



AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
WEDNESDAY, DECEMBER 11, 2024 - 9:00 AM
1391 Engineer Street, Vista, CA 92081
Phone: (760) 597-3100 www.vidwater.org

NOTICE FOR PARTICIPATION

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting telephonically, please contact the Board Secretary during regular business hours at (760) 597-3128. Notification received 48 hours before the meeting will assist Vista Irrigation District in making reasonable accommodations.

The public may participate in this meeting in-person and by teleconference. To join this meeting via telephone, please dial (877) 873-8018; the Pass Code is 474698#.

Public Participation/Comment: Members of the public can also participate in the meeting by emailing your comments on an agenda item to the Board Secretary at BoardSecretary@vidwater.org; such email should include the agenda item number in the subject line and must be received before the time the meeting commences. Members of the public, whether participating in-person or telephonically, may address the Board of Directors in real-time during the public comment period and when specific agenda items are being considered. Please announce your attendance if participating telephonically or fill out a speaker slip if participating in-person if you would like to provide real-time public comment.

1. CALL TO ORDER

2. ROLL CALL – DETERMINATION OF QUORUM

3. PLEDGE OF ALLEGIANCE

4. CONSIDER APPROVAL OF AGENDA

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage, a crippling disaster, or other activity that severely imperils public health, safety, or both. Also, items that arise after the posting of the Agenda may be added by a 2/3 vote of the Board. Items on the agenda may be taken out of sequential order as their priority is determined by the Board of Directors. The Board may take action on any item appearing on the agenda.

5. ORAL COMMUNICATIONS

Members of the public may address the Board on items not appearing on the posted agenda, which are within the subject matter jurisdiction of the Board. Speakers are asked to limit their comments to five (5) minutes; the total time allowable for all public comment on items not appearing on the agenda at any one meeting may be limited. Comments on items listed on the agenda will be taken before or during discussion of the agenda item. Members of the public desiring to address the Board are asked to complete a speaker's slip available on the table near the entrance of the Boardroom and present it to the Board Secretary prior to the meeting.

6. CONSENT CALENDAR

Any member of the Board, staff or public may request that items from the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately immediately following approval of items remaining on the Consent Calendar.

- A. Emergency Paving Services**
Recommendation: Ratify the emergency contract with Joe's Paving, Inc. for paving services on South Melrose Drive in an amount of \$82,727.71.
- B. Minutes of the Board of Directors meeting on November 20, 2024**
Recommendation: Approval of draft minutes.
- C. Ratification of check disbursements**
Recommendation: Adopt a resolution ratifying checks numbered 76091 through 76236 in the amount of \$1,756,352.67 pursuant to the cash disbursement report detailing expenditures.
- 7. RESOLUTION HONORING RETIRING VISTA IRRIGATION DISTRICT EMPLOYEE KENNETH WULF**
Recommendation: Adopt Resolution No. 2024-XX honoring Kenneth Wulf for 15 years of service to the District and its customers.
- 8. RESOLUTION HONORING RETIRING VISTA IRRIGATION DISTRICT EMPLOYEE SABRINA WILLIS**
Recommendation: Adopt Resolution No. 2024-XX honoring Sabrina Willis for 18 years of service to the District and its customers.
- 9. CLOSED SESSION TO CONDUCT PUBLIC EMPLOYEE PERFORMANCE EVALUATION – GENERAL MANAGER**
Performance evaluation of public employee pursuant to Government Code section 54957.
- 10. GENERAL MANAGER COMPENSATION**
Recommendation: Review the compensation of the General Manager and take action as appropriate.
- 11. DIVISION REPORTS**
Informational reports by Operations and Field Services, Water Resources, Administration, and Engineering Divisions concerning District operations and activities.
- 12. REVISIONS TO COMPENSATION SCHEDULE**
Recommendation: Adopt Resolution No. 2024-XX approving revisions to the Compensation Schedule effective January 1, 2025.
- 13. COMPREHENSIVE COST OF SERVICE/WATER RATE STUDY WORKSHOP**
Recommendation: Select possible dates in January 2025 to hold a comprehensive cost of service/water rate study workshop.
- 14. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY**
Informational report by staff and Directors concerning the San Diego County Water Authority.
- 15. MEETINGS AND EVENTS**
 - A. Reports on meetings and events attended by Directors*
 - B. Schedule of upcoming meetings and events*
- 16. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES**
This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

17. COMMENTS BY DIRECTORS

This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.

18. COMMENTS BY GENERAL COUNSEL

Informational report by the General Counsel on items not requiring discussion or action.

19. COMMENTS BY GENERAL MANAGER

Informational report by the General Manager on items not requiring discussion or action.

20. ANNUAL ORGANIZATIONAL MEETING

Recommendation: Conduct annual organizational meeting and appoint officers.

21. ADJOURNMENT

- *The agenda package and materials related to an agenda item submitted after the packet's distribution to the Board are available for public review in the lobby of the District office during normal business hours.*
- *Agendas and minutes are available at www.vidwater.org.*
- *VID Board meetings are generally held on the first and third Wednesday of each month.*

AFFIDAVIT OF POSTING

I, Ranae Ogilvie, Board Secretary of the Vista Irrigation District, hereby certify that I posted a copy of the foregoing agenda outside the lobby of the District office at 1391 Engineer Street, Vista, California at least 72 hours prior to the meeting, in accordance with Govt. Code Sec. 54954.2(a).

Date: December 5, 2024



Ranae Ogilvie, Board Secretary



Agenda Item: 6

STAFF REPORT

Board Meeting Date:
Prepared By:

December 11, 2024
Ramae Ogilvie

SUBJECT: CONSENT CALENDAR

- A. Emergency Paving Services
- B. Minutes of the Board of Directors meeting on November 20, 2024
- C. Ratification of check disbursements



STAFF REPORT

Board Meeting Date: December 11, 2024
Prepared By: Frank Wolinski
Approved By: Brett Hodgkiss

SUBJECT: EMERGENCY PAVING SERVICES

RECOMMENDATION: Ratify the emergency contract with Joe’s Paving, Inc. for paving services on South Melrose Drive in an amount of \$82,727.71.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: \$82,727.71.

SUMMARY: On November 24, 2024, a 4-inch blind flange failed in the 1100 block of South Melrose Drive causing extensive road damage to all three northbound traffic lanes. District crews repaired the leak and made two of the three lanes passable. Given that South Melrose Drive is heavily traveled, the road needed to be repaired as quickly as possible.

On November 25, 2024, the General Manager informed the Board of the main break on South Melrose Drive via email, and even though District crews had made temporary road repairs, one lane remained closed due to extensive asphalt damage from the leak. In a follow-up email, the Board was informed that emergency road repairs would need to be made as soon as possible, and the District had received a quote from Joe’s Paving. Additionally, the Board was informed that the repairs would cost more than the General Manager’s purchasing threshold (\$80,000); therefore, the emergency contract would be placed on the December 11, 2024 agenda for ratification by the Board. In accordance with the District’s Purchasing Policy and Procedures, the General Manager exercised his authority under emergency purchasing provisions to enter into an agreement with Joe’s Paving, Inc. to pave the damaged section of South Melrose Drive for \$82,727.71.

DETAILED REPORT: The bolts to the 4-inch steel blind flange were corroded and failed at approximately 12:15 PM on November 24, 2024. District crews worked into the early morning of the next day to repair the leak and make two northbound lanes on South Melrose Drive passable for traffic. The leak created a large void in the number one and two traffic lanes, lifted asphalt in the number three traffic lane at the curbline for approximately 100 feet and damaged approximately 3,400 square feet of asphalt in total. District staff worked with Joe’s Paving, Inc. and the cities of Vista and Oceanside to schedule emergency paving services, which took place on November 26 and 27, 2024; remobilization of Joe’s Paving to install lane striping and roadway markings are forthcoming.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA): This agreement for paving services has been determined by staff to be exempt under Class 1 of the State CEQA Guidelines section 15301 (Existing Facilities), 14 CCR § 15301(b) and (c), because it consists of the repair of an existing public utility facility and street involving negligible or no expansion of use and there is no potential for the project to cause either a direct or a reasonably foreseeable indirect physical change in the environment.

ATTACHMENT: Map

Asphalt damage boundary in yellow.



DRAFT MINUTES

Not part of the District's permanent record until approved by the Board of Directors.

MINUTES OF THE ADJOURNED MEETING OF THE
BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT

November 20, 2024

An Adjourned Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, November 20, 2024, at the offices of the District, 1391 Engineer Street, Vista, California.

1. CALL TO ORDER

President Vásquez called the meeting to order at 9:00 a.m.

2. ROLL CALL

Directors present: Miller, Vásquez, Kuchinsky, Sanchez, and MacKenzie.

Directors absent: None.

Staff present: Brett Hodgkiss, General Manager; Ramae Ogilvie, Secretary of the Board; Lesley Dobalian, Director of Water Resources; Randy Whitmann, Director of Engineering; and Shallako Goodrick, Director of Administration. Assistant General Counsel Genna Burns of Burke, Williams & Sorensen was also present. Phil Zamora, Human Resources Manager and Brent Reyes, Management Analyst were present for agenda Items 8-Labor Agreements and Employee Personnel Policies Manual and 9-Communication Plan and Engagement Plan, respectively.

Other attendees: Byron Olson, Director-Elect of Division 2; family members of President Vásquez were present for agenda Item 7; and Lavonne Peck and Stephanie Zehren of the San Luis Rey Indian Water Authority were present via teleconference.

3. PLEDGE OF ALLEGIANCE

President Vásquez led the Pledge of Allegiance.

4. APPROVAL OF AGENDA

24-11-124	<i>Upon motion by Director MacKenzie, seconded by Director Kuchinsky and unanimously carried (5 ayes: Miller, Kuchinsky, Sanchez, MacKenzie, and Vásquez), the Board of Directors approved the agenda as presented.</i>
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5. ORAL COMMUNICATIONS

No public comments were presented on items not appearing on the agenda.

6. CONSENT CALENDAR

24-11-125	<i>Upon motion by Director Kuchinsky, seconded by Director MacKenzie and unanimously carried (5 ayes: Miller, Kuchinsky, Sanchez, MacKenzie, and Vásquez), the Board of Directors approved the Consent Calendar, including Resolution No. 2024-36 approving disbursements.</i>
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DRAFT MINUTES

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A. Grant of Right of Way

See staff report attached hereto. Staff recommended and the Board accepted Grant of Right of Way (M134) for a specific easement over a single-family residential lot consisting of approximately 1.64 gross acres owned by Dustin and Carol Merkey, located at 2756 Ramona Drive, Oceanside, CA 92084 (APN 159-170-44; DIV NO 1).

B. Minutes of the Public Affairs Committee meeting on October 22, 2024

The minutes of October 22, 2024 were noted and filed.

C. Minutes of the Board of Directors meeting on November 6, 2024

The minutes of October November 6, 2024 were noted and filed.

D. Resolution ratifying check disbursements

RESOLUTION NO. 2024-36

BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 76009 through 76090 drawn on US Bank totaling \$3,392,253.58.

FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.

PASSED AND ADOPTED unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 20th day of November 2024.

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7. RESOLUTION HONORING RICHARD L. VÁSQUEZ FOR HIS 24 YEARS OF BOARD SERVICE

See staff report attached hereto.

President Vásquez summarized his 24 years of service as a Board member representing Division 2 as well as his six years of service as a member of the Buena Colorado Municipal Water District Board. He said that it has been an honor to serve on the Board for more than two decades; furthermore, he said that he was extremely proud of the Board's accomplishments and appreciated staff's efforts in addressing the specific needs of the District's customers and ensuring that the Board had the all of the information it needed to make educated decisions on issues that affected the District's ratepayers. President Vásquez thanked his wife Anna and his family for their continuous support.

The Board expressed its appreciation for President Vásquez's tireless service and thanked him for his many years of friendship. It was noted that President Vásquez always emphasized the importance of setting good public policy and continuously keeping the ratepayer in mind when the Board made decisions.

General Manager Brett Hodgkiss thanked President Vásquez for his unwavering service to the District and its customers and his continuous support of staff throughout the years.

The Board presented President Vásquez with a District pin and resolution honoring him for his 24 years of service.

DRAFT MINUTES

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24-11-126 *Upon motion by Director Miller, seconded by Director MacKenzie, the Board of Directors adopted Resolution 2024-37 honoring Richard L. Vásquez for his 24 years of Board service by the following roll call vote:*

AYES: Directors Vásquez, Kuchinsky, Sanchez, Miller, and MacKenzie
NOES: None
ABSTAIN: None
ABSENT: None

A copy of Resolution 2024-37 is on file in the official Resolution Book of the District

At 9:20 a.m. the Board took a break for refreshments and returned to regular session at 9:45 a.m.

8. LABOR AGREEMENTS AND EMPLOYEE PERSONNEL POLICIES MANUAL

See staff report attached hereto.

Director of Administration Shallako Goodrick stated that the District's negotiating team began labor negotiations with the California Teamsters Public, Professional and Medical Employees Union Local 911 (represented employees) on May 8, 2024 regarding labor proposals and amendments to District policies. She said that the negotiating team had also consulted with unrepresented (confidential and management) employees. Under Board direction, the negotiating team has arrived at tentative agreements with all groups of employees.

Ms. Goodrick reviewed the key changes in the labor agreements including the basis for salary adjustments in calendar years 2025, 2026 and 2027, employee contributions to the cost of health insurance and an additional annual deferred compensation match for employees subject to the 2% @ 60 or \$% @ 62 pension formula beginning in calendar year 2027. She also highlighted revisions to language contained in the labor agreements and Employee Personnel Policies Manual that clarified District policies and procedures and addressed changes in federal and state laws. Ms. Goodrick stated that the compensation related terms of the labor agreements will increase the District's annual labor costs by approximately \$654,000 in calendar year 2025.

The Board received further clarification on several items and took the following action:

24-11-127 *Upon motion by Director Kuchinsky, seconded by Director Miller, the Board of Directors adopted Resolution No's. 2024-38 covering wages, hours and terms and conditions of employment with California Teamsters Public, Professional and Medical Employees Union Local 911 for employees in the Non-Supervisory Unit for the calendar years 2025, 2026, and 2027; 2024-39 covering wages, hours and terms and conditions of employment with confidential employees and management employees for the calendar years 2025, 2026, and 2027; and 2024-40 revising the Employee Personnel Policies Manual by the following roll call vote:*

AYES: Directors Vásquez, Kuchinsky, Sanchez, Miller, and MacKenzie
NOES: None
ABSTAIN: None
ABSENT: None

Copies of Resolutions 2024-38, 2024-39, and 2024-40 are on file in the official Resolution Book of the District

DRAFT MINUTES

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9. COMMUNICATION AND ENGAGEMENT PLAN

See staff report attached hereto.

Management Analyst Brent Reyes stated that the Public Affairs Committee met on December 20, 2023 to discuss the need for a Communication and Engagement Plan (Plan) and requested that staff prepare a draft Plan for review by the Committee. He said that staff developed a draft Plan, incorporating the Committee's suggestions, and presented it to the Committee at its October 22, 2024 meeting. The Committee reviewed the Plan and recommended bringing the draft Plan to the full Board for consideration.

Committee members, Dirs. Sanchez and Kuchinsky, discussed the Plan and stated that it was the Committee's intention to develop a formal Plan to guide future public outreach activities including those associated with the cost of service/water rate study and upcoming infrastructure projects. Furthermore, a formal Plan would ensure consistent messaging for all future communication and public outreach activities; the next step is to develop goals and a strategy for implementing the Plan.

The Board inquired about staff availability and capacity to implement the Plan. Mr. Hodgkiss stated that initially the District can rely on the resources available through the cost of service/water rate study and public relations consultants; however, additional resources may be needed in the future depending on the level of engagement and types of public outreach activities the Board selects.

24-11-128 *Upon motion by Director Miller, seconded by Director MacKenzie and unanimously carried (5 ayes: Miller, Kuchinsky, Sanchez, MacKenzie, and Vásquez), the Board of Directors adopted the Communication and Engagement Plan.*

10. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

See staff report attached hereto.

Director Miller stated that the next San Diego County Water Authority (Water Authority) Board of Directors meeting will be on November 21, 2024 and that Board Chair Nick Serrano may announce the 2025 committee appointments. He provided a brief update on Rainbow Municipal Water District's detachment from the Water Authority and discussed ongoing Metropolitan Water District (MWD) business including water rate forecasting strategies for the biennial budget and the Delta Conveyance and Pure Water Southern California projects.

At 10:36 a.m. Director Miller left the meeting.

11. MEETINGS AND EVENTS

See staff report attached hereto.

Director MacKenzie reported on her attendance at a California Special Districts Association (CSDA) Finance Corporation meeting where they discussed the work plan for 2025. She also attended the CSDA Board of Directors meeting where committee chairs were approved. Director MacKenzie noted that the CSDA Special Districts Leadership Academy will be held April 21-24, 2025 in La Quinta. She reported on her attendance at a Local Agency Formation Commission meeting where the status of Municipal Service Reviews for the Water Authority, MWD and hospital districts were discussed.

DRAFT MINUTES

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Director Kuchinsky reported on his attendance at the Association of California Water Agencies (ACWA) Business Development Committee meeting where they reviewed the quarterly income. He said that in the past nine months, the Committee generated 21 percent more revenue than was budgeted, which is directly attributed to the upcoming ACWA Fall Conference in December. Director Kuchinsky said that the Committee also discussed the ACWA Certificate of Excellence program.

12. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

See staff report attached hereto.

Director Sanchez requested that an item be placed on a future agenda to review the District's Strategic Plan.

Director Kuchinsky requested that staff provide the Board with a brief update on the status of the Flume Replacement Alignment Study, Lake Henshaw Resort well project and Lake Henshaw oxygenation pilot study.

13. COMMENTS BY DIRECTORS

Director Sanchez commented on several legislative updates related to groundwater.

Director Kuchinsky thanked staff for their continued hard work and efforts and wished the Board and staff a happy and safe Thanksgiving.

Director MacKenzie commented that the California Court of Appeals had confirmed the ruling against Otay Water District's tiered water rates.

14. COMMENTS BY GENERAL COUNSEL

No comments were presented.

15. COMMENTS BY GENERAL MANAGER

Mr. Hodgkiss informed the Board that the Vista Chamber of Commerce reached out to the District about the possibility of having District System Operators participate in its Student Opportunities for Career Awareness and Learning (SOCAL) program with the goal being to provide middle school, high school, college, and adult learning students an opportunity to learn about careers within the water industry. He said that on December 3, 2024, System Operator Marselino Sanchez and Water Distribution Supervisor Dean Farris will participate in the filming of a video in which they will be asked a series of questions related to their duties and overall career opportunities within the water industry. Mr. Hodgkiss said that it is a great opportunity for public outreach regarding careers with the District as well as within the water industry as a whole. He said he would share the link to the video with the Board when it becomes available.

At 11:13 a.m. Mr. Hodgkiss suggested that in the absence of Director Miller, that agenda Item 16 – Closed Session to Conduct Public Employee Performance Evaluation – General Manager and agenda Item 17 – General Manager Compensation, be deferred until the December 11, 2024 Board meeting when the full Board is present.

24-11-129 ***Upon motion by Director Kuchinsky, seconded by Director MacKenzie and unanimously carried (4 ayes: Kuchinsky, Sanchez, MacKenzie, and Vásquez; 1 absent: Miller), the Board of Directors approved deferring agenda Item 16–Closed Session to Conduct Public Employee Performance Evaluation – General Manager and agenda Item 17–General Manager Compensation to the Board meeting on December 11, 2024.***

DRAFT MINUTES

Not part of the District's permanent record until approved by the Board of Directors.

16. CLOSED SESSION TO CONDUCT PUBLIC EMPLOYEE PERFORMANCE EVALUATION-GENERAL MANAGER

Item was deferred to the December 11, 2024 Board of Directors Meeting.

17. GENERAL MANAGER COMPENSATION

Item was deferred to the December 11, 2024 Board of Directors Meeting.

18. ADJOURNMENT

There being no further business to come before the Board, at 11:15 a.m., President Vásquez adjourned the meeting.

Patrick H. Sanchez, Vice President

ATTEST:

Ramae Ogilvie, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



Cash Disbursement Report

Payment Dates 11/7/2024 - 11/26/2024

Payment Number	Payment Date	Vendor	Description	Amount
76091	11/13/2024	Refund Check 76091	Customer Refund	182.37
76092	11/13/2024	ACWA/JPIA	Auto/General Liability 10/2024 - 09/2025	472,859.59
76093	11/13/2024	Airgas USA LLC	Welding Pipe Stands (2)	198.43
76094	11/13/2024	Amazon Capital Services	Respiratory Safety Items	131.85
76095	11/13/2024	Boot Barn Inc	Footwear Program (1)	161.01
	11/13/2024		Footwear Program (1)	147.21
76096	11/13/2024	Broadway Auto Glass Inc	Windshield - Truck 47	346.28
76097	11/13/2024	CDW Government Inc	FortiAP Co-Term (Garage) thru 10/23/26	56.60
76098	11/13/2024	Cecilia's Safety Service Inc	Traffic Control - Camino Redondo	1,235.00
	11/13/2024		Traffic Control - Amber Lane	1,425.00
	11/13/2024		Traffic Control - Mason Rd	1,045.00
	11/13/2024		Traffic Control - University Dr	855.00
	11/13/2024		Traffic Control - Hacienda Dr	2,980.00
76099	11/13/2024	Claims Management Associates Inc	Adjuster Service	198.75
76100	11/13/2024	Complete Office of California, Inc	Office Supplies	238.13
	11/13/2024		Office Supplies	45.47
	11/13/2024		Office Supplies	8.94
	11/13/2024		Office Supplies	86.05
76101	11/13/2024	Core & Main	Grease No-Oxide 1 gal (1)	80.82
	11/13/2024		Fire Hydrant 6x4x2.5 (1)	3,810.04
	11/13/2024		4" Ductile Iron End Cap (1)	55.22
76102	11/13/2024	Craneworks Southwest Inc	Compressor Service Kit - Truck 85	493.83
76103	11/13/2024	Diamond Environmental Services	Portable Restroom Service	128.21
	11/13/2024		Portable Restroom Service	80.17
	11/13/2024		Portable Restroom Service	316.74
	11/13/2024		Portable Restroom Service	97.68
76104	11/13/2024	Ferguson Waterworks	Flanges (8)	3,767.11
	11/13/2024		8" PCV Disc Retainer (1) - Station #10	1,228.64
76105	11/13/2024	Frank Wolinski	Reimburse - Mas-Hamilton Power Lever Lock	228.27
76106	11/13/2024	Ciao Pizzeria Ristorante	Employee Event 12/10/24 (deposit)	250.00
76107	11/13/2024	Hach Company	CL17 buffer	679.81
76108	11/13/2024	Hawthorne Machinery Co	Grease Cartridges (10)	48.92
76109	11/13/2024	Valew Welding & Fabrication/Valvew Quality Truck Bodies	New Stainless Steel 2000 Gallon Tank Replacement Kit	36,254.25
76110	11/13/2024	D-Tek Enterprises, Inc	Live Bee Removal (1) - Naomi	110.00
	11/13/2024		Live Bee Removal (1) - Friendship Lane	110.00
76111	11/13/2024	Inland Kenworth (US) Inc	Mud Flaps (2)	76.62
76112	11/13/2024	Joe's Paving	Patch Paving	12,776.00

Payment Number	Payment Date	Vendor	Description	Amount
	11/13/2024		Patch Paving	7,094.60
	11/13/2024		Patch Paving	5,862.25
76113	11/13/2024	Lawnmowers Plus Inc	Chain Saw Guide Bar Nuts (6)	9.31
	11/13/2024		Concrete Chainsaw Ignition Part	62.87
76114	11/13/2024	Makelele Systems Landscape & Maintenance, Inc	Landscape Service 10/2024	1,650.00
76115	11/13/2024	McMaster-Carr Supply Company	Impact Socket - Truck 11	163.01
76116	11/13/2024	Moody's	Dump Fee/Oversize (1)	600.00
	11/13/2024		Dump Fee/Oversize (3)	1,800.00
76117	11/13/2024	NAPA Auto Parts	Electric Brake Controller - Truck 1	153.16
	11/13/2024		Brake Controller Harness - Truck 1	33.54
	11/13/2024		Blow Motor - Truck 32	81.72
	11/13/2024		Cabin Air Filter - Truck 32	10.27
	11/13/2024		Tail/Stop Light Adapter	29.76
	11/13/2024		Hydraulic Fitting	8.70
76118	11/13/2024	North County Auto Parts	Ignition Wire Set	116.07
	11/13/2024		Shop Chemicals	73.55
	11/13/2024		Radiator Hose	22.89
	11/13/2024		Spark Plugs	46.98
76119	11/13/2024	Paychex of New York LLC	Onboarding/Recruiting/Flex Benefit Svc 11/2024	812.50
76120	11/13/2024	Rincon del Diablo MWD	MD Reservoir Water Service	37.40
76121	11/13/2024	Volvo Construction Equipment & Services	Bucket Teeth E-2/E-3	438.30
76122	11/13/2024	Spok, Inc	Pagers	51.37
76123	11/13/2024	Stillwater Sciences	As-Needed HABs Consulting 09/2024	4,058.75
	11/13/2024		HABs Management Plan - Phase II	3,527.91
	11/13/2024		Lake Henshaw Oxygenation Pilot 09/2024 - Phase III	1,872.00
76124	11/13/2024	Technology Unlimited	Check Scanner Roller Kit	48.66
	11/13/2024		Maintenance & Software License Renewal	3,229.00
76125	11/13/2024	Terryberry	Service Pins (3)	1,258.05
76126	11/13/2024	Tifco Industries	Spray Cans, Cutting Oil	65.85
76127	11/13/2024	Bend Genetics, LLC	HABS Lab Analysis	2,311.00
76128	11/13/2024	UniFirst Corporation	Uniform Service	244.05
76129	11/13/2024	Volt Workforce Solutions	Temporary Service PE 10/18/24 - SDCWA Intern Program	238.56
	11/13/2024		Temporary Service PE 11/01/2024 - SDCWA Intern Program	544.22
76130	11/13/2024	WaterISAC	Membership Dues 2025	2,310.00
76131	11/13/2024	Weck Laboratories, Inc	Resort Water System Iron & Manganese Samples - Well #2	54.00
	11/13/2024		Geosmin/MIB Samples	530.00
	11/13/2024		Resort Water System Iron & Manganese Samples - Well #2	42.00
	11/13/2024		Geosmin/MIB Samples	265.00
76132	11/13/2024	TS Industrial Supply	Stanley Utility Knife / Metal / Quick Change (5)	57.71
	11/13/2024		Electrical Tape / 3/4" x 60' / 7-Mil (30)	53.09
	11/13/2024		Stake Chasers / White / 25 per bundle (4)	18.19
	11/13/2024		Flagging Ribbon / Blue / 1" x 100' (4)	9.00

Payment Number	Payment Date	Vendor	Description	Amount
	11/13/2024		Wire Brush / Wood handle / 4 x 19 / 14" (3)	13.90
	11/13/2024		Construction Marking Paint Blue #254 (12)	68.46
	11/13/2024		Stake Chasers / Blue / 25 per bundle (8)	38.19
	11/13/2024		Counter Brush / 9" / Horsehair (2)	23.60
	11/13/2024		2" Pipe Wrap Tape / 10 Mil x 100' (24)	227.32
	11/13/2024		Striping Paint Blue #750 (12)	106.00
	11/13/2024		Nemesis Safety Glasses / Smoke Lens - Black Frame (12)	89.20
	11/13/2024		Max Earplug / Uncorded / 200 per box (2)	87.68
	11/13/2024		Striping Paint White #710 (12)	106.00
	11/13/2024		Maxiflex G-Tek Gloves / Extra Large / Yellow Cuff (12)	71.70
	11/13/2024		Goliath Safety Glasses / Black Frame - Clear Lens (12)	94.18
	11/13/2024		Goliath Safety Glasses / Black Frame - Smoke Lens (12)	116.91
	11/13/2024		Striping Paint Red #730 (12)	106.00
	11/13/2024		Maxiflex G-Tek Gloves / Large / Maroon Cuff (12)	71.70
	11/13/2024		Shop Supplies	197.97
	11/13/2024		Hydraulic Assembly - Truck 85	445.55
76133	11/20/2024	Refund Check 76133	Customer Refund	199.24
76134	11/20/2024	Refund Check 76134	Customer Refund	50.19
76135	11/20/2024	Allie's Party Equip Rental Inc	Tables & Chairs for Employee Appreciation Event	594.75
76136	11/20/2024	Amazon Capital Services	Footwear Program	270.57
	11/20/2024		Flags for VID HQ	243.17
	11/20/2024		Parts for Weed Trimmer	44.06
	11/20/2024		Sit Stand Desk Frame	162.26
	11/20/2024		Parts for Weed Trimmer	128.17
	11/20/2024		Office Supplies	35.08
	11/20/2024		Warehouse Supplies	229.57
76137	11/20/2024	Answering Service Care, LLC	Answering Service 10/2024	425.42
76138	11/20/2024	Ardurra Group, Inc.	Deodar Reservoir Rehabilitation 09/2024	4,552.50
76139	11/20/2024	AT&T	3680/CALNET 10/13/24 -11/12/24	2,000.48
	11/20/2024		0230/CALNET 10/13/24 - 11/12/24	8.51
76140	11/20/2024	BHA Inc	Oxygenation Pilot Study of Lake Topography 10/2024	424.00
76141	11/20/2024	Burke, Williams & Sorensen, LLP	Legal 10/2024	2,628.80
76142	11/20/2024	California Chamber of Commerce	Membership Dues 01/03/25 - 01/03/26	899.00
76143	11/20/2024	CDW Government Inc	Cisco SMARTnet Renewal 2024-2025	15,476.86
76144	11/20/2024	Cecilia's Safety Service Inc	Traffic Control - N. Emerald Dr	70.00
	11/20/2024		Traffic Control - N Melrose Dr	70.00
	11/20/2024		Traffic Control - N. Santa Fe Ave.	1,425.00
	11/20/2024		Traffic Control - N. Citrus Ave.	1,615.00
	11/20/2024		Traffic Control - Nordahl Rd.	1,662.50
	11/20/2024		Traffic Control - Sycamore Ave	4,750.00
	11/20/2024		Traffic Control - Sycamore Ave	1,206.00
76145	11/20/2024	Complete Office of California, Inc	Office Supplies	49.28

Payment Number	Payment Date	Vendor	Description	Amount
76146	11/20/2024	CoreLogic Solutions Inc	RealQuest Online Services 10/2024	309.00
76147	11/20/2024	Direct Energy	Electric 10/2024 - VID Headquarters	5,486.60
	11/20/2024		Electric 10/2024 - Henshaw Buildings & Grounds	66.98
	11/20/2024		Electric 10/2024 - Henshaw Wellfield	(31.46)
76148	11/20/2024	EDCO Waste & Recycling Services Inc	Trash Service	505.87
76149	11/20/2024	Employee Relations, Inc	Background Checks (2)	200.54
76150	11/20/2024	Evoqua Water Technologies LLC	DI Bottle Service	507.00
76151	11/20/2024	Fountain Car Wash	Car Wash Tokens (660)	600.00
76152	11/20/2024	Ferguson Waterworks	Gasket 2" Meter Flg HP Drop In (25)	454.65
	11/20/2024		Gasket 1.5" Meter Flg HP Drop In (30)	436.79
	11/20/2024		Flange 6" DI Blind 8-hole (4)	96.26
	11/20/2024		Coupling 6" Deflection C900 (4)	207.84
	11/20/2024		Service Saddle 6x2 PVC (2)	381.80
	11/20/2024		Gate Valve 6" FL R/W (2)	1,913.60
	11/20/2024		Coupling 6" Repair PVC C900 (2)	119.72
	11/20/2024		Ball Meter Valve 1" Lockwing FIPxSwivel Mtr Nut (16)	2,188.73
	11/20/2024		Corp Stop 2" MIP X FIP (2)	2,904.35
	11/20/2024		Adapter 10" DI FLxPO (2)	562.90
	11/20/2024		Flange 10" SOW (2)	114.75
76153	11/20/2024	Ciao Pizzeria Ristorante	Employee Event 12/10/24	3,373.55
76154	11/20/2024	Hach Company	Turbidity Meter Lamp	410.49
76155	11/20/2024	Hawthorne Machinery Co	Tower Swivel Stop Knobs - # L3	37.99
76156	11/20/2024	D-Tek Enterprises, Inc	Live Bee Removal (1) - Vale Terrace/Martin	110.00
	11/20/2024		Live Bee Removal (1) - Zada Ln.	110.00
	11/20/2024		Live Bee Removal (1) - Torole Circle	110.00
	11/20/2024		Live Bee Removal (1) - Meadow Lake/Bryant	110.00
	11/20/2024		Live Bee Removal (1) - Alta Vista/Martin	110.00
	11/20/2024		Live Bee Removal (1) - Foothill/Martin	110.00
76157	11/20/2024	IDEXX Distribution Corporation	Bac-T Media & Bottles	3,141.98
76158	11/20/2024	InfoSend Inc	Data Processing/Mailing Services 10/2024	19,126.90
	11/20/2024		Storage & Support 10/2024	1,873.78
76159	11/20/2024	Inland Kenworth (US) Inc	Mud Flaps - #72	57.67
	11/20/2024		Diesel Exhaust Fluid	179.57
	11/20/2024		Dump Truck Kenworth T880	259,409.69
76160	11/20/2024	Jeff McNeal Productions	On Hold Messaging	220.00
76161	11/20/2024	Joe's Paving	Patch Paving - Sycamore Ave & Hibiscus Ave	193,149.75
	11/20/2024		AC Pipe Repair - E. Matte Ln	18,000.45
	11/20/2024		Patch Paving - Sycamore Ave & Hibiscus Ave	55.74
76162	11/20/2024	Koraleen Enterprises	Water Sampling Test Stands (4)	298.22
76163	11/20/2024	Lawnmowers Plus Inc	Concrete Chainsaw Parts	150.28
76164	11/20/2024	Leon Perrault Trucking & Materials	Trucking & Material 10/2024	23,142.00
76165	11/20/2024	Lesley Dobalian	Reimburse - North American Lake Mgmt Society Conference	162.15

Payment Number	Payment Date	Vendor	Description	Amount
76166	11/20/2024	Liebert Cassidy Whitmore	Webinar	75.00
76167	11/20/2024	Major League Pest	Monthly Pest Control	225.00
76168	11/20/2024	Mallory Safety and Supply, LLC	Rain Pant XL (1)	126.65
	11/20/2024		Rain Jacket XL (1)	137.48
76169	11/20/2024	Moodys	Dump Fee/Oversize (1)	600.00
	11/20/2024		Dump Fee/Oversize (1)	600.00
	11/20/2024		Dump Fee (2)	600.00
	11/20/2024		Dump Fee/Oversize (1)	600.00
	11/20/2024		Dump Fee/Oversize (1)	600.00
76170	11/20/2024	Mutual of Omaha	LTD/STD/Life Insurance 12/2024	6,567.23
76171	11/20/2024	Toyota of Escondido	Spare Wheels (2)	367.18
76172	11/20/2024	NAPA Auto Parts	Taillight Converter - Truck 4	29.76
	11/20/2024		Electric Brake Controller - Truck 4	172.10
	11/20/2024		Filters - #75	33.80
	11/20/2024		Distributor Cap & Rotor	(35.16)
76173	11/20/2024	NHA Advisors, LLC	Municipal Advisor Funding Strategy	4,862.50
76174	11/20/2024	North County Auto Parts	Wipers Switch - #55	103.05
	11/20/2024		Oil	81.16
76175	11/20/2024	O'Reilly Auto Parts	Serpentine Belt - Truck #8	35.96
	11/20/2024		Water Pump - Truck #8	75.36
76176	11/20/2024	Pacific Pipeline Supply	Air Vent Enclosure VCAS1830 18x30 Granite Mix (2)	1,095.24
	11/20/2024		18" PO Rubber Gaskets (5)	211.10
	11/20/2024		Pipe 4" CMLC #10 Steel (20)	725.28
	11/20/2024		Pipe 8" PVC DR-14 C900 (60)	1,883.55
	11/20/2024		Angle Ball Valve 2" FNPT X MNPT (CurbStop) (9)	3,409.88
	11/20/2024		Angle Stops (3)	773.70
76177	11/20/2024	Pollardwater	D-Chlor Tablets	1,015.22
76178	11/20/2024	Ramco Petroleum	Fuel 10/2024	2,147.92
76179	11/20/2024	Raymond West Intralogistics Solutions	Scheduled Maintenance - F3	98.00
76180	11/20/2024	S & R Towing	Towing - Truck 28	900.00
76181	11/20/2024	Stephen Huynh	Reimburse - Footwear Program	177.73
76182	11/20/2024	Shred-it	Shredding Service	165.68
76183	11/20/2024	The UPS Store 0971	Shipping 10/2024 - HABS	1,502.34
	11/20/2024		Shipping 10/2024 - MIB/Geosmin	92.84
76184	11/20/2024	Bend Genetics, LLC	HABS Lab Analysis	2,311.00
76185	11/20/2024	The San Diego Union-Tribune LLC	Notice of Public Hearing - Fees & Charges Other than Water Rates	1,779.86
76186	11/20/2024	Underground Service Alert of Southern California	New DigAlert Tickets 10/2024 (288)	542.80
	11/20/2024		Safe Excavation Board Fees	170.49
76187	11/20/2024	UniFirst Corporation	Uniform Service	262.49
76188	11/20/2024	Weck Laboratories, Inc	Resort Water System Iron & Maganese Testing - Well #2	162.00
76189	11/20/2024	TS Industrial Supply	Welding Cutting Tip 1-1-101 (6)	163.40
	11/20/2024		Igloo Water Cooler 5 gal (1)	60.10

Payment Number	Payment Date	Vendor	Description	Amount
	11/20/2024		Shovel 4" Trench (3)	97.26
	11/20/2024		Cutter 30" Jet Model 700 Bolt (1)	80.82
	11/20/2024		Hammer 3lb Brass Sledge (1)	156.96
	11/20/2024		Measuring Tape Holder 25' (4)	101.32
	11/20/2024		Igloo Water Cooler 3 gal (1)	57.77
	11/20/2024		Saw Hack Heavy Duty (1)	31.33
	11/20/2024		Broom 24" Push (6)	387.44
	11/20/2024		Locks 2029 Master (8)	143.98
	11/20/2024		Wire Wheel 4" (7)	174.28
	11/20/2024		Towel Wypall X80 (5)	278.43
	11/20/2024		Wrench T-Handle 5'-9" SW-510 (1)	213.69
	11/20/2024		Air Pressure Regulator (1) & Fittings - Truck #75	175.78
	11/20/2024		Air Pressure Regulator (1) - Truck #75	82.04
	11/20/2024		Fire hoses (6) - Crew Trucks	551.00
76190	11/26/2024	Refund Check 76190	Customer Refund	3,628.13
76191	11/26/2024	AC Plumbing	Meter Tie-Backs (4) - Independence	6,350.00
76192	11/26/2024	Alliance Communication Cables Inc.	SCADA Radio	1,194.66
76193	11/26/2024	Amazon Capital Services	Garage Supplies	18.38
	11/26/2024		Tablet Case	85.68
	11/26/2024		Warehouse Supplies	54.10
	11/26/2024		Warehouse Supplies	121.65
	11/26/2024		Water Bottles - Wellness Grant	472.30
	11/26/2024		USB Charging Cables	21.52
	11/26/2024		Water Bottles - Wellness Grant	423.60
	11/26/2024		Garage Supplies	76.08
	11/26/2024		Monitor	167.36
	11/26/2024		Warehouse Supplies	19.76
76194	11/26/2024	American Business Bank	Deodar Reservoir Rehabilitation 10/2024	4,489.29
76195	11/26/2024	Big Drip Plumbing	Meter Tie-Backs (4) - Independence & Warmlands	5,550.00
76196	11/26/2024	Boot World Inc	Footwear Program (2)	347.55
76197	11/26/2024	Brown and Caldwell	Flume Replacement Alignment Study 8/23/24 - 9/26/24	18,473.89
76198	11/26/2024	Cecilia's Safety Service Inc	Traffic Control - Sycamore Ave	35.00
	11/26/2024		Traffic Control - Independence/Warmlands	5,937.50
	11/26/2024		Traffic Control - Florencia Ln	1,330.00
	11/26/2024		Traffic Control - E Vista Way	1,710.00
76199	11/26/2024	Certified Laboratories	Flowlube NM-40 (3)	705.06
76200	11/26/2024	Coastal Chlorination & Backflow	Chlorination of Main - Friendly Dr	502.00
76201	11/26/2024	Cynthia Perez	Reimburse - Refreshments for Safety Training	163.75
76202	11/26/2024	Diamond Environmental Services	Portable Restroom Service	131.51
	11/26/2024		Portable Restroom Service	82.12
76203	11/26/2024	Electrical Sales Inc	Electrical Parts	64.33
	11/26/2024		Mast for SCADA Antenna (10)	67.99

Payment Number	Payment Date	Vendor	Description	Amount
76204	11/26/2024	Ferguson Waterworks	Meter 3/4" x 1" electronic read (24)	4,333.46
76205	11/26/2024	Flyers Energy, LLC	Fuel	52.98
76206	11/26/2024	Garda CL West, Inc	Armored Deposit Transport 12/2024	577.80
76207	11/26/2024	Gateway Pacific Contractors, Inc	E Reservoir Replacement & Pump Station 07/2024	326,169.55
76208	11/26/2024	Grainger	Needle Valves (5)	1,071.35
76209	11/26/2024	HELIX Environmental Planning, Inc	AB Pipeline Repl CEQA & Environmental Svc 09/2024	18,055.21
	11/26/2024		AB Pipeline Repl CEQA & Environmental Svc 10/2024	7,429.20
76210	11/26/2024	D-Tek Enterprises, Inc	Live Bee Removal - Sonia	110.00
76211	11/26/2024	Hi-Line Inc	Shop Supplies	260.00
76212	11/26/2024	Inland Kenworth (US) Inc	Axle Flange Gaskets - #72	14.96
	11/26/2024		Locking Cap - #72	55.21
76213	11/26/2024	Jan-Pro of San Diego	Janitorial Service 11/2024	4,497.00
76214	11/26/2024	Ken Grody Ford Carlsbad	Tie rod tube - Truck 21	243.32
	11/26/2024		Battery Tray Parts - Truck 28	414.73
	11/26/2024		Air Cooler Hose/Pipe - Truck 75	231.12
76215	11/26/2024	Lawnmowers Plus Inc	Concrete Chainsaw Part	96.96
76216	11/26/2024	Liebert Cassidy Whitmore	Legal 10/2024	270.00
76217	11/26/2024	Makelele Systems Landscape & Maintenance, Inc	Landscape Service 11/2024	1,650.00
76218	11/26/2024	McMaster-Carr Supply Company	Hardware	279.61
	11/26/2024		Door Kick Holder (2)	37.34
	11/26/2024		Wire Mesh Sheet (1)	33.32
76219	11/26/2024	Moodys	Dump Fee/Oversize (1)	600.00
76220	11/26/2024	MRC, Smart Technology Solutions	Manage Printer Services	1,012.98
76221	11/26/2024	Toyota of Escondido	Spare Tire Carrier - #32	197.79
76222	11/26/2024	NAPA Auto Parts	Filters - T 3 & 39, Valve Stem Extensions - T 7	80.61
	11/26/2024		Filters, Wheel Balancing Weights	63.23
	11/26/2024		Trailer adapter - #39	18.93
76223	11/26/2024	North County Auto Parts	Towels & Wiper Blades	28.89
	11/26/2024		Shift Indicator adjuster brackets - F250 Fleet	57.68
76224	11/26/2024	North County Industrial Park	Association Fees 12/2024	1,028.22
76225	11/26/2024	Pacific Hydrotech Corporation	Deordar Reservoir Rehabilitation 10/2024	85,296.51
76226	11/26/2024	Pacific Pipeline Supply	Compression Couplings (1)	172.67
	11/26/2024		Compression Couplings (1)	172.66
76227	11/26/2024	Ramona Disposal Service	Trash Service	339.28
76228	11/26/2024	San Diego Gas & Electric	Electric 11/2024 - Warner Ranch House	75.11
	11/26/2024		Electric 10/2024- Cathodic Protection & T&D	(279.96)
	11/26/2024		Electric 10/2024 - Reservoirs	3,401.83
	11/26/2024		Electric 10/2024 - Pump Stations	11,023.95
	11/26/2024		Electric 10/2024 - Plants	(175.18)
76229	11/26/2024	Southern Counties Lubricants, LLC	Fuel 11/01/24 - 11/15/24 - VID HQ	6,467.00
	11/26/2024		Fuel 11/01/24 - 11/15/24 - Henshaw	196.02
76230	11/26/2024	Bend Genetics, LLC	HABs Lab Analysis	2,071.00

Payment Number	Payment Date	Vendor	Description	Amount
76231	11/26/2024	Midas Service Experts	Tires (2) - #40 Henshaw	579.37
	11/26/2024		Tires (2) - Toyota	313.07
76232	11/26/2024	Umpqua Bank	E Res Replacement & Pump Sta 07/24 Retainage D2346	17,166.82
76233	11/26/2024	UniFirst Corporation	Uniform Service	302.99
76234	11/26/2024	Verizon Wireless	SCADA Remote Access 9/21/24 - 10/20/24	410.85
76235	11/26/2024	Vinje & Middleton Engineering Inc	Compaction Test - Sycamore Ave	2,945.00
76236	11/26/2024	TS Industrial Supply	Quick Links (4), First Aid Kits (3)	138.44
	11/26/2024		Hydraulic Hoses Assembly	322.17
	11/26/2024		Striping Paint Blue #750 (24)	212.00
	11/26/2024		2" Black Pipe Wrap Tape / 100' / 10 Mil (24)	227.33
	11/26/2024		Striping Paint White #710 (24)	212.00
	11/26/2024		Wood Wedges / 2" x 4" x 12" (50)	108.25
	11/26/2024		Smart Fit Earplug #SMF-30 / Orange (box of 100 (1)	130.98
	11/26/2024		White Paint Brush / 4" (20)	63.45
	11/26/2024		Wire Brush / SS / 7 3/4" (10)	26.63
	11/26/2024		Hand Brush / 8" / Short Handle (4)	26.15
	11/26/2024		Compressed Rag Box / 50 Lb (1)	78.21
	11/26/2024		Gloves Thickster Nitrile LG 100 per box (10)	281.45
	11/26/2024		Hat Hard Full Brim with Ratchet Head Gear (5)	163.78
	11/26/2024		Sling Lifting 2"x10' Heavy Duty (1)	44.49
	11/26/2024		Wrench 12" Pipe (1)	44.82
	11/26/2024		Measuring Tape 25' Engineering (5)	121.78
	11/26/2024		Shovel Square Point (3)	116.91
	11/26/2024	TS Industrial Supply	Pruner 26" (1)	71.19
Grand Total:				1,756,352.67



STAFF REPORT

Agenda Item: 7

Board Meeting Date:	December 11, 2024
Prepared By:	Branden O'Donnell
Reviewed By:	Shallako Goodrick
Approved By:	Brett Hodgkiss

SUBJECT: RESOLUTION HONORING RETIRING VISTA IRRIGATION DISTRICT EMPLOYEE
KENNETH WULF

RECOMMENDATION: Adopt Resolution No. 2024-XX honoring Kenneth Wulf for 15 years of service to the District and its customers.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: Kenneth will retire with 15 years of exemplary service to the District and its customers on December 26, 2024. The District would like to honor Kenneth by passing the attached resolution.

DETAILED REPORT: Kenneth started his career as Meter Reader Trainee with the District on February 13, 2009 and was promoted to Meter Reader on April 23, 2010; with his natural high energy and self-motivation, Kenneth thrived in the position of Meter Reader. Kenneth spent over two years as a System Operator, and many years reading District meters, before he found his true calling in the warehouse. Kenneth was intrigued by the warehouse due to his work experience prior to coming to the District and started to learn about the parts and warehouse processes during his free time before and after work; he became the District's Inventory Control Clerk on June 7, 2019.

During his tenure as Inventory Control Clerk, Kenneth has been outstanding at procuring and maintaining inventory at the required quantities. During the pandemic, lead times and difficulties procuring parts were at an all-time high but Kenneth, through hard work and dedication, ensured the District had the supplies it needed to maintain a reliable water system. Kenneth took great pride in keeping the warehouse organized and well-kept; one new vendor commented that the warehouse may have been the cleanest one he had ever seen, which is a testament to Kenneth's work ethic and standards.

Following retirement, Kenneth plans to spend time outdoors enjoying the activities he loves, such as hiking and surfing. He also wants to start stretching more and is even considering taking Pilates.

ATTACHMENT: Resolution No. 2024-XX

RESOLUTION NO. 2024-XX

RESOLUTION OF THE BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT
HONORING KENNETH WULF
FOR 15 YEARS OF SERVICE TO THE DISTRICT

WHEREAS, Kenneth Wulf, starting as a Meter Reader Trainee and holding positions of Meter Reader and System Operator before becoming Inventory Control Clerk, has provided the District and its customers with 15 years of exemplary service; and

WHEREAS, Kenneth extensive knowledge of warehousing assisted him in establishing and maintaining a well-organized warehouse for the District field personnel; and

WHEREAS, Kenneth's dedication to procuring parts during challenging supply lead times ensured timely maintenance and repair of the District's water system; and

WHEREAS, Kenneth was always available to lend a helping hand, assisting with the set up and break down of District events; and

WHEREAS, Kenneth's wide range of abilities, work ethic and cheerful personality will be sorely missed at the District.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Vista Irrigation District does hereby wish Kenneth Wulf a long, healthy and prosperous retirement and expresses its appreciation for his dedication to the District and to its customers for the past 15 years.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors of Vista Irrigation District this 11th day of December 2024.

AYES:
NOES:
ABSTAIN:
ABSENT:

Patrick Sanchez, Vice President

ATTEST:

Ramae Ogilvie, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



STAFF REPORT

Agenda Item: 8

Board Meeting Date: December 11, 2024
Prepared By: Branden O'Donnell
Reviewed By: Shallako Goodrick
Approved By: Brett Hodgkiss

SUBJECT: RESOLUTION HONORING RETIRING VISTA IRRIGATION DISTRICT EMPLOYEE SABRINA WILLIS

RECOMMENDATION: Adopt Resolution No. 2024-XX honoring Sabrina Willis for 18 years of service to the District and its customers.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: Sabrina will retire with 18 years of exemplary service to the District and its vendors on December 26, 2024. The District would like to honor Sabrina by passing the attached resolution.

DETAILED REPORT: Sabrina started her career as Accounts Payable Clerk with the District on February 21, 2006. Throughout her almost two decades of service, she has exemplified what it means to be a reliable and hard-working employee. Sabrina has been able to adapt and never found herself complacent; always striving to continue to learn and put forth her best effort towards any challenge.

Throughout the years, Sabrina has ensured that vendor payments were made timely, avoiding delinquency charges and any disruption of service. She has made certain that all invoices are properly approved and entered accurately, safeguarding District funds. Sabrina has been involved in many projects to improve Finance Department processes, including the implementation of blanket purchase orders and three-way matching. She was also involved with the implementation of the District's current financial software, Tyler, and has shown her technical expertise dealing with the software, solving various system issues related to the accounts payable function. Sabrina always handles her workload promptly and with a good attitude that will be truly missed by her coworkers and the District.

Following retirement, Sabrina plans to spend time cleaning out her house and taking care of other smalls projects. She also plans to go visit her childhood home in St. Augustine, Florida and spend time there with family.

ATTACHMENT: Resolution No. 2024-XX

RESOLUTION NO. 2024-XX

RESOLUTION OF THE BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT
HONORING SABRINA WILLIS
FOR 18 YEARS OF SERVICE TO THE DISTRICT

WHEREAS, Sabrina Willis, Accounts Payable Clerk, has provided the District and its customers with 18 years of exemplary service; and

WHEREAS, in this capacity, Sabrina has been responsible for ensuring all payments are accurate and made with the proper approvals to safeguard the Districts assets; and

WHEREAS, Sabrina's technical expertise in accounts payable has assisted in the implementation of streamlined processes and systems; and

WHEREAS, Sabrina's dedication and hard work has enabled the District to process and make payments in timely manner; and

WHEREAS, Sabrina's professionalism, strong work ethic and positive attitude will be sorely missed by her coworkers.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Vista Irrigation District does hereby wish Sabrina Willis a long, healthy and prosperous retirement and expresses its appreciation for her dedication to the District and to its customers for the past 18 years.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors of Vista Irrigation District this 11th day of December 2024.

AYES:

NOES:

ABSTAIN:

ABSENT:

Patrick Sanchez, Vice President

ATTEST:

Ramae Ogilvie, Secretary
Board of Directors

VISTA IRRIGATION DISTRICT



Agenda Item: 9

STAFF REPORT

Board Meeting Date: December 11, 2024
Prepared By: Brett Hodgkiss

SUBJECT: CLOSED SESSION TO CONDUCT PUBLIC EMPLOYEE PERFORMANCE EVALUATION - GENERAL MANAGER

SUMMARY: Performance evaluation of public employee pursuant to Government Code section 54957.



Agenda Item: 10

STAFF REPORT

Board Meeting Date: December 11, 2024
Prepared By: Brett Hodgkiss

SUBJECT: GENERAL MANAGER COMPENSATION

RECOMMENDATION: Review the compensation of the General Manager and take action as appropriate.



STAFF REPORT

Agenda Item: 11

Board Meeting Date: December 11, 2024
Prepared By: Randy Whitmann, Frank Wolinski, Shallako Goodrick and Lesley Dobalian
Approved By: Brett Hodgkiss

SUBJECT: DIVISION REPORTS

RECOMMENDATION: Note and file informational report.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: Previous month’s and anticipated activities are reported by each division.

ENGINEERING DIVISION

November

- The District has replaced approximately 10.97 miles of Nipponite pipe since 2002 with 4.95 miles remaining as shown below. Replacement of 1.42 miles of Nipponite pipe is currently in design.

Miles of Nipponite Remaining

Diameter	Risk			Total
	High	Medium	Low	
4-inch	0.04	0.33	0.00	0.37
6-inch	0.00	0.10	0.19	0.29
8-inch	0.40	1.01	1.03	2.44
Sub-total	0.44	1.44	1.22	3.10
10-inch	0.28	0.14	0.53	0.95
12-inch	0.00	0.00	0.90	0.90
Total	0.72	1.58	2.65	4.95

- The District has replaced approximately 3,240 feet (0.61 miles) of pipe (steel – 2,085 feet, PVC – 0 feet, non-Nipponite asbestos cement – 442 feet and Nipponite – 713 feet) in Fiscal Year 2025.
- Deodar Reservoir Rehabilitation – Pacific Hydrotech completed pipeline repairs and prepared for reservoir outage period and roof demolition. (Notice to Proceed – March 2024, estimated completion – summer 2025).
- Projects along Flume
 - The Villages – 380 dwelling unit residential subdivision along Country Club Lane, between Nutmeg Street and Pamela Lane in Escondido. Project is under construction; storm drain work along the Jones Siphon and the relocation of an 18-inch transmission main that feeds the Bennett service area have been completed.
 - Nutmeg Homes – 137 dwelling unit residential subdivision along Nutmeg Street between Centre City Parkway and Interstate 15 in Escondido. Project is in the design phase and requires District review and approval of grading, street and utility improvement plans along Nutmeg Street. Draft plans call for additional fill along Nutmeg Street and over approximately 400 feet of the Caldwell

Siphon section of the Flume. The District has approved agreements to allow the additional fill, quitclaim the portion of the District's Flume easement over the property, and participate in the project's Community Facilities District. Grading plans have been signed and staff is currently working with the developer to finalize their improvement plans.

December

- Mainline Replacement Projects in design (current projects): Lonsdale Ln.* / Dr., Smith Dr., Townsite Dr., Indian Rock Rd. and Raintree Dr.; Camino Patricia, Camino Corto and Goetting Wy.; Alta Vista Dr. and Vale Terrace Dr.; Lado De Loma Dr.*, Eddie Dr., Rancho Vista Rd. and Bandini Pl.; Oro Avo Dr.* and Shale Rock Rd.; Hardell Ln.*; Indiana Ave.* and Broadway; Robinhood Rd., Lower Ln. and Easy St.*; McGavran Dr.; HN Line - Gopher Canyon Rd. to Fairview Dr. (Total length = 7.36 miles).
- Mainline Replacement Projects in planning (future projects): Estrelita Dr. and Victory Dr.; Oak Dr.*, Palomar Pl. and Queens Wy.; Plumosa Ave.; Via Christina; Nevada Ave., N. Citrus Ave., Lemon Ave. and Hillside Terrace; Catalina Ave.*; Buena Creek Rd.*; Nordahl Rd.; West AB Line – Esplendido Ave. to Bella Vista Dr.; East AB Line – Esplendido Ave. to Las Posas Rd.; Colavo Dr.*; Crescent Dr.; Descanso Ave.; Camino Culebra*; San Clemente Ave.*; E. Vista Wy.* (Total length = 7.03 miles).
- Deodar Reservoir Rehabilitation – Pacific Hydrotech to begin reservoir outage period, roof demolition, and continue grading.
- Edgehill (E) Reservoir Replacement and Pump Station – Gateway Pacific to continue closing out the project.
- Pechstein and Pechstein II Reservoir Planning and Design Project – receive and begin reviewing consultant proposals.
- Flume Replacement Alignment Study – Brown & Caldwell to submit draft of the of recommended alignment report and preliminary alignment plans.

*Nipponite pipe

ADMINISTRATION DIVISION

November

- Hosted WaterSmart Landscape Makeover workshops on November 2, 2024; 31 people attended the morning workshop and 33 people attended the afternoon workshop.
- Issued a news release regarding the retirement of Board Member Richard L. Vásquez.
- Completed recruitments for the Engineering Inspector, Maintenance Worker and Facilities Worker positions. Dustin Wingrove accepted a job offer for Engineering Inspector position; Kenneth Wilson accepted a job offer for Maintenance Worker position; and Jesse Hughes accepted a promotion to the Facilities Worker position.
- Continued recruitments for Meter Reader Trainee, Accounts Payable Clerk and Inventory Control Clerk positions.
- Began recruitment for Construction Worker position.
- Coordinated silica awareness training and hazardous material spill exercise for field personnel.

December

- Coordinate Employee Appreciation Event.
- Continue recruitments for Construction Worker, Meter Reader Trainee, Accounts Payable Clerk and Inventory Control Clerk positions.

OPERATIONS & FIELD SERVICES

November

- Water Quality Calls/Incidents for November – received three taste and odor and three discolored water calls. Two of the taste and odor calls were attributed to source water blends and the other was unfounded. One discolored water call was attributed to entrained air and was resolved with flushing and the other two were unfounded.
- Inspected and tested nine new backflow devices that were integrated into the District’s cross-connection control program.
- Conducted kick-off meeting and established deliverables for the Risk and Resilience Assessment (RRA) update.
- Collaborated with the Vista Chamber of Commerce on Student Opportunities for Career Awareness and Learning (SOCAL) video shoot about daily job responsibilities of and skills needed to be a Water System Operator and a Water System Supervisor. Once finalized, the videos will be posted on SOCAL’s website.
- Conducted flume leak repairs on Big Tunnel and Daley Bench.
- Continued weed abatement at various locations on the flume.
- Twin stands replacement project on Borden Bench – received all material for the project and began shop fabrication work.
- Continued mainline replacement of steel and non-Nipponite AC pipe on Independence Way – install approximately 6,100’ of various sizes of PVC pipe, 84 services and 10 hydrant laterals. Approximately 98% complete.
- Continued emergency mainline replacement of Nipponite AC pipe on Friendly Drive – install approximately 850’ of 8-inch PVC pipe, six services and one hydrant lateral. Approximately 85% complete.

December

- Continue RRA update per the America’s Water Infrastructure Act.
- Continue twin stands replacement project on Borden Bench.
- Continue mainline replacement of steel and non-Nipponite AC pipe on Independence Way – install approximately 6,100’ of various sizes of PVC pipe, 84 services and 10 hydrant laterals.
- Continue emergency mainline replacement of Nipponite AC pipe on Friendly Drive – install approximately 850’ of 8-inch PVC pipe, six services and one hydrant lateral.

Electrical Energy Use at VID Headquarters

October 2024

	Current Month Production	Average of Last 12 Months	Total, Fiscal Year-to-Date
Description	(kWh)	(kWh)	(kWh)
Solar Production (\$0.19 per kWh)	0*	21,179	81,960
Power purchased from Direct Energy (\$0.05 per kWh)	45,483	24,119	123,798
TOTAL ELECTRICAL ENERGY USE	45,483	45,298	205,758

*Solar system was offline during the month of October and is awaiting a replacement part.

WATER RESOURCES DIVISION

VID Water Production

October 2024

Description	Current Month Production		Average Production Last 12 Months		Fiscal Year to Date
	(mgd)	(af)	(mgd)	(af)	(af)
VID's EVWTP Water Production					
Local Water	3.99	379.70	5.25	492.26	2,337.30
SDCWA Raw Water	3.88	368.70	7.16	669.82	3,051.70
Subtotal (EVWTP Water Production)	7.87	748.40	12.41	1,162.08	5,389.00
Oceanside Contract Water	1.14	108.70	0.30	28.51	148.70
SDCWA Treated Water	7.40	703.50	1.17	110.97	1,119.00
TOTAL WATER PRODUCTION	16.41	1,560.60	13.89	1,301.56	6,656.70

Lake Henshaw and Warner Ranch Wellfield statistics are summarized as follows:

Lake Henshaw

Storage as of December 2, 2024: 13,845 af (27% of 51,832 af capacity)
 Current releases: 0 cfs
 Change in storage for month of October: 1,819 af (loss)
 Total releases for month of October: 1,190 af*
 Fiscal year-to-date rain total: 0.83 inches (December 2, 2024)
 Percent of average yearly rain: 0.3% (30-year average: 23.90 inches)
 Percent of average year-to-date rain: 22.0% (30-year average through Nov: 3.77 in.)

**Releases suspended for annual maintenance on the Escondido Canal on October 31, 2024.*

Warner Ranch Wellfield

Number of wells running in October: 0 (minimal pumping for maintenance)
 Total production for month of October: 0.2 af
 Average depth to water table (November): 56 ft (see attached historical water table chart)

November

- Harmful Algal Blooms (HABs)
 - Performed HABs sampling in Lake Henshaw on October 28, 2024, and November 4 and November 18, 2024. All samples were “non-detect” for microcystin and anatoxin-a concentrations. Sampling was conducted on December 2, 2024; results are pending as of the writing of this report.
 - Attended North American Lake Management Society conference focused on the latest advances in HABs science, technology and management.
 - Reviewed Draft Biological Resources Evaluation (BRE) for the Lake Henshaw Oxygenation Pilot Study (Pilot Study) prepared by Stillwater Sciences; the BRE is needed for environmental permitting and will identify special-status biological resources and potential avoidance, minimization, and mitigation measures.
- Developed draft scope of work to drill a new well at the Lake Henshaw Resort.

December

- Received approval of the Emergency Action Plan for Henshaw Dam from the California Office of Emergency Services, Dam Safety Planning Division.
- Harmful Algal Blooms (HABs)
 - Continue to monitor and adaptively manage Lake Henshaw based on weather and lake conditions.
 - Conduct Pilot Study site visit with Brown and Caldwell to gather information for the oxygenation system design and delivery of liquid oxygen.
- Finalize request for proposals to drill a new groundwater well at the Lake Henshaw Resort.

ATTACHMENTS:

- Lake Henshaw Resort, Inc., Activity Reports – September 2024
- VID’s Warner Wellfield – Water Table Depth vs. Monthly Wellfield Production
- Fiscal Year 2025 Budget and Expenses related to HABs

ACHIEVEMENTS - FISCAL YEAR 2025

- Collaborated with the Vista Chamber of Commerce on Student Opportunities for Career Awareness and Learning (SOCAL) video shoot about daily job responsibilities of and skills needed to be a Water System Operator and a Water System Supervisor (December 2024).
- Received approval of the Emergency Action Plan for Henshaw Dam from the California Office of Emergency Services, Dam Safety Planning Division (December 2024).
- Hosted the WaterSmart Landscape Makeover Workshop (November 2024).
- Submitted Lead Service Line Inventory Survey results and school/childcare facility list to the State Water Resources Control Board (October 2024).
- Received Association of California Water Agencies Joint Powers Insurance Authority Wellness Grant (August 2024).
- Received Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association for the 17th year (July 2024).
- Metropolitan Water District authorized entering into a not-to-exceed \$500,000 funding agreement with the San Diego County Water Authority under the Future Supply Actions Funding Program for the District’s Lake Henshaw Oxygenation Pilot Study (July 2024).

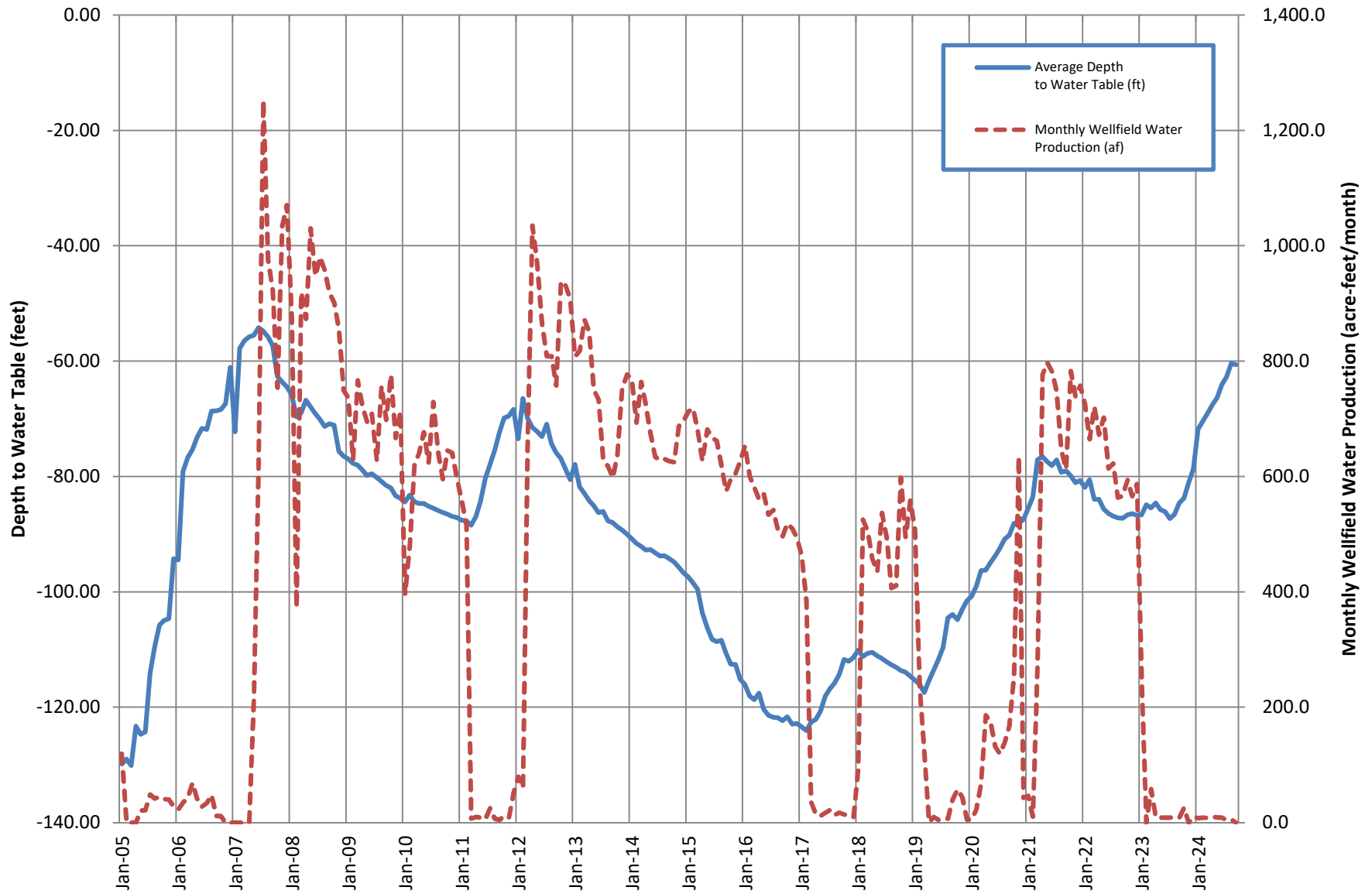


**LAKE HENSHAW RESORT, INC.
ACTIVITY REPORT
AS OF SEPTEMBER 30, 2024**

	2023 Sep	2023 Oct	2023 Nov	2023 Dec	2024 Jan	2024 Feb	2024 Mar	2024 Apr	2024 May	2024 Jun	2024 Jul	2024 Aug	2024 Sep	12 MO AVG
Fishing Permits	562	379	262	148	116	159	123	498	775	670	651	776	838	450
Boat Launches	31	15	12	7	18	6	3	1	56	63	57	25	17	23
Motor Boats (full day rental)	29	14	15	19	19	0	6	13	46	49	36	37	39	24
Motor Boats (half day rental)	11	3	1	0	0	0	0	0	4	9	7	2	6	3
Campground/Head Count	1,002	581	112	10	10	84	88	249	1,441	929	937	735	970	512
Campground/Cars, Trucks, etc.	426	204	50	29	30	40	27	94	556	353	414	301	371	206
Campground/Recreational Vehicles	1	31	0	0	0	0	0	0	5	0	3	1	0	3
Mobile Home/Spaces	72	71	76	76	72	72	72	72	70	71	71	72	73	72
M.H.P. (Residents/Head Count)	101	100	108	108	103	103	103	103	101	101	101	102	105	103
Storage	6	6	6	6	6	7	6	6	6	6	6	6	6	6
Cabins	235	152	96	137	67	74	164	153	163	141	163	85	101	125
Hunters	0	0	0	76	79	0	0	0	0	0	0	0	0	13

VID's Warner Wellfield

Water Table Depth vs. Monthly Wellfield Production



FY 2025 Budget and Expenses related to HABs

as of 12/03/2024

Description		Amount
Water Quality Testing Services & Supplies		
Cyanotoxin/Cyanobacteria Testing - Bend Genetics	\$	72,243
Other Lab Testing	\$	10,097
Sample bottles, misc. supplies & equipment	\$	136
Shipping	\$	5,885
Subtotal, approx. total expenses	\$	88,362
VID Portion of approximate expenses	\$	44,181
VID FY 2025 Budget	\$	92,500
Percent of VID Budget		48%
Water Treatment Services & Supplies		
Copper algaecide purchase and application	\$	-
Peroxide algaecide purchase and application	\$	1,009,373
Lanthanum-modified clay purchase and application	\$	-
Permit fees	\$	-
Subtotal, approx. total expenses	\$	1,009,373
VID Portion of approximate expenses	\$	504,687
VID FY 2025 Budget	\$	1,223,650
Percent of VID Budget		41%
HABs Consultants		
Subtotal, approx. total expenses	\$	24,068
VID Portion of approximate expenses	\$	12,033.87
VID FY 2025 Budget	\$	37,500
Percent of VID Budget		32%
Oxygenation Pilot Study		
Power	\$	-
Fixed and operational costs	\$	12,603
Subtotal, approx. total expenses	\$	12,603
VID Portion of approximate expenses	\$	6,301
VID FY 2025 Budget	\$	1,000,560
Percent of VID Budget		0.6%
Total VID Expenses, FY 2025 to date	\$	567,203
VID FY 2025 Budget	\$	2,354,210
Percent of VID Budget		24%



STAFF REPORT

Board Meeting Date: December 11, 2024
Prepared By: Shallako Goodrick
Approved By: Brett Hodgkiss

SUBJECT: REVISIONS TO COMPENSATION SCHEDULE

RECOMMENDATION: Adopt Resolution No. 2024-XX approving revisions to the Compensation Schedule effective January 1, 2025.

PRIOR BOARD ACTION: At least annually, the Board approves a Compensation Schedule for all employees to facilitate California Public Employees' Retirement System (CalPERS) reporting requirements under state pension law. Most recently, the Board adopted revisions to the Compensation Schedule on April 3, 2024.

FISCAL IMPACT: Revisions to the Compensation Schedule effective January 1, 2025 will increase annual labor costs (wages and benefits) by approximately \$669,000 (including costs associated with replacing the vacant Engineering Specialist I/II position with a Engineer I/II position described in more detail below).

SUMMARY: CalPERS retirement law requires that the governing body of all public agencies approve a salary schedule and any revisions thereto for all employees in an open public forum.

DETAILED REPORT: The California Code of Regulations (CCR) at Section 570.5 requires public agencies to make duly adopted and approved pay schedules publicly available prior to including the compensation as a part of the members' retirement benefit. CCR Section 570.5 requires that the employee pay rate be limited to the amount listed on a pay schedule that has been duly approved and adopted by the employer's governing body in accordance with the requirements of applicable public meeting laws.

Increases in the proposed 2025 schedule reflect negotiated salary adjustments in accordance with the Board approved Memorandum of Agreement with the Teamsters Union, which also established terms and conditions of employment for unrepresented employees, for a three-year term beginning on January 1, 2025 and ending on December 31, 2027. The economic terms that were negotiated with the new employee agreements include a salary range adjustment effective January 1, 2025; the salary adjustment is equal to the San Diego Consumer Price Index for All Urban Consumers for the twelve-month period ended June 30, 2024 (3.48%) plus 2.52% resulting in an increase of 6%.

In addition to the salary adjustments previously described, pending Board approval, the position of Engineer I/II has been added; the Engineer I/II position will replace a vacant Engineering Specialist I/II position. The new position was developed to meet the current technical needs of the Engineering Department; this position will oversee more complex projects, some that include environmental review, and will reduce the District's reliance on consultants for the design of main replacement projects. The Engineer I position requires a bachelor's degree in civil engineering and an Engineer-in-Training certificate; the Engineer II position requires a California Registered Civil Engineering license. The above described revisions necessitate a change in the pay classification, increasing annual labor costs by about \$24,000. The maximum staffing level will remain at 89.

ATTACHMENT: Resolution No. 2024-XX

RESOLUTION NO. 2024-XX

RESOLUTION OF THE BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT
APPROVING REVISIONS TO THE COMPENSATION SCHEDULE
EFFECTIVE JANUARY 1, 2025

WHEREAS, Vista Irrigation District’s negotiating team completed meet and confer labor negotiations for 2025, 2026 and 2027 salaries and benefits as set forth in a Memorandum of Agreement for represented employees and a Resolution for unrepresented employees; and

WHEREAS, the District has previously negotiated and the Board of Directors has previously approved in each of these labor agreements certain adjustments to salary for each of the three years of the contract term; and

WHEREAS, California Code of Regulations (CCR) Section 570.5 requires public agencies to have a pay schedule duly approved and adopted by the employer’s governing body in accordance with requirements of applicable public meeting laws in order for CalPERS to consider pay as “compensation earnable” for purposes of calculating a member’s retirement benefit.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of Vista Irrigation District does hereby approves and adopts revisions to the Compensation Schedule to reflect that change as set forth in the attached “Exhibit A”, incorporated herein by reference.

BE IT FURTHER RESOLVED that the Board of Directors has authorized execution of documents by the General Manager and Human Resources Manager that may be required to carry out this Resolution.

PASSED AND ADOPTED by the Board of Directors this 11th day of December 2024, by the following roll call vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Patrick Sanchez, Vice President

ATTEST:

Ramae Ogilvie, Secretary
Board of Directors
Vista Irrigation District

EXHIBIT A

Vista Irrigation District COMPENSATION SCHEDULE Effective January 1, 2025

Job Title	Range - Monthly			Non-Exempt	Exempt
Accountant	\$8,112	-	\$9,860	X	
Accounts Payable Clerk	\$5,752	-	\$6,991	X	
Administrative Assistant	\$7,237	-	\$8,797	X	
Construction Worker (New Series)	\$5,752	-	\$6,991	X	
Construction Worker (Terminal)	\$6,018	-	\$7,315	X	
Customer Service Representative (New Series)	\$5,752	-	\$6,991	X	
Customer Service Representative (Terminal)	\$6,018	-	\$7,315	X	
Engineer I	\$9,570	-	\$11,632	X	
Engineer II	\$10,089	-	\$12,264	X	
Engineering Aide	\$7,237	-	\$8,797	X	
Engineering Inspector	\$8,680	-	\$10,550	X	
Engineering Specialist I	\$8,112	-	\$9,860	X	
Engineering Specialist II	\$8,680	-	\$10,550	X	
Equipment Mechanic	\$6,920	-	\$8,412	X	
Equipment Operator	\$6,920	-	\$8,412	X	
Executive Assistant/Secretary of the Board	\$8,680	-	\$10,550	X	
Facilities Locator	\$6,402	-	\$7,782	X	
Facilities Office Assistant	\$6,018	-	\$7,315	X	
Facilities Worker	\$6,920	-	\$8,412	X	
GIS Specialist	\$8,112	-	\$9,860	X	
GIS Systems Associate	\$9,151	-	\$11,123	X	
Heavy Equipment Operator	\$7,237	-	\$8,797	X	
Human Resources Office Assistant	\$6,402	-	\$7,782	X	
Information Technology System Administrator	\$9,151	-	\$11,123	X	
Inventory Control Clerk	\$5,752	-	\$6,991	X	
Maintenance Worker	\$5,752	-	\$6,991	X	
Management Analyst	\$9,151	-	\$11,123	X	
Meter Reader	\$4,968	-	\$6,039	X	
Meter Reader Trainee	\$4,731	-	\$5,751	X	
Meter Repair Technician	\$6,018	-	\$7,315	X	
Purchasing Agent	\$8,112	-	\$9,860	X	
Receptionist/Cashier	\$5,752	-	\$6,991	X	
Safety & Risk Administrator	\$10,619	-	\$12,908	X	
Senior Accountant	\$9,151	-	\$11,123	X	
Senior Construction Worker	\$8,112	-	\$9,860	X	
Senior Customer Service Representative	\$6,402	-	\$7,782	X	
Senior Equipment Mechanic	\$8,112	-	\$9,860	X	
Senior Facilities Worker	\$8,112	-	\$9,860	X	
Senior System Operator	\$8,112	-	\$9,860	X	
System Controls Technician I	\$8,112	-	\$9,860	X	
System Controls Technician II	\$8,680	-	\$10,550	X	
System Controls Technician III	\$9,151	-	\$11,123	X	
System Operator I	\$7,237	-	\$8,797	X	
System Operator II	\$7,667	-	\$9,319	X	
Utility Worker (New Series)	\$5,216	-	\$6,341	X	

EXHIBIT A

Vista Irrigation District COMPENSATION SCHEDULE Effective January 1, 2025

Job Title	Range - Monthly		Non-Exempt	Exempt
Utility Worker (Terminal)	\$5,752	-	\$6,991	X
Utility Worker Trainee	\$4,968	-	\$6,039	X
Water Conservation Specialist I	\$8,112	-	\$9,860	X
Water Conservation Specialist II	\$8,680	-	\$10,550	X
Water Quality Operator I	\$7,237	-	\$8,797	X
Water Quality Operator II	\$7,667	-	\$9,319	X
Water Quality Operator III	\$8,112	-	\$9,860	X
Water Resources Aide	\$6,402	-	\$7,782	X
Water Resources Assistant	\$7,667	-	\$9,319	X
Water Resources Office Assistant	\$6,018	-	\$7,315	X
Welder I	\$7,237	-	\$8,797	X
Welder II	\$7,667	-	\$9,319	X
Welder/Equipment Operator	\$7,667	-	\$9,319	X
Construction Supervisor	\$10,619	-	\$12,908	X
Customer Service Supervisor	\$9,570	-	\$11,632	X
Director of Administration	\$15,318	-	\$18,620	X
Director of Engineering	\$17,558	-	\$21,342	X
Director of Operations and Field Services	\$15,318	-	\$18,620	X
Director of Water Resources	\$17,558	-	\$21,342	X
Engineering Project Manager	\$14,133	-	\$17,178	X
Engineering Services Manager	\$14,133	-	\$17,178	X
Facilities Supervisor	\$10,619	-	\$12,908	X
Finance Supervisor	\$10,619	-	\$12,908	X
General Manager	\$24,548	-	\$24,548	X
Human Resources Manager	\$14,133	-	\$17,178	X
Information Technology Supervisor	\$10,619	-	\$12,908	X
System Controls Supervisor	\$10,619	-	\$12,908	X
Water Distribution Supervisor	\$10,619	-	\$12,908	X
Water Resources Manager	\$12,711	-	\$15,450	X
Water Resources Supervisor	\$8,454	-	\$10,276	X



STAFF REPORT

Agenda Item: 13

Board Meeting Date: December 11, 2024
Prepared By: Shallako Goodrick
Approved By: Brett Hodgkiss

SUBJECT: COMPREHENSIVE COST OF SERVICE/WATER RATE STUDY WORKSHOP

RECOMMENDATION: Select possible dates in January 2025 to hold a comprehensive cost of service/water rate study workshop.

PRIOR BOARD ACTION: At its October 23, 2024 meeting, the Board authorized the General Manager to enter into an agreement with Raftelis Financial Consultants, Inc. (Raftelis) to prepare comprehensive cost of service/water rate study and provide associated public outreach services in an amount not to exceed \$91,716.

FISCAL IMPACT: None

SUMMARY: Historically, staff has prepared cost of service/water rate studies (based on capital projects being funded on a pay-go basis) and developed the required noticing for the public hearing in compliance with Proposition 218. However, with the District incorporating debt financing into this study, staff (with input from its financial advisor, NHA Advisors) determined that it would be best to use a consulting firm that has experience in integrating financing instruments into water rate models to prepare the study. The District entered into an agreement with Raftelis to prepare comprehensive cost of service/water rate study, including cost of services analysis and water rate model development, and provide associated public outreach services (e.g. town hall meetings, public hearing notices, etc.).

At this time, staff would like to schedule a workshop in January 2025 (10 a.m. or later start time) to provide Raftelis with an opportunity to share information about the study process and public outreach activities. Topics to be discussed will include rate setting basics, recent rate cases, the District's current rate structure, fixed charge basics and trends, and a public outreach overview. This will be an interactive workshop that will provide the Board with opportunities to ask questions and provide feedback about the topics discussed.

ATTACHMENT: Calendar

JANUARY 2025

SUN	MON	TUE	WED	THUR	FRI	SAT
5	6	7	8 Board Meeting	9	10	11
12	13	14	15	16	17	18
19	20 Holiday	21	22 Board Meeting	23	24	25
26	27	28	29	30	31	



Possible Dates for the workshop/meeting



Unavailable



Agenda Item: 14

STAFF REPORT

Board Meeting Date: December 11, 2024
Prepared By: Brett Hodgkiss

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.



SUMMARY OF FORMAL BOARD OF DIRECTORS' MEETING NOVEMBER 21, 2024

1. Consideration of Proposed 2025 Legislative Policy Guidelines.
The Board approved the proposed 2025 Legislative Policy Guidelines.
2. Monthly Treasurer's Report on Investments and Cash Flow.
The Board noted and filed the Treasurer's report.
3. Vote Entitlement Resolution for Calendar Year 2025.
The Board adopted Resolution No. 2024-21, a Resolution of the Board of Directors of the San Diego County Water Authority, establishing the vote and representative entitlements of each member agency effective January 1, 2025.
4. Resolution approving the distribution of tax apportionment funds related to Fallbrook Public Utility District to Eastern Municipal Water District.
The Board adopted Resolution No. 2024-22, a Resolution of the Board of Directors of the San Diego County Water Authority, authorizing the General Manager, or designee, to distribute tax apportionment funds received after December 31, 2023, from the County of San Diego for Fallbrook Public Utility District to the Eastern Municipal Water District.
5. Adopt the Annual Statement of Investment Policy, as amended, and continue to delegate authority to the Treasurer to invest Water Authority funds for Calendar Year 2025.
The Board adopted the Annual Statement of Investment Policy, as amended, and continued to delegate authority to the Treasurer to invest Water Authority funds for Calendar Year 2025.
6. Adopt Water Use Efficiency Policy Principles.
The Board adopted the updated Water-Use Efficiency (WUE) Policy Principles.
7. Resolution for WaterSMART Water and Energy Efficiency Grant Application to the Bureau of Reclamation for Water Use Efficiency Projects.
The Board adopted Resolution 2024-23, a Resolution of the Board of Directors of the San Diego County Water Authority, supporting the Water Authority's grant application, authorizing the General Manager to accept any grant funds awarded, and committing the Water Authority to the financial and legal obligations associated with the receipt of grant funds.
8. Resolution for the WaterSMART Desalination Construction Projects Grant Awarded by the Bureau of Reclamation for the Lewis Carlsbad Desalination Intake Permanent Upgrade Project.
The Board adopted Resolution 2024-24, a Resolution of the Board of Directors of the San Diego County Water Authority, supporting the Water Authority's grant application for the Lewis Carlsbad Desalination Intake Permanent Upgrade Project (Project), authorizing the General Manager to accept any grant funds awarded and committing the Water Authority to the financial and legal obligations associated with the receipt of grant funds.



9. Diving services contract with J.F. Brennan Company, Inc. for cathodic protection system replacement on Olivenhain Dam Inlet/Outlet (I/O) Tower gate structures.
The Board awarded professional services contract, with non-material modifications as approved by the General Manager or General Counsel, to J.F. Brennan Company Inc. for a not-to-exceed amount of \$183,416 for diving services for a period of three months, and authorize the General Manager, or designee, to execute the contract.
10. Approval of Minutes
The Board approved the minutes of the Formal Board of Directors' meeting of October 24, 2024.
11. Retirement of Director Tom Kennedy, The City of Escondido.
The Board adopted Resolution No. 2024-25, a Resolution of the Board of Directors of the San Diego County Water Authority, honoring Tom Kennedy upon his retirement from the Board of Directors.
12. Retirement of Director Mike Hogan, Santa Fe Irrigation District.
The Board adopted Resolution No. 2024-26, a Resolution of the Board of Directors of the San Diego County Water Authority, honoring Mike Hogan upon his retirement from the Board of Directors.
13. Audit Committee Annual Report.
The Board accepted and filed the Audit Committee Annual Report pursuant to the Administrative Code, Section 2.00.066, and accepted and filed the Annual Comprehensive Financial Report (ACFR) for fiscal year ended June 30, 2024, prepared in accordance with Generally Accepted Accounting Principles (GAAP).

**Summary Report for
The Metropolitan Water District of Southern California
Special Board Meeting
November 19, 2024**

CONSENT CALENDAR OTHER ITEMS - ACTION

Nominated and elected for Board Secretary Fong-Sakai for a two-year term effective January 1, 2025. **(Agenda Item 6C)**

CONSENT CALENDAR ITEMS – ACTION

Authorized an Amendment to an agreement with Roesling Nakamura Terada Architects to provide design and architectural services for Stage 1 improvements of the District Housing and Property Improvements Program. **(Agenda Item 7-1)**

Certified the Final Environmental Impact Report (EIR) for the Garvey Reservoir Rehabilitation Project has been completed in compliance with CEQA and the State CEQA Guidelines, certified that the Board has reviewed and considered the information presented in the Final EIR, certified that the final EIR reflects Metropolitan’s independent judgment and analysis, and adopted the Findings and the Mitigation Monitoring and Reporting Program. **(Agenda Item 7-2)**

Authorized the General Manager to enter into Reverse-Cyclic Program agreements with participating agencies to defer deliveries of up to 100,000 acre-feet total over calendar years 2024 and 2025. **(Agenda Item 7-3)**

Adopted resolution for 116th Fringe Area Annexation to Eastern Municipal Water District and Metropolitan and updated the location of the annexation within Moreno Valley. **(Agenda Item 7-5)**

Authorized the General Manager to sponsor legislation for Metropolitan to increase the minimum threshold for competitive bidding on public works construction contracts from \$25,000 to \$150,000, and to seek the inclusion of an inflation escalator. **(Agenda Item 7-6)**

OTHER BOARD ITEMS - ACTION

Authorized the General Manager to amend the Project Labor Agreement to add four new projects and approved the amended Project Labor Agreement’s use as a bid condition for the newly added projects. **(Agenda Item 8-1)**

Adopted the proposed resolution, verified that the Board reviewed and supported the grant application, that subject to board approval of a grant agreement, the General Manager or his/her designee will have the legal authority to enter into that agreement, and that the General Manager or his/her designee will work with the United States Bureau of Reclamation to meet established deadlines for entering into a grant agreement and that the Board adopts another similarly worded resolution to accept the additional grant amount of \$26.3 million. **(Agenda Item 8-2)**

Authorized a new lease with the Certified Federal Credit Union for up to a combined total of 1,667 square feet of office space at the Metropolitan Headquarters Building, located at 700 North Alameda Street in Los Angeles, California, and the F.E. Weymouth Water Treatment Plant, located at 700 Moreno Avenue in La Verne, California, subject to the price and terms directed in closed session. **(Agenda Item 8-3)**

Approved the nomination and naming of the San Jacinto Tunnel in honor of former Metropolitan Chairman of the Board and Director Randy Record in recognition of his legacy of service to Metropolitan. **(Agenda Item 8-4)**

Approved the nomination and naming of the Inlet/Outlet Tower at Diamond Valley Lake in honor of former Metropolitan General Counsel N. Gregory Taylor in recognition of his legacy of service to Metropolitan. **(Agenda Item 8-5)**

Authorized an increase to the General Auditor's base salary from \$288,413 to \$313,350. This will make the General Auditor's base salary 9.58 percent above the 75th percentile of the comparator agencies; authorized a three percent cost-of-living adjustment for the General Counsel, General Auditor, and Ethics Officer; and authorized the above actions to be effective June 23, 2024. **(Agenda Item 8-6)**

Authorized increase in the maximum amount payable under a contract for legal services in Ryan Tieg v. Metropolitan with Seyfarth Shaw LLP in the amount of \$275,000 for a total amount not to exceed \$525,000, increased in the maximum amount payable under a contract for legal services in Dane Crawford v. Metropolitan with Seyfarth Shaw LLP in the amount of \$275,000 for a total amount not to exceed \$525,000, and increased in the maximum amount payable under a contract for legal services in Alicia Lorentzen v. Metropolitan with Sheppard, Mullin, Richter & Hampton LLP in the amount of \$175,000 for a total amount not to exceed \$425,000. **(Agenda Item 8-7)**

THIS INFORMATION SHOULD NOT BE CONSIDERED THE OFFICIAL MINUTES OF THE MEETING.

All current month materials, and materials after July 1, 2021 are available on the public website here: <https://mwdh2o.legistar.com/Calendar.aspx>

This database contains archives from the year 1928 to June 30, 2021:
<https://bda.mwdh2o.com/Pages/Default.aspx>



STAFF REPORT

Agenda Item: 15.A

Board Meeting Date: December 11, 2024
Prepared By: Ranae Ogilvie

SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.



STAFF REPORT

Agenda Item: 15.B

Board Meeting Date: December 11, 2024
Prepared By: Ranae Ogilvie
Approved By: Brett Hodgkiss

SUBJECT: SCHEDULE OF UPCOMING MEETINGS AND EVENTS

SUMMARY: The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
1 *	Vista Chamber Government Affairs <i>January 2, 2025; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: none</i>	
2 *	State of the Community Luncheon <i>January 27, 2025; 11:00 a.m. – 1:30 p.m.; City of Vista Community Room, Vista</i> <i>Registration deadline: TBD</i>	
3 *	Vista Chamber Government Affairs <i>February 6, 2025; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: none</i>	
4	Urban Water Institute’s Spring Conference <i>February 26-28, 2025; Riviera Resort & Spa, Palm Springs, CA</i> <i>Registration deadline: 12/31/2024; Cancellation deadline: 2/14/2025</i>	
5 *	Vista Chamber Government Affairs <i>March 6, 2025; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: none</i>	
6	ACWA 2025 Legislative Symposium <i>March 26, 2025; 1:00 p.m. - 5:00 p.m.; Sacramento, CA</i> <i>Registration deadline: TBD</i>	
7	Special District Leadership Academy (CSDA) <i>April 21-24, 2025; Embassy Suites, La Quinta, CA</i> <i>Registration deadline: TBD</i>	
8	ACWA Spring Conference <i>May 13-15, 2025; Monterey, CA</i> <i>Registration deadline: TBD</i>	
9	Special District Legislative Days (CSDA) <i>May 20-21, 2025; Sacramento, CA</i> <i>Registration deadline: TBD</i>	
10	CSDA Annual Conference <i>August 25-28, 2025; Monterey, CA</i> <i>Registration deadline: TBD</i>	
11	2025 CALAFCO Annual Conference <i>October 22-24, 2025; San Diego, CA</i> <i>Registration deadline: TBD</i>	
12	ACWA 2025 Fall Conference <i>December 2-4, 2025; San Diego, CA</i> <i>Registration deadline: TBD</i>	
13	Colorado River Water Users Conference <i>December 16-18, 2025; Caesars Palace, Las Vegas, NV</i> <i>Registration deadline: TBD</i>	

* Non-per diem meeting except when serving as an officer of the organization

The following abbreviations indicate arrangements that have been made by staff:

R=Registration; **H**=Hotel; **A**=Airline; **S**=Shuttle; **C**=Car; **T**=Tentative; **◇**=Attendee to Self-Register



Agenda Item: 16

STAFF REPORT

Board Meeting Date: December 11, 2024
Prepared By: Brett Hodgkiss

SUBJECT: ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

SUMMARY: This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

Staff-generated list of tentative items for future agendas:

- Fiscal Year 2024 Audit (January)
- District Committees and Representatives to Outside Organizations (January)
- Main Replacement Program update (February)
- Edgehill Reservoir and Pump Station ribbon cutting ceremony (first quarter of 2025)
- Strategic Plan review



Agenda Item: 17

STAFF REPORT

Board Meeting Date: December 11, 2024
Prepared By: Ranae Ogilvie

SUBJECT: COMMENTS BY DIRECTORS

SUMMARY: This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.



STAFF REPORT

Agenda Item: 18

Board Meeting Date: December 11, 2024
Prepared By: Brett Hodgkiss

SUBJECT: COMMENTS BY GENERAL COUNSEL

SUMMARY: Informational report by the General Counsel on items not requiring discussion or action.



Agenda Item: 19

STAFF REPORT

Board Meeting Date: December 11, 2024
Prepared By: Brett Hodgkiss

SUBJECT: COMMENTS BY GENERAL MANAGER

SUMMARY: Informational report by the General Manager on items not requiring discussion or action.



STAFF REPORT

Agenda Item: 20

Board Meeting Date: December 11, 2024
Prepared By: Ranae Ogilvie
Approved By: Brett Hodgkiss

SUBJECT: ANNUAL ORGANIZATIONAL MEETING

RECOMMENDATION: Conduct annual organizational meeting and appoint officers.

PRIOR BOARD ACTION: The District’s last organizational meeting was on December 6, 2023.

FISCAL IMPACT: None.

SUMMARY: Per section 21375 of the California Water Code, Boards may reorganize (including election of President per section 21376) after the first Friday in December. According to Section 1.5.5.A of the District’s Rules and Regulations, the President and First Vice President of the Board shall each serve a one-year term and shall be elected to such term by the members of the Board. The President shall preside over meetings of the Board of Directors. The First Vice President shall assume the duties of the President in his or her absence. The remaining directors shall serve equally as Vice Presidents for the same term.

DETAILED REPORT: The Board’s practice has been to appoint officers at one meeting and then follow up with committee and other appointments at a subsequent meeting to allow time for the incoming President to deliberate regarding the appointments. Staff will prepare a staff report for the January 8, 2025 Board meeting for the District committee assignments and selection of representatives to outside organizations. For the convenience of the Board, listings of current Board President, First Vice President and Vice Presidents, Committees, and outside organization appointments as well as staff’s recommendations regarding the appointments of Secretary, Assistant Secretary, Treasurer and Assistant Treasurer for 2025 have been included in this staff report.

The following is a list of the current President, First Vice President and Vice Presidents:

President	Vacant
First Vice President	Patrick Sanchez
Vice Presidents	Marty Miller, Peter Kuchinsky, Jo MacKenzie and Byron Olson

Staff’s recommendations for Secretary, Assistant Secretary, Treasurer and Assistant Treasurer for 2025:

Secretary	Ranae Ogilvie
Assistant Secretary	Elizabeth Xaverius and Brett Hodgkiss
Treasurer	Shallako Goodrick
Assistant Treasurer	Branden O’Donnell and Brett Hodgkiss

ATTACHMENT: 2024 Committees and Outside Organizations Appointments

STANDING COMMITTEES FOR 2024:

Water Sustainability

MacKenzie, Chair; and Kuchinsky

Programs related to water conservation and maintenance of current water sources. Development by VID and/or our supplier(s) of new sources such as desal, brackish water, and recycled water. Does not include Lake Henshaw and the Warner Ranch.

Fiscal Policy

Vásquez, Chair; and Sanchez

District budget and finances, including rates.

Warner Ranch

Miller, Chair; and MacKenzie

Contracts, leases, historical assets, environmental issues, long-range planning, and relations with neighboring property owners.

Public Affairs

Kuchinsky, Chair; and Sanchez

Public outreach on water conservation and legislation, and public education on major water issues.

Groundwater

Vásquez, Chair; and Kuchinsky

Groundwater resources management and matters pertaining to the Sustainable Groundwater Management Act of 2014.

AD HOC COMMITTEE FOR 2024:

Warner Ranch Working Group

MacKenzie and Miller

OUTSIDE ORGANIZATIONS FOR 2024

ACWA/JPIA

Sanchez; Alternate-Brett Hodgkiss/Kuchinsky

The insurance pool formed by ACWA member agencies; VID obtains liability, property and workers compensation insurance through ACWA/JPIA.

NOTE: At its September 18, 2024 meeting, the Board revised the District's Rules and Regulations to remove the San Luis Rey Watershed Council, Southern California Water Coalition and Groundwater Association from the list of outside organizations to which directors are appointed.