		Black Pipe Wrap Tape / 2" / 10 Mil / 100' (24)	227.33
	09/18/2024		Striping Paint Blue #750 (24)	198.75
	09/18/2024		Smart Fit Earplug / #SMF 30 / 100 per box (1)	130.98
	09/18/2024		Marking Paint Pink Fluorescent #229 (12)	85.73
	09/18/2024		Striping Paint Asphalt Black (12)	99.37
	09/18/2024		Striping Paint White #710 (12)	99.37
	09/18/2024		Utility Knife / Stanley / Metal / Quick Change (10)	99.05
	09/18/2024		Nemesis Safety Glasses / Smk Lens - Blk Frm (12)	89.20
	09/18/2024		Maxi Flex Gloves / Large / Maroon Cuff (12)	71.72
	09/18/2024		Maxi Flex Gloves / XL / Yellow Cuff (12)	71.72
	09/18/2024		Ribbon / Pink / 50 Yards (5)	11.26
	09/18/2024		Leather Gloves / Large / Brown Cuff (12)	123.16
	09/18/2024		Marking Paint Orange #222 (12)	85.73
	09/18/2024		Universal Impact Swivels (6)	242.01
75753	09/18/2024	White Cap Construction Supply	Multiquip Rammer	3,085.11
Grand Total:				723,263.86



Agenda Item: 7

STAFF REPORT

Board Meeting Date: October 2, 2024
Prepared By: Brett Hodgkiss

SUBJECT: CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL - INITIATION OF LITIGATION

SUMMARY: Initiation of litigation pursuant to Government Code Section 54956.9(d)(4).
Number of cases: 1



STAFF REPORT

Agenda Item: 8

Board Meeting Date: October 2, 2024
Prepared By: Brett Hodgkiss

SUBJECT: CLOSED SESSION – LABOR NEGOTIATIONS

SUMMARY: Conference with labor negotiators pursuant to Government Code section 54957.6(a).
Agency negotiators: Phil Zamora, Frank Wolinski and Shallako Goodrick.



STAFF REPORT

Agenda Item: 9

Board Meeting Date: October 2, 2024
Prepared By: Randy Whitmann, Frank Wolinski, Shallako Goodrick and Lesley Dobalian
Approved By: Brett Hodgkiss

SUBJECT: DIVISION REPORTS

RECOMMENDATION: Note and file informational report.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: Previous month's and anticipated activities are reported by each division.

WATER RESOURCES DIVISION

**VID Water Production
August 2024**

Description	Current Month Production		Average Production Last 12 Months		Total Fiscal Year 2025
	(mgd)	(af)	(mgd)	(af)	(af)
VID's EVWTP Water Production					
Local Water	8.51	809.90	5.04	472.35	1,353.40
SDCWA Raw Water	9.32	886.20	7.59	711.73	1,831.70
Subtotal (EVWTP Water Production)	17.83	1,696.10	12.64	1,184.08	3,185.10
Oceanside Contract Water	0.04	3.80	0.56	52.58	27.60
SDCWA Treated Water	0.53	50.70	0.45	42.23	249.90
TOTAL WATER PRODUCTION	18.40	1,750.60	13.65	1,278.89	3,462.60

Lake Henshaw and Warner Ranch Wellfield statistics are summarized as follows:

Lake Henshaw

Storage as of September 24, 2024: 16,472 af (32% of 51,832 af capacity)
 Current releases: 35 cfs
 Change in storage for month of August: 3,693 af (loss)
 Total releases for month of August: 2,604 af
 Fiscal year-to-date rain total: 0.03 inches (September 30, 2024)
 Percent of average yearly rain: 0.1% (30-year average: 23.90 inches)
 Percent of average year-to-date rain: 3.2% (30-year average through Sept: 0.94 in.)

Warner Ranch Wellfield

Number of wells running in August: 1 (pumping for wildfire protection)
 Total production for month of August: 3.0 af
 Average depth to water table (September): 60 ft (see attached historical water table chart)

September

- Harmful Algal Blooms (HABs)
 - Performed HABs sampling in Lake Henshaw on August 26, September 3, September 9 and September 16, 2024; all samples were “non-detect” for microcystin and anatoxin-a concentrations. Sampling was conducted on September 23, 2024; results are pending as of the writing of this report.
 - Treated Lake Henshaw with peroxide-based algaecide September 9 through September 11, 2024.
 - Lake Henshaw releases continued through September 2024 except during algaecide treatments when releases were suspended.

October

- Continue to monitor and adaptively manage Lake Henshaw for HABs based on weather and lake conditions.

ATTACHMENTS:

- Lake Henshaw Resort, Inc., Activity Reports – July 2024
- VID’s Warner Wellfield – Water Table Depth vs. Monthly Wellfield Production
- Fiscal Year 2025 Budget and Expenses related to HABs

OPERATIONS & FIELD SERVICES

September

- Water Quality Calls/Incidents for September – received 19 taste and odor and one discolored water call. All taste and odor calls were attributed to cyanobacteria at Lake Skinner producing the taste and odor compound methylisoborneol. The discolored water call was investigated and unfounded.
- Inspected and tested 13 new backflow devices that were integrated into the District’s cross-connection control program.
- Edgehill (E) reservoir pump station SCADA project – completed all SCADA functionality testing.
- Repaired/upgraded 11 fire hydrants; repaired three mainline, seven service lateral and one blow-off leak.
- Continued weed abatement at various reservoirs and the flume.
- Continued twin stands replacement project on Borden Bench.
- Continued mainline replacement of steel and non-Nipponite AC pipe on Independence Way – install approximately 6,100’ of various sizes of PVC pipe, 84 services and 10 hydrant laterals. Approximately 95% complete.

Operations and Field Services Metrics Summary

	July-September Fiscal Year 2025	Total Fiscal Year 2025
Leaks		
Service	13	13
Mainline	9	9
Fire Hydrants		
Repairs	8	8
Proactive upgrades	16	16
System Valves		
Replacements	4	4
New installations	3	3
Water Quality		
Discolored water	3	3
Taste and odor	22	22

October

- Submit Lead Service Line Inventory results and school/childcare facility list to the State Water Resources Control Board.
- Continue twin stands replacement project on Borden Bench.
- Continue mainline replacement of steel and non-Nipponite AC pipe on Independence Way – install approximately 6,100’ of various sizes of PVC pipe, 84 services and 10 hydrant laterals.

Electrical Energy Use at VID Headquarters

August 2024

Description	Current Month Production	Average of Last 12 Months	Total Fiscal Year 2025
	(kWh)	(kWh)	(kWh)
Solar Production (\$0.19 per kWh)	41,300	22,176	75,970
Power purchased from Direct Energy (\$0.05 per kWh)	14,141	23,555	37,949
TOTAL ELECTRICAL ENERGY USE	55,441	45,731	113,919

ENGINEERING DIVISION

September

- The District has replaced approximately 10.82 miles of Nipponite pipe since 2002 with 5.10 miles remaining as shown below. Replacement of 1.42 miles of Nipponite pipe is currently in design.

Miles of Nipponite Remaining

Diameter	Risk			Total
	High	Medium	Low	
4-inch	0.04	0.33	0.00	0.38
6-inch	0.00	0.10	0.34	0.44
8-inch	0.40	1.01	1.03	2.44
Subtotal	0.44	1.45	1.37	3.26
10-inch	0.28	0.14	0.53	0.95
12-inch	0.00	0.00	0.90	0.90
TOTAL	0.73	1.58	2.79	5.10

- The District’s mainline replacement totals are as follows:

Pipeline Material	July - September Fiscal Year 2025	Total Fiscal Year 2025
	(feet)	(feet)
Steel	1,943	1,943
PVC	0	0
Non-Nipponite AC	335	335
Nipponite	0	0
TOTAL (FEET)	2,278	2,278
TOTAL (MILES)	0.43	0.43

- Edgehill (E) Reservoir Replacement and Pump Station – Gateway Pacific continued closing out the project.
- Deodar Reservoir Rehabilitation – Pacific Hydrotech continued backfilling and grading operations around retaining wall, graded a pad for staging the demolition/construction crane, excavated a new trench for electrical upgrades, and prepared for pipeline repairs. (Notice to Proceed – March 2024; estimated completion – summer 2025).
- Projects along Flume
 - The Villages – 380 dwelling unit residential subdivision along Country Club Lane, between Nutmeg Street and Pamela Lane in Escondido. Project is under construction; storm drain work along the Jones Siphon and the relocation of an 18-inch transmission main that feeds the Bennett service area have been completed.
 - Nutmeg Homes – 137 dwelling unit residential subdivision along Nutmeg Street between Centre City Parkway and Interstate 15 in Escondido. Project is in the design phase and requires District review and approval of grading, street and utility improvement plans along Nutmeg Street. Draft plans call for additional fill along Nutmeg Street and over approximately 400 feet of the Caldwell Siphon section of the Flume. The District has approved agreements to allow the additional fill, quitclaim the portion of the District’s Flume easement over the property, and participate in the project’s Community Facilities District. Grading plans have been signed and staff is currently working with the developer to finalize their improvement plans.

October

- Mainline Replacement Projects in design (current projects): Lonsdale Ln.*, Alta Vista Dr., Vale Terrace Dr., Lower Ln., Easy St.*, McGavran Dr., Plumosa Ave., Via Christina, Lado De Loma Dr.*, Eddy Dr., Rancho Vista Rd., Indiana Ave.*, Camino Patricia, Camino Corto, Goetting Wy., Rancho Vista Rd., Bandini Pl., Oro Avo Dr. *, Shale Rock Rd., Nevada Ave., N. Citrus Ave., Lemon Ave., Hillside Terrace, Buena Creek Rd., Estrelita Dr., Victory Dr., Oak Dr.*, Queens Wy. (Total length = 11.10 miles).
- Mainline Replacement Projects in planning (future projects): Camino Culebra*, Catalina Ave.*, Friendly Dr.*, E. Vista Wy., Nordahl Rd.*, HN Line - Gopher Canyon Rd. to Fairview Dr., Buena Creek Rd.*, West AB Line – Esplendido Ave. to Bella Vista Dr.*, East AB Line – Esplendido Ave. to Las Posas Rd., Colavo Dr.*, HP Line – Hardell Ln. to Camino de las Lomas, Crescent Dr.*, Descanso Ave., San Clemente Ave.* (Total length = 4.71 miles).
- Edgehill (E) Reservoir Replacement and Pump Station – Gateway Pacific to continue closing out the project.
- Deodar Reservoir Rehabilitation – Pacific Hydrotech to continue electrical upgrades, pipeline repairs, and install a portion of the new fencing.

*Nipponite pipe

ADMINISTRATION DIVISION

September

- Completed the recruitments for the Equipment Operator, Utility Worker Trainee and Senior Facilities Worker positions. Eric Wolff accepted a job offer for the Equipment Operator position; Billy Wilczynski accepted a job offer for the Utility Worker Trainee position; and Levi Marana accepted a promotion to the Senior Facilities Worker position.
- Continued recruitments for Maintenance Worker, Meter Reader Trainee and Engineering Inspector positions.
- Began recruitment for Engineering Services Manager position.
- Coordinated Hazardous Waste Operations and Emergency Response and confined space training for field personnel.

Public Relations Metrics Summary

Public Relations	July – September Fiscal Year 2025	Total Fiscal Year 2025
Press Releases	3	3
Outreach/District Events	0	0

October

- Coordinate the annual Employee Health and Wellness Fair.
- Continue recruitments for Maintenance Worker, Meter Reader Trainee, Engineering Inspector and Engineering Services Manager positions.
- Begin recruitment for Facilities Worker position.

ACHIEVEMENTS – FISCAL YEAR 2025

- Received Association of California Water Agencies Joint Powers Insurance Authority Wellness Grant (August).
- Received Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association for the 17th year (July).
- Metropolitan Water District authorized entering into a not-to-exceed \$500,000 funding agreement with the San Diego County Water Authority under the Future Supply Actions Funding Program for the District's Lake Henshaw Oxygenation Pilot Study (July).

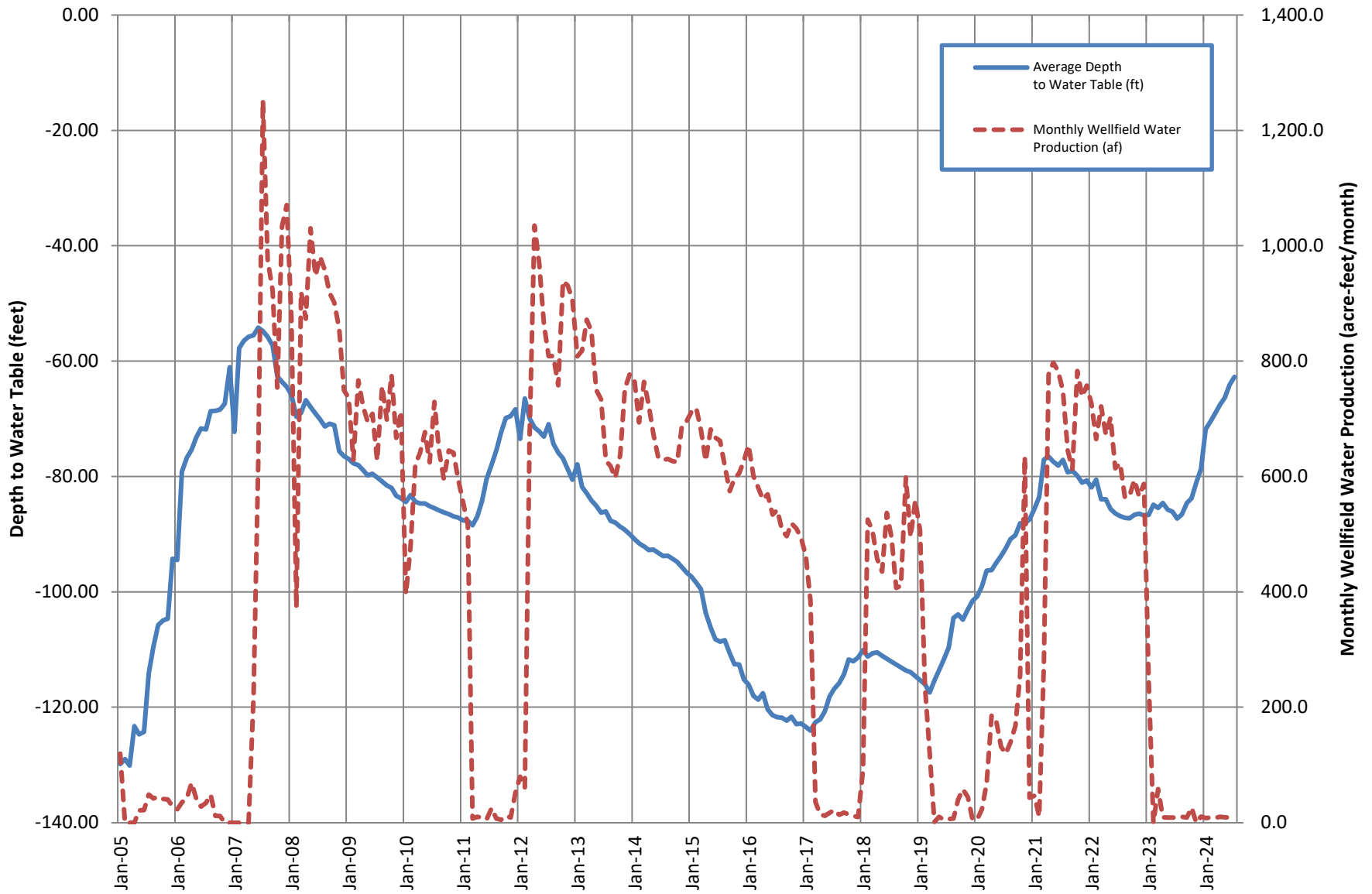


**LAKE HENSHAW RESORT, INC.
ACTIVITY REPORT
AS OF JULY 31, 2024**

	2023 Jul	2023 Aug	2023 Sep	2023 Oct	2023 Nov	2023 Dec	2024 Jan	2024 Feb	2024 Mar	2024 Apr	2024 May	2024 Jun	2024 Jul	12 MO AVG
Fishing Permits	671	441	562	379	262	148	116	159	123	498	775	670	651	399
Boat Launches	37	26	31	15	12	7	18	6	3	1	56	63	57	25
Motor Boats (full day rental)	31	30	29	14	15	19	19	0	6	13	46	49	36	23
Motor Boats (half day rental)	26	9	11	3	1	0	0	0	0	0	4	9	7	4
Campground/Head Count	1,318	453	1,002	581	112	10	10	84	88	249	1,441	929	937	491
Campground/Cars, Trucks, etc.	416	244	426	204	50	29	30	40	27	94	556	353	414	206
Campground/Recreational Vehicles	16	0	1	31	0	0	0	0	0	0	5	0	3	3
Mobile Home/Spaces	72	72	72	71	76	76	72	72	72	72	70	71	71	72
M.H.P. (Residents/Head Count)	101	101	101	100	108	108	103	103	103	103	101	101	101	103
Storage	6	6	6	6	6	6	6	7	6	6	6	6	6	6
Cabins	215	130	235	152	96	137	67	74	164	153	163	141	163	140
Hunters	0	0	0	0	0	76	79	0	0	0	0	0	0	13

VID's Warner Wellfield

Water Table Depth vs. Monthly Wellfield Production



FY 2025 Budget and Expenses related to HABs

as of 09/23/2024

Description		Amount
Water Quality Testing Services & Supplies		
Cyanotoxin/Cyanobacteria Testing - Bend Genetics	\$	41,998
Other Lab Testing	\$	12,836
Sample bottles, misc. supplies & equipment	\$	-
Shipping	\$	-
Subtotal, approx. total expenses	\$	54,834
VID Portion of approximate expenses	\$	27,417
VID FY 2025 Budget	\$	92,500
Percent of VID Budget		30%
Water Treatment Services & Supplies		
Copper algaecide purchase and application	\$	-
Peroxide algaecide purchase and application	\$	715,453
Lanthanum-modified clay purchase and application	\$	-
Permit fees	\$	-
Subtotal, approx. total expenses	\$	715,453
VID Portion of approximate expenses	\$	357,727
VID FY 2025 Budget	\$	1,223,650
Percent of VID Budget		29%
HABs Consultants		
Subtotal, approx. total expenses	\$	7,208
VID Portion of approximate expenses	\$	3,604.00
VID FY 2025 Budget	\$	37,500
Percent of VID Budget		10%
Oxygenation Pilot Study		
Power	\$	-
Fixed and operational costs	\$	-
Subtotal, approx. total expenses	\$	-
VID Portion of approximate expenses	\$	-
VID FY 2025 Budget	\$	1,000,560
Percent of VID Budget		0%
Total VID Expenses, FY 2025 to date		
	\$	388,748
VID FY 2025 Budget	\$	2,354,210
Percent of VID Budget		17%



FISCAL POLICY

COMMITTEE REPORT

Agenda Item: 10

Board Meeting Date:

October 2, 2024

Prepared By:

Dirs. Vásquez & Sanchez

SUBJECT: PURCHASING POLICY

RECOMMENDATION: Approve revisions to Vista Irrigation District Rules and Regulations Section 4.3, Purchasing Policy.

PRIOR BOARD ACTION: At its November 15, 2017 meeting, the Board adopted the current Purchasing Policy.

FISCAL IMPACT: None.

SUMMARY: The Purchasing Policy has remained unchanged for almost seven years. In order to reflect current operational realities and address the impacts of higher than normal inflation, staff proposes the policy be updated. Since November 2017, inflation has increased by 30 percent; staff proposes that the inflationary adjustment be rounded up to 33 percent and that all dollar thresholds contained in the policy be adjusted by this percentage.

DETAILED REPORT: The proposed revisions to the Purchasing Policy reflect inflationary adjustments to various purchasing thresholds. As proposed, the approval threshold for the General Manager would increase from \$60,000 to \$80,000; all purchases and contracts in excess of \$80,000 would require Board Approval. The threshold for formal bids would increase from \$60,000 to \$80,000. The requirement to use the District's standard contract and purchase order would be adjusted from \$6,000 to \$8,000. Additionally, it is proposed that the General Manager's approval authority for individual and cumulative change orders be adjusted from \$120,000 and \$240,000 to \$160,000 and \$320,000, respectively.

The proposed Purchasing Policy is presented in "redline" (strikeout/underline) format from the previous version approved by the Board. If the Board approves the proposed revisions to Purchasing Policy for inclusion in the Rules and Regulations, the General Manager will update the Purchasing Procedures accordingly.

ATTACHMENT: Redline version of proposed Purchasing Policy

4.3 PURCHASING POLICY

<i>Adoption Date:</i>	November 15, 2017
<i>Action:</i>	Approved by VID Board of Directors, Minute Order No. 17-11-130
<i>Applicable Law/Code/Agency:</i>	CA Water Code, CA Government Code, Public Contract Code

4.3.1 Purpose

The purpose of this policy is to secure District supplies, services and equipment in the most efficient and effective manner.

4.3.2 Attachments

None.

4.3.3 Definitions

Definitions are contained in the glossary of the Purchasing Procedures.

4.3.4 Goals

The purchasing goals of the District shall be as follows:

- A. The District shall purchase the right goods at the best price at the right time, encourage competition among vendors, and maintain a consistent and satisfactory supply of goods and services for the District's use.
- B. The purchase of supplies, services, and equipment shall be made at the lowest possible cost commensurate with acceptable quality.
- C. Positive financial controls shall be exercised over purchases to ensure that goods and services are pre-authorized and that expenditures do not exceed budgeted amounts without proper approval.
- D. Authority and responsibilities for the purchasing function shall be clearly defined.
- E. When all other considerations are equal, staff will endeavor to purchase materials, equipment and services from a qualified vendor whose primary location of business is within the District boundaries.
- F. Opportunities for cooperative purchasing, in order to take advantage of similar needs and economies of scale, will be pursued with other public agencies whenever such purchases are feasible and in the best interest of the District.
- G. The District shall not discriminate against any vendor or contractor because

of race, color, religion, sex, national origin, ancestry, age, medical condition, sexual orientation, physical or mental disability, Vietnam-era veteran or special disabled veteran status, marital status or citizenship.

4.3.5 Types of Purchases

Each purchase shall be made through the applicable purchasing procedures identified for that type of purchase. Separate purchasing procedures shall exist for the procurement of supplies, equipment and non-professional services and for the procurement of professional services.

4.3.6 Documentation of Purchases

Each purchase shall be approved utilizing the appropriate form or document. The standard purchasing documents, depending on type of purchase, shall be the purchase order, bid package, and services contract.

4.3.7 Supplies, Equipment and Non-Professional Services

- A. The procurement of supplies, equipment and non-professional services shall be conducted according to the following:
- open market purchases for items up to ~~\$8,000~~6,000;
 - informal written bids/quotations for items from ~~\$8,000~~6,000 to ~~\$80,000~~60,000; and
 - formal bids for items over ~~\$80,000~~60,000.
- B. The Board of Directors shall award all purchases based on formal bids.
- C. The purchase of highly technical supplies and equipment may be made through competitive negotiations following a request for proposals/evaluation process. Competitive negotiations for purchases of ~~\$80,000~~60,000 or more shall require Board approval.
- D. Sole source procurement from a single pre-qualified vendor may be conducted if the purchase item is obtainable only from that vendor based on availability and compatibility criteria. Sole source purchases of ~~\$80,000~~60,000 or more shall require Board approval.

4.3.8 Professional Services

- A. The procurement of professional services shall be conducted according to the following:
- open market procurement for services up to ~~\$80,000~~60,000; and
 - requests for proposal for services over ~~\$80,000~~60,000.

- B. Professional services contracts of \$~~80,000~~~~60,000~~ or more shall be awarded by the Board of Directors.

4.3.9 Purchase Orders

- A. All purchases of supplies and equipment in excess of \$~~8,000~~~~6,000~~ and all contracted services shall require completion and approval of a purchase order.

4.3.10 Credit

- A. The General Manager or designee may obtain District gasoline cards, merchant cards or vendor credit to facilitate the procurement of services, supplies and equipment.
- B. The Board of Directors shall approve the establishment of an account for any credit card issued by a credit card network (e.g. Visa, MasterCard, etc.).
- C. Purchases using a District credit card, gasoline card, merchant card or vendor credit shall comply with applicable purchasing procedures.

4.3.11 Contracts

- A. A contract shall be required for all services performed for the District.
- B. A letter agreement may be executed for services up to \$~~8,000~~~~6,000~~.
- C. Contract payments shall require prior approval and authorization.
- D. Contract terms shall coincide with fiscal years wherever possible and shall not exceed three years without Board approval. Contracts in excess of \$~~80,000~~~~60,000~~ shall require Board approval.

4.3.12 Contract Change Orders

- A. The General Manager has authority to execute individual change orders not exceeding 10% of the contract amount or \$~~160,000~~~~120,000~~, whichever is less, and not cumulatively exceeding 20% of the contract amount or \$~~320,000~~~~240,000~~, whichever is less.
- B. The Board of Directors must formally approve all change orders that exceed the amounts set forth in 4.3.12 A.

4.3.13 Approvals

- A. All purchases shall be reviewed in advance for accuracy, appropriateness, and budget availability.

- B. All purchases shall be approved in advance by the appropriate level(s) in the organization commensurate with the type and amount of the purchase.
- C. All purchases shall be coordinated through Purchasing for the sake of efficiency, consistency, and fiscal control.

4.3.14 Construction Projects

- A. Construction projects shall be awarded according to the applicable purchasing procedures. Contracts shall be required for all phases of a construction project.
- B. Construction projects which are let for formal bid shall require a formal construction bid package which has been approved by General Counsel and the General Manager.

4.3.15 Disposal of Equipment and Supplies

- A. When obsolete equipment is replaced, every attempt should be made to exchange the old equipment as part of the new purchase.
- B. When surplus equipment must be discarded, it shall be disposed of through pre-approved channels in accordance with the best interests of the District's ratepayers.

4.3.16 Emergency Purchases

- A. Authorized employees shall be able to make immediate purchases in the case of an emergency. Every effort shall be made to receive appropriate approvals in advance.
- B. Applicable purchasing procedures (including forms and approvals) for the type of purchase made shall be completed as soon as possible following the purchase.

4.3.17 Waiver of Purchasing Guidelines

The Board of Directors may approve a waiver of these purchasing policies on a case-by-case basis, such as for major construction projects, real estate acquisitions, and cooperative purchasing programs.

4.3.18 Procedures

Purchasing procedures shall be developed to implement the directives set forth in this policy.



Agenda Item: 11

STAFF REPORT

Board Meeting Date: October 2, 2024
Prepared By: Brett Hodgkiss

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.



SUMMARY OF FORMAL BOARD OF DIRECTORS' MEETING SEPTEMBER 19, 2024

1. Monthly Treasurer's Report on Investments and Cash Flow.
The Board noted and filed the Treasurer's report.
2. Professional services contract with Chandler Asset Management to provide External Investment Management Services to Manage the Water Authority's Short Term and Long-Term Investment Portfolios.
The Board authorized the General Manager to award a professional services contract to Chandler Asset Management (Chandler) for non-discretionary investment management services for a period of three years with an option to extend for an additional two years, for a not-to-exceed amount of \$550,000.
3. Consideration to Approve State Advocacy Contract.
The Board awarded a professional service contract, with such non-material modifications as approved by the General Manager or General Counsel, to Resolute for 24-month contract (from November 1, 2024 through October 31, 2026) with the option to renew for an additional 24-months for Sacramento advocacy services for a total compensable contract amount of \$495,000 (inclusive of reimbursable expense allowance) over the contract term.
4. Future Supply Actions Funding Program Agreement.
The Board approved the Future Supply Actions (FSA) Funding Program Agreement (Agreement) with Metropolitan Water District of Southern California (MWD) for the Lake Henshaw Oxygenation Pilot Study (Pilot Study), and the Memorandum of Agreement (MOA) between the Water Authority and Vista Irrigation District (VID) to implement the Pilot Study.
5. Approval of Minutes
The Board approved the minutes of the Formal Board of Directors' meeting of August 22, 2024.
6. Amendment of General Manager's Contract.
The Board extended the term of the contract by one year to August 24, 2027; approved a salary increase of 8 percent for August 24, 2024 through August 23, 2025, consisting of 5 percent COLA and 3 percent merit; and approved a change to the annual deferred compensation contribution to 457(b) account to the annual allowable IRS limit, prorated for the remainder of CY 2024.
7. Election of Board Officers for October 1, 2024 – September 30, 2026.
The Board elected the following Board Members as Officers: Nick Serrano, Chair; Frank Hilliker, Vice Chair; and Joy Lydnes, Secretary.



STAFF REPORT

Agenda Item: 12.A

Board Meeting Date: October 2, 2024
Prepared By: Ranae Ogilvie

SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.



STAFF REPORT

Agenda Item: 12.B

Board Meeting Date: October 2, 2024
Prepared By: Ramae Ogilvie
Approved By: Brett Hodgkiss

SUBJECT: SCHEDULE OF UPCOMING MEETINGS AND EVENTS

SUMMARY: The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
1 *	Vista Chamber Government Affairs <i>Oct. 3, 2024; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Reservation deadline: None</i>	Kuchinsky ◇
2	ACWA Region 10 Event <i>Oct. 15, 2024; 8:30 a.m.; Yorba Linda Water District, Placentia, CA</i> <i>Registration deadline: 10/9/2024; Cancellation deadline: 10/9/2024</i>	Kuchinsky (R) Vásquez (R)
3	CALAFCO Annual Conference <i>Oct. 16-18, 2024; Tenaya Lodge, Yosemite</i> <i>Registration deadline: Closed; Cancellation deadline: 10/1/2024</i>	
4	San Diego County Water Authority Citizen’s Water Academy <i>Oct. 16, 17, & 19, 2024; Zoom and San Diego, CA</i> <i>Registration deadline: Closed</i>	Kuchinsky ◇
5	State Water Project/Bay-Delta Tour <i>Oct. 17-18, 2024; Northern California</i> <i>Registration deadline: Closed</i>	
6 *	Vista Chamber Government Affairs <i>Nov. 7, 2024; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Reservation deadline: None</i>	Kuchinsky ◇
7	Southern California Water Coalition: 40th Anniversary Annual Meeting & Dinner <i>Nov. 7, 2024; Time: TBD; Newport Beach</i> <i>Reservation deadline: TBD</i>	
8	CSDA Quarterly Meeting <i>November 21, 2024; 6:00 p.m.; The Butcher Shop, Kearny Mesa</i> <i>Reservation deadline: TBD</i>	MacKenzie
9	ACWA Fall Conference <i>Dec. 3-5, 2024; JW Marriott Desert Springs Resort & Spa, Palm Desert</i> <i>Registration deadline: 11/15/2024; Cancellation deadline: 11/15/2024</i>	Sanchez 12/3 (R, H) Kuchinsky 12/4 (R) MacKenzie (R, H)
10 *	Vista Chamber Government Affairs <i>Dec. 5, 2024; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Reservation deadline: None</i>	Kuchinsky ◇
11	Colorado River Water Users Association Conference <i>Dec. 4-6, 2024; Paris Hotel, Las Vegas</i> <i>Early Registration deadline: 11/1/2024; Cancellation deadline: TBD</i>	Miller (R, H) Sanchez (R, H)
12	Urban Water Institute 2025 Spring Conference <i>February 26-28, 2025; Palm Springs, CA</i> <i>Registration deadline: TBD; Cancellation deadline: 2/14/2025</i>	
13	ACWA 2025 Spring Conference <i>May 13-15, 2025; Monterey, CA</i> <i>Registration deadline: TBD</i>	

* Non-per diem meeting except when serving as an officer of the organization
 The following abbreviations indicate arrangements that have been made by staff:
R=Registration; **H**=Hotel; **A**=Airline; **S**=Shuttle; **C**=Car; **T**=Tentative; ◇=Attendee to Self-Register



Agenda Item: 13

STAFF REPORT

Board Meeting Date: October 2, 2024
Prepared By: Brett Hodgkiss

SUBJECT: ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

SUMMARY: This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

Staff-generated list of tentative items for future agendas:

- District fees and charges other than water rates (October)
- 2025 Board Meeting dates (October)
- Communication and Engagement Plan
- Edgehill Reservoir and Pump Station ribbon cutting ceremony



STAFF REPORT

Agenda Item: 14

Board Meeting Date: October 2, 2024
Prepared By: Ranae Ogilvie

SUBJECT: COMMENTS BY DIRECTORS

SUMMARY: This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.



Agenda Item: 15

STAFF REPORT

Board Meeting Date: October 2, 2024
Prepared By: Brett Hodgkiss

SUBJECT: COMMENTS BY GENERAL COUNSEL

SUMMARY: Informational report by the General Counsel on items not requiring discussion or action.



Agenda Item: 16

STAFF REPORT

Board Meeting Date: October 2, 2024
Prepared By: Brett Hodgkiss

SUBJECT: COMMENTS BY GENERAL MANAGER

SUMMARY: Informational report by the General Manager on items not requiring discussion or action.