

MINUTES OF THE ADJOURNED MEETING OF THE  
BOARD OF DIRECTORS OF THE  
VISTA IRRIGATION DISTRICT

February 18, 2015

An Adjourned Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, February 18, 2015, at the offices of the District, 1391 Engineer Street, Vista, California.

**1. CALL TO ORDER**

President MacKenzie called the meeting to order at 8:30 a.m.

**2. ROLL CALL**

Directors present: Miller, Vásquez, Dorey, Reznicek, and MacKenzie.

Directors absent: None.

Staff present: Roy Coox, General Manager; Lisa Soto, Secretary of the Board; Don Smith, Director of Water Resources; Brian Smith, Director of Engineering; Brett Hodgkiss, Administrative Services Manager; Frank Wolinski, Operations and Field Services Manager; and Marian Schmidt, Administrative Assistant. General Counsel Joel Kuperberg was also present.

Other attendees: None.

**3. PLEDGE OF ALLEGIANCE**

Director Reznicek led the pledge of allegiance.

**4. APPROVAL OF AGENDA**

15-02-20	<i>Upon motion by Director Dorey, seconded by Director Miller and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Reznicek, and MacKenzie), the Board of Directors approved the agenda as presented.</i>
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**5. PUBLIC COMMENT TIME**

No public comments were presented on items not appearing on the agenda.

**6. CONSENT CALENDAR**

15-02-21	<i>Upon motion by Director Vásquez, seconded by Director Reznicek and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Reznicek, and MacKenzie), the Board of Directors approved the Consent Calendar, including Resolution No. 15-06 approving disbursements.</i>
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A. Acceptance of water system

See staff report attached hereto. Staff recommended and the Board accepted the water system for a 16-lot single-family residential subdivision known as Amarra Lane, owned by Harmony Homes California, L.L.C., consisting of approximately 3.23 gross acres located at 1145 Maryland Drive, Vista (City of Vista Drawing No. 4034; WOI-3059; LN 2012-028 APN's 161-081-19 to -34; DIV NO 2).

B. Minutes of Board of Directors meeting on February 4, 2015

The minutes of February 4, 2015 were approved as presented.

C. Resolution ratifying check disbursements

**RESOLUTION NO. 15-06**

**BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 49488 through 49574 drawn on Union Bank totaling \$281,078.75.**

**FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.**

**PASSED AND ADOPTED unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 18<sup>th</sup> day of February 2015.**

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**7. CSDA BOARD OF DIRECTORS ELECTION, REGION 6, SEAT A**

See staff report attached hereto.

15-02-22 *Upon motion by Director Miller, seconded by Director Dorey and carried (4 ayes: Miller, Vásquez, Dorey, Reznicek; 1 abstain: MacKenzie), the Board of Directors expressed support for Jo MacKenzie to announce her intended candidacy for the California Special Districts Association Board of Directors for Region 6, Seat A.*

**8. 2015 ACWA/JOINT POWERS INSURANCE AUTHORITY EXECUTIVE COMMITTEE ELECTION**

See staff report attached hereto.

General Manager Roy Coox stated that an additional request for concurrence was received the previous day via email from Rancho California Water District (attached hereto as Exhibit A). The request was to concur in the nomination of John E. Hoagland to the ACWA/JPIA Executive Committee. Mr. Coox said that the title for this agenda item does allow for this additional request to be considered by the Board at this time. The Board discussed both requests, noting that it would be allowable to the Board to provide concurrence in the nominations of multiple candidates if it so desires. Director Dorey stated that as a candidate in the election, he was willing to concur in the nominations of other candidates as well.

15-02-23

*Upon motion by Director Dorey, seconded by Director Reznicek, the Board of Directors adopted Resolutions 15-07 and 15-08 concurring in the nominations of W.D. "Bill" Knutson of Yuima Municipal Water District and John E. Hoagland of Rancho California Water District respectively, for the ACWA Joint Powers Insurance Authority Executive Committee, by the following roll call vote:*

*AYES: Directors Miller, Dorey, Vásquez, Reznicek, and MacKenzie*

*NOES: None*

*ABSTAIN: None*

*ABSENT: None*

*Copies of Resolutions 15-07 and 15-08 are on file in the official Resolution Book of the District.*

**9. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY**

See staff report attached hereto.

Director Miller reported that he attended a special meeting of the Engineering and Operations (E&O) Committee to review the Pumped Storage Project at the San Vicente dam. Director Miller said that in the following week, the E&O Committee would be presenting its recommendation to continue to budget for this project to the Water Authority Board. Director Miller said that the next step will be to complete the FERC licensing permit application for the Pumped Storage project. Director Miller said that it is anticipated that in March the Water Authority Board will finally discuss the proposed new water rate structures.

**10. REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS, AND AUTHORIZATION FOR DIRECTOR ATTENDANCE AT UPCOMING MEETINGS AND EVENTS**

See staff report attached hereto.

Director Vásquez reported on his attendance at a Region 10 Board meeting the previous week. He also reported on his attendance at a meeting of the ACWA Water Quality Committee. He noted that there was an interesting presentation on the Central Valley Salinity Alternatives for Long-term Sustainability (CV SALTS) Project concerning the impacts of the salinity and nitrates on agriculture and drinking water supplies in the Central Valley. Also at the ACWA Water Quality Committee meeting, Cindy Forbes, the Deputy Director of the State Water Resource Control Board's (State Water Board) Division of Drinking Water, provided an update regarding the current activities of the State Water Board.

Director Dorey reported on his attendance at a meeting of the Upper San Luis Rey Watershed Authority (USLRWA) where Lin Burzell, General Manager of Yuima Municipal Water District and President of the USLRWA, announced that he is planning to retire in about two years. Consequently, there was a discussion about succession planning for the USLRWA Board. Director Dorey also reported on his attendance at the Council of Water Utilities meeting the previous morning where U.S. Navy Captain Darius Banaji gave a presentation on Navy Conservation Initiatives.

President MacKenzie reported on her attendance at the ACWA Region 10 meeting where she made a presentation regarding the activities of the ACWA Local Government Committee. President MacKenzie reported on what it means to be an ACWA Outreach Ambassador. She said that ACWA Outreach Ambassadors are the individual members who actively participate in the ACWA Outreach Program. They are on ACWA Committees and on the ACWA Regional Boards and they make up the network of individuals that ACWA calls to action when grassroots support is needed on a legislative, regulatory, or policy issue. Outreach Ambassadors are recognized at ACWA Conferences by an orange ribbon on their name tag.

**11. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES**

See staff report attached hereto.

None were presented.

**12. COMMENTS BY DIRECTORS**

Director Reznicek encouraged his fellow Board members to check out a new website called Maven's Notebook, a website dedicated to California Water Issues. The website is created and published by Chris Austin, creator and former publisher of Aquaforia. Director Reznicek said that he likes this website because it appears to present all sides of California's complex water issues without a particular agenda. He especially recommended the photo blog which contains a lot of great historic photos of water in California.

**13. COMMENTS BY GENERAL COUNSEL**

General Counsel Joel Kuperberg reminded the Board that the Form 700 Annual Conflict of Interest Statements are due by April 1, 2015. Mr. Kuperberg updated the Board about the issue of serial meetings by email. He reminded the Board that when one director sends an email to the rest of the Board on an issue related to District business, this creates the potential for a serial meeting, particularly if someone replies, or even worse replies to all. He explained that this practice moves the group towards collective concurrence on an issue, which is defined as a meeting under the Brown Act. Mr. Kuperberg said that this is just a reminder, and he has no reason to believe that this is an issue for the VID Board.

**14. COMMENTS BY GENERAL MANAGER**

Mr. Coox informed the Board that the water level at Lake Henshaw was currently at 4,600 acre feet. Mr. Coox said that as part of the District's ongoing Love Tap! campaign to encourage drinking tap water, staff will be making presentations at Breeze Hill Elementary School to all grade levels on February 26. Later in the week Mr. Coox said that he would be meeting with City Manager Patrick Johnson to discuss installing hydration stations at two City of Vista facilities.

**15. CLOSED SESSION FOR CONFERENCE WITH LEGAL COUNSEL**

President MacKenzie adjourned the meeting to closed session at 9:01 a.m. for a conference with legal counsel per Paragraph (1) of subdivision (d) of Government Code section 54956.9 to discuss the following pending litigation:

- A. San Luis Rey Indian Water Rights Litigation (Settlement)
- B. Quantification Settlement Agreement (QSA)

The meeting reconvened in open session at 9:33 a.m. President MacKenzie declared that no reportable action had been taken. At this time President MacKenzie directed that Item 12 of the agenda be revisited to finalize any comments that were inadvertently skipped earlier in the meeting.

**12. COMMENTS BY DIRECTORS**

Director of Water Resources Don Smith updated the Board on a construction project the District is working on near Director Miller's residence. On a different matter, Director Miller requested clarification on an inquiry he received regarding what appears to be a Temporary Service Agreement (TSA) issue on the northeast side of Highway 78. Mr. Coox responded that the District is scheduled to perform a mainline replacement in the area described by Director Miller. Mr. Coox said that one of the TSA property owners has a very large frontage, and his share of the cost is going to be much higher than the other affected property owners with smaller frontages. Mr. Coox said that all of the property owners were aware of this future obligation (TSA) when they purchased their respective properties and unfortunately, each owner is now obligated to share in the cost of extending the system to their properties.

**16. ADJOURNMENT**

There being no further business to come before the Board, at 9:37 a.m. President MacKenzie adjourned the meeting.

  
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 Jo MacKenzie, President

ATTEST:

  
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 Lisa R. Soto, Secretary  
 Board of Directors  
 VISTA IRRIGATION DISTRICT



## STAFF REPORT

Agenda Item: 6.A

<b>Board Meeting Date:</b>	<b>February 18, 2015</b>
<b>Prepared By:</b>	<b>Al Ducusin</b>
<b>Reviewed By:</b>	<b>Brian Smith</b>
<b>Approved By:</b>	<b>Roy Coox</b>

**SUBJECT:** ACCEPTANCE OF WATER SYSTEM

**RECOMMENDATION:** That the Board accept this water system for a 16-lot single-family residential subdivision known as Amarra Lane, owned by Harmony Homes California, L.L.C., consisting of approximately 3.23 gross acres located at 1145 Maryland Drive, Vista (City of Vista Drawing No. 4034; WOI-3059; LN 2012-028 APN's 161-081-19 to -34; DIV NO 2).

**PRIOR BOARD ACTION:**

- 05/16/1990 Approved Temporary Service Agreement Nos. 969, 970, and 971.
- 08/07/2013 Approved waterline project and accepted Grant of Right of Way (SH93) via Parcel Map.
- 10/09/2013 Approved Quitclaim No. 656.
- 10/23/2013 Approved Assignment of Water Rights and Imported Water Entitlement documents.
- 12/18/2013 Approved Encroachment Permit No. 120.
- 08/06/2014 Approved Cancellation of Temporary Service Agreements Nos. 969, 970, and 971.

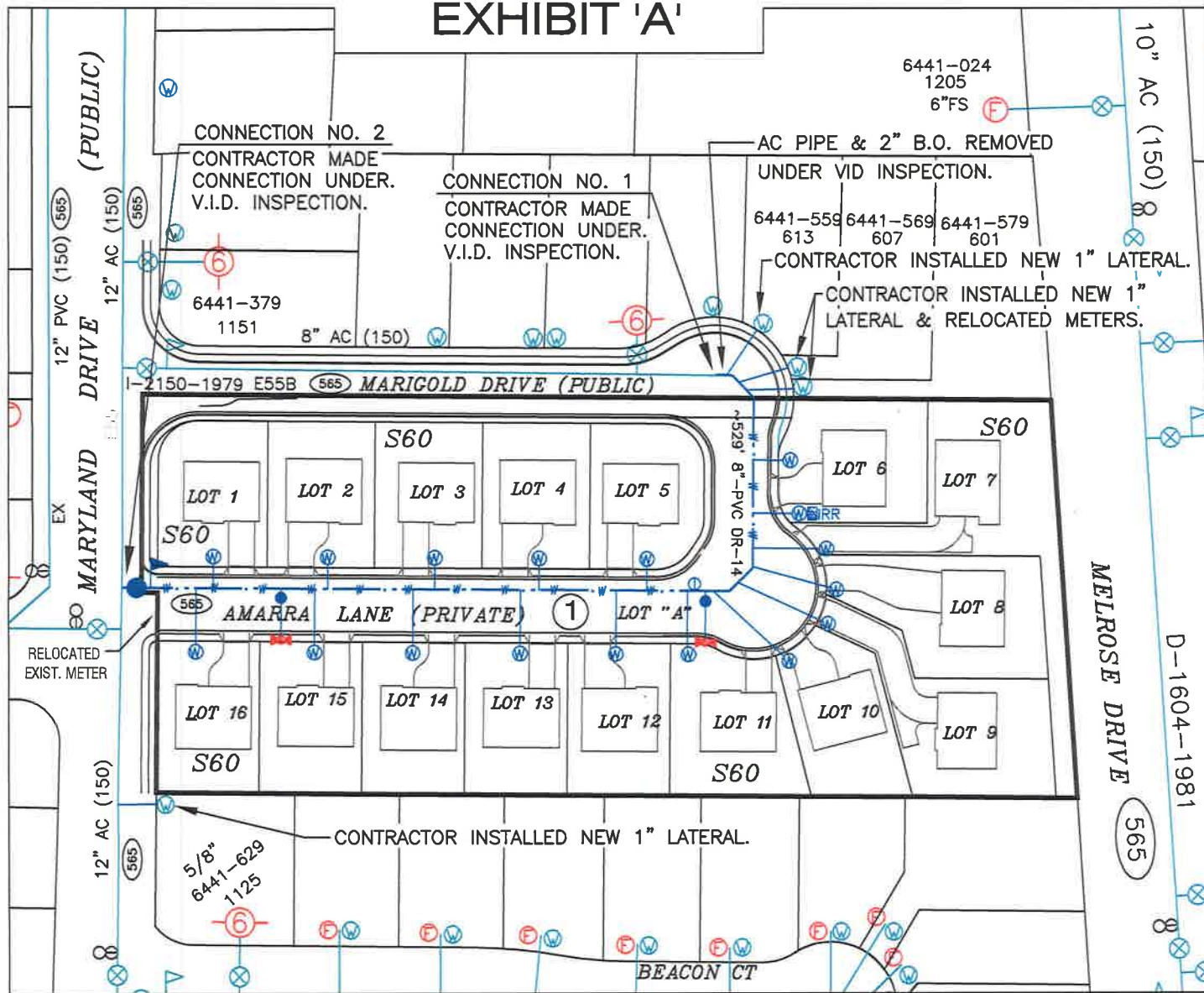
**FISCAL IMPACT:** None.

**SUMMARY:** The water system is ready for acceptance by the Board which will allow the Notice of Acceptance to be filed with the County Recorder.

**DETAILED REPORT:** All the work required by the construction contract (WOI-3059) has been completed. Under District inspection, the developer's contractor installed approximately 529 feet of 8" PVC pipe, 17 - 1" service laterals with 16 - 1" domestic meters and one 1" irrigation meter, and two 6" standard fire hydrants.

**ATTACHMENTS:** See attached map.

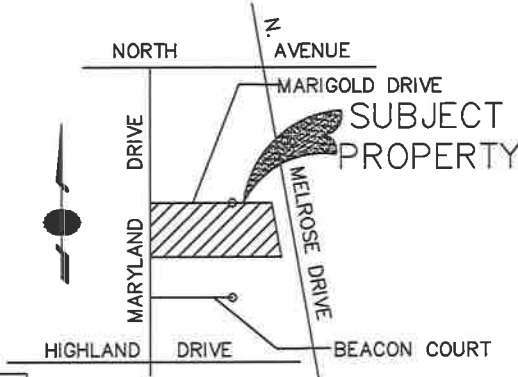
# EXHIBIT 'A'



### LEGEND (REFER TO AS-BUILT FOR I-3059 FOR DETAILS)

SYMBOL:	DESCRIPTION:	STD. VID DWG.	QTY:
	8" PVC (DR14)	VID	529 LF
	NEW 1" LATERAL	1-1 & 1-4	16
	EXIST. METER NEW 1" LAT.	1-1 & 1-4	4
	NEW 1" IRR. METER W/RP	1-1, 1-4 & 1-7	1
	8" GATE VALVE	VID	1
	2" BLOW-OFF	3-1	1
	AIR-VENT	2-2	1
	6" FIRE HYDRANT ASSEMBLY	4-1 & 4-2	2

① EASEMENT GRANTED TO VID PER MAP NO. 15934. ENCROACHMENT PERMIT FOR CONCRETE PAVERS. PERMIT NO. 120 REC. DEC. 26, 2013, DOC. NO. 2013-0737890.



VICINITY MAP  
NO SCALE

**OWNER:**  
HARMONY HOMES CALIFORNIA, LLC  
1880 COMPTON AVE., SUITE 100  
CORONA, CALIFORNIA 92881-3370  
CONTACT: DAMON TANAKA (951) 203-0738

**ENGINEER:**  
ACAL ENGINEERING  
145 N. MELROSE DRIVE  
VISTA, CA 92083  
CONTACT: DAVID LOWEN (760) 724-7674

UPSIZE EXIST 3/4" METER TO NEW 1" METER & RELOCATE TO NEW 1" LATERAL INSTALLED BY CONTRACTOR PER (I-3059)  
ACCT# 6441-615 - LOT 1 - 641 AMARRA (SC2013-0033)  
ACCT# 6441-609 - LOT 2 - 637 AMARRA (SC2013-0035)  
ACCT# 6441-611 - LOT 3 - 633 AMARRA (SC2013-0036)  
ACCT# 6441-613 - LOT 14 - 634 AMARRA (SC2013-0037)  
RELOCATE EXIST 1" METER TO NEW 1" LATERAL  
ACCT#6441-589 - IRRIGATION METER NEAR LOT 6 - (SC2013-0034)

CANCELLED TSA DOCUMENTS NO'S., 969, 970 & 971

**APPROVED SCHEMATIC**

**THESE MAPS ARE FOR REFERENCE PURPOSES ONLY. V.I.D. DOES NOT GUARANTEE THEIR ACCURACY IN ANY MANNER**

BY: Mark Saltz DATE: 1/28/15

**VISTA IRRIGATION DISTRICT**

**AMARRA LANE**  
1145 MARYLAND DRIVE

APN	161-081-19 TO -34	T.B.	1087-E5
SCALE	NOT TO SCALE	L.N.	2012-028
APPD. BY	A.D.	DATE	2/1/15 W.O.
DRAWN BY	M.S.	DATE	1/28/15
SHEET	1 OF 1	MAP	D 11
REVISED			
PATH	Z:ENGINEERING\JOBS\LN\JOBS\LN2012-028\SCHEMATIC.dwg		

**I-3059**





# Cash Disbursement Report

Payment Dates 1/23/2015 - 2/4/2015

Payment Number	Payment Date	Vendor	Description	Amount
49488	01/28/2015	B&K Engraving	Brass Plate for Lobby - R Reznicek	17.90
49489	01/28/2015	CDW Government Inc	APC Netshelter Monitor Shelf	59.68
49490	01/28/2015	Cecilia's Safety Service Inc	Traffic Control - S Melrose & Shadowridge	370.00
	01/28/2015		Traffic Control - E Vista Way	4,473.00
	01/28/2015		Traffic Control - Alta Vista Dr	1,081.00
	01/28/2015		Traffic Control - Ricebird Dr	945.00
	01/28/2015		Traffic Control - Eucalyptus Ave	945.00
49491	01/28/2015	Certified Laboratories	Regulator Parts Cleaner	478.18
49492	01/28/2015	City of Oceanside	Weese Treatment 11/2014	32,883.60
49493	01/28/2015	Dan Wilson	D3 Certification	120.00
49494	01/28/2015	Delta Dental Insurance Company	Dental Insurance 02/2015 COBRA	20.63
	01/28/2015		Dental Insurance 02/2015 COBRA	20.63
	01/28/2015		Dental Insurance 02/2015 Employees	245.03
49495	01/28/2015	Delta Dental of California	Dental Insurance 02/2015 COBRA	86.19
	01/28/2015		Dental Insurance 02/2015 Employees	10,213.56
	01/28/2015		Dental Insurance 02/2015 M Miller	86.19
	01/28/2015		Dental Insurance 02/2015 J MacKenzie	86.19
	01/28/2015		Dental Insurance 02/2015 J Franklin (To be Refunded)	86.19
	01/28/2015		Dental Insurance 02/2015 P Dorey	86.19
	01/28/2015		Dental Insurance 02/2015 R Vasquez	86.19
49496	01/28/2015	Diamond Environmental Services	Portable Restroom Service	85.91
	01/28/2015		Portable Restroom Service	137.31
	01/28/2015		Portable Restroom Service	85.91
49497	01/28/2015	Edgehill Gate Account	Road Maint on Edgehill Rd 01/2015 - 06/2015	600.00
49498	01/28/2015	El Camino Rental	Concrete	193.13
49499	01/28/2015	Electrical Sales Inc	Light Bulbs for Parking Lot	590.24
	01/28/2015		Fluorescent Light Bulbs (72)	213.26
49500	01/28/2015	Eurofins Eaton Analytical Inc	Mid-Lake Samples	350.00
49501	01/28/2015	D.H. Maintenance Services	Janitorial Service 01/2015	1,850.00
49502	01/28/2015	Glennie's Office Products Inc	Office Supplies	67.99
	01/28/2015		Office Supplies	392.28
	01/28/2015		Office Supplies	32.51
	01/28/2015		Office Supplies	108.23
	01/28/2015		Office Supplies	711.76
	01/28/2015		Office Supplies	56.02



Payment Number	Payment Date	Vendor	Description	Amount
	01/28/2015		Office Supplies	18.39
	01/28/2015		Office Supplies	(36.91)
49503	01/28/2015	HD Supply Waterworks	Bushing Nylon 2-1/2" x 2"	60.33
49503	01/28/2015		Meter Box Lid Large (10)	307.59
	01/28/2015		Meter Box Medium (200)	5,208.00
	01/28/2015		Meter Box Lid Medium (200)	3,016.30
	01/28/2015		Meter Box Lid Small (100)	884.28
49504	01/28/2015	Hello Deli	Lunch/Meeting 01/21/2015 (3)	36.93
49505	01/28/2015	InfoSend Inc	Support/Storage Fees 12/2014	847.40
49506	01/28/2015	Jackson & Blanc	HVAC Quarterly Service	1,766.25
49507	01/28/2015	Ken Grody Ford Carlsbad	Engine Thermostat , Radi Cap - Truck 1	33.25
	01/28/2015		Radiator Shroud - Truck 1	188.75
49508	01/28/2015	Kimball Midwest	Penetrating Oil, Grease Remover - Shop	54.73
49509	01/28/2015	L.H. Woods And Sons Inc	Customer Refund - Closing	567.00
49510	01/28/2015	Leon Perrault Trucking & Materials	Trucking & Material 12/2014	9,747.25
49511	01/28/2015	Manny Macias	D3 Certification Renewal	120.00
49512	01/28/2015	Moodys	Dump Fee (2)	100.00
	01/28/2015		Dump Fee (2)	100.00
	01/28/2015		Dump Fee (2)	100.00
	01/28/2015		Dump Fee	50.00
	01/28/2015		Dump Fee (3)	150.00
	01/28/2015		Dump Fee (2)	100.00
	01/28/2015		Dump Fee (3)	150.00
	01/28/2015		Dump Fee (3)	150.00
	01/28/2015		Dump Fee (2)	100.00
	01/28/2015		Dump Fee	50.00
	01/28/2015		Dump Fee (5)	250.00
49513	01/28/2015	North County Auto Parts	Oil Filter - Truck 19	4.05
	01/28/2015		Gear Oil - AZ1	25.10
	01/28/2015		Battery - Car 4	149.50
	01/28/2015		Oil Filter - Car 4	4.03
	01/28/2015		Oil Filter - Truck 27	4.21
	01/28/2015		Spray Penetrate - Shop	28.25
	01/28/2015		Brake Cleaner & Fluid, Armorall, Solvent - Shop	64.41
	01/28/2015		Fan Belt - Truck 1	51.81
	01/28/2015		Water Pump - Truck 1	141.05
	01/28/2015		Hose Clamps, Wiper Blades - Shop	22.09
	01/28/2015		Tail Light - T4	42.10
49514	01/28/2015	Pacific Pipeline Supply	Meter Boxes w/Lids (8)	368.21
49515	01/28/2015	R J Supply Co Inc	Gas Detector Batteries	129.30

Payment Number	Payment Date	Vendor	Description	Amount
49516	01/28/2015	Ramco Petroleum	Fuel 12/2014	1,286.21
49517	01/28/2015	RC Auto & Smog	Diagnose & Repair - Truck 15	136.50
49518	01/28/2015	Rogers Anderson Malody & Scott LLP	Audit Services	2,525.00
49519	01/28/2015	Rutan & Tucker LLP	Legal 12/2014	2,544.00
	01/28/2015		Legal 12/2014	53.00
	01/28/2015		Legal 12/2014	3,312.00
49519	01/28/2015		Legal 12/2014	552.00
	01/28/2015		Legal 12/2014	96.00
	01/28/2015		Legal 12/2014	144.00
	01/28/2015		Legal 12/2014	1,497.00
	01/28/2015		Legal 12/2014	1,716.20
49520	01/28/2015	S & J Supply Company Inc	Curb Stop 2" (12)	2,522.49
	01/28/2015		Ball Valve 1" Brass Lockwing (100)	7,508.20
49521	01/28/2015	San Diego Gas & Electric	Electric 01/2015	40.86
	01/28/2015		Electric 12/2014	205.71
	01/28/2015		Electric 12/2014	108.55
	01/28/2015		Electric 12/2014	6,488.39
	01/28/2015		Electric 12/2014	114.40
49522	01/28/2015	San Luis Rey Watershed Council	Membership Dues 2015	600.00
49523	01/28/2015	Source Graphics	OCE Plotter/Scanner Maintenance	3,962.80
49524	01/28/2015	The Lincoln National Life Insurance Co	LTD/STD/LIFE Insurance 02/2015	5,117.84
49525	01/28/2015	TigerDirect Inc	Lake Henshaw SCADA Monitor	114.23
49526	01/28/2015	Tyco Integrated Security LLC	Security/Fire Monitoring 02/2015-04/2015	2,231.15
49527	01/28/2015	UniFirst Corporation	Uniform Services	381.02
	01/28/2015		Uniform Services	306.85
49528	01/28/2015	Unisource Solutions	Power Receptacles for Cubicles	73.38
49529	01/28/2015	Verizon Wireless	Service 12/13/2014 - 01/12/2015	80.02
49530	01/28/2015	VG Donuts & Bakery Inc	Board Meeting 12/17/2014	74.91
	01/28/2015		Board Meeting 01/14/2015	26.15
	01/28/2015		Board Meeting 01/21/2015	31.44
49531	01/28/2015	Vista Fence Company Inc	Roof Posts - Pump Station 11	162.31
49532	01/28/2015	WM LampTracker Inc	Battery Disposal/Recycle	139.95
49533	02/04/2015	Airgas USA LLC	Safety Cap for Oxygen/Acetylene Tank	44.82
49534	02/04/2015	AT&T	Usage 12/2014 - Calnet 2	104.77
49535	02/04/2015		Usage 12/2014 - Calnet 3	4,439.99
49536	02/04/2015	Benchmark Landscape Services Inc	Landscape Services @ VID 01/2015	988.00
49537	02/04/2015	Cecilia's Safety Service Inc	Traffic Control - East Street	1,328.00
	02/04/2015		Traffic Control - Eucalyptus Ave	1,840.50
49538	02/04/2015	Central Voice	Answering Service	46.00
49539	02/04/2015	City of Vista	Paseo Santa Fe 11/14-Reimbursement for Construction	31,135.63

Payment Number	Payment Date	Vendor	Description	Amount
49540	02/04/2015	Dell Awards	Name Badge - R Reznicek	13.16
49541	02/04/2015	Delta Dental Insurance Company	Dental 01/2015 COBRA	20.63
	02/04/2015		Dental 01/2015 COBRA	20.63
	02/04/2015		Dental 01/2015 - Employees	245.03
49542	02/04/2015	Delta Dental of California	Dental 01/2015 COBRA	86.19
	02/04/2015		Dental 01/2015 Employees	10,366.46
	02/04/2015		Dental 01/2015 R Vasquez	86.19
	02/04/2015		Dental 01/2015 P Dorey	86.19
	02/04/2015		Dental 01/2015 M Miller	86.19
	02/04/2015		Dental 01/2015 J Franklin ( To be Refunded)	86.19
49542	02/04/2015		Dental 01/2015 J MacKenzie	86.19
49543	02/04/2015	Direct Energy	Electric 12/2014 - VID HQ	1,464.57
	02/04/2015		Electric 12/2014 - Henshaw	17,020.29
	02/04/2015		Electric 12/2014 - CP & T&D	44.95
	02/04/2015		Electric 12/2014 - Reservoir	31.47
	02/04/2015		Electric 12/2014 - Station	4,307.65
	02/04/2015		Electric 12/2014 - Plant	40.46
49544	02/04/2015	DIRECTV	Direct TV Service	60.99
49545	02/04/2015	EDCO Waste & Recycling Services Inc	Trash/Recycle 01/2015	204.01
49546	02/04/2015	Escondido Metal Supply	Galvanized Tube for Roof Overhang- Station 11	607.60
49547	02/04/2015	Eurofins Eaton Analytical Inc	Agar Media	30.00
49548	02/04/2015	Flag Mart	Flags (6)	440.90
49549	02/04/2015	Frank Wolinski	D5 & Connection Control Renewals	185.00
49550	02/04/2015	Glennie's Office Products Inc	Office Supplies	86.75
	02/04/2015		Office Supplies	198.34
	02/04/2015		Office Supplies	72.27
	02/04/2015		Office Supplies	(56.02)
49551	02/04/2015	Grainger	Dial Caliper	250.42
	02/04/2015		Step Drill Bits	71.36
	02/04/2015		Office Supplies & Electrical Gloves	218.55
	02/04/2015		Multi grip Clamp, Heat Shrink Tube Label	305.52
49552	02/04/2015	HD Supply Waterworks	Pipe Fittings	1,332.18
	02/04/2015		Fire Hydrant Spool 6x18 (6)	657.51
49553	02/04/2015	Horton Knox Carter & Foote LLP	Legal 12/2014	26,925.00
49554	02/04/2015	Lightning Messenger Express	Messenger Service 01/02/15	29.00
49555	02/04/2015	Livermore Ford	Discount for early payment	(500.00)
	02/04/2015		2015 Ford Expedition 4x4 SSV	33,361.11
49556	02/04/2015	Networks 2000	HP Care Pack for ProLiant DL360 G6 server	390.26
49557	02/04/2015	North County Auto Parts	Oil, Oil Filter	22.12
	02/04/2015		Filters, Fan Belt, Pulley, Fan Clutch - Truck 34	156.35

Payment Number	Payment Date	Vendor	Description	Amount
	02/04/2015		Filters, Washer Fluid, Carb Cleaner - Henshaw	183.75
	02/04/2015		Oil Filter - Car 12	4.51
	02/04/2015		7-Way Connector for Trailer Lights - Truck 22	24.35
	02/04/2015		Oil & Air Filter - Truck 33	14.98
	02/04/2015		Antifreeze - Shop	115.68
	02/04/2015		Rear Brake Pads - Car 50	26.55
	02/04/2015		Front Shocks (2) - Truck 34	121.43
	02/04/2015		Turn Rotors - Car 50	37.00
49558	02/04/2015	North County Industrial Park	Association Fees 01/2015 - Vacant Lot	256.40
	02/04/2015		Association Fees 12/2014 - Vacant Lot	(256.40)
	02/04/2015		Association Fees 01/2015 - Headquarter	879.30
	02/04/2015		Association Fees 12/2014 - Headquarter	(879.30)
	02/04/2015		Association Fees 02/2015 - Vacant Lot	256.40
	02/04/2015		Association Fees 02/2015 - Headquarter	879.30
49559	02/04/2015	North County Lawnmower Inc	Chain Saw Bar Oil	27.97
49560	02/04/2015	OCHS Oil Co	Hydro Oil for Wellfield 01/2015	659.52
	02/04/2015		Oil 01/2015	205.89
49561	02/04/2015	Oli's Office Equipment	Typewriter Maintenance (2)	122.32
49562	02/04/2015	Pacific Pipeline Supply	Meter Adapters (12)	129.81
	02/04/2015		Materials for Job	257.90
	02/04/2015		Pipe Support Stands (4)	233.71
49563	02/04/2015	Parkhouse Tire Inc	Tires & Mounting (4) - Truck 28	1,663.51
49564	02/04/2015	Ramona Disposal Service	Trash Service 01/2015	147.53
49565	02/04/2015	Randall Marshall	Customer Refund - Overpayment	444.07
49566	02/04/2015	Raymond Handling Solutions Inc	Forklift Motor Repair - F3	242.21
49567	02/04/2015	S & J Supply Company Inc	Visqueen Black 20'x100'x.006 (6)	592.41
	02/04/2015		Ell 2" Black Street 90 Degree (8)	86.45
	02/04/2015		Adapter 2" Copper x FIP (10)	145.39
	02/04/2015		Pipe .75" PVC Schedule 40 (40)	15.19
	02/04/2015		Ell 2" Brass 90 Degree St. (15)	436.17
	02/04/2015		Tubing 2" Copper Soft (80)	1,213.47
	02/04/2015		Pipe 1.5" PVC Schedule 40 (80)	58.16
	02/04/2015		Adapter 2" Copper x MIP (35)	404.81
	02/04/2015		Tubing 1.5" Copper Soft (120)	1,203.05
49568	02/04/2015	San Diego Chapter-CSDA	Meeting 02/19/2015 M Miller	39.00
	02/04/2015		Meeting 02/19/2015 R Reznicek	39.00
49569	02/04/2015	Sunrise Materials Inc	Concrete Caps (240), Pallet	556.61
49570	02/04/2015	TS Industrial Supply	Mud pump Hose & Fittings	144.38
	02/04/2015		Flare Tools (3)	541.38
	02/04/2015		Flare Tool Kit (3)	(398.09)

Payment Number	Payment Date	Vendor	Description	Amount
49571	02/04/2015	USABlueBook	Wooden Plugs	83.26
	02/04/2015		Digital Pressure Gauge Recorder	927.09
49572	02/04/2015	Verizon Wireless	SCADA Remote Access Air Cards	226.80
	02/04/2015		Cell Phone Service	1,252.57
49573	02/04/2015	Vista Firestone Brake & Smog	Tires & Mounting (4) - Car 50	384.79
49574	02/04/2015	Vulcan Materials Company and Affiliates	Cold Mix	1,087.99
<b>Grand Total:</b>				<b>281,078.75</b>



## STAFF REPORT

Agenda Item: 7

**Board Meeting Date:** February 18, 2015  
**Prepared By:** Lisa Soto  
**Approved By:** Roy Coox

**SUBJECT:** CSDA BOARD OF DIRECTORS ELECTION, REGION 6, SEAT A

**RECOMMENDATION:** Express support for President Jo MacKenzie to announce her intended candidacy for the California Special Districts Association (CSDA) Board of Directors for Region 6, Seat A.

**PRIOR BOARD ACTION:**

- 3/7/12 Adopted resolution nominating Jo MacKenzie in the CSDA Board of Directors election.
- 7/18/12 Cast its vote for Jo MacKenzie for Region 6, Seat A in the CSDA Board of Directors election.

**FISCAL IMPACT:** Undetermined amount for expenses should President MacKenzie be re-elected to the CSDA Board of Directors.

**SUMMARY:** CSDA's primary function is to represent all of California's special districts, in particular before the Legislature and the State Administration. CSDA has six regional divisions and each division has three seats on the Board with staggered three-year terms. President MacKenzie currently serves on the CSDA Board of Directors in Seat A of Region 6.

**DETAILED REPORT:** With her term expiring at the end of this year, President MacKenzie has indicated a desire to continue to serve on the CSDA Board of Directors. In anticipation of the election season which begins with a call for nominations in late February, followed by the election itself in the summer, President MacKenzie has requested the Board's expressed support so that she may begin reaching out to the agencies within CSDA's Region 6 to announce herself as an intended candidate.

**ATTACHMENTS:** None.



## STAFF REPORT

Agenda Item: 8

**Board Meeting Date:** February 18, 2015  
**Prepared By:** Lisa Soto  
**Approved By:** Roy Coox

**SUBJECT:** 2015 ACWA/JOINT POWERS INSURANCE AUTHORITY EXECUTIVE COMMITTEE ELECTION

**RECOMMENDATION:** Consider the request for concurrence in the nomination of W.D. "Bill" Knutson of Yuima Municipal Water District to the Association of California Water Agencies Joint Powers Insurance Authority (ACWA/JPIA) Executive Committee.

**PRIOR BOARD ACTION:**

1/21/15 The Board adopted a resolution nominating Director Paul Dorey to the ACWA/JPIA Executive Committee. Staff is currently seeking three concurring nominations from qualifying member agencies.

**FISCAL IMPACT:** None.

**SUMMARY:** VID has received an email request from Lin Burzell, General Manager of Yuima Municipal Water District and a written request from Mr. Knutson requesting that the Board concur in his nomination for re-election to the Executive Committee of ACWA/JPIA.

**DETAILED REPORT:** ACWA/JPIA is soliciting nominations for five Executive Committee member positions, four are for a four-year term each, and one position is for two years, the remainder of its current term. The election will take place at JPIA's Board of Directors' meeting during the ACWA Spring Conference in Sacramento, CA on May 4, 2015. The ACWA/JPIA Executive Committee consists of nine members.

Candidates must be an elected or appointed director of their district and must be appointed by their district to the JPIA's Board of Directors. Director Dorey is VID's current representative to the JPIA Board, and as noted above, is already nominated for one of the five seats available on the ACWA/JPIA Executive Committee. Staff is currently seeking the required three concurring nominations from qualifying member agencies. ACWA/JPIA allows its members to concur in the nomination of more than one candidate.

The nomination resolution, the three concurring resolutions, and the candidate's statement of qualifications must be received by the JPIA by 4:30 p.m. on Friday, March 20, 2015. A detailed memorandum from the JPIA setting forth the nomination procedures for its 2015 Executive Committee Election is attached.

**ATTACHMENTS:**

- Draft resolution concurring in the nomination of W.D. "Bill" Knutson to the ACWA JPIA Executive Committee
- Email from Lin Burzell of Yuima Municipal Water District dated 2/3/15
- Letter from Bill Knutson, of Yuima Municipal Water District dated 1/30/15
- Statements of Qualifications for W.D. "Bill" Knutson
- Election Notice and Procedures from ACWA JPIA dated 1/7/15
- Resolution placing in nomination W.D. "Bill" Knutson, dated 1/26/15



RESOLUTION NO. 15-XX

RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
VISTA IRRIGATION DISTRICT  
CONCURRING IN THE NOMINATION OF W.D. "BILL" KNUTSON  
TO THE EXECUTIVE COMMITTEE OF THE  
ASSOCIATION OF CALIFORNIA WATER AGENCIES  
JOINT POWERS INSURANCE AUTHORITY ("ACWA/JPIA")

WHEREAS, Vista Irrigation District is a member district of the ACWA/JPIA; and

WHEREAS, the Bylaws of the ACWA/JPIA provide that in order for a nomination to be made to ACWA/JPIA's Executive Committee, three member districts must concur with the nominating district; and

WHEREAS, another ACWA/JPIA member district, the Yuima Municipal Water District, has requested that this district concur in its nomination of its member of the ACWA/JPIA Board of Directors to the Executive Committee of the ACWA/JPIA.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Vista Irrigation District that this district concur with the nomination of W.D. "Bill" Knutson of the Yuima Municipal Water District to the Executive Committee of the ACWA/JPIA.

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the ACWA/JPIA at P.O. Box 619082, Roseville, California 95661-9082, forthwith.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors for the Vista Irrigation District this 18<sup>th</sup> day of February 2015.

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

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Jo MacKenzie, President

ATTEST:

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Lisa R. Soto, Secretary  
Board of Directors  
VISTA IRRIGATION DISTRICT

**From:** Linden Burzell <burzell@sbcglobal.net>  
**Sent:** Tuesday, February 03, 2015 4:39 AM  
**To:** Roy Coox  
**Subject:** Re: Concurring Resolution for Bill Knutson - JPIA Executive Committee

Hi Roy,

Glad to do it. We are already concurring on at least one one other candidate.

Lin

On Monday, February 2, 2015 2:17 PM, Roy Coox <[RCOOX@vid-h2o.org](mailto:RCOOX@vid-h2o.org)> wrote:

Hi Lin,

I just wanted inform you, in case you didn't know, that Paul Dorey is also running for a seat on the JPIA Executive Committee. I realize that there is more than one open seat and that we can all concur with more than one nomination. Therefore, if we concur with Bill's nomination, would Yuima be willing to consider a concurring resolution for Paul?

Roy

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**From:** Linden Burzell [<mailto:burzell@sbcglobal.net>]  
**Sent:** Thursday, January 29, 2015 12:26 PM  
**To:** Roy Coox  
**Subject:** Concurring Resolution for Bill Knutson - JPIA Executive Committee

Hi Roy,

I'm glad to report that Bill Knutson is running for re-election to the JPIA Executive committee. As you know, the process requires concurring resolutions from at least four member agencies. I'd be very grateful if you could put this on your February meeting agenda for approval. I've included some background information, as well as a sample resolution for consideration by your board. If you have any questions, please give me a call at 760-310-4342. If your board is able to act on this, please forward a copy of the approved resolution to me.

Thanks and best regards,

Lin

Board of Directors  
W.D. "Bill" Knutson - President  
Ron W. Watkins - Vice President  
George Stockton - Secretary/Treasurer  
Michael Fitzsimmons - Director  
Laney Villalobos - Director  
  
General Manager  
Linden A. Burzell, Ph, D.  
  
Counsel  
Jeffery G. Scott



P.O. Box 177 • 34928 Valley Center Road  
Pauma Valley, CA 92061-0177  
Tel: (760) 742-3704 Fax: (760) 742-2069  
Website: www.yuimamwd.com

RECEIVED

FEB 09 2015

VISTA IRRIG. DIST.

January 30, 2015

Ms. Jo McKenzie, President  
Vista Irrigation District  
1391 Engineer St.  
Vista, CA 92081

**Re: Request for Concurrence in Nomination to the ACWA/JPIA  
Executive Committee – W.D. "Bill" Knutson**

Dear Ms. McKenzie:

As you may have heard, I am a candidate for re-election to the Executive Committee of ACWA/JPIA. Since JPIA election procedures require concurrent nominations from the Boards of five JPIA member agencies, I respectfully ask that you and the Fallbrook Board support my candidacy by passing a resolution concurring in my nomination for that post.

I believe that with my background, experience and record of prior service on the Executive Committee, I can continue to be effective in that role. I am ready and willing to serve the interests of the whole membership. A copy of my resume is included for your review. Your favorable consideration and adoption of the necessary Board resolution would be very much appreciated.

Sincerely,

A handwritten signature in blue ink, appearing to read "Bill Knutson", is written over a faint, larger version of the signature.

W.D. "Bill" Knutson, Director  
Yuima M.W.D. Board of Directors

Enclosure

**W.D. “Bill” Knutson**  
Candidate for Re-Election  
ACWA/JPIA Executive Committee



W.D. “Bill” Knutson retired as a Captain from the Navy after 28 years of service as a carrier fighter pilot and fighter pilot; he also served as Commanding Officer of Fighter Squadron 33, Carrier Air Wing 7, Fighter Wing One and Naval Air Station Oceana. He flew 76 different makes/models of aircraft and had 130 combat missions in Vietnam.

Bill spent 15 years in the aerospace industry with Hughes Aircraft and General Dynamics. At Hughes Aircraft, he was manager of radar, missile, infra-red and laser programs and at General Dynamics he was the Special Assistant to the Manager of the “Stealth A-12” Program.

Bill Knutson was elected to the Yuima Water District Board of Directors in 1998 representing Division 4. He was re-elected 2002, 2006, 2010 and 2014 to successive four-year terms. He has served as President of Yuima’s board since 2004. As Yuima’s representative on the San Diego County Water Authority Board from 2000, Bill chaired the Authority’s Engineering and Operations Committee and was Chair of the Regional Water Facilities Master Plan Committee, tasked with planning for an adequate, safe water supply for San Diego County through the year 2030.

Bill was also elected to the Executive Committee of the Joint Powers Insurance Authority in 2004 and serves as the Chairman of the Workers Compensation Sub-Committee. In May, 2007, Bill was appointed by California’s Governor to serve as the San Diego County Water Authority’s representative to the Colorado River Board.

**Candidates Statement of Qualification  
For ACWA/JPIA  
2015 Executive Committee  
February 1, 2015**

**CANDIDATE: W. D. "BILL" KNUTSON**

**MEMBER: ACWA/JPIA EXECUTIVE COMMITTEE  
CHAIRMAN, ACWA/JPIA WORKERS' COMPENSATION  
COMMITTEE  
VICE CHAIRMAN PROPERTY PROGRAMS COMMITTEE**

**DIRECTOR: YUIMA MUNICIPAL WATER DISTRICT, President  
ACWA/JPIA representative for YUIMA MWD**

**QUALIFICATIONS:**

- 1. San Diego County Water Authority member for 14 years. Past Vice Chairman of the Colorado River Board for the State of California for 6 years. Past Chairman of SDCWA Engineering & Operations Committee and the Comprehensive Reliability & Cost Assessment Ad Hoc Committee. Past Chairman of the SDCWA Regional Water Facilities Master Plan Ad-Hoc Committee. Past Vice Chairman and/or member of the SDCWA Administration and Finance Committee, Imported Water Committee and the Desalination Committee.**
- 2. Retired Navy Captain with 28 years service.  
Commanded Master Jet Base NAS Oceana providing all services for 5000 Navy and Civilian personnel, plus 24 squadrons of aircraft.  
Navy program manager and test pilot.**
- 3. Hughes Aircraft Company 13 years.  
Manager radar, missile, infra-red and laser programs.  
Manager San Diego District office for Radar Systems Group**
- 4. General Dynamics, Fort Worth 2 years.  
Special Assistant to the A-12 program manager.**
- 5. Farmer. Own a grain farm in North Dakota.**

**EDUCATION:**

**United States Naval Academy, Bachelor of Science, 1952  
U. S. Navy Test Pilot School, Aeronautical Engineering, 1959  
George Washington University, Master Business Administration, 1964  
National War College, International Relations, 1970**

**EXPERIENCE and AFFILIATIONS:**

**Past President and/or Chairman of the Board of:**

**Early and Pioneer Naval Aviators Association**

**The Oak Tree Ranch Association**

**The Naval Order of the United States**

**The Tailhook Association**

**The Tailhook Educational Foundation**

**Member of the following organizations: The Society of Experimental Test Pilots; The Red River Valley Fighter Pilots Association; The Navy League; Rotary International; The United States Naval Academy Alumni Association; National War College Alumni Association; and The Naval History Foundation.**



ASSOCIATION OF CALIFORNIA WATER AGENCIES  
**JOINT POWERS**  
INSURANCE AUTHORITY  
P.O. Box 619082, Roseville, CA 95661-9082

*e-letter*

**To:** JPIA Directors, Alternates, and Others  
**From:** Sylvia Robinson, Publications & Web Editor  
**Date:** January 7, 2015  
**Subject:** 2015 Executive Committee Election Notice

Notice is hereby given that there will be an Executive Committee election during the JPIA's Board of Directors' meeting to be held on May 4, 2015, at the spring conference in Sacramento, California.

This election will fill five Executive Committee member positions. Four are for a four-year term each and one position is for two years, the remainder of its current term.

The current incumbents are E.G. "Jerry" Gladbach, Castaic Lake WA; David Hodgin, Scotts Valley WD; and W.D. "Bill" Knutson, Yuima Municipal WD.

Candidates for the election must be elected or appointed directors of the JPIA member that they represent and must have been appointed by that member to be on the JPIA's Board of Directors. Further, candidates for the election must also be representatives of JPIA members that participate in all four of the JPIA's Programs: Liability, Property, Workers' Compensation, and Employee Benefits.

The candidates must also each receive concurring in nomination resolutions from three other JPIA members. However, JPIA members may *concur* in the nomination of as many candidates as they wish. When asking other JPIA members to concur in a nomination, it would be helpful to them to include some information about the Director and his/her background.

The submission of the nominating resolution, the three concurring in nomination resolutions, and the candidate's statement of qualifications is the sole responsibility of the nominating member. These nominations must reach the JPIA by the close of business (4:30 pm) on Friday, **March 20, 2015**. Nominations may be mailed to the attention of Sylvia Robinson at the JPIA: P. O. Box 619082, Roseville, CA 95661-9082.

Final notice of the qualified candidates will be included as part of the Board of Directors' meeting packet, which will be mailed on or before April 20, 2015, to those who request a meeting packet.

Use this [link](#) to find copies of this notice, the nominating procedures, and sample resolutions on the JPIA's website.



# **ACWA Joint Powers Insurance Authority Nomination Procedures**

## **Approximately 120 Days before Election (January 7, 2015)**

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All ACWA/JPIA Directors and Member Districts are to be notified of:

- A) Date and place of Election;
- B) Executive Committee positions and terms of office to be filled by Election;
- C) Incumbent office holders; and
- D) Nomination Procedures.

## **120 to 45 Days before Election (January 7 – March 20, 2015)**

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- A) A district may place into nomination its member of the Board of Directors of ACWA/JPIA with the concurrence of three districts, then members of the ACWA/JPIA, in addition to the nominating district.
- B) Sample resolutions are available on the ACWA/JPIA website.
- C) The **district is solely responsible** for timely submission of the nominating resolution and the three additional concurring in nomination resolutions of its candidate for office.

## **45 Days before Election (March 20, 2015)**

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- A) Deadline and location for receiving the nominating and concurring in nomination resolutions in the ACWA/JPIA office:

**Friday – March 20, 2015 – 4:30 p.m.**

Sylvia Robinson  
Publications & Web Editor  
ACWA/Joint Powers Insurance Authority  
P. O. Box 619082  
Roseville, CA 95661-9082  
(srobinson@acwajpia.com)

- B) Candidates' statement of qualifications must be submitted, if desired, with the nominating resolutions. The statement of qualifications must be submitted on one side of an 8½ x 11" sheet of paper suitable for reproduction and distribution to all districts (MSWord or PDF documents preferred).

## **14 Days before Election (April 20, 2015)**

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Final notice of the upcoming Election of Executive Committee members will be included as part of the Board of Directors' meeting packet. Final notice shall include:

- A) Date, Time, and Place of Election;
- B) Name and District of all qualified candidates;
- C) Candidate's statement of qualifications (if received); and
- D) Election Procedures and Rules.

RESOLUTION NO. 1590-15

RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
YUIMA MUNICIPAL WATER DISTRICT  
NOMINATING ITS ACWA/JPIA BOARD MEMBER  
TO THE EXECUTIVE COMMITTEE OF THE  
ASSOCIATION OF CALIFORNIA WATER AGENCIES  
JOINT POWERS INSURANCE AUTHORITY ("ACWA/JPIA")

WHEREAS, this district is a member district of the ACWA/JPIA that participates in all four of its Programs: Liability, Property, Workers' Compensation, and Employee Benefits; and

WHEREAS, the Bylaws of the ACWA/JPIA provide that in order for a nomination to be made to ACWA/JPIA's **Executive Committee**, the member district must place into nomination its member of the ACWA/JPIA Board of Directors for such open position;

NOW, THEREFORE, **BE IT RESOLVED** by the Board of Directors of the Yuima Municipal Water District that its member of the ACWA/JPIA Board of Directors, W.D. "Bill" Knutson be nominated as a candidate for the **Executive Committee** for the election to be held on May 4, 2015.

**BE IT FURTHER RESOLVED** that the ACWA/JPIA staff is hereby requested, upon receipt of the formal concurrence of three other member districts to effect such nomination.

**BE IT FURTHER RESOLVED** that the District Secretary is hereby directed to transmit a certified copy of this resolution to the ACWA/JPIA at P.O. Box 619082, Roseville, CA 95661-9082, forthwith.


**PASSED AND ADOPTED** this 26<sup>th</sup> day of January, 2015 at a regular meeting of the Board of Directors of YUIMA MUNICIPAL WATER DISTRICT by the following roll-call vote:

AYES: Watkins, Fitzsimmons, Villalobos, Stockton, Knutson


NOES: none

ABSENT: none

ABSTAIN: none

  
W. D. Knutson, President  
Yuima Municipal Water District

ATTEST:

  
George Stockton, Secretary  
Yuima Municipal Water District



February 17, 2015

Board of Directors

**John E. Hoagland**  
President

**James "Stew" Stewart**  
Sr. Vice President

**Stephen J. Corona**

**Ben R. Drake**

**Lisa D. Herman**

**William E. Plummer**

**Roger C. Ziemer**

Officers

**Matthew G. Stone**  
General Manager

**Richard S. Williamson, P.E.**  
Assistant General Manager

**Jeffrey D. Armstrong**  
CFO/Treasurer

**Fred F. Edgecomb, MPA**  
Director of Operations &  
Maintenance

**Andrew L. Webster, P.E.**  
Chief Engineer

**Kelli E. Garcia**  
District Secretary

**James B. Gilpin**  
**Best Best & Krieger LLP**  
General Counsel

ACWA/JPIA Member Agencies

**SUBJECT: NOMINATION OF JOHN E. HOAGLAND TO THE ACWA/JPIA EXECUTIVE COMMITTEE**

Dear General Manager,

Rancho California Water District (RCWD) has unanimously nominated its President, John E. (Jack) Hoagland, to be a representative on the Association of California Water Agencies/Joint Powers Insurance Authority (ACWA/JPIA) Executive Committee. The election will take place May 4 at the Spring ACWA/JPIA Board of Directors meeting in Sacramento, California.

In his fourth term, Jack has been RCWD's JPIA representative since 2002 and has served on the Liability Sub-committee since 2009. A more detailed summary of his qualifications is attached.

As a fellow member of the ACWA/JPIA, I request that you solicit the support of your Board of Directors for a concurring in nomination resolution for Jack's candidacy as required under the JPIA bylaws. Copies of concurring in nomination resolutions must reach the JPIA office by 4:30 p.m., Friday March 20, 2015 (Attn: Sylvia Robinson, P.O. Box 619082, Roseville, CA 95661-9082).

RCWD appreciates your agency's consideration.

Sincerely,

**RANCHO CALIFORNIA WATER DISTRICT**

Richard S. Williamson  
Assistant General Manager

Attachments: Statement of Candidacy  
RCWD Nominating Resolution  
Sample Concurring Resolution

## John E. Hoagland

Candidate Statement-ACWA/JPIA Executive Board



The ACWA/JPIA has provided our agencies with a near-perfect vehicle to meet the unique insurance needs and requirements of the public water industry. It continues to evolve and improve the services to the membership through thoughtful policy direction from the Executive Committee, excellence in execution from a talented and innovative staff, and a commitment to best practices by the membership. By combining our agencies into a joint powers pool, we have gained the benefits of a single very large agency through economies of scale while still profiting from the inventive nature of the many nimble problem-solvers that make-up each agency.

By representing you and the other JPIA members on the Executive Committee, I can help continue the thoughtful policy guidance of the Authority to meet the changing landscape of risks that our agencies face every day. Most of my career in the water industry has involved the management of risk in the many forms it confronts our agencies, including financial, public relations, employment/labor, water quality, and system operations. These same risks and challenges face the JPIA.

Rancho California Water District (RCWD) and its staff are active participants in JPIA programs often providing our facilities for regional training. The District, located in Southwest Riverside County, has about 42,000 customers, a demand that is about 50 percent (35,000 AF) agricultural and 146 employees.

I have been the RCWD director on the JPIA since 2002 and a member of the Liability Sub-committee since 2009. During my 39-year career in the water industry, I have been the Department Head or General Manager at two cities and two special districts and have had my own successful consulting business for five years. I am a graduate of San Diego State University (B.S. – Chemistry) and UCLA (M.S. – Water Resources Engineering) and a registered engineer in the State of California. I served on the California Association of Sanitation Agencies (CASA) Executive Board for 8-years and am a CASA past president. My wife and I have live in Temecula since 1988.

Your support for my open-minded operating philosophy and conservative financial approach to serve as your representative on the ACWA/JPIA Executive Committee would be appreciated.

I am usually available to chat either at [jehassociates@msn.com](mailto:jehassociates@msn.com) or (951)704-4715.

**RESOLUTION NO. 2015-2-3**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
RANCHO CALIFORNIA WATER DISTRICT, RIVERSIDE  
COUNTY, CALIFORNIA, NOMINATING JOHN E.  
HOAGLAND TO THE EXECUTIVE COMMITTEE OF THE  
ASSOCIATION OF CALIFORNIA WATER AGENCIES  
JOINT POWERS INSURANCE AUTHORITY (ACWAJPIA)**

WHEREAS, the Rancho California Water District is a member district of the Association of California Water Agencies Joint Powers Insurance Authority (the "ACWAJPIA") that participates in all four of its Programs: Liability, Property, Workers' Compensation, and Employee Benefits; and

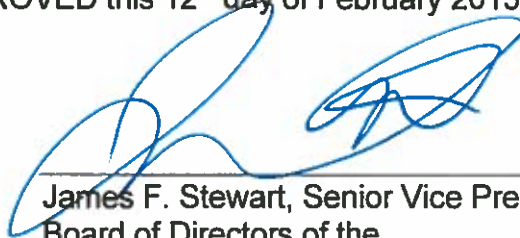
WHEREAS, the Bylaws of the ACWAJPIA provide that in order for a nomination to be made to ACWAJPIA's Executive Committee, the member district must place into nomination its member of the ACWAJPIA Board of Directors for such open position.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Rancho California Water District that its member of the ACWAJPIA Board of Directors, John E. Hoagland, be nominated as a candidate for the Executive Committee for the election to be held on May 4, 2015.

BE IT FURTHER RESOLVED that the ACWAJPIA staff is hereby requested, upon receipt of the formal concurrence of three other member districts to effect such nomination.

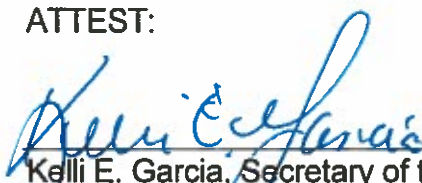
BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the ACWAJPIA at P.O. Box 619082, Roseville, CA 95661-9082, forthwith.

ADOPTED, SIGNED AND APPROVED this 12<sup>th</sup> day of February 2015.



James F. Stewart, Senior Vice President of the  
Board of Directors of the  
Rancho California Water District

ATTEST:



Kelli E. Garcia, Secretary of the  
Board of Directors of the  
Rancho California Water District

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF THE BOARD OF DIRECTORS OF THE

(NAME OF MEMBER DISTRICT)

**CONCURRING IN NOMINATION TO THE EXECUTIVE COMMITTEE**

OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES  
JOINT POWERS INSURANCE AUTHORITY ("ACWA/JPIA")

**WHEREAS**, this district is a member district of the ACWA/JPIA; and

**WHEREAS**, the Bylaws of the ACWA/JPIA provide that in order for a nomination to be made to ACWA/JPIA's **Executive Committee**, three member districts must concur with the nominating district, and

**WHEREAS**, another ACWA/JPIA member district, the (NAME OF NOMINATING DISTRICT) has requested that this district concur in its nomination of its member of the ACWA/JPIA Board of Directors to the **Executive Committee** of the ACWA/JPIA;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the (NAME OF MEMBER DISTRICT) that this district concur with the nomination of (NAME OF NOMINEE) of (NAME OF NOMINATING DISTRICT) to the **Executive Committee** of the ACWA/JPIA.

**BE IT FURTHER RESOLVED** that the District Secretary is hereby directed to transmit a certified copy of this resolution to the ACWA/JPIA at P.O. Box 619082, Roseville, CA 95661-9082, forthwith.

**ADOPTED** this (DATE) day of (MONTH), 2015.

(SIGNATURE) \_  
Board President

ATTEST:

(SIGNATURE) \_  
Secretary



**Agenda Item: 9**

**STAFF REPORT**

**Board Meeting Date: February 18, 2015**  
**Prepared By: Roy Coox**

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.





## **STAFF REPORT**

**Agenda Item: 10.A**

**Board Meeting Date: February 18, 2015**  
**Prepared By: Lisa Soto**  
**Approved By: Roy Coox**

**SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS**

**SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.**



**STAFF REPORT**

**Board Meeting Date:** February 18, 2015  
**Prepared By:** Marian Schmidt  
**Approved By:** Roy Coox

**SUBJECT:** SCHEDULE OF UPCOMING MEETINGS AND EVENTS AND DIRECTORS ATTENDING

**SUMMARY:** The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	<b>SCHEDULE OF UPCOMING MEETINGS AND EVENTS</b>	<b>ATTENDEES</b>
1	<b>AB 1234 Ethics Compliance Training (CSDA)</b> <i>Free through Mar. 2, 2015 on a computer of your choice.</i> <i>Contact Marian Schmidt for log-on instructions</i>	
2	<b>Sexual Harassment Training (VID Safety Program)</b> <i>Any time Monday-Friday (2 hour) – See Marian for set-up</i> <i>Registration deadline: None</i>	
3	<b>Sexual Harassment Training (JPIA recording)</b> <i>Any time, any day, any computer (2 hour) – See Marian for instructions</i> <i>Registration deadline: None</i>	
4 *	<b>Council of Water Utilities Meeting</b> <i>Feb. 17, 2015, 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 2/12/15</i>	Dorey (R)
5	<b>Understanding Board Member &amp; District Liability Issues (CSDA)</b> <i>Feb. 18, 2015, 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 2/13/15</i>	
6	<b>California Groundwater Resources Symposium</b> <i>Feb. 18-19, 2015 – Renaissance Long Beach Hotel</i> <i>Registration deadline: 2/11/15</i>	
7 *	<b>CSDA Quarterly Dinner Meeting</b> <i>Feb. 19, 2015 – 6:00 – 9:00 p.m. - The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 2/12/15</i>	Miller (R) Reznicek (R)
8	<b>Ethics Training</b> <i>Feb. 19, 2015, 9:00-11:00 a.m., San Diego County Water Authority, San Diego</i> <i>Registration deadline: None</i>	Reznicek (R)
9	<b>State Water Project/Bay Delta Tour (SDCWA &amp; MWD)</b> <i>Feb. 21-22, 2015 – Meets at SDCWA</i> <i>Reservation deadline: Registration closed</i>	
10	<b>Must Have Communication Protocols – Board &amp; Staff Webinar (CSDA)</b> <i>Feb. 24, 2015 – 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 2/19/15</i>	
11	<b>Intro. to Special District Finances for New Board Members Webinar (CSDA)</b> <i>Feb. 26, 2015, 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 2/24/15</i>	
12	<b>ACWA 2015 Legislative Symposium</b> <i>Mar. 4, 2015 – Sacramento Convention Center</i> <i>Registration deadline: 2/20/15</i>	MacKenzie (R)
13	<b>Required Ethics Compliance Training AB 1234 Webinar (CSDA)</b> <i>Mar. 4, 2015, 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 3/2/15</i>	

14	<b>Urban Water Institute Spring Water Conference</b> <i>Mar. 4-6, 2015, Hilton Palm Springs Hotel</i> <i>Reservation deadline: 2/26/15</i>	Vásquez (R,H)
15	<b>Lower Colorado River Tour</b> (Water Education Foundation) <i>Mar. 11-13, 2015 – Begins in Las Vegas and ends at Ontario International Airport</i> <i>Reservation deadline: 2/13/15</i>	
16	<b>WaterReuse California Annual Conference</b> (Water Education Foundation) <i>Mar. 15-17, 2015 – Millennium Biltmore Hotel, Los Angeles</i> <i>Registration deadline: 1/29/15</i>	
17 *	<b>Council of Water Utilities Meeting</b> <i>Mar. 17, 2015, 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 3/12/15</i>	
18	<b>California Water Policy 24 Conference</b> <i>Mar. 19-20, 2015–The Roberts Environmental Center at Claremont McKenna College</i> <i>Registration deadline: 2/27/15</i>	
19	<b>State Water Project/Bay Delta Tour</b> (SDCWA & MWD) <i>Mar. 20-22-2015 – Meets at SDCWA</i> <i>Reservation deadline: First come, first serve</i>	Reznicek (R)
20	<b>Governance Foundations</b> (CSDA) <i>Mar. 24, 2015 – Hilton Sacramento Garden West, Sacramento</i> <i>Registration deadline: 3/20/15</i>	
21	<b>Legislative Roundup Webinar</b> (CSDA) <i>Mar. 26, 2015, 10:00 a.m. – 12:30 p.m.</i> <i>Registration deadline: 3/24/15</i>	
22	<b>Governance Foundations</b> (CSDA) <i>Apr. 3, 2015, 9:00 a.m. – 4:00 p.m. – Santa Fe Irrigation District</i> <i>Registration deadline: 3/27/15</i>	Reznicek
23	<b>Introduction to Good Governance Principles</b> (CSDA) <i>Apr. 16, 2015 – McKinleyville Community Services District, McKinleyville</i> <i>Registration deadline: 4/14/15</i>	
24	<b>Hoover Dam &amp; Colorado River Aqueduct Tour</b> (SDCWA & MWD) <i>Apr. 18-19, 2015 – Meets at SDCWA</i> <i>Reservation deadline: Registration not open</i>	
25 *	<b>Council of Water Utilities Meeting</b> <i>Apr. 21, 2015, 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 4/16/15</i>	
26	<b>Proposition 26, Proposition 218 and Rate Setting</b> (CSDA) <i>Apr. 22, 2015 – CSDA Training Center, Sacramento</i> <i>Registration deadline: 4/20/15</i>	
27	<b>Central Valley Tour</b> (Water Education Foundation) <i>Apr. 22-24, 2015 – Begins and ends at Sacramento International Airport</i> <i>Reservation deadline: 3/22/15</i>	
28	<b>Colorado River Aqueduct System Tour</b> (SDCWA & MWD) <i>May 1-2, 2015 – Meets at SDCWA</i> <i>Reservation deadline: Registration not open</i>	
29	<b>ACWA Spring Conference</b> <i>May 5-8, 2015 – Sacramento Convention Center</i> <i>Reservation deadline: 4/10/15</i>	MacKenzie (H) Dorey (H) Vásquez (T,H) Miller (H) Reznicek (H)
30	<b>Best Practices in Strategic Planning: Effective Approaches That Work</b> (CSDA) <i>May 18, 2015 – CSDA Training Center, Sacramento</i> <i>Registration deadline: 5/14/15</i>	
31 *	<b>Council of Water Utilities Meeting</b> <i>May 19, 2015, 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 5/14/15</i>	

32	<b>CSDA Special District Legislative Days</b> <i>May 19-20, 2015 – The Grand (across from The Sheraton Grande), Sacramento</i> <i>Registration deadline: 5/15/15</i>	MacKenzie (R)
33 *	<b>CSDA Quarterly Dinner Meeting</b> <i>May 21, 2015 – 6:00 – 9:00 p.m. - The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 5/14/15</i>	
34	<b>Staying in Compliance: Understanding Fundamental Laws (CSDA)</b> <i>June 3, 2015 – CSDA Training Center, Sacramento</i> <i>Registration deadline: 6/1/15</i>	
35	<b>Harassment Prevention Training AB 1825 Webinar (CSDA)</b> <i>June 10, 2015, 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 6/8/15</i>	
36 *	<b>Council of Water Utilities Meeting</b> <i>June 16, 2015, 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 6/11/15</i>	
37	<b>Governance Foundations (CSDA)</b> <i>June 16, 2015 – Fresno Irrigation District</i> <i>Reservation deadline: 6/11/15</i>	
38	<b>Social Media: Basic Training to Mastery (CSDA)</b> <i>June 23, 2015, 9:00 a.m. – 12:00 p.m. – Sacramento</i> <i>Registration deadline: 6/17/15</i>	
39	<b>Bay-Delta Tour (Water Education Foundation)</b> <i>June 24-26, 2015 – Begins and ends at the Sacramento International Airport</i> <i>Reservation deadline: 5/24/15</i>	
40 *	<b>Council of Water Utilities Meeting</b> <i>July 21, 2015, 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 7/16/15</i>	
41	<b>Setting Direction/Community Leadership (CSDA)</b> <i>July 22, 2015, 8:30 a.m. – 4:00 p.m. – CSDA Training Center, Sacramento</i> <i>Registration deadline: 7/20/15</i>	Reznicek
42	<b>Board's Role in Human Resources (CSDA)</b> <i>July 23, 2015 – CSDA Training Center, Sacramento</i> <i>Registration deadline: 7/21/15</i>	Reznicek
43	<b>Legislative Roundup Webinar (CSDA)</b> <i>July 30, 2015, 10:00 a.m. – 12:30 p.m.</i> <i>Registration deadline: 7/28/15</i>	
44	<b>Board Member &amp; District Liability Issues Webinar (CSDA)</b> <i>Aug. 12, 2015, 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline 8/10/15</i>	
45 *	<b>Council of Water Utilities Meeting</b> <i>Aug. 18, 2015, 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 8/13/15</i>	
46	<b>Board's Role in Finance and Fiscal Accountability (CSDA)</b> <i>Aug. 18, 2015, 8:30 a.m. – 4:00 p.m. – CSDA Training Center, Sacramento</i> <i>Registration deadline: 8/14/15</i>	Reznicek
47 *	<b>CSDA Quarterly Dinner Meeting</b> <i>Aug. 20, 2015 – 6:00 – 9:00 p.m. - The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 8/13/15</i>	
48	<b>Understanding the Brown Act: Beyond the Basics Webinar (CSDA)</b> <i>Aug. 20, 2015, 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 8/18/15</i>	
49	<b>Urban Water Institute Annual Water Conference</b> <i>Aug. 26-28, 2015 – Hilton San Diego Resort</i> <i>Registration deadline: TBD</i>	

<b>50 *</b>	<b>Council of Water Utilities Meeting</b> <i>Sept. 15, 2015, 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 9/10/15</i>	
<b>51</b>	<b>CSDA Annual Conference</b> <i>Sept. 21-24, 2015 – Marriott Monterey</i>	MacKenzie (A)
<b>52</b>	<b>Governance Foundations (CSDA)</b> <i>Sept. 21, 2015 – Marriott Monterey</i>	
<b>53</b>	<b>Groundwater Tour (Water Education Foundation)</b> <i>Sept. 24-25, 2015 – Begins and ends at Sacramento International Airport</i> <i>Reservation deadline: 8/24/15</i>	
<b>54</b>	<b>Southern California Tour (Water Education Foundation)</b> <i>Oct. 8-9, 2015 – Begins and ends at the Ontario International Airport</i> <i>Reservation deadline: 9/8/15</i>	
<b>55 *</b>	<b>Council of Water Utilities Meeting</b> <i>Oct. 20, 2015, 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 10/15/15</i>	
<b>56</b>	<b>Northern California Tour (Water Education Foundation)</b> <i>Oct. 21-23, 2015 – Begins and ends at Sacramento International Airport</i> <i>Reservation deadline: 9/21/15</i>	
<b>57</b>	<b>San Joaquin River Restoration Tour (Water Education Foundation)</b> <i>Nov. 5-6, 2015 – Begins and ends in Fresno</i> <i>Reservation deadline: 10/5/15</i>	
<b>58 *</b>	<b>Council of Water Utilities Meeting</b> <i>Nov. 17, 2015, 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 11/12/15</i>	
<b>59</b>	<b>Required Ethics Compliance Training AB 1234 Webinar (CSDA)</b> <i>Nov. 18, 2015, 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 11/16/15</i>	
<b>60 *</b>	<b>CSDA Quarterly Dinner Meeting</b> <i>Nov. 19, 2015 – 6:00 – 9:00 p.m. - The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 11/12/15</i>	
<b>61</b>	<b>ACWA Fall Conference</b> <i>Dec. 1-4, 2015–Renaissance Esmeralda/Hyatt Grand Champions Hotel, Indian Wells</i> <i>Reservations deadline: TBD</i>	

\* Non-per diem meeting except when serving as an officer of the organization

The following abbreviations indicate arrangements that have been made by staff:

**A**=Airline; **R**=Registration; **C**=Car; **H**=Hotel; **T**=Tentative



**Agenda Item: 11**

**STAFF REPORT**

**Board Meeting Date: February 18, 2015**  
**Prepared By: Lisa Soto**

**SUBJECT:** ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

**SUMMARY:** This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

*Staff-generated list of tentative items for future agendas:*

- Investment Policy Update (after Fiscal Policy Committee)
- District Fees and Charges (after Fiscal Policy Committee)
- New groundwater legislation update