

MINUTES OF THE ADJOURNED MEETING OF THE
BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT

October 19, 2016

An Adjourned Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, October 19, 2016, at the offices of the District, 1391 Engineer Street, Vista, California.

1. CALL TO ORDER

President Vásquez called the meeting to order at 8:30 a.m.

2. ROLL CALL

Directors present: Miller, Vásquez, Dorey, Reznicek, and MacKenzie.

Directors absent: None.

Staff present: Eldon Boone, General Manager; Lisa Soto, Secretary of the Board; Brett Hodgkiss, Assistant General Manager; Don Smith, Director of Water Resources; Brian Smith, Director of Engineering; Frank Wolinski, Operations and Field Services Manager; Randy Whitmann, Engineering Project Manager; Al Ducusin, Engineering Services Manager; Farrokh Shahamiri, Finance Associate; Marlene Kelleher, Finance Manager; and Marian Schmidt, Administrative Assistant. General Counsel Joel Kuperberg was also present.

Other attendees: Jason Simmons, a member of the public.

3. PLEDGE OF ALLEGIANCE

Director Miller led the pledge of allegiance.

4. APPROVAL OF AGENDA

16-10-109	<i>Upon motion by Director MacKenzie, seconded by Director Miller and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Reznicek, and MacKenzie), the Board of Directors approved the agenda as presented.</i>
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5. PUBLIC COMMENT TIME

No public comments were presented on items not appearing on the agenda.

6. CONSENT CALENDAR

16-10-110	<i>Upon motion by Director MacKenzie, seconded by Director Reznicek and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Reznicek, and MacKenzie), the Board of Directors approved the Consent Calendar, including Resolution No. 16-27 approving disbursements.</i>
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A. Minutes of the Fiscal Policy Committee meeting on October 3, 2016

The Board noted and filed the minutes of the Fiscal Policy Committee meeting on October 3, 2016, which were provided for informational purposes.

B. Minutes of Board of Directors meeting on October 5, 2016

The minutes of October 5, 2016 were approved as presented.

C. Resolution ratifying check disbursements

RESOLUTION NO. 16-27

BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 54364 through 54465 drawn on Union Bank totaling \$660,349.28.

FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.

PASSED AND ADOPTED unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 19th day of October 2016.

7. DISTRICT FEES AND CHARGES OTHER THAN WATER RATES

See staff report attached hereto.

General Manager Eldon Boone provided an overview of the proposed changes to the fees and charges other than water rates and provided clarification regarding the Temporary Service Agreement (TSA) Conversion fee. He stated that the TSA Conversion fee is charged to an existing TSA customer when a permanent District pipeline is installed that can serve their property. Per the TSA, the customer is obligated to pay this fee and connect to the permanent line when available.

Mr. Boone pointed out that the District's most common fee, the late payment fee, is not recommended to change. Mr. Boone noted that most of the significant changes recommended are related to fee decreases, which are primarily due to lower costs for parts and materials. Director MacKenzie commended staff for its diligence in meticulously conducting cost analysis on each and every fee charged by the District to make sure each one is accurate and reflects the actual cost of service.

President Vásquez opened the public hearing to receive comments on revisions to the District's Rules and Regulations relative to the District's fees and charges other than water rates. It was noted that no members of the public were present, and that no comments had been received from the public by phone or in writing.

16-10-111 *Upon motion by Director MacKenzie, seconded by Director Miller and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Reznicek, and MacKenzie), the Board of Directors closed the Public Hearing at 8:42 a.m.*

16-10-112 *Upon motion by Director Reznicek, seconded by Director Dorey, the Board of Directors adopted Resolution 16-28 revising the Rules and Regulations of the District relative to fees and charges other than water rates, by the following roll call vote:*

AYES: Directors Miller, Vásquez, Dorey, Reznicek, and MacKenzie

NOES: None

ABSTAIN: None

ABSENT: None

A copy of Resolution 16-28 is on file in the official Resolution Book of the District.

Farrokh Shahamiri and Al Ducusin left the meeting at this time.

8. HYDRATION STATIONS AT SCHOOLS

See staff report attached hereto.

Assistant General Manager Brett Hodgkiss stated that this agenda item is a follow-up discussion regarding the District's pilot project to install hydration stations at three Vista Unified School District (VUSD) schools within the District's service area. He stated that the hydration stations have been well received by students; however, one unit was vandalized and will need to be reinstalled. Mr. Hodgkiss said that VUSD learned from the pilot project and is installing units with additional bracing and reinforcement. VUSD estimates that each unit will cost about \$12,000 to \$14,000 to install rather than the original estimate of \$2,600 per unit (based on the pilot project). VUSD initially planned to install hydration stations at all 30+ VUSD school sites, but in light of the higher cost estimates, VUSD will only be installing ten hydration stations at eight schools this year. The Board discussed ideas of how the District might assist VUSD in installing more hydration stations at more schools in the future. The Board decided to wait and see how the ten units installed this year hold up over time with the reinforced installations.

Mr. Hodgkiss said that VID and VUSD staff have discussed partnering on a ribbon cutting ceremony or kick-off event at a school where a hydration station has been installed to promote VUSD's nutrition program as well as the District's Love Tap! program. Mr. Hodgkiss said that the District also has a supply of reusable "Love Tap!" water bottles which can be distributed at the ceremony/kick-off event. Additionally, reusable water bottles are available for distribution at schools that receive a presentation about the Love Tap! program. The Board directed staff to follow-up with VUSD at a future date regarding their installations and future plans and provide an update to the Board in 2017.

9. CONSIDER DISPOSITION OF VACANT DISTRICT PROPERTY ON PIPELINE DRIVE

See staff report attached hereto.

Mr. Boone said when the District purchased land to build its current headquarters, two parcels of land were purchased. Mr. Boone said that the property lines were adjusted to create a larger parcel which was for the headquarters site, and a smaller four-acre parcel which was left vacant. Mr. Boone said that the District has no future need for the still vacant four-acre parcel.

Director of Engineering Brian Smith presented a summary of options for the four-acre parcel. Mr. Smith said that staff has consulted with General Counsel and learned that the first step to doing anything with the property would be for the Board to declare it as surplus. Mr. Smith said that this process involves offering the property for sale or lease at fair market value for 60 days to other local governmental and non-profit entities. If no public entities respond, or if a price or terms cannot be agreed upon, the District would have the option to sell or lease the property to any interested party, or retain it. Mr. Kuperberg provided clarification regarding the process of declaring the property as surplus, and about the District's options once that process is complete. The Board discussed the zoning of the property, which is very flexible and makes the property very desirable and valuable in San Diego County.

Mr. Boone said that currently the property generates no revenue for the District. Mr. Boone reviewed some of the costs associated with retaining the property. Mr. Boone said that the questions before the Board are whether the District should dispose of the property, keep it and not use it, or find a way to generate revenue from the property. The Board discussed the pros and cons of selling the property versus leasing it. Director MacKenzie commented that perhaps the property should be appraised before making a decision about declaring it as surplus. General Counsel said that declaring the property as surplus does not force the District to sell or lease the property; it is a legal step that affords the District the greatest flexibility in determining what to do with the property. Mr. Kuperberg advised the Board that the District would need to consider any offers received (from qualifying entities) that are above fair market value during the 60 day period following the Board's declaration of the property as surplus.

Mr. Jason Simmons of CCI (a land planning and entitlement firm) stated that he was present representing 5 Star Storage, an interested party that would like to see the property declared as surplus. He said that his client engaged his services to evaluate the property as a site for outside storage. He said his client would be interested in leasing the property, and he encouraged the Board to take the step of declaring it as surplus.

16-10-113 *Upon motion by Director Dorey, seconded by Director Reznicek and unanimously carried (4 ayes: Miller, Vásquez, Dorey, and Reznicek; and 1 no: MacKenzie), the Board of Directors directed staff to prepare a resolution declaring the 3.96 acres of District property located north of Pipeline Drive (APN: 219-532-22) as surplus property.*

Mr. Simmons left the meeting at this time.

10. UPPER SAN LUIS REY WATERSHED AUTHORITY PARTICIPATION

See staff report attached hereto.

President Vásquez stated that at his request, staff prepared a map to aid in the discussion, which was left at the Directors' places at the dais (attached hereto as Exhibit A). Mr. Boone provided background on the matter, stating that there have been few new developments with regard to Board's concerns about the District's involvement in the Upper San Luis Rey Watershed Authority (USLRWA). The points of concern continue to be that 1) the USLRWA remains committed to contributing \$10,000 to a new Groundwater Sustainability Agency (GSA) for the upper San Luis Rey Valley groundwater basin, once that GSA is successfully formed; and 2) the potential remains that the USLRWA could take positions or engage in activities that put the District at odds with its partners in the San Luis Rey Indian Water Rights Settlement.

Director of Water Resources Don Smith provided an overview of the information displayed on the map of the Upper San Luis Rey Watershed Authority Boundary. He explained that Frey Creek divides the Pauma basin to the east from the Pala basin to the west. He stated that the State Board has determined that the Pauma basin is percolating groundwater and is regulated as groundwater and that the Pala basin, which is groundwater under the influence of surface water, is regulated by the State as surface water diversions.

The Board reviewed its reasons for leaving the USLRWA and noted that the only thing that has changed is the USLRWA has voted not seek to be the GSA, so that conflict no longer exists for the District. However, the underlying issues for potential conflict are still present. The Board was in agreement that not enough has changed in this matter for the Board to take any action to change its status with the USLRWA. No action was taken.

A break was taken from 10:13 a.m. to 10:23 a.m. Upon return from break, present in the audience were Don Smith, Brian Smith, Frank Wolinski, and Marlene Kelleher.

11. MEETINGS ELIGIBLE FOR PER DIEM COMPENSATION

See staff report attached hereto.

Mr. Boone said that staff has reviewed the issues that were recently raised regarding meetings for which per diem compensation could be permitted for Board members and has drafted proposed revisions to Section 1.5.1 of the Rules and Regulations to address these concerns. The Board discussed the proposed revisions and agreed that the item added as Item D.3 to allow compensation for “attendance at meetings with staff” was too broad, and difficult to define. The Board decided not to add the proposed language and instead consider these occurrences on a case-by-case basis.

The Board requested that in the two places where ethics training was mentioned (Items D.1 and F.4), that “harassment/sexual harassment training” be added alongside it. It was noted that the Government Code Section identified in Section F.4 refers to ethics training but not to sexual harassment related training. The Board asked that the Government Code Section be eliminated in favor of the verbiage “legally required board training”. In Section D.1, the Board preferred to change the word “including” to “such as”.

The Board discussed Item D.2 which refers to attendance at an official event sponsored by another governmental agency or association. The Board noted that this provision could be open to interpretation. It was noted that for events of this nature, prior authorization or ratification after the fact would be required in order to be compensable. Consequently, the Board left the verbiage as is.

16-10-114	<i>Upon motion by Director Miller, seconded by Director Reznicek, and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Reznicek, and MacKenzie), the Board of Directors approved revisions to Section 1.5.1, Director’s Compensation, of Vista Irrigation District’s Rules and Regulations to add “attendance at new Director orientation meetings” to Section A.3, to add Harassment/Sexual Harassment to Sections D.1 and F.4, and other administrative clean-up revisions as directed.</i>
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12. STATUS OF SAN LUIS REY INDIAN WATER RIGHTS SETTLEMENT IMPLEMENTATION

See staff report attached hereto.

Mr. Boone reported that the Senate is expected to be back in session in mid-November, and the hope is that H.R. 1296 will be approved by the Senate in November or December and by the President in December or January. Mr. Boone said that a conference call was scheduled for that afternoon for all of the parties to review the list of remaining tasks that was compiled by Special Counsel John Carter. The Board was complimentary of the list compiled by Mr. Carter and asked that it be included as an attachment to the staff report whenever this item is on the agenda. Mr. Boone reported on personnel changes at the San Luis Rey Indian Water Authority, stating that Joe Tate is the new General Manager and Phyllis Mauge has announced her impending retirement in early 2017.

Mr. Boone reported that on November 2, 2016 the City of Escondido (Escondido) City Council will consider approving the mitigated negative declaration document related to the local water system rights-of-way. Mr. Boone reported that VID and Escondido staff have made significant progress on the Escondido-VID Water Facilities Agreement and have reached a verbal agreement on all of the items. Mr. Boone said the written agreement is now being worked on.

13. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

See staff report attached hereto.

Mr. Boone reported that Director Miller was appointed as Chair of the Engineering and Operations Committee at the Water Authority. The Board congratulated Director Miller, who noted that the appointment is only until the end of the year to complete the term left vacant by Ken Williams when he retired. He said that it is his hope to receive the appointment for the following year, but that has yet to be determined.

Director Miller reported that there was a Special meeting of the Water Authority Board to discuss the lawsuit with Metropolitan Water District, which was all in closed session. Director Miller reported that the Water Authority has made more funds available for turf replacement projects. The rebate amount is \$1.75 per square foot for eligible project costs.

Mr. Brian Smith left the meeting during the above discussion.

14. REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS, AND AUTHORIZATION FOR DIRECTOR ATTENDANCE AT UPCOMING MEETINGS AND EVENTS

See staff report attached hereto.

Director Reznicek reported on his attendance at the recent California Special Districts Association (CSDA) Conference where he attended a session presented by Streamline, the firm that recently produced the District's new website. He commented that Sloan Dell'Orto of Streamline did a great job presenting the subject of online compliance and was clearly regarded as an expert in this area. He also attended a session regarding greenhouse gas case law which he noted is a rapidly evolving subject that he believes will continue to be a big topic of discussion over the next several years.

Director Miller reported on his attendance at the CSDA Conference where he attended a breakout session on public agency contracting. He said he learned about public agency sole source contracting and a requirement for training and apprenticeships. He suggested that staff look into these new mandates. Mr. Kuperberg provided brief clarification about the mandates. Mr. Boone stated that District's contract language contains a requirement for contractors to comply with all laws.

Director Dorey reported on his attendance at the Council of Water Utilities (COWU) meeting the previous day where Kathy Tiegs, President of the Association of California Water Agencies (ACWA) provided an update on the current projects and activities of ACWA. Director Dorey commented that ACWA appears to be maintaining a neutral stance with regard to the proposed project to construct twin tunnels under the Sacramento-San Joaquin River Delta in Northern California.

Director Dorey reported on his attendance at a meeting of the San Luis Rey Watershed Council (SLRWC) Board of Directors where the Board discussed the grant for which the SLRWC submitted preliminary paperwork. The next step for being considered for this Disadvantaged Communities (DAC) grant would be for the SLRWC to put up matching funds of \$175,000, which the SLRWC does not have. The SLRWC Board decided to withdraw its application.

Director MacKenzie reported on her attendance at the CSDA Conference where she attended a meeting of the CSDA Board of Directors on the first day, and a new Executive Committee was elected. She also attended a meeting of the Finance Corporation Board where she was elected to serve another term as President. Director MacKenzie reported on some of the sessions she attended while at the conference, including a thorough legislative update on the final day.

President Vásquez reported on his attendance at the CSDA Conference, which he thought was a very good conference from which he gleaned a great deal of information and knowledge. He commented on some of the points made by the keynote speaker on the first day, who talked about attracting and retaining quality employees and about coaching versus mentoring the younger generation. President Vásquez reported on some of the other sessions he attended, including one on board member policy making and a session regarding California's drought.

President Vásquez reported on his attendance at COWU the previous day, where Kathy Tiegs talked about the policies and operational goals of ACWA. She also talked about the drought, long-term conservation, water storage incentives, headwater policy, improving the water market, and drought resilient projects and investments such as the Carlsbad Desalination Project.

Director Reznicek requested authorization to attend the 2016 ACWA Fall Conference, which he tentatively plans to attend. He said that he would confirm with staff later whether or not he would be able to attend. President Vásquez and Director Dorey both requested authorization to attend the Council of Water Utilities meeting in November.

16-10-115	<i>Upon motion by Director MacKenzie, seconded by Director Miller and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Reznicek, and MacKenzie), the Board of Directors authorized President Vásquez and Director Dorey to attend the November meeting of COWU, and Director Reznicek to attend the 2016 Fall ACWA Conference.</i>
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15. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

See staff report attached hereto.

President Vásquez said that he was approached by ACWA staff about the possibility of the District providing sponsorship for future ACWA events. He requested an agenda item after the first of the year to discuss the District's policy on sponsorships. The Board agreed that it would be helpful to also review information about sponsorships for the American Water Works Association and CSDA. The Board requested that staff not only analyze the cost of sponsorship, but also the potential benefit to the District and its customers.

Mr. Boone said that staff would issue a press release the following week regarding the Chinese Delegation that will be visiting the District on Tuesday, October 25. Mr. Boone reviewed some of the plans that have been made, and he noted that that President Vásquez would be in attendance to welcome the delegation. Mr. Boone said that staff has a prepared presentation and will also be ready to answer any questions the delegates may have.

16. COMMENTS BY DIRECTORS

Director MacKenzie said that she received an email from a constituent who was expressing concerns about crime in his neighborhood, and he asked if the District would be able to include some tips for preventing neighborhood crime as a billing stuffer. Mr. Hodgkiss recalled that the City of Vista, the Vista Unified School District, and other public entities have also made similar requests in the past, and the District's policy has been to not allow this practice. Mr. Hodgkiss noted the reasons include the fact that to do so would be at the ratepayers' expense, and the District's boundaries do not necessarily agree with most of these other entities' boundaries.

17. COMMENTS BY GENERAL COUNSEL

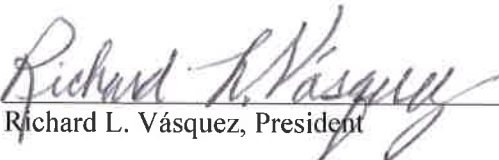
Mr. Kuperberg informed the Board that he would not be present for the two meetings in November due to scheduling conflicts, and Back-up General Counsel Jeremy Jungreis would be present in his place. Mr. Kuperberg wished the Board a happy Thanksgiving.

18. COMMENTS BY GENERAL MANAGER


Mr. Boone reminded the Board that the District would be hosting the ACWA Region 10 Program on Friday, October 28.

19. ADJOURNMENT

There being no further business to come before the Board, at 12:10 p.m., President Vásquez adjourned the meeting.


Richard L. Vásquez, President

ATTEST:


Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT

Cash Disbursement Report



Payment Dates 09/22/2016 - 10/05/2016

Payment Number	Payment Date	Vendor	Description	Amount
54364	09/28/2016	ARC Ergonomics	Chair, Footrest	616.82
54365	09/28/2016	ASCE	Membership Dues	290.00
54366	09/28/2016	Atlassian Pty Ltd	Jira Service Desk Software	1,500.00
54367	09/28/2016	Medina Construction	Paving - Buena Creek	23,577.30
54368	09/28/2016	Big Drip Plumbing	Meter Tie Back	500.00
54369	09/28/2016	Blue Shield of CA Life & Health	Vision Insurance 10/2016 - Cobra	14.24
	09/28/2016		Vision Insurance 10/2016 - Employees	1,581.94
	09/28/2016		Vision Insurance 10/2016 - P Dorey	14.24
	09/28/2016		Vision Insurance 10/2016 - J MacKenzie	14.24
	09/28/2016		Vision Insurance 10/2016 - R Vasquez	14.24
	09/28/2016		Vision Insurance 10/2016 - R Reznicek	22.54
	09/28/2016		Vision Insurance 10/2016 - M Miller	14.24
54370	09/28/2016	Cecilia's Safety Service Inc	Traffic Control - Majella Rd	2,920.00
	09/28/2016		Traffic Control - Ravine Road	1,360.00
	09/28/2016		Traffic Control - Engineer St	1,275.00
	09/28/2016		Traffic Control - W California Ave	1,235.00
54371	09/28/2016	Department of Forestry & Fire Protection	Brush/Weed Abatement on VID Flume Roads	914.48
54372	09/28/2016	Direct Energy	Electric 08/2016 - VID	1,201.32
	09/28/2016		Electric 08/2016 - Henshaw Well Field	12,593.61
	09/28/2016		Electric 08/2016 - T & D / Cathodic Protection	22.33
	09/28/2016		Electric 08/2016 - Reservoirs	14.47
	09/28/2016		Electric 08/2016 - Pump Stations	5,313.33
	09/28/2016		Electric 08/2016 - Treatment Plants	30.18
54373	09/28/2016	DIRECTV	Direct TV Service	73.99
54374	09/28/2016	Fastenal Company	Brass Hose Fittings - Shop	13.83
54375	09/28/2016	Ferguson Waterworks	Meter 1.5" Electronic Read (70)	25,443.25
	09/28/2016		Meter 2" Electronic Read (75)	34,584.38
	09/28/2016		Meter 3/4" x 1" Electronic Read (120)	16,926.00
	09/28/2016		Meter 1" Electronic Read (100)	18,987.50
	09/28/2016		Meter 5/8" x 3/4" Electronic Read (30)	3,906.00
	09/28/2016		Cover 8" Valve Cast Iron Water (10)	249.55

Payment Number	Payment Date	Vendor	Description	Amount
	09/28/2016		Cover 12" Valve Box Cast Iron (4)	243.04
	09/28/2016		Ell 6"x16" POxFL Bury Cast Iron	466.55
54376	09/28/2016	D.H. Maintenance Services	Janitorial Maintenance @ VID Headquarters	1,850.00
54377	09/28/2016	Glennie's Office Products Inc	Office Supplies	547.67
	09/28/2016		Office Supplies	(166.87)
54378	09/28/2016	Hach Company	Lab Supplies	122.16
54379	09/28/2016	HD Supply Waterworks	Warehouse Supplies	263.31
54380	09/28/2016	HELIX Environmental Planning, Inc	Vista Flume - Historic Documentation 08/16	3,369.28
54381	09/28/2016	InfoSend Inc	Data Processing/Mailing Service 08/2016	7,391.81
	09/28/2016		Storage & Support Fees 08/2016	1,071.93
54382	09/28/2016	Infrastructure Engineering Corporation	AB Line, Meyers Siphon Replacement 7/30-8/26/16	820.00
	09/28/2016		AB Line, Meyers Siphon Replacement 7/30-8/26/16	600.00
54383	09/28/2016	JMR Environmental Services, Inc	Friability Letter for ACP Disposal	215.00
54384	09/28/2016	Joe's Paving	Road Repairs	3,283.95
54385	09/28/2016	Lawnmowers Plus Inc	Weed Whip Parts	39.64
54386	09/28/2016	Lightning Messenger Express	Messenger Service 08/24/16	29.00
54387	09/28/2016	Mallory Safety and Supply, LLC	Rubber Boots	17.82
54388	09/28/2016	Marlene Kelleher	Reimbursement/Employment Ad 09/2016	200.00
54389	09/28/2016	Moodys	Dump Fee	200.00
	09/28/2016		Dump Fees (2)	400.00
54390	09/28/2016	MRC, Smart Technology Solutions	Managed Print Services 09/2016	809.41
54391	09/28/2016	MSDS Online. Inc	E-Binder Library Build	117.66
54392	09/28/2016	Mutual of Omaha	LTD/STD/Life Insurance 10/2016	7,490.43
54393	09/28/2016	Networks 2000	HP On-Site Support for ProLiant Servers	4,446.12
54394	09/28/2016	North County Auto Parts	Filters, Brakes - Truck 17	73.16
	09/28/2016		Transmission Fluid - Truck 17	29.24
	09/28/2016		Turn Rotor - Truck 17	37.00
	09/28/2016		Spark Plug - C1	5.21
	09/28/2016		Filters	96.78
	09/28/2016		Lift Support (2) - Truck 6	76.88
54395	09/28/2016	Pacific Pipeline Supply	Curb Stop 2" FNPT X MNPT (12)	2,920.26
	09/28/2016		Service Saddle 4x2 C900 PVC (2)	202.89
	09/28/2016		Nipple 4x6 Brass (2)	139.81
	09/28/2016		Pipe 8" PVC DR-14 C900 (300)	2,441.25
	09/28/2016		Zinc Anode Bar 15lb (35)	2,278.50
54396	09/28/2016	Peters Paving & Grading, Inc	Road Repair - Tower Dr & Phillips St	24,840.40

Payment Number	Payment Date	Vendor	Description	Amount
54397	09/28/2016	Rutan & Tucker LLP	Legal 08/2016	3,497.60
	09/28/2016		Legal 08/2016	331.50
	09/28/2016		Legal 08/2016	3,752.63
	09/28/2016		Legal 08/2016	1,912.50
	09/28/2016		Legal 08/2016	1,275.00
	09/28/2016		Legal 08/2016	25.50
	09/28/2016		Legal 08/2016	382.50
54398	09/28/2016	S & J Supply Company Inc	Fire Hydrant 6x4x2.5 (15)	29,636.79
	09/28/2016		Fire Hydrant 6" Break Off Spool for Check Valve (10)	1,920.45
54399	09/28/2016	San Diego County Music Exchange Inc	Repair/Maintenance of Sound System	330.46
54400	09/28/2016	San Diego Gas & Electric	Electric 09/2016 - Ranch House	37.39
54401	09/28/2016	San Diego Union-Tribune LLC	Employment Ad - Water Resources Engineer	1,560.00
54402	09/28/2016	SimplexGrinnell	Quarterly Fire Sprinkler Maintenance	1,051.25
54403	09/28/2016	SiteOne Landscape Supply, LLC	Irrigation Parts	5.26
54404	09/28/2016	Southern Counties Lubricants, LLC	Hydraulic Fluid	88.86
	09/28/2016		Fuel	61.29
54405	09/28/2016	Sparkletts	Drinking Water for Customers	766.58
54406	09/28/2016	Midas Service Experts	Tire & Mounting - Truck 35	90.78
	09/28/2016		Tires & Mounting (2) - Truck 17	412.61
	09/28/2016		Alignment - Truck 63	59.99
54407	09/28/2016	WorkPartners Occupational Health Specialists	DMV Physicals	170.00
54408	09/28/2016	UniFirst Corporation	Uniform Service	321.95
54409	09/28/2016	Verizon Wireless	Air Cards 08/13/16-09/12/16	76.02
54410	09/28/2016	VG Donuts & Bakery Inc	Board Meeting 09/21/2016	31.25
54411	09/28/2016	Volt	Temporary Service PE 09/04/16	324.00
54412	09/28/2016	Vulcan Materials Company and Affiliates	Cold Mix	2,073.82
	09/28/2016		Cold Mix	1,092.31
54413	09/28/2016	WM LampTracker Inc	4' Lamp Disposal	99.95
54414	10/05/2016	ACWA/JPIA	Dam Failure Insurance 10/1/2016 - 10/1/2017	35,552.00
54415	10/05/2016	Airgas USA LLC	Oxygen & Acetylene Fuel	271.61
54416	10/05/2016	Allied Electronics Inc	SCADA Equipment	1,451.94
54417	10/05/2016	AT&T	Web Security 09/2016	66.00
54418	10/05/2016		20Mbps Internet Service 09/19/16-10/18/16	1,076.10
54419	10/05/2016		Calnet 3 08/13/16-09/12/16	925.40
54420	10/05/2016	Basic pacific	Flexible Benefits Service/Cobra - 09/2016	249.40
54421	10/05/2016	Capital One Commercial	VID Picnic Supplies	187.77

Payment Number	Payment Date	Vendor	Description	Amount
	10/05/2016		Adjustment	(4.74)
	10/05/2016		Warehouse Supplies 09/2016	1,785.87
	10/05/2016		Employee Event	233.24
	10/05/2016		Coffee for Board Mtgs	21.92
54422	10/05/2016	CDW Government Inc	Belkin 6' USB Extension cable	13.91
	10/05/2016		Belkin 10' USB Extension cable	17.90
	10/05/2016		HP LaserJet Pro M402dn Printer	298.38
	10/05/2016		3 year FortiCare renewal 8x5 Bundle	1,250.00
54423	10/05/2016	Cecilia's Safety Service Inc	Traffic Control - Alessandro Trail	1,450.00
	10/05/2016		Traffic Control - San Luis Rey Ave	760.00
	10/05/2016		Traffic Control - Mar Vista Dr	1,360.00
	10/05/2016		Traffic Control - Taylor St	1,445.00
	10/05/2016		Traffic Control - Sunset Dr	1,540.00
	10/05/2016		Traffic Control - Deer Springs Rd	1,425.00
	10/05/2016		Traffic Control - N Santa Fe	225.00
	10/05/2016		Traffic Control Plans - S Melrose	75.00
54424	10/05/2016	City Of Escondido	Escondido Water Treatment Plant 07/16-08/16	306,750.00
54425	10/05/2016	Clinical Lab of San Bernardino Inc	DBP Samples	920.00
	10/05/2016		DBP Samples	1,080.00
54426	10/05/2016	Coast Equipment Rentals	Concrete	173.60
54427	10/05/2016	Craneworks Southwest Inc	Compressor Switch - Truck 30	77.89
54428	10/05/2016	Department of Toxic Substances Control	EPA ID Fee	175.00
54429	10/05/2016	Diamond Environmental Services	Portable Restroom Service	89.73
	10/05/2016		Stationary & Portable Restroom Services	217.72
54430	10/05/2016	EDCO Waste & Recycling Services Inc	Trash/Recycle 09/2016	206.46
54431	10/05/2016	Central Voice	Answering Service 09/2016	56.00
54432	10/05/2016	Escondido Metal Supply	Meter Vault	203.13
54433	10/05/2016	Fastenal Company	Washers - Shop	15.96
54434	10/05/2016	Ferguson Waterworks	Flange 18" SOW	1,058.96
54435	10/05/2016	Glennie's Office Products Inc	Office Supplies	22.77
	10/05/2016		Office Supplies	95.36
54436	10/05/2016	Grainger	Hinges (2)	65.42
54437	10/05/2016	HD Supply Waterworks	Tapping Sleeves (2)	1,451.74
	10/05/2016		2" Ball Valve	(229.30)
54438	10/05/2016	Interstate Battery of San Diego Inc	Battery - Truck 35	115.23
54439	10/05/2016	Iron Mountain Records Management	Offsite Data Storage	260.12

Payment Number	Payment Date	Vendor	Description	Amount
54440	10/05/2016	Jobs Available	Employment Advertising (2)	1,345.50
54441	10/05/2016	Joe's Paving	Patch Paving	2,770.95
54442	10/05/2016	Ken Grody Ford Carlsbad	Exhaust Gasket - Truck 79	6.75
	10/05/2016		Windshield Washer Nozzle - Truck 49	12.81
54443	10/05/2016	Lawnmowers Plus Inc	Weed Whip Parts	36.61
54444	10/05/2016	Lightning Messenger Express	Messenger Service 09/02/16	43.50
54445	10/05/2016	Major League Pest/Gemini Pest Control	Bee Removal	85.00
	10/05/2016		Bee Removal (2)	170.00
54446	10/05/2016	Mallory Safety and Supply, LLC	Vest	11.31
54447	10/05/2016	Moodys	Dump Fees (2)	400.00
54448	10/05/2016	North County Auto Parts	Filters and Headlamp Sealed Beam	142.14
	10/05/2016		Fuel Filter, Electrical Terminals	5.64
	10/05/2016		Brake, Washer & DEF Fluids - Shop	57.05
	10/05/2016		Filters, Belt, Brake Pads	122.12
	10/05/2016		Turn Rotors (2) - Truck 16	37.00
	10/05/2016		Starter- Truck 79	(192.07)
54449	10/05/2016	Pacific Pipeline Supply	Copper Coupling for 3" valve repair	30.37
	10/05/2016		Gasket & Coupling for 3" valve repair	91.42
54450	10/05/2016	Pacific Safety Center	Membership Dues 11/01/16-10/31/17	280.00
54451	10/05/2016	Parkhouse Tire Inc	Tire & Mounting - Truck 62	213.89
54452	10/05/2016	Protel Communications, Inc	Phone System Maintenance 08/2016-10/2016	1,166.00
	10/05/2016		Protel Professional services	429.00
54453	10/05/2016	Raymond Handling Solutions Inc	Electric Forklift Service - F1	98.00
54454	10/05/2016	RouseSign and Graphics Inc	Date Change Stickers	65.10
54455	10/05/2016	San Diego Union-Tribune LLC	Employment Advertising (2)	2,060.00
54456	10/05/2016	SiteOne Landscape Supply, LLC	Bent Nose Garden Valve	12.97
54457	10/05/2016	Southern Counties Lubricants, LLC	Fuel 09/01/2016-09/15/2016	4,294.56
54458	10/05/2016	Midas Service Experts	Tires & Mounting	376.87
54459	10/05/2016	TS Industrial Supply	Nails	157.01
	10/05/2016		1/2" Stainless Steel Swivels	471.32
54459	10/05/2016	TS Industrial Supply	3/8" Stainless Steel Wire Cable	2,278.50
	10/05/2016		3/8" Stainless Steel Wire Rope Clips	1,213.03
	10/05/2016		3/8" Stainless Steel Wire Rope Thimbles	43.40
54460	10/05/2016	UniFirst Corporation	Uniform Service	321.95
54461	10/05/2016	Verizon Wireless	District Cell Phones 08/16/16-09/15/16	1,357.92
54462	10/05/2016	Vista Firestone Brake & Smog	Replaced Ball Joints - Truck 15	997.46

Payment Number	Payment Date	Vendor	Description	Amount
54463	10/05/2016	Volt	Temporary Service PE 09/11/16	324.00
	10/05/2016		Temporary Service PE 09/18/16	432.00
54464	10/05/2016	Vortex Industries Inc	Preventative Maintenance and Repair	459.95
54465	10/05/2016	Weseloh Chevrolet	Windshield Washer Kit - Truck 53	56.21
Grand Total:				660,349.28



STAFF REPORT

Board Meeting Date: October 19, 2016
Prepared By: Dirs. Vásquez & Miller

SUBJECT: DISTRICT FEES AND CHARGES OTHER THAN WATER RATES

RECOMMENDATION: That the Board:

- a) Conduct a public hearing for the purpose of receiving comments on revisions to the District's fees and charges other than water rates.
- b) Consider adopting Resolution No. 16-xx revising the Rules and Regulations of the District relative to fees and charges other than water rates.

PRIOR BOARD ACTION:

10/7/15 Conducted a public hearing to receive comments on revisions to the District's Rules and Regulations relative to fees and charges other than water rates. There were no public comments, written or oral, presented. Adopted Resolution No. 15-35 revising Rules and Regulations of the District relative to fees and charges other than water rates.

FISCAL IMPACT: The revenue produced by these fees and charges is designed to recover the costs associated with the services provided by the District. Adoption of the new miscellaneous fees and charges will increase revenue to the District if the number and type of transactions remain similar to those in the past. In fiscal year 2016, the District collected approximately \$1.9 million in revenues from miscellaneous fees and charges. Staff estimates an increase in annual fee revenues of approximately \$50,000.

SUMMARY: Every year, the District performs a nexus study to ensure that its fees and charges accurately reflect the actual costs of providing services and only those costs. As a result, the District's fees and charges need revision to properly account for changes in the cost of labor, materials, and outside services for the coming year. The fee summary schedule attached is a comprehensive list of fees and charges other than water rates. The proposed revisions to fees result primarily from changes in material costs, updated process analyses, changes in labor costs and costs of outside services.

DETAILED REPORT: Staff has performed detailed costs studies on all fees and charges. The proposed changes are necessary due to inflationary factors and the updated results of the very detailed analysis of the cost make-up of each fee. The proposed fees are calculated using current costs for labor, materials and outside services. A majority of the changes in this fee study are related to either an increase or a decrease in the cost of parts. The proposed fees reflect the estimated cost of providing services in calendar year 2017 and would become effective January 1, 2017.

The Notice of Public Hearing was duly published in a newspaper of general circulation in the District's service area and the Certificate of Publication is on file with the District Secretary.

ATTACHMENTS:

- Notice of Public Hearing
- Proposed Fee Summary
- Strikeout version of amended sections of the Rules and Regulations
- Draft resolution amending Rules and Regulations



1391 Engineer Street • Vista • California 92081-8840

Phone: (760) 597-3100 • Fax: (760) 598-8757

www.vidwater.org

Board of Directors

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Brett L. Hodgkiss

Assistant General Manager

Lisa R. Soto

Board Secretary

Joel D. Kuperberg

General Counsel

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Vista Irrigation District will hold a public hearing in the meeting room of the District, 1391 Engineer Street, Vista, California, on Wednesday, October 19, 2016, at 8:30 a.m. to consider revising the Rules and Regulations of the District relating to fees and charges other than water rates.

Vista Irrigation District will receive and consider all evidence, oral testimony and written reports submitted or presented at said public hearing relative to this matter.

All interested parties are invited to attend said public hearing to express opinions and/or present evidence relative to this matter.

Further information may be obtained at the District Secretary's office by telephoning (760) 597- 3128, between 8:00 a.m. and 5:00 p.m., Monday through Friday.

A handwritten signature in blue ink, appearing to read "Lisa R. Soto", is written over a horizontal line.

Lisa R. Soto, Secretary

Board of Directors

VISTA IRRIGATION DISTRICT

RECEIVED

OCT 20 2016

VISTA IRRIG. DIST.

The San Diego Union-Tribune

This space is for the County Clerk's Filing Stamp

Bill To:
Vista Irrigation District - CU00467333
1391 Engineer Street
Vista, CA 92081

PROOF OF PUBLICATION (2015.5 C.C.P.)

STATE OF ILLINOIS
County of Cook

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years and not a party to or interested in the above-entitled matter. I am the principal clerk of the printer of

Proof of Publication of

See Attached

The San Diego Union Tribune

Formerly known as the North County Times and UT North County and which newspaper has been adjudicated as a newspaper of general circulation by the Superior Court of the County San Diego, State of California, for the City of Oceanside and the City of Escondido, Court Decree numbers 172171, 171349, for the County of San Diego that the notice of which the annexed is a printed copy (set in type not smaller than nonpareil), has been published in each regular and entire issue of the said newspaper and not in any supplement thereof on the following dates, to-wit:

Oct 10, 2016; Oct 16, 2016

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Dated at Chicago, Illinois on this
17th day of October, 2016



Taylor Wash
Legal Advertising

The San Diego Union-Tribune

Bill To:

Vista Irrigation District - CU00467333
1391 Engineer Street
Vista, CA 92081

**NOTICE OF PUBLIC
HEARING**

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/s/ Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION
DISTRICT

Vista Irrigation District

PROPOSED FEE SUMMARY

Effective: January 1, 2017

	Current Fee	Proposed Fee	\$ Change	% Change
Construction Fees:				
5/8" Meter Full Install *	\$ 4,630	\$ 4,729	\$ 99	2.1%
5/8" Meter Hook On	821	845	24	2.9%
5/8" Service Outlet *	3,809	3,884	75	2.0%
3/4" Meter Full Install *	4,622	4,717	95	2.1%
3/4" Meter Hook On	813	833	20	2.5%
3/4" Service Outlet *	3,809	3,884	75	2.0%
1" Meter Full Install *	4,722	4,828	106	2.2%
1" Meter Hook On	913	944	31	3.4%
1" Service Outlet *	3,809	3,884	75	2.0%
1 1/2" Meter Full Install *	6,136	6,181	45	0.7%
1 1/2" Meter Hook On	1,317	1,367	50	3.8%
1 1/2" Service Outlet *	4,819	4,822	3	0.1%
2" Meter Full Install *	6,898	6,716	(182)	2.6%
2" Meter Hook On	1,714	1,767	53	3.1%
2" Service Outlet *	5,184	4,949	(235)	(4.5%)
Fire Hydrant Full Install *	12,610	12,952	342	2.7%
Fire Hydrant Upgrade *	5,485	5,805	320	5.8%
4" Fire Service Connection *	8,518	8,521	3	0.0%
6" Fire Service Connection *	8,961	9,003	42	0.5%
8" Fire Service Connection *	9,917	9,836	(81)	(0.8%)
10" Fire Service Connection *	12,481	10,540	(1,941)	(15.6%)
Air Vent, Blow Off, and Gate Valve for Fire Service	4,262	3,942	(320)	(7.5%)
Commercial Irrigation Service Conversion Fee	1,686	1,676	(10)	(0.6%)
Backflow Device Set-up	232	236	4	1.7%
Reset Pressure Valve	174	177	3	1.7%
1" Construction Meter Deposit With Backflow Device	709	631	(78)	(11.0%)
Refundable Amount	311	241	(70)	(22.5%)
1" Construction Meter Deposit With Spanner and Backflow Device	737	659	(78)	(10.6%)
Refundable Amount	334	264	(70)	(21.0%)
3" Construction Meter Deposit With Backflow Device	2,910	2,922	12	0.4%
Refundable Amount	1,868	1,868	-	0.0%
Unauthorized Taking of District Water	2,354	2,512	158	6.7%
Relocate Construction Meter	145	148	3	2.1%
Unauthorized Construction Meter and Backflow Device Move Penalty	297	303	6	2.0%
Subdivision Construction Meter Deposit	8,416	8,986	570	6.8%
Refundable Amount	6,463	6,921	458	7.1%
Meter Service Lateral Termination	1,833	1,946	113	6.2%
Temporary Offsite Meter	6,881	7,014	133	1.9%
Plus: Per Foot Frontage Charge	58	63	5	8.6%
Temporary Service Agreement Conversion	7,454	7,632	178	2.4%
Plus: Per Foot Frontage Charge	58	63	5	8.6%
Temporary Service Agreement Conversion Excluding Tieback and Permit	5,834	6,012	178	3.1%
Plus: Per Foot Frontage Charge	58	63	5	8.6%
Cancellation of Meter Application	242	246	4	1.7%
Meter Downsize from 3/4"	561	570	9	1.6%
Meter Downsize from 1"	561	570	9	1.6%
Meter Downsize from 1 1/2"	917	947	30	3.3%
Meter Downsize from 2"	1,081	1,109	28	2.6%

* The cost of permit associated with this fee will be determined at the time of application. The cost of permit is dependent upon its jurisdiction.

Vista Irrigation District

PROPOSED FEE SUMMARY

Effective: January 1, 2017

	Current Fee	Proposed Fee	\$ Change	% Change
Engineering Fees:				
Hydraulic Analysis with Schematic Layout	\$ 542	\$ 551	\$ 9	1.7%
Statement of Cost	368	374	6	1.6%
Update Statement of Cost	194	197	3	1.5%
Specifications Book Cost	64	66	2	3.1%
Plan Check (per Sheet)	445	452	7	1.6%
As-Built Deposit (per Sheet)	544	553	9	1.7%
Refundable Amount (per Sheet)	544	553	9	1.7%
Construction Contract	1,532	1,558	26	1.7%
Water Availability Letter	239	243	4	1.7%
Water Availability Letter Update	126	129	3	2.4%
Private Ownership Agreement	782	795	13	1.7%
Grant of Right of Way (to Public)	554	563	9	1.6%
Restoration of Water Rights	348	353	5	1.4%
Assignment of Water Rights	406	412	6	1.5%
Imported Water Entitlement	406	412	6	1.5%
Quitclaim/Cancellation of Recorded Documents	609	619	10	1.6%
Fire Flow Analysis (Only)	203	207	4	2.0%
Annexation Fee (per Acre)	6,851	5,807	(1,044)	(15.2%)
Annexation/Administration - VID Not Conducting Agency	2,089	2,126	37	1.8%
Annexation/Administration - VID Conducting Agency	2,089	2,126	37	1.8%
Annexation/Administration - VID Conducting Reorganization	2,089	2,126	37	1.8%
Detachment Fee (per Acre)	-	-	-	-
Detachment/Administration - VID Conducting Agency	2,089	2,126	37	1.8%
Detachment/Administration - VID Not Conducting Agency	2,089	2,126	37	1.8%
5/8" Capacity Fee	<i>Current # of meters:</i> 6,824	3,547	3,585	38
3/4" Capacity Fee	<i>Current # of meters:</i> 16,658	5,320	5,378	58
1" Capacity Fee	<i>Current # of meters:</i> 2,699	8,867	8,963	96
1 1/2" Capacity Fee	<i>Current # of meters:</i> 1,306	17,734	17,926	192
2" Capacity Fee	<i>Current # of meters:</i> 869	28,375	28,681	306
3" Capacity Fee	<i>Current # of meters:</i> 75	56,750	57,362	612
4" Capacity Fee	<i>Current # of meters:</i> 19	88,672	89,628	956
6" Capacity Fee	<i>Current # of meters:</i> 15	177,344	179,256	1,912
8" Capacity Fee	<i>Current # of meters:</i> 3	283,750	286,809	3,059
10" Capacity Fee	<i>Current # of meters:</i> 1	407,891	412,288	4,397
12" Capacity Fee	<i>Current # of meters:</i> 0	762,579	770,800	8,221
Meter Service Lateral Inspection	561	570	9	1.6%
RPDA Inspection	503	511	8	1.6%
RPDA and Lateral Inspection Without Shutdown	1,199	1,219	20	1.7%
RPDA and Lateral Inspection With Shutdown	2,011	2,045	34	1.7%
Fire Hydrant Inspection	851	865	14	1.6%
Fire Hydrant and Lateral Inspection without Shutdown	1,547	1,573	26	1.7%
Fire Hydrant and Lateral Inspection with Shutdown	1,895	1,927	32	1.7%

Vista Irrigation District
PROPOSED FEE SUMMARY
Effective: January 1, 2017

	<u>Current Fee</u>	<u>Proposed Fee</u>	<u>\$ Change</u>	<u>% Change</u>
Customer Service Fees:				
Late Payment	\$ 12	\$ 12	\$ -	-
Door Hanger	50	51	1	2.0%
Non-Payment Lock	135	137	2	1.5%
After Hours Lock or Unlock	152	156	4	2.6%
Broken Lock	152	156	4	2.6%
Pulled Meter	152	156	4	2.6%
Tax Roll	58	59	1	1.7%
Returned Check	35	35	-	0.0%
Voluntary Lock or Unlock	58	59	1	1.7%
Meter Bench Test	300	305	5	1.7%
Water Conservation Fees:				
Second Water Citation within 12 Months	\$ 204	\$ 207	\$ 3	1.5%
Third Water Citation within 12 Months	434	445	11	2.5%
Four or More Water Citations within 12 Months	664	682	18	2.7%
1" and Smaller Flow Restrictor Installation & Removal	272	277	5	1.8%
1½" and 2" Flow Restrictor Installation & Removal	517	525	8	1.5%

4.4 RATES, SERVICE CHARGES AND FEES

Adoption Date:	October 7, 2015
Action:	Approved by the VID Board of Directors, Minute Order No. 15-10-101 ; Resolution 15-35

4.4.1 Purpose

The purpose of this policy is to establish water rates and service related charges for services provided by the District.

4.4.2 Water Rate Definitions

A. Billing Period

There are six Billing Periods per year, approximating two months each, which may vary by days from one period to another.

B. Service Charge

A flat charge to each account, based on meter size, which recovers the fixed costs of the District operations.

C. San Diego County Water Authority (CWA) Fee

A flat fee charged by the CWA to each account based on meter size, which recovers CWA's infrastructure access charge.

D. Willful Misrepresentation

Purposeful presentation of a material fact for the purpose of securing a rate, allotment or special benefit for an unqualified account.

4.4.3 Water Rates and Service Related Charges (*Revised 10/9/13; Resolution 13-38*)

A. Pass Through of Wholesale Water and Water-Related Service Fees and Charges

All San Diego County Water Authority (CWA) fees and charges for wholesale water and water-related services shall be passed through to Vista Irrigation District customers. The automatic pass through of costs is for a period of five years, terminating on October 9, 2018. These pass throughs shall be calculated by dividing the total billings from CWA for usage charges by the quantity of budgeted water sales.

B. Annual Water Rate Adjustment

Effective each July 1, the District's water rates will be adjusted to reflect inflationary costs. Such increases shall be calculated as an increase equal to the amount of the increase in the U.S. Department of Labor's Consumer Price Index – All Urban Consumers – San Diego, California for the previous calendar year ended. These adjustments shall be reflected on invoices sent on or after July 1 of each of the following years: 2014, 2015, 2016, 2017, and 2018.

C. Water Rate Structure

The District has established a water rate structure consisting of three tiers for all water usage except for participants in the Special Agricultural Water Rate (SAWR). Participants in SAWR will be billed at a flat rate. Monthly water allocations for the three tiered rates will be determined by meter size according to the following table.

<u>Meter Size</u>	<u>Monthly Allocation</u>		
	<u>Tier 1</u>	<u>Tier 2</u>	<u>Tier 3</u>
5/8"	0-7	8-42	43+
3/4"	0-10	11-60	61+
1"	0-25	26-150	151+
1 1/2"	0-50	51-300	301+
2"	0-80	81-480	481+
3"	0-160	161-960	961+
4"	0-250	251-1,500	1,501+
6"	0-500	501-3,000	3,001+
8"	0-800	801-4,800	4,801+
10"	0-1,150	1,151-6,900	6,901+

D. Water Usage Charge

Water use will be charged according to the following table, however the Tier 3 rate will only be imposed during times of water delivery cutbacks imposed by the San Diego County Water Authority. When no water delivery cutbacks are imposed by the Water Authority, Tier 3 usage will be billed at the Tier 2 rate.

<u>Tier</u>	<u>Rate Per Unit*</u>
Tier 1	\$ 4.04
Tier 2	4.58
Tier 3**	4.58

Agricultural Water Programs

<u>Program</u>	<u>Rate Per Unit*</u>
SAWR	\$ 3.62
Domestic usage	4.36

* 1 unit = 748 Gallons

** Tier 3 usage will be billed at the tier 2 rate when no delivery cutbacks are imposed.

E. Service Charge

<u>Meter Size</u>	<u>Monthly Charge</u>
$\frac{5}{8}$ "	\$27.17
$\frac{3}{4}$ " or $\frac{3}{4}$ " x 1"	35.85
1"	52.96
1½"	96.15
2"	147.76
3"	285.48
4"	440.30
6"	1,042.74
8"	1,387.15
10"	2,075.70

F. San Diego County Water Authority (CWA) Fee

<u>Meter Size</u>	<u>Monthly Charge</u>
$\frac{5}{8}$ "	\$2.76
$\frac{3}{4}$ " or $\frac{3}{4}$ " x 1"	2.76
1"	4.43
1½"	8.28
2"	14.36
3"	26.51
4"	45.27
6"	82.80
8"	143.52
10"	215.28

G. Locked Meters

The Service Charge and other fixed charges on locked meters shall be twenty-five percent (25%) of the regular charges for that account.

H. Construction Water

All construction water delivered via a construction meter shall be billed at the highest water rate tier and applicable Service Charge.

I. Fire Connection Services

Fire protection connection services, both metered and unmetered, shall be charged the Service Charge applicable to a 5/8" meter. All water used through the detector meter or a metered connection shall be billed at the Water Usage Charge for water.

J. Agricultural Water Programs

A discounted Water Usage Charge will be applied to each individual qualifying agricultural account in an amount equal to the agricultural water rate and/or other reduced charges from the San Diego County Water Authority (CWA). The District will use a melded rate, based on the agricultural water rates and other reduced charges for treated and untreated water, as the discount. Adjustments to the agricultural program rates will be concurrent with any adjustments to CWA agricultural water rates and other charges for treated and untreated water. Resolution Nos. 10-43 and 12-35 are hereby made a part of these Rules and Regulations by reference.

4.4.4 Service Related Charges

A. Non-Scheduled or Special Meter Readings

When requested by a customer, the District will make a special reading of a meter. For water billings based upon special readings, the above Service Charge and other fixed charges, and the Billing Period will be divided by the number of days in that billing period. The Service Charge and other fixed charges to be billed will be based on the number of days that the customer has received service since the last regularly scheduled meter reading. The same method will be used in prorating the number of units in all rate tiers.

B. Meter Bench Test

When requested by a customer, the District will bench test or, in the case of large meters, trailer test meters at a cost of \$ ~~300.00~~ 305.00 per test.

C. Ownership of Fire Hydrants

The VID entered into agreements with the City of Vista and the Vista Fire Protection District concerning the installation and maintenance of fire hydrants. These agreements are incorporated into these Rules and Regulations by this reference. The main segments of the agreement require VID to supply water at no charge for fire suppression and training and to relocate, reconstruct or replace fire hydrants at its expense. VID is responsible for the cost of all fire hydrant repairs and maintenance, including those brought about by traffic accidents or vandalism. Minor maintenance is the responsibility of the Fire Agency, as is annual inspections. This agreement is renewed yearly and may be canceled with a 30 day written notification by any of the parties.

D. Service Installations During Construction (Construction Meters)

1. 1” Limited Water Service Meters with Backflow Device

Limited Water Service Meters with Backflow Device may be issued to the applicant in lieu of a construction water meter when requiring up to 40 gallons per minute for a maximum of 30 days. The Limited Water Service Meter with Backflow Device without a spanner wrench shall require a \$ ~~709.00~~ 631.00 deposit, of which \$ ~~311.00~~ 241.00 is refundable upon return of the meter in good condition within 35 days. The Limited Water Service Meter with Backflow Device and a spanner wrench shall require a \$ ~~737.00~~ 659.00 deposit, of which \$ ~~334.00~~ 264.00 is refundable upon return of the meter and spanner wrench in good condition within 35 days. Water usage shall not be billed, but shall be deducted from the refundable deposit at the then current domestic water rate. The cost of necessary repairs to the meter will also be deducted from the deposit. The refund will be forfeited if the meter is not returned within 35 days.

2. 3” Regular Water Service Construction Meters with Backflow Device
(For a maximum of one year; new application required after one year)

A \$ ~~2,910.00~~ 2,922.00 deposit shall be required on all construction meters with backflow device, \$ 1,868.00 of the deposit is refundable upon return of the meter and backflow device in good condition. All construction water shall be billed at the highest water rate tier and applicable Service Charge. Moving a construction meter and backflow device from one location to another shall cost \$ ~~145.00~~ 148.00 per move. The charge for an unauthorized construction meter and backflow device move shall be \$ ~~297.00~~ 303.00. The meter and backflow device may be recalled for repeated offenses. Resetting the pressure-sustaining valve shall cost \$ ~~174.00~~ 177.00. Developers must use construction meters and backflow devices for landscaping, road grading or construction purposes. Prior to placing the new water system in service, construction water must be obtained from a construction meter served by the existing water distribution system. When the new water distribution system has progressed to the point that it may be placed into service, all service outlets shall be locked. The developer may then make application for subdivision construction water for on-site work.

3. Subdivision Master Meters

A \$ ~~8,416.00~~ 8,986.00 deposit shall be required on a Subdivision Master Meter. \$ ~~1,953.00~~ 2,065.00 of that deposit is retained for administration and testing for a net refundable deposit of \$ ~~6,463.00~~ 6,921.00 if the meter is returned in good condition.

4.4.5 Administrative/Document Fees

The following fees shall be charged to customers and/or applicants where applicable:

Annexations (Administrative Fee)	
VID is Conducting Agency for Reorganization	\$ 2,089.00 <u>2,126.00</u>
VID is Conducting Agency	\$ 2,089.00 <u>2,126.00</u>
VID is Not Conducting Agency	\$ 2,089.00 <u>2,126.00</u>
Assignment of Water Rights (Document)	\$ 406.00 <u>412.00</u>
Imported Water Entitlement (Document)	\$ 406.00 <u>412.00</u>
Construction Contract (Preparation Fee)	\$ 1,532.00 <u>1,558.00</u>

Detachments (Administrative Fee)	
VID is Conducting Agency	\$ 2,089.00 <u>2,126.00</u>
VID is Not Conducting Agency	\$ 2,089.00 <u>2,126.00</u>
Grant of Right of Way (Document)	\$ 554.00 <u>563.00</u>
Private Ownership Agreement (Document)	\$ 782.00 <u>795.00</u>
Quitclaim/Cancellation of Recorded Documents	\$ 609.00 <u>619.00</u>
Restoration of Water Rights (Document)	\$ 348.00 <u>353.00</u>
Water Availability Letter Update	\$ 126.00 <u>129.00</u>
Water Availability Letter	\$ 239.00 <u>243.00</u>

4.4.6 Annexation/Detachment (Change of Boundaries) Per Acre Fees

A. Annexation Fees (See Sec. 3.1)

\$ ~~6,851.00~~ 5,807.00 per acre.

B. Detachment Fee (See Sec. 3.1)

\$ 0 per acre

4.4.7 Backflow Device Charges

New backflow device installations will be investigated and monitored with a set-up fee of \$ ~~232.00~~ 236.00. The District will not be responsible for testing and repairs to such devices once they are entered on the monitoring system. (See "Cross Connection Control," Section 6.3.)

4.4.8 Connection Fees for Pipeline Extensions

A. Policy for Establishing Connections Fees

A reasonable charge will be paid to Vista Irrigation District by those seeking new service connections or pipeline extensions to the pipelines identified by the District.

B. Formula for Escalating Connection Fees

The following formula shall be used to escalate connection fees, which the Board of Directors establishes by resolution:

The connection fee established by the Board of Directors when the pipeline is constructed by the District shall be reduced by 2¹/₂ percent per annum which represents the accumulated depreciation of the pipeline based on straight-line depreciation over a 40-year life with no salvage value. That

difference shall then be increased by a percentage equal to the average annual interest rate earned by the District on its investments.

C. New Meter Applications

When a new meter is provided, the regularly established meter charges will be added to the connection fee.

D. Temporary Offsite Meter

The cost for providing a Temporary Offsite Meter will be \$ ~~6,881.00~~ 7,014.00 plus an additional charge of \$ ~~58.00~~ 63.00 per foot of frontage.

E. Permanent Water Service resulting from a Temporary Service Agreement (TSA)

Conversion from temporary water service to permanent water service to satisfy the terms and conditions of a TSA shall be \$ ~~7,454.00~~ 7,632.00 plus an additional charge of \$ ~~58.00~~ 63.00 per foot of frontage.

Conversion from temporary water service to permanent water service excluding private plumbing tieback to satisfy the terms and conditions of a TSA shall be \$ ~~5,834.00~~ 6,012.00 plus an additional charge of \$ ~~58.00~~ 63.00 per foot of frontage.

F. Cancellation of Meter Application

The cost for canceling a meter application after the application has been submitted and processed will be \$ ~~242.00~~ 246.00.

G. Service Lateral Termination

The cost for terminating a meter service lateral will be \$ ~~1,833.00~~ 1,946.00.

H. Commercial Irrigation Service Conversion

The cost for converting an existing domestic commercial service lateral into a dedicated combination irrigation and domestic service will be \$ ~~1,686.00~~ 1,676.00.

4.4.9 Engineering Service Fees

A. Hydraulic Analysis with Schematic Layout

Upon request by landowner or his agent, the District shall perform a hydraulic analysis to determine required facilities, including pipeline sizes, and shall provide applicant with a schematic layout of required facilities to serve the proposed project. The cost for providing hydraulic analysis with schematic layout is \$ ~~542.00~~ 551.00.

B. Statement of Cost

After the hydraulic analysis with schematic layout has been done by the District, upon request by landowner or his agent, the District will provide a statement of cost which shall provide the applicant with a detailed cost of constructing said facilities using District forces. The cost for providing a statement of cost will be \$ ~~368.00~~ 374.00. The statement of cost is effective for 30 days.

C. Updated Statement of Cost

After 30-days have elapsed, an updated statement of cost will be required. The cost for an updated statement of cost will be \$ ~~194.00~~ 197.00.

D. Fire Flow Analysis

The cost for providing fire flow analysis only will be \$ ~~203.00~~ 207.00.

E. Plan Check

The District will check all improvement plans, and if acceptable, will approve said improvement plans. The fee for plan checking will be \$ ~~445.00~~ 452.00 per sheet excluding all sheets not showing water lines or appurtenances.

F. As-Built Drawings

The District requires all final As-Built drawings to be submitted at the end of the project. A deposit of \$ ~~544.00~~ 553.00 per sheet is collected at the beginning of the project. After acceptance of As-Built drawings and the project by the District, the deposit will be refunded.

G. Meter Service Lateral Inspection

The cost for inspecting a service lateral connected to our main by an outside contractor will be \$ ~~561.00~~ 570.00.

H. RPDA Inspection

The cost associated with inspection of a Reduced Pressure Detector Assembly (RPDA) is as follows:

RPDA inspection	\$	503.00 <u>511.00</u>
RPDA and lateral inspection without shutdown	\$	1,199.00 <u>1,219.00</u>
RPDA and lateral inspection with shutdown	\$	2,011.00 <u>2,045.00</u>

I. Water Supply Assessment

The fee for preparation of a water supply study is variable and is dependent upon the number of hours spent by District staff preparing the study. The charge will be based on actual costs.

4.4.10 Fire Hydrant Installations

Full installations include up to 30 feet of pipe. Any pipe required for the installation over and above the 30 feet allowed in the flat rate for full installation shall be at additional cost. The cost of permit associated with fire hydrant installations will be determined at the time of application. The cost of permit is dependent upon its jurisdiction.

Full Installation	\$	12,610.00 <u>12,952.00</u>
Upgrade	\$	5,485.00 <u>5,805.00</u>

The cost associated with inspection of a Fire Hydrant is as follows:

Fire Hydrant inspection	\$	851.00 <u>865.00</u>
Fire Hydrant and lateral inspection without shutdown	\$	1,547.00 <u>1,573.00</u>
Fire Hydrant and lateral inspection with shutdown	\$	1,895.00 <u>1,927.00</u>

4.4.11 Fire Service

4" Fire Service Connection	\$	8,518.00 <u>8,521.00</u>
6" Fire Service Connection	\$	8,961.00 <u>9,003.00</u>
8" Fire Service Connection	\$	9,917.00 <u>9,836.00</u>
10" Fire Service Connection	\$	12,481.00 <u>10,540.00</u>

Fire service connection installations include up to 30 feet of pipe. Any pipe required for the installation over and above the 30 feet allowed shall be at an additional cost. When an in-line gate valve, air vent and blow-off is required, a fee of \$ ~~4,262.00~~ 3,942.00 will be charged. The cost of permit associated with fire service connections will be determined at the time of application. The cost of permit is dependent upon its jurisdiction.

4.4.12 Water Meter Prices

A. Water Meter Prices

⁵ / ₈ " Hook-on Meter	\$	821.00 <u>845.00</u>
Service Outlet	\$	3,809.00 <u>3,884.00</u>
Full Installation	\$	4,630.00 <u>4,729.00</u>

The smallest meter size allowable shall be a ³/₄" meter. A ⁵/₈" meter is only allowed for installation in condominiums, and mobile home subdivisions where each unit is metered separately or in similar low demand non-landscaping uses as approved by the District General Manager.

(Resolution No. 4191, Last Revision 2/16/83: Resolution 83-15)

³ / ₄ " Hook-on Meter	\$	813.00 <u>833.00</u>
Service Outlet	\$	3,809.00 <u>3,884.00</u>
Full Installation	\$	4,622.00 <u>4,717.00</u>
1" Hook-on Meter	\$	913.00 <u>944.00</u>
Service Outlet	\$	3,809.00 <u>3,884.00</u>
Full Installation	\$	4,722.00 <u>4,828.00</u>
1 ¹ / ₂ " Hook-on Meter	\$	1,317.00 <u>1,367.00</u>
Service Outlet	\$	4,819.00 <u>4,822.00</u>
Full Installation	\$	6,136.00 <u>6,181.00</u>
2" Hook-on Meter	\$	1,714.00 <u>1,767.00</u>
Service Outlet	\$	5,184.00 <u>4,949.00</u>
Full Installation	\$	6,898.00 <u>6,716.00</u>

3" or larger sized meters by estimate only

The cost of permit associated with water meter installations will be determined at the time of application. The cost of permit is dependent upon its jurisdiction.

B. Cost for Reduction of Meter Size

Reduction of a meter size shall be performed by the District upon written request by the owner. The owner shall be responsible for the cost of labor and parts associated with the reduction of a meter size. However, there shall be no charge to the owner for the cost of the new meter. Owner shall retain equity in the meter based on the smaller size.

The costs associated with reduction of a meter size are as follows:

Meter downsize from 3/4”	\$ 561.00 <u>570.00</u>
Meter downsize from 1”	\$ 561.00 <u>570.00</u>
Meter downsize from 1 1/2”	\$ 917.00 <u>947.00</u>
Meter downsize from 2”	\$ 1,081.00 <u>1,109.00</u>

The reduction of a meter size from 3” or larger sized meter is by estimate only.

C. Refunds for Discontinued Meters

There are no refunds for discontinued meters.

D. Collection of Capacity Fee on Behalf of the San Diego County Water Authority

This District will not accept any otherwise eligible application for meter service installation unless it is accompanied by payment of the applicable capacity fee imposed by the San Diego County Water Authority. These fees are in accordance with the schedule authorized by the San Diego County Water Authority, which may be changed by that agency from time to time. This District is acting only as a collection agent for these fees.

4.4.13 District Overhead

A 25% material burden factor will be applied to all bills rendered for parts or material furnished by the District. In addition, an 8% contractual services burden will be applied to all bills rendered that require the District to administer a contract.

4.4.14 Fees Related to Payment of Bills

A. Delinquent Bills and Meters Locked for Non-Payment

All water bills are due and payable upon presentation. If unpaid pursuant to Sections 2.2.3 and 2.2.4, the bill becomes delinquent. If not paid by the penalty date, the service becomes subject to discontinuance and will be charged a fee of \$12.00. Prior to discontinuing a service, a reminder is given to the customer by attaching a door hanger. The fee charged for a door hanger will be \$ ~~50.00~~ 51.00. Returned check charge will be \$ 35.00.

Pursuant to Water Code 25806, unpaid water charges may be added to and become a part of the annual assessment levied upon the real property. The cost for reporting delinquent accounts that are added to the property tax roll will be \$ ~~58.00~~ 59.00.

Services that are locked for non-payment of water bills will be charged an additional \$ ~~135.00~~ 137.00. Broken District locks shall be billed at the rate of \$ ~~152.00~~ 156.00 per lock. If a meter is pulled for delinquency, there will be a minimum charge of \$ ~~152.00~~ 156.00.

B. Meters Locked by Request of Owner

Upon written request by owner, the meter will be locked as a convenience to the customer by the District for a charge of \$ ~~58.00~~ 59.00 and subsequently unlocked for an additional \$ ~~58.00~~ 59.00. To lock or unlock a meter after hours, there will be a charge of \$ ~~152.00~~ 156.00.

Locked meters will be charged a bi-monthly Readiness-to-Serve charge based on twenty-five percent (25%) of the Readiness-to-Serve charge for that account.

Locking of meters at the request of the owner does not relieve the owner of the responsibility for payment for any water used through the meter or for any damage resulting therefrom. All water registered through the meter after the District has locked the meter shall be paid for by the customer.

4.4.15 Specification Books

Purchase of District Standard Specifications for the Construction of Pipelines shall be \$ ~~64.00~~ 66.00. The purchase covers the updating of the specifications for one year from the date of purchase.

4.4.16 Capacity Fees

For all potable water meters installed and for all reclaimed water meters (excepting those areas subject to the contract with Buena Sanitation District dated May 19, 1981), the following charges shall be made:

<u>Meter Size</u>	<u>Capacity Fee</u>
5/8"	\$ 3,547.00 <u>3,585.00</u>
3/4"	\$ 5,320.00 <u>5,378.00</u>
1"	\$ 8,867.00 <u>8,963.00</u>
1 1/2"	\$ 17,734.00 <u>17,926.00</u>
2"	\$ 28,375.00 <u>28,681.00</u>
3"	\$ 56,750.00 <u>57,362.00</u>
4"	\$ 88,672.00 <u>89,628.00</u>
6"	\$ 177,344.00 <u>179,256.00</u>
8"	\$ 283,750.00 <u>286,809.00</u>
10"	\$ 407,891.00 <u>412,288.00</u>
12"	\$ 762,579.00 <u>770,800.00</u>

These fees are not refundable. If the size of the meter is increased, the difference in capacity fees between the new and old meter at the current prices will be paid. There is no refund of the capacity fees if the meter is reduced in size.

The Board of Directors will waive all capacity fees when installing individual meters at multiple residences served by an existing single meter and will request that the San Diego County Water Authority will also waive their capacity fees for the customer.

4.4.17 Water Conservation Fees

Second water citation within 12 months	\$ 204.00 <u>207.00</u>
Third water citation within 12 months	\$ 434.00 <u>445.00</u>
In addition, a flow restrictor may be installed for up to five days.	
Four or more water citations within 12 months	\$ 664.00 <u>682.00</u>
In addition, a flow restrictor may be installed or service may be discontinued.	
1" and smaller flow restrictor installation & removal	\$ 272.00 <u>277.00</u>
1 1/2" and 2" flow restrictor installation & removal	\$ 517.00 <u>525.00</u>

These fees will be added to the water account and will be subject to Section 2.2 - Billing Procedures.

Unauthorized Taking of District Water

If it is determined there has been an unauthorized use of District water through an illegal hook-up, the fee for this unauthorized taking of District water will be \$ ~~2,354.00~~ 2,512.00.

RESOLUTION NO. 16-XX

RESOLUTION OF THE BOARD OF DIRECTORS
OF VISTA IRRIGATION DISTRICT
AMENDING CERTAIN PROVISIONS OF THE DISTRICT'S RULES AND REGULATIONS
RELATIVE TO FEES AND CHARGES OTHER THAN WATER RATES

WHEREAS the District has performed detailed cost studies on all fees and charges, and

WHEREAS, the fees adopted in the Resolution supersede any previous fees adopted, and

WHEREAS, it is necessary to make changes to said fees and charges due to inflationary factors and the detailed analyses of the cost make-up of each fee,

WHEREAS, on October 19, 2016, the Board of Directors of the Vista irrigation District conducted a noticed public hearing on the proposed increase to certain fees and charges other than water rates, and considered the evidence and testimony presented at the public hearing, and

WHEREAS, based upon the analysis and information provided by District staff, the Board of Directors finds and determines that, with respect to each fee or charge proposed to be increased, the increased fee or charge does not exceed the reasonable cost of providing the service for which the fee is charged.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby amend certain provisions of the District's Rules and Regulations as follows:

4.4 RATES, SERVICE CHARGES AND FEES

4.4.1 Purpose

The purpose of this policy is to establish water rates and service related charges for services provided by the District.

4.4.2 Water Rate Definitions

A. Billing Period

There are six Billing Periods per year, approximating two months each, which may vary by days from one period to another.

B. Service Charge

A flat charge to each account, based on meter size, which recovers the fixed costs of the District operations.

C. San Diego County Water Authority (CWA) Fee

A flat fee charged by the CWA to each account based on meter size, which recovers CWA's infrastructure access charge.

D. Willful Misrepresentation

Purposeful presentation of a material fact for the purpose of securing a rate, allotment or special benefit for an unqualified account.

4.4.3 Water Rates and Service Related Charges (*Revised 10/9/13; Resolution 13-38*)

A. Pass Through of Wholesale Water and Water-Related Service Fees and Charges

All San Diego County Water Authority (CWA) fees and charges for wholesale water and water-related services shall be passed through to Vista Irrigation District customers. The automatic pass through of costs is for a period of five years, terminating on October 9, 2018. These pass throughs shall be calculated by dividing the total billings from CWA for usage charges by the quantity of budgeted water sales.

B. Annual Water Rate Adjustment

Effective each July 1, the District's water rates will be adjusted to reflect inflationary costs. Such increases shall be calculated as an increase equal to the amount of the increase in the U.S. Department of Labor's Consumer Price Index – All Urban Consumers – San Diego, California for the previous calendar year ended. These adjustments shall be reflected on invoices sent on or after July 1 of each of the following years: 2014, 2015, 2016, 2017, and 2018.

C. Water Rate Structure

The District has established a water rate structure consisting of three tiers for all water usage except for participants in the Special Agricultural Water Rate (SAWR). Participants in SAWR will be billed at a flat rate. Monthly water allocations for the three tiered rates will be determined by meter size according to the following table.

<u>Meter Size</u>	<u>Monthly Allocation</u>		
	<u>Tier 1</u>	<u>Tier 2</u>	<u>Tier 3</u>
5/8"	0-7	8-42	43+
3/4"	0-10	11-60	61+
1"	0-25	26-150	151+
1 1/2"	0-50	51-300	301+
2"	0-80	81-480	481+
3"	0-160	161-960	961+
4"	0-250	251-1,500	1,501+
6"	0-500	501-3,000	3,001+
8"	0-800	801-4,800	4,801+
10"	0-1,150	1,151-6,900	6,901+

D. Water Usage Charge

Water use will be charged according to the following table, however the Tier 3 rate will only be imposed during times of water delivery cutbacks imposed by the San Diego County Water Authority. When no water delivery cutbacks are imposed by the Water Authority, Tier 3 usage will be billed at the Tier 2 rate.

<u>Tier</u>	<u>Rate Per Unit*</u>
Tier 1	\$ 4.04
Tier 2	4.58
Tier 3**	4.58

Agricultural Water Programs

<u>Program</u>	<u>Rate Per Unit*</u>
SAWR	\$ 3.62
Domestic usage	4.36

* 1 unit = 748 Gallons

** Tier 3 usage will be billed at the tier 2 rate when no delivery cutbacks are imposed.

E. Service Charge

<u>Meter Size</u>	<u>Monthly Charge</u>
5/8"	\$27.17
3/4" or 3/4" x 1"	35.85
1"	52.96
1 1/2"	96.15
2"	147.76
3"	285.48
4"	440.30
6"	1,042.74
8"	1,387.15
10"	2,075.70

F. San Diego County Water Authority (CWA) Fee

<u>Meter Size</u>	<u>Monthly Charge</u>
5/8"	\$2.76
3/4" or 3/4" x 1"	2.76
1"	4.43
1 1/2"	8.28
2"	14.36
3"	26.51
4"	45.27
6"	82.80
8"	143.52
10"	215.28

G. Locked Meters

The Service Charge and other fixed charges on locked meters shall be twenty-five percent (25%) of the regular charges for that account.

H. Construction Water

All construction water delivered via a construction meter shall be billed at the highest water rate tier and applicable Service Charge.

I. Fire Connection Services

Fire protection connection services, both metered and unmetered, shall be charged the Service Charge applicable to a 5/8" meter. All water used through the detector meter or a metered connection shall be billed at the Water Usage Charge for water.

J. Agricultural Water Programs

A discounted Water Usage Charge will be applied to each individual qualifying agricultural account in an amount equal to the agricultural water rate and/or other reduced charges from the San Diego County Water Authority (CWA). The District will use a melded rate, based on the agricultural water rates and other reduced charges for treated and untreated water, as the discount. Adjustments to the agricultural program rates will be concurrent with any adjustments to CWA agricultural water rates and other charges for treated and untreated water. Resolution Nos. 10-43 and 12-35 are hereby made a part of these Rules and Regulations by reference.

4.4.4 Service Related Charges

A. Non-Scheduled or Special Meter Readings

When requested by a customer, the District will make a special reading of a meter. For water billings based upon special readings, the above Service Charge and other fixed charges, and the Billing Period will be divided by the number of days in that billing period. The Service Charge and other fixed charges to be billed will be based on the number of days that the customer has received service since the last regularly scheduled meter reading. The same method will be used in prorating the number of units in all rate tiers.

B. Meter Bench Test

When requested by a customer, the District will bench test or, in the case of large meters, trailer test meters at a cost of \$305.00 per test.

C. Ownership of Fire Hydrants

The VID entered into agreements with the City of Vista and the Vista Fire Protection District concerning the installation and maintenance of fire hydrants. These agreements are incorporated into these Rules and Regulations by this reference. The main segments of the agreement require VID to supply water at no charge for fire suppression and training and to relocate, reconstruct or replace fire hydrants at its expense. VID is responsible for the cost of all fire hydrant repairs and maintenance, including those brought about by traffic accidents or vandalism. Minor maintenance is the responsibility of the Fire Agency, as is annual inspections. This agreement is renewed yearly and may be canceled with a 30 day written notification by any of the parties.

D. Service Installations During Construction (Construction Meters)

1. 1" Limited Water Service Meters with Backflow Device

Limited Water Service Meters with Backflow Device may be issued to the applicant in lieu of a construction water meter when requiring up to 40 gallons per minute for a maximum of 30 days. The Limited Water Service Meter with Backflow Device without a spanner wrench shall require a \$631.00 deposit, of which \$241.00 is refundable upon return of the meter in good condition within 35 days. The Limited Water Service Meter with Backflow Device and a spanner wrench shall require a \$659.00 deposit, of which \$264.00 is refundable upon return of the meter and spanner wrench in good condition within 35 days. Water usage shall not be billed, but shall be deducted from the

refundable deposit at the then current domestic water rate. The cost of necessary repairs to the meter will also be deducted from the deposit. The refund will be forfeited if the meter is not returned within 35 days.

2. 3” Regular Water Service Construction Meters with Backflow Device
(For a maximum of one year; new application required after one year)

A \$2,922.00 deposit shall be required on all construction meters with backflow device, \$1,868.00 of the deposit is refundable upon return of the meter and backflow device in good condition. All construction water shall be billed at the highest water rate tier and applicable Service Charge. Moving a construction meter and backflow device from one location to another shall cost \$148.00 per move. The charge for an unauthorized construction meter and backflow device move shall be \$303.00. The meter and backflow device may be recalled for repeated offenses. Resetting the pressure-sustaining valve shall cost \$177.00. Developers must use construction meters and backflow devices for landscaping, road grading or construction purposes. Prior to placing the new water system in service, construction water must be obtained from a construction meter served by the existing water distribution system. When the new water distribution system has progressed to the point that it may be placed into service, all service outlets shall be locked. The developer may then make application for subdivision construction water for on-site work.

3. Subdivision Master Meters

A \$8,986.00 deposit shall be required on a Subdivision Master Meter. \$ 2,065.00 of that deposit is retained for administration and testing for a net refundable deposit of \$6,921.00 if the meter is returned in good condition.

4.4.5 Administrative/Document Fees

The following fees shall be charged to customers and/or applicants where applicable:

Annexations (Administrative Fee)	
VID is Conducting Agency for Reorganization	\$ 2,126.00
VID is Conducting Agency	\$ 2,126.00
VID is Not Conducting Agency	\$ 2,126.00
Assignment of Water Rights (Document)	\$ 412.00
Imported Water Entitlement (Document)	\$ 412.00
Construction Contract (Preparation Fee)	\$ 1,558.00
Detachments (Administrative Fee)	

VID is Conducting Agency	\$ 2,126.00
VID is Not Conducting Agency	\$ 2,126.00
Grant of Right of Way (Document)	\$ 563.00
Private Ownership Agreement (Document)	\$ 795.00
Quitclaim/Cancellation of Recorded Documents	\$ 619.00
Restoration of Water Rights (Document)	\$ 353.00
Water Availability Letter Update	\$ 129.00
Water Availability Letter	\$ 243.00

4.4.6 Annexation/Detachment (Change of Boundaries) Per Acre Fees

A. Annexation Fees (See Sec. 3.1)

\$5,807.00 per acre.

B. Detachment Fee (See Sec. 3.1)

\$0 per acre

4.4.7 Backflow Device Charges

New backflow device installations will be investigated and monitored with a set-up fee of \$236.00. The District will not be responsible for testing and repairs to such devices once they are entered on the monitoring system. (See "Cross Connection Control," Section 6.3.)

4.4.8 Connection Fees for Pipeline Extensions

A. Policy for Establishing Connections Fees

A reasonable charge will be paid to Vista Irrigation District by those seeking new service connections or pipeline extensions to the pipelines identified by the District.

B. Formula for Escalating Connection Fees

The following formula shall be used to escalate connection fees, which the Board of Directors establishes by resolution:

The connection fee established by the Board of Directors when the pipeline is constructed by the District shall be reduced by 2¹/₂ percent per annum which represents the accumulated depreciation of the pipeline based on straight-line depreciation over a 40-year life with no salvage value. That difference shall then be increased by a percentage equal to the average annual interest rate earned by the District on its investments.

C. New Meter Applications

When a new meter is provided, the regularly established meter charges will be added to the connection fee.

D. Temporary Offsite Meter

The cost for providing a Temporary Offsite Meter will be \$7,014.00 plus an additional charge of \$63.00 per foot of frontage.

E. Permanent Water Service resulting from a Temporary Service Agreement (TSA)

Conversion from temporary water service to permanent water service to satisfy the terms and conditions of a TSA shall be \$7,632.00 plus an additional charge of \$63.00 per foot of frontage.

Conversion from temporary water service to permanent water service excluding private plumbing tieback to satisfy the terms and conditions of a TSA shall be \$6,012.00 plus an additional charge of \$63.00 per foot of frontage.

F. Cancellation of Meter Application

The cost for canceling a meter application after the application has been submitted and processed will be \$246.00.

G. Service Lateral Termination

The cost for terminating a meter service lateral will be \$1,946.00.

H. Commercial Irrigation Service Conversion

The cost for converting an existing domestic commercial service lateral into a dedicated combination irrigation and domestic service will be \$1,676.00.

4.4.9 Engineering Service Fees

A. Hydraulic Analysis with Schematic Layout

Upon request by landowner or his agent, the District shall perform a hydraulic analysis to determine required facilities, including pipeline sizes, and shall provide applicant with a schematic layout of required facilities to serve the proposed project. The cost for providing hydraulic analysis with schematic layout is \$551.00.

B. Statement of Cost

After the hydraulic analysis with schematic layout has been done by the District, upon request by landowner or his agent, the District will provide a statement of cost which shall provide the applicant with a detailed cost of constructing said facilities using District forces. The cost for providing a statement of cost will be \$374.00. The statement of cost is effective for 30 days.

C. Updated Statement of Cost

After 30-days have elapsed, an updated statement of cost will be required. The cost for an updated statement of cost will be \$197.00.

D. Fire Flow Analysis

The cost for providing fire flow analysis only will be \$207.00.

E. Plan Check

The District will check all improvement plans, and if acceptable, will approve said improvement plans. The fee for plan checking will be \$452.00 per sheet excluding all sheets not showing water lines or appurtenances.

F. As-Built Drawings

The District requires all final As-Built drawings to be submitted at the end of the project. A deposit of \$553.00 per sheet is collected at the beginning of the project. After acceptance of As-Built drawings and the project by the District, the deposit will be refunded.

G. Meter Service Lateral Inspection

The cost for inspecting a service lateral connected to our main by an outside contractor will be \$570.00.

H. RPDA Inspection

The cost associated with inspection of a Reduced Pressure Detector Assembly (RPDA) is as follows:

RPDA inspection	\$ 511.00
RPDA and lateral inspection without shutdown	\$ 1,219.00
RPDA and lateral inspection with shutdown	\$ 2,045.00

I. Water Supply Assessment

The fee for preparation of a water supply study is variable and is dependent upon the number of hours spent by District staff preparing the study. The charge will be based on actual costs.

4.4.10 Fire Hydrant Installations

Full installations include up to 30 feet of pipe. Any pipe required for the installation over and above the 30 feet allowed in the flat rate for full installation shall be at additional cost. The cost of permit associated with fire hydrant installations will be determined at the time of application. The cost of permit is dependent upon its jurisdiction.

Full Installation	\$ 12,952.00
Upgrade	\$ 5,805.00

The cost associated with inspection of a Fire Hydrant is as follows:

Fire Hydrant inspection	\$ 865.00
Fire Hydrant and lateral inspection without shutdown	\$ 1,573.00
Fire Hydrant and lateral inspection with shutdown	\$ 1,927.00

4.4.11 Fire Service

4" Fire Service Connection	\$ 8,521.00
6" Fire Service Connection	\$ 9,003.00
8" Fire Service Connection	\$ 9,836.00
10" Fire Service Connection	\$ 10,540.00

Fire service connection installations include up to 30 feet of pipe. Any pipe required for the installation over and above the 30 feet allowed shall be at an additional cost. When an in-line gate valve, air vent and blow-off is required, a fee of \$3,942.00 will be charged. The cost of permit associated with fire service connections will be determined at the time of application. The cost of permit is dependent upon its jurisdiction.

4.4.12 Water Meter Prices

A. Water Meter Prices

$\frac{5}{8}$ " Hook-on Meter	\$ 845.00
Service Outlet	\$ 3,884.00
Full Installation	\$ 4,729.00

The smallest meter size allowable shall be a $\frac{3}{4}$ " meter. A $\frac{5}{8}$ " meter is only allowed for installation in condominiums, and mobile home subdivisions where each unit is metered separately or in similar low demand non-landscaping uses as approved by the District General Manager.

(Resolution No. 4191, Last Revision 2/16/83: Resolution 83-15)

3/4" Hook-on Meter	\$ 833.00
Service Outlet	\$ 3,884.00
Full Installation	\$ 4,717.00
1" Hook-on Meter	\$ 944.00
Service Outlet	\$ 3,884.00
Full Installation	\$ 4,828.00
1 1/2" Hook-on Meter	\$ 1,367.00
Service Outlet	\$ 4,822.00
Full Installation	\$ 6,181.00
2" Hook-on Meter	\$ 1,767.00
Service Outlet	\$ 4,949.00
Full Installation	\$ 6,716.00
3" or larger sized meters by estimate only	

The cost of permit associated with water meter installations will be determined at the time of application. The cost of permit is dependent upon its jurisdiction.

B. Cost for Reduction of Meter Size

Reduction of a meter size shall be performed by the District upon written request by the owner. The owner shall be responsible for the cost of labor and parts associated with the reduction of a meter size. However, there shall be no charge to the owner for the cost of the new meter. Owner shall retain equity in the meter based on the smaller size.

The costs associated with reduction of a meter size are as follows:

Meter downsize from 3/4"	\$ 570.00
Meter downsize from 1"	\$ 570.00
Meter downsize from 1 1/2"	\$ 947.00
Meter downsize from 2"	\$ 1,109.00

The reduction of a meter size from 3" or larger sized meter is by estimate only.

C. Refunds for Discontinued Meters

There are no refunds for discontinued meters.

D. Collection of Capacity Fee on Behalf of the San Diego County Water Authority

This District will not accept any otherwise eligible application for meter service installation unless it is accompanied by payment of the applicable

capacity fee imposed by the San Diego County Water Authority. These fees are in accordance with the schedule authorized by the San Diego County Water Authority, which may be changed by that agency from time to time. This District is acting only as a collection agent for these fees.

4.4.13 District Overhead

A 25% material burden factor will be applied to all bills rendered for parts or material furnished by the District. In addition, an 8% contractual services burden will be applied to all bills rendered that require the District to administer a contract.

4.4.14 Fees Related to Payment of Bills

A. Delinquent Bills and Meters Locked for Non-Payment

All water bills are due and payable upon presentation. If unpaid pursuant to Sections 2.2.3 and 2.2.4, the bill becomes delinquent. If not paid by the penalty date, the service becomes subject to discontinuance and will be charged a fee of \$12.00. Prior to discontinuing a service, a reminder is given to the customer by attaching a door hanger. The fee charged for a door hanger will be \$51.00. Returned check charge will be \$35.00.

Pursuant to Water Code 25806, unpaid water charges may be added to and become a part of the annual assessment levied upon the real property. The cost for reporting delinquent accounts that are added to the property tax roll will be \$59.00.

Services that are locked for non-payment of water bills will be charged an additional \$137.00. Broken District locks shall be billed at the rate of \$156.00 per lock. If a meter is pulled for delinquency, there will be a minimum charge of \$156.00.

B. Meters Locked by Request of Owner

Upon written request by owner, the meter will be locked as a convenience to the customer by the District for a charge of \$59.00 and subsequently unlocked for an additional \$59.00. To lock or unlock a meter after hours, there will be a charge of \$156.00.

Locked meters will be charged a bi-monthly Readiness-to-Serve charge based on twenty-five percent (25%) of the Readiness-to-Serve charge for that account.

Locking of meters at the request of the owner does not relieve the owner of the responsibility for payment for any water used through the meter or for any damage resulting therefrom. All water registered through the meter after the District has locked the meter shall be paid for by the customer.

4.4.15 Specification Books

Purchase of District Standard Specifications for the Construction of Pipelines shall be \$66.00. The purchase covers the updating of the specifications for one year from the date of purchase.

4.4.16 Capacity Fees

For all potable water meters installed and for all reclaimed water meters (excepting those areas subject to the contract with Buena Sanitation District dated May 19, 1981), the following charges shall be made:

<u>Meter Size</u>	<u>Capacity Fee</u>
5/8"	\$ 3,585.00
3/4"	\$ 5,378.00
1"	\$ 8,963.00
1 1/2"	\$ 17,926.00
2"	\$ 28,681.00
3"	\$ 57,362.00
4"	\$ 89,628.00
6"	\$ 179,256.00
8"	\$ 286,809.00
10"	\$ 412,288.00
12"	\$ 770,800.00

These fees are not refundable. If the size of the meter is increased, the difference in capacity fees between the new and old meter at the current prices will be paid. There is no refund of the capacity fees if the meter is reduced in size.

The Board of Directors will waive all capacity fees when installing individual meters at multiple residences served by an existing single meter and will request that the San Diego County Water Authority will also waive their capacity fees for the customer.

4.4.17 Water Conservation Fees

Second water citation within 12 months	\$ 207.00
Third water citation within 12 months	\$ 445.00
In addition, a flow restrictor may be installed for up to five days.	
Four or more water citations within 12 months	\$ 682.00
In addition, a flow restrictor may be installed or service may be discontinued.	
1" and smaller flow restrictor installation & removal	\$ 277.00
1 1/2" and 2" flow restrictor installation & removal	\$ 525.00

These fees will be added to the water account and will be subject to Section 2.2 - Billing Procedures.

Unauthorized Taking of District Water

If it is determined there has been an unauthorized use of District water through an illegal hook-up, the fee for this unauthorized taking of District water will be \$2,512.00.

THE BOARD OF DIRECTORS HEREBY FINDS as follows:

1. The fees and charges adopted or amended by this Resolution are for the purpose of:
 - a. Meeting ongoing operating and maintenance expenses of the District, including employee wage rates and fringe benefits and the purchase or lease of supplies, equipment or materials necessary for operation and maintenance activities of the District;
 - b. Meeting the financial requirements of the District; and
 - c. Maintaining the existing levels of services to the lands, residents and water users within the District's existing service area.
2. These fees and charges cover the cost of the District providing the specified services set forth herein, and/or cover the costs of the impacts to the District from the specified activities described in the Resolution.

The foregoing findings are based upon the staff reports presented to the Board of Directors and its fiscal policy committee regarding these fees and charges, as well as the written fee analyses prepared by District staff, all of which are on file at the District offices and available for public review.

Based upon the foregoing findings, the adoption or amendment of the fees and charges in this Resolution are exempt from the California Environmental Quality Act, Public Resources Code Section 21000, et seq. ("CEQA"), pursuant to State CEQA Guidelines §15273. District staff is authorized to file a Notice of Exemption in accordance with CEQA with respect to the adoption of this Resolution.

Upon approval by the Board of Directors these fees and charges will be effective January 1, 2017.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors for the Vista Irrigation District this 19th day of October 2016.

AYES:

NOES:

ABSTAIN:

ABSENT:

Richard L. Vásquez, President

ATTEST:

Lisa R. Soto, Secretary
Board of Directors



STAFF REPORT

Agenda Item: 8

Board Meeting Date: October 19, 2016
Prepared By: Brett Hodgkiss
Approved By: Eldon Boone

SUBJECT: HYDRATION STATIONS AT SCHOOLS

RECOMMENDATION: Receive an update on the installation of hydration stations at Vista Unified School District schools.

PRIOR BOARD ACTION: The Board received an informational report on the Love Tap! campaign on June 1, 2016.

FISCAL IMPACT: The District spent approximately \$7,800 to purchase and install water bottle filling stations (hydration stations) and signage at three Vista Unified School District (VUSD) schools.

SUMMARY: At its June 1, 2016 meeting, the Board received a report on the District's outreach efforts related to its drink tap water campaign, Love Tap!, including the installation of hydration stations at Breeze Hill Elementary School, Vista Innovation and Design Academy and Rancho Buena Vista High School. As reported, the hydration stations were so well received at the schools where they were installed that VUSD indicated that it would eventually be installing hydration stations at every school within their boundaries and incorporate them in VUSD's branded nutrition program. After receiving the report, the Board requested that staff explore ways in which the District could partner with the VUSD to install additional hydration stations at school sites.

DETAILED REPORT: Staff met with the VUSD representative to discuss the status of their hydration station installation project and discuss ways in which the District could partner with VUSD to promote its Love Tap! campaign. VUSD staff said that two of the three hydration stations that the District had purchased and installed (via a plumbing contractor) were in use; however, the hydration station at the Vista Innovation and Design Academy had been torn off the wall. VUSD is going to replace the unit, reinforcing its mounting to prevent further vandalism.

VUSD is in the process of installing ten hydration stations at eight schools this year. VUSD staff said the cost per unit was substantially higher than what the District paid (\$12,000 to \$14,000 per unit versus \$2,600 per unit); the higher costs were related to getting an architect involved to address the reinforcement issues at each installation site as well as the cost of unit installed and retrofit of water supply and drain lines at each site. Where possible, VUSD is installing hydrations stations as close as possible to food service areas. VUSD does not have funding available to install hydration stations at additional schools at this time; VUSD would consider installing additional hydration stations at more schools, if an alternative funding source was available to pay for them.

District and VUSD staffs have also discussed the possibility of partnering on a ribbon cutting ceremony or kick-off event to celebrate the installation of hydrations stations at schools and to promote the District's Love Tap! program. The District plans to supply refillable drinking water bottles (around 600) and to make a Love Tap! presentation (during an assembly) at the school where the ceremony/event is held. The event will take place after all ten hydrations stations are installed. District staff will keep in contact with the VUSD with regard to the success of the new redesigned hydration stations.



STAFF REPORT

Agenda Item: 9

Board Meeting Date:	October 19, 2016
Prepared By:	Brian Smith
Reviewed By:	Brett Hodgkiss
Approved By:	Eldon Boone

SUBJECT: CONSIDER DISPOSITION OF VACANT DISTRICT PROPERTY ON PIPELINE DRIVE

RECOMMENDATION: Direct staff to prepare a resolution declaring the 3.96 acres of District property located north of Pipeline Drive (APN: 219-532-22) as surplus property.

PRIOR BOARD ACTION: In December 1994, the Board approved the purchase of property (lots 19 and 20) in the North County Industrial Park for the purpose of constructing a new District headquarters. The Board approved developing approximately 11 acres of the property, leaving about 4 acres undeveloped.

FISCAL IMPACT: None.

SUMMARY: In 1995, the District purchased two adjacent lots in the North County Industrial Park, totaling over 15 acres, for the purpose of constructing a new District headquarters site. The lots were purchased for \$1,716,590. At the time of purchase it was clear that the acreage of just one of the lots would not meet the site needs of the District; however, the combined acreage was anticipated to be more than adequate. Therefore, following design of the site, a property line adjustment was made to accommodate the needs of the District leaving nearly 4 acres north of Pipeline Drive unused.

Staff has used the western quarter of the vacant 4 acre property for various training exercises as well as equipment testing; however, these activities can be done at other District sites. The entire site has not been used for any other District purpose, and staff does not foresee a need for the property in the future. Staff continues to receive inquiries from potential developers to purchase and/or lease the property.

DETAILED REPORT: State law requires the District to provide specified entities the opportunity to purchase or lease surplus property prior to the District placing the property on the market. If the Board concurs with staff's recommendation, a resolution would be brought back to the Board declaring the property surplus. Once declared surplus, the property would be offered to qualifying local governmental and non-profit entities for specified purposes (e.g., low income housing, park and recreation, schools) pursuant to Government Code Section 54222. These entities would have sixty (60) days to respond to the offer, followed by another ninety (90) days to negotiate price and terms; the District is not required to sell the property to any entity for less than fair market value. If no public entities respond, or if a price or terms cannot be agreed upon, the District would then have the option to sell or lease the surplus property to a private party or retain the property. By declaring the property surplus, therefore, the District would have the option to sell, lease or retain the property (if no qualifying local public entity or non-profit pursues purchasing/leasing the property).

ATTACHMENT: Site map

Vacant District Property
(APN: 219-532-22, 3.96 acres)

Pipeline Drive



NO SCALE



STAFF REPORT

Agenda Item: 10

Board Meeting Date: October 19, 2016
Prepared By: Don Smith
Reviewed By: Brett Hodgkiss
Approved By: Eldon Boone

SUBJECT: UPPER SAN LUIS REY WATERSHED AUTHORITY PARTICIPATION

RECOMMENDATION: Consider participation with the Upper San Luis Rey Watershed Authority.

PRIOR BOARD ACTION: On March 7, 2007, the Board authorized a contribution of \$2,500 to assist in the formation of the Upper San Luis Rey Watershed Authority (USLRWA), and subsequently become one of its charter members. On March 2, 2016, the Board elected to withdraw from the USLRWA to avoid involvement in a Groundwater Sustainability Agency (GSA) for the San Luis Rey Valley (SLRV) groundwater basin. On July 20, 2016 the Board tabled a discussion of resuming District participation in the USLRWA for reconsideration in September. On September 7, 2016 the Board tabled discussion until all five Board members were present.

FISCAL IMPACT: The USLRWA will be considering levying another \$2,500 contribution from its membership in calendar year 2017 at its meeting on October 12, 2016. Since its formation in 2007, the District has contributed \$7,500 to the USLRWA.

SUMMARY: There have been few developments with regard to Board's concerns about the District's involvement in the USLRWA. In particular: 1) the USLRWA remains committed to contributing \$10,000 to a new GSA for the upper SLRV groundwater basin, once that GSA is successfully formed; and 2) the potential remains that the USLRWA could take positions or engage in activities that put the District at odds with our partners in the San Luis Rey Indian Water Rights Settlement.

DETAILED REPORT: At its July 20, 2016 meeting, the Board deferred a decision regarding participation in the USLRWA to see how issues pertaining to the implementation of the Sustainable Groundwater Management Act (SGMA) would evolve in the SLRV groundwater basin. The Board directed staff to notify the USLRWA of this decision (letter attached). Since that time, the USLRWA cancelled its August and September meetings due to lack of quorum. The next meeting is scheduled for October 12, 2016, and the agenda (attached) calls for consideration of the membership applications of Pauma Municipal Water District, Mootami Municipal Water District, and Valley Center Municipal Water District as well as a discussion about charging annual membership dues for all current members for calendar year 2017.

The GSA Workgroup conducted two very well attended meetings at the Rincon Tribal Hall, on August 3 and August 18, 2016. The Workgroup meetings focused largely on the Basin Boundary Modification request submitted jointly by the County of San Diego and the City of Oceanside to the State Department of Water Resources (DWR). The five Indian Bands that make up the San Luis Rey Indian Water Authority (including the La Jolla, Rincon, San Pasqual, Pauma, and Pala Bands of Mission Indians) strongly objected to the boundary modification request. The bands felt that, by excluding the Pala sub-basin (and most of the Pala Indian Reservation) from the modified basin, the implementation of the San Luis Rey Indian Water Rights Settlement Agreement (to which the District is a party) would be greatly hindered.

The August 3, 2016 Workgroup meeting was attended by many interested parties, including DWR, State Water Resources Control Board (SWRCB), County of San Diego and many local agencies; the agenda consisted primarily of presentations by the bands highlighting their opposition to the request. The August 18, 2016 Workgroup meeting primarily consisted of DWR announcing its intention to reject the boundary

modification request, and a discussion of how GSAs and GSPs would be configured for that portion of the SLRV groundwater basin below Frey Creek, in light of SWRCB Decision 1645 (2002), which finds that “the groundwater in the Pala Basin [and below] of the San Luis Rey River is a subterranean stream flowing through known and definite channels” (thereby exempting it from SGMA).

The GSA Workgroup has received a grant for facilitation services and is retaining the Center for Collaborative Policy to provide those services. Their first task is to meet with the five Indian Bands and the San Luis Rey Indian Water Authority to assess how they each view their involvement with the potential GSA.

The GSA Workgroup is conducting a series of private meetings to discuss governance issues, including the possible formation of a Joint Powers Authority or entering into a Memorandum of Understanding for the purpose of forming a GSA. Its next public meeting is scheduled for November 10, 2016.

ATTACHMENTS:

- 1) VID Letter to USLRWA dated July 25, 2016
- 2) Agenda, Upper San Luis Rey Watershed Authority, October 12, 2016



1391 Engineer Street • Vista, California 92081-8840
Phone (760) 597-3100 • Fax: (760) 598-8757
www.vidwater.org

July 25, 2016

Ms. Lori A. Johnson
Secretary/Treasurer
Upper San Luis Rey Watershed Authority
P.O. Box 177
Pauma Valley, CA 92061-0177

Subject: District Participation in the USLRWA

Dear Ms. Johnson:

Please extend our sincere thanks to the Board of the Upper San Luis Rey Watershed Authority (USLRWA) for the invitation to rejoin the USLRWA. The Vista Irrigation District (District) Board of Directors considered this matter at its meeting of July 20, 2016.

As you are aware, the District's Board of Directors voted to withdraw its membership in the USLRWA in March of this year to avoid real or apparent involvement with the formation of a Groundwater Sustainability Agency (GSA) in the San Luis Rey Valley (SLRV) groundwater basin. While the District understands that the USLRWA will not undertake the reorganization necessary to become the GSA for the upper SLRV groundwater basin, it realizes that issues pertaining to compliance with the Sustainable Groundwater Management Act of 2014 (SGMA) will occupy the attention of many of the members of the USLRWA into the foreseeable future and that the USLRWA has committed to contributing \$10,000 towards the costs of establishing a GSA in the SLRV groundwater basin.

The District's Board of Directors has expressed its preference to allow a period of time to let SGMA issues become better resolved in the upper SLRV groundwater basin before making a decision to resume participation in the USLRWA. With that in mind, the Board has directed District staff to bring the matter back for consideration at a later date.

Thank you again for your kind invitation, and we look forward to discussing these matters with you in the months to come.

Very truly yours,

A handwritten signature in blue ink that reads "Don A. Smith".

Don A. Smith
Director of Water Resources

Cc: Eldon Boone, General Manager
Paul Dorey, Director

Board of Directors

Richard L. Vásquez, *President*
Paul E. Dorey
Jo MacKenzie
Marty Miller
Randy L. Reznicek

Administrative Staff

Eldon L. Boone
General Manager/Treasurer
Brett L. Hodgkiss
Assistant General Manager
Lisa R. Soto
Board Secretary
Joel D. Kuperberg
General Counsel

Agenda

**Regular Meeting of the
Board of Directors of the Upper
San Luis Rey Watershed Authority**
Wednesday, October 12, 2016 10:00 A.M.
(Board Room) Yuima Municipal Water District
34928 Valley Center Road, Pauma Valley, California

Vacant, President
Charles Mathews, Vice President
Lori A. Johnson, Secretary/Treasurer

Jesse Hutchings, Director
Chris Devers, Director

AGENDA TOPICS

10:00-10:05 A.M. 1. **Roll Call** – Determination of Quorum.

2. **Pledge of Allegiance**

3. **Approval of Agenda** – At its option, the Board may approve the agenda, delete an item, reorder items and add an item to the agenda per the provisions of Government Code §54954.2.

4. **Public Comment** – Opportunity for members of the public to address the Board on matters within the Board's jurisdiction, inquiries pertaining to an item on the agenda will be received during deliberation on that agenda item. No action can be taken unless specifically listed on the agenda (Government Code §54954.3)

10:05-10:10 A.M. **I. CONSENT CALENDAR**

Consent Calendar items will be voted on together by a single motion unless separate action is requested by a Board Member, staff or member of the audience.

1. Approve minutes of the Regular Meeting of July 13, 2016.
2. Approval of Accounts Paid and Payable & Statement of Receipts & Disbursements
3. Acceptance of Financial Reports – Income Statement for Nine months ending September 30, 2016.

10:10 -10:45 A.M. **II. ACTION/DISCUSSION**

1. Approve New Agency Membership to the Upper San Luis Rey Watershed Authority

Background: At the June meeting the board approved inviting various public agencies that overly the Pauma Valley Groundwater basin and the watershed. The following agencies have indicated they would like to be members and have submitted their initial membership fee in the amount of \$2,500: Valley Center Municipal Water District – Enrico Ferro appointed as the District's Representative and Randy Haskell as the District's Alternate. Pauma Municipal Water District – Warren Lyall as the District's Representative and Rick Kariya as the Alternate. Mootamai Municipal Water District – Lori A. Johnson as the District's representative and Julia J. Schell as the Alternate.

In accordance with Article III, Section 3.02 of the by-laws, “*each director shall hold office for a term of three (3) years.*”

Recommendation: That the Board approve the Agencies into membership.

2. Election of Officers

Background: The office of President has been vacant since the withdrawal of membership of the Vista Irrigation District in March. With the additional new membership, the Board may want to consider holding elections for the office of President, Vice-President and Secretary/Treasurer, or as an alternative, consider holding an election to fill the office of President currently vacant, serving the unexpired term of Paul Dorey until 11-11-2017. The term of office for officers is 3 years unless the Board indicates a lesser term.

Recommendation: It is recommended the Board hold election of its officers.

3. Reestablish Meeting Dates

Background: The by-laws state that the board will hold at least five (5) regular meetings per calendar year and an annual membership meeting in June of each year. Meeting times and dates will be discussed.

4. Discussion/Possible Action on Annual Membership Fee for CY 2017

Background: Section 2.05 of the bylaws state, “*Initial membership dues shall be levied upon any new member in the amount of \$2,500 and shall cover said member’s first year dues obligation. For succeeding years, the amount of annual membership dues, if any, to be charged to all current members will be established by unanimous action of the board, upon a unanimous finding of a specific need and purpose for such funds.*”

Recommendation: That the Board determine the need and amount of levy for the 2017 annual membership fees.

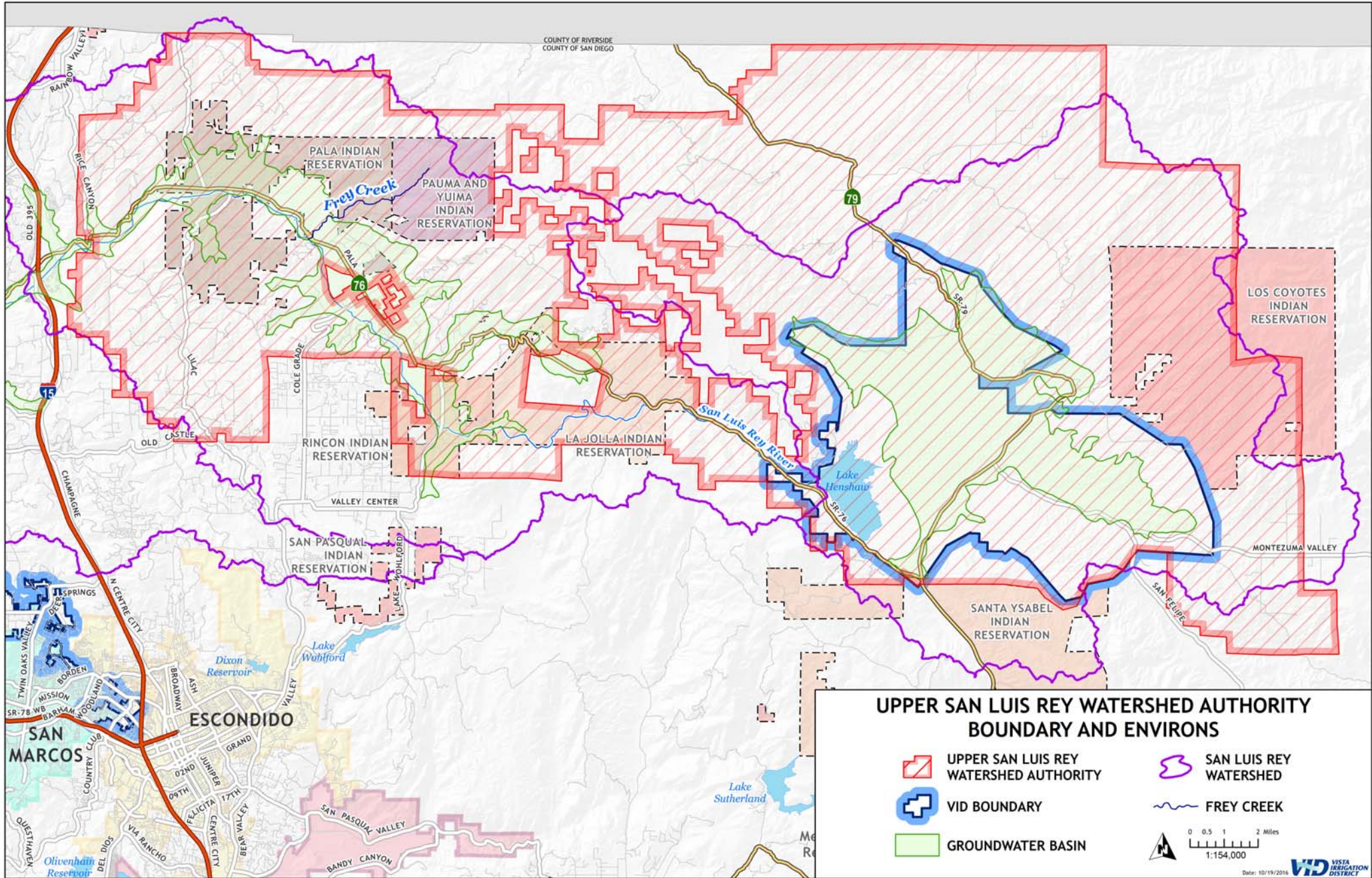
10:45-11:00 A.M. **III. INFORMATION/REPORTS**

1. Board Reports/Meetings
2. Correspondence from Vista Irrigation District
3. Update on the San Luis Rey Watershed Council

11:00-11:15 A.M. **IV. OTHER BUSINESS**

11:15-11:20 A.M. **V. ADJOURNMENT**

NOTE: In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact the District at (760) 742-3704 at least 48 hours before the meeting to enable the Authority to make reasonable accommodations.





STAFF REPORT

Agenda Item: 11

Board Meeting Date: October 19, 2016
Prepared By: Brett Hodgkiss
Approved By: Eldon Boone

SUBJECT: MEETINGS ELIGIBLE FOR PER DIEM COMPENSATION

RECOMMENDATION: Approve revisions to Section 1.5.1, Director's Compensation, of Vista Irrigation District's Rules and Regulations.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: The fiscal impact would vary based on the number of eligible meetings attended by Directors.

SUMMARY: At the July 20, 2016 Board meeting, Director MacKenzie requested per diem compensation for meeting with staff, noting that this type of meeting is not specifically addressed in the District's Director's Compensation policy. The Board briefly discussed this topic as well as the eligibility of a newly elected Director to receive per diem compensation for orientation meetings. The Board requested a future agenda item on Director's Compensation as it relates to receiving per diem compensation for meetings with District staff.

DETAILED REPORT: The District's Director's Compensation policy does not specifically address the eligibility of Directors to receive per diem compensation for attending new Director orientation meetings or meetings with District staff. Staff has reviewed the current policy and proposes to add "New Director orientation meetings" to the list of occurrences pre-approved for all Directors (section 1.5.1 A) and "Attendance at meetings with District staff" to the list of official duties that require prior authorization from the Board to be eligible for per diem compensation (section 1.5.1 D). As with other occurrences listed under this section, if prior authorization for a meeting with District staff is not possible, the Board may take action following the meeting to ratify a Director's attendance.

In reviewing section 1.5.1, staff also noted that several of the examples of meetings, conferences, etc. provided in various sections needed to be updated to reflect current participation by Directors as well as the type of approval required to attend. Additionally, the Water Agencies Association of San Diego County no longer exists so staff is proposing to delete that reference from section 1.5.1 E. The proposed revisions are shown on the attachment to the staff report.

ATTACHMENT: Proposed revisions to Director's Compensation Policy

PROPOSED REVISIONS TO SECTION 1.5.1, DIRECTOR'S COMPENSATION

1.5.1 Director's Compensation

Each member of the Board of Directors shall receive compensation of \$200 per day (per diem compensation) for each day's attendance at meetings of the Board or for each day's service rendered as a member of the Board by request of the Board, and for each day while reasonably engaged in travel time to attend authorized meetings, up to a maximum of ten (10) days in any calendar month.

(Last revision 5/13/15: Ordinance No. 15-01)
(12/21/05: Minute Order No. 05-12-107)

A. The following are occurrences for which per diem compensation is pre-approved for all directors:

- 1) Attendance at a meeting of the Board;
- 2) Attendance at a meeting of a standing or an ad hoc committee of the Board by members of that committee;
- 3) Attendance at new Director orientation meetings.

~~(Last revision 9/3/08: Minute Order No. 08-09-110)~~

B. Per diem compensation and expense reimbursement is pre-approved for directors appointed to represent the District by the Board President, at meetings of water industry-related organizations including, but not limited to, joint powers boards, San Luis Rey Watershed Council, Upper San Luis Rey Watershed Authority, Groundwater Resources Association of California, Southern California Water Committee, ~~Colorado River Water Users Association~~, and legislative water advisory meetings.

~~(Last revision 2/4/2009; Minute Order No. 09-02-29)~~

C. Per diem compensation and expense reimbursement is pre-approved for directors duly elected or appointed to serve on the governing board or committee of another governmental agency or association to which the District is a member, at official meetings of said governing boards or committees, including, but not limited to, the California Special Districts Association, Local Agency Formation Commission (LAFCO), LAFCO Special Districts Advisory Committee, and Association of California Water Agencies ~~(ACWA)~~.

~~(Last revision 2/4/2009; Minute Order No. 09-02-29)~~

D. Prior authorization must be received from the Board in a public meeting in order to receive per diem compensation and expense reimbursement for attendance at functions that constitute the performance of official duties. If prior authorization is not possible due to circumstances such as late notification of an upcoming meeting or event, the Board may take action following the meeting or event to ratify a Director's attendance; and such ratification will serve as

authority for that Director to receive per diem compensation and expense reimbursement for attendance at such function. Functions that constitute the performance of official duties include:

(Last revision 4/7/2010; Minute Order No. 10-04-51)

- 1) Attendance at conferences, seminars, training sessions, or educational activities, including ethics training, continuing legal education seminars, and other events sponsored by professional organizations such as the Association of California Water Agencies, the California Special Districts Association, [the Colorado River Water Users Association](#), the Water Education Foundation, and the Urban Water Institute.
- 2) Attendance at an official event sponsored by another governmental agency or association.
- 3) [Attendance at meetings with District staff.](#)

(Last revision 2/4/2009; Minute Order No. 09-02-29)

E. Attendance at meetings and events which are organized ~~solely~~ as meal functions, such as the monthly Council of Water Utilities meetings; [and](#) the quarterly California Special Districts Association meetings; ~~and Water Agencies Association of San Diego County meetings~~, have been deemed non-per diem meetings by the Board except when serving as an officer of the organization. Mileage and expense reimbursement is permitted for attendance at these meetings with prior authorization of the Board in a public meeting.

(Last revision 2/4/2009; Minute Order No. 09-02-29)

F. For purposes of this section, attendance includes:

- 1) Physical presence at a meeting, event or occurrence listed in subsections A through D.
- 2) Participation by teleconference [or webinar](#) in a meeting listed in subsections A through C provided the duration ~~of the teleconference~~ is one hour or more.
- 3) Participation by teleconference [or webinar](#) in a meeting listed in subsection D provided the duration ~~of the teleconference~~ is one hour or more, and prior Board authorization has been received in a public meeting.
- 4) Participation in an approved home study or on-line ethics course to meet the requirements of Government Code Sections 53234-53235.5, when participation of the director has been pre-authorized by the Board in a public meeting.

G. Request for Per Diem Compensation

A director desiring compensation authorized by this section shall submit a claim for compensation on a form approved by the Board of Directors for this purpose within 60 days of the occurrence, except when a director desires to have such qualified compensation reported to PERS, which would require claim submittal by the 10th of the month following the performance of official duties in the preceding calendar month.

(12/21/05: Minute Order No. 05-12-107)

H. Reporting

A director who requests compensation for attendance at other than a meeting of the VID Board of Directors or its standing or ad hoc committees, shall provide a brief report of the meeting at the next regularly scheduled meeting of the Board.

(07/18/07: Minute Order No. 07-07-78)



Agenda Item: 12

STAFF REPORT

Board Meeting Date: October 19, 2016
Prepared By: Eldon Boone

SUBJECT: STATUS OF SAN LUIS REY INDIAN WATER RIGHTS SETTLEMENT IMPLEMENTATION

SUMMARY: Discuss issues relating to implementation of the San Luis Rey Indian Water Rights Settlement.

- 1) H.R. 1296
- 2) "Local Water" System rights-of-way
- 3) Escondido-VID Water Facilities Agreement



Agenda Item: 13

STAFF REPORT

Board Meeting Date: October 19, 2016
Prepared By: Eldon Boone

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.



STAFF REPORT

Agenda Item: 14.A

Board Meeting Date: October 19, 2016
Prepared By: Lisa Soto
Approved By: Eldon Boone

SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.



STAFF REPORT

Board Meeting Date: October 19, 2016
Prepared By: Marian Schmidt
Approved By: Eldon Boone

SUBJECT: SCHEDULE OF UPCOMING MEETINGS AND EVENTS AND DIRECTORS ATTENDING

SUMMARY: The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
1	Tribal Water Law in California (Law Seminars International) <i>Oct. 27-28, 2016 – Harrah’s Resort Southern California, Valley Center</i> <i>Registration deadline: 10/21/16</i>	
2	ACWA Region 10 Program and Tour <i>Oct. 28, 2016 – Vista Irrigation District</i> <i>Registration deadline: 10/21/16 or until space is full</i>	Vásquez (R&Tour) MacKenzie (R) Miller (R) Reznicek (R)
3	San Joaquin Restoration Tour (Water Education Foundation) <i>Nov. 2-3, 2016 – Tour starts at Sacramento Airport</i> <i>Registration deadline: First come, first serve</i>	
4	Ethics AB 1234 Compliance Training Webinar (CSDA) <i>Nov. 8, 2016 – 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 11/3/16</i>	
5	California Water Law Conference (CLE International) <i>Nov. 14-15, 2016 – Hotel Nikko, San Francisco</i> <i>Registration deadline: 11/7/16</i>	
6 *	Council of Water Utilities Meeting <i>Nov. 15, 2016, 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 11/10/16</i>	
7 *	CSDA Quarterly Dinner Meeting <i>Nov. 17, 2016 – 6:00-9:00 p.m. – The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 11/10/16</i>	MacKenzie
8	ACWA Fall Conference <i>Nov. 29-Dec. 2, 2016 – Anaheim Marriott Hotel</i> <i>Registration deadline: 11/1/16</i>	Vásquez (H) Dorey (H) MacKenzie (H)
9	CEQA Conference (CLE International) <i>Dec. 12-13, 2016 – Hotel Nikko, San Francisco</i> <i>Registration deadline: 12/5/16</i>	
10	Colorado River Water Users Association Annual Conference <i>Dec. 14-16, 2016 – Caesar’s Palace, Las Vegas</i> <i>Registration deadline: 11/30/16</i>	Miller (A,H) MacKenzie (A,H) Reznicek (A,H) Vásquez (T,H)
11 *	Council of Water Utilities Meeting <i>(No meeting in December)</i>	
12	Hoover & Colorado River Aqueduct System Tour (SDCWA/MWD) <i>Jan. 21-22, 2017 – Meets at SDCWA</i> <i>Registration unavailable at this time</i>	
13	Colorado River Aqueduct System Tour (SDCWA/MWD) <i>Feb. 3-4, 2017 – Meets at SDCWA</i> <i>Registration unavailable at this time</i>	

13	Colorado River Aqueduct System Tour (SDCWA/MWD) <i>Feb. 3-4, 2017 – Meets at SDCWA</i> <i>Registration unavailable at this time</i>	
14	Urban Water Institute's Spring Water Conference <i>Feb. 8-10, 2017 – Hilton Palm Springs</i> <i>Registration deadline: 1/23/17</i>	
15	State Water Project/Bay Delta Tour (SDCWA/MWD) <i>Feb. 24-25, 2017 – Meets at SDCWA</i> <i>Registration unavailable at this time</i>	
16	ACWA Washington DC Conference <i>Feb. 28-Mar.1, 2017 – St. Regis Hotel, Washington DC</i> <i>Registration deadline: TBD</i>	
17	State Water Project/Bay Delta Tour (SDCWA/MWD) <i>March 4-5, 2017 – Meets at SDCWA</i> <i>Registration unavailable at this time</i>	
18	ACWA Legislative Symposium <i>March 8, 2017 – Sacramento Convention Center</i> <i>Registration deadline: TBD</i>	
19	Colorado River Aqueduct System Tour (SDCWA/MWD) <i>March 17-18, 2017 – Meets at SDCWA</i> <i>Registration unavailable at this time</i>	
20	ACWA Spring Conference <i>May 9-12, 2017 – Monterey Marriott and Portola Hotel, Monterey</i> <i>Registration deadline: TBD</i>	
21	Santa Ana River Watershed Conference (Water Education Foundation) <i>May 25, 2017 – Ontario Convention Center</i> <i>Registration deadline: TBD</i>	
22	Water Reclamation and Reuse Conference (International Water Association) <i>July 23-27, 2017 – Long Beach</i> <i>Registration deadline: TBD</i>	
23	ACWA Fall Conference <i>Nov. 28-Dec. 1, 2017 – Anaheim Marriott Hotel</i> <i>Registration deadline: TBD</i>	

* Non-per diem meeting except when serving as an officer of the organization

The following abbreviations indicate arrangements that have been made by staff:

A=Airline; **R**=Registration; **C**=Car; **H**=Hotel; **T**=Tentative



Agenda Item: 15

STAFF REPORT

Board Meeting Date: October 19, 2016
Prepared By: Lisa Soto

SUBJECT: ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

SUMMARY: This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

Staff-generated list of tentative items for future agendas:

- Groundwater Study update



Agenda Item: 16

STAFF REPORT

Board Meeting Date: October 19, 2016
Prepared By: Lisa Soto

SUBJECT: COMMENTS BY DIRECTORS

SUMMARY: This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.



Agenda Item: 17

STAFF REPORT

Board Meeting Date: October 19, 2016
Prepared By: Eldon Boone

SUBJECT: COMMENTS BY GENERAL COUNSEL

SUMMARY: Informational report by the General Counsel on items not requiring discussion or action.



Agenda Item: 18

STAFF REPORT

Board Meeting Date: October 19, 2016
Prepared By: Eldon Boone

SUBJECT: COMMENTS BY GENERAL MANAGER

SUMMARY: Informational report by the General Manager on items not requiring discussion or action.