

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF  
VISTA IRRIGATION DISTRICT

October 2, 2024

A Regular Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, October 2, 2024 at the offices of the District, 1391 Engineer Street, Vista, California.

**1. CALL TO ORDER**

President Vásquez called the meeting to order at 9:00 a.m.

**2. ROLL CALL**

Directors present: Miller, Vásquez, Kuchinsky, Sanchez, and MacKenzie.

Directors absent: None.

Staff present: Brett Hodgkiss, General Manager; Ramea Ogilvie, Secretary of the Board; Lesley Dobalian, Director of Water Resources; Randy Whitmann, Director of Engineering; Frank Wolinski, Director of Operations and Field Services; Shallako Goodrick, Director of Administration; and Elizabeth Xaverius, Administrative Assistant. General Counsel Elizabeth Mitchell of Burke, Williams & Sorensen was also present. Phil Zamora, Human Resources Manager was present for Item 8 – Closed Session: Labor Negotiations.

Other attendees: None.

**3. PLEDGE OF ALLEGIANCE**

Director Kuchinsky led the Pledge of Allegiance.

**4. APPROVAL OF AGENDA**

24-10-108	<i>Upon motion by Director Kuchinsky, seconded by Director Sanchez and unanimously carried (5 ayes: Miller, Kuchinsky, Sanchez, MacKenzie, and Vásquez), the Board of Directors approved the agenda as presented.</i>
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**5. ORAL COMMUNICATIONS**

No public comments were presented on items not appearing on the agenda.

**6. CONSENT CALENDAR**

24-10-109	<i>Upon motion by Director MacKenzie, seconded by Director Kuchinsky and unanimously carried (5 ayes: Miller, Kuchinsky, Sanchez, MacKenzie, and Vásquez), the Board of Directors approved the Consent Calendar, including Resolution No. 2024-32 approving disbursements.</i>
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A. Grant of Right of Way

See staff report attached hereto. Staff recommended and the Board accepted Grant of Right of Way (L55) for a specific easement over a single-family residential lot consisting of approximately 1.37 acres owned by 1985 Alessandro Trail LLC, located along Alessandro Trail in unincorporated San Diego County (APN 174-220-29; DIV NO 3).

B. Acceptance of Water System

See staff report attached hereto. Staff recommended and the Board accepted this water system for a Wendy’s restaurant and Dutch Bros coffee shop, consisting of approximately 1.40 gross acres owned by NMC Vista Palomar, LLC, located at 2655 South Melrose Drive, Vista (LN 2022-025; APN 221-011-26; DIV NO 4).

C. Paving Services

See staff report attached hereto. Staff recommended and the Board authorize the General Manager to execute an agreement with Joe’s Paving, Inc. for paving services on Independence Way (D-2382; DIV NO 3) in an amount of \$90,731.84.

D. Minutes of the Fiscal Policy Committee meeting on May 4, 2023

The minutes of May 4, 2023 were noted and filed.

E. Minutes of Board of Directors meeting on September 18, 2024

The minutes of September 18, 2024 were approved as presented.

F. Resolution ratifying check disbursements

**RESOLUTION NO. 2024-32**

**BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 75657 through 75753 drawn on US Bank totaling \$723,263.86.**

**FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.**

**PASSED AND ADOPTED unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 2<sup>nd</sup> day of October 2024.**

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At 9:08 a.m. President Vásquez announced that the Board would be going into closed session to discuss Item 7: Conference with Legal Counsel - Initiation of Litigation and Item 8: Labor Negotiations, consecutively.

**7. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION**

Initiation of litigation pursuant to Government Code Section 54956.9(d)(4).  
Number of cases: 1

**8. CLOSED SESSION: LABOR NEGOTIATIONS**

Conference with labor negotiators pursuant to Government Code section 54957.6(a). Agency negotiators: Phil Zamora, Frank Wolinski and Shallako Goodrick.

At 11:01 a.m. the Board returned to regular session. General Counsel Elizabeth Mitchell reported that the Board came out of Closed Session on Item 7 - Initiation of Litigation at 10:24 a.m. and took a brief recess; at 10:30 a.m., the Board met back in Closed Session on Item 8 - Labor Negotiations and returned to regular session at 11:01 a.m. Ms. Mitchell stated that there was no reportable action taken for either Closed Session items.

**9. DIVISION REPORTS**

See staff report attached hereto.

Director of Operations and Field Services Frank Wolinski provided a brief update on a current leak repair at the intersection of Bobier Drive and Panther Way and provided clarification regarding the twin stands replacement project on Borden Bench.

The Board asked about Lake Henshaw evaporation rates during the summer months in 2023 and 2024; Director of Water Resources Lesley Dobalian said that she would compile the information and include it in the November Division Report.

Director Kuchinsky thanked staff for including the data matrixes/charts in the Division Reports and asked that columns for future quarters be added to the tables.

Mr. Wolinski provided an update on the water quality incident that occurred in September at Lake Skinner that resulted in the District receiving a large number of taste and odor calls.

Director of Engineering Randy Whitmann provided an update on the status of the close out of the Edgehill Reservoir Replacement and Pump Station project.

**10. PURCHASING POLICY**

See staff report attached hereto.

Director of Administration Shallako Goodrick said that Section 4.3, Purchasing Policy, of the District's Rules and Regulations, had not been updated in almost seven years; staff is proposing to adjust the purchasing thresholds to address the impacts of higher than normal inflation. Since November 2017, inflation has increased by 30 percent; she said that the proposed revisions reflect a 33 percent inflationary adjustment to the dollar thresholds contained in the policy.

After a brief discussion, the Board approved revising the purchasing thresholds contained in the policy and adding the following language to section 4.3.12 A. Contract Changes Orders:

#### 4.3.12 Contract Change Orders

- A. The General Manager has authority to execute individual change orders not exceeding 10% of the contract amount or \$160,000, whichever is less, and not cumulatively exceeding 20% of the contract amount or \$320,000, whichever is less or pursuant to applicable law.

24-10-110 *Upon motion by Director Miller, seconded by Director MacKenzie and unanimously carried (5 ayes: Miller, Kuchinsky, Sanchez, MacKenzie, and Vásquez), the Board of Directors approved revisions to Vista Irrigation District Rules and Regulations Section 4.3, Purchasing Policy, including adjusting purchasing thresholds and adding language (as shown above) to section 4.3.12 A. Contract Change Orders.*

#### 11. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

See staff report attached hereto.

Director Miller reported that San Diego County Water Authority (Water Authority) Board of Directors held its election of Board Officers at its last meeting; Nick Serrano, Frank Hilliker and Joy Lyndes were elected chair, vice chair and secretary, respectively. He said that the Metropolitan Water District Board of Directors would be holding its election for Board Chairman this month.

#### 12. MEETINGS AND EVENTS

See staff report attached hereto.

President Vásquez reported that he and Director Sanchez attended the Fiscal Policy Committee meeting on September 23, 2024, where the Committee reviewed and provided feedback on the proposed revisions to District fees and charges other than water rates and the Purchasing Policy.

Director Kuchinsky reported on his attendance at the Association of California Water Agencies (ACWA) Joint Powers Insurance Authority Liability Subcommittee meeting in which changes to the Memorandum of Coverages and major liability loss exposures were reviewed. He said he would be attending the Vista Chamber of Commerce Government Affairs meeting on October 3, 2023.

Director Sanchez reported that he attended the San Diego County Redevelopment Successor Agency Oversight Board meeting where they reviewed and approved the appraisals of several businesses. He advised the Board that he would be attending the California Special Districts Association (CSDA) Professional Development Committee meeting on October 3, 2024.

#### 13. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

See staff report attached hereto.

No changes or additions were offered.

#### 14. COMMENTS BY DIRECTORS

President Vásquez advised the Board that the ACWA Regulatory Roundup is now available.

Director Kuchinsky commented on the Orange County Water District's (OCWD) Prado Constructed Wetlands; he said that the wetlands serve to remove algae and other pollutants in the Santa Ana River water before reaching OCWD's local water system. Director Kuchinsky congratulated staff for being recognized for receiving the Government Finance Officers Association Excellence in Financial Reporting Award for the 17<sup>th</sup> straight year in a recent issue of the CSDA Magazine.

**15. COMMENTS BY GENERAL COUNSEL**

Ms. Mitchell informed the Board that Assembly Bill 2561 was signed by Governor Newsom. The bill requires public agencies to present information regarding vacancies and recruitment and retention efforts at a public hearing at least once per fiscal year and would entitle the recognized employee organization to present at said hearing.

**16. COMMENTS BY GENERAL MANAGER**

Mr. Hodgkiss informed the Board that the District received a thank you letter from the Lakeside Water District for recognizing its 100<sup>th</sup> Anniversary.

**17. ADJOURNMENT**

There being no further business to come before the Board, at 11:55 a.m. President Vásquez adjourned the meeting to October 23, 2024 at 9:00 a.m.

  
Richard L. Vásquez, President

ATTEST:

  
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Ramae Ogilvie, Secretary  
Board of Directors  
VISTA IRRIGATION DISTRICT



## STAFF REPORT

Agenda Item: 6.A

Board Meeting Date:	October 2, 2024
Prepared By:	Robert Scholl
Reviewed By:	Randy Whitmann
Approved By:	Brett Hodgkiss

SUBJECT: GRANT OF RIGHT OF WAY

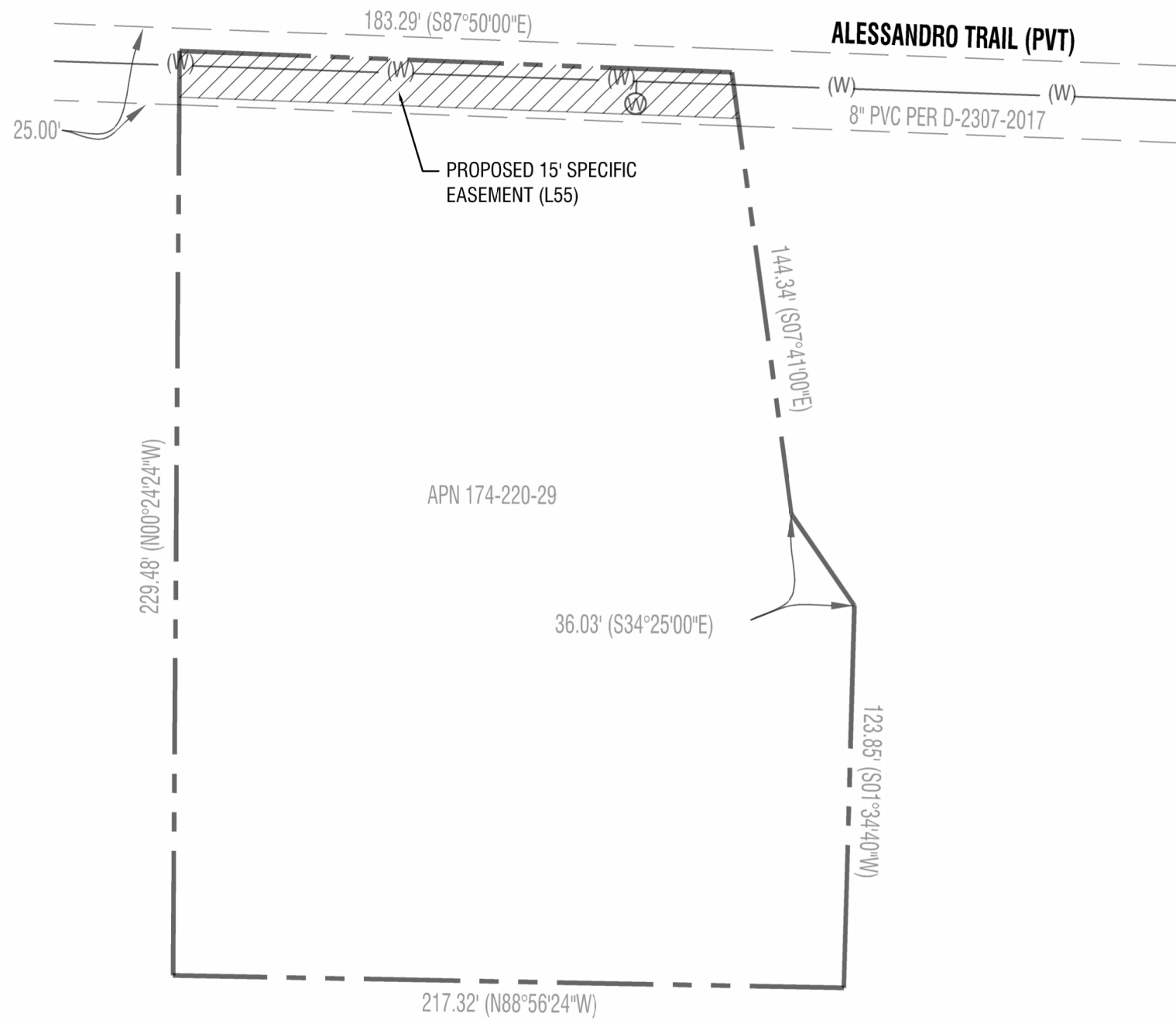
RECOMMENDATION: Accept Grant of Right of Way (L55) for a specific easement over a single-family residential lot consisting of approximately 1.37 acres owned by 1985 Alessandro Trail LLC, located along Alessandro Trail in unincorporated San Diego County (APN 174-220-29; DIV NO 3).

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: The owner, 1985 Alessandro Trail LLC, is in the process of developing a single-family residence on APN 174-220-29. The site has an existing water meter fed from an 8-inch pipeline off of Alessandro Trail. Acceptance of Grant of Right of Way (L55) via an easement document will allow the District to secure a dedicated specific easement over existing facilities that front the property.

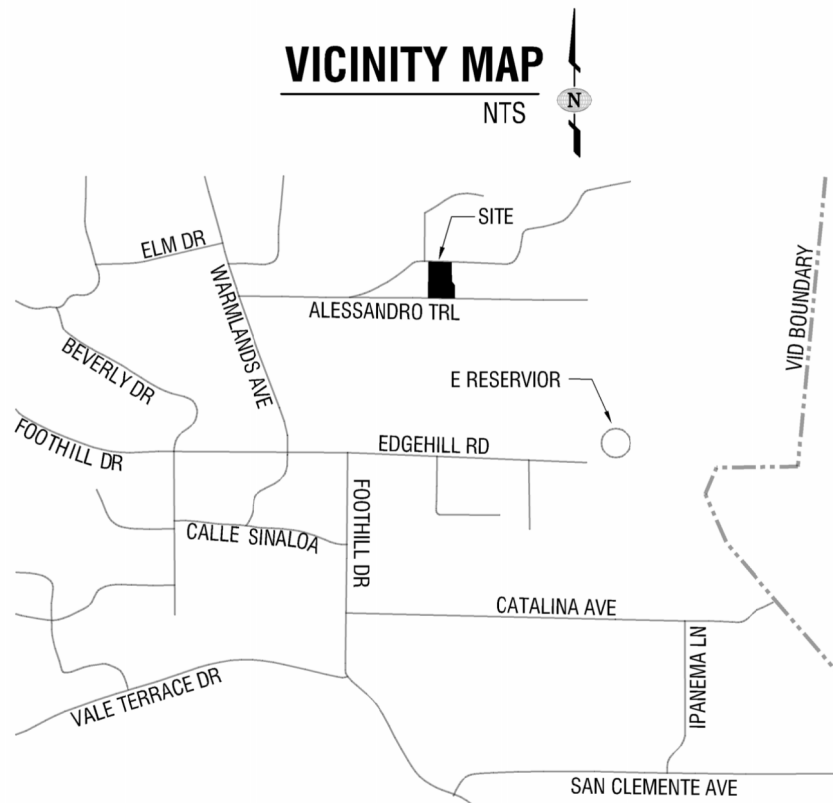
ATTACHMENT: Map



**LEGEND**

- PROPERTY LINE
- - - - - 25' PRIVATE ROAD AND UTILITY EASEMENT PER DOC#1963-117789
- (W) — EXISTING 8" PVC
- PROPOSED 15' VID SPECIFIC EASEMENT (L55)
- (W) — EXISTING 1" WATER SERVICE

**VICINITY MAP**



OWNERS:  
 1985 ALESSANDRO TRAIL LLC  
 2075 CASA DE VEREDA  
 VISTA, CA 92084

ENGINEER:  
 WYNN ENGINEERING  
 27315 VALLEY CENTER ROAD  
 VALLEY CENTER, CA 92082

<b>VISTA IRRIGATION DISTRICT</b>		
<b>GRANT OF RIGHT-OF-WAY (L55)</b>		
<b>1985 ALESSANDRO TRAIL</b>		
APN 174-220-29		T.B.
SCALE: NO SCALE		L.N.
APPD. BY RS	DATE 09/10/24	W.O.
DRAWN BY JR	DATE 09/04/24	
SHEET 1 of 1	MAP I11	
REVISED 9/23/24	JOSE E. RODRIGUEZ	
Z:\Engineering\JOBS\Miscellaneous\No-Objecton\Grant of ROW Exhibit.dwg		



## STAFF REPORT

**Agenda Item: 6.B**

<b>Board Meeting Date:</b>	<b>October 2, 2024</b>
<b>Prepared By:</b>	<b>Robert Scholl</b>
<b>Reviewed By:</b>	<b>Randy Whitmann</b>
<b>Approved By:</b>	<b>Brett Hodgkiss</b>

SUBJECT: ACCEPTANCE OF WATER SYSTEM

RECOMMENDATION: Accept this water system for a Wendy's restaurant and Dutch Bros coffee shop, consisting of approximately 1.40 gross acres owned by NMC Vista Palomar, LLC, located at 2655 South Melrose Drive, Vista (LN 2022-025; APN 221-011-26; DIV NO 4).

PRIOR BOARD ACTION: On April 19, 2023, the Board approved this waterline project.

FISCAL IMPACT: None.

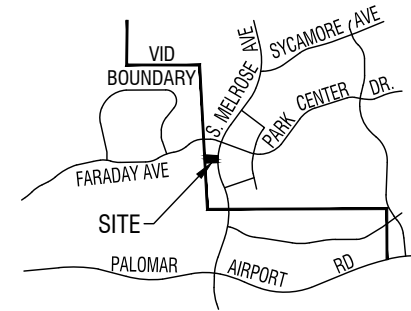
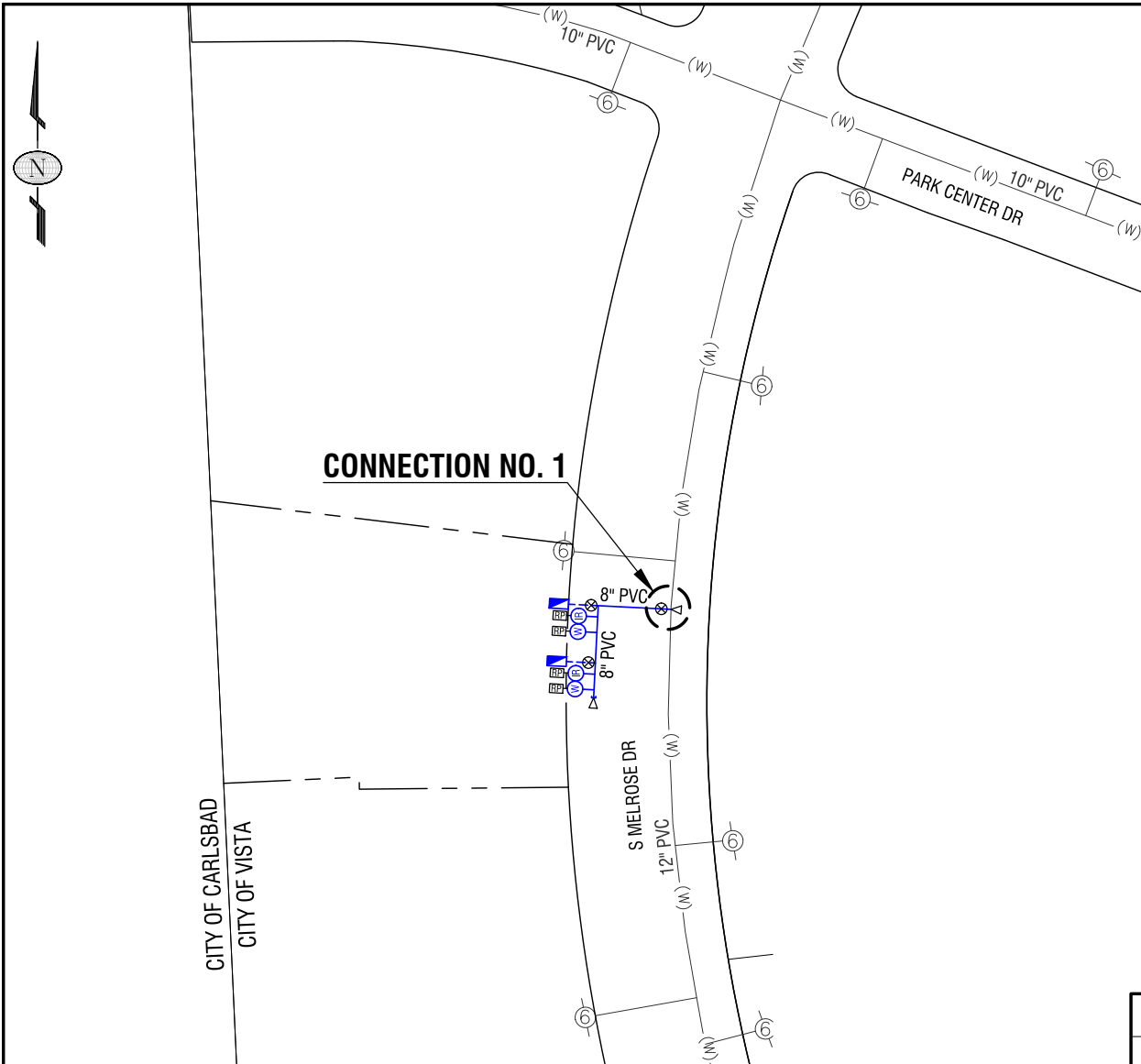
SUMMARY: The water system is ready for acceptance by the Board, which will allow the Notice of Acceptance to be filed with the County Recorder.

DETAILED REPORT: All work required by the construction agreement (I-3104) has been completed. Under District inspection, the owner's contractor installed approximately 115 feet of 8-inch waterline, one 2-inch domestic service, one 1-inch domestic service, two 3/4-inch irrigation services, two 4-inch fire services, and miscellaneous appurtenances. The owner has paid for all meters and installed all necessary backflow devices.

This project will be completed with the filing of the Notice of Acceptance.

ATTACHMENT: Map





### VICINITY MAP

NTS

### LEGEND

#### EXISTING

- (W) WATER MAIN
- 6 FIRE HYDRANT

#### PROPOSED PUBLIC

- W PVC (DR14) WATER
- W DOMESTIC SERVICE
- IR IRRIGATION SERVICE

#### PROPOSED PRIVATE

- PRIVATE RPDA
- PRIVATE RP

**OWNER:**  
 NMC VISTA PALOMAR, LLC  
 A CALIFORNIA LIMITED LIABILITY COMPANY  
 5850 CANOGA AVENUE, SUITE #650  
 WOODLAND HILLS, CA 91367  
 ATT: MR. SANDORD SIGAL

**ENGINEER:**  
 KIMLEY HORN AND ASSOCIATES INC.  
 1100 TOWN & COUNTRY ROAD, SUITE 700  
 ORANGE, CA 92868  
 714-939-1030

## VISTA IRRIGATION DISTRICT WATERLINE PROJECT APPROVAL MELROSE RETAIL DEVELOPMENT

APN 221-011-26		T.B.
SCALE: NONE		L.N. 2022-025
APPD. BY RS	DATE 4/10/23	W.O.
DRAWN BY JS	DATE 11/03/22	
SHEET 1 of 1	MAP E25	

REVISED: 4/10/23 Jeanette Bradshaw



**STAFF REPORT**

**Board Meeting Date: October 2, 2024**  
**Prepared By: Frank Wolinski**  
**Approved By: Brett Hodgkiss**

SUBJECT: PAVING SERVICES

RECOMMENDATION: Authorize the General Manager to execute an agreement with Joe’s Paving, Inc. for paving services on Independence Way (D-2382; DIV NO 3) in an amount of \$90,731.84.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: \$90,731.84; funding for pavement restoration on Independence Way is included in the Fiscal Year 2025 capital budget for the Main Replacement Program.

SUMMARY: The District advertised and solicited bids from 10 contractors for final asphalt repairs for this project. Five contractors attended the mandatory job walk, and three responsive bids were received. Joe’s Paving, Inc. responded with the lowest bid.

DETAILED REPORT: District staff installed approximately 1,500 feet of various sizes of PVC pipe in Independence Way and Elm Drive to complete the third phase of this project. Paving requirements for this project include approximately 7,300 square feet of paving. The bid results were as follows:

Joe’s Paving, Inc.	\$ 90,731.84
RAP Engineering, LLC.	\$110,837.30
Kirk Paving, Inc.	\$141,900.00

Based on the bid results and past performance, staff recommends executing an agreement with Joe’s Paving, Inc. for paving services on Independence Way.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA): This agreement is for a phase of the mainline replacement project, which is a project that staff previously determined to be exempt under Class 2 of the State CEQA Guidelines section 15302 (Replacement or Reconstruction), 14 CCR § 15302(c), because it consists of replacement or reconstruction of an existing utility system and/or facilities involving negligible or no expansion of capacity and there is no potential for the project to cause either a direct or a reasonably foreseeable indirect physical change in the environment.



# Cash Disbursement Report

Payment Dates 9/6/2024 - 9/18/2024

Payment Number	Payment Date	Vendor	Description	Amount
75657	09/11/2024	Refund Check 75657	Customer Refund	1,000.00
75658	09/11/2024	Refund Check 75658	Customer Refund	20.37
75659	09/11/2024	Amazon Capital Services	Respiratory Accessories Bag	36.79
	09/11/2024		Thermometers, Note Pads	44.85
	09/11/2024		Air Chisel, Portable Water Tank for Saw	276.10
	09/11/2024		Office Supplies	93.10
	09/11/2024		Paper Bags, Power Extension Cable	51.50
75660	09/11/2024	BAVCO	Backflow Preventor (1)	1,024.58
75661	09/11/2024	Bennett-Bowen & Lighthouse Inc	Strobe Lamps - B9	249.48
75662	09/11/2024	Brown and Caldwell	Flume Replacement Alignment Study 07/2024	31,512.20
75663	09/11/2024	Dixieline	Trim for Storage Shed	337.47
75664	09/11/2024	Cecilia's Safety Service Inc	Traffic Control - Independence Way	5,272.50
	09/11/2024		Traffic Control - Hilo Way	950.00
	09/11/2024		Traffic Control - Hutchison St	1,900.00
	09/11/2024		Traffic Control - Cedar Rd	3,847.50
	09/11/2024		Traffic Control - North Drive	570.00
75665	09/11/2024	Citi Cards	Kitchen & Restroom Supplies	977.79
	09/11/2024		Cloud Base Phone Service	27.53
	09/11/2024		GFI Faxmaker	15.50
	09/11/2024		Microsoft Azure 07/2024	799.80
	09/11/2024		Water for Interviews & Training	19.58
75666	09/11/2024	Coast Equipment Rentals	Concrete	351.81
75667	09/11/2024	Core & Main	Ductile Spool (1)	505.83
	09/11/2024		8" PO Cap (1), 8" Rubber Gasket (1)	178.26
	09/11/2024		12x6 Flange (1), Gasket (1)	760.53
75668	09/11/2024	Craneworks Southwest Inc	Hydraulic Hose - T22	56.54
75669	09/11/2024	Cynthia Perez	Reimburse - Parking	41.00
75670	09/11/2024	Diamond Environmental Services	Portable Restroom Service	102.64
	09/11/2024		Portable Restroom Service	95.01
75671	09/11/2024	Direct Energy	Electric 08/2024 - Henshaw Buildings & Grounds	629.84
	09/11/2024		Electric 08/2024 - Henshaw Wellfield	583.39
	09/11/2024		Electric 08/2024 - VID Headquarters	3,362.23
75672	09/11/2024	Dudek	Well Site Evaluation 5/24/24 - 6/28/24	4,105.00
75673	09/11/2024	Electrical Sales Inc	Conduit Support Clamps (25)	112.16

Payment Number	Payment Date	Vendor	Description	Amount
75674	09/11/2024	Ferguson Waterworks	Coupling 1.25 x 1 Female Flare X Super Grip (10)	384.83
	09/11/2024		Coupling 1"x1" Female Flare x Super Grip (10)	357.12
	09/11/2024		12" PO Rubber Gaskets (10)	137.15
75675	09/11/2024	Garda CL West, Inc	Armored Deposit Transport 09/2024	548.91
75676	09/11/2024	Grainger	Thermostat	283.68
75677	09/11/2024	Hach Company	NTU Standards	710.12
	09/11/2024		Chlorine Buffers (8)	679.81
	09/11/2024		Ammonia Reagents	378.90
75678	09/11/2024	Hawthorne Machinery Co	Equipment Grease	61.09
75679	09/11/2024	HELIX Environmental Planning, Inc	AB Pipeline Replacement CEQA & Environmental Svc 08/2024	21,964.03
75680	09/11/2024	D-Tek Enterprises, Inc	Live Bee Removal (1) - Skyline	110.00
	09/11/2024		Live Bee Removal (1) - Blue Bird Canyon	110.00
	09/11/2024		Live Bee Removal (1) -Tierra Del Cielo & Las Lomas	110.00
	09/11/2024		Live Bee Removal (1) - Spring Creek	110.00
	09/11/2024		Live Bee Removal (1) - Sycamore & La Mirada	110.00
	09/11/2024		Live Bee Removal (1) - Grace Way	110.00
	09/11/2024		Live Bee Removal (1) - Buena Creek	110.00
75681	09/11/2024	Hi-Line Inc	Hex Nuts (10)	59.66
75682	09/11/2024	Home Depot Credit Services	Tools	296.57
	09/11/2024		Foam Material for Sidewalk Panels	46.52
	09/11/2024		Foam Material for Splash Pads	22.75
	09/11/2024		Foam Material for Fire Hydrant Pads	38.73
	09/11/2024		Foam Material for Splash Pads	39.81
	09/11/2024		Copper Cutter - Truck 39	32.45
	09/11/2024		Concrete Grinding Cup	71.41
	09/11/2024		Chain Saw Bar Oil	16.21
	09/11/2024		Drain Opener	49.75
	09/11/2024		Foam Filler	4.74
	09/11/2024		Supplies for Safety Barriers	72.14
	09/11/2024		Hornet Spray	45.06
	09/11/2024		Air Grate	(11.83)
	09/11/2024		Air Grill	12.90
	09/11/2024		Garage Door - Lake Henshaw "Road House"	1,183.10
	09/11/2024		Storage Shed Siding & Trim	1,193.17
	09/11/2024		HARDIE Board - Storage Shed	1,135.34
	09/11/2024		Ladder, Supplies	316.39
	09/11/2024		Storage Shed Siding	1,113.00
	09/11/2024		Plumbing Parts	187.86
	09/11/2024		Networking Supplies	49.74

Payment Number	Payment Date	Vendor	Description	Amount
75683	09/11/2024	Joe's Paving	Patch Paving - North Drive	55,670.30
	09/11/2024		Patch Paving	2,517.90
75684	09/11/2024	McMaster-Carr Supply Company	Crimper Tool & Connectors	103.78
	09/11/2024		Mounting Hardware	353.21
75685	09/11/2024	Moodys	Dump Fee/Oversize (1)	600.00
75686	09/11/2024	North County Auto Parts	Oil	253.46
	09/11/2024		Protectant, Lube, Degreaser	41.03
	09/11/2024		Hydraulic Caps	17.60
	09/11/2024		Transmission Fluid, Air Fresheners	79.37
75687	09/11/2024	O'Reilly Auto Parts	Brake Pads, Seals	302.89
75688	09/11/2024	Pacific Pipeline Supply	Wire 10 Copper (6)	1,039.20
	09/11/2024		Zinc Anode bag 30lb (36)	6,917.18
	09/11/2024		Corp Stop 1" MIP X Flare (38)	3,085.13
	09/11/2024		Tee 10x8 DI Flange (1)	662.49
	09/11/2024		Nut Bolt Gasket Kit 4" (4" gasket) (2)	14.72
	09/11/2024		Coupling 4" Deflection C900 (2)	71.45
	09/11/2024		Coupling 6" Deflection C900 (2)	106.41
	09/11/2024		Nut Bolt Gasket Kit 6"-8" (6" gasket) 3/4 x 3 1/4 (12)	129.90
	09/11/2024		Nut Bolt Gasket Kit 10"- 12" (10" gasket) (8)	251.08
	09/11/2024		Coupling 4" Macro (1)	286.86
	09/11/2024		Adapter 10" DI FLxPO (1)	287.95
	09/11/2024		Coupling 8" Repair PVC C900 (2)	295.09
	09/11/2024		Tee 8" DI POxFL (1)	414.60
	09/11/2024		Adapter 8" DI POxFL (2)	454.65
	09/11/2024		Reducer 10x8 DI POxFL (1)	465.48
	09/11/2024		Tee 8" DI Flange (1)	506.61
	09/11/2024		Coupling 10" Macro 2 Bolt (1)	591.59
	09/11/2024		Tee 10x8 DI POxFL (1)	644.09
	09/11/2024		Tee 10" DI POxFL (1)	656.00
	09/11/2024		Tee 10x6 DI POxFL (2)	1,162.61
	09/11/2024		Gate Valve 10" FL R/W (1)	2,428.05
	09/11/2024		Gate Valve 4" POxFL R/W (1)	743.68
	09/11/2024		Coupling 6" Macro (3)	1,133.38
	09/11/2024		Tubing 2" Copper Soft 20' (40)	1,190.75
	09/11/2024		Pipe 4" PVC DR-14 C900 (160)	1,212.40
	09/11/2024		Coupling 8" Deflection C900 (10)	1,271.94
	09/11/2024		Gate Valve 8" FL R/W (1)	1,567.46
	09/11/2024		Ell 6"x16" POxFL Bury DI (4)	1,688.70
	09/11/2024		Tee 8x6 DI POxFL (2)	679.81

Payment Number	Payment Date	Vendor	Description	Amount
	09/11/2024		Gate Valve 6" POxFL R/W (4)	3,550.60
	09/11/2024		Coupling 10" Deflection C900 (14)	4,470.73
	09/11/2024		Gate Valve 8" POxFL R/W (3)	4,649.06
	09/11/2024		Tubing 1" Copper Soft 60' (1020)	10,158.18
	09/11/2024		Pipe 8" PVC DR-14 C900 (1040)	27,019.20
	09/11/2024		Adapter 2" Copper x MIP (20)	303.10
	09/11/2024		Ell 2" Brass Street 90 Degree (10)	357.23
	09/11/2024		Pipe 10" PVC DR-14 C900 (60)	2,370.68
	09/11/2024		Gate Valve 8" POxFL R/W (2)	2,723.57
	09/11/2024		Pipe for Drain Repair (40lf) - Borden Bench	1,135.69
	09/11/2024		Parts for Construction Meters	257.24
	09/11/2024		Angle Stops (2)	461.51
75689	09/11/2024	Pacific Safety Center	Membership Renewal 11/1/2024 - 11/1/2025	320.00
75690	09/11/2024	Registry	2016 CAT Skid Steer License/Registration	112.00
75691	09/11/2024	RS Americas Inc	Relay Bases (2)	53.06
75692	09/11/2024	San Diego Friction Products	Air Brake Valves (3)	158.13
75693	09/11/2024	San Diego Gas & Electric	Electric 08/2024 - Henshaw Building & Grounds	819.10
	09/11/2024		Electric 08/2024 - Henshaw Wellfield	8,840.52
	09/11/2024		Electric 08/2024 - Warner Ranch House	143.77
75694	09/11/2024	Stillwater Sciences	As-Needed HABs Consulting 07/2024	4,543.75
	09/11/2024		HABs Management Plan 07/2024 - Phase II	2,664.25
75695	09/11/2024	Sunbelt Rentals	Mini Excavator Rental - Borden Bench	2,441.40
	09/11/2024		Dump Truck Rental	538.99
75696	09/11/2024	Ditch Witch West	Safety Pull Pins (2) - VE2	85.05
75697	09/11/2024	The UPS Store 0971	Shipping 08/2024	1,479.66
75698	09/11/2024	Bend Genetics, LLC	HABs Lab Analysis	3,576.00
75699	09/11/2024	Midas Service Experts	Tires (2) - VE2	384.52
75700	09/11/2024	Tri-City Church	Refund - Right of Way Permit Fee No Longer Needed	1,669.85
75701	09/11/2024	Umpqua Bank	Right of Way Permit Fees	51.00
	09/11/2024		Water Education Seminar	186.00
	09/11/2024		Water Education Seminar	186.00
	09/11/2024		Power Supply Part for Door Lock System	608.72
	09/11/2024		Lunch Meeting (20)	474.32
	09/11/2024		CAPPO Meeting	30.00
	09/11/2024		Warehouse Supplies	215.31
	09/11/2024		Certificate Renewal for Exchange (E-mail) Server	444.96
	09/11/2024		Lunch 8/8/24 (4) - Facilities Supervisor Interviews	95.70
	09/11/2024		Lunch 8/1/24 (7) - Utility Worker Trainee Interviews	140.11
	09/11/2024		Lunch 8/20/24 (8) -Meter Reader Trainee Interviews	169.92

Payment Number	Payment Date	Vendor	Description	Amount
	09/11/2024		Employment Advertising ( 5 Job Pkg)	900.00
	09/11/2024		CRWUA Conference - P Sanchez	146.26
	09/11/2024		CSDA Conference - J MacKenzie	316.69
	09/11/2024		CRWUA Conference - M Miller	146.26
	09/11/2024		CSDA Conference - P Sanchez	742.62
	09/11/2024		ACWA Region 10 Event - P Kuchinsky	75.00
	09/11/2024		CSDA Quarterly Meeting - J MacKenzie	80.00
	09/11/2024		CRWUA Conference - P Sanchez	550.00
	09/11/2024		CRWUA Conference - M Miller	550.00
	09/11/2024		CSDA Conference - B Hodgkiss	742.62
	09/11/2024		CSDA Quarterly Meeting - B Hodgkiss	80.00
	09/11/2024		CSDA '24 Board Secretary Conference	720.00
75702	09/11/2024	UniFirst Corporation	Uniform Service	238.78
75703	09/11/2024	Verizon Wireless	Cell Phones 07/21/24 - 08/20/24	409.62
75704	09/11/2024	Vulcan Materials Company and Affiliates	Cold Mix	2,839.52
75705	09/11/2024	TS Industrial Supply	Cutter Ridgid 20 5/8" - 2 1/8" Copper (1)	91.52
	09/11/2024		3"x20' Suction Hose (1) - Truck 10	328.94
	09/11/2024		Chisel Bits (4)	54.72
	09/11/2024		20'x3" Suction Hose - Truck 11	328.87
75706	09/18/2024	ACWA/JPIA	Medical & Dental Insurance 10/2024 - Cobra	69.09
	09/18/2024		Medical & Dental Insurance 10/2024 - Cobra	69.09
	09/18/2024		Medical & Dental Insurance 10/2024 - Cobra	69.09
	09/18/2024		Medical & Dental Insurance 10/2024 - Cobra	69.09
	09/18/2024		Medical & Dental Insurance 10/2024 - Cobra	33.72
	09/18/2024		Medical & Dental Insurance 10/2024 - Cobra	69.09
	09/18/2024		Medical & Dental Insurance 10/2024 - Cobra	69.09
	09/18/2024		Medical & Dental Insurance 10/2024 - Cobra	69.09
	09/18/2024		Medical & Dental Insurance 10/2024 - Cobra	69.09
	09/18/2024		Medical & Dental Insurance 10/2024 - Cobra	822.46
	09/18/2024		Medical & Dental Insurance 10/2024 - Cobra	69.09
	09/18/2024		Medical & Dental Insurance 10/2024 - Employees	173,442.24
	09/18/2024		Medical & Dental Insurance 10/2024 - Retirees	42,206.08
	09/18/2024		Medical & Dental Insurance 10/2024 - R Vasquez	2,128.59
	09/18/2024		Medical & Dental Insurance 10/2024 - M Miller	1,714.01
	09/18/2024		Medical & Dental Insurance 10/2024 - P Kuchinsky	1,714.01
	09/18/2024		Medical & Dental Insurance 10/2024 - J MacKenzie	1,714.01
	09/18/2024		Medical & Dental Insurance 10/2024 - P Sanchez	1,714.01
75707	09/18/2024	AirX Utility Surveyors, Inc	Potholing (24) - Independence and Warmlands	19,151.25
75708	09/18/2024	Amazon Capital Services	Water Bottle Samples - ACWA/JPIA Grant	74.29

Payment Number	Payment Date	Vendor	Description	Amount
	09/18/2024		Warehouse Supplies	244.58
	09/18/2024		Supplies	142.80
	09/18/2024		Fleet Key Inventory Supplies	32.50
	09/18/2024		Supplies for Payment Processing	168.04
	09/18/2024		Warehouse Supplies	148.28
75709	09/18/2024	American Business Bank	Deodar Reservoir Rehabilitation D2366 - 08/2024	3,775.00
75710	09/18/2024	Atlassian Pty Ltd	Atlassian JIRA Service Desk Renewal	2,200.00
75711	09/18/2024	Boot World Inc	Footwear Program (1)	180.00
75712	09/18/2024	Brett Hodgkiss	Reimburse CSDA Conference - J MacKenzie	63.82
	09/18/2024		Reimburse CSDA Conference - P Sanchez	43.82
	09/18/2024		Reimburse CSDA Conference - B Hodgkiss	228.93
75713	09/18/2024	Canon Solutions America, Inc	Canon Supplies & Maintenance 5/31/24 - 8/30/24	254.04
75714	09/18/2024	Cecilia's Safety Service Inc	Traffic Control - Hillside Terrace	1,615.00
	09/18/2024		Traffic Control - Hutchinson St	3,040.00
	09/18/2024		Traffic Control - North Dr	2,897.50
	09/18/2024		Traffic Control - Catalina Dr	1,425.00
	09/18/2024		Traffic Control - Independence Way	3,610.00
75715	09/18/2024	Coast Equipment Rentals	Concrete	660.32
75716	09/18/2024	Complete Office of California, Inc	Office Supplies	26.52
	09/18/2024		Office Supplies	35.87
75717	09/18/2024	Consor North America, Inc	Deodar Reservoir Rehabilitation 07/2024	3,353.73
75718	09/18/2024	CWEA	Membership Renewal	239.00
75719	09/18/2024	Cynthia Perez	Reimburse - Refreshments for Safety Training	68.75
	09/18/2024		Reimburse - Refreshments for Safety Training	212.08
75720	09/18/2024	Direct Energy	Electric 08/2024 - T & D / Cathodic Protection	119.11
	09/18/2024		Electric 08/2024 - Reservoirs	180.33
	09/18/2024		Electric 08/2024 - Pump Stations	23,334.59
	09/18/2024		Electric 08/2024 - Treatment Plants	51.83
75721	09/18/2024	Drug Testing Network Inc	Post Accident Testing	105.00
75722	09/18/2024	EDCO Waste & Recycling Services Inc	Trash Service	563.95
75723	09/18/2024	EH Wachs Company	Vacuum Chamber Safety Valves (2) - Trk 10	274.11
75724	09/18/2024	FedEx	Express Shipping	39.42
75725	09/18/2024	Grainger	Bulbs (50)	135.86
75726	09/18/2024	InfoSend Inc	Data Processing/Mailing Service 08/2024	16,932.41
75727	09/18/2024	Inland Kenworth (US) Inc	Diesel Exhaust Fluid Head Unit - AZ2	1,162.54
75728	09/18/2024	Jackson & Blanc	HVAC Maintenance/Repair	780.00
	09/18/2024		HVAC Maintenance/Repair	1,047.85
75729	09/18/2024	Jo MacKenzie	Reimburse - CSDA Conference 09/2024	609.48
75730	09/18/2024	Joe's Paving	Patch Paving	8,371.20



Payment Number	Payment Date	Vendor	Description	Amount
	09/18/2024		Patch Paving	9,758.65
75731	09/18/2024	Makelele Systems Landscape & Maintenance, Inc	Landscaping Service 08/2024	1,650.00
75732	09/18/2024	Mallory Safety and Supply, LLC	Stop/Slow 18" Hi Intensity (1)	70.36
	09/18/2024		Vest Lime Hi-Viz LG (5)	111.77
	09/18/2024		Vest Lime Hi-Viz MED (8)	178.83
75733	09/18/2024	Moodys	Dump Fee/Oversize (1)	600.00
	09/18/2024		Dump Fee/Oversize (1)	600.00
	09/18/2024		Dump Fee/Oversize (1)	600.00
75734	09/18/2024	North County Auto Parts	Fuel Pump, Seal	382.98
	09/18/2024		Adhesive Kits for Backup Camera Monitors (2)	29.14
75735	09/18/2024	North County Rebuilders	Starter - Truck 40	215.42
75736	09/18/2024	One Source Distributors	R/X Safety Glasses	321.21
	09/18/2024		R/X Safety Glasses	321.21
75737	09/18/2024	O'Reilly Auto Parts	License Plate Frames (2)	28.12
75738	09/18/2024	Pacific Hydrotech Corporation	Deodar Reservoir Rehabilitation 08/2024	71,725.00
75739	09/18/2024	Pacific Pipeline Supply	Cutter 1" PWL-100 PVC Carb Shell (2)	439.50
	09/18/2024		Cutter 2" PWL-200 PVC Carb Shell Romac (2)	515.27
75740	09/18/2024	Pacific Safety Center	Traffic Control/Flagger Safety Training	195.00
75741	09/18/2024	Partnering with Parents, LLC	Refund Inspection & As-Built Deposits	10,356.75
75742	09/18/2024	Paychex of New York LLC	Onboarding/Recruiting/Flex Benefits 09/2024	812.50
75743	09/18/2024	Raymond West Intralogistics Solutions	Scheduled Maintenance Inspection F3	98.00
75744	09/18/2024	Right-of-Way Engineering Services, Inc	Task Order 25-01 Bobier/Calle Jules & Foothill/Oak	8,601.00
75745	09/18/2024	Safeguard Business Systems, Inc	Deposit Tickets for Cash Deposits	162.99
75746	09/18/2024	Spok, Inc	Pagers	51.30
75747	09/18/2024	Sunbelt Rentals	Concrete	355.37
75748	09/18/2024	Tifco Industries	Screwdriver, Air Hose, Window Cleaner, Drill Set	634.58
75749	09/18/2024	Bend Genetics, LLC	HABs Lab Analysis	3,928.00
75750	09/18/2024	UniFirst Corporation	Uniform Service	291.11
75751	09/18/2024	Weck Laboratories, Inc	Lead & Copper Testing RD #3	486.00
75752	09/18/2024	TS Industrial Supply	Shovel Round Point (3)	116.91
	09/18/2024		Measuring Tape 25' Engineering (5)	121.78
	09/18/2024		Hammer 3lb Brass Sledge (2)	313.93
	09/18/2024		Towel Wypall X80 (5)	253.58
	09/18/2024		Gloves Thickster Nitrile XL 100 per box (10)	281.45
	09/18/2024		Snips 10" Aviation (2)	50.01
	09/18/2024		Welding Cutting Tip 1-1-101 (5)	158.86
	09/18/2024		Cutter Blade Ridgid E2155 PVC Wheel (3)	53.25
	09/18/2024		Blade Replacement VP-30 PVC (3)	67.33
	09/18/2024		Lifter SS 36" Meter Lid (2)	96.99

Payment Number	Payment Date	Vendor	Description	Amount
	09/18/2024		Shovel 4" Trench (3)	97.26
	09/18/2024		Strap 1"x12' Ratchet (5)	102.24
	09/18/2024		Shovel Square Point (3)	116.91
	09/18/2024		Lifter SS 24" Meter Lid (1)	48.50
	09/18/2024		Masonry Cut Off Blade / 14" x 1/8" x 20 MM (10)	143.48
	09/18/2024		Black Pipe Wrap Tape / 2" / 10 Mil / 100' (24)	227.33
	09/18/2024		Striping Paint Blue #750 (24)	198.75
	09/18/2024		Smart Fit Earplug / #SMF 30 / 100 per box (1)	130.98
	09/18/2024		Marking Paint Pink Fluorescent #229 (12)	85.73
	09/18/2024		Striping Paint Asphalt Black (12)	99.37
	09/18/2024		Striping Paint White #710 (12)	99.37
	09/18/2024		Utility Knife / Stanley / Metal / Quick Change (10)	99.05
	09/18/2024		Nemesis Safety Glasses / Smk Lens - Blk Frm (12)	89.20
	09/18/2024		Maxi Flex Gloves / Large / Maroon Cuff (12)	71.72
	09/18/2024		Maxi Flex Gloves / XL / Yellow Cuff (12)	71.72
	09/18/2024		Ribbon / Pink / 50 Yards (5)	11.26
	09/18/2024		Leather Gloves / Large / Brown Cuff (12)	123.16
	09/18/2024		Marking Paint Orange #222 (12)	85.73
	09/18/2024		Universal Impact Swivels (6)	242.01
75753	09/18/2024	White Cap Construction Supply	Multiquip Rammer	3,085.11
<b>Grand Total:</b>				<b>723,263.86</b>



**Agenda Item: 7**

**STAFF REPORT**

**Board Meeting Date: October 2, 2024**  
**Prepared By: Brett Hodgkiss**

SUBJECT: CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL - INITIATION OF LITIGATION

SUMMARY: Initiation of litigation pursuant to Government Code Section 54956.9(d)(4).  
Number of cases: 1



**Agenda Item: 8**

**STAFF REPORT**

**Board Meeting Date: October 2, 2024**  
**Prepared By: Brett Hodgkiss**

SUBJECT: CLOSED SESSION – LABOR NEGOTIATIONS

SUMMARY: Conference with labor negotiators pursuant to Government Code section 54957.6(a).  
Agency negotiators: Phil Zamora, Frank Wolinski and Shallako Goodrick.



**STAFF REPORT**

**Agenda Item: 9**

**Board Meeting Date:** October 2, 2024  
**Prepared By:** Randy Whitmann, Frank Wolinski, Shallako Goodrick and Lesley Dobalian  
**Approved By:** Brett Hodgkiss

SUBJECT: DIVISION REPORTS

RECOMMENDATION: Note and file informational report.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: Previous month's and anticipated activities are reported by each division.

**WATER RESOURCES DIVISION**

**VID Water Production  
August 2024**

Description	Current Month Production		Average Production Last 12 Months		Total Fiscal Year 2025
	(mgd)	(af)	(mgd)	(af)	(af)
<b>VID's EVWTP Water Production</b>					
Local Water	8.51	809.90	5.04	472.35	1,353.40
SDCWA Raw Water	9.32	886.20	7.59	711.73	1,831.70
<b>Subtotal (EVWTP Water Production)</b>	<b>17.83</b>	<b>1,696.10</b>	<b>12.64</b>	<b>1,184.08</b>	<b>3,185.10</b>
Oceanside Contract Water	0.04	3.80	0.56	52.58	27.60
SDCWA Treated Water	0.53	50.70	0.45	42.23	249.90
<b>TOTAL WATER PRODUCTION</b>	<b>18.40</b>	<b>1,750.60</b>	<b>13.65</b>	<b>1,278.89</b>	<b>3,462.60</b>

Lake Henshaw and Warner Ranch Wellfield statistics are summarized as follows:

**Lake Henshaw**

Storage as of September 24, 2024: 16,472 af (32% of 51,832 af capacity)  
 Current releases: 35 cfs  
 Change in storage for month of August: 3,693 af (loss)  
 Total releases for month of August: 2,604 af  
 Fiscal year-to-date rain total: 0.03 inches (September 30, 2024)  
 Percent of average yearly rain: 0.1% (30-year average: 23.90 inches)  
 Percent of average year-to-date rain: 3.2% (30-year average through Sept: 0.94 in.)

**Warner Ranch Wellfield**

Number of wells running in August: 1 (pumping for wildfire protection)  
 Total production for month of August: 3.0 af  
 Average depth to water table (September): 60 ft (see attached historical water table chart)

**September**

- Harmful Algal Blooms (HABs)
  - Performed HABs sampling in Lake Henshaw on August 26, September 3, September 9 and September 16, 2024; all samples were “non-detect” for microcystin and anatoxin-a concentrations. Sampling was conducted on September 23, 2024; results are pending as of the writing of this report.
  - Treated Lake Henshaw with peroxide-based algaecide September 9 through September 11, 2024.
  - Lake Henshaw releases continued through September 2024 except during algaecide treatments when releases were suspended.

**October**

- Continue to monitor and adaptively manage Lake Henshaw for HABs based on weather and lake conditions.

**ATTACHMENTS:**

- Lake Henshaw Resort, Inc., Activity Reports – July 2024
- VID’s Warner Wellfield – Water Table Depth vs. Monthly Wellfield Production
- Fiscal Year 2025 Budget and Expenses related to HABs

**OPERATIONS & FIELD SERVICES**

**September**

- Water Quality Calls/Incidents for September – received 19 taste and odor and one discolored water call. All taste and odor calls were attributed to cyanobacteria at Lake Skinner producing the taste and odor compound methylisoborneol. The discolored water call was investigated and unfounded.
- Inspected and tested 13 new backflow devices that were integrated into the District’s cross-connection control program.
- Edgehill (E) reservoir pump station SCADA project – completed all SCADA functionality testing.
- Repaired/upgraded 11 fire hydrants; repaired three mainline, seven service lateral and one blow-off leak.
- Continued weed abatement at various reservoirs and the flume.
- Continued twin stands replacement project on Borden Bench.
- Continued mainline replacement of steel and non-Nipponite AC pipe on Independence Way – install approximately 6,100’ of various sizes of PVC pipe, 84 services and 10 hydrant laterals. Approximately 95% complete.

**Operations and Field Services Metrics Summary**

	<b>July-September Fiscal Year 2025</b>	<b>Total Fiscal Year 2025</b>
<b>Leaks</b>		
Service	13	13
Mainline	9	9
<b>Fire Hydrants</b>		
Repairs	8	8
Proactive upgrades	16	16
<b>System Valves</b>		
Replacements	4	4
New installations	3	3
<b>Water Quality</b>		
Discolored water	3	3
Taste and odor	22	22

**October**

- Submit Lead Service Line Inventory results and school/childcare facility list to the State Water Resources Control Board.
- Continue twin stands replacement project on Borden Bench.
- Continue mainline replacement of steel and non-Nipponite AC pipe on Independence Way – install approximately 6,100’ of various sizes of PVC pipe, 84 services and 10 hydrant laterals.

**Electrical Energy Use at VID Headquarters**

**August 2024**

Description	Current Month Production	Average of Last 12 Months	Total Fiscal Year 2025
	(kWh)	(kWh)	(kWh)
Solar Production (\$0.19 per kWh)	41,300	22,176	75,970
Power purchased from Direct Energy (\$0.05 per kWh)	14,141	23,555	37,949
<b>TOTAL ELECTRICAL ENERGY USE</b>	<b>55,441</b>	<b>45,731</b>	<b>113,919</b>

**ENGINEERING DIVISION**

**September**

- The District has replaced approximately 10.82 miles of Nipponite pipe since 2002 with 5.10 miles remaining as shown below. Replacement of 1.42 miles of Nipponite pipe is currently in design.

**Miles of Nipponite Remaining**

Diameter	Risk			Total
	High	Medium	Low	
4-inch	0.04	0.33	0.00	<b>0.38</b>
6-inch	0.00	0.10	0.34	<b>0.44</b>
8-inch	0.40	1.01	1.03	<b>2.44</b>
<b>Subtotal</b>	<b>0.44</b>	<b>1.45</b>	<b>1.37</b>	<b>3.26</b>
10-inch	0.28	0.14	0.53	<b>0.95</b>
12-inch	0.00	0.00	0.90	<b>0.90</b>
<b>TOTAL</b>	<b>0.73</b>	<b>1.58</b>	<b>2.79</b>	<b>5.10</b>

- The District’s mainline replacement totals are as follows:

Pipeline Material	July - September Fiscal Year 2025	Total Fiscal Year 2025
	(feet)	(feet)
Steel	1,943	1,943
PVC	0	0
Non-Nipponite AC	335	335
Nipponite	0	0
<b>TOTAL (FEET)</b>	<b>2,278</b>	<b>2,278</b>
<b>TOTAL (MILES)</b>	<b>0.43</b>	<b>0.43</b>

- Edgehill (E) Reservoir Replacement and Pump Station – Gateway Pacific continued closing out the project.
- Deodar Reservoir Rehabilitation – Pacific Hydrotech continued backfilling and grading operations around retaining wall, graded a pad for staging the demolition/construction crane, excavated a new trench for electrical upgrades, and prepared for pipeline repairs. (Notice to Proceed – March 2024; estimated completion – summer 2025).
- Projects along Flume
  - The Villages – 380 dwelling unit residential subdivision along Country Club Lane, between Nutmeg Street and Pamela Lane in Escondido. Project is under construction; storm drain work along the Jones Siphon and the relocation of an 18-inch transmission main that feeds the Bennett service area have been completed.
  - Nutmeg Homes – 137 dwelling unit residential subdivision along Nutmeg Street between Centre City Parkway and Interstate 15 in Escondido. Project is in the design phase and requires District review and approval of grading, street and utility improvement plans along Nutmeg Street. Draft plans call for additional fill along Nutmeg Street and over approximately 400 feet of the Caldwell Siphon section of the Flume. The District has approved agreements to allow the additional fill, quitclaim the portion of the District’s Flume easement over the property, and participate in the project’s Community Facilities District. Grading plans have been signed and staff is currently working with the developer to finalize their improvement plans.

***October***

- Mainline Replacement Projects in design (current projects): Lonsdale Ln.\*, Alta Vista Dr., Vale Terrace Dr., Lower Ln., Easy St.\*, McGavran Dr., Plumosa Ave., Via Christina, Lado De Loma Dr.\*, Eddy Dr., Rancho Vista Rd., Indiana Ave.\*, Camino Patricia, Camino Corto, Goetting Wy., Rancho Vista Rd., Bandini Pl., Oro Avo Dr. \*, Shale Rock Rd., Nevada Ave., N. Citrus Ave., Lemon Ave., Hillside Terrace, Buena Creek Rd., Estrelita Dr., Victory Dr., Oak Dr.\*, Queens Wy. (Total length = 11.10 miles).
- Mainline Replacement Projects in planning (future projects): Camino Culebra\*, Catalina Ave.\*, Friendly Dr.\*, E. Vista Wy., Nordahl Rd.\*, HN Line - Gopher Canyon Rd. to Fairview Dr., Buena Creek Rd.\*, West AB Line – Esplendido Ave. to Bella Vista Dr.\*, East AB Line – Esplendido Ave. to Las Posas Rd., Colavo Dr.\*, HP Line – Hardell Ln. to Camino de las Lomas, Crescent Dr.\*, Descanso Ave., San Clemente Ave.\* (Total length = 4.71 miles).
- Edgehill (E) Reservoir Replacement and Pump Station – Gateway Pacific to continue closing out the project.
- Deodar Reservoir Rehabilitation – Pacific Hydrotech to continue electrical upgrades, pipeline repairs, and install a portion of the new fencing.

\*Nipponite pipe

**ADMINISTRATION DIVISION**

***September***

- Completed the recruitments for the Equipment Operator, Utility Worker Trainee and Senior Facilities Worker positions. Eric Wolff accepted a job offer for the Equipment Operator position; Billy Wilczynski accepted a job offer for the Utility Worker Trainee position; and Levi Marana accepted a promotion to the Senior Facilities Worker position.
- Continued recruitments for Maintenance Worker, Meter Reader Trainee and Engineering Inspector positions.
- Began recruitment for Engineering Services Manager position.
- Coordinated Hazardous Waste Operations and Emergency Response and confined space training for field personnel.



### Public Relations Metrics Summary

Public Relations	July – September Fiscal Year 2025	Total Fiscal Year 2025
Press Releases	3	3
Outreach/District Events	0	0

#### *October*

- Coordinate the annual Employee Health and Wellness Fair.
- Continue recruitments for Maintenance Worker, Meter Reader Trainee, Engineering Inspector and Engineering Services Manager positions.
- Begin recruitment for Facilities Worker position.

### ACHIEVEMENTS – FISCAL YEAR 2025

- Received Association of California Water Agencies Joint Powers Insurance Authority Wellness Grant (August).
- Received Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association for the 17<sup>th</sup> year (July).
- Metropolitan Water District authorized entering into a not-to-exceed \$500,000 funding agreement with the San Diego County Water Authority under the Future Supply Actions Funding Program for the District's Lake Henshaw Oxygenation Pilot Study (July).

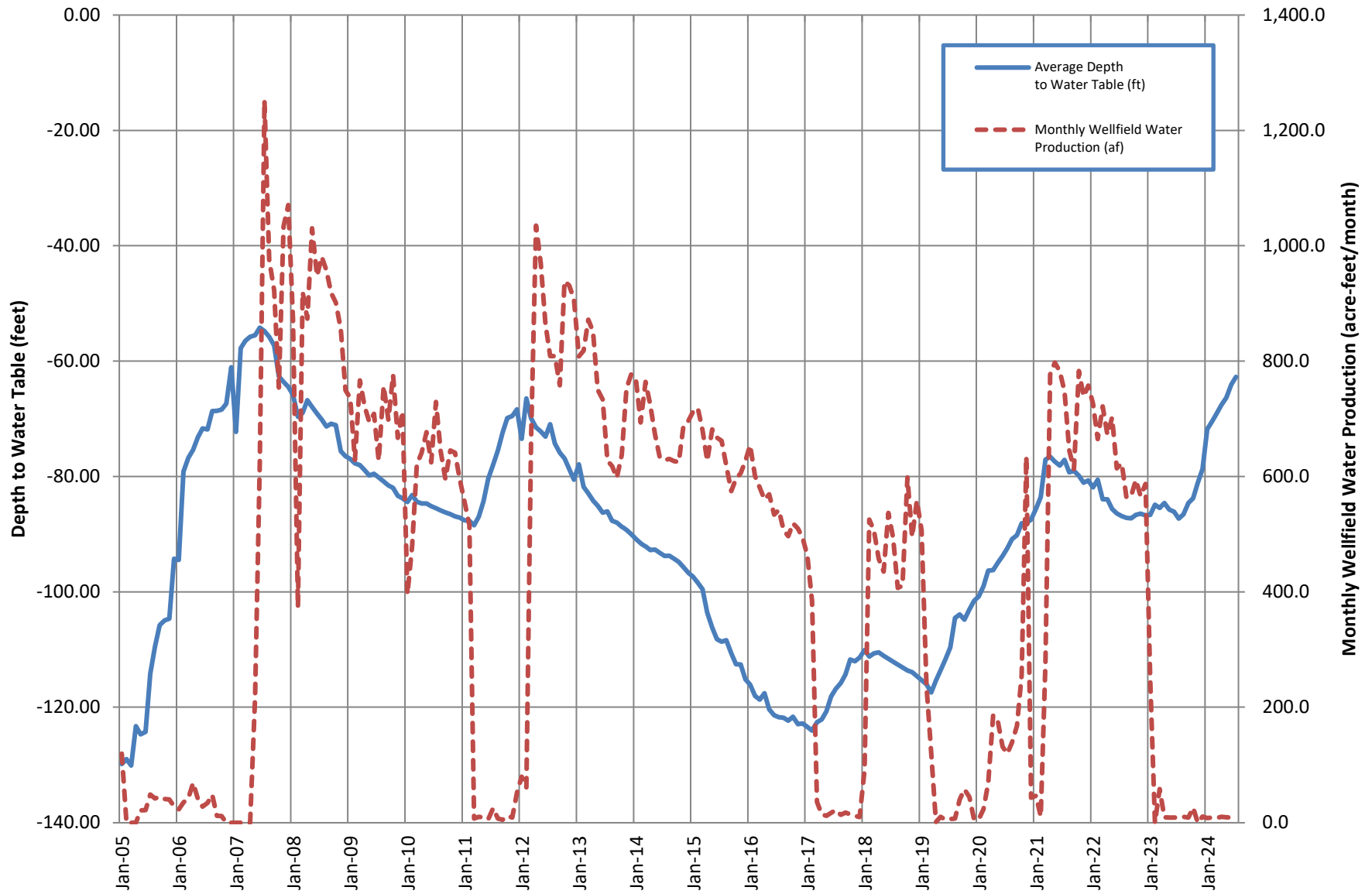


**LAKE HENSHAW RESORT, INC.  
ACTIVITY REPORT  
AS OF JULY 31, 2024**

	2023 Jul	2023 Aug	2023 Sep	2023 Oct	2023 Nov	2023 Dec	2024 Jan	2024 Feb	2024 Mar	2024 Apr	2024 May	2024 Jun	2024 Jul	12 MO AVG
Fishing Permits	671	441	562	379	262	148	116	159	123	498	775	670	651	399
Boat Launches	37	26	31	15	12	7	18	6	3	1	56	63	57	25
Motor Boats (full day rental)	31	30	29	14	15	19	19	0	6	13	46	49	36	23
Motor Boats (half day rental)	26	9	11	3	1	0	0	0	0	0	4	9	7	4
Campground/Head Count	1,318	453	1,002	581	112	10	10	84	88	249	1,441	929	937	491
Campground/Cars, Trucks, etc.	416	244	426	204	50	29	30	40	27	94	556	353	414	206
Campground/Recreational Vehicles	16	0	1	31	0	0	0	0	0	0	5	0	3	3
Mobile Home/Spaces	72	72	72	71	76	76	72	72	72	72	70	71	71	72
M.H.P. (Residents/Head Count)	101	101	101	100	108	108	103	103	103	103	101	101	101	103
Storage	6	6	6	6	6	6	6	7	6	6	6	6	6	6
Cabins	215	130	235	152	96	137	67	74	164	153	163	141	163	140
Hunters	0	0	0	0	0	76	79	0	0	0	0	0	0	13

# VID's Warner Wellfield

## Water Table Depth vs. Monthly Wellfield Production



**FY 2025 Budget and Expenses related to HABs**

as of 09/23/2024

<b>Description</b>		<b>Amount</b>
<b>Water Quality Testing Services &amp; Supplies</b>		
Cyanotoxin/Cyanobacteria Testing - Bend Genetics	\$	41,998
Other Lab Testing	\$	12,836
Sample bottles, misc. supplies & equipment	\$	-
Shipping	\$	-
Subtotal, approx. total expenses	\$	54,834
VID Portion of approximate expenses	\$	27,417
VID FY 2025 Budget	\$	92,500
Percent of VID Budget		30%
<b>Water Treatment Services &amp; Supplies</b>		
Copper algaecide purchase and application	\$	-
Peroxide algaecide purchase and application	\$	715,453
Lanthanum-modified clay purchase and application	\$	-
Permit fees	\$	-
Subtotal, approx. total expenses	\$	715,453
VID Portion of approximate expenses	\$	357,727
VID FY 2025 Budget	\$	1,223,650
Percent of VID Budget		29%
<b>HABs Consultants</b>		
Subtotal, approx. total expenses	\$	7,208
VID Portion of approximate expenses	\$	3,604.00
VID FY 2025 Budget	\$	37,500
Percent of VID Budget		10%
<b>Oxygenation Pilot Study</b>		
Power	\$	-
Fixed and operational costs	\$	-
Subtotal, approx. total expenses	\$	-
VID Portion of approximate expenses	\$	-
VID FY 2025 Budget	\$	1,000,560
Percent of VID Budget		0%
<b>Total VID Expenses, FY 2025 to date</b>		
VID FY 2025 Budget	\$	388,748
VID FY 2025 Budget	\$	2,354,210
Percent of VID Budget		17%



FISCAL POLICY

## COMMITTEE REPORT

Agenda Item: 10

Board Meeting Date:

October 2, 2024

Prepared By:

Dir. Vásquez & Sanchez

SUBJECT: PURCHASING POLICY

RECOMMENDATION: Approve revisions to Vista Irrigation District Rules and Regulations Section 4.3, Purchasing Policy.

PRIOR BOARD ACTION: At its November 15, 2017 meeting, the Board adopted the current Purchasing Policy.

FISCAL IMPACT: None.

SUMMARY: The Purchasing Policy has remained unchanged for almost seven years. In order to reflect current operational realities and address the impacts of higher than normal inflation, staff proposes the policy be updated. Since November 2017, inflation has increased by 30 percent; staff proposes that the inflationary adjustment be rounded up to 33 percent and that all dollar thresholds contained in the policy be adjusted by this percentage.

DETAILED REPORT: The proposed revisions to the Purchasing Policy reflect inflationary adjustments to various purchasing thresholds. As proposed, the approval threshold for the General Manager would increase from \$60,000 to \$80,000; all purchases and contracts in excess of \$80,000 would require Board Approval. The threshold for formal bids would increase from \$60,000 to \$80,000. The requirement to use the District's standard contract and purchase order would be adjusted from \$6,000 to \$8,000. Additionally, it is proposed that the General Manager's approval authority for individual and cumulative change orders be adjusted from \$120,000 and \$240,000 to \$160,000 and \$320,000, respectively.

The proposed Purchasing Policy is presented in "redline" (strikeout/underline) format from the previous version approved by the Board. If the Board approves the proposed revisions to Purchasing Policy for inclusion in the Rules and Regulations, the General Manager will update the Purchasing Procedures accordingly.

ATTACHMENT: Redline version of proposed Purchasing Policy

### 4.3 PURCHASING POLICY

<i>Adoption Date:</i>	November 15, 2017
<i>Action:</i>	Approved by VID Board of Directors, Minute Order No. <del>17-11-130</del>
<i>Applicable Law/Code/Agency:</i>	CA Water Code, CA Government Code, Public Contract Code

#### 4.3.1 Purpose

The purpose of this policy is to secure District supplies, services and equipment in the most efficient and effective manner.

#### 4.3.2 Attachments

None.

#### 4.3.3 Definitions

Definitions are contained in the glossary of the Purchasing Procedures.

#### 4.3.4 Goals

The purchasing goals of the District shall be as follows:

- A. The District shall purchase the right goods at the best price at the right time, encourage competition among vendors, and maintain a consistent and satisfactory supply of goods and services for the District's use.
- B. The purchase of supplies, services, and equipment shall be made at the lowest possible cost commensurate with acceptable quality.
- C. Positive financial controls shall be exercised over purchases to ensure that goods and services are pre-authorized and that expenditures do not exceed budgeted amounts without proper approval.
- D. Authority and responsibilities for the purchasing function shall be clearly defined.
- E. When all other considerations are equal, staff will endeavor to purchase materials, equipment and services from a qualified vendor whose primary location of business is within the District boundaries.
- F. Opportunities for cooperative purchasing, in order to take advantage of similar needs and economies of scale, will be pursued with other public agencies whenever such purchases are feasible and in the best interest of the District.
- G. The District shall not discriminate against any vendor or contractor because

of race, color, religion, sex, national origin, ancestry, age, medical condition, sexual orientation, physical or mental disability, Vietnam-era veteran or special disabled veteran status, marital status or citizenship.

#### 4.3.5 Types of Purchases

Each purchase shall be made through the applicable purchasing procedures identified for that type of purchase. Separate purchasing procedures shall exist for the procurement of supplies, equipment and non-professional services and for the procurement of professional services.

#### 4.3.6 Documentation of Purchases

Each purchase shall be approved utilizing the appropriate form or document. The standard purchasing documents, depending on type of purchase, shall be the purchase order, bid package, and services contract.

#### 4.3.7 Supplies, Equipment and Non-Professional Services

A. The procurement of supplies, equipment and non-professional services shall be conducted according to the following:

- open market purchases for items up to ~~\$8,000~~6,000;
- informal written bids/quotations for items from ~~\$8,000~~6,000 to ~~\$80,000~~60,000; and
- formal bids for items over ~~\$80,000~~60,000.

B. The Board of Directors shall award all purchases based on formal bids.

C. The purchase of highly technical supplies and equipment may be made through competitive negotiations following a request for proposals/evaluation process. Competitive negotiations for purchases of ~~\$80,000~~60,000 or more shall require Board approval.

D. Sole source procurement from a single pre-qualified vendor may be conducted if the purchase item is obtainable only from that vendor based on availability and compatibility criteria. Sole source purchases of ~~\$80,000~~60,000 or more shall require Board approval.

#### 4.3.8 Professional Services

A. The procurement of professional services shall be conducted according to the following:

- open market procurement for services up to ~~\$80,000~~60,000; and
- requests for proposal for services over ~~\$80,000~~60,000.

- B. Professional services contracts of \$~~80,000~~~~60,000~~ or more shall be awarded by the Board of Directors.

#### 4.3.9 Purchase Orders

- A. All purchases of supplies and equipment in excess of \$~~8,000~~~~6,000~~ and all contracted services shall require completion and approval of a purchase order.

#### 4.3.10 Credit

- A. The General Manager or designee may obtain District gasoline cards, merchant cards or vendor credit to facilitate the procurement of services, supplies and equipment.
- B. The Board of Directors shall approve the establishment of an account for any credit card issued by a credit card network (e.g. Visa, MasterCard, etc.).
- C. Purchases using a District credit card, gasoline card, merchant card or vendor credit shall comply with applicable purchasing procedures.

#### 4.3.11 Contracts

- A. A contract shall be required for all services performed for the District.
- B. A letter agreement may be executed for services up to \$~~8,000~~~~6,000~~.
- C. Contract payments shall require prior approval and authorization.
- D. Contract terms shall coincide with fiscal years wherever possible and shall not exceed three years without Board approval. Contracts in excess of \$~~80,000~~~~60,000~~ shall require Board approval.

#### 4.3.12 Contract Change Orders

- A. The General Manager has authority to execute individual change orders not exceeding 10% of the contract amount or \$~~160,000~~~~120,000~~, whichever is less, and not cumulatively exceeding 20% of the contract amount or \$~~320,000~~~~240,000~~, whichever is less.
- B. The Board of Directors must formally approve all change orders that exceed the amounts set forth in 4.3.12 A.

#### 4.3.13 Approvals

- A. All purchases shall be reviewed in advance for accuracy, appropriateness, and budget availability.



- B. All purchases shall be approved in advance by the appropriate level(s) in the organization commensurate with the type and amount of the purchase.
- C. All purchases shall be coordinated through Purchasing for the sake of efficiency, consistency, and fiscal control.

#### 4.3.14 Construction Projects

- A. Construction projects shall be awarded according to the applicable purchasing procedures. Contracts shall be required for all phases of a construction project.
- B. Construction projects which are let for formal bid shall require a formal construction bid package which has been approved by General Counsel and the General Manager.

#### 4.3.15 Disposal of Equipment and Supplies

- A. When obsolete equipment is replaced, every attempt should be made to exchange the old equipment as part of the new purchase.
- B. When surplus equipment must be discarded, it shall be disposed of through pre-approved channels in accordance with the best interests of the District's ratepayers.

#### 4.3.16 Emergency Purchases

- A. Authorized employees shall be able to make immediate purchases in the case of an emergency. Every effort shall be made to receive appropriate approvals in advance.
- B. Applicable purchasing procedures (including forms and approvals) for the type of purchase made shall be completed as soon as possible following the purchase.

#### 4.3.17 Waiver of Purchasing Guidelines

The Board of Directors may approve a waiver of these purchasing policies on a case-by-case basis, such as for major construction projects, real estate acquisitions, and cooperative purchasing programs.

#### 4.3.18 Procedures

Purchasing procedures shall be developed to implement the directives set forth in this policy.



**Agenda Item: 11**

**STAFF REPORT**

**Board Meeting Date: October 2, 2024**  
**Prepared By: Brett Hodgkiss**

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.



## SUMMARY OF FORMAL BOARD OF DIRECTORS' MEETING SEPTEMBER 19, 2024

1. Monthly Treasurer's Report on Investments and Cash Flow.  
The Board noted and filed the Treasurer's report.
2. Professional services contract with Chandler Asset Management to provide External Investment Management Services to Manage the Water Authority's Short Term and Long-Term Investment Portfolios.  
The Board authorized the General Manager to award a professional services contract to Chandler Asset Management (Chandler) for non-discretionary investment management services for a period of three years with an option to extend for an additional two years, for a not-to-exceed amount of \$550,000.
3. Consideration to Approve State Advocacy Contract.  
The Board awarded a professional service contract, with such non-material modifications as approved by the General Manager or General Counsel, to Resolute for 24-month contract (from November 1, 2024 through October 31, 2026) with the option to renew for an additional 24-months for Sacramento advocacy services for a total compensable contract amount of \$495,000 (inclusive of reimbursable expense allowance) over the contract term.
4. Future Supply Actions Funding Program Agreement.  
The Board approved the Future Supply Actions (FSA) Funding Program Agreement (Agreement) with Metropolitan Water District of Southern California (MWD) for the Lake Henshaw Oxygenation Pilot Study (Pilot Study), and the Memorandum of Agreement (MOA) between the Water Authority and Vista Irrigation District (VID) to implement the Pilot Study.
5. Approval of Minutes  
The Board approved the minutes of the Formal Board of Directors' meeting of August 22, 2024.
6. Amendment of General Manager's Contract.  
The Board extended the term of the contract by one year to August 24, 2027; approved a salary increase of 8 percent for August 24, 2024 through August 23, 2025, consisting of 5 percent COLA and 3 percent merit; and approved a change to the annual deferred compensation contribution to 457(b) account to the annual allowable IRS limit, prorated for the remainder of CY 2024.
7. Election of Board Officers for October 1, 2024 – September 30, 2026.  
The Board elected the following Board Members as Officers: Nick Serrano, Chair; Frank Hilliker, Vice Chair; and Joy Lydnes, Secretary.



## **STAFF REPORT**

**Agenda Item: 12.A**

**Board Meeting Date: October 2, 2024**  
**Prepared By: Ranae Ogilvie**

SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.



**STAFF REPORT**

**Agenda Item: 12.B**

**Board Meeting Date: October 2, 2024**  
**Prepared By: Ramae Ogilvie**  
**Approved By: Brett Hodgkiss**

**SUBJECT:** SCHEDULE OF UPCOMING MEETINGS AND EVENTS

**SUMMARY:** The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	<b>SCHEDULE OF UPCOMING MEETINGS AND EVENTS</b>	<b>ATTENDEES</b>
<b>1 *</b>	<b>Vista Chamber Government Affairs</b> <i>Oct. 3, 2024; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Reservation deadline: None</i>	Kuchinsky ◇
<b>2</b>	<b>ACWA Region 10 Event</b> <i>Oct. 15, 2024; 8:30 a.m.; Yorba Linda Water District, Placentia, CA</i> <i>Registration deadline: 10/9/2024; Cancellation deadline: 10/9/2024</i>	Kuchinsky (R) Vásquez (R)
<b>3</b>	<b>CALAFCO Annual Conference</b> <i>Oct. 16-18, 2024; Tenaya Lodge, Yosemite</i> <i>Registration deadline: Closed; Cancellation deadline: 10/1/2024</i>	
<b>4</b>	<b>San Diego County Water Authority Citizen’s Water Academy</b> <i>Oct. 16, 17, &amp; 19, 2024; Zoom and San Diego, CA</i> <i>Registration deadline: Closed</i>	Kuchinsky ◇
<b>5</b>	<b>State Water Project/Bay-Delta Tour</b> <i>Oct. 17-18, 2024; Northern California</i> <i>Registration deadline: Closed</i>	
<b>6 *</b>	<b>Vista Chamber Government Affairs</b> <i>Nov. 7, 2024; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Reservation deadline: None</i>	Kuchinsky ◇
<b>7</b>	<b>Southern California Water Coalition: 40<sup>th</sup> Anniversary Annual Meeting &amp; Dinner</b> <i>Nov. 7, 2024; Time: TBD; Newport Beach</i> <i>Reservation deadline: TBD</i>	
<b>8</b>	<b>CSDA Quarterly Meeting</b> <i>November 21, 2024; 6:00 p.m.; The Butcher Shop, Kearny Mesa</i> <i>Reservation deadline: TBD</i>	MacKenzie
<b>9</b>	<b>ACWA Fall Conference</b> <i>Dec. 3-5, 2024; JW Marriott Desert Springs Resort &amp; Spa, Palm Desert</i> <i>Registration deadline: 11/15/2024; Cancellation deadline: 11/15/2024</i>	Sanchez 12/3 (R, H) Kuchinsky 12/4 (R) MacKenzie (R, H)
<b>10 *</b>	<b>Vista Chamber Government Affairs</b> <i>Dec. 5, 2024; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Reservation deadline: None</i>	Kuchinsky ◇
<b>11</b>	<b>Colorado River Water Users Association Conference</b> <i>Dec. 4-6, 2024; Paris Hotel, Las Vegas</i> <i>Early Registration deadline: 11/1/2024; Cancellation deadline: TBD</i>	Miller (R, H) Sanchez (R, H)
<b>12</b>	<b>Urban Water Institute 2025 Spring Conference</b> <i>February 26-28, 2025; Palm Springs, CA</i> <i>Registration deadline: TBD; Cancellation deadline: 2/14/2025</i>	
<b>13</b>	<b>ACWA 2025 Spring Conference</b> <i>May 13-15, 2025; Monterey, CA</i> <i>Registration deadline: TBD</i>	

\* Non-per diem meeting except when serving as an officer of the organization  
 The following abbreviations indicate arrangements that have been made by staff:  
**R**=Registration; **H**=Hotel; **A**=Airline; **S**=Shuttle; **C**=Car; **T**=Tentative; ◇=Attendee to Self-Register



**Agenda Item: 13**

**STAFF REPORT**

**Board Meeting Date: October 2, 2024**  
**Prepared By: Brett Hodgkiss**

SUBJECT: ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

SUMMARY: This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

*Staff-generated list of tentative items for future agendas:*

- District fees and charges other than water rates (October)
- 2025 Board Meeting dates (October)
- Communication and Engagement Plan
- Edgehill Reservoir and Pump Station ribbon cutting ceremony



## **STAFF REPORT**

**Agenda Item: 14**

**Board Meeting Date: October 2, 2024**  
**Prepared By: Ranae Ogilvie**

SUBJECT: COMMENTS BY DIRECTORS

SUMMARY: This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.



## **STAFF REPORT**

**Agenda Item: 15**

**Board Meeting Date: October 2, 2024**  
**Prepared By: Brett Hodgkiss**

SUBJECT: COMMENTS BY GENERAL COUNSEL

SUMMARY: Informational report by the General Counsel on items not requiring discussion or action.





**Agenda Item: 16**

**STAFF REPORT**

**Board Meeting Date: October 2, 2024**  
**Prepared By: Brett Hodgkiss**

SUBJECT: COMMENTS BY GENERAL MANAGER

SUMMARY: Informational report by the General Manager on items not requiring discussion or action.