

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT

March 6, 2024

A Regular Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, March 6, 2024 at the offices of the District, 1391 Engineer Street, Vista, California.

1. CALL TO ORDER

President Vásquez called the meeting to order at 9:00 a.m.

2. ROLL CALL

Directors present: Miller, Vásquez, Kuchinsky, Sanchez, and MacKenzie.

Directors absent: None.

Staff present: Brett Hodgkiss, General Manager; Ramae Ogilvie, Secretary of the Board; Lesley Dobalian, Director of Water Resources; Randy Whitmann, Director of Engineering; Frank Wolinski, Director of Operations and Field Services; and Shallako Goodrick, Director of Administration. General Counsel Elizabeth Mitchell of Burke, Williams & Sorensen was also present.

Other attendees: Steve Tester, Oscar Chavez and Luis Ramos of Vista Irrigation District and Andrew Corral of the Association of California Water Agencies (ACWA) Joint Powers Insurance Agency (JPIA) were present for Item 7. LaVonne Peck of the San Luis Rey Indian Water Authority was present via teleconference. Special Counsel Scott Morris of Kronick joined the meeting via teleconference for Item 18.

3. PLEDGE OF ALLEGIANCE

Director Kuchinsky led the Pledge of Allegiance.

4. APPROVAL OF AGENDA

24-03-30	<i>Upon motion by Director MacKenzie, seconded by Director Kuchinsky and unanimously carried (5 ayes: Miller, Kuchinsky, Sanchez, MacKenzie, and Vásquez), the Board of Directors approved the agenda as presented.</i>
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5. ORAL COMMUNICATIONS

No public comments were presented on items not appearing on the agenda.

6. CONSENT CALENDAR

General Manager Brett Hodgkiss provided clarification regarding specific line items in Consent Calendar Item 6.B, Resolution ratifying check disbursements.

24-03-31 *Upon motion by Director Kuchinsky, seconded by Director MacKenzie and unanimously carried (5 ayes: Miller, Kuchinsky, Sanchez, MacKenzie, and Vásquez), the Board of Directors approved the Consent Calendar, including Resolution No. 2024-11 approving disbursements.*

A. Minutes of Board of Directors meeting on February 20, 2024

The minutes of February 20, 2024 were approved as presented.

B. Resolution ratifying check disbursements

RESOLUTION NO. 2024-11

BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 74163 through 74268 drawn on US Bank totaling \$2,141,667.05.

FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.

PASSED AND ADOPTED unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 6th day of March 2024.

7. SAFETY AWARDS PROGRAM

See staff report attached hereto.

Safety and Risk Administrator Cynthia Perez provided a brief overview of the safety awards program and introduced Equipment Operator Oscar Chavez, Utility Worker Luis Ramos and Senior Equipment Mechanic Steve Tester as recipients of a 2023 ACWA JPIA H.R. LaBounty Safety Award. Ms. Perez introduced ACWA JPIA Senior Risk Control Advisor, Andrew Corral, who provided details regarding the H.R. LaBounty Safety Awards Program (Program) using a PowerPoint presentation (attached hereto as Exhibit A) and a handout (attached hereto as Exhibit B). He said that the Program’s goal is to recognize employees for ideas that foster proactive risk reduction and promote a safety culture that reduces the potential for injury and losses. Mr. Corral congratulated Oscar, Luis and Steve on their submission and thanked the Board for their time.

Mr. Chavez and Mr. Tester presented their award winning truck bed design, eliminating the need to stoop/bend or climb into the back of the truck to access valve lids. The Board congratulated Oscar, Luis and Steve on their ingenuity and expressed their gratitude for their commitment to ensuring a safe work environment for themselves and other employees.

The Board thanked Mr. Corral for his presentation.

8. DIVISION REPORTS

See staff report attached hereto.

General Manager Brett Hodgkiss said that Lake Henshaw is at about 25,600 acre-feet.

Director of Water Resources Lesley Dobalian provided an update on a meeting with City of San Diego staff regarding the oxygenation system at Lake Hodges. She said that the data has shown that the

oxygenation system has reduced nutrient levels, increased oxygen levels and decreased algal blooms.

Customer Service Supervisor Breona Paz said that the San Diego County Water Authority (Water Authority) coordinates promotion of WaterSmart Landscape Makeover Workshops; the District promotes the workshop to its customers through messaging on its website and water bills.

Director of Engineering Randy Whitmann stated that Edgehill (E) Reservoir Replacement and Pump Station's entire roof and exposed walls of the tank would be stained to blend in with the surroundings and landscaping would be installed.

Director of Operations and Field Services Frank Wolinski provided an update on the fence posts and panel repairs that were made at the flow control facility located at Anza Avenue and E. Bobier Drive in the City of Vista.

9. FINANCIAL REPORT FOR THE SIX MONTHS ENDED DECEMBER 31, 2023

See staff report attached hereto.

Director of Administration Shallako Goodrick presented the Financial Report for the six months ended December 31, 2023 stating that overall the District experienced a \$5.1 million operating gain, which is an increase from the \$7.9 million operating loss for the same six-month period in the previous year. She stated that the difference is primarily attributable to the District having no costs associated with the San Pasqual Undergrounding Project during the first six months of fiscal year 2024 (versus approximately \$9.0 million during the same six-month period in fiscal year 2023). She highlighted noteworthy items in the report and provided clarification as needed.

10. LEAK ADJUSTMENT POLICY

See staff report attached hereto.

Customer Service Supervisor Breona Paz provided an overview of the process staff used in preparing the Leak Adjustment Policy, including a survey of local water agencies and cities to determine how many had policies in place. She summarized the key provisions contained in the proposed Leak Adjustment Policy and reviewed the Leak Adjustment Request Form. After a brief discussion, the Board suggested the following changes:

- 1) Item E of Section 2.4.3 of the Leak Adjustment Policy should be changed to read: The customer has maintained the account for a minimum of ~~one~~ two years and is in good financial standing with the District.
- 2) Add the following language: "*before and after photographs*" as a form of supporting documentation to the Leak Adjustment Request Form.

24-03-32	<i>Upon motion by Director Miller, seconded by Director MacKenzie and unanimously carried (5 ayes: Miller, Kuchinsky, Sanchez, MacKenzie, and Vásquez), the Board of Directors adopted a Leak Adjustment Policy with noted changes and approved amending Section 2, Customer Service, of Vista Irrigation District's Rules and Regulations to incorporate the Leak Adjustment Policy.</i>
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11. ETHICS TRAINING

See staff report attached hereto.

The Board confirmed April 15, 2024 at 9:00 a.m. as the date to receive ethics training.

12. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

See staff report attached hereto.

Director Miller commented that the Summary of Formal Board of Directors’ Meeting of February 22, 2024 that was provided in the agenda packet summarizes the actions taken by the Water Authority Board of Directors at its last meeting. He said that the Metropolitan Water District (MWD) is currently reviewing its Capital Improvement Plan (CIP) and is proposing CIP budgets of approximately \$310 million to \$320 million for fiscal years 2024/25 and 2025/26, respectively; MWD is also proposing 13 percent and 8 percent rate increases for fiscal years 2024/25 and 2025/26, respectively.

13. MEETINGS AND EVENTS

See staff report attached hereto.

Director Kuchinsky mentioned that he will be attending the Vista Chamber Government Affairs meeting March 7, 2024. He notified the Board that he would not be attending the MWD Hoover Dam Tour on May 2-4, 2024 as previously authorized due to a scheduling conflict.

Director MacKenzie reported on her attendance of a zoom meeting of the ACWA Membership Committee where ACWA’s Code of Conduct and member outreach program were discussed. She noted that ACWA is averaging a 97 percent membership retention rate. She also reported on her attendances at the California Special Districts Association Legislative Committee meeting and the ACWA Local Government Committee meeting where various legislative bills and policies were discussed. Director MacKenzie added that she would be attending a Special Districts Leadership Foundation meeting on March 11, 2024.

Director Miller mentioned that he would be attending a San Diego Local Agency Formation Commission (LAFCO) Special Districts Advisory Committee meeting on March 15, 2024 and reminded the Board about the upcoming MWD Diamond Valley Lake Tour on June 7, 2024. Director Miller requested authorization to attend the Colorado River Water Users Association (CRWUA) Conference December 4-6, 2024 in Las Vegas, Nevada.

President Vásquez reported on his attendance at the Urban Water Institute (UWI) Spring Water Conference where he heard a presentation by Justice Ronald Robie, a California Court of Appeals Justice, that focused on litigation related to California water law and water rights. He also attended a presentation given by Mesa Water District’s Board of Directors Vice President Marice DePasquale regarding the importance of customer communications. President Vásquez noted that the next UWI Water Conference would be held in August 2024.

24-03-33 *Upon motion by Director MacKenzie, seconded by Director Kuchinsky and unanimously carried (5 ayes: Miller, Kuchinsky, Sanchez, MacKenzie, and Vásquez), the Board of Directors authorized Director Miller to attend the CRWUA Conference December 4-6, 2024 in Las Vegas, Nevada.*

The Board took a break at 11:13 a.m. and resumed the meeting at 11:23 a.m.

14. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

See staff report attached hereto.

No changes or additions were offered.

15. COMMENTS BY DIRECTORS

Director Kuchinsky commented on the ACWA JPIA Safety Awards presentations, stating that it is nice to see and hear from the employees during these presentations. He also provided feedback on information he learned about flow meters and private water line insurance programs.

Director Sanchez commented that he did not have an update on the status of his appointment to the ACWA Energy Committee. He said he would be following up next week.

Director MacKenzie commented that the San Diego LAFCO found that the San Diego Port Authority is an independent special district. She also commented that the San Diego LAFCO has approved its work plan, which includes Municipal Service Reviews for the Water Authority, MWD and independent hospital districts. Director MacKenzie gave a brief synopsis of the Taxpayers Protection Act, noting that nearly 200 special districts have written letters opposing it.

President Vásquez commented that the ACWA monthly Regulatory Roundup newsletter is now available and that the ACWA Quarterly Regulatory Committee meetings are taking place on March 6, 2024.

16. COMMENTS BY GENERAL COUNSEL

Ms. Mitchell followed up on Director MacKenzie’s comment regarding the Taxpayers Protection Act, stating that it is currently in front of the Supreme Court and she would provide an update when the Supreme Court’s decision was made. She informed the Board that she is watching seven bills regarding microplastics and is following Assembly Bill 2302 regarding teleconferencing for local agencies.

17. COMMENTS BY GENERAL MANAGER

None were presented.

18. CLOSED SESSION FOR CONFERENCE WITH REAL PROPERTY NEGOTIATORS

General Counsel Elizabeth Mitchell announced the closed session item as follows:

Discussion concerning real property transactions in compliance with Government Code section 54956.8 regarding:

Property: Unaddressed property commonly known as part of Warner Ranch (136-160-43, 137-090-38, 193-080-30 and 195-070-31)

VID Negotiator: Brett Hodgkiss, General Manager

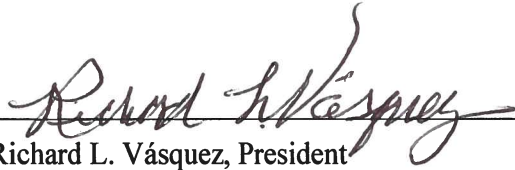
Negotiating Party: San Luis Rey Indian Water Authority

Under Negotiation: Terms

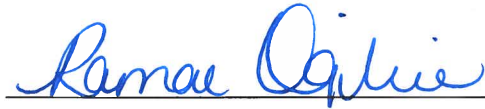
Following Ms. Mitchell’s announcement, President Vásquez adjourned the meeting to closed session at 11:38 a.m. The meeting reconvened in open session at 12:15 p.m. and President Vásquez declared that no reportable action was taken.

19. ADJOURNMENT

There being no further business to come before the Board, at 12:18 p.m., President Vásquez adjourned the meeting to March 20, 2024 at 9:00 a.m.


Richard L. Vásquez, President

ATTEST:



Ramae Ogilvie, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



Cash Disbursement Report

Payment Dates 2/8/2024 - 2/21/2024

Payment Number	Payment Date	Vendor	Description	Amount
74163 - 74165	02/14/2024	Refund Checks 74163 - 74165	Customer Refunds	946.87
74166	02/14/2024	Refund Check 74166	Customer Refund	2,507.27
74167	02/14/2024	Airgas USA LLC	Welding Supplies	116.33
	02/14/2024		Welding Supplies	61.49
	02/14/2024		Welding Supplies	345.82
	02/14/2024		Welding Supplies	342.06
74168	02/14/2024	AirX Utility Surveyors, Inc	Potholing Utilities - Independence & Warmlands	27,592.50
74169	02/14/2024	AC Plumbing	Meter Tie-Backs - Watson Way	3,300.00
74170	02/14/2024	Amazon Capital Services	Floor Mats - Truck 30	70.36
	02/14/2024		Headphones	23.69
	02/14/2024		Toner Cartridges	357.22
	02/14/2024		Car Seat Top Organizers, Trash Cans	207.95
74171	02/14/2024	American Water Works Association	AWWA Standards on CD 4/2024 - 3/2025	1,725.00
74172	02/14/2024	Answering Service Care, LLC	Answering Service 11/2023	275.00
74173	02/14/2024	BAVCO	Testcocks for Backflow Devices (12)	409.65
74174	02/14/2024	Boot Barn Inc	Footwear Program	128.81
	02/14/2024		Footwear Program	180.00
	02/14/2024		Footwear Program	146.53
	02/14/2024		Footwear Program	180.00
74175	02/14/2024	Branden O'Donnell	Reimburse - CSMFO Conference	164.75
	02/14/2024		Reimburse - Supervisor Academy	63.38
74176	02/14/2024	Bryan and the Bee's	Live Bee Removal (1)	192.50
74177	02/14/2024	Canon Solutions America, Inc	Canon Services & Supplies	23.22
74178	02/14/2024	Cecilia's Safety Service Inc	Traffic Control - Watson Way	1,567.50
74179	02/14/2024	Citi Cards	Docusign Subscription	300.00
	02/14/2024		Kitchen & Restroom Supplies	965.36
	02/14/2024		Cloud Based Phone System	27.53
	02/14/2024		VPN Certificate Renewal	153.78
	02/14/2024		Microsoft Azure	689.87
	02/14/2024		GFI Faxmaker	15.50
74180	02/14/2024	City Of Escondido	San Pasqual Underground Project 10/2023 - 12/2023	190,103.87
	02/14/2024		Lake Wohlford Algae Testing 10/2023 - 12/2023	813.75
	02/14/2024		EVWTP/SPUP FY23 Reconciliation	1,583,999.00
74181	02/14/2024	Coastal Chlorination & Backflow	Chlorination of Main - Watson Way	460.00

Payment Number	Payment Date	Vendor	Description	Amount
74182	02/14/2024	Complete Office of California, Inc	Office Supplies	11.44
74183	02/14/2024	Cosco Fire Protection, Inc	Fire Extinguisher Service	589.00
74184	02/14/2024	Cynthia Perez	Reimburse - Refreshments for Safety Training	200.39
74185	02/14/2024	Direct Energy	Electric 01/2023 - Henshaw Buildings & Grounds	463.95
	02/14/2024		Electric 01/2024 - Henshaw Wellfield	160.74
	02/14/2024		Electric 01/2024 - T & D / Cathodic Protection	185.63
	02/14/2024		Electric 01/2024 - Reservoirs	655.47
	02/14/2024		Electric 01/2024 - Pump Stations	6,800.69
	02/14/2024		Electric 01/2024 - Treatment Plants	47.94
74186	02/14/2024	EDCO Waste & Recycling Services Inc	Waste Disposal	517.10
74187	02/14/2024	Electrical Sales Inc	Junction Box (2)	139.51
74188	02/14/2024	Employment Development Department	Unemployment Insurance 10/2023 - 12/2023	2,042.31
74189	02/14/2024	Ferguson Waterworks	Angle Ball Valve 2" FNPT X MNPT (CurbStop) (6)	2,328.00
	02/14/2024		Angle Ball Mtr Valve 1"Flare Swl Mtr Nut Lockwing (1)	147.19
	02/14/2024		Wire 10 Copper (2500)	947.19
	02/14/2024		Visqueen Black 20'x100'x.006 (7)	1,127.15
74190	02/14/2024	Flyers Energy, LLC	Fuel	97.52
	02/14/2024		Fuel	62.09
74191	02/14/2024	Hardy Diagnostics	Quality Control Media for Lab	55.47
74192	02/14/2024	Hawthorne Machinery Co	LED Lamp, Resistor - B22	613.29
	02/14/2024		Mobile Service Call - Diagnose L7	832.29
74193	02/14/2024	Hi-Line Inc	Shop Supplies/Hardware - Garage	322.40
74194	02/14/2024	Home Depot Credit Services	Impact Wrench, Power Strip	303.65
	02/14/2024		Auto-Feed Drain Cleaner	109.69
	02/14/2024		Filters for Shop Vac	32.44
	02/14/2024		Material for Reservoir Cleaning	109.85
	02/14/2024		Material - Twin Oak Syphon	122.08
	02/14/2024		Material - Twin Oak Syphon	23.77
	02/14/2024		Material - Twin Oak Syphon	248.58
	02/14/2024		Tools & Glue	69.28
	02/14/2024		Hand Pumps & Batteries	715.49
	02/14/2024		Tools	23.43
	02/14/2024		Aspirators, Tools, Scour Pads	181.44
	02/14/2024		Concrete 60lb bag (60)	850.89
	02/14/2024		Concrete Rapid Set 60lb bag (50)	785.24
74195	02/14/2024	Jackson & Blanc	Service - AC Unit in Server Room	220.00
74196	02/14/2024	Joe's Paving	Final Paving/Striping - Olive Avenue (Phase II)	75,475.35
	02/14/2024		Patch Paving	7,214.65
	02/14/2024		Patch Paving	5,587.05

Payment Number	Payment Date	Vendor	Description	Amount
74197	02/14/2024	Ken Grody Ford Carlsbad	Filter Housing - Truck 75	69.64
	02/14/2024		Filter Housing Drain Valve	11.71
	02/14/2024		Diesel Fuel Filter Drain Valves (5)	58.56
	02/14/2024		Ignition Lock Cylinder Kit	71.27
	02/14/2024		Wheel Assembly - Truck 13	222.87
74198	02/14/2024	Luis Ramos	Reimburse - Footwear Program	165.51
74199	02/14/2024	Mallory Safety and Supply, LLC	Vest Lime Hi-Viz XL (4)	89.42
74200	02/14/2024	NAPA Auto Parts	Auxiliary Diesel Tank Pump	12.61
	02/14/2024		Filters	14.86
74201	02/14/2024	North County Auto Parts	Fuel Filter Kit	164.06
	02/14/2024		Electrical Connectors	37.89
74202	02/14/2024	O'Reilly Auto Parts	Ignition Coil - Truck 5	36.44
	02/14/2024		Shop Chemicals	114.99
	02/14/2024		Front Brake Pads - Truck 15	72.86
74203	02/14/2024	Pacific Pipeline Supply	Service Pull Cable	513.11
74204	02/14/2024	Paychex of New York LLC	Onboarding/Recruiting/Benefits Svc 02/2024	812.50
74205	02/14/2024	Pollardwater	Dechlor Tablets (700)	1,160.22
74206	02/14/2024	Rick Post Welding & Wet Tapping	Strap Material	673.44
74207	02/14/2024	Rincon del Diablo MWD	MD Reservoir Water Service	68.87
74208	02/14/2024	RS Americas Inc	Fluke Process Meter	1,444.04
74209	02/14/2024	Shanji Xiong	Property Rental for Staging 8/21/23 - 1/5/24	2,250.00
74210	02/14/2024	Southern California Water Coalition	Membership Dues 2024	1,000.00
74211	02/14/2024	Steven Enterprises Inc	Plotter Paper	245.02
74212	02/14/2024	Stillwater Sciences	As-Needed HABs Consulting 10/30/23 - 12/31/23	6,837.45
	02/14/2024		HABs Management Plan 12/2023 - Phase II	28,619.01
74213	02/14/2024	Sunbelt Rentals	Scaffolding Rental - Pechstein Reservoir	350.84
74214	02/14/2024	Ditch Witch West	Flow Switch, Prospector Tip - VE2	680.45
74215	02/14/2024	Bend Genetics, LLC	HABs Lab Analysis	2,311.00
74216	02/14/2024	Midas Service Experts	Tires (3) - Truck 13	448.33
74217	02/14/2024	Umpqua Bank	Excel Training	219.00
	02/14/2024		Roof Patching Material	242.57
	02/14/2024		Parts for HVAC System Repair	168.57
	02/14/2024		Trailer Data Tag - T22	40.11
	02/14/2024		D1-D2 Review	265.00
	02/14/2024		Backflow Refresher Class	455.00
	02/14/2024		Thermometer Calibrations	699.00
	02/14/2024		CAPPO Conference	735.15
	02/14/2024		1099 Electronic Filing	143.41
	02/14/2024		Rebate - Kitchen & Restroom Supplies	(873.36)

Payment Number	Payment Date	Vendor	Description	Amount
	02/14/2024		Music for Events	10.99
	02/14/2024		Employment Advertising	900.00
	02/14/2024		Webinar	75.00
	02/14/2024		Southern Cal Water Coalition Qtrly Luncheon - R Vasquez	125.00
	02/14/2024		2024 State of the Community - M Miller	95.00
	02/14/2024		ACWA Spring Conference - P Kuchinsky	840.00
	02/14/2024		ACWA Spring Conference - J MacKenzie	840.00
	02/14/2024		ACWA Spring Conference - P Sanchez	840.00
	02/14/2024		Goundwater Resources Assoc Membership - R Vasquez	125.00
	02/14/2024		ACWA Spring Conference - B Hodgkiss	840.00
74218	02/14/2024	UniFirst Corporation	Uniform Service	259.31
74219	02/14/2024	Weck Laboratories, Inc	UCMR5 RD # 4a Samples	850.00
74220	02/14/2024	TS Industrial Supply	2 1/2" Fire Hoses (32)	373.28
	02/14/2024		Sprayer Pump Assembly (3)	106.14
	02/14/2024		1 1/4 Ball Valves (2)	77.02
74221	02/21/2024	Refund Check 74221	Customer Refund	88.17
74222	02/21/2024	Airgas USA LLC	Eye Drops/Safety Supplies	34.02
74223	02/21/2024	Amazon Capital Services	Fire Extinguishers (2)	94.81
	02/21/2024		Copier Paper (20 Boxes)	1,537.90
	02/21/2024		Warehouse Supplies	25.57
	02/21/2024		Water Supply Pump - AZ2	230.56
	02/21/2024		Warehouse Supplies	281.34
74224	02/21/2024	Answering Service Care, LLC	Answering Service 01/2024	275.00
74225	02/21/2024	Auto Specialist Warehouse	Brake Parts - Truck 15	13.64
74226	02/21/2024	Brian True	Reimburse - CSMFO Conference	136.09
74227	02/21/2024	Burke, Williams & Sorensen, LLP	Legal 01/2024	2,571.00
74228	02/21/2024	Cecilia's Safety Service Inc	Traffic Control - E Vista Way	1,377.50
	02/21/2024		Traffic Control - Via Ranchita	1,425.00
	02/21/2024		Traffic Control - Independence Way	3,776.25
	02/21/2024		Traffic Control - Alta Vista Dr	1,520.00
	02/21/2024		Traffic Control - Kings Road	1,425.00
74229	02/21/2024	Certified Laboratories	Cleaning Supplies	517.92
74230	02/21/2024	CODE 3 Media	Pre-Construction Video - Independence Way	1,440.00
74231	02/21/2024	760Print	VID Window Envelopes (10,000)	751.26
74232	02/21/2024	Direct Energy	Electric 01/2023 - VID Headquarter	3,178.86
74233	02/21/2024	ESRI Inc	ESRI Annual Maintenance/Subscription Renewal	15,605.00
74234	02/21/2024	Evoqua Water Technologies LLC	DI Bottle Rental	444.34
74235	02/21/2024	Ferguson Waterworks	12" Flanged Butterfly Valve / 150 psi (1)	2,495.16
	02/21/2024		4" / PO Rubber Gaskets (10)	60.08

Payment Number	Payment Date	Vendor	Description	Amount
	02/21/2024		3/4" Gasket Meter / 1/8" Thick (260)	98.51
	02/21/2024		5/8" x 2.5" Brass Bolts (100)	649.50
	02/21/2024		Adapter / Male / 1" / Copper (5)	38.10
	02/21/2024		Adapter / Male / 1" PVC / Sch 80 (20)	102.84
	02/21/2024		Cap / 1.25" / Brass (5)	36.26
	02/21/2024		Cap / 1" / Brass (5)	25.98
	02/21/2024		Adapter / Male / 1" PVC / Sch 40 (20)	18.62
	02/21/2024		Nipple / 0.75" x 6" / Brass (5)	38.16
	02/21/2024		8" Transition Rubber Gasket / PVC-AC (10)	110.96
	02/21/2024		5/8" Brass Nuts (100)	243.56
	02/21/2024		4" Pipe Restrainer with T-Bolts (12)	396.20
	02/21/2024		Calder Coupling / 4" Clay x 4" Clay (2)	13.47
	02/21/2024		6" Pipe Restrainer with T-Bolts (6)	237.07
	02/21/2024		1" Gasket Meter / 1/8" Thick (500)	243.56
	02/21/2024		Wire 10 Copper (1500)	568.31
	02/21/2024		Adapter 6" DI POxFL (3)	486.93
	02/21/2024		Nut Bolt Gasket Kit 6"-8" (6" gskt) 3/4 x 3 1/4 (24)	393.60
	02/21/2024		Gate Valve 6" FL R/W (3)	2,769.70
	02/21/2024		Flange 6" SOW 6-hole (5)	263.86
	02/21/2024		Fire Hydrant LB400 Check Valve (5)	10,310.81
	02/21/2024		Adapter 4" DI FLxPO (2)	207.93
	02/21/2024		Nut Bolt Gasket Kit 4" (4" gasket) (10)	136.94
	02/21/2024		ElI 4" DI PO 22.5 Degree (1)	104.49
	02/21/2024		Clamp 2x6 Rpr Full Circle Copper SS Romac SC (1)	97.53
	02/21/2024		Adapter 2.5" MNST X 2" MIPT Hose (2)	72.90
	02/21/2024		Bushing 2x1 Brass (5)	69.23
	02/21/2024		Nozzle 1.5" Fire Hose (4)	59.97
	02/21/2024		Fire Hydrant Wharf Head 4x2.5 (2)	1,136.63
	02/21/2024		Tee 2" Brass (5)	152.09
	02/21/2024		Tubing 2" Copper Soft 20' (40)	1,039.20
	02/21/2024		Flange 4" SOW (8)	134.23
	02/21/2024		Flange 6" SOW 6-hole (5)	263.86
	02/21/2024		Nut Bolt Gasket Kit 6"-8" (6" gasket) 3/4 x 3 1/4 (24)	500.12
	02/21/2024		Adapter 6" DI POxFL (3)	506.80
	02/21/2024		Adapter 4" DI FLxPO (5)	541.03
	02/21/2024		Tee 10x6 DI Flange (1)	630.47
	02/21/2024		ElI 6" DI POxFL 45 Degree (1)	216.41
	02/21/2024		Sleeve 8"x12" Galvanized Top Sections (100)	1,185.34
	02/21/2024		Tubing 1" Copper Soft 60' (360)	2,825.33

Payment Number	Payment Date	Vendor	Description	Amount
74236	02/21/2024	Grainger	Battery Charger	194.17
74237	02/21/2024	Hardy Diagnostics	Double Strength TSB/Lab Supplies	78.79
74238	02/21/2024	Hawthorne Machinery Co	Hydraulic Hoses - L4	402.86
	02/21/2024		Hydraulic Oil	135.01
74239	02/21/2024	Hoch Consulting	MWD Oxygenation Grant Application 1/1/24 - 2/3/24	13,780.00
74240	02/21/2024	Joe's Paving	Sidewalk/ADA Ramp Repair	6,292.00
74241	02/21/2024	Ken Grody Ford Carlsbad	Seat Belt Part - Truck 65	100.29
74242	02/21/2024	Leon Perrault Trucking & Materials	Trucking & Material 01/2024	21,732.00
74243	02/21/2024	Mallory Safety and Supply, LLC	Rain Pant LG (1)	107.17
	02/21/2024		Rain Jacket XL (1)	117.18
74244	02/21/2024	McMaster-Carr Supply Company	Hardware & Cables	78.92
	02/21/2024		Stencils for Voltage Labels	78.54
74245	02/21/2024	Moodys	Dump Fees/Oversize (3)	1,800.00
74246	02/21/2024	Mutual of Omaha	LTD/STD/Life Insurance 03/2024	6,862.80
74247	02/21/2024	NAPA Auto Parts	Tune-up - Truck 5	280.83
	02/21/2024		Distributor - Truck 5	(177.03)
74248	02/21/2024	North County Auto Parts	Radiator Cap - A10	6.99
	02/21/2024		Radiator Cap - A6	6.99
	02/21/2024		Oil	82.23
	02/21/2024		Distributor Pick Up Coil - Truck 5	52.82
	02/21/2024		Wiper Blades (9)	99.18
	02/21/2024		Shop Chemicals	12.99
	02/21/2024		Brake Parts - Truck 15	27.80
	02/21/2024		Transmission Line, Belt	(80.94)
74249	02/21/2024	O'Reilly Auto Parts	Belts - Truck 6	46.99
	02/21/2024		Control Arm Bumpers - Truck 6	90.99
74250	02/21/2024	Parkhouse Tire Inc	Service Call / Tires & Wheels (2) - Henshaw	1,317.05
	02/21/2024		Tires (4), Travel Time - Henshaw B22	3,787.50
74251	02/21/2024	Patrick De Leon	Reimburse - Damage Claim 02/2024	250.00
74252	02/21/2024	R & R Controls Inc	HVAC Control Software / Remote Assistance	210.00
74253	02/21/2024	Ramco Petroleum	Fuel 01/2024	3,248.35
74254	02/21/2024	Volvo Construction Equipment & Services	Hydraulic Pipe, Seals - E3	236.36
74255	02/21/2024	San Diego Gas & Electric	Electric 01/2024 - Cathodic Protection & T&D	410.36
	02/21/2024		Electric 01/2024 - Reservoirs	336.38
	02/21/2024		Electric 01/2024 - Pump Stations	10,197.08
	02/21/2024		Electric 01/2024 - Plants	140.89
74256	02/21/2024	SiteOne Landscape Supply, LLC	Trench Shovels (2)	51.94
74257	02/21/2024	Sloan Electric Company	Fire Pump	1,168.12
74258	02/21/2024	Southern Counties Lubricants, LLC	Fuel 01/15/24 - 01/31/24	7,413.43

Payment Number	Payment Date	Vendor	Description	Amount
74259	02/21/2024	Spok, Inc	Pagers	51.06
74260	02/21/2024	State Water Resources Control Board	T2 Certification Renewal	60.00
74261	02/21/2024	Stephen Huynh	Reimburse - CWEA Certificate Renewal	98.00
	02/21/2024		Reimburse - Employee Event 02/14/24	151.90
74262	02/21/2024	Shred-it	Shredding Service	177.39
74263	02/21/2024	Ditch Witch West	Part for Pothole Machine - VE2	255.13
	02/21/2024		Caution/Warning Decals - VE2	81.27
74264	02/21/2024	Underground Service Alert of Southern California	New DigAlert Tickets 01/2024 (197)	354.75
	02/21/2024		Safe Excavation Board Fees	153.74
74265	02/21/2024	UniFirst Corporation	Uniform Service	261.59
74266	02/21/2024	Verizon Wireless	SCADA Remote Access	409.40
74267	02/21/2024	WCT Products, Inc	Repair of Receiver for Location Equipment	535.85
74268	02/21/2024	TS Industrial Supply	Auxiliary Fuel Tank Filter Header & Fitting	25.37
	02/21/2024		Dupont Tyvek Overall / 2XL (25)	218.12
	02/21/2024		Towa Thermo 347 Powergrip Glove / Large (12)	150.10
	02/21/2024		Striping Stick / Aervoe / 1745 (3)	127.14
	02/21/2024		Striping Paint Asphalt Blue #750 (12)	99.37
	02/21/2024		Counter Duster / Horsehair & Plastic / No 54-X (4)	47.20
	02/21/2024		7 3/4" Stainless Wire Brush/.006/ plstc hndl (20)	53.26
	02/21/2024		Dupont Tyvek Overall / Extra Large (25)	197.83
	02/21/2024		3M Earplug / Uncorded / 200 per box (1)	36.37
	02/21/2024		Construction Marking Paint Blue #254 (12)	68.46
	02/21/2024		Dupont Tyvek Overall / Large (25)	208.11
	02/21/2024		Striping Paint Asphalt Black #770 (48)	397.49
	02/21/2024		Dupont Tyvek Overall / 3XL (25)	222.18
	02/21/2024		Black Pipe Wrap Tape / 2" x 100' (24)	227.33
	02/21/2024		Blade 14" Diamond Concrete (5)	1,169.10
	02/21/2024		Locks 2029 Master (48)	774.20
	02/21/2024		Wrench Magnum 1.25" One Hand (3)	463.42
	02/21/2024		Hammer 10" Tomahawk (5)	278.74
	02/21/2024		Towel Wypall X80 (5)	248.16
	02/21/2024		Towel Scrub in a Bucket (6)	166.27
	02/21/2024		Measuring Tape 25' Engineering (5)	104.46
	02/21/2024		Cutter 1/8" to 1 5/8" Ridgid #RC-1625 PVC (1)	85.73
	02/21/2024		Wrench Pipe 8" Pipe (2)	72.64
	02/21/2024		Wrench Crescent 8" Adjustable (2)	66.11
	02/21/2024		Mirror 3.25" Diameter Telescopic (2)	57.70
	02/21/2024		Lifter SS 24" Meter Lid (1)	49.96
	02/21/2024		Wrench Fire Hydrant (2)	37.93

Payment Number	Payment Date	Vendor	Description	Amount
	02/21/2024		Wacker Shock Mount (6) - Tamper	47.10
	02/21/2024		Strapping Coil/3/4" x 020 /Standard Duty Steel (1)	284.76
Grand Total:				2,141,667.05



STAFF REPORT

Agenda Item: 7

Board Meeting Date: March 6, 2024
Prepared By: Cynthia Perez
Reviewed By: Shallako Goodrick
Approved By: Brett Hodgkiss

SUBJECT: SAFETY AWARDS PROGRAM

RECOMMENDATION: Receive information regarding the safety awards program and recognize the employees that received awards.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: The semi-annual H. R. LaBounty Safety Awards sponsored by the Association of California Water Agencies Joint Powers Insurance Authority (ACWA JPIA) were presented at the 2023 Fall Conference. Vista Irrigation District employees received an award for their efforts in promoting safety at the District.

DETAILED REPORT: The purpose of the H. R. LaBounty Safety Awards Program is to offer ACWA JPIA members an opportunity to promote safe work behavior and reward employees whose actions have contributed toward reducing the potential for liability, property or workers' compensation losses. Additionally, the actions and ideas identified through the nomination process provide valuable lessons and examples that other member agencies can benefit from. The District submitted a nomination for consideration to ACWA JPIA, which was recognized and awarded. Below are the names of the employees that were recognized, and the award winning idea that they developed.

Equipment Operator Oscar Chavez, Utility Worker Luis Ramos and Senior Equipment Mechanic Steve Tester

The District was replacing its valve exercising truck that was custom-built in 2005. One of the issues with the existing valve exercising truck was available storage for valve lids on the vehicle. Due to the amount of space the valve exercising equipment occupied on the truck bed, there was limited space for valve lids; therefore, the valve lids had to be stowed amongst the valve exercise equipment or under the flatbed in bins. Access to the valve lids, which weigh 19 pounds each, required climbing in the truck bed or stooping/bending to access the bins where they were located

Equipment Operator Oscar Chavez and Utility Worker Luis Ramos, who both have worked on the valve truck for many years, worked with Senior Equipment Mechanic Steve Tester to identify and address some of the shortcomings of the older valve truck. As no commercially made bed systems were found that addressed the valve lid storage issue, Oscar, Luis and Steve collaborated on a design for the flatbed that would make the valve lids easier to access. The design located the valve lid bins on top of the flatbed (waist high) in a cage system that was secured with small stake gates that could be easily removed to access the valve lids without having to stoop/bend or climb into the truck bed (see photographs).

ATTACHMENTS: Photographs







STAFF REPORT

Board Meeting Date: March 6, 2024
Prepared By: Randy Whitmann, Frank Wolinski, Shallako Goodrick and Leslie Dobalian
Approved By: Brett Hodgkiss

SUBJECT: DIVISION REPORTS

RECOMMENDATION: Note and file informational report.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: Previous month's and anticipated activities are reported by each division.

WATER RESOURCES DIVISION

**VID Water Production
January 2024**

Description	Current Month Production		Average Production of Last 12 Months		Total, Fiscal Year-to-Date
	(mgd)	(af)	(mgd)	(af)	(af)
<i>VID's EVWTP Water Production</i>					
Local Water	4.10	390.20	3.42	320.38	2,316.60
SDCWA Raw Water	2.39	227.50	8.16	761.96	5,851.20
Subtotal (EVWTP Water Production)	6.49	617.70	11.58	1,082.34	8,167.80
Oceanside Contract Water	0.51	48.60	0.79	72.23	656.10
SDCWA Treated Water	3.15	299.20	1.20	112.86	830.40
TOTAL WATER PRODUCTION	10.15	965.50	13.56	1,267.43	9,654.30

Lake Henshaw and Warner Ranch Wellfield statistics are summarized as follows:

Lake Henshaw

Storage as of February 27, 2024: 25,020 af (48% of 51,832 af capacity)
 Current releases: 0 cfs
 Change in storage for month of January: 324 af (gain)
 Total releases for month of January: 477 af
 Fiscal year-to-date rain total: 18.06 inches (January 30, 2024)
 Percent of yearly average rain: 76% (30-year average: 23.78 inches)
 Percent of year-to-date average rain: 102% (30-year average through February: 17.72 in.)

Warner Ranch Wellfield

Number of wells running in January: 0
 Total production for month of January: 11 af
 Average depth to water table (February): 70 ft (see attached historical water table chart)

February

- Harmful Algal Blooms (HABs)
 - Performed HABs sampling in Lake Henshaw on February 12 and 26, 2024. Microcystin and anatoxin-a concentrations were “non-detect” for the samples collected February 12, 2024; results for samples collected on February 26, 2024 are pending as of the writing of this report.
 - Met with the HABs Technical Team to discuss upcoming sampling and treatment plans at Lake Henshaw.
 - Met with City of San Diego Public Utilities Department staff to discuss their experience with oxygenation at Lake Hodges.

March

- Participate in a consultation meeting with the San Luis Rey Indian Water Rights Settlement Implementing Parties on March 13, 2024.

ATTACHMENTS:

- Lake Henshaw Resort, Inc., Activity Reports – December 2023
- VID's Warner Wellfield – Water Table Depth vs. Monthly Wellfield Production
- Fiscal Year 2024 Budget and Expenses related to HABs

ADMINISTRATION DIVISION

February

- Began coordinating development of the District budget.
- Participated in the City of Vista Storm Water event on February 3, 2024 at Buena Vista Creek.
- Presented information regarding poster contest to 4th grade classes within the District service area.
- Completed recruitments for Equipment Operator and Administrative Assistant positions. Bryan Lowen was promoted to Equipment Operator and Elizabeth Xaverius accepted a job offer for the Administration Assistant position.
- Continued recruitment for Construction Supervisor position.
- Began recruitment for Construction Worker and Engineering Specialist I/II positions.

March

- Continue coordinating development of the District budget.
- Host the WaterSmart Landscape Makeover Workshop on March 16, 2024.
- Continue recruitment for Construction Supervisor, Construction Worker and Engineering Specialist I/II positions.

ENGINEERING DIVISION

February

- The District has replaced approximately 10.70 miles of Nipponite pipe since 2002 with 5.21 miles remaining as shown below. Replacement of 0.70 miles of Nipponite pipe is currently in design and 0.11 miles is in construction.

Miles of Nipponite Remaining

Diameter	Risk			Total
	High	Medium	Low	
4-inch	0.04	0.33	0.00	0.38
6-inch	0.00	0.10	0.34	0.44
8-inch	0.40	1.01	1.03	2.44
Sub-total	0.44	1.45	1.37	3.26
10-inch	0.39	0.14	0.53	1.06
12-inch	0.00	0.00	0.90	0.90
Total	0.84	1.58	2.79	5.21

- The District has replaced approximately 5,555 feet (1.05 miles) of pipe (steel – 1,814 feet, PVC – 0 feet, non-Nipponite asbestos cement – 1,484 feet and Nipponite – 2,257 feet) in Fiscal Year 2024.
- Edgemoor (E) Reservoir Replacement and Pump Station – Gateway Pacific continued retaining wall construction, backfilling/grading around the reservoir, electrical/plumbing work, pump station roofing and site concrete flatwork. As of December 31, 2023, the project was approximately 98.4 percent complete based on time and 79.1 percent complete based on cost (\$7.36 million of \$9.30 million contract amount has been invoiced).
- Flume Replacement Alignment Study – Brown and Caldwell continued to collect and evaluate additional information requested by the Board at Workshop No. 3.
- Deodar Reservoir Rehabilitation – execute construction contract with Pacific Hydrotech.
- Projects along Flume
 - The Villages – 380 dwelling unit residential subdivision along Country Club Lane, between Nutmeg Street and Pamela Lane in Escondido. Project is under construction; storm drain work along the Jones Siphon is ongoing and the relocation of an 18-inch transmission main that feeds the Bennett service area has been completed.
 - Nutmeg Homes – 137 dwelling unit residential subdivision along Nutmeg Street between Centre City Parkway and Interstate 15 in Escondido. Project is in the design phase and requires District review and approval of grading, street and utility improvement plans along Nutmeg Street. Draft plans call for additional fill along Nutmeg Street and over approximately 400 feet of the Caldwell Siphon section of the Flume. The District has approved agreements to allow the additional fill, quitclaim the portion of the District’s Flume easement over the property, and participate in the project’s Community Facilities District. Staff is currently working with the developer to finalize their grading plans.

March

- Mainline Replacement Projects in design (current projects): Lonsdale Ln.*, Alta Vista Dr., Vale Terrace Dr., McGavran Dr., Plumosa Ave., Via Christina, Lado De Loma Dr.*, Eddy Dr., Rancho Vista Rd., Indiana Ave.*, Camino Patricia, Camino Corto, Goetting Wy., Oro Avo Dr. *, Shale Rock Rd., Nevada Ave., N. Citrus Ave., Lemon Ave., Hillside Terrace, Buena Creek Rd., Estrelita Dr., Victory Dr., Oak Dr.*, Queens Wy. (Total length = 6.87 miles).
- Mainline Replacement Projects in planning (future projects): Camino Culebra*, Catalina Ave.*, Friendly Dr.*, E. Vista Wy., Nordahl Rd.*, HN Line - Gopher Canyon Rd. to Fairview Dr., Buena Creek Rd.*, Lower Ln., Easy St.*, West AB Line – Esplendido Ave. and Bella Vista Dr.*, Colavo Dr.*, Rancho Vista Rd., Bandini Pl., HP Line – Hardell Ln. to Camino de las Lomas, Crescent Dr.*, Descanso Ave., San Clemente Ave.* (Total length = 6.69 miles).
- Edgemoor (E) Reservoir Replacement and Pump Station – Gateway Pacific to deliver pump skid system for the pump station; continue backfilling/grading around the reservoir, electrical/plumbing work, pump station work, and site concrete flatwork.
- Flume Replacement Alignment Study – conduct continued Workshop No. 3 on March 18, 2024.
- Deodar Reservoir Rehabilitation – issue Notice to Proceed to Pacific Hydrotech.

*Nipponite pipe

OPERATIONS & FIELD SERVICES DIVISION

February

- Water Quality Call/Incident for February – received one taste and odor call. The call was investigated, and all samples collected were within normal water quality parameters.
- Inspected and tested one new backflow device that was integrated into the District’s cross-connection control program.
- E32/E30S solar panel project – replaced fence posts and panels that were damaged when hit by a vehicle; gates are on backorder.

- Began data collection for the Annual Report to the Division of Drinking Water and the 2024 Consumer Confidence Report.
- Installed a 24-inch inline butterfly valve on HL main near Ora Avo Drive and Buena Creek Road.
- Inspected and cleared drains at various locations along the Flume; made minor repairs to the roof on Tunnel Bench.
- Continued mainline replacement of Nipponite and non-Nipponite AC pipe on Camino Loma Verde and Grandview Road – install approximately 1,850’ of various sizes of PVC pipe, 19 services and 2 hydrant laterals. Approximately 90% complete.
- Began mainline replacement of steel and non-Nipponite AC pipe on Independence Way – install approximately 6,100’ of various sizes of PVC pipe, 84 services and 10 hydrant laterals. Approximately 10% complete.

March

- Continue E32/E30S solar panel project (fencing).
- Continue data collection for the Annual Report to the Division of Drinking Water and the 2024 Consumer Confidence Report.
- Continue mainline replacement of Nipponite and non-Nipponite AC pipe on Camino Loma Verde and Grandview Road – install approximately 1,850’ of various sizes of PVC pipe, 19 services and 2 hydrant laterals.
- Continue mainline replacement of steel and non-Nipponite AC pipe on Independence Way – install approximately 6,100’ of various sizes of PVC pipe, 84 services and 10 hydrant laterals.

Electrical Energy Use at VID Headquarters

January 2024

Description	Current Month Production	Average of Last 12 Months	Total, Fiscal Year-to-Date
	(kWh)	(kWh)	(kWh)
Solar Production (\$0.19 per kWh)	16,200	18,128	95,090
Power purchased from Direct Energy (\$0.05 per kWh)	25,606	24,032	215,043
TOTAL ELECTRICAL ENERGY USE	41,806	42,160	310,133

ACHIEVEMENTS – FISCAL YEAR 2024

- Installed a 24-inch inline butterfly valve on HL main (February 2024).
- Participated in the City of Vista Storm Water event at Buena Vista Creek (February 2024).
- Completed mainline replacement of non-Nipponite AC pipe on Watson Way – installed approximately 400’ of 8-inch PVC pipe, 8 services and 1 hydrant lateral. (January 2024)
- Completed mainline replacement of non-Nipponite AC pipe on Cabrillo Circle – installed approximately 150’ 4-inch PVC pipe and five services (December 2023).
- Completed mainline replacement of Nipponite pipe on Olive Avenue – installed approximately 2,000’ of various sizes of PVC pipe, 38 services and 3 hydrant laterals (December 2023).
- Completed report related to implementing alternatives for the long-term management and mitigation of harmful algal blooms in Lake Henshaw (December 2023).
- Recognized at Association of California Water Agencies Joint Powers Insurance Authority (ACWA JPIA) Board meeting; Risk Control Grant project (flow control facility solar panel project) and H.R. LaBounty Safety Award winning submittal (valve maintenance truck flatbed build) highlighted during presentations. Received ACWA JPIA President’s Special Recognition Workers’ Compensation Program award (November 2023).

- Hosted the WaterSmart Landscape Makeover Workshop (November 2023).
- Received proclamations from Congressman Mike Levin, County of San Diego Board of Supervisors and City of Vista and resolutions from Senator Catherine Blakespear and Assemblywoman Laurie Davies and the Rincon Band of Luiseño Indians recognizing and congratulating the District on its 100th Anniversary (September 2023).
- Received a gift from the San Luis Rey Indian Water Authority in honor of the District's 100th Anniversary (September 2023).
- Held the District's 100th Anniversary Celebration event (September 2023).
- Completed mainline replacement of steel and AC pipe on East Taylor Street and Airborne Drive – installed approximately 1,400' of various-size PVC pipe, 10 services and 1 hydrant lateral (August 2023).
- Reduced Workers' Compensation experience modifier from 1.19 to 0.69, resulting in an annual premium savings of \$76,000 (August 2023).
- Received a proclamation from the San Diego County Water Authority and resolution from the Olivenhain Municipal Water District recognizing and congratulating the District on its 100th Anniversary (August 2023).
- Received a resolution from the Santa Fe Irrigation District recognizing and congratulating the District on its 100th Anniversary (July 2023).
- Received Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association for the Annual Comprehensive Financial Report for the Fiscal Year ended June 30, 2022 (July 2023).
- Received Association of California Water Agencies Joint Powers Insurance Authority 2023 Wellness Grant (July 2023).

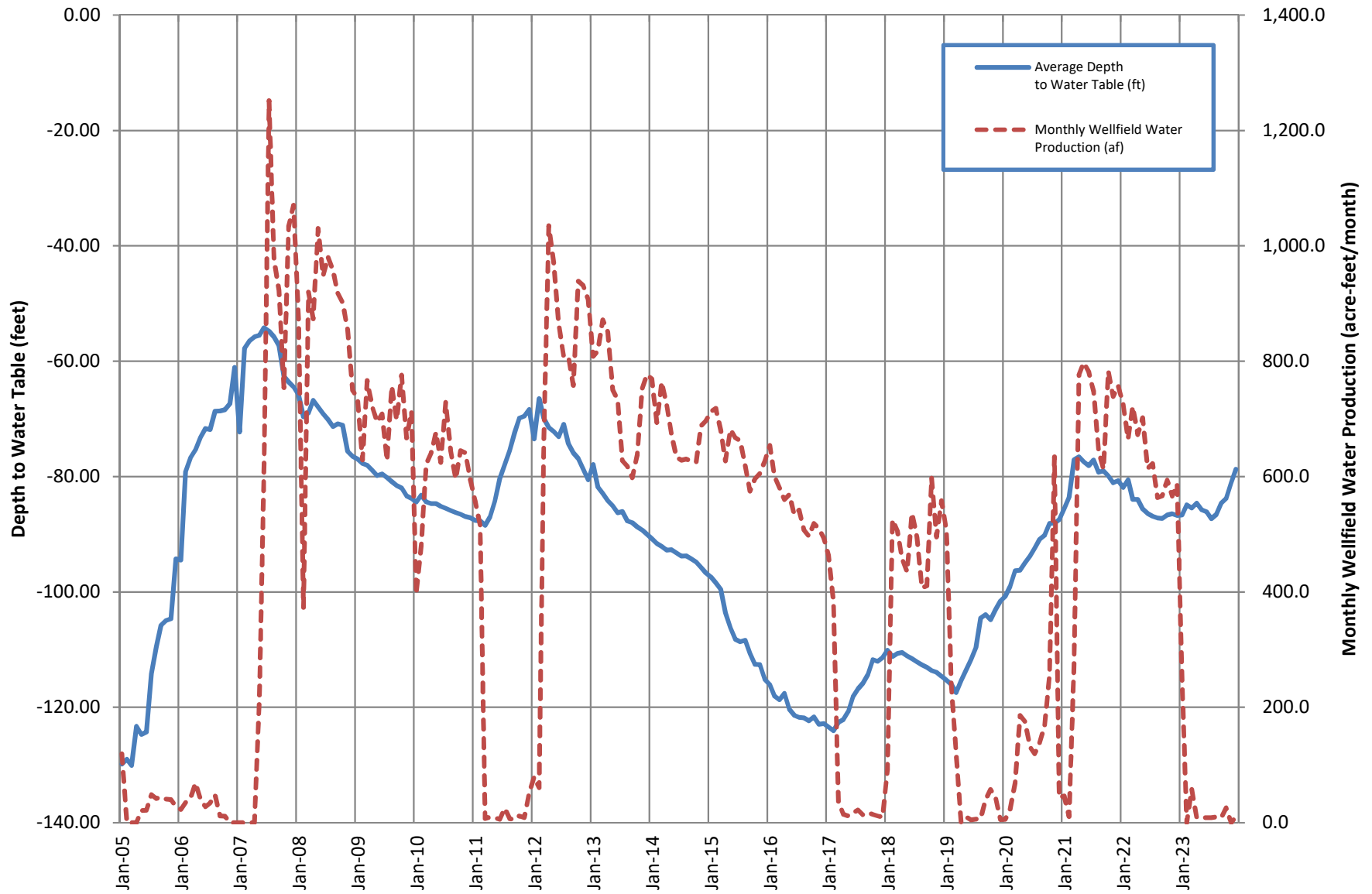


**LAKE HENSHAW RESORT, INC.
ACTIVITY REPORT
AS OF DECEMBER 31, 2023**

	2022 Dec	2023 Jan	2023 Feb	2023 Mar	2023 Apr	2023 May	2023 Jun	2023 Jul	2023 Aug	2023 Sep	2023 Oct	2023 Nov	2023 Dec	12 MO AVG
Fishing Permits	73	63	144	166	451	635	1,019	671	441	562	379	262	148	412
Boat Launches	2	2	0	2	24	44	48	37	26	31	15	12	7	21
Motor Boats (full day rental)	8	7	3	0	22	35	43	31	30	29	14	15	19	21
Motor Boats (half day rental)	0	0	0	0	3	8	3	26	9	11	3	1	0	5
Campground/Head Count	86	80	59	868	579	2,157	820	1,318	453	1,002	581	112	10	670
Campground/Cars, Trucks, etc.	40	30	44	51	186	732	268	416	244	426	204	50	29	223
Campground/Recreational Vehicles	3	10	12	7	22	6	0	16	0	1	31	0	0	9
Mobile Home/Spaces	73	70	70	70	70	70	71	72	72	72	71	76	76	72
M.H.P. (Residents/Head Count)	99	101	101	101	101	101	101	101	101	101	100	108	108	102
Storage	6	6	6	6	6	6	6	6	6	6	6	6	6	6
Cabins	162	78	81	180	210	187	51	215	130	235	152	96	137	146
Hunters	142	143	0	0	0	0	0	0	0	0	0	0	76	18

VID's Warner Wellfield

Water Table Depth vs. Monthly Wellfield Production



FY 2024 Budget and Expenses related to HABs

as of 02/27/2024

Description	Amount
Water Quality Testing Services & Supplies	
Cyanotoxin/Cyanobacteria Testing - Bend Genetics	\$ 78,719
Other Lab Testing	\$ 38,239
Sample bottles, misc. supplies & equipment	\$ 1,112
Shipping	\$ 13,499
Subtotal, approx. total expenses	\$ 131,570
VID Portion of approximate expenses	\$ 65,784.82
VID FY 2024 Budget	\$ 64,700
Percent of VID Budget	102%
Water Treatment Services & Supplies	
Copper algaecide purchase	\$ 116,557
Copper algaecide application	\$ 23,750
Peroxide algaecide purchase	\$ 393,331
Peroxide algaecide application	\$ 89,810
Lanthanum-modified clay purchase	\$ 634,432
Lanthanum-modified clay application	\$ 49,900
Subtotal, approx. total expenses	\$ 1,307,780
VID Portion of approximate expenses	\$ 653,890
VID FY 2024 Budget	\$ 1,201,598
Percent of VID Budget	54%
HABs Consultants	
VID Portion of approximate expenses	\$ 52,930.91
VID FY 2024 Budget	\$ 105,000
Percent of VID Budget	50%
Total VID Expenses, FY 2024 to date	\$ 772,606



STAFF REPORT

Agenda Item: 9

Board Meeting Date: March 6, 2024
Prepared By: Shallako Goodrick
Approved By: Brett Hodgkiss

SUBJECT: FINANCIAL REPORT FOR THE SIX MONTHS ENDED DECEMBER 31, 2023

RECOMMENDATION: Informational report concerning the financial condition of the District.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: Attached for review by the Board of Directors is the Financial Report for the Six Months Ended December 31, 2023. This report includes the following items:

FINANCIAL STATEMENTS

- Statements of Net Position
- Statements of Revenues, Expenses and Changes in Net Position

SPECIAL REPORTS

- Water Statistics Budget Comparison
- Revenue and Expense Budget Comparison
- Capital Outlay Comparison
- Property Revenues
- Legal Expenses

Overall, the District experienced a \$5.1 million operating gain, which is an increase from the \$7.9 million operating loss for the same six-month period in the previous year. The difference is primarily attributable to the District having no costs for San Pasqual Underground Project during the first six months of fiscal year 2024 (versus approximately \$9.0 million during the same six-month period in fiscal year 2023); higher water sales revenue; and an increase in local water production (40 acre feet versus 1,926 acre feet during the same six-month period in fiscal years 2023 and 2024, respectively).

The budget reports compare the actual results for the six-month period ended December 31, 2023 with the *annual* budgeted amounts approved by the Board.

DETAILED REPORT: See attached Financial Report for the Six Months Ended December 31, 2023.

The District’s reserves on December 31, 2023 were as follows:

Emergency and Contingency	\$ 12,000,000
Working Capital	10,000,000
Surplus Supplemental Water ¹	9,950,906
San Diego County Water Authority Rebate ²	2,131,545
Capital Improvement	<u>2,010,961</u>
Total Reserves	<u>\$36,093,412</u>

¹Funds accrued to pay the San Luis Rey Indian Water Authority for Surplus Supplemental Water received in 2023; payment is due by January 31 of each year.

²Funds (in the form of rebates) received from the San Diego County Water Authority (Water Authority) as the result of rate case litigation with the Metropolitan Water District; per prior Board action, rebates to be used to partially offset pass-through rate increases from the Water Authority over a five-year period (Fiscal Years 2022 through 2026). The amount shown represents the current balance of rebate funds available for use in future years.

ATTACHMENT: Financial Report for the Six Months Ended December 31, 2023



FINANCIAL REPORT
For the Six Months Ended
December 31, 2023

(UNAUDITED)

VISTA IRRIGATION DISTRICT

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FINANCIAL STATEMENTS

VISTA IRRIGATION DISTRICT

STATEMENTS OF NET POSITION December 31, 2023 and June 30, 2023

ASSETS	12/31/23	6/30/23
Current Assets:		
Cash and cash equivalents	\$ 25,321,569	\$ 15,882,480
Investments	10,771,843	13,295,831
Accounts receivable, net	9,557,488	8,916,882
Lease receivable, short-term	163,412	402,864
Taxes receivable	55,462	42,090
Accrued interest receivable	82,997	28,071
Other receivable	121,320	130,362
Inventories of materials and supplies	959,739	843,232
Prepaid expenses and other current assets	276,639	372,873
Total Current Assets	<u>47,310,469</u>	<u>39,914,685</u>
Noncurrent Assets:		
Capital assets:		
Depreciable assets, net of accumulated depreciation:		
Buildings, canals, pipelines, reservoirs and dams	97,995,869	98,080,277
Equipment	2,725,102	2,579,067
Henshaw pumping project	149,817	168,691
IT subscription asset	50,075	50,075
Nondepreciable assets:		
Land, franchises and water rights	5,453,295	5,453,295
Construction in progress	14,146,332	11,675,340
Total capital assets	<u>120,520,490</u>	<u>118,006,745</u>
Net OPEB asset	49,666	49,666
Lease receivable, long-term	3,359,418	2,603,669
Total Noncurrent Assets	<u>123,929,574</u>	<u>120,660,080</u>
Total Assets	<u>171,240,043</u>	<u>160,574,765</u>
DEFERRED OUTFLOWS OF RESOURCES		
Pension related	14,141,886	14,141,886
Other post-employment benefits related	514,889	514,889
Total Deferred Outflows of Resources	<u>14,656,775</u>	<u>14,656,775</u>
LIABILITIES		
Current Liabilities:		
Accounts payable	16,338,723	11,005,199
Deposits	667,762	1,114,738
Accrued expenses and other liabilities	7,093,984	7,914,069
IT subscription liability, short-term	50,668	50,668
Total Current Liabilities	<u>24,151,137</u>	<u>20,084,674</u>
Noncurrent Liabilities:		
Net pension liability	<u>23,743,555</u>	<u>23,743,555</u>
Total Noncurrent Liabilities	<u>23,743,555</u>	<u>23,743,555</u>
Total Liabilities	<u>47,894,692</u>	<u>43,828,229</u>
DEFERRED INFLOWS OF RESOURCES		
Pension related	2,726,630	2,726,630
Other post-employment benefits related	739,288	739,288
Lease related	3,162,025	2,766,576
Total Deferred Inflows of Resources	<u>6,627,943</u>	<u>6,232,494</u>
NET POSITION		
Net investment in capital assets	120,469,822	117,956,077
Unrestricted	<u>10,904,361</u>	<u>7,214,740</u>
Total Net Position	<u>\$ 131,374,183</u>	<u>\$ 125,170,817</u>

VISTA IRRIGATION DISTRICT

STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET POSITION Six Months Ended December 31, 2023 and Year Ended June 30, 2023

	12/31/23	6/30/23
OPERATING REVENUES		
Water sales	\$ 31,562,861	\$ 52,886,240
Property rentals	478,016	913,042
System fees	473,822	921,233
Other services	185,494	370,786
Total Operating Revenues	<u>32,700,193</u>	<u>55,091,301</u>
OPERATING EXPENSES		
Purchased water	12,444,222	25,009,400
Wages and benefits	8,308,338	16,723,300
Contractual services	3,488,536	24,152,930
Depreciation and amortization	1,855,431	3,702,966
Supplies	1,355,992	2,146,360
Office and general	376,541	533,828
Professional fees	152,830	359,041
Power	336,561	623,560
Insurance	219,766	360,513
Communications	30,700	58,823
Uncollectible accounts	60,627	28,083
Burden allocation	(1,014,318)	(1,863,755)
Total Operating Expenses	<u>27,615,226</u>	<u>71,835,049</u>
Operating Income (Loss)	<u>5,084,967</u>	<u>(16,743,748)</u>
NONOPERATING REVENUES (EXPENSES)		
Investment income	780,897	1,321,865
Property taxes	237,461	662,402
Loss on disposal of capital assets	(5,172)	(621)
Interest expense	-	(2,403)
Total Nonoperating Revenues	<u>1,013,186</u>	<u>1,981,243</u>
Income (Loss) Before Contributed Capital	6,098,153	(14,762,505)
Contributed capital	105,213	264,070
Change in Net Position	<u>6,203,366</u>	<u>(14,498,435)</u>
Total Net Position - beginning	<u>125,170,817</u>	<u>139,669,252</u>
Total Net Position - ending	<u>\$ 131,374,183</u>	<u>\$ 125,170,817</u>



SPECIAL REPORTS

VISTA IRRIGATION DISTRICT

WATER STATISTICS BUDGET COMPARISON Six Months Ended December 31, 2023 (In Acre Feet)

	Actual	Budget	Percentage of Budget
WATER SOURCES:			
Water Purchases	6,763	13,200	51%
Local Water	<u>1,926</u>	<u>4,000</u>	48%
Total Water Sources	<u><u>8,689</u></u>	<u><u>17,200</u></u>	51%
WATER SALES	<u><u>8,154</u></u>	<u><u>16,200</u></u>	50%

VISTA IRRIGATION DISTRICT

REVENUE AND EXPENSE BUDGET COMPARISON Six Months Ended December 31, 2023

	Actual	Budget	Percentage of Budget
OPERATING REVENUES			
Water sales:			
Single family	\$ 9,787,467	\$ 18,860,000	52%
Multiple family	3,678,894	7,060,000	52%
Irrigation	2,545,450	4,670,000	55%
Commercial	1,397,127	2,770,000	50%
Agricultural	841,779	1,620,000	52%
Industrial	706,394	1,350,000	52%
Mobile homes	440,352	910,000	48%
Government	488,845	650,000	75%
Unmetered	328,513	160,000	205%
Service charges	11,348,040	22,844,000	50%
Subtotal water sales	<u>31,562,861</u>	<u>60,894,000</u>	52%
Property rentals	478,016	870,910	55%
System fees:			
Capacity	<u>473,822</u>	<u>780,000</u>	61%
Subtotal system fees	<u>473,822</u>	<u>780,000</u>	
Other services:			
New installations	41,776	204,000	20%
Non construction services	<u>143,718</u>	<u>200,000</u>	72%
Subtotal other services	<u>185,494</u>	<u>404,000</u>	
Total Operating Revenues	<u>32,700,193</u>	<u>62,948,910</u>	52%
OPERATING EXPENSES			
Purchased water	12,444,222	25,190,000	49%
Wages and benefits:			
Salaries	4,416,127	9,080,000	49%
PERS retirement	2,296,691	3,000,000	77%
Employee health insurance	1,093,507	2,307,000	47%
FICA & medicare	328,718	686,000	48%
Workers compensation	60,226	145,000	42%
Deferred compensation plan	44,379	116,000	38%
Life and disability insurance	44,771	76,000	59%
Uniforms	14,211	29,000	49%
Tuition reimbursement	3,385	7,000	48%
EAP counseling	2,841	3,000	95%
Unemployment insurance	3,482	-	-
Subtotal wages and benefits	<u>8,308,338</u>	<u>15,449,000</u>	
Contractual services	3,488,536	5,085,800	69%
Depreciation and amortization	1,855,431	4,070,000	46%

VISTA IRRIGATION DISTRICT

REVENUE AND EXPENSE BUDGET COMPARISON Six Months Ended December 31, 2023

	Actual	Budget	Percentage of Budget
Supplies	1,355,992	2,258,550	60%
Office and general:			
Fees and permits	206,040	223,950	92%
Postage	32,152	62,050	52%
Dues, subscriptions, and publications	2,536	54,060	5%
Training	36,218	44,300	82%
Travel	18,516	34,095	54%
Employment related expense	22,699	27,900	81%
Recruitment	32,623	25,000	130%
Computer hardware	7,399	17,000	44%
Office supplies	8,519	16,000	53%
Printing	2,969	14,500	20%
Awards and contributions	6,750	12,500	54%
Computer software	120	150	80%
Subtotal office and general	<u>376,541</u>	<u>531,505</u>	
Professional fees:			
Legal	64,982	272,400	24%
Consulting	62,848	231,600	27%
Audit	25,000	25,000	100%
Subtotal professional fees	<u>152,830</u>	<u>529,000</u>	
Power	336,561	464,700	72%
Insurance	219,766	397,000	55%
Communications	30,700	61,280	50%
Uncollectible accounts	60,627	48,000	126%
Burden allocation	(1,014,318)	(1,368,000)	74%
Total Operating Expenses	<u>27,615,226</u>	<u>52,716,835</u>	52%
Operating Income	5,084,967	10,232,075	50%
NONOPERATING REVENUES (EXPENSES)			
Investment income	780,897	981,832	80%
Property taxes	237,461	595,000	40%
Loss on disposal of capital assets	(5,172)	-	-
Total Nonoperating Revenues	<u>1,013,186</u>	<u>1,576,832</u>	64%
Income Before Contributed Capital	<u>\$ 6,098,153</u>	<u>\$ 11,808,907</u>	52%

VISTA IRRIGATION DISTRICT

CAPITAL OUTLAY COMPARISON December 31, 2023

	Budget Item #	Board Approved (Inception To Date)	Outlay To Date	Capital Outlay Remaining
ENGINEERING:				
E Reservoir and Pump Station	16-04	12,600,000	10,257,985	2,342,015
Four (4) Reservoirs Rehabilitation	20-03	135,000	134,332	-
Vista Flume Replacement	21-01	2,200,000	1,678,829	521,171
Deodar Reservoir Rehabilitation	22-01	3,940,000	365,748	3,574,252
New Zone 637 Feed	23-01	102,000	74,935	27,065
Independence Way Pipeline*	24-01	850,000	-	850,000
Main Replacement Program	99-99	2,275,000	2,307,271	-
		22,102,000	14,819,100	7,314,503
FIELD SERVICES:				
Vehicles (2)	23-02	360,000	-	360,000
Vehicles(6)	24-02	445,000	-	445,000
Access, Fire & Burglar Alarm Control System	24-03	90,000	-	90,000
Skid Steer	24-04	83,000	44,716	-
Backhoe	24-05	182,500	165,109	-
		800,500	209,825	535,000
INFORMATION TECHNOLOGY:				
Board Room Audio Visual System	22-06	80,000	-	80,000
Hyper-Converged Compute & Storage System	24-06	150,000	131,930	-
Document Management System	24-07	50,000	-	50,000
		280,000	131,930	130,000
WATER RESOURCES:				
Warner Wellfield Assessment and Enhancement	20-15	500,000	13,631	486,369
		500,000	13,631	486,369
		\$ 23,682,500	15,174,486	\$ 8,465,872

*Independence Way project changed from a new main to a main replacement; therefore, all costs are being charged to the Main Replacement Program.

VISTA IRRIGATION DISTRICT

LEGAL EXPENSES

Six Months Ending December 2023

General Legal Fees

Liebert, Cassidy & Whitmore	General	\$ 4,480	
Burke, Williams & Sorensen, LLP	General	22,924	
Best Best & Krieger, LLP	General	<u>534</u>	
			\$ 27,938

Water Rights Legal Fees

Kronick Moskovitz Tiedemann & Girard	Indians	<u>37,044</u>	
			<u>37,044</u>

Total Legal Costs (6 months)			\$ <u><u>64,982</u></u>
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Total Budgeted Legal Costs (12 months)			\$ <u><u>272,400</u></u>
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STAFF REPORT

Agenda Item: 10

Board Meeting Date: March 6, 2024
Prepared By: Breona Paz
Reviewed By: Shallako Goodrick
Approved By: Brett Hodgkiss

SUBJECT: LEAK ADJUSTMENT POLICY

RECOMMENDATION: Adopt a Leak Adjustment Policy and amend Section 2, Customer Service, of Vista Irrigation District's Rules and Regulations to incorporate the Leak Adjustment Policy.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: The amount of each leak adjustment will vary based on the severity and duration of the leak. The maximum amount of a leak adjustment is proposed to be \$500.

SUMMARY: At its November 1, 2023 meeting, the Board requested that an item be added to a future agenda regarding forgiveness of large water bills resulting from private leaks. It was noted that other agencies have leak adjustment policies that provide customers with financial relief from exceptionally large water bills resulting from a private leak. Staff advised the Board that it has been the District's practice (since tiered water rates were implemented in 2009) to provide minor financial relief (water usage in tier 2 charged at the tier 1 rate; currently a reduction of \$0.47 per billing unit) to a customer with a high water bill due to a private leak. No application or proof of repair is required.

DETAILED REPORT: Staff surveyed local agencies to find out how they handled customer requests for financial relief from large water bills resulting from a private leak; 10 agencies responded to the survey. A majority of the agencies have a leak adjustment policy that requires a customer submit an application and provide proof that the leak has been repaired. Adjustments vary from agency to agency; however, most adjust the rate billed to a lower tier.

Based on the District's past practice as well as information obtained through the agency survey, staff has prepared a leak adjustment policy. The policy would require that a customer requesting financial relief from an exceptionally large water bill (twice the three-year average water usage for the same billing period) resulting from a private leak submit a leak adjustment request form and provide proof that the leak has been repaired (e.g. receipts, photographs, other supporting documentation). It is proposed that the District continue to provide minor financial relief for exceptionally high water use (usage above a three-year average) in tier 2 at the tier 1 water rate; the maximum amount of the leak adjustment is proposed to be \$500 (about 1,063 billing units times \$0.47). A customer would be eligible for a leak adjustment once every five years.

ATTACHMENTS:

- Leak Adjustment Policy
- Leak Adjustment Request Form
- Survey

2.4 LEAK ADJUSTMENT POLICY

2.4.1 Purpose

The purpose of this policy is to establish guidelines for responding to customer requests for financial relief from an exceptionally high water bill due to an undetected and unintentional leak on a customer's private plumbing. A leak adjustment is intended to provide minor financial relief, not absolve the customer of all responsibility for cost of the water loss due to leak on their private plumbing; therefore, water charges will not be waived in their entirety.

2.4.2 Definition

Private Plumbing: All piping and fixtures located beyond the District's water meter connection (property side of the water meter), including, but not limited to, water service line (pipe) to structure, interior plumbing and fixtures, irrigation system, hose bibs, etc.

2.4.3 Policy

The General Manager and/or his/her designee is authorized in their discretion to make adjustments to water usage charges for a billing period in which an apparent water loss occurred due to a broken pipe and/or plumbing fixture that caused exceptionally high water consumption compared to consumption history for the property during the same billing period. Adjustments will be determined using the following criteria:

- A. The customer has not had any leak adjustments in the past five years.
- B. The customer completes the District's Leak Adjustment Request Form and returns it with the required supporting documentation/verification that the leak has been repaired within 30 days of the billing statement date.
- C. Water usage must be twice the normal average for the same billing period when compared to the last three years.
- D. The value of the adjustment for customers will be determined by applying the Tier 1 water rate to usage above the three year average for the same billing period that was charged at Tier 2 and Tier 3 water rates. The maximum amount of a leak adjustment shall not exceed \$500.
- E. The customer has maintained the account for a minimum of one year and is in good financial standings with the District.
- F. No adjustments will be given if the District determines that excessive water use was caused by customer negligence or non-responsiveness to warning signals, such as higher water bills, leak notifications, visible water, or other factors that should have made the customer reasonably aware of the existence of a broken pipe and/or plumbing fixture.

- G. No adjustments will be given if a third party is responsible for the water loss at the customer's property.
- H. No adjustments will be given due to the resetting of irrigation timers at the customer's property, whether intentional or not.
- I. The District is not responsible for any leak due to lack of notification and no adjustment will be given for this reason. It is the customer's responsibility to determine leaks and/or excessive water use.



1391 Engineer Street • Vista, California 92081-8840
Phone (760) 597-3100 • Fax: (760) 598-8757
www.vidwater.org

LEAK ADJUSTMENT REQUEST FORM

Please read and complete this form; this request may be denied or delayed for lack of information/documentation. You will be contacted by telephone or in writing as to whether your request was approved or denied. *All leaks must be repaired prior to submitting this request from.*

The leak adjustment request review process does not eliminate the water bill or the need to pay the water bill in a timely manner or in accordance with an approved payment arrangement. An approved leak adjustment request provides a customer a reduced rate on a portion of water usage charges.

Customer Name: _____ Account Number: _____

Service Address: _____

Phone Number: _____ Email: _____

Date Leak Discovered: _____ Date Leak Repaired: _____

Adjustment request for bill dated: _____

Please provide a detailed explanation regarding the leak, explaining what exactly the leak was and how it was repaired (attach all receipts and supporting documentation).

By signing below you are acknowledging that you meet the criteria and understand the District's Leak Adjustment Policy (see reverse side of this form) and that the information submitted is true and correct.

SIGNATURE: _____ **DATE:** _____

Completed forms and supporting documentation can be emailed to info@vidwater.org or mailed/delivered to 1391 Engineer St, Vista, CA 92083.

LEAK ADJUSTMENT POLICY

The General Manager and/or his/her designee is authorized in their discretion to make adjustments to water usage charges for a billing period in which an apparent water loss occurred due to a broken pipe and/or plumbing fixture that caused exceptionally high water consumption compared to consumption history for the property during the same billing period. Adjustments will be determined using the following criteria:

- A. The customer has not had any leak adjustments in the past five years.
- B. The customer completes the District's Leak Adjustment Request Form and returns it with the required supporting documentation/verification that the leak has been repaired within 30 days of the billing statement date.
- C. Water usage must be twice the normal average for the same billing period when compared to the last three years.
- D. The value of the adjustment for customers will be determined by applying the Tier 1 water rate to usage above the three year average for the same billing period that was charged at Tier 2 and Tier 3 water rates. The maximum amount of a leak adjustment shall not exceed \$500.
- E. The customer has maintained the account for a minimum of one year and is in good financial standings with the District.
- F. No adjustments will be given if the District determines that excessive water use was caused by customer negligence or non-responsiveness to warning signals, such as higher water bills, leak notifications, visible water, or other factors that should have made the customer reasonably aware of the existence of a broken pipe and/or plumbing fixture.
- G. No adjustments will be given if a third party is responsible for the water loss at the customer's property.
- H. No adjustments will be given due to the resetting of irrigation timers at the customer's property, whether intentional or not.
- I. The District is not responsible for any leak due to lack of notification and no adjustment will be given for this reason. It is the customer's responsibility to determine leaks and/or excessive water use.

Leak Adjustment Policy Survey

Agency	Policy	Form	Frequency	Criteria	Adjustment	Proof Required	Notes
Poway	Yes	Yes	Once every 3 years	-Water consumption above 3 year average for a specific period -Account must be active for min of 12 months and in good financial standings -Request must be made within 30 days of notification of the leak	Excess consumption billed at Tier 1 rate	Yes	
Vallecitos	No	Yes	Once every 5 years if 1st incident was under \$100	All usage in Tier 3 is considered excess	Excess consumption billed at Tier 2 rate	Yes	Payment plan maximum for 2-3 months
Santa Fe Irrigation	Yes	Yes	Once every 4 years	-Water consumption above 3 year average -Request must be made within 35 days of bill date -Account has been established for at least 3 years -No leak adjustments on final bills	Excess consumption billed at SDCWA treated water rate.	Yes	Maximum adjustment \$1,000
Sweetwater	Yes	Yes	One time per Account	-Water consumption above past 12 months average -Must be an active account -Partial payment by due date -Request must be made before next bill cycle	Excess consumption billed at \$3.18 per unit	No	
Otay	Yes	Yes	One time per Account	Water consumption over two times average	Excess consumption billed at lowest Tier rate	Yes	
City of Escondido	No	No	One time per Account	Water consumption above average in Tiers 2 & 3 for the past 12 months	Excess consumption billed at Tier 2 rate	Yes	
Rainbow	Yes	Yes	Once every 5 years	-Water consumption over 150% of average -Excess must be more than 10 units to qualify	Excess consumption billed at wholesale rate	Yes	Maximum adjustment \$750
Padre Dam	Yes	Yes	Once every 5 years	-Water consumption above 3 year averages - Leak must be repaired within 7 days of notification or findings -Minimum payment of 50% must be paid with leak request form -Account billing must be current.	Excess consumption billed at wholesale rate	Yes	Adjustment cannot be over \$750 or 25% of original water flow charges whichever is less.
Olivenhain	Yes	Yes	Once every 5 years	-Water consumption in Tiers 3 & 4; must be over 25 units total -Request must be within 25 days of statement date -Maximum of two billing periods will be adjusted	Excess consumption billed at Tier 2 rate	Yes	Maximum adjustment \$750
Rincon	No	No	One time	Water consumption in Tier 2	Excess consumption billed at Tier 1 rate	No	



STAFF REPORT

Board Meeting Date: March 6, 2024
Approved By: Brett Hodgkiss

SUBJECT: ETHICS TRAINING

RECOMMENDATION: Confirm April 15, 2024 at 9:00 a.m. as the date to receive ethics training.

PRIOR BOARD ACTIONS: The Board of Directors last received ethics training on April 20, 2022.

FISCAL IMPACT: None.

SUMMARY: Every two years, the Board of Directors and designated staff are required to attend a two-hour training session on ethics pursuant to Government Code sections 53234 to 53235.2. At its February 20, 2024 meeting, the Board selected two possible dates (April 15 and April 29, 2024) to hold a workshop on capital project financing; April 29, 2024 at 9:00 a.m. was selected for the workshop, leaving the April 15, 2024 date available for the Board and designated staff to receive ethics training. Gena Burns of Burke, Williams & Sorensen, LLP is qualified and has agreed to provide the training.

DETAILED REPORT: Staff is requesting that the Board confirm their continued availability to receive ethics training on April 15, 2024 at 9:00 a.m. Please see calendar below for potential alternative dates to receive ethics training in April 2024 (if Board member availability on April 15, 2024 has changed).

APRIL 2024						
SUN	MON	TUE	WED	THUR	FRI	SAT
	1	2	3 Board Meeting	4	5	6
7	8	9	10	11	12	13
14	15 <i>Ethics Training</i>	16	17 Board Meeting	18	19	20
21	22	23	24	25	26	27
28	29 Board Workshop	30				

Alternative dates for ethics training

Unavailable



Agenda Item: 12

STAFF REPORT

Board Meeting Date: March 6, 2024
Prepared By: Brett Hodgkiss

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.



SUMMARY OF FORMAL BOARD OF DIRECTORS' MEETING FEBRUARY 22, 2024

1. Monthly Treasurer's Report on Investments and Cash Flow.
The Board noted and filed the Treasurer's report.
2. Amendment to Services Contract with Ace Janitorial Services, Inc. for Routine Janitorial Services. The Board authorized the General Manager, or designee, to execute Amendment No. 3 to the services contract with Ace Janitorial Services, Inc. to extend the contract term for an additional 18 months, in the amount of \$127,530, for continued routine janitorial services for the Kearny Mesa Headquarters and Escondido Operations Center, through September 30, 2025, increasing the authorized contract amount from \$125,855 to \$253,385.
3. Board Budget Policy Recommended Modifications.
The Board adopted the Board Budget Policy with recommended modifications, with changes as requested to amend the March timeline to provide a draft two weeks prior to the Board meeting.
4. Approval of the Calendar Year (CY) 2025 Interim Rate Redesign Recommendation.
The Board approved the Finance Planning Workgroup (FPWG) and Member Agency Rate Workgroup (MARW) rate redesign recommendation for CY 2025 which encompasses:
 - Apportionment of 40 percent of the Transportation's revenue requirement on an annual fixed basis (Transportation Fixed Rate), allocated to member agencies by a seven-year average in water demands. The existing volumetric based Transportation Rate will be set to recover the remaining 60% of the determined annual revenue requirement.
 - Adjusting the fixed cost allocation methodology for Customer Service Charge from a three-year average to a seven-year average; Supply Reliability Charge from a five-year average to a seven-year average; and Storage Charge from a three-year average to a seven-year average.
5. Professional Services Contract with Dudek for As-Needed Environmental Consulting Services. The Board awarded a professional services contract, with such non-material modifications as approved by the General Manager or General Counsel, with Dudek for a not-to-exceed amount of \$5,500,000, to provide as-needed environmental consulting services for five years, and authorized the General Manager, or designee, to execute the contract.
6. Professional Services Contract with RECON Environmental, Inc., for As-Needed Habitat Restoration Maintenance Services.
The Board awarded a professional services contract, with such non-material modifications as approved by the General Manager or General Counsel, with RECON Environmental, Inc. for a not-to-exceed amount of \$1,750,000, to provide as-needed habitat restoration maintenance services for five years, and authorized the General Manager, or designee, to execute the contract.



7. Approval of Minutes.
The Board approved the minutes of the Special Board of Directors' meeting of January 11, 2024, and the Formal Board of Directors' meeting of January 25, 2024.
8. Retirement of Director.
The Board adopted Resolution No. 2024-03 honoring Consuelo Martinez upon her retirement from the Board of Directors.
9. Retirement of Director.
The Board adopted Resolution No. 2024-04 honoring Kyle Swanson upon his retirement from the Board of Directors.
10. Memorandum of Understanding (MOU) with Moulton Niguel Water District.
The Board authorized the General Manager to enter a Memorandum of Understanding (MOU) with Moulton Niguel Water District.



STAFF REPORT

Agenda Item: 13.A

Board Meeting Date:	March 6, 2024
Prepared By:	Ramae Ogilvie
Approved By:	Brett Hodgkiss

SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.



STAFF REPORT

Agenda Item: 13.B

Board Meeting Date: March 6, 2024
Prepared By: Ramae Ogilvie
Approved By: Brett Hodgkiss

SUBJECT: SCHEDULE OF UPCOMING MEETINGS AND EVENTS

SUMMARY: The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
1 *	Vista Chamber Government Affairs <i>Mar. 7, 2024; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Reservation deadline: TBD</i>	Kuchinsky ◇
2 *	Vista Chamber Government Affairs <i>Apr. 4, 2024; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Reservation deadline: TBD</i>	Kuchinsky ◇
3	ACWA Symposium <i>Apr. 10, 2024; SAFE Credit Union Convention Center, Sacramento</i> <i>Early Registration deadline: April 1, 2024; Cancellation deadline: April 1, 2024</i>	MacKenzie
4	Southern California Water Coalition Quarterly Meeting <i>Apr. 19, 2024; Noon-2:00 p.m.; Wilson Creek Winery, Temecula</i> <i>Registration deadline: None</i>	Vásquez (R)
5 *	Vista Chamber Government Affairs <i>May 2, 2024; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Reservation deadline: TBD</i>	Kuchinsky ◇
6	Hoover Dam Tour (MWD) <i>May 2-4, 2024; Registration deadline: TBD</i>	Kuchinsky
7	ACWA Spring Conference <i>May 7-9, 2024; Sacramento</i> <i>Registration deadline: April 19, 2024; Cancellation deadline: April 19, 2024</i>	MacKenzie (R, H) Sanchez (R, H) Kuchinsky (R, H) Vasquez (R, H)
8	Special Districts Legislative Days (CSDA) <i>May 21-22, 2024; Sheraton Grand Sacramento Hotel; Sacramento</i> <i>Early Registration deadline: April 24, 2024; Cancellation deadline, April 24, 2024</i>	MacKenzie (R, H)
9 *	Vista Chamber Government Affairs <i>Jun. 6, 2024; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Reservation deadline: TBD</i>	Kuchinsky ◇
10	Diamond Valley Lake Tour (MWD, Hosted by Director Miller) <i>June 7, 2024; Diamond Valley Lake (1-day tour)</i> <i>Registration deadline: TBD</i>	Kuchinsky MacKenzie
11 *	Vista Chamber Government Affairs <i>Jul. 4, 2024; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Reservation deadline: TBD</i>	Kuchinsky ◇
12	Southern California Water Coalition Quarterly Meeting <i>July 29, 2024; Noon-2:00 p.m.; Downey, CA</i> <i>Registration deadline: None</i>	
13 *	Vista Chamber Government Affairs <i>Aug. 1, 2024; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Reservation deadline: TBD</i>	Kuchinsky ◇

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
14 *	Vista Chamber Government Affairs <i>Sept. 5, 2024; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Reservation deadline: TBD</i>	Kuchinsky ◇
15	CSDA Annual Conference <i>Sept. 9-12, 2024; Indian Wells</i> <i>Early Registration deadline: August 21, 2024; Cancellation deadline: August 21, 2024</i>	Sanchez
16 *	Vista Chamber Government Affairs <i>Oct. 3, 2024; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Reservation deadline: TBD</i>	Kuchinsky ◇
17	Western Groundwater Congress: A Sustainable Adventure (Groundwater Resources Association of California) <i>Oct. 7-9, 2024; Tahoe</i> <i>Registration deadline: TBD; Cancellation deadline: TBD</i>	
18 *	Vista Chamber Government Affairs <i>Nov. 7, 2024; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Reservation deadline: TBD</i>	Kuchinsky ◇
19	ACWA Fall Conference <i>Dec. 3-5, 2024; Palm Desert</i> <i>Registration deadline: TBD; Cancellation deadline: TBD</i>	
20 *	Vista Chamber Government Affairs <i>Dec. 5, 2024; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Reservation deadline: TBD</i>	Kuchinsky ◇
21	Colorado River Water Users Association Conference <i>Dec. 4-6, 2024; Paris Hotel, Las Vegas</i> <i>Registration deadline: TBD; Cancellation deadline: TBD</i>	

* Non-per diem meeting except when serving as an officer of the organization

The following abbreviations indicate arrangements that have been made by staff:

R=Registration; **H**=Hotel; **A**=Airline; **S**=Shuttle; **C**=Car; **T**=Tentative; ◇=Attendee to Self-Register



STAFF REPORT

Board Meeting Date: March 6, 2024
Prepared By: Brett Hodgkiss

SUBJECT: ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

SUMMARY: This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

Staff-generated list of tentative items for future agendas:

- Vista Flume Replacement Alignment Study Workshop (March 18, 2024 at 9:00 AM)
- Capital Project Financing Workshop (April 29, 2024 at 9:00 AM)
- Lake Henshaw Resort
- Lake Henshaw/Warner Ranch Inspection Tour
- Board of Directors' Compensation
- Communication and Engagement Plan



Agenda Item: 15

STAFF REPORT

Board Meeting Date: March 6, 2024
Prepared By: Ranae Ogilvie

SUBJECT: COMMENTS BY DIRECTORS

SUMMARY: This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.



STAFF REPORT

Agenda Item: 16

Board Meeting Date:

March 6, 2024

Prepared By:

Brett Hodgkiss

SUBJECT: COMMENTS BY GENERAL COUNSEL

SUMMARY: Informational report by the General Counsel on items not requiring discussion or action.



Agenda Item: 17

STAFF REPORT

Board Meeting Date:

March 6, 2024

Prepared By:

Brett Hodgkiss

SUBJECT: COMMENTS BY GENERAL MANAGER

SUMMARY: Informational report by the General Manager on items not requiring discussion or action.



Agenda Item: 18

STAFF REPORT

Board Meeting Date: March 6, 2024
Prepared By: Brett Hodgkiss

SUBJECT: CLOSED SESSION FOR CONFERENCE WITH REAL PROPERTY NEGOTIATORS

SUMMARY: Discussion concerning real property transactions in compliance with Government Code section 54956.8 regarding:

Property:	Unaddressed property commonly known as part of Warner Ranch (136-160-43, 137-090-38, 193-080-30 and 195-070-31)
VID Negotiator:	Brett Hodgkiss, General Manager
Negotiating Party:	San Luis Rey Indian Water Authority
Under Negotiation:	Terms

NOTICE OF ADJOURNED MEETING
OF THE BOARD OF DIRECTORS OF THE
VISTA IRRIGATION DISTRICT


A REGULAR MEETING OF THE BOARD OF DIRECTORS OF VISTA IRRIGATION DISTRICT, HELD ON MARCH 6, 2024 WAS ADJOURNED UNTIL 9:00 AM, WEDNESDAY, MARCH 20, 2024 AT THE OFFICE OF THE VISTA IRRIGATION DISTRICT, 1391 ENGINEER STREET, VISTA, CALIFORNIA.

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AFFIDAVIT OF POSTING ORDER OF ADJOURNMENT OF MEETING

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

I, Ranae A. Ogilvie, hereby certify that I am the duly appointed, qualified Secretary of the Board of Directors of Vista Irrigation District; that the foregoing is duly noted in the Minutes of said Regular Meeting of the Board of Directors of Vista Irrigation District; that said Regular Board Meeting was ordered adjourned to the time and place above specified; and that I posted a copy of this order of adjournment near the public entrance to the Board Room at the offices of the District.



Ranae A. Ogilvie, Secretary
Board of Directors
Vista Irrigation District

POSTED: March 6, 2024