

MINUTES OF THE ADJOURNED MEETING OF THE
BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT

January 18, 2017

An Adjourned Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, January 18, 2017, at the offices of the District, 1391 Engineer Street, Vista, California.

1. CALL TO ORDER

President Miller called the meeting to order at 8:31 a.m.

2. ROLL CALL

Directors present: Miller, Vásquez, Dorey, and MacKenzie.

Directors absent: Reznicek.

Staff present: Eldon Boone, General Manager; Lisa Soto, Secretary of the Board; Brett Hodgkiss, Assistant General Manager; Don Smith, Director of Water Resources; Brian Smith, Director of Engineering; Randy Whitmann, Engineering Project Manager; Frank Wolinski, Operations and Field Services Manager; Marlene Kelleher, Finance Manager; and Marian Schmidt, Administrative Assistant. General Counsel Joel Kuperberg was also present.

Other attendees: Special Counsel John Carter by teleconference from 10:06 a.m. to 10:47 a.m.

3. PLEDGE OF ALLEGIANCE

Director Vasquez led the pledge of allegiance.

4. APPROVAL OF AGENDA

President Miller stated that he had been advised by the General Manager and General Counsel that special circumstances came to light after the posting of the agenda which would require the addition of an urgency item to the agenda. Mr. Kuperberg explained that he was advised by the General Manager that an urgent matter came to light the previous day related to the Indian Water Rights Settlement and the Local Entities Agreement. Mr. Kuperberg stated that the Ralph M. Brown Act permits an urgency item, which cannot reasonable wait until the next meeting, to be added to the agenda by a 2/3 vote of the Board. Mr. Kuperberg further stated that the addition of a closed session item to discuss the Indian Water Rights Settlement and the Local Entities Agreement would be appropriate, and staff recommends adding the item to immediately follow agenda Item 11, as agenda Item 11.A.

17-01-10	<i>Upon motion by Director Dorey, seconded by Director MacKenzie and unanimously carried (4 ayes: Miller, Vásquez, Dorey, and MacKenzie; 1 absent: Reznicek), the Board of Directors approved the addition of an urgent item to the agenda, as agenda Item 11.A, Closed Session for Conference with Legal Counsel to discuss potential litigation per Government Code section 54956.9(d)(4).</i>
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17-01-11 *Upon motion by Director MacKenzie, seconded by Director Dorey and unanimously carried (4 ayes: Miller, Vásquez, Dorey, and MacKenzie; 1 absent: Reznicek), the Board of Directors approved the agenda with the addition of one item, Item 11.A, as a matter of urgency.*

5. PUBLIC COMMENT TIME

No public comments were presented on items not appearing on the agenda.

6. CONSENT CALENDAR

Director MacKenzie requested clarification on agenda items 6.A and 6.B. Regarding Item 6.A, Engineering Department Manager Al Ducusin clarified that the fee charged to the property owners was pursuant to District policy, which dictates a fixed charge plus an additional per-foot charge based on the frontage of the property. General Manager Eldon Boone stated that the fee was based on a standard 8" pipe and does vary based on the size of the pipe being installed.

Regarding agenda Item 6.B, Operations and Field Services Manager Frank Wolinski clarified that PVC pipe (2,400 feet of 8", 1,600 feet of 12" and minimal amounts of 4" and 6") was being purchased for the job.

17-01-12 *Upon motion by Director Vásquez, seconded by Director MacKenzie and unanimously carried (4 ayes: Miller, Vásquez, Dorey, and MacKenzie; 1 absent: Reznicek), the Board of Directors approved the Consent Calendar, including Resolution No. 17-02 approving disbursements.*

A. Cancellation of Temporary Service Agreement

See staff report attached hereto. Staff recommended and the Board approved the cancellation of Temporary Service Agreement (TSA) No. 499 and the Amendment to TSA No. 499 for a single-family residential parcel consisting of approximately 1.02 gross acres owned by Micah & Nicole Pruett and James & Shari Bradley, located at 560 Estrelita Drive, Vista (D-2276; LN 2014-023; APN 184-181-21; DIV NO 5).

B. Materials for mainline replacement

See staff report attached hereto. Staff recommended and the Board approved the purchase of pipeline materials from Pacific Pipeline Supply for mainline replacement on Lobelia Drive and Primrose Avenue in the amount of \$144,837.11.

C. District vehicle purchase

See staff report attached hereto. Staff recommended and the Board authorized the purchase of a 2017 F-650 Ford truck from Wondries Fleet Group in the amount of \$81,322.76.

D. Minutes of Board of Directors meeting on January 4, 2017

The minutes of January 4, 2017 were approved as presented.

E. Resolution ratifying check disbursements

RESOLUTION NO. 17-02

BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 55055 through 55113 drawn on Union Bank totaling \$178,960.84.

FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.

PASSED AND ADOPTED unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 18th day of January 2017.

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7. RESOLUTION HONORING PAST PRESIDENT RICHARD L. VÁSQUEZ

See staff report attached hereto.

Director Vásquez said it was his pleasure to have served as President of the Board in 2016.

17-01-13	<p><i>Upon motion by Director MacKenzie, seconded by Director Dorey, the Board of Directors adopted Resolution 17-03 honoring the District's 2016 past president, Richard L. Vásquez, by the following roll call vote:</i></p> <p><i>AYES: Directors Vasquez, Dorey, MacKenzie, and Miller</i></p> <p><i>NOES: None</i></p> <p><i>ABSTAIN: None</i></p> <p><i>ABSENT: Director Reznicek</i></p> <p><i>A copy of Resolution 17-03 is on file in the official Resolution Book of the District.</i></p>
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8. REQUEST FOR PROPOSAL FOR GROUNDWATER ASSESSMENT AND CONSULTATION SERVICES

See staff report attached hereto.

Mr. Boone provided an overview of the Request for Proposal (RFP) for a groundwater assessment of the Warner Valley Groundwater Basin and outlined the key components of the scope of work, including a review of previous hydrogeological studies of the Warner Valley Groundwater Basin, an analysis and update of hydrogeological and groundwater pumping data to estimate the sustainable yield of the Basin, and an assessment of the hydrologic connectivity and independent sustainable yield of the portion of the Basin beneath the Warner Springs Ranch Resort. All of this information should help with evaluating the possibility of forming a Groundwater Sustainability Agency for the Basin. Mr. Boone said that staff will also look to this consultant for expertise regarding future possible groundwater considerations and negotiations on the Warner Ranch. Mr. Boone said that the RFP has been reviewed and approved by the District's ad hoc Groundwater Committee.

Director of Water Resources Don Smith provided clarification regarding the RFP, and the Board discussed the matter briefly. The Board indicated a desire to meet with the selected consultant to ask any questions they may have regarding the work being performed. Mr. Smith responded that a workshop is included in the Scope of Work; however, it is to take place after the consultants have had the opportunity to gather information and analyze it. Mr. Smith pointed out that the Scope of Work does not call for any field work; it only asks for a review and assessment of existing records. If field work, such as geophysical testing, is necessary, it would require amendment to the agreement.

17-01-14 *Upon motion by Director Vásquez, seconded by Director Dorey and carried (4 ayes: Miller, Vásquez, Dorey, and MacKenzie; 1 absent: Reznicek), the Board of Directors approved the request for proposal for groundwater assessment and consultation services pertaining to the District's operations in the Warner Valley Groundwater Basin.*

9. ASSOCIATION OF CALIFORNIA WATER AGENCIES JOINT POWERS INSURANCE AUTHORITY 2017 EXECUTIVE COMMITTEE ELECTION

See staff report attached hereto.

Mr. Boone stated that if nominated, staff would assist Director Dorey in obtaining the three concurring nominations from other agencies. Director MacKenzie suggested that strategically, it would be better to seek more concurring nominations than required.

17-01-15 *Upon motion by Director MacKenzie, seconded by Director Vásquez, the Board of Directors adopted Resolution 17-04 nominating Paul E. Dorey to the Association of California Water Agencies Joint Powers Insurance Authority 2017 Executive Committee, by the following roll call vote:*

AYES: Directors Vasquez, Dorey, MacKenzie, and Miller

NOES: None

ABSTAIN: None

ABSENT: Director Reznicek

A copy of Resolution 17-04 is on file in the official Resolution Book of the District.

10. CONFLICT OF INTEREST CODE

See staff report attached hereto.

General Counsel Kuperberg advised the Board about the current limit on gifts, which for 2016 was \$460, and 2017 will be \$470 from a single source during a calendar year.

11. STATUS OF SAN LUIS REY INDIAN WATER RIGHTS SETTLEMENT IMPLEMENTATION

See staff report attached hereto.

Mr. Boone stated that Secretary of the Interior Jewell signed the Settlement Implementation Agreement, as did Assistant Attorney General Cruden, rendering the agreement fully executed. He stated that the Office of Management Budget Certification is expected to be signed at any time; and his understanding is that all of the existing Indian and Federal Rights-of-Way for the local water system have been executed. Mr. Boone reported that the Rights-of-Way for the San Pasqual Undergrounding Project have been returned to the Department of Interior. Mr. Boone commended Mr. Don Smith for his work compiling the documentation for the final disposition of US District Court Cases.

Mr. Boone reported that he sent a letter (on behalf of the District) to Packard Government Affairs expressing appreciation for all of their efforts and support over the years concerning the Indian Water Rights Settlement. Mr. Boone said he also sent a copy of this letter to the San Luis Rey Indian Water Authority and to the City of Escondido.

Director MacKenzie commented on the format of the staff report, requesting that in the future rather than removing items when completed, she would prefer that the completed items remain on the list with an indication that they have been completed. President Miller concurred.

At this time, everyone present in the audience left the Boardroom except for Marlene Kelleher and Don Smith.

11.A. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

President Miller adjourned the meeting to closed session at 9:14 a.m. for a conference with legal counsel to discuss potential litigation per Government Code section 54956.9(d)(4): One potential case.

The meeting reconvened in open session at 10:02 a.m. President Miller declared that this closed session would be continued later in the meeting, when Special Counsel John Carter is able to join the meeting by teleconference.

12. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

See staff report attached hereto.

President Miller reported that there had not been a meeting since his last report. Mr. Boone reported that he attended a meeting of the San Diego County Water Authority (CWA) Member Agencies General Managers the previous day, followed by a special meeting regarding CWA's litigation with the Metropolitan Water District (MWD). He learned that for this time of year the Northern Sierra rainfall is at 217 percent of normal; the Northern Sierra snowpack is at 135 percent of normal; the water level of Lake Oroville is at 123 percent of normal; and the Upper Colorado River Basin snowpack is 166 percent of normal. Mr. Boone stated that the water level of Lake Henshaw has increased by ten percent compared to two weeks ago.

Mr. Boone reported that the meeting regarding the litigation with MWD was called to discuss MWD funding that is no longer available to member agencies for local water projects due to the ongoing litigation between CWA and MWD. A number of member agencies have requested that CWA provide local projects funding because they are no longer eligible to receive funding from MWD. CWA indicated that providing such funding would violate Proposition 26.

At this time, the Board elected to return to Closed Session Item 11.A, with Special Counsel John Carter joining the meeting by teleconference.

11.A. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

President Miller adjourned the meeting to closed session at 10:06 a.m. for a conference with legal counsel to discuss potential litigation per Government Code section 54956.9(d)(4): One potential case.

The meeting reconvened in open session at 10:47 a.m. President Miller declared that the following action had been taken:

17-01-16 *Upon motion by Director MacKenzie, seconded by Director Vásquez and carried (3 ayes: Vásquez, Dorey, and MacKenzie; 1 no: Miller; and 1 absent: Reznicek), the Board of Directors reaffirmed its approval of the Local Entities Agreement; and consistent with numerous prior discussions with the City of Escondido, authorized Special Counsel to sign all of the appropriate district court pleadings to conclude the litigation, contingent upon the City of Escondido's approval and execution of the Local Entities Agreement.*

13. MEETINGS AND EVENTS

See staff report attached hereto.

Directors Vásquez and Dorey reported on their attendance at the Council of Water Utilities meeting the previous day where Charles Houser of SCS Engineers presented information on the Sustainable Groundwater Management Act. Both characterized the information presented as very general.

Director Vásquez requested permission to attend the Urban Water Institute Spring Conference, February 8-10, 2017 in Palm Springs.

17-01-17 *Upon motion by Director MacKenzie, seconded by Director Dorey and unanimously carried (4 ayes: Miller, Vásquez, Dorey, and MacKenzie; 1 absent: Reznicek), the Board of Directors authorized Director Vásquez requested to attend the Urban Water Institute Spring Conference, February 8-10, 2017 in Palm Springs.*

14. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

See staff report attached hereto.

None were presented.

15. COMMENTS BY DIRECTORS

Director MacKenzie complimented the "Background" information found in the Scope of Work of the Groundwater Assessment RFP in agenda Item 8. She suggested that this would be good information to include in the new Board member orientation materials.

Director Vásquez commented on local news articles regarding the recent storms. He also commented on a news article regarding the hydration station that was recently installed at Monte Vista Elementary School and the free reusable bottles the District donated for all of the students at the school.

President Miller said that he has been approached recently by several customers inquiring about the District's service charge and stating that it is much higher than that of neighboring water agencies. President Miller said that he responded to those who have inquired that the District is able to provide great stability in its water rate because it does not rely on it to pay its operating expenses. He requested a comparison of the District's cost of water service compared to other local water agencies.

16. COMMENTS BY GENERAL COUNSEL

None were presented.

17. COMMENTS BY GENERAL MANAGER

Mr. Boone informed the Board that the State issued the amended permit for lead testing in schools the previous day. He said that staff is prepared to work with the schools when testing is requested. He noted that the District will only be obligated to test a particular school for lead once, and all testing must be done by the end of 2019.

Mr. Boone said that the District signed a joint letter to Felicia Marcus, Chair of the State Water Resources Control Board (State Water Board), regarding Emergency Conservation Regulations (Regulations). He noted that on the previous day, State Water Board staff proposed extending the Regulations, which are set to expire on February 28, 2017, through October 2017. The joint letter requested that the State Water Board allow the Regulations expire at the end of February. A decision is expected to be made on this matter by the State Water Board in February.

Mr. Boone reported that the hunting concession agreement that was approved by the Board at the last meeting has been fully executed. He noted that changes to the agreement that were directed by the Board, no hunting on Swan Lake and a reduced period for "put and take" hunting resulted in an overall reduction in the revenue expected from the agreement from \$45,000 to \$30,000.

18. ADJOURNMENT

There being no further business to come before the Board, at 11:05 a.m., President Miller adjourned the meeting.


Marty Miller, President

ATTEST:


Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



STAFF REPORT

Agenda Item: 6.A

Board Meeting Date:	January 18, 2017
Prepared By:	Al Ducusin
Reviewed By:	Brian Smith
Approved By:	Eldon Boone

SUBJECT: CANCELLATION OF TEMPORARY SERVICE AGREEMENT

RECOMMENDATION: Approve the cancellation of Temporary Service Agreement (TSA) No. 499 and the Amendment to TSA No. 499 for a single-family residential parcel consisting of approximately 1.02 gross acres owned by Micah & Nicole Pruett and James & Shari Bradley, located at 560 Estrelita Drive, Vista (D-2276; LN 2014-023; APN 184-181-21; DIV NO 5).

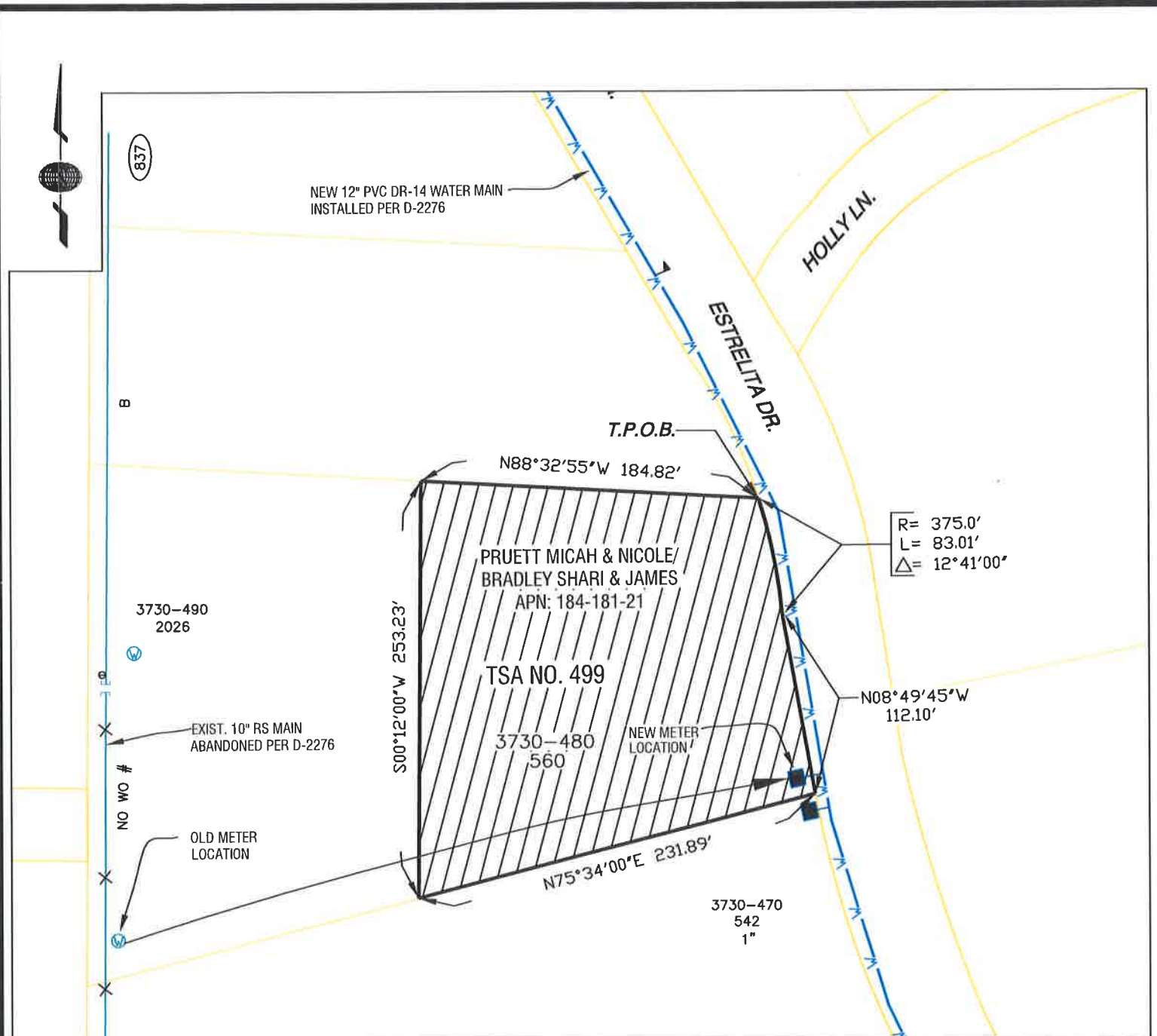
PRIOR BOARD ACTION:
4/02/1968 Approved TSA No. 499.

FISCAL IMPACT: None.

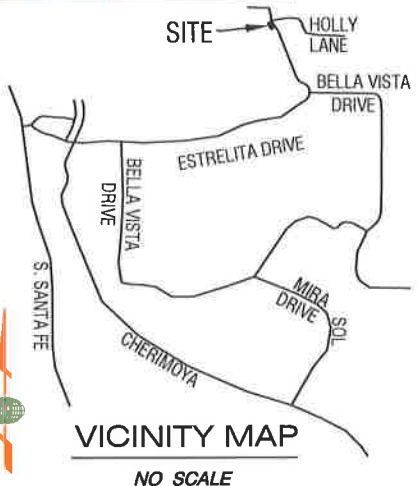
SUMMARY: The water system for this project is in service, and the owners' temporary meter has been relocated to a permanent location fronting their property located at 560 Estrelita Drive.

DETAILED REPORT: As part of the District's Mainline Replacement program, a new 12" waterline was installed in Estrelita Drive. The terms and conditions of TSA No. 499 and the Amendment to Agreement Respecting Temporary Connection to Serve and Encumbrance of Fees have been fulfilled by the owners.

ATTACHMENT: Map



 TSA NO. 499, RECORDED APRIL 10, 1968; AS FILE NO. 59903. AND AMENDMENT TO AGREEMENT RESPECTING TEMPORARY CONNECTION TO SERVE AND ENCUMBRANCE OF FEES, RECORDED DECEMBER 10, 2015 AS DOC# 2015-0632460, TO BE CANCELLED.



OWNERS:
MICAH & NICOLE PRUETT /
SHARI & JAMES BRADLEY
560 ESTRELITA DRIVE
VISTA, CA 92084.

VISTA IRRIGATION DISTRICT			
CANCEL TSA NO. 499			
560 ESTRELITA DRIVE			
APN	184-181-21	T.B.	1108-D2
SCALE	NONE	L.N.	2014-023
APPD. BY	<i>MS</i>	DATE	1/10/17
DRAWN BY	<i>M.S.</i>	DATE	12/14/16
SHEET	1 OF 1	MAP	J18
REVISED			
PATH Z:\Engineering\JOBS\D-JOBS\D-2276\TSA LETTERS			

W.O.
D-2276



STAFF REPORT

Agenda Item: 6.B

Board Meeting Date:	January 18, 2017
Prepared By:	Frank Wolinski
Reviewed By:	Brett Hodgkiss
Approved By:	Eldon Boone

SUBJECT: MATERIALS FOR MAINLINE REPLACEMENT

RECOMMENDATION: Approve the purchase of pipeline materials from Pacific Pipeline Supply for mainline replacement on Lobelia Drive and Primrose Avenue in the amount of \$144,837.11.

PRIOR BOARD ACTION: Approved as part of the Fiscal Year 2017 Budget (Capital Item 17-02).

FISCAL IMPACT: \$144,837.11 including tax and freight.

SUMMARY: The District received bids from three different vendors: Pacific Pipeline Supply, S&J Supply Company and Western Water Works Supply Company. All bids were responsive to the District's specifications, and Pacific Pipeline Supply submitted the lowest bid.

DETAILED REPORT: This mainline project will replace approximately 4,200 feet of 6" steel main in Lobelia Drive and Primrose Avenue that was installed in 1955. Due to the history of leaks, current condition of the pipe and the higher system pressure available in the area, staff recommends the replacement of this section of steel main.

Materials being purchased for this project include 4", 6", 8" and 12" pipe and various fittings.

Bid Results:	Pacific Pipeline Supply	\$144,837.11
	S&J Supply Company	\$149,457.61
	Western Water Works	\$161,618.71



STAFF REPORT

Agenda Item: 6.C

Board Meeting Date:	January 18, 2017
Prepared By:	Frank Wolinski
Reviewed By:	Don Smith
Approved By:	Eldon Boone

SUBJECT: DISTRICT VEHICLE PURCHASE

RECOMMENDATION: Authorize the purchase of a 2017 F-650 Ford truck from Wondries Fleet Group in the amount of \$81,322.76.

PRIOR BOARD ACTION: The Board approved the purchase of a Super Duty commercial truck as part of the 2016 budget in the amount of \$90,000. On July 20, 2016, the Board approved the capital outlay carryover for fiscal year 2016; the purchase of this truck was included on the schedule of items to be carried over to fiscal year 2017.

FISCAL IMPACT: \$81,322.76

SUMMARY: The District needs to replace a 2002 Ford F-550 welding truck. Staff recommends replacing the F-550 with an F-650 diesel truck to better accommodate the payload requirements associated with the District's welding trucks. The truck will be equipped with a flatbed body with a rear drop deck, twelve service boxes and be power take off provisioned.

Due to a complete redesign of the Ford Super Duty truck series for the 2017 model year, 2016 F-650 trucks were unavailable for order and a limited inventory existed when the District attempted to procure this vehicle during fiscal year 2016. Consequently, this purchase was deferred until orders for the 2017 model year were made available. Staff proposes to utilize the State purchasing program to procure this vehicle.

DETAILED REPORT: Using the State purchasing program assists the District with purchasing vehicles and trucks at a lower cost than can be obtained through traditional procurement procedures. The District used the Statewide Commodity Contract for fleet vehicles that is available to local governmental agencies to locate a supplier and obtain pricing for the 2017 F-650 truck. In this case, the base price of a 2017 F-650 truck provisioned through the State is approximately \$7,800 less than the base Manufacturer Suggested Retail Price (MSRP) available through local fleet retailers. Ford brand vehicles are provided under the program for vehicles and trucks, and Wondries Fleet Group is the sole vendor available for this truck model.

Cash Disbursement Report



Payment Dates 12/22/2016 - 01/05/2017

Payment Number	Payment Date	Vendor	Description	Amount
55055	12/28/2016	Jen and Seth Gray	Reimbursement for Main Line Leak Damage	1,762.21
55056	12/28/2016	North County Industrial Park	Association Fees 01/2017 - Pipeline Dr	256.40
55057	12/28/2016		Association Fees 01/2017 - VID Headquarters	879.30
55058	12/28/2016	Regal CineMedia	Employee Movie Tickets 12/2016 (300)	2,558.00
55059	01/05/2017	Adco Underground Services	Potholing Service	2,035.00
55060	01/05/2017	Airgas USA LLC	Welding Solder (50)	3,749.22
55061	01/05/2017	AT&T	CALNET3 11/13/16-12/12/16	992.01
55062	01/05/2017	Brent Reyes	Reimbursement/Tuition 12/2016	262.35
55063	01/05/2017	CDW Government Inc	APC Metered Rack PDU 2G	1,132.48
	01/05/2017		HP EliteDisplay E242 - LED monitor - 24"	270.26
55064	01/05/2017	County of San Diego	Permits 11/2016	885.80
55065	01/05/2017	Dion International Trucks Inc	Wheel Chocks, Mud Flaps - Shop	195.89
55066	01/05/2017	DIRECTV	Direct TV Service	73.99
55067	01/05/2017	EDCO Waste & Recycling Services Inc	Trash/Recycle 12/2016	206.46
55068	01/05/2017	El Camino Rental	Concrete	162.75
55069	01/05/2017	Eurofins Eaton Analytical Inc	Henshaw Nitrate Samples	135.00
55070	01/05/2017	FMLASource	FMLA/CFRA Administration Cost 2/2017-1/2018	1,827.00
55071	01/05/2017	G & R Auto & Truck Repair	Diesel Opacity Test - Truck 7	50.00
	01/05/2017		Diesel Opacity Test - Truck 26	50.00
55072	01/05/2017	GASB	Subscription 2017	252.00
55073	01/05/2017	Glennie's Office Products Inc	Office Supplies	179.92
55074	01/05/2017	Hawthorne Machinery Co	Bucket Hydraulic Hoses (2) - B19	177.62
	01/05/2017		Bucket Hydraulic Hoses (2) - B19	159.41
	01/05/2017		Hydraulic Hose Retaining Clips (8) - B19	157.68
55075	01/05/2017	HD Supply Waterworks	Spool for Fire Hydrant	74.93
55076	01/05/2017	InfoSend Inc	Mailing Services 11/2016	4,919.35
	01/05/2017		Data Processing Services 11/2016	2,073.19
	01/05/2017		Support & Storage 11/2016	1,095.56
55077	01/05/2017	Infrastructure Engineering Corporation	Flume Relocation Inspection Svcs 10/29-11/25/16	1,677.00
55078	01/05/2017	Innovyze Inc	H2Onet Software License Renewal	2,000.00
55079	01/05/2017	Itron Inc	Hardware/Software Maintenance 2017	9,577.94

Payment Number	Payment Date	Vendor	Description	Amount
55080	01/05/2017	Joe's Paving	Patch Paving	8,964.95
	01/05/2017		Patch Paving	7,303.20
55081	01/05/2017	Leon Perrault Trucking & Materials	Trucking & Material 11/2016	21,588.75
55082	01/05/2017	Lighthouse Inc	Light Bars (2)	2,148.30
55083	01/05/2017	Lightning Messenger Express	Messenger Service 12/02/16	43.50
55084	01/05/2017	Mallory Safety and Supply, LLC	Vest Lime Hi-Viz LG (8)	127.34
	01/05/2017		Vest Lime Hi-Viz MED (7)	111.41
	01/05/2017		Vest Lime Hi-Viz LG (7)	111.42
	01/05/2017		Vest Lime Hi-Viz MED (3)	47.75
55085	01/05/2017	Matheson Tri-Gas Inc	Sleeves for Cutting Torch Use	51.42
55086	01/05/2017	MRC, Smart Technology Solutions	Managed Print Service 11/2016	1,027.45
55087	01/05/2017	Mutual of Omaha	LTD/STD/Life Insurance 01/2017	6,092.23
55088	01/05/2017	NAPA Auto Parts	Primer Paint - Truck 21	48.69
	01/05/2017		Lube, Cable Ends, Graphite, Fuel Treatment	70.41
	01/05/2017		Battery Cable Ends (10) - Shop	23.22
	01/05/2017		LED Work Lights (6) - Truck 21	613.34
55089	01/05/2017	North County Auto Parts	Filters, Oil	73.11
	01/05/2017		Filters	3.26
	01/05/2017		Wipers Blades - Shop	17.14
	01/05/2017		Filters - Truck 19	2.38
	01/05/2017		Oil, Filters	41.17
55090	01/05/2017	North County Industrial Park	Association Fees - Pipeline Dr (Replacement Ck)	256.40
55091	01/05/2017	One Source Distributors	Fall Prevention Harnesses, Hooks	989.82
55092	01/05/2017	O'Reilly Auto Parts	Air Fresheners	21.66
55093	01/05/2017	Pacific Pipeline Supply	Coupling 4" Black (10)	314.65
	01/05/2017		Ell 2" Black Street 90 Degree (10)	86.80
	01/05/2017		Gaskets, Nipples	97.11
	01/05/2017		Meter Box & Lid	80.59
	01/05/2017		Curb Stop 2" FNPT X MNPT (12)	2,920.25
	01/05/2017		Adapter 2" Copper x MIP (100)	1,143.59
	01/05/2017		Ell 2" Brass 90 Degree St. (36)	942.13
	01/05/2017		Flange 90 Degree Ell	133.41
	01/05/2017		Weld Flange	46.55
55094	01/05/2017	Parkhouse Tire Inc	Tire - Truck 22	504.17
55095	01/05/2017	Ramco Petroleum	Fuel 11/2016	1,491.37
55096	01/05/2017	Red Truck Fire & Safety Co	Inspect & Service Fire Extinguishers	50.45

Payment Number	Payment Date	Vendor	Description	Amount
55097	01/05/2017	San Diego Gas & Electric	Electric 12/2016 - Well Field	17,583.33
	01/05/2017		Electrical Transmission 12/2016	3,071.32
	01/05/2017		Electric 12/2016 - Ranch House	27.29
	01/05/2017		Electric 11/2016 - Cathodic Protection & T&D	172.82
	01/05/2017		Electric 11/2016 - Reservoirs	100.29
	01/05/2017		Electric 11/2016 - Pump Stations	7,613.98
	01/05/2017		Electric 11/2016 - Plants	96.90
55098	01/05/2017	SimplexGrinnell	Quarterly Fire Sprinkler Maintenance	1,051.25
55099	01/05/2017	Sloan Electric Company	Trim Balancing Pumps - Station 12	1,660.00
55100	01/05/2017	Southern Counties Lubricants, LLC	Fuel 12/01/16-12/15/16	5,182.63
55101	01/05/2017	Tom's Adventures LLC	Deposit Refund	260.62
55102	01/05/2017	TS Industrial Supply	Goggles (7)	145.29
	01/05/2017		Reciprocating Blades (100)	716.10
	01/05/2017		Shear 26" Lopper (6)	397.11
	01/05/2017		Hammer 10" Tomahawk	1,288.98
55103	01/05/2017	Tyler Technologies Inc	Utility Billing Software- Programming	1,500.00
55104	01/05/2017	UniFirst Corporation	Uniform Service	933.43
	01/05/2017		Uniform Service	373.42
55105	01/05/2017	Verizon Wireless	Air Cards 11/13/16 - 12/12/16	76.02
55106	01/05/2017	Volt	Temporary Service PE 12/04/16	324.00
	01/05/2017		Temporary Service PE 12/11/16	313.88
55107	01/05/2017	Vulcan Materials Company and Affiliates	Cold Mix	1,043.06
55108	01/05/2017	VWR International LLC	Petri Dishes for Lab	89.27
55109	01/05/2017	Winner Chevrolet Inc	2015 Chevrolet Express Cargo Van	33,851.25
55110-55111	01/05/2017	Refund Checks 55110-55111	Customer Refunds	637.97
55112-55113	01/05/2017	Refund Checks 55112-55113	Customer Refunds	3,032.52
Grand Total:				178,960.84



STAFF REPORT

Agenda Item: 7

Board Meeting Date:	January 18, 2017
Prepared By:	Lisa Soto
Reviewed By:	Brett Hodgkiss
Approved By:	Eldon Boone

SUBJECT: RESOLUTION HONORING PAST PRESIDENT RICHARD L. VÁSQUEZ

RECOMMENDATION: Adopt a resolution honoring the District's 2016 past president, Richard L. Vásquez.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: Director Vásquez has served as Director of Division 2 since 2008 as well as from 1992 to 2000. He completed his term as Board President for 2016 during which time the District developed and launched the District's new website, embarked on significant capital projects including rehabilitation of HP Reservoir and demolition of E2 and F reservoirs, updated the District's Urban Water Management Plan, and appointed the 12th General Manager in District's 93 year existence.

Under Director Vazquez' leadership, the District received the 2016 Association of California Water Agencies (ACWA) Outreach award for Region 10, became one of only four special districts in the State of California to receive Gold Recognition in Special District Governance from the Special District Leadership Foundation and received a Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association for the ninth straight year for the District's Comprehensive Annual Financial Report for the fiscal year 2015.

Director Vásquez has actively represented the District's best interests through his dedicated service on the ACWA Region 10 Board of Directors and ACWA Water Quality Committee. He also served as the Chair of the Fiscal Policy and the Public Affairs committees.

In recognition of Director Vásquez' accomplishments and outstanding efforts for the benefit of all the people of the Vista Irrigation District during his tenure as President, the attached resolution is presented for the Board's consideration.

ATTACHMENT: Draft resolution.

RESOLUTION NO. 17-XX

RESOLUTION OF THE BOARD OF DIRECTORS
OF THE VISTA IRRIGATION DISTRICT
HONORING PAST PRESIDENT RICHARD L. VÁSQUEZ

WHEREAS, Richard L. Vásquez has served as Director of Division 2 since 2008, as well as from 1992 to 2000; and

WHEREAS, he has conscientiously and ably served as President of the Board for Calendar Year 2016; and

WHEREAS, during his term as President, the District developed the District's new website, embarked on significant capital projects including rehabilitation of HP Reservoir and demolition of E2 and F reservoirs; updated the District's Urban Water Management Plan; and appointed the 12th General Manager in VID's 93 year existence; and

WHEREAS, under Directors Vásquez' leadership, the District received the 2016 Association of California Water Agencies (ACWA) Outreach award for Region 10, became one of only four special districts in the State of California to receive Gold Recognition in Special District Governance from the Special District Leadership Foundation, received a Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association for the ninth straight year for the District's Comprehensive Annual Financial Report for the fiscal year 2015; and

WHEREAS, Director Vásquez has actively represented the District's best interests through his dedicated service on the ACWA Region 10 Board of Directors and ACWA Water Quality Committee as well as through his chairmanship of the District's Fiscal Policy and Public Affairs committees.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors and staff of the Vista Irrigation District do hereby express to Richard L. Vásquez appreciation for his accomplishments and outstanding efforts for the benefit of all the people of the Vista Irrigation District during his tenure as President.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors for the Vista Irrigation District this 18th day of January 2017.

AYES:

NOES:

ABSTAIN:

ABSENT:

Marty Miller, President

ATTEST:

Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



STAFF REPORT

Agenda Item: 8

Board Meeting Date: January 18, 2017
Prepared By: Don Smith
Reviewed By: Brett Hodgkiss
Approved By: Eldon Boone

SUBJECT: REQUEST FOR PROPOSAL FOR GROUNDWATER ASSESSMENT AND CONSULTATION SERVICES

RECOMMENDATION: Approve the request for proposal for groundwater assessment and consultation services pertaining to the District's operations in the Warner Valley Groundwater Basin.

PRIOR BOARD ACTION: On June 29, 2015, the Board conducted a workshop on the Sustainable Groundwater Management Act of 2014 (SGMA), authorized staff to perform further investigations regarding future management of groundwater resources, and formed an ad hoc committee to address these matters. On November 10, 2016, the ad hoc Groundwater Committee met and reviewed the attached Request for Proposal (RFP), and recommended that it be brought before the Board for consideration.

FISCAL IMPACT: Cost of the proposed services is estimated to be less than \$100,000.

SUMMARY: The District desires professional consulting services to: 1) review previous hydrogeological studies of the Warner Valley Groundwater Basin (Basin) and update, compile and analyze hydrogeological and groundwater pumping data to estimate the sustainable yield of the Basin; 2) assess the hydrologic connectivity and independent sustainable yield of that portion of the Basin underlying the Warner Springs Ranch Resort; 3) outline data needs, procedures, likely costs, potential benefits and other considerations to help the District evaluate the possibility of forming a Groundwater Sustainability Agency (GSA) for the Basin under SGMA; and 4) provide as-needed services to review third-party proposals and provide input on potential negotiations.

DETAILED REPORT: Over the last 50 years, the District has commissioned several studies of its local water supplies which have also evaluated the characteristics of the Basin. These studies have each had different objectives, utilized different hydrogeologic assumptions and benefited from different historical data sets. None of these studies addressed the impact of existing or potential use of Basin groundwater by third parties on the availability of groundwater for the District or the "sustainable yield" of the Basin.

The current effort will consolidate past work, update it to include the most recent groundwater pumping and monitoring data and provide new insight on groundwater pumping and use within the Basin. The effort will also prepare a thorough outline of the tasks, likely costs, and potential benefits of establishing and maintaining a GSA for the Basin. Finally, the selected consultant will provide ongoing services to help the District evaluate and comment on third party development within the Basin.

The scope of work in the attached RFP has been modified from what was presented to the ad hoc Groundwater Committee to include an assessment of whether new geophysical methods are available that would significantly improve the District's understanding and management of groundwater in the Basin. Staff is considering distribution of the RFP to the following firms: Aquilogic, Dudek & Associates, Exponent, GEI, Geoscience Support Services, Geosyntec Consultants, GSI Environmental Inc., SCS Engineers and Todd Groundwater.

ATTACHMENT: Draft Request for Proposal - Groundwater Assessment and Consultation Services

DRAFT**REQUEST FOR PROPOSAL****GROUNDWATER ASSESSMENT AND CONSULTATION SERVICES**

The Vista Irrigation District (VID or District) is requesting proposals and qualifications from consulting firms to provide hydrogeological services relating to groundwater assessment for the planning and management of the District's operations in the Warner Valley Groundwater Basin (Basin). The Project will include: 1) reviewing previous hydrogeological studies of the Basin and updating, compiling and analyzing hydrogeological and groundwater pumping data to estimate the sustainable yield of the basin; 2) assessing the hydrologic connectivity and independent sustainable yield of that portion of the Basin underlying the Warner Springs Ranch Resort; and 3) outlining data needs, procedures, likely costs, potential benefits and other considerations to help the District evaluate the possibility of forming a Groundwater Sustainability Agency (GSA) for the Basin under the Sustainable Groundwater Management Act of 2014 (SGMA).

As the Project may entail preparing an independent and impartial assessment of work products prepared by the Warner Springs Ranch Resort, Inc., the Consultant needs to be able to demonstrate that they are free of any conflicts of interest with respect to the Warner Springs Ranch Resort, Pacific Hospitality Group, William McWethy and/or Fred Grand.

A pre-proposal meeting will be held at the District's Office on **Date at Time**, to give a general overview of the Project and to address questions. Individual meetings may be scheduled upon request. Telephone inquiries are encouraged to further define details of the subject project. Contact only the District's Project Manager listed at the end of this Request for Proposal (RFP).

Proposal packages must be received at the District Office prior to **Time, Date**. Each proposal package shall include: four (4) copies and one digital (PDF) copy of the proposal and one hard copy and one digital (PDF) of the fee estimate. The fee estimate shall be in a separate sealed envelope.

The proposals will be reviewed by District Staff for responsiveness, understanding of the work, proposed project approach, scope of work, relevant experience, project team and schedule. The firms deemed most qualified may be invited to participate in a presentation and interview. The Consultant team at the interview shall include, as a minimum, the project manager and the individual proposed to have the most hourly involvement. The successful firm chosen will be invited to negotiate a final contract price and scope of work. In the event a successful contract cannot be negotiated, the second firm selected will be contacted to negotiate a contract. The selected firm will be required to enter into the District's Professional Services Agreement (see attached) and provide insurance certificates and endorsements as stipulated in the Agreement.

The proposal shall be developed with at least the following sections tabbed for easy reference:

RFP– Groundwater Assessment and Consultation

- Understanding of the Project
- Relevant Experience and Contacts
- Project Approach
- Scope of Work
- Project Team
- Schedule of Work
- Appendix (if needed)

The fee estimate shall be submitted in a separate sealed envelope

Guidelines for these sections are described below. Additional categories deemed to be necessary for a complete proposal may be added following these sections.

Understanding of the Project: The proposal shall contain a detailed explanation of the project as viewed by the proposal author. Do not reiterate the contents of the RFP. The information offered should be a concise presentation of the Consultant's knowledge of the area and understanding of the technical needs of the project. The proposal shall be responsive to the needs of the attached detailed scope of work of the RFP. This section shall also address the Consultant's relationships with the Warner Springs Ranch Resort, Pacific Hospitality Group, William McWethy and/or Fred Grand, and shall itemize any work performed for any of them within the last five (5) years. Any ongoing business relationship with any of these entities may constitute a conflict of interest for the purpose of this engagement.

Relevant Experience and Contacts: This section shall include a representative listing of similar projects located in Southern California performed by the proposed team members. Each project description shall include the scope of work, date completed, fee and current contact information, including current phone number, for each reference of whom questions can be asked about the project. Similar projects and expertise in San Diego County governmental agencies and related facilities are preferred, although projects requiring similar skills and expertise will also be considered.

Project Approach: The proposal shall contain a detailed description of the Consultant's proposed project approach to the project. If Consultant has ideas for an alternate approach to achieve the project objectives in a more cost effective or comprehensive manner, the Consultant should include those ideas as an optional task.

Scope of Work: The proposal shall contain enough detail to demonstrate that a strategy has been developed to accomplish the work. A detailed scope of work shall be provided for Tasks 1 – 4. The detailed scope of work for Tasks 1 – 4 should be developed in conjunction with the schedule of work for those tasks in order to provide phasing requirements, milestones and decision points that will affect the progress of the work. The detailed scope of work for Tasks 1 – 4 should relate to the pay items presented in the separate Fee Estimate.

Project Team: The project team shall be listed by name of person from the project manager through the project hydrogeologist/engineer and any other individual, organization, or subconsultant having more than five percent hourly involvement. Each team member's relevant experience with similar projects and level of responsibility shall be provided. Different teams may be proposed for different Tasks; however there must be one common project manager for the Project who will oversee all of Tasks 1 – 4.

Schedule of Work: The proposal shall contain a project schedule showing elements of work corresponding to the detailed Scope of Work for Tasks 1 – 4. The elements of work shall comprise the y-axis of the table. The x-axis shall comprise a time line for completion of each element of work. Milestones and decision points shall be identified on the time line where necessary.

Appendix: Resumes of team members may be included in an Appendix, if needed. Exhibits and other pertinent information may also be included in an Appendix.

Fee Estimate: The fee estimate shall be provided in a separate sealed envelope in the proposal package. The fee estimate will not be used in the initial evaluation of the proposals. Hours and fees included in the detailed fee estimate shall correspond to the tasks described in the Scope of Work. The elements of work shall comprise the y-axis of the table. The names or initials of individual team members or discipline shall comprise the x-axis of the table. Hourly involvement by each team member should be listed for each element of work. The hours should be extended by individual billing rate for each work element. Expenses and other costs should be shown for each task. Each task should be subtotaled so that they may be authorized individually.

All inquiries regarding this RFP should be directed to Don Smith, Director of Water Resources at (760) 597-3168 or email at dsmith@vidwater.org.

Attachments:

- 1) Scope of Work
- 2) Professional Services Agreement

VISTA IRRIGATION DISTRICT SCOPE OF WORK

GROUNDWATER ASSESSMENT AND CONSULTATION

INTRODUCTION

The Vista Irrigation District (District) is seeking professional consulting services to: 1) review previous hydrogeological studies of the Warner Valley Groundwater Basin (Basin) and update, compile and analyze hydrogeological and groundwater pumping data to estimate the sustainable yield of the basin; 2) assess the hydrologic connectivity and independent sustainable yield of that portion of the Basin underlying the Warner Springs Ranch Resort (WSRR); and 3) outline data needs, procedures, likely costs, potential benefits and other considerations to help the District evaluate the possibility of forming a Groundwater Sustainability Agency (GSA) for the Basin under the Sustainable Groundwater Management Act of 2014 (SGMA). The Consultant may work under the direction of the District's Legal Counsel for the preparation of some of the work products described herein.

BACKGROUND

The District was formed in 1923 to provide water to what is now the City of Vista, as well as portions of San Marcos, Oceanside, Escondido and unincorporated areas of the County of San Diego. The District obtains water from the San Diego County Water Authority to augment its own local source of water from the San Luis Rey River watershed. The District service area is approximately 21,200 acres with a population of approximately 128,000 and has more than 28,000 potable water service connections.

The District owns Henshaw Dam, Lake Henshaw and the surrounding 43,000 acres of land generally referred to as the Warner Ranch in Northeastern San Diego County (Figures 1 and 2). Water released from Lake Henshaw travels 10 miles in the San Luis Rey River, where it is diverted into the 14-mile long Escondido Canal to Lake Wohlford (owned by the City of Escondido). From Lake Wohlford, water flows through Wohlford Penstock, the Bear Valley Power Plant, and the Bear Valley siphon before it is blended with imported water and treated at the jointly owned Escondido-Vista Water Treatment Plant, benefiting both the District and the City of Escondido. Raw water carried by the Escondido Canal can also be delivered for the benefit of five local Indian Bands.

The District operates a wellfield on the Warner Ranch, consisting of a dozen or more operational wells, to augment surface runoff into Lake Henshaw during periods of drought. The 24,000 acre Basin (DWR Basin 9-08) underlies the Warner Ranch and part of the adjoining 2,500 acre parcel known as the Warner Springs Ranch (Figure 2). The California Statewide Groundwater Elevation Monitoring (CASGEM) program's priority for the Basin is identified as "very low", meaning that the formation of a GSA for the Basin, while allowed, is not currently required. In

Scope of Work
Groundwater Assessment and Consultation

low run-off years, the District has produced up to 18,000 acre-feet (AF) of groundwater from the Basin aquifer. In wet years, the surface water supply is used and pumping operations cease, permitting the Basin to recharge and groundwater levels to recover. The Basin aquifer has not been adjudicated nor has it been identified as being in overdraft. District studies indicate that the Basin has about 150,000 AF of usable storage. Since 1960, the District's average groundwater production has been 7,280 acre-feet per year, and the District is the primary pumper in the Basin. Other pumpers include WSRR and Los Tules Mutual Water Company.

SCOPE OF SERVICES

The Consultant shall provide consulting services as follows:

TASK 1 – Hydrogeological Assessment of the Warner Valley Groundwater Basin

The Consultant will compile data from previous geological and hydrogeological investigations and reports pertinent to the Basin and subsequent records of rainfall, runoff, groundwater extraction, groundwater surface elevations, etc. The Consultant shall consolidate and present all available data on: groundwater levels; groundwater quality; groundwater production; surface water flows and quality; climatic data; surface and subsurface geology; and other data pertinent to establishing baseline conditions for the Basin. The Consultant shall assess and report the quality of all such data and shall identify any data gaps. The Consultant shall assess whether new geophysical methods are available that would significantly improve the District's understanding and management of groundwater in the Basin. The Consultant shall prepare a Geographical Information System database with layers to identify: watershed boundary upstream of Henshaw Dam; topography; Basin boundaries; surface geology; seismic fractures zones and other significant barriers to subsurface flow; public and private roadways; land ownership; known wells; rivers, streams and lakes; land use; vegetative cover; isohyetal (constant rainfall) contours; and other data pertinent to the hydrogeological assessment of the Basin. The Consultant shall prepare cross sections of subsurface geology within the watershed as necessary to evaluate likely subsurface flows and connectivity and total and available groundwater storage. The Consultant shall analyze this data to prepare an estimate of the sustainable annual yield of the Basin based on this historical data. The Consultant shall also review existing research on the possible effects of climate change on hydrology in Southern California and present a range of likely impacts of such climate change on the sustainable yield of the Basin. The Consultant shall prepare for and conduct a project kickoff meeting as part of Task 1, and shall conduct a joint project team meeting for Tasks 1 and 2 to discuss preliminary findings. The findings of Tasks 1 and 2 shall be summarized in a report, a draft of which will be submitted to the District for comment prior to being finalized.

TASK 2 – Hydrogeological Assessment of the Warner Springs Ranch Resort

The Consultant shall review previous reports and data to assess: 1) the sustainable yield of that portion of the Basin that underlies the WSRR based on the hydrology of the watershed that is

Scope of Work
Groundwater Assessment and Consultation

upstream and contributory to the WSRR and the hydrogeology of WSRR properties; and 2) the potential for groundwater extraction and use by WSRR to influence the availability of groundwater to lands owned by the District, and vice versa. If additional investigations would be helpful to define the hydrologic connectivity of that portion of the Basin that underlies WSRR with the remainder of the Basin, the Consultant shall identify and describe such investigations.

TASK 3 – Groundwater Sustainability Agency Plan of Development

The Consultant shall prepare a comprehensive analysis of the steps necessary to form and maintain a GSA and prepare an associated Groundwater Sustainability Plan (GSP) pursuant to the SGMA. The analysis shall consider options for organizational structure of the GSA and the necessary cooperative agreements between local agencies; data needs; a projected timeline; ongoing administrative requirements; an estimate of costs and potential funding sources; an assessment of possible benefits; and other considerations. The Consultant shall prepare for and conduct a project team meeting for Task 3 to discuss preliminary findings, and shall prepare for and conduct a workshop with the District’s Board of Directors. The findings of Task 3 shall be summarized in a report, a draft of which will be submitted to the District for comment prior to being finalized.

TASK 4 – As Needed Services

The Consultant may be asked to perform additional services on an as needed basis. Such as-needed services may include: review of hydrogeologic studies and reports prepared by third parties relating to other development in the Basin; evaluation of potential opportunities to partner with WSRR to maximize mutual water production efficiency; attend additional meetings; etc. When preauthorized by the District, the Consultant shall bill for these additional services on a time and material basis according to the hourly rate schedule attached to the fee estimate. For the purpose of the separate fee estimate, the Consultant shall include the following hours for additional services in their proposal: principal – 10 hours; manager – 40 hours; engineer/professional – 100 hours; graphic artist – 40 hours; and administrative support – 20 hours.

Deliverables shall include both draft and final versions of all reports and/or technical memoranda, along with all underling electronic media used to generate the reports, data, maps and figures.

ATTACHMENTS:

Figure 1 – Regional Map

Figure 2 – Warner Valley Groundwater Basin



0 5 10 Miles

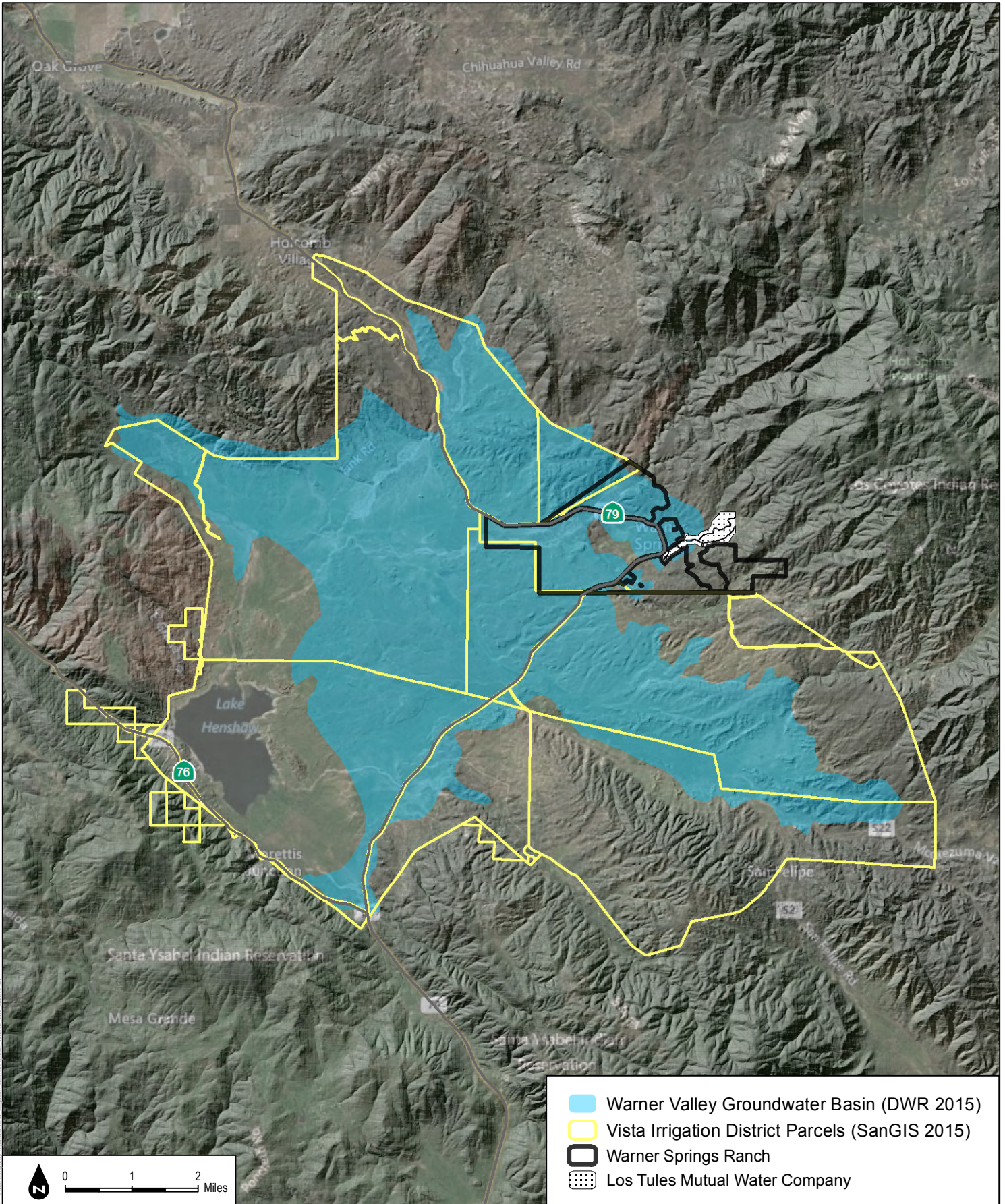
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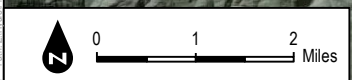
SOURCE: DWR 2015; SanGIS 2015

Vista Irrigation District

Figure 1
Regional Map



- Warner Valley Groundwater Basin (DWR 2015)
- Vista Irrigation District Parcels (SanGIS 2015)
- Warner Springs Ranch
- Los Tules Mutual Water Company



SOURCE: DWR 2015; SanGIS 2015



Vista Irrigation District

Figure 2
Warner Valley Groundwater Basin

DRAFT



STAFF REPORT

Agenda Item: 9

Board Meeting Date: January 18, 2017
Prepared By: Lisa Soto
Reviewed By: Brett Hodgkiss
Approved By: Eldon Boone

SUBJECT: ASSOCIATION OF CALIFORNIA WATER AGENCIES JOINT POWERS INSURANCE AUTHORITY 2017 EXECUTIVE COMMITTEE ELECTION

RECOMMENDATION: Consider making a nomination to the Association of California Water Agencies Joint Powers Insurance Authority 2017 Executive Committee.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: Association of California Water Agencies Joint Powers Insurance Authority (ACWA/JPIA) is soliciting nominations for four Executive Committee member positions, all for four-year terms. The election will take place at ACWA/JPIA's Board of Directors' meeting during the Association of California Water Agencies Spring Conference in Monterey, CA on May 8, 2017. The ACWA/JPIA Executive Committee consists of nine members.

Candidates must be an elected or appointed director of their district and must be appointed by their district to the ACWA/JPIA's Board of Directors. Director Dorey is Vista Irrigations District's (VID) current representative to the ACWA/JPIA Board. Districts making nominations must do so by resolution. In addition, each candidate is required to obtain resolutions concurring in the nomination from three other ACWA/JPIA members. The nomination resolution, the three concurring resolutions, and the candidate's statement of qualifications must be received by the ACWA/JPIA by 4:30 p.m. on Friday, March 24, 2017.

DETAILED REPORT: A detailed memorandum from the ACWA/JPIA setting forth the nomination procedures for its 2017 Executive Committee Election is attached. If VID's ACWA/JPIA representative is nominated for election to the Executive Committee, staff will assist in obtaining the concurring resolutions.

ATTACHMENTS: Draft Resolution
Memo from ACWA/JPIA dated January 3, 2017

RESOLUTION NO. 17-xx

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
VISTA IRRIGATION DISTRICT
NOMINATING PAUL E. DOREY TO THE EXECUTIVE COMMITTEE
OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES
JOINT POWERS INSURANCE AUTHORITY (“ACWA/JPIA”)

WHEREAS, Vista Irrigation District is a member district of the ACWA/JPIA that participates in all four of its Programs: Liability, Property, Workers’ Compensation, and Employee Benefits; and

WHEREAS, the Bylaws of the ACWA/JPIA provide that in order for a nomination to be made to ACWA/JPIA’s Executive Committee, the member district must place into nomination its member of the ACWA/JPIA Board of Directors for such open position;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Vista Irrigation District that its member of the ACWA/JPIA Board of Directors, Paul E. Dorey, be nominated as a candidate for the Executive Committee for the election to be held on May 8, 2017.

BE IT FURTHER RESOLVED that the ACWA/JPIA staff is hereby requested, upon receipt of the formal concurrence of three other member districts, to effect such nomination.

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the ACWA/JPIA at P.O. Box 619082, Roseville, CA 95661-9082, forthwith.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors for the Vista Irrigation District this 18th day of January 2017.

AYES:
NOES:
ABSTAIN:
ABSENT:

Marty Miller, President

ATTEST:

Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



To: JPIA Directors, Alternates, and Others
From: Sylvia Robinson, Publications & Web Editor
Date: January 3, 2017
Subject: 2017 ACWA JPIA Executive Committee Election Notice

Notice is hereby given that there will be an Executive Committee election during the JPIA's Board of Directors' meeting to be held on May 8, 2017, at the spring conference in Monterey, California.

This election will fill four Executive Committee member positions, each for a four-year term each.

The incumbents are Tom Cuquet, South Sutter WD; David Drake, Rincon Del Diablo MWD; and Melody McDonald, San Bernardino Valley WCD. There is one vacant position.

Candidates for the election must be elected or appointed directors of the JPIA member that they represent and must have been appointed by that member to be on the JPIA's Board of Directors. Further, candidates for the election must also be representatives of JPIA members that participate in all four of the JPIA's Programs: Liability, Property, Workers' Compensation, and Employee Benefits.

The candidates must also each receive concurring in nomination resolutions from **three** other JPIA members. However, JPIA members may **concur** in the nomination of as many candidates as they wish. When asking other JPIA members to concur in a nomination, it would be helpful to them to include some information about the Director and his/her background.

The submission of the nominating resolution, the three concurring in nomination resolutions, and the candidate's statement of qualifications is the sole responsibility of the nominating member. These nominations must reach the JPIA by the close of business (4:30 pm) on **Friday, March 24, 2017**. Nominations may be mailed to the attention of Sylvia Robinson at the JPIA: P. O. Box 619082, Roseville, CA 95661-9082 or emailed to srobinson@acwajpia.com.

Final notice of the qualified candidates will be included as part of the Board of Directors' meeting packet, which will be mailed on or before April 24, 2017, to those who request a meeting packet.

Use this [link](#) to find copies of this notice, the nominating procedures, and sample resolutions on the JPIA's website.

ACWA JPIA Nomination Procedures

Approximately 120 Days before Election (January 6, 2017)

All ACWA JPIA Directors and Member Districts are to be notified of:

- A) Date and place of Election;
- B) Executive Committee positions and terms of office to be filled by Election;
- C) Incumbent office holders; and
- D) Nomination Procedures.

120 to 45 Days before Election (January 6 – March 24, 2017)

- A) A district may place into nomination its member of the Board of Directors of ACWA JPIA with the concurrence of three districts, then members of the ACWA JPIA, in addition to the nominating district.
- B) Sample resolutions are available on the ACWA JPIA website.
- C) The **district is solely responsible** for timely submission of the nominating resolution and the three additional concurring in nomination resolutions of its candidate for office.

45 Days before Election (March 24, 2017)

- A) Deadline and location for receiving the nominating and concurring in nomination resolutions in the ACWA JPIA office:

Friday – March 24 2017 – 4:30 p.m.

Sylvia Robinson
Publications & Web Editor
ACWA JPIA
P. O. Box 619082
Roseville, CA 95661-9082
(srobinson@acwajpia.com)

- B) Candidates' statement of qualifications must be submitted, if desired, with the nominating resolutions. The statement of qualifications must be submitted on one side of an 8½ x 11" sheet of paper suitable for reproduction and distribution to all districts (MSWord or PDF documents preferred).

14 Days before Election (April 24, 2017)

Final notice of the upcoming Election of Executive Committee members will be included as part of the Board of Directors' meeting packet. Final notice shall include:

- A) Date, Time, and Place of Election;
- B) Name and District of all qualified candidates;
- C) Candidate's statement of qualifications (if received); and
- D) Election Procedures and Rules.



STAFF REPORT

Agenda Item: 10

Board Meeting Date: January 18, 2017
Prepared By: Brett Hodgkiss
Approved By: Eldon Boone

SUBJECT: CONFLICT OF INTEREST CODE

RECOMMENDATION: Discussion only.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: At the December 7, 2016 meeting, Director MacKenzie requested that an item be added to the January 4, 2017 Board meeting agenda to discuss issues relating to the Conflict of Interest Code. Following a brief discussion at their January 4 meeting, the Board requested that this item be included again on the January 18 Board meeting agenda for further discussion.



STAFF REPORT

Board Meeting Date: January 18, 2017
Prepared By: Eldon Boone

SUBJECT: STATUS OF SAN LUIS REY INDIAN WATER RIGHTS SETTLEMENT IMPLEMENTATION

SUMMARY: Discuss issues relating to implementation of the San Luis Rey Indian Water Rights Settlement.

Outline of Critical Path to Final Settlement
San Luis Rey Indian Water Rights Settlement Proceedings
(Rev. December 28, 2016)

- I. Settlement and Implementing Agreements**
[Need new signatures from Jewell and Cruden on the Settlement Agreement as a result of changes made to H.R. 1296. Departments of Interior and Justice have said they are working on it.]
- II. Office of Management and Budget (OMB) Certification – Sec. 3605(b) of Water Infrastructure Improvements for the Nation Act (WIIN)**
[Required as part of the legislative amendments – affects the availability of money from the San Luis Rey Tribal Development Fund but does not alter effectiveness of Agreements; in process.]
- III. Existing Indian and Federal Rights-of-Way (ROW) for the Local Water System**
[ROW Exhibit complete; will be attached to US District Court Stipulation; each Indian Band will execute a resolution approving the rights-of-way shown on the exhibit.]
- IV. Rights-of-Way for the San Pasqual Undergrounding Project**
[Complete & executed; awaiting recordation.]
- V. New Escondido-VID Agreement**
[Draft Local Entities' Agreement prepared]
- VI. Final Disposition of US District Court Cases**
[Stipulations need to be finalized with federal staff; court date needs to be set; and final stipulation needs to be approved by each of five Indian Bands. Once US District Court proceedings are concluded, the Settlement Agreement becomes effective.]
- VII. FERC Conduit Exemption and License Surrender Order**
[Conditional Order issued and becomes effective once US District Court approves and files stipulations. Once this Order becomes effective, the Implementing Agreement also becomes effective.]
- VIII. New Rincon Penstock Agreement**
[Negotiations pending between Rincon and City of Escondido.]
- IX. Assignment of Forman Deeds**
[Draft of Assignment prepared by Vista Irrigation District (VID) is being reviewed by Indian Bands. VID Board action required to assign right to enforce rights and interests granted under the Forman Deeds to the Indian Bands and/or the San Luis Rey Indian Water Authority.]



Agenda Item: 12

STAFF REPORT

Board Meeting Date: January 18, 2017
Prepared By: Eldon Boone

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.



STAFF REPORT

Agenda Item: 13.A

Board Meeting Date: January 18, 2017
Prepared By: Lisa Soto
Approved By: Eldon Boone

SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.



STAFF REPORT

Agenda Item: 13.B

Board Meeting Date: January 18, 2017
Prepared By: Marian Schmidt
Approved By: Eldon Boone

SUBJECT: SCHEDULE OF UPCOMING MEETINGS AND EVENTS

SUMMARY: The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
1	AB 1234 Ethics Compliance Training on Demand Webinar (CSDA) <i>Free between Jan. 6 and Mar. 15, 2017 on a computer of your choice</i> <i>Contact Marian Schmidt for log-on instructions</i>	
2	Board Member Best Practices (CSDA) <i>Jan. 19, 2017 – Three Valleys Municipal Water District, Claremont</i> <i>Registration deadline: 1/19/17</i>	
3 *	Vista Chamber State of the Community Luncheon <i>Jan. 23, 2017- 11:00 p.m. – 1:30 p.m. – Vista Civic Center</i> <i>Registration deadline: None</i>	MacKenzie (R) Miller (R)
4	Required Harassment Prevention for Staff/Board (CSDA) <i>Jan. 24, 2017 – Santa Ynez Community Services District</i> <i>Registration deadline: 1/20/17</i>	
5	Board Member Best Practices (CSDA) <i>Jan. 26, 2017 – Santa Ynez Community Services District, Santa Ynez</i> <i>Registration deadline: 1/20/17</i>	
6	Board Member Best Practices (CSDA) <i>Feb. 3, 2017 – CSDA Training Center, Sacramento</i> <i>Registration deadline: 1/27/17</i>	
7	Urban Water Institute’s Spring Water Conference <i>Feb. 8-10, 2017 – Hilton Palm Springs</i> <i>Registration deadline: 1/23/17</i>	
8	Board Member Best Practices (CSDA) <i>Feb. 9, 2017 – Clovis Veterans Memorial District, Clovis</i> <i>Registration deadline: 2/3/17</i>	
9	Western Water Law (CLE International) <i>Feb. 9-10, 2017 – The Westin, San Diego</i> <i>Registration deadline: 2/5/17</i>	
10	Board Member Best Practices (CSDA) <i>Feb. 16, 2017 – Santa Clara Valley Water District, San Jose</i> <i>Registration deadline: 2/10/17</i>	
11 *	Council of Water Utilities Meeting <i>Feb. 21, 2017 – 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 2/16/17</i>	
12	Who Does What? Best Practices in Board/Staff Webinar (CSDA) <i>Feb. 22, 2017 – 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 2/10/17</i>	
13	Proposition 26, Proposition 218 & Rate Setting (CSDA) <i>Feb. 23, 2017 – Vista Irrigation District</i> <i>Registration deadline: 2/16/17</i>	

14	Board Member Best Practices (CSDA) <i>Feb. 23, 2017 – Shasta Mosquito and Vector Control District, Anderson</i> <i>Registration deadline: 2/17/17</i>	
15	State Water Project/Bay Delta Tour (SDCWA/MWD) <i>Feb. 24-25, 2017 – Meets at SDCWA</i> <i>Registration deadline: 1/20/17</i>	
16	Special District Leadership Academy Conference (CSDA) <i>Feb. 26 – Mar. 1, 2017 – Embassy Suites, La Jolla</i> <i>Registration deadline: 2/17/17</i>	
17	ACWA Washington DC Conference <i>Feb. 28-Mar.1, 2017 – St. Regis Hotel, Washington DC</i> <i>Registration deadline: 2/10/17</i>	
18	State Water Project/Bay Delta Tour (SDCWA/MWD) <i>March 4-5, 2017 – Meets at SDCWA</i> <i>Registration unavailable at this time</i>	
19	ACWA Legislative Symposium <i>March 8, 2017 – Sacramento Convention Center</i> <i>Registration deadline: TBD</i>	MacKenzie
20	Proposition 26, Proposition 218 & Rate Setting (CSDA) <i>March 15, 2017 – East Bay Municipal Utility District, Oakland</i> <i>Registration deadline: 3/3/17</i>	
21	Required Ethics AB1234 Compliance Training Webinar (CSDA) <i>March 16, 2017 – 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 3/10/17</i>	
22	Colorado River Aqueduct System Tour (SDCWA/MWD) <i>March 17-18, 2017 – Meets at SDCWA</i> <i>Registration unavailable at this time</i>	
23 *	Council of Water Utilities Meeting <i>March 21, 2017 – 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 3/16/17</i>	
24	Legislative Round-Up Webinar (CSDA) <i>March 30, 2017 – 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 3/24/17</i>	
25	California Water Policy 26 <i>April 6-7, 2017 – Courtyard by Marriott at Liberty Station, San Diego</i> <i>Registration deadline: 3/20/17</i>	
26 *	Council of Water Utilities Meeting <i>April 18, 2017 – 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 4/13/17</i>	
27	Special District Leadership Academy Conference SLO (CSDA) <i>April 23-26, 2017 – Embassy Suites, San Luis Obispo</i> <i>Registration deadline: 4/14/17</i>	
28	ACWA Spring Conference <i>May 9-12, 2017 – Monterey Marriott and Portola Hotel, Monterey</i> <i>Registration deadline: TBD</i>	
29 *	Council of Water Utilities Meeting <i>May 16, 2017 – 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 5/11/17</i>	
30	Special Districts Legislative Days <i>May 16-17, 2017 – The Grand Events Center, Sacramento</i> <i>Registration deadline: 5/5/17</i>	
31	Santa Ana River Watershed Conference (Water Education Foundation) <i>May 25, 2017 – Ontario Convention Center</i> <i>Registration deadline: TBD</i>	

32	Required Harassment Prevention for Staff/Board Webinar (CSDA) <i>June 6, 2017 – 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 5/26/17</i>	
33 *	Council of Water Utilities Meeting <i>June 20, 2017 – 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 6/15/17</i>	
34	Special District Leadership Academy Conference (CSDA) <i>July 9-12, 2017– Embassy Suites Napa Valley, Napa</i> <i>Registration deadline: 6/30/17</i>	
35 *	Council of Water Utilities Meeting <i>July 18, 2017 – 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 7/13/17</i>	
36	Water Reclamation and Reuse Conference (International Water Association) <i>July 23-27, 2017 – Long Beach</i> <i>Registration deadline: TBD</i>	
37 *	Council of Water Utilities Meeting <i>Aug. 15, 2017 – 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 8/10/17</i>	
38	Staying in Compliance: Understand District Special Laws (CSDA) <i>Aug. 24, 2017 – Oxnard Harbor District, Port Hueneme</i> <i>Registration deadline: 8/18/17</i>	
39	Legislative Round Up Webinar (CSDA) <i>Aug. 31, 2017 – 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 8/25/17</i>	
40 *	Council of Water Utilities Meeting <i>Sept. 19, 2017 – 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 9/14/17</i>	
41	CSDA Annual Conference <i>Sept. 25-28, 2017 – Marriott and Monterey Conference Center, Monterey</i> <i>Registration deadline: 9/8/17</i>	
42 *	Council of Water Utilities Meeting <i>Oct. 17, 2017 – 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 10/12/17</i>	
43	Required Ethics AB1234 Compliance Training Webinar (CSDA) <i>Nov. 8, 2017 – 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 10/27/17</i>	
44 *	Council of Water Utilities Meeting <i>Nov. 21, 2017 – 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 11/16/17</i>	
45	ACWA Fall Conference <i>Nov. 28-Dec. 1, 2017 – Anaheim Marriott Hotel</i> <i>Registration deadline: TBD</i>	
46 *	Council of Water Utilities Meeting <i>Dec. 19, 2017 – 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 12/14/17</i>	

* Non-per diem meeting except when serving as an officer of the organization

The following abbreviations indicate arrangements that have been made by staff:

A=Airline; R=Registration; C=Car; H=Hotel; T=Tentative



Agenda Item: 14

STAFF REPORT

Board Meeting Date: January 18, 2017
Prepared By: Lisa Soto

SUBJECT: ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

SUMMARY: This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

Staff-generated list of tentative items for future agendas:

- Sponsorship opportunities
- Investment Policy
- Schedule Board inspection tour of Warner Ranch
- Grazing licenses on Warner Ranch



Agenda Item: 15

STAFF REPORT

Board Meeting Date: January 18, 2017
Prepared By: Lisa Soto

SUBJECT: COMMENTS BY DIRECTORS

SUMMARY: This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.



Agenda Item: 16

STAFF REPORT

Board Meeting Date: January 18, 2017
Prepared By: Eldon Boone

SUBJECT: COMMENTS BY GENERAL COUNSEL

SUMMARY: Informational report by the General Counsel on items not requiring discussion or action.



Agenda Item: 17

STAFF REPORT

Board Meeting Date: January 18, 2017
Prepared By: Eldon Boone

SUBJECT: COMMENTS BY GENERAL MANAGER

SUMMARY: Informational report by the General Manager on items not requiring discussion or action.

General Manager Approved Contracts Under \$50,000 and Change Orders Under 10%

October 1, 2016 through December 31, 2016

<i>Start Date</i>	<i>Contractor</i>	<i>Project Description</i>	<i>Type</i>	<i>Project Manager</i>	<i>Amount</i>
10/1/2016	Perdue, Russell and Matthies Real Estate Appraisal	Grazing lease market survey	Contract	Don Smith	\$12,000.00
10/10/2016	Joe's Paving Company	Road repair services, final paving, N. Santa Fe	Change Order	Mike Bagshaw	\$2,765.00
10/10/2016	HDR, Inc.	Corrosion control services	Contract	Frank Wolinski	\$20,000.00
10/10/2016	Red Truck Fire and Safety Co.	Fire extinguisher service and repair	Contract	Don Gordon	\$6,000.00
10/12/2016	Cannon Pacific	Street sweeping	Contract	Frank Wolinski	\$4,850.00
10/24/2016	Roto Rooter Plumbers	Meter tie-back/reconnection (D-2308)	Contract	Al Ducusin	\$4,892.00
10/24/2016	Allie's Party Rental	Tables and chairs rental for Health Fair	Contract	Sherry Thorpe	\$337.00
10/25/2016	IDAC West	SCADA support and development	Contract	Frank Wolinski	\$40,000.00
10/26/2016	Richard Brady & Assoc.	HP Reservoir Design	Change Order	Randy Whitmann	\$15,000.00
10/28/2016	National Safety Services	Rescue oversight and training	Contract	Sherry Thorpe	\$20,000.00
11/7/2016	West-Tech Contracting	Demolition of E2 & F Reservoirs	Change Order	Don Gordon	\$7,000.00
11/21/2016	Joe's Paving Company	Road repair services, Grandview Drive	Contract	Mike Bagshaw	\$20,496.00
11/21/2016	LC Paving and Sealing	Road repair services, Hilo Way	Contract	Mike Bagshaw	\$15,283.00
12/13/2016	Holiday Inn Carlsbad	Employee Appreciation Event	Contract	Sherry Thorpe	\$4,500.00

Quarterly Travel Report

Fourth Quarter 2016

<i>Employee</i>		<i>Description</i>	<i>From</i>	<i>To</i>	<i>Days</i>	<i>Location</i>	<i>Purpose</i>
Brett	Hodgkiss	CSDA Annual Conference & Governance Foundation	10/10/2016	10/13/2016	4	San Diego	To keep abreast of current issues pertaining to Special Districts.
Lisa	Soto	CSDA Annual Conference	10/11/2016	10/12/2016	2	San Diego	To keep abreast of topics related to position as Secretary of the Board.
Eldon	Boone	CSDA Annual Conference	10/11/2016	10/13/2016	3	San Diego	To keep abreast of current issues pertaining to Special Districts.
Christina	Moyer	Procurement Planning	10/19/2016	10/19/2016	1	San Diego	To keep abreast in compliance with contracting requirements.
Donald	Gordon	Certified Ergonomic Assessment Specialist (ACWA JPIA)	10/24/2016	10/25/2016	2	Rancho Cucamonga	To obtain knowledge and tools needed to assess workstation ergonomics.
Frank	Wolinski	CA-NV AWWA Fall Conference	10/25/2016	10/26/2016	2	San Diego	To stay abreast of industry topics and new technologies.
Farrokh	Shahamiri	Incode User Group Meeting	10/26/2016	10/27/2016	2	Fresno	To enhance usage of Tyler Incode software.
Johnna	Pokojni	Incode User Group Meeting	10/26/2016	10/27/2016	2	Fresno	To enhance usage of Tyler Incode software.
Eldon	Boone	ACWA Fall Conference	11/30/2016	12/2/2016	3	Anaheim	To keep abreast of statewide water industry issues.
Brett	Hodgkiss	ACWA Fall Conference	11/30/2016	12/2/2016	3	Anaheim	To keep abreast of statewide water industry issues.
Jessica	Sherwood	COSS (Certified Occupational Safety Specialist) Training	12/5/2016	12/9/2016	5	San Diego	Career development.

Quarterly Travel Report

First Quarter Projected 2017

<i>Employee</i>	<i>Description</i>	<i>From</i>	<i>To</i>	<i>Days</i>	<i>Location</i>	<i>Purpose</i>
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Nothing to Report

**LIABILITY CLAIMS REPORT – OPEN CLAIMS
AS OF JANUARY 10, 2017**

Date Of Incident	Date Claim Form Rec'vd	Name	Location	Description	Amount Of Claim
11/14/12	9/21/16	Mark Theida	2240 Bella Vista Dr.	Claimant alleges that VID severed their sewer lateral when it replaced a main line in November 2012 causing it to back up on or about July 2016.	\$16,601.44
12/17/16	12/23/16	Seth & Jen Gray	2126 Buena Creek Road.	A 6" A/C main failed causing damage to home.	\$2,334.00

**LIABILITY CLAIMS REPORT – CLOSED CLAIMS
AS OF JANUARY 10, 2017**

Date Of Incident	Date Claim Form Rec'vd	Name	Location	Description	Amount of Claim	Amount Paid	Date Closed
10/27/16	10/28/16	Joanne Demmer	3168 Fruitland Drive	A 8" steel main failed causing minor damage to the patio area of this home.	\$50.00	\$50.00	12/18/16