



Invites Applications for the Position of: **OPERATIONS MANAGER**

\$152,531 to \$185,403
Annual Salary DOQ/DOE
plus Excellent Benefits!

Open Until Filled

Job Summary:

Under the direction of the Director of Operations and Field Services (Director), plans, organizes, directs and oversees programs and staff engaged in operating and maintaining the District's potable water distribution system.

Essential Functions:

Oversees the day-to-day operations and maintenance of the District's D5-rated water distribution system to ensure a safe and reliable water supply that meets or exceeds Federal and State quality standards.

Plans, directs, coordinates, reviews and evaluates work related to a wide variety of water distribution system operations, maintenance and quality assurance programs.

Serves as the District's primary Technical Manager under the provisions of the State Water Resources Control Board's (SWRCB) Environmental Laboratory Accreditation Program to ensure regulatory compliance and certification for the District's water quality laboratory.

Evaluates the operation and efficiency of the distribution system and ensures the development and implementation of predictive and preventive maintenance programs for reservoirs, pump stations, flow control facilities, water quality and the District's Supervisory Control and Data Acquisition system.

Routinely conducts and evaluates condition assessments of critical assets within the distribution system and makes recommendations or implements capital improvement projects to support asset management programs.

Administers the District's cross-connection control and backflow prevention programs and ensures compliance with the SWRCB's Cross-Connection Control Policy Handbook.

Prepares reports, presentations, written documents and correspondence including staff reports, distribution system analysis and supporting documents for matters pertaining to the Operations Department.

Reviews, updates and ensures departmental programs related to regulatory, safety and the operation of the distribution system are implemented.

Represents the District before various governmental agencies and the public in matters pertaining to water supply and quality and issues regarding malfunctions to the District's distribution system, including claims for damages.

Assists the Director with the design, training, implementation and coordination of the District's Emergency Response and Disaster Preparedness plans. May act as the Incident Commander or as a key manager during incidents that require a coordinated emergency response by the District.

Essential Functions (Continued):

Operates a variety of office equipment effectively, including computerized financial systems, word processing, project management programs, management of records and reference material relating to the operation and maintenance functions of the Department.

Prepares and submits annual operating and capital budgets for the Operations Department.

Directly supervises and evaluates the performance of the following positions:

- Water Distribution Supervisor
- System Controls Supervisor

May fill in for the Director in their absence and act as the Chief Water Distribution Operator.

Performs related tasks as assigned.

Qualifications:

This position requires a combination of education and experience that is acceptable to the State Water Resources Control Board's Environmental Laboratory Accreditation Program for a position designated as a Technical Manager in a water utility. An example of qualifying experience is a bachelor's degree in chemistry, biology, microbiology or a related science and three years of laboratory experience performing comparable laboratory duties. Alternative qualifications include graduation from high school and a combination of education and experience acceptable to the state and possession of a current certificate as a Laboratory Analyst/Water Quality Analyst from the California Water Environment Association or the American Water Works Association.

Must have a minimum of seven years of experience related to the operation and maintenance of water distribution systems and at least two years of supervisory experience is required. Four years of lead and/or technical experience related to the operations and maintenance of water distribution systems can be substituted for the supervisory experience requirement.

Must possess a Water Distribution Operator D5 certification and a Water Treatment Operator T2 certification (or higher) administered by the California Drinking Water Operator Certification program.

Must have a valid California driver's license and be acceptable to the District's automotive liability insurance carrier.

Must establish and maintain effective working relations with other District personnel, vendors, local agencies and promote good relations with the public.

Benefits:

The District provides the following benefits:

- Medical Insurance (Employee and dependents).
- Vision Care (Employee and dependents – employee contribution required).
- Dental Insurance (Employee and dependents – employee contribution required).
- Life Insurance (2 x Annual Salary).
- Accidental Death and Dismemberment Insurance.
- Disability Insurance (30-day qualification period).
- PERS (Public Employees Retirement System) Pension—employee contribution required.

Benefits (Continued):

- 13 paid holidays and 15 days of vacation.
- Paid sick leave.
- Deferred compensation match.
- College tuition reimbursement.
- Pre-tax spending accounts for medical and dependent care.
- Alternative work schedule (every other Friday off - optional).
- The successful candidate will work in-person and report to our Administration Office in Vista, CA.

The District:

Vista Irrigation District (District) was formed in 1923 to provide water to the community of Vista. The District also supplies water to portions of the cities of Escondido, Oceanside, San Marcos and some unincorporated areas of San Diego County. Located seven miles from the Pacific Ocean in northern San Diego County, Vista is the "climatic wonderland of the United States" with an average daily temperature of 74 degrees.

Rolling hills and a pleasant rural surrounding, combined with relatively affordable housing prices and a strong community, make Vista an ideal place to live and work. Vista has been recognized in a national publication as being one of the "50 fabulous places to raise a family." In addition to the beautiful beaches to the west, within a 60-mile radius of Vista can be found the dynamic city of San Diego and the Mexican border to the south, snow-capped mountains and majestic deserts to the east, and Disneyland and the Los Angeles metropolitan area to the north.

The District supplies potable water to over 29,000 customers in a 21,152-acre service area with a population of about 130,000 people. The District receives local water from Lake Henshaw, which it owns, imported water from Northern California and the Colorado River via the San Diego County Water Authority (Water Authority) and the Metropolitan Water District of Southern California and desalinated seawater from the Claude "Bud" Lewis Carlsbad Desalination Plant via the Water Authority. The District currently employs 89 people.

The Operations Manager is an At-Will position and not eligible for overtime compensation under the Fair Labor Standards Act and in accordance with District policy.

Vista Irrigation District is "an equal opportunity employer" and will consider reasonably accommodating qualified disabled persons. Reasonable accommodations can include, but are not limited to, changing job duties, changing the work shifts, accommodating schedules, relocating the work area, and providing mechanical or electrical aids.

The provisions of this announcement do not constitute an expressed or implied contract, and any provisions contained herein may be modified or revoked without notice.

Selection Process:

The most appropriately qualified applicants will be invited to continue in the selection process which may consist of competency testing (including a practical exam), a written exercise and oral interviews by District personnel or qualified individuals from other public agencies or any combination thereof. The District expressly reserves the right to change the selection process in order to identify the most qualified candidates as required by federal and state law.

Selection Process (Continued):

To help streamline the application and hiring process, we have implemented new recruiting software. All applicants will apply via our website at www.vidwater.org under the “careers tab”. **We will no longer accept paper applications.** You will need to upload your resume and cover letter on our new application portal.

Job offers are contingent upon a pre-employment medical examination and drug testing.

Open Until Filled