MINUTES OF THE MEETING OF THE
FISCAL POLICY COMMITTEE OF THE
VISTA IRRIGATION DISTRICT

September 29, 2026

A meeting of the Fiscal Policy Committee of Vista Irrigation District was held on Tuesday, September 29, 2026, at the offices of the District, 1391 Engineer Street, Vista, California.

1. CALL TO ORDER

Chair Miller called the meeting to order at 10:00 a.m.

2. ROLL CALL

Directors present: Chair Miller and Director MacKenzie.

Directors absent: None.

Staff present: Brett Hodgkiss, General Manager; Shallako Goodrick, Director of Administration; Randy Whitmann, Director of Engineering; Frank Wolinski, Director of Operations and Field Services; and Elizabeth Xaverius, Assistant Board Secretary.

Other attendees: None.

3. APPROVAL OF AGENDA

The agenda was approved as presented.

4. ORAL COMMUNICATIONS

No public comments were presented on items not appearing on the agenda.

5. DISTRICT FEE AND CHARGES OTHER THAN WATER RATES

See staff report attached hereto.

Director of Administration Shallako Goodrick stated that every year the District updates its fees and charges to ensure they accurately reflect the actual costs of services provided by the District; if approved by the Board, the updated fees and charges will go into effect January 1, 2027. Ms. Goodrick noted that adoption of the new miscellaneous fees and charges will increase revenues and expenses to the District by approximately $102,000 for a net of zero if the number and type of transactions remain similar to those in the past.

Ms. Goodrick provided an overview of the proposed fees and charges summary, highlighting that the proposed adjustments to Construction Fees were primarily the result of inflationary increases to the cost of parts and labor.

Ms. Goodrick reviewed three proposed customer service fees, Read Obstruction, Lock Obstruction and Liens. She explained the purpose and application of each fee, noting the fees would be assessed infrequently but are necessary to address recurring incidents.

Ms. Goodrick stated staff proposes to remove the Meter Downsize from 3/4-inch fee since the District no longer offers this option; the minimum meter size is 3/4-inch.

General Manager Brett Hodgkiss stated that the District notified the Building Industry Association and developers/consultants working with the District of the proposed revisions to fees and charges.

The Committee recommended that the revised fees and charges other than water rates be presented for consideration by the Board at a public hearing on October 21, 2026.

6. COMMENTS BY COMMITTEE MEMBERS

None were presented.

7. COMMENTS BY GENERAL MANAGER

None were presented.

8. ADJOURNMENT

There being no further business to come before the Committee, at 9:38 a.m. Chair Miller adjourned the meeting.

Marty Miller, Chair

ATTEST:

Elizabeth Xaverius, Assistant Board Secretary
Board of Directors
VISTA IRRIGATION DISTRICT

VISTA IRRIGATION DISTRICT

FISCAL POLICY COMMITTEE

STAFF REPORT

Agenda Item: 5

Board Meeting Date:	**September 29, 2026**
Prepared By:	**Shallako Goodrick**
Approved By:	**Brett Hodgkiss**

SUBJECT: DISTRICT FEES AND CHARGES OTHER THAN WATER RATES

RECOMMENDATION: Review the proposed revisions to the District's fees and charges and recommend that the Board of Directors conduct a public hearing for the purpose of receiving comments on revisions to the District's Rules and Regulations relative to fees and charges other than water rates.

PRIOR BOARD ACTION: At its October 15, 2025 meeting, the Board conducted a public hearing for the purpose of receiving comments on revisions to the District's Rules and Regulations relative to fees and charges other than water rates; no public comments, written or oral, were presented. After closing the public hearing, the Board adopted Resolution No. 2025-31 revising Rules and Regulations of the District relative to fees and charges other than water rates.

FISCAL IMPACT: The revenue produced by these fees and charges is designed to recover the costs associated with the services provided by the District. Adoption of the new miscellaneous fees and charges will increase revenue and expense to the District by approximately $102,000 for net of zero if the number and type of transactions remained similar to those in the past.

SUMMARY: Every year, the District performs a nexus study to ensure that its fees and charges accurately reflect the actual costs of providing services and only those costs. As a result, the District's fees and charges need to be revised to properly account for changes in the cost of labor, parts/materials, and outside services for the coming year. The fee summary schedule attached is a comprehensive list of fees and charges other than water rates. The proposed modifications to the fee summary result from changes in labor costs, parts/material costs, burden, and costs of outside services.

The District's fees and charges are being presented to the Fiscal Policy Committee for review and comment prior to consideration by the full Board. After the Committee's review and recommendation, the Board will conduct a public hearing to receive comments prior to considering adoption of the revised fees and charges. The fees would become effective January 1, 2027.

DETAILED REPORT: Staff has performed detailed costs studies on all fees and charges. The proposed changes are necessary due to inflationary factors. The proposed fees are calculated using current costs for labor, parts/materials, burden, and outside services; most of the changes in this fee study are related to increases in labor and parts costs. Staff will present information on changes to individual fees at the Fiscal Policy Committee meeting. The proposed fees reflect the estimated cost of providing services in calendar year 2027.

Staff proposes to add three new fees for Read Obstruction, Lock Obstruction and Liens.

- Read Obstruction - If a read cannot be obtained due to an obstruction (e.g. car parked on meter box, new fence built over the meter box, wood pile or landscaping placed on top of meter box, etc.), the meter reader leaves a door hanger notifying the customer of the obstruction and that the meter read will be estimated. If the obstruction is permanent (for example a new fence built over meter box) or if the obstruction still exists the next read period, a letter is mailed to the customer requiring the removal of the obstruction so that the meter can be accessed. The Read Obstruction fee would be assessed at the time a letter is mailed to the

customer; this fee would recover labor and miscellaneous costs related to researching the matter, estimating the meter read and preparing and mailing the letter.

- Lock Obstruction - If a meter cannot be locked for non-payment due to an obstruction, a letter is mailed to the customer requiring the removal of the obstruction so that the meter can be accessed. The Lock Obstruction fee would be assessed at the time a letter is mailed to the customer; this fee would recover labor and miscellaneous costs related to driving to the property to lock the meter for non-payment, researching the matter and preparing and mailing the letter.

- Lien – Per the District Rules and Regulations, the District may place a lien on a property for non-payment of a water bill. This fee would recover labor and miscellaneous costs related to researching the matter, completing County of San Diego (County) forms and having them notarized, driving to the County office to record the lien and paying the County's fee for placing the lien on the property.

Staff also proposes to remove the Meter Downsize from 3/4-inch fee since the District no longer offers this option; per District Rules and Regulations Section 3.12.3 (B) (ii), the minimum meter size is 3/4-inch.

ATTACHMENTS:

- Explanation of Fees and Charges Components
- Proposed Fee Summary
- Strikeout version of amended sections of the Rules and Regulations

Fees and Charges other than Water Rates

Vista Irrigation District (District) has over 100 different fees and charges that are collected for the provision of services. Every year, the District performs a nexus study and fee analysis to ensure that its fees and charges accurately reflect the actual costs of providing services and only those costs. As a result, the District's fees and charges need to be increased or decreased to properly account for changes in the cost of labor, materials, and outside services for the coming year. Below are brief descriptions of the most common components used in the calculation of fees and charges and explanations as to why fees and charges are increasing by service category (e.g. Construction, Engineering, Customer Service and Water Conservation). Attached is a Proposed Fee Summary that shows each of the fees and charges, the amount of increase or decrease and a brief note of factors contributing to the increase or decrease in a fee or charge. The data and detailed fee calculations are available to the public for public review at the District office.

Fee Components

The calculation of individual fees and charges is based on identified cost centers, such as labor, parts and materials and contract services. Labor costs are fully burdened to include taxes, benefits, equipment and assets, support staff and supervision, computers and other related overhead costs. Actual costs are used for all parts, materials and outside services; these costs are based on contract pricing, inventory values, last order cost or a request for quote from a vendor. Fees and charges can increase or decrease depending on changes to these cost centers as well as labor hours associated with providing a service.

Parts and Materials - inventory part costs are taken directly from the District's inventory system at Fiscal Year-end and based on the average actual cost of an item. Non-inventory part costs are based on the last purchase of an item or a quote from a vendor. The District procures parts and materials via a competitive bidding process to ensure it purchases items at the lowest price.

Material Burden - this cost represents the burden on material costs for the labor to obtain, store and distribute the materials. The material burden rate is calculated every five years and is based on the labor costs to operate and stock the warehouse. The material burden percentage is currently 20 percent.

Service Burden - this cost represents the burden on outside service contracts costs for labor to negotiate, prepare, execute and administer an agreement through completion. The service burden is calculated every five years. The District procures outside services via a competitive bidding process to ensure it gets the items at the lowest price. The services burden is currently five percent.

Outside Services – the District contracts with third-party parties to provide certain services, such as paving and traffic control. The cost associated with said services is included in various construction related fees and pricing set forth in the contract. Costs can change annually due to new contracts being negotiated or pricing being adjusted for inflation (as specified in the contract terms).

Labor Rate – the labor rate is equal to the average non-management employee's salary plus burden, including taxes, benefits, equipment and assets, support staff and supervision, liability insurance, computers, supplies and other related overhead costs. The labor rate is calculated annually based on actual costs; wage costs increased by approximately five percent driven by inflation (generally based on the U.S. Department of Labor's Consumer Price Index – All Urban Consumers – San Diego, California). Benefits and other burden related costs rose as well. The fully burdened labor rate, which incorporated adjustments to wages, benefits and other burden related costs, increased by 6.5 percent.

Labor Time – the District completes a full time and motion study for all fee and charges every other year. In years that the time and motion study is not undertaken, the time component of labor costs remains constant, unless adjustments are necessary due to changes in process. When a time and motion study is performed, the time estimates to complete tasks associated with a fee or charge are reviewed and adjusted, if necessary, to ensure they reflect the average actual time to complete said task.

Fee Increase Summary

Construction Fees

Construction fees are comprised of labor, parts/materials and outside services costs. Labor cost increases are explained in the Fee Components section. Overall, part costs have increased by approximately 2.2 percent.

Engineering Fees

Most Engineering Fees are comprised of labor cost, the exceptions being Annexation, Detachment and Capacity Fees. Labor cost increases are explained in the Fee Components section.

Customer Service Fees

Customer Service Fees are mainly comprised of labor costs, which are explained in the Fee Components section. The Return Check fee also includes bank fees, and the Damaged Curb Stop fees include parts.

Miscellaneous Fees

Miscellaneous Fees are mainly comprised of labor costs, which are explained in more detail in the Fee Components section of this summary. The Bid Protest Fees also include costs associated with legal counsel's time to review bid protest documents.

Water Conservation Fees

Water Conservation Fees are mainly comprised of labor costs, which are explained in the Fee Components section.

Vista Irrigation District
PROPOSED FEE SUMMARY
Effective: January 1, 2027

	Current Fee	Proposed Fee	$ Change	% Change	Comments
Construction Fees:					
⅝" Meter Full Install	$ 9,798	$ 10,328	$ 530	5.4%	Labor, parts and burden costs increased
⅝" Meter Hook On	688	752	64	9.3%	Labor, parts and burden costs increased
⅝" Service Outlet *	9,110	9,576	466	5.1%	Labor, parts and burden costs increased
¾" Meter Full Install	9,829	10,373	544	5.5%	Labor, parts and burden costs increased
¾" Meter Hook On	719	797	78	10.8%	Labor, parts and burden costs increased
¾" Service Outlet *	9,110	9,576	466	5.1%	Labor, parts and burden costs increased
1" Meter Full Install	10,035	10,575	540	5.4%	Labor, parts and burden costs increased
1" Meter Hook On	925	999	74	8.0%	Labor, parts and burden costs increased
1" Service Outlet *	9,110	9,576	466	5.1%	Labor, parts and burden costs increased
1½" Meter Full Install	12,328	13,354	1,026	8.3%	Labor, parts and burden costs increased
1½" Meter Hook On	1,925	2,027	102	5.3%	Labor, parts and burden costs increased
1½" Service Outlet *	10,403	11,327	924	8.9%	Labor, parts and burden costs increased
2" Meter Full Install	12,681	13,698	1,017	8.0%	Labor, parts and burden costs increased
2" Meter Hook On	2,278	2,371	93	4.1%	Labor, parts and burden costs increased
2" Service Outlet *	10,403	11,327	924	8.9%	Labor, parts and burden costs increased
Fire Hydrant Full Install *	25,548	25,796	248	1.0%	Labor costs increased and burden and parts costs decreased
Fire Hydrant Upgrade *	9,642	9,592	(50)	(0.5%)	Labor costs increased and burden and parts costs decreased
4" Fire Service Connection *	17,007	17,321	314	1.8%	Labor costs increased and burden and parts costs decreased
6" Fire Service Connection *	17,180	17,493	313	1.8%	Labor costs increased and burden and parts costs decreased
8" Fire Service Connection *	19,451	19,550	99	0.5%	Labor costs increased and burden and parts costs decreased
10" Fire Service Connection *	22,324	22,235	(89)	(0.4%)	Labor costs increased and burden and parts costs decreased
Air Vent, Blow Off, and Gate Valve for Fire Service	5,724	5,905	181	3.2%	Labor, parts and burden costs increased
Commercial Irrigation Service Conversion Fee	2,717	3,048	331	12.2%	Labor, parts and burden costs increased
Backflow Device Set-up	342	364	22	6.4%	Labor costs increased
Reset Pressure Valve	271	288	17	6.3%	Labor costs increased
1" Construction Meter Deposit With Backflow Device	2,353	2,295	(58)	(2.5%)	Labor costs increased and parts and burden costs decreased
Refundable Amount	1,614	1,533	(81)	(5.0%)	Parts costs decreased
1" Construction Meter Deposit With Spanner and Backflow Device	2,384	2,327	(57)	(2.4%)	Labor costs increased and parts and burden costs decreased
Refundable Amount	1,641	1,561	(80)	(4.9%)	Parts costs decreased
3" Construction Meter Deposit With Backflow Device	7,483	8,437	954	12.7%	Labor, parts and burden costs increased
Refundable Amount	5,603	6,371	768	13.7%	Parts costs increased
Unauthorized Taking of District Water	3,686	4,289	603	16.4%	Labor and unit of water costs increased
Relocate Construction Meter	228	243	15	6.6%	Labor costs increased
Unauthorized Construction Meter and Backflow Device Move Penalty	453	481	28	6.2%	Labor costs increased
Subdivision Construction Meter Deposit	11,756	12,853	1,097	9.3%	Labor, parts and burden costs increased
Refundable Amount	9,351	10,239	888	9.5%	Parts costs increased
Meter Service Lateral Termination	3,054	3,168	114	3.7%	Labor, parts and burden costs increased
Temporary Offsite Service *	11,335	11,879	544	4.8%	Labor, parts and burden costs increased
Plus: Per Foot Frontage Charge	97	101	4	4.1%	Labor, parts and burden costs increased
Temporary Service Agreement Conversion *	12,491	13,108	617	4.9%	Labor, parts and burden costs increased

These fees supersede any previously adopted fees.

Vista Irrigation District
PROPOSED FEE SUMMARY
Effective: January 1, 2027

	Current Fee	Proposed Fee	$ Change	% Change	Comments
Plus: Per Foot Frontage Charge	97	101	4	4.1%	Labor, parts and burden costs increased
Temporary Service Agreement Conversion Excluding Tieback & Permit *	10,985	11,602	617	5.6%	Labor, parts and burden costs increased
Plus: Per Foot Frontage Charge	97	101	4	4.1%	Labor, parts and burden costs increased
Cancellation of Meter Application	348	374	26	7.5%	Labor costs increased
Meter Downsize from 1"	741	789	48	6.5%	Labor costs increased
Meter Downsize from 1½"	1,321	1,388	67	5.1%	Labor, parts and burden costs increased
Meter Downsize from 2"	1,585	1,664	79	5.0%	Labor, parts and burden costs increased

** The cost of permit associated with this fee will be determined at the time of application. The cost of permit is dependent upon its jurisdiction.*

Vista Irrigation District
PROPOSED FEE SUMMARY
Effective: January 1, 2027

			Current Fee	Proposed Fee	$ Change	% Change	Comments
Engineering Fees:							
Hydraulic Analysis			$ 1,113	$ 1,184	$ 71	6.4%	Labor costs increased
Water Supply Study			1,754	1,867	113	6.4%	Labor costs increased
Construction Cost Estimate Summary			642	684	42	6.5%	Labor costs increased
Update Construction Cost Estimate Summary			286	304	18	6.3%	Labor costs increased
Plan Check (per Sheet)			831	885	54	6.5%	Labor costs increased
Construction Change Plan Check (per Occurrence)			613	652	39	6.4%	Labor costs increased
As-Built Deposit (per Sheet)			883	938	55	6.2%	Labor costs increased
Refundable Amount (per Sheet)			883	938	55	6.2%	Labor costs increased
Construction Agreement			2,396	2,553	157	6.6%	Labor costs increased
Water Availability Letter			400	426	26	6.5%	Labor costs increased
Water Availability Letter Update			186	198	12	6.5%	Labor costs increased
Grant of Right of Way (to Public)			988	1,050	62	6.3%	Labor costs increased
Quitclaim/Cancellation of Recorded Documents			1,156	1,229	73	6.3%	Labor costs increased
Encroachment Permit			1,022	1,086	64	6.3%	Labor costs increased
Joint Use Agreement			1,079	1,147	68	6.3%	Labor costs increased
Exchange Meter Agreement			813	866	53	6.5%	Labor costs increased
Fire Flow Analysis			356	379	23	6.5%	Labor costs increased
Annexation Fee (per Acre)			7,241	7,947	706	9.8%	Net asset values increased
Annexation/Administration			3,095	3,293	198	6.4%	Labor costs increased
Detachment Fee (per Acre)			-	-	-	-	No charge
Detachment/Administration			3,095	3,293	198	6.4%	Labor costs increased
⅝" Capacity Fee	Current # of meters:	5524	7,156	7,360	204	2.9%	Inflation on value of infrastructure and increased estimated costs of future capital
¾" Capacity Fee	Current # of meters:	17085	10,734	11,040	306	2.9%	Inflation on value of infrastructure and increased estimated costs of future capital
1" Capacity Fee	Current # of meters:	2954	17,890	18,400	510	2.9%	Inflation on value of infrastructure and increased estimated costs of future capital
1½" Capacity Fee	Current # of meters:	1316	35,779	36,800	1,021	2.9%	Inflation on value of infrastructure and increased estimated costs of future capital
2" Capacity Fee	Current # of meters:	905	57,247	58,879	1,632	2.9%	Inflation on value of infrastructure and increased estimated costs of future capital
3" Capacity Fee	Current # of meters:	87	114,494	117,758	3,264	2.9%	Inflation on value of infrastructure and increased estimated costs of future capital
4" Capacity Fee	Current # of meters:	25	178,897	183,998	5,101	2.9%	Inflation on value of infrastructure and increased estimated costs of future capital
6" Capacity Fee	Current # of meters:	16	357,794	367,995	10,201	2.9%	Inflation on value of infrastructure and increased estimated costs of future capital
8" Capacity Fee	Current # of meters:	2	572,470	588,792	16,322	2.9%	Inflation on value of infrastructure and increased estimated costs of future capital
10" Capacity Fee	Current # of meters:	1	822,925	846,389	23,464	2.9%	Inflation on value of infrastructure and increased estimated costs of future capital
12" Capacity Fee	Current # of meters:	0	1,538,512	1,582,379	43,867	2.9%	Inflation on value of infrastructure and increased estimated costs of future capital
Meter Service Lateral Inspection			1,382	1,471	89	6.4%	Labor costs increased
RPDA/Meter Inspection			955	1,016	61	6.4%	Labor costs increased
RPDA/Meter and Lateral Inspection Without Shutdown			2,323	2,472	149	6.4%	Labor costs increased
RPDA/Meter and Lateral Inspection With Shutdown			3,520	3,746	226	6.4%	Labor costs increased
Fire Hydrant Inspection			1,283	1,365	82	6.4%	Labor costs increased
Fire Hydrant and Lateral Inspection without Shutdown			2,651	2,821	170	6.4%	Labor costs increased
Fire Hydrant and Lateral Inspection with Shutdown			3,848	4,095	247	6.4%	Labor costs increased

Vista Irrigation District
PROPOSED FEE SUMMARY
Effective: January 1, 2027

	Current Fee	Proposed Fee	$ Change	% Change	Comments
Customer Service Fees:					
Late Penalty	$ 20	$ 22	$ 2	10.0%	Labor and postage costs increased
Door Hanger	91	96	5	5.5%	Labor costs increased
Mailed Discontinuation Notice	49	52	3	6.1%	Labor costs increased
Delinquent Lock	204	217	13	6.4%	Labor costs increased
Delinquent Lock Hardship *	61	63	2	2.8%	Change in Consumer Price Index
After Hours Lock or Unlock	225	238	13	5.8%	Labor costs increased
After Hours Unlock Hardship *	184	190	6	3.3%	Change in Consumer Price Index
Read Obstruction (New)	-	122	-		
Lock Obstruction (New)	-	197	-		
Broken Lock	225	238	13	5.8%	Labor costs increased
Pulled Meter	225	238	13	5.8%	Labor costs increased
Tax Roll	125	135	10	8.0%	Labor costs increased
Lien (New)	-	288	-		
Returned Check	48	52	4	8.3%	Labor costs increased
Voluntary Lock or Unlock	86	91	5	5.8%	Labor costs increased
Meter Bench Test	570	607	37	6.5%	Labor costs increased
⅝" Damaged Curb Stop	1,106	1,164	58	5.2%	Labor costs increased
¾" Damaged Curb Stop	1,106	1,164	58	5.2%	Labor costs increased
1" Damaged Curb Stop	1,178	1,244	66	5.6%	Labor costs increased
Miscellaneous Fees:					
Bid Protest Fee- Contract Under $80k	409	438	29	7.1%	Labor and legal costs increased
Bid Protest Fee- Contract Over $80k	695	750	55	7.9%	Labor and legal costs increased
Water Conservation Fees:					
Second Water Citation within 12 Months	300	320	20	6.7%	Labor costs increased
Third Water Citation within 12 Months	526	559	33	6.3%	Labor costs increased
Four or More Water Citations within 12 Months	751	799	48	6.4%	Labor costs increased
1" and Smaller Flow Restrictor Installation & Removal	396	420	24	6.1%	Labor costs increased
1½" and 2" Flow Restrictor Installation & Removal	755	809	54	7.2%	Labor and parts costs increased

** Hardship: 200% below the Federal Poverty Line*

These fees supersede any previously adopted fees.

4.4.4 Service Related Charges

A. Non-Scheduled or Special Meter Readings

When requested by a customer, the District will make a special reading of a meter. For water billings based upon special readings, the above Service Charge and other fixed charges, and the Billing Period will be divided by the number of days in that billing period. The Service Charge and other fixed charges to be billed will be based on the number of days that the customer has received service since the last regularly scheduled meter reading. The same method will be used in prorating the number of units in all rate tiers.

B. Meter Bench Test

When requested by a customer, the District will bench test or, in the case of large meters, trailer test meters at a cost of $607~~570~~.00 per test.

C. Ownership of Fire Hydrants

The VID entered into agreements with the City of Vista and the Vista Fire Protection District concerning the installation and maintenance of fire hydrants. These agreements are incorporated into these Rules and Regulations by this reference. The main segments of the agreement require VID to supply water at no charge for fire suppression and training and to relocate, reconstruct or replace fire hydrants at its expense. VID is responsible for the cost of all fire hydrant repairs and maintenance, including those brought about by traffic accidents or vandalism. Minor maintenance is the responsibility of the Fire Agency, as is annual inspections. This agreement is renewed yearly and may be canceled with a 30-day written notification by any of the parties.

D. Service Installations During Construction (Construction Meters)

1. 1" Construction Meters with Backflow Device
1" Construction Meters with Backflow Device may be issued to the applicant for a maximum of 30 days. The 1" Construction Meter with Backflow Device without a spanner wrench shall require a $2,295~~2,353~~.00 deposit, of which $1,533~~1,614~~.00 is refundable upon return of the meter in good condition within 35 days. The 1" Construction Meter with Backflow Device and a spanner wrench shall require a $2,327~~2,384~~.00 deposit, of which $1,561~~1,641~~.00 is refundable upon return of the meter and spanner wrench in good condition within 35 days. Water usage shall not be billed, but shall be deducted from the refundable deposit at the then current domestic water rate. The cost of necessary repairs to the meter will also be deducted from the deposit. The refund will be forfeited if the meter is not returned within 35 days.

2. 3" Construction Meters with Backflow Device (For a maximum of one year; new application required after one year)

A $8,4377,483.00 deposit shall be required on all construction meters with backflow device, $6,3715,603.00 of the deposit is refundable upon return of the meter and backflow device in good condition. All construction water shall be billed at the highest water rate tier and applicable Service Charge. Moving a construction meter and backflow device from one location to another shall cost $243228.00 per move. The charge for an unauthorized construction meter and backflow device move shall be $481453.00. The meter and backflow device may be recalled for repeated offenses. Resetting the pressure-sustaining valve shall cost $288271.00. Developers must use construction meters and backflow devices for landscaping, road grading or construction purposes. Prior to placing the new water system in service, construction water must be obtained from a construction meter served by the existing water distribution system. When the new water distribution system has progressed to the point that it may be placed into service, all service outlets shall be locked. The developer may then make application for subdivision construction water for on-site work.

3. Subdivision Construction Meters

An $12,85311,756.00 deposit shall be required on a Subdivision Construction Meter. $2,6142,405.00 of that deposit is retained for administration and testing for a net refundable deposit of $10,2399,351.00 if the meter is returned in good condition.

4.4.5 Administrative/Document Fees

The following fees shall be charged to customers and/or applicants where applicable:

Annexation/Detachment (Administrative Fee)	$ 3,2933,095.00
Construction Agreement (Preparation Fee)	$ 2,5532,396.00
Grant of Right of Way (Document)	$ 1,050988.00
Quitclaim/Cancellation of Recorded Documents	$ 1,2291,156.00
Encroachment Permit	$1,0861,022.00
Joint Use Agreement	$1,1471,079.00
Exchange Meter Agreement	$866813.00
Water Availability Letter	$ 426400.00
Water Availability Letter Update	$ 198186.00

4.4.6 Annexation/Detachment (Change of Boundaries) Per Acre Fees

A. Annexation Fees (See Sec. 3.1)

$7,947~~7,241~~.00 per acre.

B. Detachment Fee (See Sec. 3.1)

$0 per acre

4.4.7 Backflow Device Charges

New backflow device installations will be investigated and monitored with a set-up fee of $364~~342~~.00. The District will not be responsible for testing and repairs to such devices once they are entered on the monitoring system. (See "Cross Connection Control," Section 6.3.)

4.4.8 Collection of Connection Fees

For water meters purchased on or after January 1, 2018 that abut an existing water main or are determined to be a "Permanent Offsite Service" per Section 3.8.6 (Temporary and Permanent Offsite Water Services), the cost of connecting service is included as part of the "Capacity Fee" established in Section 4.4.16.

Connection fees shall be collected for the following cases:

A. Temporary Offsite Service (see Section 3.8.6)

In addition to the charges otherwise provided by these regulations, the cost for providing a Temporary Offsite Service will be $11,879~~11,335~~.00, plus an additional charge of $101~~97~~.00 per foot of frontage.

The cost of permit associated with a Temporary Offsite Service is dependent upon its jurisdiction and will be determined at the time of its application.

B. Permanent Water Service resulting from a Temporary Service Agreement (TSA)

Conversion from a temporary offsite service to a permanent onsite service to satisfy the terms and conditions of a TSA shall be $13,108~~12,491~~.00 plus an additional charge of $101~~97~~.00 per foot of the pro-rata share of pipeline costs.

Conversion from a temporary offsite service to a permanent onsite service excluding private plumbing tieback to satisfy the terms and conditions of a TSA shall be $11,602~~10,985~~.00 plus an additional charge of $101~~97~~.00 per foot of the pro-rata share of pipeline costs.

The cost of permit associated with a Permanent Water Service resulting from a TSA is dependent upon its jurisdiction and will be determined at the time of its application.

C. Connection to "Pipeline Extensions Constructed by Developers" (See Section 3.8.7 C).

Connection fee shall be established in a payback agreement between the District and Developer.

4.4.9 Engineering Service Fees

A. Hydraulic Analyses

The District's hydraulic model is used to perform analyses and provide planning and design information for projects and ranges in the level of effort as follows:

Fire Flow Analysis – provides the available fire flow at a specific location in the system. A fire flow analysis does not review or determine system improvements that may be necessary to meet the specified fire flow requirement. The fee is $379~~356~~.00.

Hydraulic Analysis – provides a review of a project for impacts on the existing system and identifies offsite improvements that may be necessary to maintain service levels in the system. Includes a summary page of the results and a schematic layout of the project and facilities. The fee is $1,184~~1,113~~.00.

Water Supply Study – required for most new projects prior to plan checking improvement plans, a water supply study provides an analysis of the project and reports the requirements for conformance with the District's planning and design criteria, including estimation of demands based on land-use, requirements for any proposed new facilities including pipeline sizes, and impacts to the existing system and need for offsite improvements. Includes a detailed summary report and figures to show schematic layout of required facilities to serve the proposed project. The fee is $1,867~~1,754~~.00 for projects with minor pipeline extensions. Costs for large and/or more complex projects shall be performed on a time and materials basis through a deposit as determined necessary by the District.

B. Construction Cost Estimate Summary

Provide a detailed cost of constructing waterline facilities using District forces (when available). The Construction Cost Estimate Summary is $684~~642~~.00 and is effective for 30 days. Updating a construction cost estimate summary after 30-days have elapsed is $304~~286~~.00.

C. Plan Check and Construction Change Plan Check

The District will check all improvement and grading plans, and if acceptable, will approve said improvement and grading plans. The fee for plan checking will be $885~~831~~.00 per sheet excluding all sheets not pertaining to or impacting District facilities. Plan checking for larger and/or more complex projects shall be performed on a time and materials basis through a deposit as determined necessary by the District.

To cover the cost of reviewing and approving design changes needed during construction on non-deposit based projects, the fee will be $652~~613~~.00 per occurrence.

D. As-Built Drawings

The District requires all final As-Built drawings to be submitted at the end of the project. A deposit of $938~~883~~.00 per sheet is collected at the beginning of the project. After acceptance of As-Built drawings and the project by the District, the deposit will be refunded.

E. Meter Service Lateral Inspection

The cost for inspecting a service lateral and meter assembly (2 inches and less) connected to a District pipeline by an outside contractor will be $1,471~~1,382~~.00. Reduced Pressure Detector Assembly (RPDA) inspection costs shall be used for larger service laterals and meters (3 inches and above).

F. RPDA Inspection

The costs associated with inspection of a RPDA or service laterals and meters 3 inches or larger, are as follows:

RPDA/meter inspection	$ 1,016~~955~~.00
RPDA/meter and lateral inspection without shutdown	$ 2,472~~2,323~~.00
RPDA/meter and lateral inspection with shutdown	$ 3,746~~3,520~~.00

G. Time and Materials Basis (Deposit)

Costs for items not covered in the fee schedule or under circumstances determined by the District where the level of effort is too variable or likely greater than allowed for in the fees will be based on actual costs through collection of a deposit. Items include, but not limited to, complex hydraulic analyses and plan checks, water supply assessments, reimbursement agreements, construction of waterline facilities by District forces and miscellaneous inspection work.

4.4.10 Fire Hydrant Installations

Full installations include up to 30 feet of pipe. Installations over 30 feet in length shall be performed on a time and materials basis through a deposit. The cost of permit associated with fire hydrant installations will be determined at the time of application. The cost of permit is dependent upon its jurisdiction.

Full Installation	$ 25,796~~25,548~~.00
Upgrade	$ 9,592~~9,642~~.00

The cost associated with inspection of a Fire Hydrant is as follows:

Fire Hydrant inspection	$ 1,365~~1,283~~.00
Fire Hydrant and lateral inspection without shutdown	$ 2,821~~2,651~~.00
Fire Hydrant and lateral inspection with shutdown	$ 4,095~~3,848~~.00

4.4.11 Fire Service

4"	Fire Service Connection	$ 17,321~~17,007~~.00
6"	Fire Service Connection	$ 17,493~~17,180~~.00
8"	Fire Service Connection	$ 19,550~~19,451~~.00
10"	Fire Service Connection	$ 22,235~~22,324~~.00

Fire service connection installations include up to 30 feet of pipe. Installations over 30 feet in length shall be performed on a time and materials basis through a deposit. When an in-line gate valve, air vent and blow-off is required, a fee of $5,905~~5,724~~.00 will be charged. The cost of permit associated with fire service connections will be determined at the time of application. The cost of permit is dependent upon its jurisdiction. It is the responsibility of the applicant to purchase and install the RPDA.

4.4.12 Water Meter Fees

A. Water Meter Fees

$^{5}/_{8}$" Hook-on Meter	$ 752~~688~~.00
Service Outlet	$ 9,576~~9,110~~.00
Full Installation	$ 10,328~~9,798~~.00

The smallest meter size allowable shall be a $^{3}/_{4}$" meter. A $^{5}/_{8}$" meter is only allowed for installation in condominiums, and mobile home subdivisions where each unit is metered separately or in similar low demand non-landscaping uses as approved by the District General Manager.

(Resolution No. 4191, Last Revision 2/16/83: Resolution 83-15)

$^{3}/_{4}$" Hook-on Meter	$ 797~~719~~.00
Service Outlet	$ 9,576~~9,110~~.00
Full Installation	$ 10,373~~9,829~~.00
1" Hook-on Meter	$ 999~~925~~.00
Service Outlet	$ 9,576~~9,110~~.00

Full Installation	$ 10,57510,035.00
1 1/2" Hook-on Meter	$ 2,0271,925.00
Service Outlet	$ 11,32710,403.00
Full Installation	$ 13,35412,328.00
2" Hook-on Meter	$ 2,3712,278.00
Service Outlet	$ 11,32710,403.00
Full Installation	$ 13,69812,681.00

3" or larger sized meters by time and materials only.

The cost of permit associated with water meter installations will be determined at the time of application. The cost of permit is dependent upon its jurisdiction.

B. Cost for Reduction of Meter Size

Reduction of a meter size shall be performed by the District upon written request by the owner. The owner shall be responsible for the cost of labor and parts associated with the reduction of a meter size. However, there shall be no charge to the owner for the cost of the new meter. Owner shall retain equity in the meter based on the smaller size.

The costs associated with reduction of a meter size are as follows:

~~Meter downsize from 3/4"~~	~~$ 741.00~~
Meter downsize from 1"	$789741.00
Meter downsize from 1 1/2"	$ 1,3881,321.00
Meter downsize from 2"	$ 1,6641,585.00

The reduction of a meter size from 3" or larger sized meter is by time and materials only.

C. Refunds for Discontinued Meters

There are no refunds for discontinued meters.

D. Collection of Capacity Fee on Behalf of the San Diego County Water Authority

This District will not accept any otherwise eligible application for meter service installation unless it is accompanied by payment of the applicable capacity fee imposed by the San Diego County Water Authority. These fees are in accordance with the schedule authorized by the San Diego County Water Authority, which may be changed by that agency from time to time. This District is acting only as a collection agent for these fees.

E. Cancellation of Meter Application or Service Change

The cost for canceling a meter application or service change after it has been submitted and processed will be $374~~348~~.00.

F. Service Lateral Termination

The cost for terminating a meter service lateral will be $3,168~~3,054~~.00.

G. Commercial Irrigation Service Conversion

The cost for converting an existing domestic commercial service lateral into a dedicated combination irrigation and domestic service will be $3,048~~2,717~~.00.

4.4.13 District Overhead

A 20% material burden factor will be applied to all bills rendered for parts or material furnished by the District. In addition, a 5% services burden will be applied to all bills rendered that require the District to administer a contract.

4.4.14 Fees Related to Payment of Bills

A. Delinquent Bills~~, and~~ Meters Locked for Non-Payment and Meter Obstructions

All water bills are due and payable upon presentation. If unpaid pursuant to Sections 2.2.3 and 2.2.4, the bill becomes delinquent. If not paid by the penalty date, the service becomes subject to discontinuance and will be charged a fee of $22~~20~~.00. Prior to discontinuing a service, a reminder is given to the customer by attaching a door hanger or mailing a discontinuation notice. The fee charged for a door hanger will be $96~~91~~.00. The fee charged for a mailed discontinuation notice will be $52~~49~~.00. Returned check charge will be $52~~48~~.00.

Pursuant to Water Code 25806, unpaid water charges may be added to and become a part of the annual assessment levied upon the real property. The cost for reporting delinquent accounts that are added to the property tax roll will be $135~~125~~.00. Alternately, if a property has been locked for non-payment, a lien may be placed on the property. The cost to place a lien on a property will be $288 and will be added to the property owner's account.

Services that are locked for non-payment of water bills will be charged an additional $217~~204~~.00; customers who qualify for the Delinquent Lock Hardship fee will be charged $63~~61~~.00. To unlock a meter after hours, there will be a charge of $238~~225~~.00; customers who qualify for the After-hours

Unlock Hardship fee will be charged $190~~184~~.00.

Broken District locks shall be billed at the rate of $238~~225~~.00 per lock. If a meter is pulled for delinquency, there will be a minimum charge of $238~~225~~.00.

The fees charged for repairing damaged curb stops are as follows:

5/8" damaged curb stop:	$ 1,164~~1,106~~.00
3/4" damaged curb stop:	$ 1,164~~1,106~~.00
1" damaged curb stop:	$ 1,244~~1,178~~.00

The fee for repairing damaged curb stops larger than 1" is variable and is dependent upon the number of hours spent by District staff and parts used. The fee will be based on actual costs.

B. Meters Locked by Request of Owner

Upon written request by owner, the meter will be locked as a convenience to the customer by the District for a charge of $91~~86~~.00 and subsequently unlocked for an additional $91~~86~~.00. To lock or unlock a meter after hours, there will be a charge of $238~~225~~.00.

The Service Charge and other fixed charges on locked meters shall be 100% of the regular charges for that account.

Locking of meters at the request of the owner does not relieve the owner of the responsibility for payment for any water used through the meter or for any damage resulting therefrom. All water registered through the meter after the District has locked the meter shall be paid for by the customer.

C. Meter Obstructions

If a meter read cannot be obtained due to permanent obstruction or temporary obstruction (e.g. car parked on meter box, new fence built over meter box, wood pile or landscaping covering meter box, etc.) that has not been removed or otherwise resolved, a letter will be sent to the customer/account holder and a $122 fee will be add to their account.

If a meter cannot be accessed to be locked for non-payment due to an obstruction, a letter will be sent to the customer/account holder and a $197 fee will be added to their account.

4.4.15 Capacity Fees

(Revision 2/19/2025: Minute Order 25-02-24)

For all water meters installed, the following charges shall be made:

Meter Size	Capacity Fee

5/8"	$ 7,3607,156.00
3/4"	$ 11,04010,734.00
1"	$ 18,40017,890.00
1 1/2"	$ 36,80035,779.00
2"	$ 58,87957,247.00
3"	$ 117,758114,494.00
4"	$ 183,998178,897.00
6"	$ 367,995357,794.00
8"	$ 588,792572,470.00
10"	$ 846,389822,925.00
12"	$ 1,582,3791,538,512.00

These fees are not refundable. If the size of the meter is increased, the difference in capacity fees between the new and old meter at the current prices will be paid. There is no refund of the capacity fees if the meter is reduced in size.

The Board of Directors will waive all capacity fees when installing individual meters at multiple-family residences served by an existing single meter and will request that the San Diego County Water Authority will also waive their capacity fees for the customer.

4.4.16 Water Conservation Fees

Second water citation within 12 months	$ 320300.00
Third water citation within 12 months In addition, a flow restrictor may be installed for up to five days.	$ 559526.00
Four or more water citations within 12 months In addition, a flow restrictor may be installed or service may be discontinued.	$ 799751.00
1" and smaller flow restrictor installation & removal	$ 420396.00
1½" and 2" flow restrictor installation & removal	$ 809755.00

These fees will be added to the water account and will be subject to Section 2.2 - Billing Procedures.

4.4.17 Unauthorized Taking of District Water

If it is determined there has been an unauthorized use of District water through an illegal hook-up, the fee for this unauthorized taking of District water will be $4,2893,686.00.

4.4.18 Miscellaneous Fees

A bid protest will be charged a fee for contracts under $8060,000 of $438409.00. For contracts over $8060,000 the fee will be $750695.00 to also cover the costs of taking the bid protest to the Board of Directors for consideration.