

MINUTES OF THE ADJOURNED MEETING OF THE
BOARD OF DIRECTORS OF THE
VISTA IRRIGATION DISTRICT

April 16, 2014

An Adjourned Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, April 16, 2014, at the offices of the District, 1391 Engineer Street, Vista, California.

1. CALL TO ORDER

President Dorey called the meeting to order at 8:30 a.m.

2. ROLL CALL

Directors present: Miller, Vásquez, Dorey, Franklin, and MacKenzie.

Directors absent: None.

Staff present: Roy Coox, General Manager; Lisa Soto, Secretary of the Board; Eldon Boone, Assistant General Manager; Don Smith, Director of Water Resources; Brian Smith, Director of Engineering; Dan Dambach, Field Services Manager; Brent Reyes, Water Conservation Specialist; Brett Hodgkiss, Administrative Services Manager; and Marian Schmidt, Administrative Assistant. General Counsel Joel Kuperberg was also present.

Other attendees present:

- Poster Contest winners: Sophia Boyer of Empresa Elementary School (1st place), Jessica Garcia of Bobier Elementary School (2nd place) and their family members.
- VID Scholarship winners: Fred Ceballos, Father of 1st place winner Karen Ceballos of Vista High School; Runner-up Moises Lopez (runner-up) of Rancho Buena Vista High School (RBV); and Honorable mention recipients Oscar Sowell and Shannon Morrissey, of RBV. Family members of the scholarship recipients.
- Retiring VID employee John Spangler, Water Distribution Supervisor was present along with many of his coworkers to congratulate and wish him well.

3. PLEDGE OF ALLEGIANCE

Director Miller led the pledge of allegiance.

4. APPROVAL OF AGENDA

14-04-36	<i>Upon motion by Director Miller, seconded by Director Vásquez and unanimously carried (5 ayes: Miller, Vásquez, Franklin, MacKenzie, and Dorey), the Board of Directors approved the agenda as presented.</i>
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5. PUBLIC COMMENT TIME

No public comments were presented on items not appearing on the agenda.

6. CONSENT CALENDAR

Director Vásquez requested that Item 6.B of the Consent Calendar be pulled for discussion.

14-04-37 *Upon motion by Director MacKenzie, seconded by Director Vásquez and unanimously carried (5 ayes: Miller, Vásquez, Franklin, MacKenzie, and Dorey), the Board of Directors approved the Consent Calendar excluding Item 6.B, and including Resolution No. 14-12 approving disbursements.*

A. Cancellation of Temporary Service Agreements

See staff report attached hereto. Staff recommended and the Board approved the cancellation of Temporary Service Agreement (TSA) No. 990 and Amendment to TSA No. 990 for a single-family residential parcel consisting of approximately .27 gross acres owned by Yin Reng Qiu and Jin Huan Wang, located at 204 Colina Terrace, Vista (WOD-2232; LN 2012-009; APN 177-052-66; DIV NO 3).

B. Waterline Project Approval, Grant of Right of Way, Quitclaim of Easements and Parcel Map

See staff report attached hereto. Staff recommended and the Board approved the waterline project, accepted Grant of Right of Way (M126) and approved Quitclaim No. 658 via Tentative Parcel Map No. 3-213, and directed staff to file the Notice of Exemption for a 407-unit apartment project consisting of approximately 20.22 gross acres owned by Melrose Vista Apartments, L.L.C., a Delaware limited liability company located at 1401 North Melrose Drive, Vista (LN 2012-010; APN's 161-061-37, -38 & -40; DIV NO 2).

C. Minutes of Board of Directors meeting on April 2, 2014

The minutes of April 2, 2014 were approved as presented.

D. Resolution ratifying check disbursements

RESOLUTION NO. 14-12

BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 47178 through 47270 drawn on Union Bank totaling \$474,498.44.

FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors of Vista Irrigation District this 16th day of April 2014.

AYES: Directors Miller, Vásquez, Franklin, MacKenzie, and Dorey
NOES: None
ABSTAIN: None
ABSENT: None

6.B. Waterline Project Approval, Grant of Right of Way, Quitclaim of Easements and Parcel Map

See staff report attached hereto.

Director Vásquez said that with the State of California in a drought water conservation is more important than ever. He said that with that in mind, and in light of this project to construct a 407-unit apartment complex, he believed it would be a good time for the Board to discuss whether this type of new construction of multi-family dwellings should be required to install separate metering for each unit. Upon further consideration, it was acknowledged that this particular project was too far along, and this type of requirement would require a redesign of the entire project. Director of Engineering Brian Smith stated that the District's Rules and Regulations currently allow the Developer to determine whether the project will be designed with a master meter or individual meters for each unit. Mr. Smith said that this type of change in policy would require an amendment to the District's Rules and Regulations.

Director Vásquez said that he would like the Water Sustainability to discuss the concept of requiring individual metering of new multi-family units for the future. Mr. Smith suggested that an alternative to individual metering would be sub-metering the master meter. Director MacKenzie recalled that the City of San Diego has a program that may be similar to what Director Vásquez is envisioning. President Dorey asked that staff research the matter and review its findings with the Water Sustainability Committee, and then present the matter as a Committee report to the full Board.

14-04-38 *Upon motion by Director Miller, seconded by Director Franklin and unanimously carried (5 ayes: Miller, Vásquez, Franklin, MacKenzie, and Dorey), the Board of Directors approved Consent Calendar Item 6.B approving the waterline project, accepting Grant of Right of Way (M126) and approving Quitclaim No. 658 via Tentative Parcel Map No. 3-213, and directing staff to file the Notice of Exemption for a 407-unit apartment project consisting of approximately 20.22 gross acres owned by Melrose Vista Apartments, L.L.C., a Delaware limited liability company located at 1401 North Melrose Drive, Vista (LN 2012-010; APN's 161-061-37, -38 & -40; DIV NO 2).*

7. **PRESENTATION OF AWARDS TO WINNERS OF THE WATER AWARENESS POSTER CONTEST**

See staff report attached hereto.

General Manager Roy Coox said that the District is pleased to welcome and recognize the winners of the Water Awareness Poster Contest as well as the VID Scholarship Contest. Water Conservation Specialist Brent Reyes stated that this is the District's 22nd year of participation in the Water Awareness Poster Contest. He noted that the District received 353 entries in the Contest this year, with the top three entries selected by randomly chosen VID employees. Mr. Reyes noted that the contest had a new theme this year, "Be Water Smart", and the children responded very well to the new theme. Mr. Reyes said that the first and second place winners were present in the audience, but the third place winner was on a field trip and unable to attend.

President Dorey awarded the 1st place prize of \$100 to Sophia Boyer of Empresa Elementary School and the 2nd place prize of \$50 to Jessica Garcia of Bobier Elementary School. The Board joined President Dorey and staff in congratulating the children and thanking all of the Contest participants.

8. VID SCHOLARSHIP CONTEST AWARD PRESENTATIONS

See staff report attached hereto.

Administrative Services Manager Brett Hodgkiss presented an overview of the VID Scholarship Contest and its requirements which include an essay, a personal statement, and a completed application. Mr. Hodgkiss stated that eight applications were submitted by the deadline. The Public Affairs Committee reviewed all eight applications, and selected four to receive awards.

President Dorey presented a \$1,500 scholarship to Karen Ceballos from Vista High School as the winner of the Vista Irrigation District scholarship contest. Ms. Ceballos was unable to attend, so her father received her award on her behalf. President Dorey presented a \$750 scholarship to Moises Lopez from Rancho Buena Vista High School as runner-up in the Contest. President Dorey presented \$375 scholarships to Shannon Morrissey and Oscar Sowell, both from Rancho Buena Vista High School as honorable mentions in the scholarship contest.

The Board joined President Dorey and staff in congratulating the winners, and also in thanking all of the scholarship applicants, and wishing them all the best of luck in the future. Director Vásquez added that the Public Affairs Committee enjoyed reviewing all of the applications, which were all well written. President Dorey thanked the Committee and staff for its work in making these two contests successful.

Mr. Reyes escorted the winners and family members from both Contests to the lobby for group photos to be taken.

9. RESOLUTION COMMENDING RETIRING VID EMPLOYEE JOHN SPANGLER

See staff report attached hereto.

Mr. Coox stated that Mr. John Spangler came to the District eight years ago as Water Distribution Coordinator. Since that time his quality of work, dedication, and professionalism have been noteworthy. Mr. Coox said that John has been the primary contact for customers with questions about water quality and has made significant contributions to quality assurance in the lab and throughout the distribution system. Mr. Coox noted that John was promoted to Water Distribution Supervisor in 2012, adding to his duties direct supervision of the District's water distribution system and its Operators. Mr. Coox said that John will be greatly missed by the District and by the water community. Mr. Coox said that the District wishes John and his wife Stacey well in their future which includes plans to return to John's home state of New Jersey to be closer to family and friends.

Operations Manager Frank Wolinski offered words of thanks and well wishes to Mr. Spangler in his retirement, as did Director of Water Resources Don Smith and Facilities Supervisor Don Gordon. Mr. Gordon acknowledged John's generous spirit in volunteering his time for District activities in support of various committees and to promote employee morale and the District's ongoing "Fish Philosophy".

14-04-39 *Upon motion by Director Vásquez, seconded by Director MacKenzie, the Board of Directors adopted Resolution 14-13 honoring John Spangler, Water Distribution Supervisor, for 8 years of service to the District and its customers, by the following roll-call vote:*

AYES: Directors Miller, Vásquez, Franklin, MacKenzie, and Dorey
NOES: None
ABSTAIN: None
ABSENT: None

A copy of Resolution 14-13 is on file in the official Resolution Book of the District.

The Board presented Mr. Spangler with a framed copy of the resolution and a small gift. Mr. Spangler thanked the Board and the employees and in particular the members of the Operations Department. He wished everyone the very best in the future. A brief break was taken from 9:05 a.m. to 9:18 a.m. for refreshments and celebration.

Upon return from break, present in the audience were Brian Smith, Marlene Kelleher, Dan Dambach, Brett Hodgkiss, Sherry Thorpe, and Don Smith.

10. JOINT POWERS INSURANCE AUTHORITY COMMITMENT TO EXCELLENCE PROGRAM

See staff report attached hereto.

Mr. Coox presented an overview of this outreach campaign by the Association of California Water Joint Powers Insurance Authority (ACWA/JPIA). Assistant General Manager Eldon Boone noted that all of the suggestions in the Program are things the District already does. He added that VID Safety & Risk Manager Sherry Thorpe actually assisted ACWA/JPIA in developing the Program. Mr. Boone stated that the suggestions in the Program are directed primarily at smaller agencies to help them improve their risk management, which will in turn benefit larger agencies who share in the losses of the pool.

14-04-40 *Upon motion by Director Miller, seconded by Director MacKenzie and unanimously carried (5 ayes: Miller, Vásquez, Franklin, MacKenzie, and Dorey), the Board of Directors authorized the District to participate in the "Commitment to Excellence" program with the Association of California Water Agencies/Joint Powers Insurance Authority.*

Sherry Thorpe left the meeting at this time.

11. ACWA BYLAWS AMENDMENTS AND DESIGNATION OF VOTING PROXY

See staff report attached hereto.

Mr. Coox said that ACWA requested that each agency designate a voting delegate to cast the agency's vote on amendments to the ACWA bylaws concerning ACWA Committees. Mr. Coox noted that the vote will take place at the General Session during the upcoming Spring ACWA Conference.

14-04-41 *Upon motion by Director MacKenzie, seconded by Director Vásquez and unanimously carried (5 ayes: Miller, Vásquez, Franklin, MacKenzie, and Dorey), the Board of Directors approved the amendments to the ACWA Bylaws and designated President Dorey as voting delegate for VID at the upcoming Spring ACWA Conference in Monterey, May 6-9, 2014.*

12. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

See staff report attached hereto.

Director Miller reported on a Special meeting the previous week of the San Diego County Water Authority Energy and Operations Committee to discuss the concept of a hydropower project at the San Vicente Reservoir. Director Miller said that the City of San Diego is moving forward with its Indirect Potable Reuse (IPR) project, with plans for the IPR water to be mixed with the water in the San Vicente Reservoir. Director Miller said that the task force is recommending a study to see how the pumping for the power station might affect the IPR water as it settles in the Reservoir. The City of San Diego will pay 50% of the cost of the study. Director Miller said that the Water Authority Board will vote at its next meeting whether or not to move forward with the study. Director Miller reported that it is theorized that this 5 megawatt hydropower project at the San Vicente Reservoir will cost \$1 billion to construct.

13. REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS, AND AUTHORIZATION FOR DIRECTOR ATTENDANCE AT UPCOMING MEETINGS AND EVENTS

See staff report attached hereto.

Director Vásquez thanked staff for an interesting and informative tour of the District facilities at Lake Henshaw and the Warner Ranch earlier in the week. Director Vásquez reported on his attendance at the meeting of the Council of Water Utilities (COWU) where Jim Ryan, Chief Executive Officer of the Associated General Contractors (AGC) of America, San Diego Chapter gave an interesting presentation on a Construction Management Program being developed in collaboration with University of California San Diego.

Director MacKenzie reported on her attendance at a CSDA Finance Corporation. She noted that the District can expect to receive a ballot from CSDA to vote on amendments to the CSDA bylaws, which have been approved by the CSDA Board of Directors and must also be approved by the membership by mail-in ballot. Director MacKenzie reported on an email that went out updating the membership about CSDA's regionalization project. This project has been undertaken to align the number of Districts in each Region and to address some geographical concerns. Each CSDA Board member has been assigned an area of concern to cover until a paid staff member can be hired as the contact for each region.

President Dorey reported on his attendance at the recent COWU meeting, adding to Director Vásquez report on the presentation concerning the AGC program for mentoring and educating new people in the construction industry.

14. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

See staff report attached hereto.

It was acknowledged that earlier in the meeting plans were made to schedule a meeting of the Water Sustainability Committee to discuss metering or sub-metering multi-family residences. President Dorey inquired as to when the Fiscal Policy Committee would meet regarding the budget, to which Mr. Boone responded that a meeting would most likely be scheduled for mid-May, the week following the ACWA Conference.

15. COMMENTS BY DIRECTORS

Director Vásquez reported on some recent news articles regarding some of the following topics: the proposed water bond, the cost of water for small avocado grove farmers in California, rebates making lawn removal an attractive water-wise solution, and the water struggle in Ensenada where wells are running dry with not enough water for the residents and the local vineyards, and about the City of Oceanside and the City San Diego's plans to treat recycled water and use it as potable water.

16. COMMENTS BY GENERAL COUNSEL

None were presented.

17. COMMENTS BY GENERAL MANAGER

Mr. Coox informed the Board that the water level at Lake Henshaw has increased a couple hundred acre feet since his last report, with the District continuing to pump. He noted he was approached by the LaVonne Peck, the Chair of that the La Jolla Band of Indians inquiring whether the District will be releasing water into the San Luis Rey River in quantities sufficient to support rafting activities during the upcoming Memorial Day holiday. He said that he requested that she send a letter as she normally does each year, and the District will try to coordinate any upcoming releases to accommodate the Band's activities.

Mr. Coox noted that the payment for the Temporary Service Agreement (TSA) with the Qui family was fully resolved, as reported in Consent Calendar item 6.A. He noted that another TSA is now due and the District is working with the owner to extend the time for payment with interest due to financial hardship on the owner's part.

Mr. Coox reported that as part of the lease agreement with the Mendenhalls for the Lake Henshaw concession, the Mendenhalls are required to provide the District with an audit report each year. Mr. Coox said that the Mendenhalls' auditor retired and in their search for new auditor, they are finding that the full audit their previous auditor conducted is going to be very expensive to do with a new auditor. The Mendenhalls have asked if the District would be agreeable to downsizing the audit to be a "financial review" rather than a full-blown audit. Mr. Coox said that staff has provided the Mendenhalls with a letter allowing the change for this year, and if the financial review is comprehensive enough to satisfy the District's needs, staff will draft an official amendment to the Mendenhalls' agreement for the Board's consideration.

The Board discussed briefly how the Lake Henshaw concession makes money, and how the profits are shared with the District. Mr. Boone noted that the concession's profits tend to fluctuate with the level of the Lake. When Lake Henshaw's water level is higher, the concession's sales increase, and when the Lake level is low, the concession's sales suffer. Director Franklin asked what the impact would

be if the Mendenhalls paid a fee for the concession rather than a percentage of its profits. He asked if this would eliminate the need for an audit and save the Mendenhalls this expense each year. Mr. Coox responded that this would present an increased risk for the Mendenhalls in years when the Lake Level is low, and business is slow. Director Franklin clarified that he would only want his suggestion implemented with the Mendenhalls if they were agreeable to it. If not, he would suggest leaving the arrangement as is. The Board requested a future agenda item to discuss this matter further. The Board indicated agreement with the Direction staff has taken in allowing a financial review instead of an audit this year.

President Dorey suggested that a Warner Ranch Committee meeting be scheduled for the same day as the upcoming Fiscal Policy Committee meeting in mid-May. He suggested that the Warner Ranch Committee review the matter in detail and then follow up with the full Board.

Mr. Coox reported that the Senior Scholarship Awards Presentations at the two local high schools were coming up, with Rancho Buena Vista High School's (RBV) awards night scheduled for May 28, and Vista High School's awards night scheduled for June 2. Mr. Coox said that in the past, members of the Board or the Public Affairs Committee have attended these events to present the District's scholarship awards to the recipients. Director Franklin volunteered to present the awards at RBV, and Director Vásquez volunteered to make the presentation at Vista High School.

Mr. Coox reported that he met with the City of Vista City Manager regarding a few different matters including the failsafe line as it pertains to the recycled water project, and the District's desire to use the failsafe line to deliver water to the Shadowridge Golf Course. Mr. Coox said that they also discussed the District's Love Tap! campaign promoting drinking tap water. They discussed the installation of a few demonstration hydration stations around the City, perhaps at the Sports Park and another at the Brengle Terrace Recreation Center. Mr. Coox said that the City is receptive to the idea of piloting the hydration stations at these locations and maybe other locations in the future. Mr. Coox said that he has also spoken with the Superintendent of with the Vista Unified School District about piloting hydration stations at some of the schools. Mr. Coox said that he will be making presentations on the Love Tap! campaign in the upcoming weeks to the Vista Chamber of Commerce, the Vista City Council, and a couple of local Rotary Clubs.

President Dorey reported on a recent news article indicating that authorities caught the person who has been stealing backflow devices particularly in the Shadowridge Business Park area.

A brief break was taken from 10:14 a.m. to 10:23 a.m. Upon return from break, present in the audience were Dan Dambach, Brian Smith, and Don Smith.

18. CLOSED SESSION FOR CONFERENCE WITH LEGAL COUNSEL

President Dorey adjourned the meeting to closed session at 10:24 a.m. for a conference with legal counsel per Paragraph (1) of subdivision (d) of Government Code section 54956.9 to discuss the following pending litigation:

- A. San Diego Association of Governments vs. Vista Irrigation District (Case No. 37-2014-00010184-CU-EI-NC)
- B. Philip Omdahl vs. Vista Irrigation District (Case No. 37-2013-00045757-CU-BC-NC)
- C. San Luis Rey Indian Water Rights Litigation (Settlement)
- D. Quantification Settlement Agreement (QSA)

Dan Dambach and Brian Smith left the meeting after Items 18.A and 18.B.

The meeting reconvened in open session at 11:04 a.m. President Dorey declared the following action had been taken concerning Item 18.A:

14-04-42	<i>Upon motion by Director MacKenzie, seconded by Director Miller and unanimously carried (5 ayes: Miller, Vásquez, Franklin, MacKenzie, and Dorey), the Board of Directors authorized General Counsel to defend the District in the matter of the San Diego Association of Governments vs. Vista Irrigation District (Case No. 37-2014-00010184-CU-EI-NC).</i>
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19. ADJOURNMENT

There being no further business to come before the Board, at 11:05 a.m., President Dorey adjourned the meeting.



Paul E. Dorey, President

ATTEST:



Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



STAFF REPORT

Agenda Item: 6.A

Board Meeting Date: April 16, 2014
Prepared By: Al Ducusin
Reviewed By: Brian Smith
Approved By: Roy Coox

SUBJECT: CANCELLATION OF TEMPORARY SERVICE AGREEMENTS

RECOMMENDATION: That the Board approve the cancellation of Temporary Service Agreement (TSA) No. 990 and Amendment to TSA No. 990 for a single-family residential parcel consisting of approximately .27 gross acres owned by Yin Reng Qiu and Jin Huan Wang, located at 204 Colina Terrace, Vista (WOD-2232; LN 2012-009; APN 177-052-66; DIV NO 3).

PRIOR BOARD ACTION:

01/22/14 Directed staff to continue to enforce the terms and conditions of TSA No. 990 and the Amendment to TSA No. 990.

05/18/94 Approved TSA No. 990.

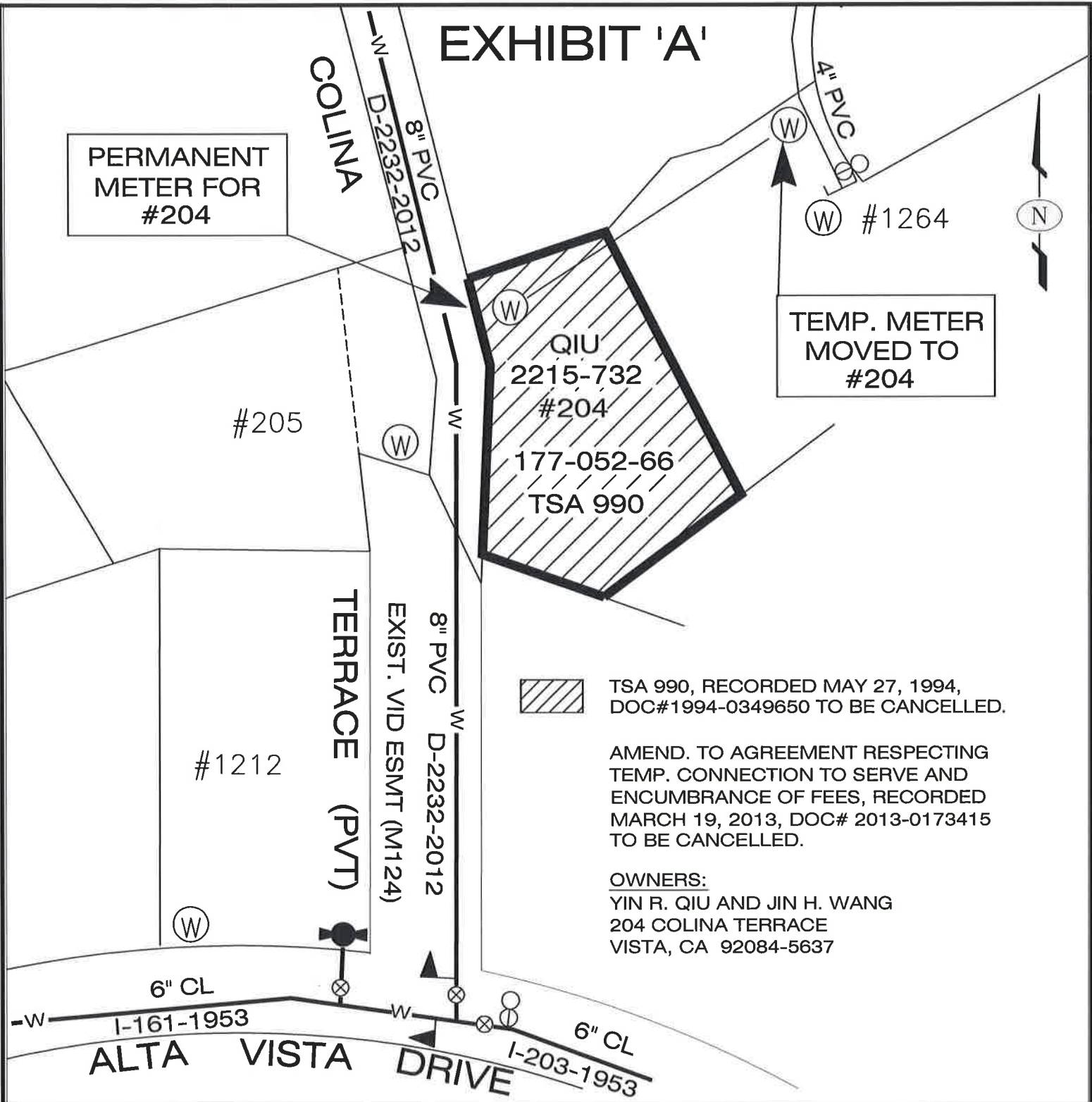
FISCAL IMPACT: None.

SUMMARY: The water system for this project is in service and the owners' temporary meter has been relocated to a permanent location fronting their property located at 204 Colina Terrace.

The terms and conditions of TSA No. 990 and the Amendment to Agreement Respecting Temporary Connection to Serve and Encumbrance of Fees have been fulfilled by the owners. Therefore, it is recommended that cancellation of the TSA agreements be approved.

ATTACHMENTS: See attached map.

EXHIBIT 'A'



PERMANENT
METER FOR
#204

TEMP. METER
MOVED TO
#204

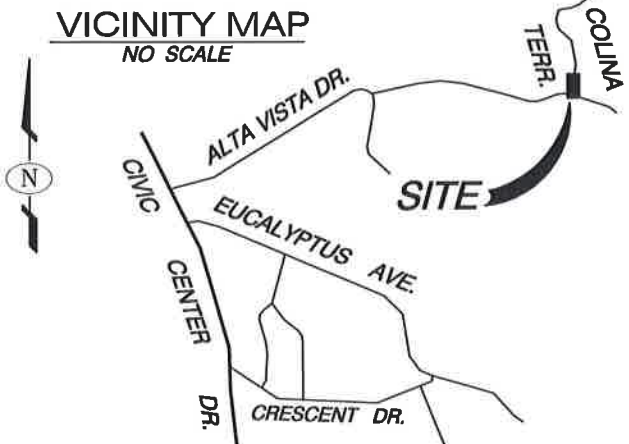


TSA 990, RECORDED MAY 27, 1994,
DOC#1994-0349650 TO BE CANCELLED.

AMEND. TO AGREEMENT RESPECTING
TEMP. CONNECTION TO SERVE AND
ENCUMBRANCE OF FEES, RECORDED
MARCH 19, 2013, DOC# 2013-0173415
TO BE CANCELLED.

OWNERS:
YIN R. QIU AND JIN H. WANG
204 COLINA TERRACE
VISTA, CA 92084-5637

VICINITY MAP NO SCALE



VISTA IRRIGATION DISTRICT CANCELLATION OF TEMPORARY SERVICE AGREEMENT (TSA 990)

APN	177-052-66	T.B.	1088-A5
SCALE	NONE	L.N.	2012-009
APPD. BY	<i>AD</i>	DATE	<i>4/8/14</i>
DRAWN BY	J.V.	DATE	3/28/14
SHEET	1 OF 1	MAP	G12
REVISED:	3/28/14	Al Ducusin	
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W.O.
D-2232



STAFF REPORT

Agenda Item: 6.B

Board Meeting Date: April 16, 2014
Prepared By: Al Ducusin
Reviewed By: Brian Smith
Approved By: Roy Coox

SUBJECT: WATERLINE PROJECT APPROVAL, GRANT OF RIGHT OF WAY, QUITCLAIM OF EASEMENTS AND PARCEL MAP

RECOMMENDATION: That the Board approve the waterline project, accept Grant of Right of Way (M126) and approve Quitclaim No. 658 via Tentative Parcel Map No. 3-213, and direct staff to file the Notice of Exemption for a 407-unit apartment project consisting of approximately 20.22 gross acres owned by Melrose Vista Apartments, L.L.C., a Delaware limited liability company located at 1401 North Melrose Drive, Vista (LN 2012-010; APN's 161-061-37, -38 & -40; DIV NO 2).

PRIOR BOARD ACTION:

01/18/12 Accepted Water System for the Calvary Chapel Project (I-3053).

FISCAL IMPACT: None.

SUMMARY: On January 18, 2012, the Board accepted the water system for the Calvary Chapel Project (I-3053) for the water facilities within the public right-of-way of North Melrose Avenue. The owners of the Calvary Chapel Project did not pursue the building plans or on-site water improvements as originally approved.

On July 10, 2013, Melrose Vista Apartments, L.L.C., purchased these same parcels to construct a 407-unit apartment complex. The new owners have applied for a construction contract with the District.

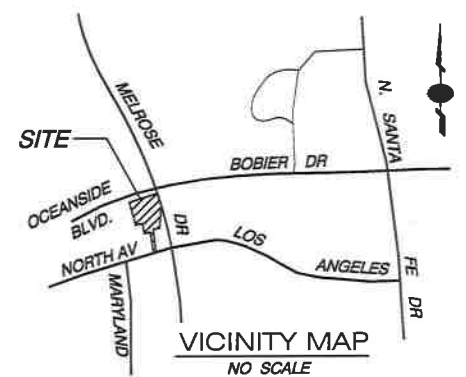
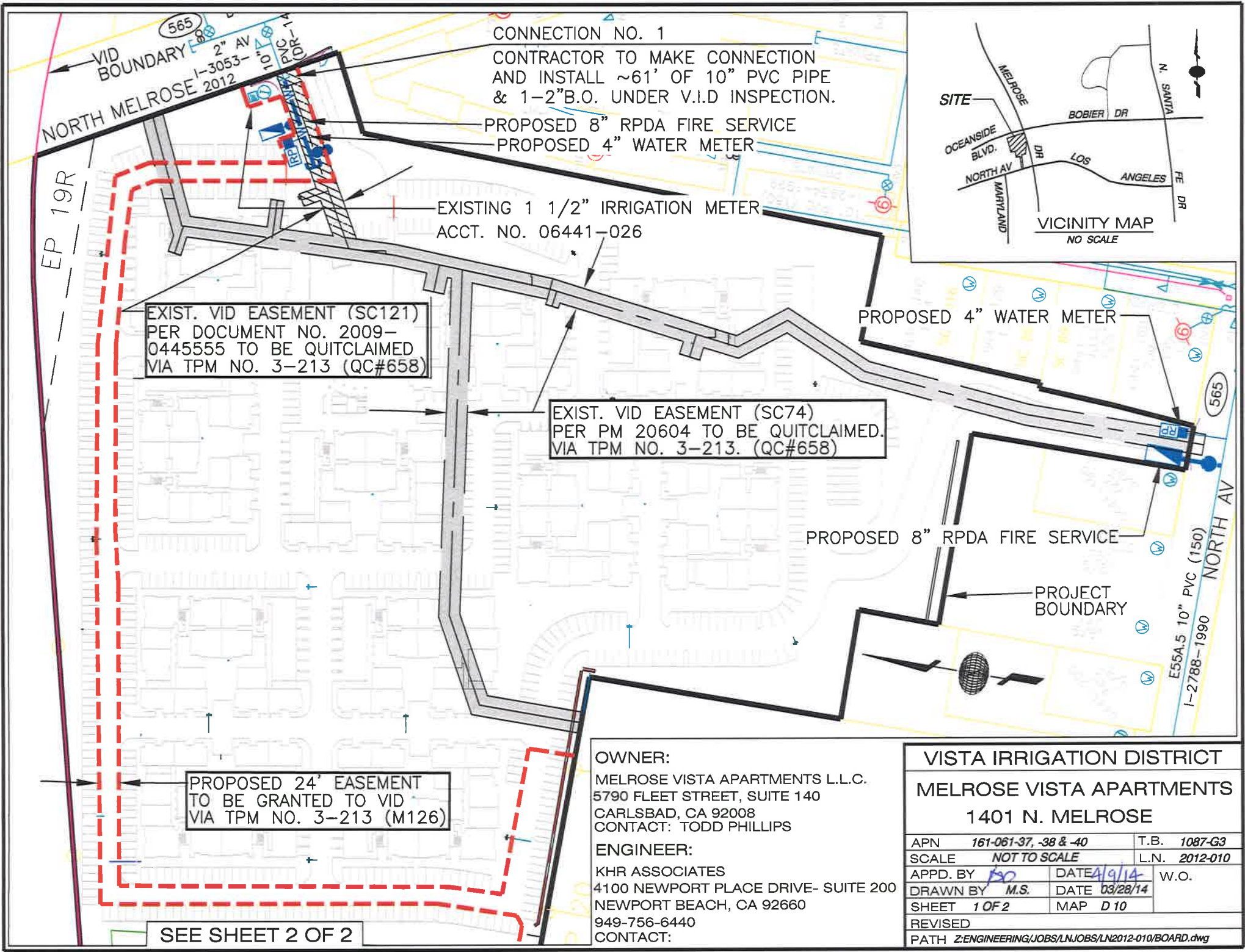
On March 27, 2014, the District's Engineer signed the improvement plans for this waterline project. The approval of this water system will allow the General Manager to sign the construction contract when the owner returns it and will allow the owner to continue with the development of the project.

DETAILED REPORT: Under District inspection, the owner's contractor will install approximately 61 feet of 10" pipe, 2-4" domestic water services, one 2" blow-off, and two 8" RPDA fire services, as shown on the approved plans.

The acceptance of Grant of Right of Way (M126) will allow proposed and future water facilities to be installed within a dedicated District easement. The approval of Quitclaim No. 658 will remove Specific Easement Nos. C74 and C121 originally granted to the District for the Calvary Chapel Project which was not pursued, and are therefore not necessary.

The approval of this waterline project, acceptance of easements and approval of the quitclaim, via Parcel Map No. 3-213, will allow the owner to proceed with the development of their apartment project.

ATTACHMENTS: See attached maps.



OWNER:
MELROSE VISTA APARTMENTS L.L.C.
5790 FLEET STREET, SUITE 140
CARLSBAD, CA 92008
CONTACT: TODD PHILLIPS

ENGINEER:
KHR ASSOCIATES
4100 NEWPORT PLACE DRIVE- SUITE 200
NEWPORT BEACH, CA 92660
949-756-6440
CONTACT:

VISTA IRRIGATION DISTRICT		
MELROSE VISTA APARTMENTS		
1401 N. MELROSE		
APN 161-061-37, -38 & -40	T.B. 1087-G3	
SCALE NOT TO SCALE	L.N. 2012-010	
APPD. BY <i>ASO</i>	DATE <i>4/9/14</i>	W.O.
DRAWN BY <i>M.S.</i>	DATE <i>03/28/14</i>	
SHEET 1 OF 2	MAP D 10	
REVISED		
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SEE SHEET 1 OF 2

EXIST. VID EASEMENT (SC74)
PER PM 20604 TO BE QUITCLAIMED.
VIA TPM NO. 3-213. (QC#658)

PROPOSED 24' EASEMENT
TO BE GRANTED TO VID
VIA TPM NO. 3-213 (M126)

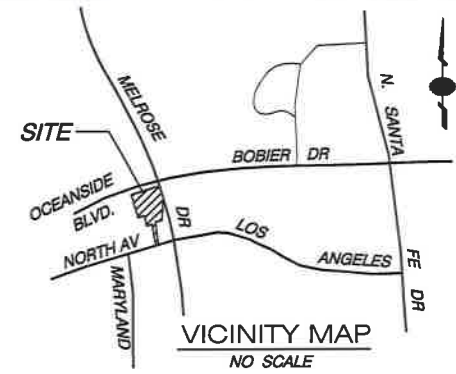
PROJECT
BOUNDARY

WETLAND
VEGETATION
AREA

VID
BOUNDARY

CITY OF VISTA
CITY OF OCEANSIDE

LEE DR



OWNER:

MELROSE VISTA APARTMENTS L.L.C.
5790 FLEET STREET, SUITE 140
CARLSBAD, CA 92008
CONTACT: TODD PHILLIPS

ENGINEER:

KHR ASSOCIATES
4100 NEWPORT PLACE DRIVE- SUITE 200
NEWPORT BEACH, CA 92660
949-756-6440
CONTACT:

VISTA IRRIGATION DISTRICT

MELROSE VISTA APARTMENTS

1401 N. MELROSE

APN	161-061-37, -38 & -40	T.B.	1087-G3
SCALE	NOT TO SCALE	L.N.	2012-010
APPD. BY	<i>[Signature]</i>	DATE	4/9/14
DRAWN BY	M.S.	DATE	03/28/14
SHEET	2 OF 2	MAP	D 10

REVISED

PATH Z:ENGINEERING\JOBS\LN\JOBS\LN2012-010\BOARD.dwg



Cash Disbursement Report
March 13, 2014 through March 26, 2014
 (Payroll related checks are excluded)

Check		Vendor	Invoice Number	Description (Qty)	Amount Incl. Tax
Number	Date				
47178	03/19/2014	Active Auto Collision			
			3590	Trk 31, Seal Fiberglass	1,298.22
			3598	Trk 24, Bumper Repair	998.34
					\$2,296.56
47179	03/19/2014	Adams, Elizabeth & Stanley			
			06445-660-8/CUST REFUND2	Customer Refund/Overpayment	198.38
47180	03/19/2014	Aquajet Art			
			20131715	Transducer Mount Plates	325.00
			20131720	Waterjet Cutting & Materials	935.00
					\$1,260.00
47181	03/19/2014	Aquatic Inspections			
			1591	Epoxy	225.00
47182	03/19/2014	AT & T Mobility			
			287245968467X03012014	Air Card	37.96
47183	03/19/2014	Beatty, Patrick			
			08332-044-1/CUST REFUND	Customer Refund/Overpayment	188.76
47184	03/19/2014	Big Drip Plumbing			
			3497	Meter Tie Backs	3,800.00
47185	03/19/2014	Bulli Ray Enterprise			
			2619	Dog Bite Prevention	3,000.00
47186	03/19/2014	Capital One Commercial (Costco)			
			043469	M-Fold Towels/ Hot Cups	211.47
			058611	All Hands/Hazwoper Training	101.36
					\$312.83
47187	03/19/2014	City of Vista			
			11317	Permit -1154 Bobolink	670.00
				Permit -1462 Olive Ave	670.00
				Permit -2258 Brookhaven Pass	670.00
				Permit -333 S Santa Fe Ave	670.00
				Permit -387 N Melrose Dr	670.00
				Permit -560 Seaview Place	670.00
				Permit -580 Mar Vista Dr	670.00
				Permit -584 Stewart Dr	670.00
				Permit -915 Raintree Place	670.00



Cash Disbursement Report
March 13, 2014 through March 26, 2014
 (Payroll related checks are excluded)

Check		Vendor	Invoice Number	Description (Qty)	Amount Incl. Tax
Number	Date				
			11317	Permit -D2257	670.00
					\$6,700.00
47188	03/19/2014	Clinical Lab of San Bernardino, Inc	933988	Stage 2DBP Analyses	920.00
47189	03/19/2014	Coastal Chlorination and Backflow	2711	Disinfection of New Mains	320.00
47190	03/19/2014	Corner Bakery Cafe	11017034111530	D1 & D2 Review Workshop	224.60
			11017274111530	D1 & D2 Review Workshop	336.03
					\$560.63
47191	03/19/2014	Diamond Environmental Services	0000168548	Portable Restroom-Cortez	135.00
47192	03/19/2014	Electrical Sales, Inc.	4222806	MD Reservoir Parts	359.33
47193	03/19/2014	EDCO Waste & Recycling Svcs, Inc.	25-1R 823824 02/14	40yd Trash Dumpster	472.82
47194	03/19/2014	Fastenal	CAVIT50043	Shop Use - Studs	6.40
47195	03/19/2014	First Bankcard	5477259346854172 02/14	Dambach/CA-NV AWWA	221.13
				Dambach/CA-NV AWWA	465.00
				Arrasmith/Workshop	305.00
				Wolinski/CA-NV AWWA	221.13
				Vasquez/ACWA Conf	220.00
				Dorey/ACWA Conf	232.00
				Vasquez/Urban Wtr	442.42
				MacKenzie/Legislative Days	150.00
				MacKenzie/Legislative Symposium	210.00
				Boone/ACWA Conf	695.00
					\$3,161.68
47196	03/19/2014	Fleet Pride	59549447	Trk 25, Trans Tower Pin/Gasket	27.34
47197	03/19/2014	Free Builders Supply			



Cash Disbursement Report
March 13, 2014 through March 26, 2014
 (Payroll related checks are excluded)

Check		Vendor	Invoice Number	Description (Qty)	Amount Incl. Tax
Number	Date				
			45699	Vault Material	196.04
			45734	Vault Material	37.80
			45960	Vault Material	125.46
					\$359.30
47198	03/19/2014	FreeWave Technologies, Inc	118506	SCADA Antenna/Radio Brackets	588.28
47199	03/19/2014	Geib Lumber Company	148973	Nails	16.75
47200	03/19/2014	Grainger	9365309047	Chemical for Humidifier (3)	17.00
			9368574266	Air Monitor Gas	167.09
			9369286795	Shop- Floor Mop Head End	3.19
			9369286803	Shop-Lock Washers, Floor Sign	37.75
			9369286811	Shop-Floor Mat/Bucket/Cleaner	92.70
					\$317.73
47201	03/19/2014	Harry Paul	SPEAKER 03/18/14	Fish Training	500.00
47202	03/19/2014	Hawthorne Machinery Co.	PS000721756	L-5, Hydraulic Hose	185.22
			PS000722078	L-5, Hydraulic Hose	45.57
			PS000722336	L-5, Hydraulic Hose	183.30
			PS040054151	Trk 30, Wacker-Rammer Clutch	106.45
			SS000166768	B-19, Replaced Shims	682.31
					\$1,202.85
47203	03/19/2014	Headsets.com, Inc.	2516233	Replacement Headset Ear Pads	5.37
47204	03/19/2014	Hewlett-Packard	53979023	HP External Mini SAS 2m Cable (2)	192.70
				HP 600GB 10K SFF Hard Drive (14)	6,420.36
				HP P2000 G3 iSCSI MSA array	7,603.68
				HP Storage D2700 Disk Encl. (3)	8,851.00
				HP 900GB 10K SFF Hard Drive (34)	22,863.32



Cash Disbursement Report
March 13, 2014 through March 26, 2014
 (Payroll related checks are excluded)

Check		Vendor	Invoice Number	Description (Qty)	Amount
Number	Date				Incl. Tax
					\$45,931.06
47205	03/19/2014	Home Depot Credit Services			
			1015447	Artisian Well Supplies	322.93
			1025025	Tools	377.02
			1025453	Hose for Vacuum	21.67
			25683	Mortar Mix, Plunger	45.36
			3575314	Stain for Grout	12.99
			5027040	Mortar Mix	38.86
			5570447	Pipe Insulation	9.09
			572258	Hose & Hose Reel	81.31
			6160256	Tools	213.00
			8014373	Vents for Door	91.93
			8131003	Material for Reservoir Maintenance	(11.35)
			8131004	Sanding Belts	6.48
			8584416	Supplies for Tile Repair	67.40
			8586305	Wood Filler	17.24
			9022413	Material for Reservoir Maintenance	116.00
			9025968	Mortar Mix	38.86
			9026120	Mortar Mix	38.86
					\$1,487.65
47206	03/19/2014	HD Supply Waterworks			
			C035181	Warehouse Supplies	268.89
			C066083	4-POxflg 90 Bend	140.04
			C079690	Pechstein Reservoir Wash line	34.49
					\$443.42
47207	03/19/2014	Interstate Battery of San Diego, Inc.			
			320012072	Trk 66 & T-6, Batteries	233.36
				Trk 25, Battery	245.20
					\$478.56
47208	03/19/2014	Lee Steel & Supply Co.			
			50715	Flat bar	31.97
47209	03/19/2014	Pacific Pipeline Supply			
			164860	4" and 5" Neo Rubber Gaskets	32.94
			165163	Road Plates	40,290.39
			165164	Road Plates	11,191.78



Cash Disbursement Report
March 13, 2014 through March 26, 2014
 (Payroll related checks are excluded)

Check		Vendor	Invoice Number	Description (Qty)	Amount Incl. Tax
Number	Date				
			165363	P/O 90 degree- Plant 11	84.30
			165389	PVC Pipe	533.17
					\$52,132.58
47210	03/19/2014	Pauley Equipment Rental, Inc.	02-043952-02	Roller	98.30
47211	03/19/2014	Ramona Disposal Service	54-RP 216745 02/14	Trash Service	295.06
47212	03/19/2014	Rancho Environmental Service	1418101	Tree Removal at Pechstein Reservoir	600.00
47213	03/19/2014	Red Wing Shoe Store	8410000002459	Footwear Program	22.67
47214	03/19/2014	Serrano, Steven & Alana	05490-133-3/CUST REFUND	Customer Refund/Overpayment	206.74
47215	03/19/2014	Shred-It USA - San Diego	9403280175	Document Destruction	76.60
47216	03/19/2014	Tellier Family Trust	01045-070-2/CUST REFUND	Customer Refund/Overpayment	95.64
47217	03/19/2014	The UPS Store #971	STATEMENT 02/28/14	Shipping 01/14	288.65
47218	03/19/2014	USA Mobility Wireless	X3550513C	Pager Svc 03/14	28.98
47219	03/19/2014	Vista Hi Noon Rotary Club	3328-578	Coox/Dues	37.50
				Mtg/Meals 1/13-2/13	90.00
			3328-584	Dues/Hodgkiss	37.50
					\$165.00
47220	03/19/2014	Walters Wholesale Electric Co	2887233-00	Misc Electric Supplies	135.48
47221	03/26/2014	Airgas USA, LLC	9024928514	C02/Argon Gas, Welding Wire	248.58
			9025072786	Oxygen/Acetylene Tanks Stock	191.27
			9916668272	Argon	10.51
					\$450.36
47222	03/26/2014	Applied Industrial Technologies			



Cash Disbursement Report
March 13, 2014 through March 26, 2014
 (Payroll related checks are excluded)

Check		Vendor	Invoice Number	Description (Qty)	Amount Incl. Tax
Number	Date				
			7001722826	Trk 1, Vacuum Hose	135.57
			7001722827	Trk 1, Hose Couplers	36.55
					\$172.12
47223	03/26/2014	Atkins North America, Inc	1188868	Recycle Water Update 9/30/13-2/2/14	655.00
47224	03/26/2014	ABABA BOLT	853770-00	Pechstein Reservoir Wash Line	37.43
			853791-00	Sta 11, Skid Eye Bolts	42.99
			854435-00	Sta 11, Stainless Flange	40.34
			854452-00	Sta 11, Skid Mount Anchors	27.95
					\$148.71
47225	03/26/2014	ACWA/JPIA	0270597	Bryant/Ins/Apr 14	595.75
				VID/Ins/Apr 14	120,839.59
				Retirees/Ins/Apr 14	34,588.11
				Dorey/Ins/Apr 14	1,181.60
				Vasquez/Ins/Apr 14	1,181.60
				Franklin/Ins/Apr 14	1,426.09
				MacKenzie/Ins/Apr 14	1,426.09
				Miller/Ins/Apr 14	1,426.09
					\$162,664.92
47226	03/26/2014	AIA San Diego	255	AIA Award Plaque	200.00
47227	03/26/2014	B H A, Inc.	20140210	Henshaw Dam Survey	924.00
47228	03/26/2014	Belzona California, Inc.	2484	Epoxy Material	3,051.00
47229	03/26/2014	Blue Shield of CA Life & Health	140700140001	Bryant/Ins/Apr 14	8.52
				VID/Ins/Apr 14	1,490.38
				Dorey/Ins/Apr 14	13.83
				Franklin/Ins/Apr 14	13.83
				MacKenzie/Ins/Apr 14	13.83
				Miller/Ins/Apr 14	13.83
				Vasquez/Ins/Apr 14	13.83



Cash Disbursement Report
March 13, 2014 through March 26, 2014
 (Payroll related checks are excluded)

Check		Vendor	Invoice Number	Description (Qty)	Amount
Number	Date				Incl. Tax
					\$1,568.05
47230	03/26/2014	Boot World, Inc.	1107930-IN	Footwear Program	145.77
47231	03/26/2014	C&R Drains & Plumbing Inc	6654	Plumbing Repair	120.00
47232	03/26/2014	Canon Solutions America, Inc	162389384/162389892	Copier Canon IRA 6265 Attachment	428.58
				Copier Canon IRA 6265	19,538.67
					\$19,967.25
47233	03/26/2014	Cecilia's Safety Service, Inc	00036111	Traffic Control - Rees Rd	252.00
			00036160	Traffic Control - Sycamore	1,022.00
			00036161	Traffic Control - Emerald Dr	630.00
			00036162	Traffic Control - Hacienda	2,268.00
			00036163	Traffic Control - Pointsettia Dr	1,217.00
			00036197	Traffic Control - Thunder	982.00
					\$6,371.00
47234	03/26/2014	City Of Escondido	AR0000024932	Quarterly Water/Canal 01/14-03/14	2,500.00
47235	03/26/2014	Electrical Sales, Inc.	4223705	Intrusion Switch	169.58
			4223706	Misc Electrical/MD Reservoir	134.79
			4223803	MD Reservoir Electrical Stubs	16.44
					\$320.81
47236	03/26/2014	Eurofins Eaton Analytical, Inc	L0156515	UCMR3 Analyses-TP41	400.00
			L0156516	UCMR3 Analyses - TP5	1,350.00
			L0156517	UCMR 3 Analyses-VID 11	1,350.00
					\$3,100.00
47237	03/26/2014	Fastenal	CAVIT50102	Brake Fittings	166.76
47238	03/26/2014	FedEx	2-588-93049	Express Shipping	29.43
47239	03/26/2014	Ferguson Waterworks			



Cash Disbursement Report
March 13, 2014 through March 26, 2014
 (Payroll related checks are excluded)

Check		Vendor	Invoice Number	Description (Qty)	Amount Incl. Tax
Number	Date				
			0463706	Materials/Valve Replacement	29,357.66
47240	03/26/2014	Ganter Nursery			
			INV 03/19/14	E1 Reservoir Plants	66.90
47241	03/26/2014	Garza Paving			
			77035-11	Road Repair - Rolling Hills	14,179.00
			80035-11-11	Road Repair - 355 Skyline	8,104.00
					\$22,283.00
47242	03/26/2014	GTC Systems, Inc			
			37163	Xen Desktop Citrix Upgrade	3,315.00
47243	03/26/2014	Hach Company			
			8704953	Fluoride Electrode	731.43
			8722950	Lamp for Turbidimeter	142.93
			8727710	Lab & Analyses Supplies	775.64
			8729782	Lab Supplies	224.43
					\$1,874.43
47244	03/26/2014	Harmony Homes California LLC			
			09001-264-3/CUST REFUND	Customer Refund/Closing	261.60
47245	03/26/2014	Hidden Valley Pump Sys., Inc.			
			000285370000	Stainless Pipe Spools	1,231.49
			000285390000	Well 14A Pump Inspection	310.00
					\$1,541.49
47246	03/26/2014	Horton, Knox, Carter & Foote, LLP			
			20918	Legal/Indian Wtr Rights 02/14	14,550.00
47247	03/26/2014	Hydro-Scape Products, Inc.			
			8027200-00	MD Reservoir Drain Line	23.20
47248	03/26/2014	HD Supply Waterworks			
			C068148	Schedule 80 PVC Parts Order	1,720.08
			C079636	2"MIP x 1-1/2" MHT Hose APT	91.14
			C092664	Reducer 4x3 CI FL	54.07
				Flange 6" SOW 8-hole (4)	86.37
				EII 6" CI POxFL 45 Degree	126.95
				Reducer 8x6 CI FL	137.80
				EII 4" CI FL 22.5 Degree (2)	138.88
				EII 6" CI PO 90 Degree (2)	234.36



Cash Disbursement Report
March 13, 2014 through March 26, 2014
 (Payroll related checks are excluded)

Check		Vendor	Invoice Number	Description (Qty)	Amount Incl. Tax
Number	Date				
			C092664	Tee 4" CI FL (2)	288.61
				Ell 8" CI POxFL 22.5 Degree (2)	327.67
				Ell 6" CI FL 90 Degree (4)	490.42
				Tee 8x6 CI FL (3)	781.20
				Gate Valve 6" R/S CI FL (6)	4,615.84
				Fire Hydrant 2050 6x4x2.5 (8)	12,542.60
					\$21,635.99
47249	03/26/2014	InfoSend, Inc.	77878	Postage	5,850.53
				Mailing Services	2,279.38
			77991	Support/Storage Fees 02/14	760.91
					\$8,890.82
47250	03/26/2014	Iron Mountain Records Management	200222308	Offsite Data Service 02/14	209.44
47251	03/26/2014	Kelleher, Marlene E	436990	Laptop Field Mounts	23.00
47252	03/26/2014	Kimball Midwest	3439925	Shop - Battery Terminal Bolts	21.43
			3439956	Special Marking Paint	146.73
					\$168.16
47253	03/26/2014	Lightning Messenger Express	0228142469	Messenger Svc 2/28/14	29.00
			0315142469	Messenger Svc 03/14/14	29.00
					\$58.00
47254	03/26/2014	Magill, Christian T	REIMB/SAFETY FOOTWR 03/14	Footwear Program	172.77
47255	03/26/2014	Nissho of California, Inc	202456	Landscape Service @ District	1,006.00
47256	03/26/2014	Pacific Pipeline Supply	165076	Gate Valve 12"	2,476.92
			165692	Brass Hose Reducer	160.23
			165952	Upgrade Valve Cluster /Sta.11	594.93
					\$3,232.08
47258	03/26/2014	R. J. Supply Co., Inc.			



Cash Disbursement Report
March 13, 2014 through March 26, 2014
 (Payroll related checks are excluded)

Check		Vendor	Invoice Number	Description (Qty)	Amount Incl. Tax
Number	Date				
			320803-01	Hat Hard Full Brim w/Rat HG (20)	307.06
			321763-00	Safety Glasses	80.16
			321848-00	Chlorine Gas Cylinder	285.54
			322450-00	Large Gloves	526.25
			322512-00	Air Monitoring Cartridges	1,777.88
			322845-00	Safety Gear for Welders	64.65
			323219-00	Welding Gear	64.65
					\$3,106.19
47259	03/26/2014	Ramco Petroleum	103	Fuel 02/14	1,364.52
47260	03/26/2014	S & J Supply Co., Inc	S100033384.001	Valve - La Rueda Main Leak	2,148.30
			S100034219.001	Materials for La Rueda Main Leak	2,241.61
			S100034935.001/S100035718	Meter Box Lid PVC 1324 (25)	720.97
			S100035345.001	Meter Box Lid 1220 (150)	2,735.83
					\$7,846.71
47261	03/26/2014	San Diego Gas & Electric	36494485121 03/14	WCRH Electric 2/14/14-3/18/14	40.66
47262	03/26/2014	San Diego Union-Tribune, LLC	0000354790	Notice of Public Hearing	92.90
47263	03/26/2014	San Dieguito Water District	791-CLFC4	Ad/Landscape Contest	18.33
47264	03/26/2014	SimplexGrinnell LP	76830402	Fire Sprinkler Qtrly Inspection	992.25
47265	03/26/2014	SANDAG	AR169022	Statistical Rpt 9/13-10/13	125.00
47266	03/26/2014	The Lincoln National Life Insurance Co	VISTAIRRIGBL1513448 04/14	LTD/STD/Life 04/14	5,048.51
47267	03/26/2014	Tyler Technologies, Inc	025-90546	Finance Software	10,119.84
47268	03/26/2014	UniFirst Corp	360 1120415	Uniform Services	316.96
			360 1122511	Uniform Services	310.78
					\$627.74



Cash Disbursement Report
March 13, 2014 through March 26, 2014
 (Payroll related checks are excluded)

Check		Vendor	Invoice Number	Description (Qty)	Amount Incl. Tax
Number	Date				
47269	03/26/2014	Vulcan Materials Company	70267931	Cold Mix (23.79 tons)	2,058.70
			70283116	Cold Mix (12.24 tons)	1,060.78
			70283117	Cold Mix (12.25 tons)	1,061.64
					\$4,181.12
47270	03/26/2014	Walters Wholesale Electric Co	2887254-02	Electrical Splicing Kits (2)	218.62
Grand Total:					\$474,498.44



STAFF REPORT

Agenda Item: 7

Board Meeting Date: April 16, 2014
Prepared By: Brent Reyes
Reviewed By: Eldon Boone
Approved By: Roy Coox

SUBJECT: PRESENTATION OF AWARDS TO WINNERS OF THE WATER AWARENESS POSTER CONTEST

RECOMMENDATION: Award prizes to the winners of the Water Awareness Poster Contest as follows: 1st place prize of \$100 to Sophia Boyer of Empresa Elementary School, 2nd place prize of \$50 to Jessica Garcia of Bobier Elementary School, and 3rd place prize of \$25 to Avalyn Kinley of Empresa Elementary School.

PRIOR BOARD ACTION: This is the twenty-second year the District has participated in this event.

FISCAL IMPACT: \$325, including student awards and teacher gift bags.

SUMMARY: A poster contest for fourth graders is sponsored annually by the North County Water Agencies, a group of eleven northern San Diego county water agencies dedicated to promoting water conservation and awareness. This year’s theme was “Be Water Smart.” VID received 353 entries. A panel made up of three VID employees selected the winners based on the theme, quality of artwork, originality, and design.

Place	Student	School	Award
1 st	Sophia Boyer	Empresa	\$100.00
2 nd	Jessica Garcia	Bobier	\$ 50.00
3 rd	Avalyn Kinley	Empresa	\$ 25.00

All three posters will appear in the 2015 Water Awareness Calendar published by the North County Water Agencies. VID’s first place winner’s poster will be featured on the cover or with a month in the calendar, and the second and third place winner’s posters will be shown as thumbnails in the calendar. Teachers of the winning students will receive a gift bag in recognition of their efforts.



STAFF REPORT

Agenda Item: 8

Board Meeting Date: April 16, 2014
Prepared By: Brett Hodgkiss
Reviewed By: Eldon Boone
Approved By: Roy Coox

SUBJECT: VID SCHOLARSHIP CONTEST AWARD PRESENTATIONS

RECOMMENDATION: Award a \$1,500 scholarship to Karen Ceballos from Vista High School as the winner of the Vista Irrigation District scholarship contest. Award a \$750 scholarship to Moises Lopez from Rancho Buena Vista High School as runner-up and \$375 scholarships to Shannon Morrissey and Oscar Sowell also from Rancho Buena Vista High School as honorable mentions in the scholarship contest.

PRIOR BOARD ACTION: On April 2, 2014, based on recommendations from the Public Affairs Committee acting as the scholarship evaluation committee, the Board selected Karen Ceballos from Vista High School as the winner of the Vista Irrigation District scholarship contest. The Board also selected Moises Lopez from Rancho Buena Vista High School as runner-up and Shannon Morrissey and Oscar Sowell also from Rancho Buena Vista High School as honorable mentions in the scholarship contest.

FISCAL IMPACT: \$3,000.

SUMMARY REPORT: In November 2013, application packets for VID's scholarship contest were provided to counselors of high schools within the District's jurisdictional boundaries. Follow-up calls were made to the counselors to make sure the application materials were received and inquire as to students' interest in the program. Additional scholarship promotional efforts included: placing information about the scholarship in Rancho Buena Vista High School's monthly scholarship bulletin; recording a segment on the scholarship program for Vista High School's daily video bulletin; issuing a news release; and announcing the program on VID's on-hold telephone message and web site. Application materials were also made available on the District's web site. VID received eight applications by the February 28, 2014 deadline.

Public Affairs Committee members Franklin and Vásquez were the competition judges. After discussion and careful consideration of the eight applications, the Committee made its recommendations regarding the winner and runners-up, which were approved by the Board at its April 2, 2014 meeting. Karen Ceballos from Vista High School was selected as the winner of the Vista irrigation District scholarship contest and will be awarded a \$1,500 scholarship. Based on the number of applications received and the quality of applicants, a \$750 scholarship will be awarded to Moises Lopez from Rancho Buena Vista High School as runner-up and \$375 scholarships to Shannon Morrissey and Oscar Sowell also from Rancho Buena Vista High School as honorable mentions in the scholarship contest. Once enrolled at a college, university or trade school, District staff will forward a check to the school on each recipient's behalf.

ATTACHMENTS: Certificates of scholarship award

SCHOLARSHIP VOUCHER

Karen Ceballos

has been awarded a

\$1,500.00 Scholarship

from Vista Irrigation District
in recognition of her academic achievement and
service to the community

A check will be sent directly to the college, university, or trade school of the student's choice upon verification of her acceptance and enrollment as a full-time student.

Paul E. Dorey, Board President

Date

SCHOLARSHIP VOUCHER

Moises Lopez

has been awarded a

\$750.00 Scholarship

from Vista Irrigation District
in recognition of his academic achievement and
service to the community

A check will be sent directly to the college, university, or trade school of the student's choice upon verification of his acceptance and enrollment as a full-time student.

Paul E. Dorey, Board President

Date

SCHOLARSHIP VOUCHER

Shannon Morrissey

has been awarded a

\$375.00 Scholarship

from Vista Irrigation District
in recognition of her academic achievement and
service to the community

A check will be sent directly to the college, university, or trade school of the student's choice upon verification of her acceptance and enrollment as a full-time student.

Paul E. Dorey, Board President

Date

SCHOLARSHIP VOUCHER

Oscar Sowell

has been awarded a

\$375.00 Scholarship

from Vista Irrigation District
in recognition of his academic achievement and
service to the community

A check will be sent directly to the college, university, or trade school of the student's choice upon verification of her acceptance and enrollment as a full-time student.

Paul E. Dorey, Board President

Date



STAFF REPORT

Agenda Item: 9

Board Meeting Date: April 16, 2014
Prepared By: Frank Wolinski
Reviewed By: Don Smith
Approved By: Roy Coox

SUBJECT: RESOLUTION COMMENDING RETIRING VID EMPLOYEE JOHN SPANGLER

RECOMMENDATION: That the Board adopt a resolution honoring John Spangler, Water Distribution Supervisor, for eight years of service to the District and its customers.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: John will retire with eight years of exemplary service to the District and its customers on May 1, 2014. The District would like to honor John by passing the attached resolution.

DETAILED REPORT: John started his career at VID in May of 2006 as the District's Water Laboratory Coordinator. Since that time, John has ensured that VID's water quality meets all State and Federal regulations, provided oversight for the Districts' cross-connection control program, and served as Laboratory Director, maintaining the District's laboratory accreditation with the State. John has also been the primary contact for District customers who have questions pertaining to water quality. In that capacity, John's professional demeanor, depth of understanding, and extensive experience have reflected well on the District's high commitment to consumer safety.

During his time with the District, John made significant contributions to quality assurance in the laboratory and water quality monitoring throughout the distribution system. John has also been instrumental in establishing and maintaining water quality compliance with regard to: the Initial Distribution System Evaluation (IDSE – a analysis required as part of the Stage II Disinfectants and Disinfection Byproducts Rule (DBPR)), the annual Consumer Confidence Report, the Public Health Goal Report, the annual Drinking Water Report, the Lead and Copper Rule, the Total Coliform Rule, the Stage I and Stage II DBPR, and the third Unregulated Contaminant Monitoring Rule.

In 2012, John was promoted to Water Distribution Supervisor, maintaining his overall water quality and laboratory responsibilities, and assuming direct supervision of the District's water distribution system and its Operators. Relying on the extensive experience of the District's operational personnel, John has successfully maintained the District's reputation for reliable, efficient and responsive water service. He has promoted the growth and development of his staff and championed their safety on the job. Throughout his career at VID, John has maintained a high standard of professionalism, work ethic and positive attitude. He will be greatly missed by both VID and the larger water community as well.

John and his wife, Stacey, will be moving back to John's home state of New Jersey to be closer to family and friends, although they will miss the California weather.

ATTACHMENT: Draft resolution.

RESOLUTION NO. 14-XX

RESOLUTION OF THE BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT
HONORING JOHN D. SPANGLER
FOR 8 YEARS OF SERVICE TO THE DISTRICT

WHEREAS, John Spangler, in his capacity as the Water Laboratory Coordinator and Water Distribution Supervisor, has provided the District's customers with a reliable supply of high quality water that has met all State and Federal standards; and

WHEREAS, serving as Laboratory Director, John has maintained laboratory accreditation and quality assurance programs, as well as compliance with public health requirements; and

WHEREAS, in this capacity, John has been responsible for successful implementation of the District's backflow and cross-connection control programs; and

WHEREAS, John's thorough knowledge of water quality and water distribution practices have contributed to the enhancement of distribution system efficiencies, design standards and procedures; and

WHEREAS, John's honesty, integrity and interpersonal skills have provided high quality and responsive customer service to the District's ratepayers; and

WHEREAS, John's professionalism, strong work ethic and positive attitude will be missed by everyone at the District.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Vista Irrigation District does hereby wish John a long, healthy and prosperous retirement and expresses its appreciation for John's dedication to the District and its customers for the past eight years.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors of Vista Irrigation District this 16th day of April 2014.

AYES:
NOES:
ABSTAIN:
ABSENT:

Paul E. Dorey, President

ATTEST:

Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



STAFF REPORT

Agenda Item: 10

Board Meeting Date: April 16, 2014
Prepared By: Sherry Thorpe
Reviewed By: Eldon Boone
Approved By: Roy Coox

SUBJECT: JOINT POWERS INSURANCE AUTHORITY COMMITMENT TO EXCELLENCE PROGRAM

RECOMMENDATION: Authorize the District to participate in the “Commitment to Excellence” program with the Association of California Water Agencies/Joint Powers Insurance Authority.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: In October 2013, the Association of California Water Agencies/Joint Powers Insurance Authority (JPIA) initiated its “Commitment to Excellence” program. The program is a long-term effort designed to assist its membership in achieving a reduction in the frequency and severity of liability, property, and workers’ compensation losses and ensuring consistent, cost effective, and affordable insurance coverage and related services for all of its members. In order to bring these goals to fruition, JPIA has requested a partnership with all of its members.

DETAILED REPORT: The Commitment to Excellence program focuses on five areas including vehicle losses, infrastructure related losses, construction related losses, employment practices claims, and ergonomic (musculoskeletal) and fall injuries. Risk management best practice examples developed for each of these areas are listed below:

- **Reduction in the frequency of vehicle-related losses** -- Examples include implementing a vehicle inspection program, a DMV Pull Notice Program, driver insurability standards, a safe backing program, and requiring all personnel to attend a Defensive Driving Course (DDC) within 60 days of hiring and at least every 4 years thereafter.
- **Reduction in the potential for infrastructure failures** -- Examples include establishing an infrastructure improvement program with dedicated funding, to include operations benchmarks for equipment preventative maintenance, valve actuation, and hydrant maintenance.
- **Reduction in the potential for construction-related losses** -- Examples include a system to ensure risk transfer is contractually established prior to vendors, service providers and contractors performing work.
- **Reduction the frequency of employment practices claims** -- Examples include the use of the JPIA Employment Practices Hotline, use of pre-employment and fit-for-duty evaluations, and by maintaining up-to-date employee policies.
- **Reduction in ergonomic (musculoskeletal) and fall injuries** -- Examples include providing ergonomic training to all employees within 60 days of hiring and at least every 4 years, establishing a Return-To-Work Program, and developing personal protective equipment requirements based on documented task assessments.

On July 16, 2013 District staff met with personnel from JPIA and offered assistance in the development of the criteria for this program. VID complies with the criteria as listed above and supports JPIA’s interest in the reduction of losses for the betterment of the membership.

ATTACHMENT: ACWA JPIA Commitment to Excellence document



ASSOCIATION OF CALIFORNIA WATER AGENCIES
JOINT POWERS
INSURANCE AUTHORITY

Commitment to Excellence

VISTA IRRIGATION DISTRICT

And the Association of California Water Agencies/Joint Powers Insurance Authority (ACWA/JPIA) in mutual support for ensuring the most consistent, cost effective, and broadest possible affordable insurance coverage and related services, and in partnership with all ACWA/JPIA members, and in the interest of reducing ***Vista Irrigation District's*** insurance costs, commits to a program of excellence that, through the implementation of "best practices" reduces the potential and frequency of:

- **Vehicle Losses**
- **Infrastructure Related Losses**
- **Construction Related Losses**
- **Employment Practices Claims**
- **Ergonomic (Musculoskeletal) and Fall Injuries**

 _____ (CEO, ACWA/JPIA)
Signature

Signature _____ (District Board President)

Signature _____ (District General Manager)

Signature _____ (District Board Member)

Signature _____ (District Board Member)

Signature _____ (District Board Member)

Signature _____ (District Board Member)

Signature _____ (District Board Member)



ASSOCIATION OF CALIFORNIA WATER AGENCIES

JOINT POWERS
INSURANCE AUTHORITY

Commitment to Excellence


VISTA IRRIGATION DISTRICT

And the Association of California Water Agencies/Joint Powers Insurance Authority (ACWA/JPIA) in mutual support for ensuring the most consistent, cost effective, and broadest possible affordable insurance coverage and related services, and in partnership with all ACWA/JPIA members, and in the interest of reducing **Vista Irrigation District's** insurance costs, commits to a program of excellence that, through the implementation of "best practices" reduces the potential and frequency of:

- **Vehicle Losses**
- **Infrastructure Related Losses**
- **Construction Related Losses**
- **Employment Practices Claims**
- **Ergonomic (Musculoskeletal) and Fall Injuries**


 (CEO, ACWA/JPIA)
Signature

 (District Board President)
Signature

 (District General Manager)
Signature

 (District Board Member)
Signature

 (District Board Member)
Signature

 (District Board Member)
Signature

 (District Board Member)
Signature

 (District Board Member)
Signature



STAFF REPORT

Agenda Item: 11

Board Meeting Date: April 16, 2014
Prepared By: Lisa Soto
Approved By: Roy Coox

SUBJECT: ACWA BYLAWS AMENDMENTS AND DESIGNATION OF VOTING PROXY

RECOMMENDATION: Consider the proposed amendments to the ACWA Bylaws and designate a voting delegate for VID.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: ACWA has requested that member agencies designate one individual to cast a vote on behalf of the agency on proposed amendments to the ACWA bylaws. The vote will take place at the General Session Membership Meeting at the 2014 Spring Conference in Monterey, CA on Wednesday, May 7. The proposed amendments were recommended by the ACWA Board of Directors at its meeting on March 28, 2014. Attached is a redline version and a clean version of the affected Article, Article 7, along with the rationale for the amendments to the two affected Sections, Sections 4 and 12.

DETAILED REPORT: The proposed changes to the ACWA bylaws were recommended by the ACWA Board to address needed changes related to standing committees in light of recent organizational changes. Article 7, Sections 4 and 12 are the only affected passages. In Section 4, a new ACWA committee is proposed, the "Business Development Committee". In Section 12, the "Personnel and Benefits Committee" is proposed for elimination. The ACWA Board of Directors recommends adoption of these bylaws amendments through a vote of the membership. In order to expedite the sign-in process of the voting delegates from each agency, each member agency is asked to designate one individual to cast the vote on behalf of the agency by faxing or emailing the completed proxy to the ACWA Executive Assistant/Clerk of the Board prior to the Conference.

ATTACHMENTS: Memorandum and enclosures from ACWA dated April 1, 2014.



Association of California Water Agencies

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MEMORANDUM

RECEIVED

APR 07 2014

VISTA IRRIG. DIST.

TO: ACWA Public Agency Members
General Managers and Board Presidents

CC: ACWA Board of Directors

FROM: John A. Coleman, ACWA President
Kathleen J. Tiegs, ACWA Vice President

DATE: April 1, 2014

SUBJECT: General Session Membership Meeting at ACWA 2014 Spring Conference – May 7, 2014

There will be a General Session Membership Meeting of the ACWA membership at ACWA's 2014 Spring Conference in Monterey, California, on Wednesday, May 7. The purpose of the meeting is to conduct a vote by the membership on proposed amendments to the bylaws recommended by the ACWA Board of Directors at its meeting on March 28. The bylaw amendments represent the Board's actions to address needed changes related to standing committees in light of recent organizational changes. The proposed bylaw amendments are attached.

As reviewed and recommended by the ACWA Board of Directors and the Legal Affairs Committee, the changes in the draft amended bylaws include:

- Elimination of the Personnel and Benefits Committee, a standing committee with representation on the ACWA Board of Directors, since the benefit program functions reviewed by the committee have been fully transitioned to the management of ACWA-Joint Powers Insurance Authority (ACWA-JPIA) with the dissolution of ACWA-Health Benefits Authority (HBA) in July 2012.
- Establishment of the Business Development Committee, a standing committee with representation on the ACWA Board of Directors, to develop and recommend to the Board of Directors programs and activities to be provided or administered by the Association that generate non-dues revenues and provide a service or benefit to Association members.

The Board of Directors recommends adoption of these bylaw amendments through a vote of the membership. ACWA staff is available in advance of the meeting of the membership to answer any questions you may have. Daniel Hentschke, chair of the Legal Affairs Committee, will also provide a brief overview of these changes during the General Session Membership Meeting before the item is called for a vote.

MEMBERSHIP VOTING PROCESS

ACWA will issue each member agency **present** one proxy card for voting purposes based on the designated voting representative identified by the member agency. The designated voting representative will be required to register and sign as the proxy holder to receive the proxy card. Proxy cards will **only** be available for pick-up on **Wednesday, May 7**, between **9:00 a.m. and 12:30 p.m.** at the **General Session Proxy Desk** in the **De Anza Foyer** area of the **Portola Plaza Hotel**, outside of the **De Anza Ballroom** where the luncheon and General Session Membership Meeting will be held.

To expedite the sign-in process at the **General Session Proxy Desk**, please indicate your voting designee on the enclosed proxy form and return it by email (**donnap@acwa.com**) or fax (**916-554-2350**) at your earliest convenience. If there is a last minute change of delegate, please let us know before the meeting date by contacting ACWA's Executive Assistant/Clerk of the Board, Donna Pangborn, at 916-441-4545 or **donnap@acwa.com**.

If you have any questions, do not hesitate to contact us by telephone or e-mail.

dgp

Enclosures:

1. General Session Membership Meeting – Agenda, May 7, 2014
2. General Session Membership Meeting – Minutes, December 5, 2013
3. Draft ACWA Bylaws Amendments – Redline Version
4. Draft ACWA Bylaws Amendments – Clean Version
5. Proxy Form



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GENERAL SESSION MEMBERSHIP MEETING

Wednesday, May 7, 2014

Portola Plaza Hotel, De Anza Ballroom

At the Conclusion of the Luncheon Program: 1:30 p.m.

Monterey, California

AGENDA

- | | |
|---|------------------------------------|
| I. Call to Order | John A. Coleman |
| II. Approval of General Session Membership Meeting Minutes: <ul style="list-style-type: none">• December 4, 2013 (attached) | John A. Coleman |
| III. Proposed Draft ACWA Bylaws Amendments | John A. Coleman & Daniel Hentschke |
| IV. Adjourn | John A. Coleman |



Association of California Water Agencies

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GENERAL SESSION MEMBERSHIP MEETING

Thursday, December 5, 2013

JW Marriott LA Live, Diamond Ballroom Salon 4 & 5

At the Conclusion of the Luncheon Program: 1:15 – 1:45 p.m.

Los Angeles, California

MINUTES

President Randy Record called the General Session Membership Meeting to order at 12:57 p.m.

M/S/C To approve the minutes of December 4, 2013.

President Record declared John A. Coleman the President and congratulated him on his election.

President Record declared Kathleen J. Tiegs the Vice President and congratulated her on her election.

President Record stated that the past two years had been a wonderful experience for him, noting that he appreciated the dedication and willingness to work together demonstrated by the member agencies and ACWA staff. President Record stated we are at a crossroads in California water and it will require a team effort to address the challenges.

President Record passed the gavel to incoming President John A. Coleman.

Incoming President Coleman stated he was honored to accept the role of President for the next two years, noting he was looking forward to working with the ACWA members and staff to find common ground and solutions to the challenges we face.

At this time, Incoming President Coleman recognized President Record for his service and statewide leadership perspective.

There being no further business, the meeting was adjourned at 1:11 p.m.

Respectfully submitted,

Donna G. Pangborn
ACWA Executive Assistant/Clerk of the Board



PROPOSED BYLAW AMENDMENTS OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES

*(As amended by the Members on May 9, 2012 with changes
recommended by the ACWA Board of Directors – March 28, 2014)*

This is to provide official notice that amendments to ACWA's Bylaws have been proposed. The proposals have been submitted in a manner consistent with Article 9, Section 6, of the Bylaws. In accordance with Article 9, Section 6, notice is hereby given to all Members that the following amendment proposals will be voted upon at a General Session Membership Meeting at ACWA's 2014 Spring Conference in Monterey, California, on Wednesday, May 7, 2014.

To be approved, the amendments require a two-thirds vote of the member agencies of the Association present and voting at the General Session Membership Meeting.

(The full text of ACWA's Bylaws can be found at www.acwa.com/content/board-directors/bylaws-association-california-water-agencies.)

The language to be added is indicated by underline. Language to be stricken is indicated by strikethrough.

ARTICLE 7 – STANDING COMMITTEES

AMENDMENT #1

Article 7, Standing Committees, new Section 4. Proposes to add a Business Development Committee, a standing committee with representation on the ACWA Board of Directors.

Section 4. Business Development Committee. There shall be a Business Development Committee whose duty it is to develop and recommend to the Board of Directors programs and activities to be provided or administered by the Association that generate non-dues revenue and provide a service or benefit to Association members. The committee shall consist of at least one representative from each region and one representative from the other standing committees.

Rationale: This change will provide the means for continued analyses of current and future non-dues revenue programs. The committee will be responsible for reviewing current programs for relevance and financial impacts and the development and implementation of new programs, as well as promoting solid financial resources to the Association and relevant services to the Association membership.

AMENDMENT #2

Section 7, Standing Committees, Section 12. Proposes to delete the Personnel and Benefits Committee from the bylaws, resulting in the elimination of committee chair's representation on the ACWA Board of Directors.

PROPOSED BYLAW AMENDMENTS OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES

~~Section 12. Personnel and Benefits Committee.~~ There shall be a Personnel and Benefits Committee whose duty it shall be to review, on a regular basis, membership salary survey, retirement issues, and other personnel, benefits, and administrative issues pertinent to the management of members of the Association. The committee shall consist of at least one and no more than two individuals from each region.

Rationale. This change has resulted from the benefit program functions reviewed by the Personnel and Benefits Committee having been fully transitioned to the management of ACWA-Joint Powers Insurance Authority (ACWA-JPIA) with the dissolution of ACWA-Health Benefits Authority (HBA) in July 2012.



John A. Coleman
ACWA President



Daniel Hentschke
Legal Affairs Committee Chair

PROPOSED BYLAW AMENDMENTS OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES

*(As amended by the Members on May 9, 2012 with changes
recommended by the ACWA Board of Directors – March 28, 2014)*

ARTICLE 7 – STANDING COMMITTEES

Section 1. Qualification. In order to serve on any ACWA standing committee, an individual must be an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member at the time of the appointment. Where an individual ceases to meet these criteria during the term of the appointment, the individual may not serve during the remaining term of that appointment unless that individual can again meet the criteria for appointment and is appointed to complete the term.

Section 2. Term of Office. The term of office of standing committee members shall be two years commencing on January 1 of each even-numbered year. The term of office of standing committee chairs, who serve on the Board of Directors, shall be approximately two years and shall commence as soon after January 1 of the even-numbered year as they may be appointed by the president and ratified by the then-seated Board of Directors, and shall terminate on December 31 of the odd-numbered year approximately two years later or until their successors are appointed and ratified.

Section 3. Meetings. Meetings of standing committees may be called at such times and places designated by the respective chair thereof except where provided otherwise by these bylaws. Subject to the provisions of these bylaws and any actions that may be taken by the Board of Directors, the chairs of each standing committee may establish their own rules for the efficient operation of the committee they each chair. The chairs of each standing committee are authorized to create subcommittees and workgroups in order to complete the work of the committee.

Section 4. Business Development Committee. There shall be a Business Development Committee whose duty it is to develop and recommend to the Board of Directors programs and activities to be provided or administered by the Association that generate non-dues revenue and provide a service or benefit to Association members. The committee shall consist of at least one representative from each region and one representative from the other standing committees.

Section 5. Communications Committee. There shall be a Communications Committee whose duty it shall be to develop and make recommendations to the Board of Directors regarding a comprehensive internal and external communications program for the Association and to promote development of sound public information and education programs and practices among members of the Association. The committee shall consist of no more than 40 individuals. Of that number, at least one individual shall be from each region.

Section 6. Energy Committee. There shall be an Energy Committee whose duty it shall be to recommend policies and programs to the Board of Directors and to the State Legislative Committee and/or Federal Affairs Committee as appropriate. The committee shall consist of at least one representative from each region.

Section 7. Federal Affairs Committee. There shall be a Federal Affairs Committee whose duty it shall be to review all federal legislative proposals and regulatory proposals affecting members of the Association, after consulting with other appropriate committees, and to develop Association positions consistent with existing policy, where it has been established; recommend sponsorship of bills that will resolve problems or improve conditions for members of the Association; and assist in the establishment of the Association's federal legislative program. The committee shall consist of at least one and no more than five individuals from each region.

Section 8. Finance Committee. There shall be a Finance Committee whose duty it shall be to make recommendations to the Board of Directors regarding annual budgets, dues formula and schedules and other revenue-producing income, annual audit and selection of an auditor, and investment strategies. The committee shall consist of the president and vice president of the Association as ex officio members, the Finance Committee chair, one member of the region board from each of the Association's 10 regions (either chair or vice chair), and one additional representative from each region with experience in financial matters.

Section 9. Groundwater Committee. There shall be a Groundwater Committee whose duty it shall be to recommend policies and programs to the Board of Directors and to the State Legislative Committee and/or Federal Affairs Committee as appropriate. The committee shall consist of at least one representative from each region.

Section 10. Legal Affairs Committee. There shall be a Legal Affairs Committee whose duty it shall be to support the mission of the Association, and more particularly to deal with requests for assistance involving legal matters of significance to members of the Association, including but not limited to state and federal court litigation, water rights matters, selected regulatory and resources agency matters, proposed bylaw revisions, review of legislation as requested by the State Legislative Committee, etc. The committee shall consider matters and issues submitted to it in order to determine which ones are of major significance to the members of the Association and, assuming a finding of major significance, recommend to the Board of Directors the position(s) which the committee believes the Association should take with respect thereto. The committee shall be composed of between 35 and 45 attorneys, each of whom shall be, or act as, counsel for a member of the Association, representing diverse interests within the Association, including but not limited to, different geographical areas throughout the state, large and small agencies, agricultural and urban agencies, agencies created under the various enabling statutes, etc. Further, there shall be at least one representative from each region on the committee.

Section 11. Local Government Committee. There shall be a Local Government Committee whose duty it shall be to recommend policies to the State Legislative Committee, as appropriate, and Board of

Directors on matters affecting water agencies as a segment of local government in California. The committee shall consist of at least one and no more than three individuals from each region.

Section 12. Membership Committee. There shall be a Membership Committee whose duty it shall be to assist staff in developing membership recruitment and retention programs, make recommendations to the Board of Directors regarding membership policies, eligibility, and applications for membership and review and make recommendations to the Finance Committee regarding an equitable dues structure. The committee shall consist of at least one member from each region.

Section 13. State Legislative Committee. There shall be a State Legislative Committee whose duty it shall be to review all state legislative proposals affecting members of the Association and to establish Association positions, consistent with existing policy, where it has been established; sponsor bills that will resolve problems or improve conditions for members of the Association; and assist in the establishment of the Association's legislative program. The committee shall consist of individuals representing a variety of types of members and at least one and no more than four individuals from each region.

Section 14. Water Management Committee. There shall be a Water Management Committee whose duty it shall be to recommend policy and programs to the Board of Directors on any area of concern in water management. The committee shall consist of at least one and no more than four individuals from each region.

Section 15. Water Quality Committee. There shall be a Water Quality Committee whose duty it shall be to develop and recommend Association policy, positions, and programs to the Board of Directors, to promote cost-effective state and federal water quality regulations that protect the public health, to enable interested members of the Association to join together to develop and coordinate with other organizations, and to present unified comments regarding agricultural and domestic water quality regulations. The committee shall consist of at least one individual from each region.

Amended comprehensively December 1, 2010

Amended May 9, 2012



**ASSOCIATION OF CALIFORNIA WATER AGENCIES
GENERAL SESSION MEMBERSHIP MEETING
WEDNESDAY, MAY 7, 2014**

TO: Donna Pangborn, Executive Assistant/Clerk of the Board

EMAIL: donnap@acwa.com

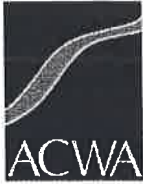
FAX: 916-325-4856

The person designated below will be attending the ACWA General Session Membership Meeting on **Wednesday, May 7, 2014**, as our voting delegate.

MEMBER AGENCY'S NAME	AGENCY'S TELEPHONE No.
MEMBER AGENCY'S AUTHORIZING REPRESENTATIVE	SIGNATURE
DELEGATE'S NAME	SIGNATURE
DELEGATE'S EMAIL	DELEGATE'S TELEPHONE No.
DELEGATE'S AFFILIATION (if different from assigning agency) ¹	DATE

¹ If your agency designates a delegate from another entity to serve as its authorized voting representative, please indicate the delegate's entity in the appropriate space above. Note: Delegates need to sign the proxy form indicating they have accepted the responsibility of carrying the proxy.

REMINDER: Proxy cards will be available for pick up on **Wednesday, May 7, 2014**, between **9:00 a.m.** and **12:30 p.m.** at the **General Session Proxy Desk** in the **De Anza Foyer** area of the **Portola Plaza Hotel**, outside of the **De Anza Ballroom** where the luncheon and General Session Membership Meeting will be held.





**ASSOCIATION OF CALIFORNIA WATER AGENCIES
GENERAL SESSION MEMBERSHIP MEETING
WEDNESDAY, MAY 7, 2014**

TO: Donna Pangborn, Executive Assistant/Clerk of the Board

EMAIL: donnap@acwa.com

FAX: 916-325-4856

The person designated below will be attending the ACWA General Session Membership Meeting on **Wednesday, May 7, 2014**, as our voting delegate.

Vista Irrigation District	(760) 597-3100
MEMBER AGENCY'S NAME	AGENCY'S TELEPHONE No.
Paul E. Dorey, Board President	
MEMBER AGENCY'S AUTHORIZING REPRESENTATIVE	SIGNATURE
Paul E. Dorey	
DELEGATE'S NAME	SIGNATURE
paul.dorey@vid-h2o.org	760-597-3158
DELEGATE'S EMAIL	DELEGATE'S TELEPHONE No.
n/a	4/16/14
DELEGATE'S AFFILIATION (if different from assigning agency) ¹	DATE

¹ If your agency designates a delegate from another entity to serve as its authorized voting representative, please indicate the delegate's entity in the appropriate space above. Note: Delegates need to sign the proxy form indicating they have accepted the responsibility of carrying the proxy.

REMINDER: Proxy cards will be available for pick up on **Wednesday, May 7, 2014**, between **9:00 a.m.** and **12:30 p.m.** at the General Session Proxy Desk in the De Anza Foyer area of the Portola Plaza Hotel, outside of the De Anza Ballroom where the luncheon and General Session Membership Meeting will be held.



Agenda Item: 12

STAFF REPORT

Board Meeting Date: April 16, 2014
Prepared By: Roy Coox

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.



STAFF REPORT

Agenda Item: 13.A

Board Meeting Date: April 16, 2014
Prepared By: Lisa Soto
Approved By: Roy Coox

SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.



STAFF REPORT

Agenda Item: 13.B

Board Meeting Date: April 16, 2014
Prepared By: Marian Schmidt
Approved By: Roy Coox

SUBJECT: SCHEDULE OF UPCOMING MEETINGS AND EVENTS AND DIRECTORS ATTENDING

SUMMARY: The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
1 *	Council of Water Utilities Meeting <i>Tues., April 15, 2014, 7:15 a.m. – StoneRidge Country Club, Poway</i> <i>Reservation deadline: 4/11/14</i>	Vásquez (R) Dorey (R)
2	Public Sector Employment Law Update (Liebert Cassidy Whitmore) <i>Tues., April 15, 2014, 8:30 a.m. – 11:30 a.m. – Vista Irrigation District Board Room</i> <i>Reservation deadline: None</i>	
3	Introduction to Public Service (Liebert Cassidy Whitmore) <i>Tues., April 15, 2014, 1:00 p.m. – 4:00 p.m. – Vista Irrigation District Board Room</i> <i>Reservation deadline: None</i>	
4 *	North County Water Group Meeting <i>Wed., April 23, 2014, 7:30 a.m. – Rincon del Diablo MWD, Escondido</i>	
5	Central Valley Water Tour (Water Education Foundation) <i>Wed., April 23-25, 2014, 7:30 a.m. - Sacramento International Airport</i> <i>Registration deadline: 4/9/14</i>	
6	Setting Direction/Community Leadership (CSDA) <i>Fri., April 25, 2014, 8:30 a.m. – 4:00 p.m.</i> <i>Stuart T. Pyle Water Resources Center, Bakersfield</i> <i>Registration deadline: 4/22/14</i>	
7	Hoover Dam & Colorado River Aqueduct (SDCWA & MWD) <i>Fri., April 25-27, 2014 – Meets at SDCWA</i> <i>Registration closed</i>	
8	ACWA Spring Conference <i>Tues., May 6-9, 2014 – Portola & Marriott Hotels, Monterey</i> <i>Registration deadline: 4/10/14</i>	Dorey (R,A,H) MacKenzie (R,H,C) Vásquez (R,A,H,C)
9 *	O.C. Water Summit <i>Fri., May 16, 2014, 7:30 a.m.–1:30 p.m., Grand Californian Hotel, Disneyland Resort</i> <i>Early registration deadline: 5/9/14</i>	
10	Setting Direction/Community Leadership (CSDA) <i>Mon., May 19, 2014, 8:30 a.m. – 4:00 p.m. – CPS HR Training Center, Sacramento</i> <i>Registration deadline: 5/16/14</i>	
11 *	Council of Water Utilities Meeting <i>Tues., May 20, 2014, 7:15 a.m. – StoneRidge Country Club, Poway</i> <i>Reservation deadline: 5/16/14</i>	Vásquez
12	Legislative Days (CSDA) <i>Tues., May 20-21, 2014, Sacramento Convention Center</i> <i>Registration deadline: 5/15/14</i>	MacKenzie (R)
13 *	North County Water Group Meeting <i>Wed., May 21, 2014, 7:30 a.m. – Rincon del Diablo MWD, Escondido</i>	

14 *	Vista Chamber of Commerce Joint Sundowner <i>Wed., May 21, 2014, 5:00 p.m. – 7:00 p.m. – Classic Chariots</i>	
15	Ethics Training (SDCWA) <i>Mon., June 2, 2014, 9:00 a.m. – 11:00 a.m. – SDCWA Kearny Mesa</i> <i>Registration deadline: None</i>	
16	California Water Law (Water Law Institute CLE International) <i>Thurs., June 12-13, 2014 – Westin, San Diego</i> <i>Registration deadline: 6/6/14</i>	
17 *	Council of Water Utilities Meeting <i>Tues., June 17, 2014, 7:15 a.m. – StoneRidge Country Club, Poway</i> <i>Reservation deadline: 6/13/14</i>	Vásquez
18 *	North County Water Group Meeting <i>Wed., June 25, 2014, 7:30 a.m. – Rincon del Diablo MWD, Escondido</i>	
19 *	Council of Water Utilities Meeting <i>Tues., July 15, 2014, 7:15 a.m. – StoneRidge Country Club, Poway</i> <i>Reservation deadline: 7/11/14</i>	Vásquez
20	Harassment Prevention Training AB1825 Webinar (CSDA) <i>Wed., July 16, 2014, 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 7/11/14</i>	
21	Staying in Compliance: Understanding Fundamental Laws (CSDA) <i>Thurs. July 17, 2014, 8:30 a.m. – 4:00 p.m. – VID</i> <i>Registration deadline: 7/14/14</i>	
22 *	North County Water Group Meeting <i>Wed., July 23, 2014, 7:30 a.m. – Rincon del Diablo MWD, Escondido</i>	
23	Legislative Roundup Webinar (CSDA) <i>Wed., July 30, 2014, 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 7/25/14</i>	
24	Understanding Board Member and District Liability Issues Webinar (CSDA) <i>Wed., Aug. 13, 2014, 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 8/8/14</i>	
25	Annual Water Conference (Urban Water Institute) <i>Wed., Aug. 13-15, 2014 – Hilton San Diego Resort and Spa</i> <i>Registration deadline: TBD</i>	
26 *	Council of Water Utilities Meeting <i>Tues., Aug. 19, 2014, 7:15 a.m. – StoneRidge Country Club, Poway</i> <i>Reservation deadline: 8/14/14</i>	Vásquez
27	The New Transparent District – Building Public Trust Webinar (CSDA) <i>Tues., Aug. 19, 2014, 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 8/14/14</i>	
28	Understanding the Brown Act Beyond the Basics Webinar (CSDA) <i>Thurs., Aug. 21, 2014, 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 8/19/14</i>	
29 *	North County Water Group Meeting <i>Wed., Aug. 27, 2014, 7:30 a.m. – Rincon del Diablo MWD, Escondido</i>	
30 *	Council of Water Utilities Meeting <i>Tues., Sept. 16, 2014, 7:15 a.m. – StoneRidge Country Club, Poway</i> <i>Reservation deadline: 9/12/14</i>	Vásquez
31 *	North County Water Group Meeting <i>Wed., Sept. 24, 2014, 7:30 a.m. – Rincon del Diablo MWD, Escondido</i>	
32	Governance Foundation (CSDA) <i>Tues., Sept. 29, 2014, 8:30 a.m. – 4:00 p.m. – Renaissance Palm Springs Hotel</i> <i>Reservation deadline: 9/25/14</i>	
33	CSDA Annual Conference <i>Mon., Sept. 29-Oct. 2, 2014 – Renaissance Palm Springs Hotel, Palm Springs</i> <i>Registration deadline: 9/5/14</i>	

34 *	Council of Water Utilities Meeting <i>Tues., Oct. 21, 2014, 7:15 a.m. – StoneRidge Country Club, Poway</i> <i>Reservation deadline: 10/17/14</i>	Vásquez
35 *	North County Water Group Meeting <i>Wed., Oct. 22, 2014, 7:30 a.m. – Rincon del Diablo MWD, Escondido</i>	
36	Ethics Compliance Training AB 124 Webinar (CSDA) <i>Thurs. Nov. 13, 2014, 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 11/10/13</i>	
37 *	Council of Water Utilities Meeting <i>Tues., Nov. 18, 2014, 7:15 a.m. – StoneRidge Country Club, Poway</i> <i>Reservation deadline: 11/14/14</i>	Vásquez
38 *	North County Water Group Meeting <i>Wed., Nov. 19, 2014, 7:30 a.m. – Rincon del Diablo MWD, Escondido</i>	
39	ACWA Fall Conference <i>Tues., Dec. 2-5, 2014 – Manchester Grand Hyatt, San Diego</i> <i>Registration deadline: TBD</i>	
40	Must Have Communication Protocols – Board & Staff Webinar (CSDA) <i>Wed., Dec. 10, 2014, 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 12/5/14</i>	
41	Colorado River Water Users Association Annual Conference <i>Wed., Dec. 10-12, 2014 – Caesars Palace, Las Vegas</i> <i>Registration deadline: TBD</i>	
42 *	Council of Water Utilities Meeting <i>Tues., Dec. 16, 2014, 7:15 a.m. – StoneRidge Country Club, Poway</i> <i>Reservation deadline: 12/12/14</i>	Vásquez

* Non-per diem meeting except when serving as an officer of the organization

The following abbreviations indicate arrangements that have been made by staff:

A=Airline; **R**=Registration; **C**=Car; **H**=Hotel; **T**=Tentative



Agenda Item: 14

STAFF REPORT

Board Meeting Date: April 16, 2014
Prepared By: Lisa Soto

SUBJECT: ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

SUMMARY: This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

Staff-generated list of tentative items for future agendas:

- VID Water Steward Award
- California-Friendly Landscape Contest
- Pipeline Replacement Program overview
- On-site chlorine generation project construction award