

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
VISTA IRRIGATION DISTRICT

June 1, 2016

A Regular Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, June 1, 2016, at the offices of the District, 1391 Engineer Street, Vista, California.

1. CALL TO ORDER

President Vásquez called the meeting to order at 8:31 a.m.

2. ROLL CALL

Directors present: Miller, Vásquez, Dorey, Reznicek, and MacKenzie.

Directors absent: None.

Staff present: Roy Coox, General Manager; Lisa Soto, Secretary of the Board; Eldon Boone, Assistant General Manager; Don Smith, Director of Water Resources; Brian Smith, Director of Engineering; Brett Hodgkiss, Administrative Services Manager; Frank Wolinski, Operations and Field Services Manager; Randy Whitmann, Engineering Project Manager; Al Ducusin, Engineering Manager; Farrokh Shahamiri, Finance Associate; Marlene Kelleher, Finance Manager; and Marian Schmidt, Administrative Assistant. General Counsel Joel Kuperberg was also present.

Other attendees: VID Special Counsel John Carter.

3. PLEDGE OF ALLEGIANCE

Director Dorey led the pledge of allegiance.

4. APPROVAL OF AGENDA

16-06-52	<i>Upon motion by Director MacKenzie, seconded by Director Reznicek and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Reznicek, and MacKenzie), the Board of Directors approved the agenda as presented.</i>
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5. PUBLIC COMMENT TIME

No public comments were presented on items not appearing on the agenda.

6. CONSENT CALENDAR

16-06-53	<i>Upon motion by Director MacKenzie, seconded by Director Dorey and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Reznicek, and MacKenzie), the Board of Directors approved the Consent Calendar, including Resolution No. 16-13 approving disbursements.</i>
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A. Financial Report for the Nine Months Ended March 31, 2016

See staff report attached hereto. The Board noted and filed this informational report concerning the financial condition of the District.

B. Survey of Southwestern Willow Flycatcher on District Land

See staff report attached hereto. The Board noted and filed this informational report containing the results of field surveys for southwestern willow flycatcher on District land along the San Luis Rey River below Henshaw Dam, as performed by the United States Geological Survey (USGS) during 2015.

C. Minutes of Board of Directors meeting on May 11, 2016

The minutes of May 11, 2016 were approved as presented.

D. Resolution ratifying check disbursements

RESOLUTION NO. 16-13

BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 53117 through 53303 drawn on Union Bank totaling \$1,125,418.30.

FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.

PASSED AND ADOPTED unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 1st day of June 2016.

7. RESOLUTION COMMENDING RETIRING VID GENERAL MANAGER ROY COOX

See staff report attached hereto.

16-06-54 *Upon motion by Director MacKenzie, seconded by Director Miller, the Board of Directors adopted Resolution 16-14 honoring Roy A. Coox, General Manager, for twenty-one years of service to the District and its customers, by the following roll-call vote:*

*AYES: Directors Miller, Dorey, Reznicek, MacKenzie, and Vásquez
NOES: None
ABSTAIN: None
ABSENT: None*

A copy of Resolution 16-14 is on file in the official Resolution Book of the District.

President Vásquez congratulated Mr. Coox on his retirement, and thanked him for his service to the District. He presented Mr. Coox with a framed copy of the resolution adopted in his honor, and photos were taken. It was noted that other retirement festivities would take place later in the day.

Farrokh Shahamiri left the meeting at this time.

8. DIVISION REPORTS

See staff report attached hereto.

Director of Engineering Brian Smith provided a status update regarding the flume relocation project by Shea Homes as part of its Hidden Valley Estates development. Mr. Smith stated that recordation of the easement is pending and that the reimbursement agreement is being finalized and ready for presentation to the Board.

Operations and Field Services Manager Frank Wolinski provided clarification regarding 78 water meters that were recently replaced. He stated that most were either stopped meters or meters equipped with "Firefly" radio read devices that are being replaced by meters equipped with Itron Encoder Receiver Transmitters (ERTs). Mr. Wolinski said that there are approximately 600 more Cycle 9 (monthly read) meters equipped with Firefly devices to be replaced.

9. WARNER-CARRILLO RANCH HOUSE BARN RESTORATION UPDATE

See staff report attached hereto.

Mr. Coox provided background regarding the Warner-Carrillo Ranch House (WCRH) barn, which is adjacent to the ranch house. He talked about the stabilization of the barn, which was done between 2001 and 2005, characterizing its condition as being in a state of arrested decay. Mr. Coox said that the ranch house, which was restored in 2013, is open to the public and being operated by the Save Our Heritage Organisation (SOHO). He said that the number of visitors to the WCRH has been low, and the District has been discussing ideas with SOHO for its promotion, especially as an educational destination for school children.

Mr. Coox reviewed some of the terms of the District's agreement with SOHO, stating that the responsibility for major structural repairs of the WCRH lies with the District, and the responsibility for day-to-day maintenance and upkeep lies with SOHO. He said that in order to completely restore the WCRH compound, the next logical step would be to restore the barn. Mr. Coox talked about the historical significance of the WCRH barn, which at one time housed the stagecoaches for the Butterfield Stage Line. He noted that the barn, which was built over an exposed adobe corral, is the only remaining structure from that time period in San Diego County with original hand-hewn timbers.

Mr. Coox said that the next opportunity to apply for a grant from the California Cultural and Historical Endowment (CCHE) will be in 2017. He said that CCHE provided a \$316,000 grant for the restoration of the WCRH, and he believes this past relationship will play in the District's favor when seeking a follow-up grant from CCHE for the barn. Mr. Coox handed out some informational booklets regarding the WCRH (attached hereto as Exhibit A).

It was noted that the WCRH barn could be restored to a number of different periods of its historical significance, and the cost of restoration will vary greatly depending on which period is selected. Mr. Coox said that the period of historic significance to which the barn would be restored will have to be determined prior to applying for a grant.

Director of Water Resources Don Smith said that he believes the next step for the District would be to meet with representatives from SOHO in early 2017 to devise a plan for applying for a grant from CCHE for the barn's restoration. Director Dorey expressed concern about investing District funds in a project where attendance is already suffering. Mr. Coox said that restoration of the barn is part of the overall historic preservation that the District, as owner and steward of the property, believed it was somewhat obligated to do. He added that restoration of the barn could provide flexibility to the site, providing people with a place to gather for fundraisers, weddings, and other events. Mr. Coox said that the District generates revenues from leases on the Warner Ranch, and those revenues could be a source of funds to make improvements at the WCRH site. The Board directed staff to move forward with meeting with SOHO and members of the original WCRH Restoration project team, and report back to the board in early 2017.

Special Counsel John Carter arrived during the above discussion.

10. LOVE TAP! CAMPAIGN

See staff report attached hereto.

Mr. Coox presented an overview of the District's Love Tap!® outreach campaign, which is aimed at promoting tap water as an inexpensive, safe, and healthy option for hydration. He handed out a Love Tap! campaign flyer (attached hereto as Exhibit B). Mr. Coox said that one way in which the District has tried to educate people about the benefits of drinking tap water is by making it easy and convenient for people to access drinking water through the installation of hydration stations at three schools in the Vista Unified School District (VUSD) and at two high-use City of Vista (City) facilities. He said the hydration stations at the schools have been well received and that VUSD is planning on installing hydration stations at all of its school sites, incorporating them in their branded nutrition program. Mr. Coox said that in an ongoing effort to spread the Love Tap! message, District staff has participated in various community events and has made presentations at various civic and community group meetings.

The Board acknowledged that by reaching out to school children the District is reaching out to the future customers of the District. The Board discussed the possibility of partnering with VUSD to install more units at other school sites and directed staff to explore ways in which the District could partner with VUSD and/or its parent groups to install additional hydration stations at school sites. Director MacKenzie suggested also expanding the Love Tap! program by reaching out to other nearby businesses in the business park with information about the program and hydration stations.

11. CSDA BYLAWS AMENDMENTS

See staff report attached hereto.

The Board noted that the proposed changes are mainly language clean-up and non-substantive.

16-06-55	<i>Upon motion by Director Reznicek, seconded by Director Miller and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Reznicek, and MacKenzie), the Board of Directors cast the District's vote in favor of adopting the proposed changes to the CSDA bylaws.</i>
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12. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

See staff report attached hereto.

Director Miller reported that he was absent from the recent Water Authority board meeting. He said that he heard that the biggest discussion at the meeting was related to the upcoming rate hearing, which will take place on June 23. Mr. Coox commented that staff received a press release regarding the Water Authority's recent upgrade to a AAA bond rating. Director Miller said that this rating will allow the Water Authority to borrow money at a lower rate in the future.

13. REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS, AND AUTHORIZATION FOR DIRECTOR ATTENDANCE AT UPCOMING MEETINGS AND EVENTS

See staff report attached hereto.

Director Reznicek requested authorization to attend the CSDA Annual Conference, stating that his request was tentative, and he would inform staff of his final decision about attending as the date gets closer. Directors Miller and Reznicek both requested two nights lodging for the CSDA Conference, which might be cancelled later.

Director MacKenzie reported on her attendance at the CSDA Quarterly Dinner meeting, where the speaker was Christine DiDonato, founder of Career Revolution, Inc. Ms. DiDonato made an interesting presentation about current trends which are shaping the future workforce. Director MacKenzie also reported on her attendance at the CSDA Legislative Days event, commenting that there was an informative Legislators Panel which included Senator Hertzberg and Assembly Members Eggman, Chang, and Irwin. Director MacKenzie shared some legislative updates from the event.

President Vásquez and Director Dorey reported on their attendance at the recent meeting of the Council of Water Utilities (COWU) where David Gibson, Executive Officer of the San Diego Regional Water Control Board (Control Board) made a presentation outlining the goals of the Control Board. Some of the Control Board's primary goals are to protect the waters that can be used for municipal water supplies and to fashion a framework to implement measures that affect waters for use in a municipal supply.

President Vásquez and Director Dorey both requested to attend COWU on June 21 in Poway. President Vásquez said that his request was tentative, and he would inform staff of his final decision about attending at a later time. President Vásquez also requested to attend the Urban Water Institute Annual Water Conference in San Diego, August 24-26, 2016 with hotel accommodations.

Director MacKenzie requested to attend the CSDA Quarterly Dinner meeting on August 18 in Kearny Mesa. She also requested to attend the Urban Water Institute Annual Water Conference in San Diego, August 24-26.

16-06-56	<i>Upon motion by Director Miller, seconded by Director Reznicek and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Reznicek, and MacKenzie), the Board of Directors authorized Board member attendance at the following events: President Vásquez and Director Dorey to attend COWU on June 21 in Poway; Director Reznicek to attend the CSDA Annual Conference, October 10-12, in San Diego; President Vásquez to attend the Urban Water Institute Annual Water Conference, August 24-26, in San Diego with hotel accommodations; Director MacKenzie to attend the CSDA Quarterly Dinner meeting on August 18 in Kearny Mesa, and the Urban Water Institute Annual Water Conference, August 24-26 in San Diego.</i>
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14. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

See staff report attached hereto.

It was noted that a Public Hearing was planned for June 22 to consider adoption of the updated 2015 Urban Water Management Plan. The Board reiterated its request for future agenda items regarding the installation of hydration stations as part of the District's Love Tap! program and on the Warner-Carrillo Ranch House barn restoration.

15. COMMENTS BY DIRECTORS

None were presented.

16. COMMENTS BY GENERAL COUNSEL

Mr. Kuperberg formally extended his best wishes to Mr. Coox in his retirement.

17. COMMENTS BY GENERAL MANAGER

Mr. Coox informed the Board that the water level at Lake Henshaw was just under 5,500 acre feet as the District continues to pump every day, and release on weekends. He reminded the Board about his retirement celebration later in the day, and the reception scheduled for the following evening in San Marcos. Mr. Coox said he has enjoyed his time with the District, and he thanked the Board for its support over the years.

Mr. Boone reminded the Board about the upcoming Ethics Training scheduled for June 21 at 1:00 p.m. in the Boardroom. He also reminded the Board that the following morning, June 22, would be the Board's Adjourned Board meeting, which is scheduled to begin at 9:00 a.m.

A brief break was taken from 9:50 a.m. to 9:59 a.m. Upon return from break, present in the Boardroom were Special Counsel John Carter, and Director of Water Resources Don Smith.

18. CLOSED SESSION FOR CONFERENCE WITH LEGAL COUNSEL

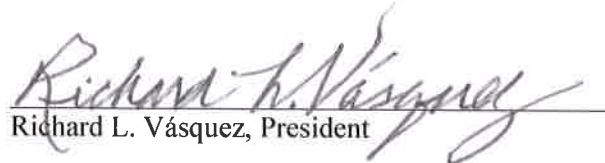
President Vásquez adjourned the meeting to closed session at 10:00 a.m. for a conference with legal counsel per Paragraph (1) of subdivision (d) of Government Code section 54956.9 to discuss the following pending litigation:

A. San Luis Rey Indian Water Rights Litigation (Settlement)


The meeting reconvened in open session at 11:20 a.m. President Vásquez declared that no reportable action had been taken.

19. ADJOURNMENT

There being no further business to come before the Board, at 11:20 a.m. President Vásquez adjourned the meeting to June 22, 2016 at 9:00 a.m.


Richard L. Vásquez, President

ATTEST:



Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



STAFF REPORT

Agenda Item: 6.A

Board Meeting Date: June 1, 2016
Prepared By: Marlene Kelleher
Reviewed By: Eldon Boone
Approved By: Roy Coox

SUBJECT: FINANCIAL REPORT FOR THE NINE MONTHS ENDED MARCH 31, 2016

RECOMMENDATION: Informational report concerning the financial condition of the District. No action will be required.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: Attached for review by the Board of Directors is the Financial Report for the Nine Months Ended March 31, 2016. This report includes the following items:

FINANCIAL STATEMENTS

- Statements of Net Position
- Statements of Revenues, Expenses and Changes in Net Position

BUDGET REPORTS

- Water Statistics Budget Comparison
- Revenue and Expense Budget Comparison
- Capital Outlay Comparison

SPECIAL REPORTS

- Property Revenues
- Legal Expenses

The budget reports compare the actual results for the nine month period ended March 31, 2016 with the *annual* budgeted amounts approved by the Board.

The District’s financial position increased during this nine month period. Overall, the District experienced a \$2.0 million operating gain, which is a decrease from the \$3.3 million operating gain for the same nine month period in the previous year. This is due to decreased water sales as a result of State Mandated water conservation measures.

DETAILED REPORT: See attached Financial Report for the Nine Months Ended March 31, 2016.

The District’s reserves on March 31, 2016 were as follows:

Emergency and Contingency	\$ 8,000,000
Working Capital	9,000,000
Ranch	99,061
Capital Improvement	<u>3,415,619</u>
Total Reserves	<u>\$20,514,680</u>

ATTACHMENT: Financial Report for the Nine Months Ended March 31, 2016



FINANCIAL REPORT
For the Nine Months Ended
March 31, 2016

(UNAUDITED)

VISTA IRRIGATION DISTRICT

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FINANCIAL STATEMENTS

VISTA IRRIGATION DISTRICT

STATEMENTS OF NET POSITION March 31, 2016 and June 30, 2015

ASSETS	3/31/16	6/30/15
Current Assets:		
Cash and cash equivalents	\$ 11,850,120	\$ 18,204,575
Investments	19,456,434	19,485,885
Accounts receivable, net	6,956,375	6,958,027
Taxes receivable	50,721	33,228
Accrued interest receivable	11,905	7,509
Inventories of materials and supplies	529,999	547,277
Prepaid expenses and other current assets	211,807	123,865
Total Current Assets	<u>39,067,361</u>	<u>45,360,366</u>
Noncurrent Assets:		
Capital assets:		
Depreciable assets, net of accumulated depreciation:		
Buildings, canals, pipelines, reservoirs and dams	73,353,940	73,650,324
Equipment	1,524,233	1,165,718
Henshaw pumping project	374,892	379,715
Nondepreciable assets:		
Land, franchises and water rights	6,001,127	6,001,127
Construction in progress	2,836,731	1,354,968
Total capital assets	<u>84,090,923</u>	<u>82,551,852</u>
Long-term prepaid expenses	2,374,626	2,374,626
Total Noncurrent Assets	<u>86,465,549</u>	<u>84,926,478</u>
Total Assets	<u>125,532,910</u>	<u>130,286,844</u>
DEFERRED OUTFLOWS OF RESOURCES		
Pension related	9,247,578	1,488,966
Total Deferred Outflows of Resources	<u>9,247,578</u>	<u>1,488,966</u>
LIABILITIES		
Current Liabilities:		
Accounts payable	4,841,255	\$ 4,331,156
Deposits	662,311	726,632
Accrued expenses and other liabilities	1,900,342	1,736,973
Total Current Liabilities	<u>7,403,908</u>	<u>6,794,761</u>
Noncurrent Liabilities:		
Claims payable	4,311,593	4,245,365
Net pension liability	13,526,753	13,526,753
Total Noncurrent Liabilities	<u>17,838,346</u>	<u>17,772,118</u>
Total Liabilities	<u>25,242,254</u>	<u>24,566,879</u>
DEFERRED INFLOWS OF RESOURCES		
Pension related	4,932,631	4,932,631
Total Deferred Inflows of Resources	<u>4,932,631</u>	<u>4,932,631</u>
NET POSITION		
Net investment in capital assets	84,090,923	82,551,852
Unrestricted	20,514,680	19,724,448
Total Net Position	<u>\$104,605,603</u>	<u>\$102,276,300</u>

VISTA IRRIGATION DISTRICT

STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET POSITION Nine Months Ended March 31, 2016 and Year Ended June 30, 2015

	3/31/16	6/30/15
OPERATING REVENUES		
Water sales	\$ 30,858,305	\$ 44,596,500
System fees	472,856	853,041
Property rentals	532,128	738,767
Other services	554,508	428,667
Total Operating Revenues	<u>32,417,797</u>	<u>46,616,975</u>
OPERATING EXPENSES		
Purchased water	13,429,309	19,235,486
Wages and benefits	10,079,786	12,298,601
Contractual services	3,020,813	3,827,299
Depreciation	1,927,965	3,363,263
Supplies	1,034,916	1,309,636
Professional fees	508,415	658,616
Power	497,760	662,164
Office and general	385,768	488,237
Insurance	415,128	489,023
Uncollectible accounts	27,697	1,690
Communications	37,170	55,126
Burden allocation	(932,340)	(945,126)
Total Operating Expenses	<u>30,432,387</u>	<u>41,444,015</u>
Operating Income	<u>1,985,410</u>	<u>5,172,960</u>
NONOPERATING REVENUES (EXPENSES)		
Property taxes	247,748	381,843
Investment income	80,493	63,423
Federal & state assistance	-	42,810
Gain/(Loss) on disposal of capital assets	(18,559)	30,557
Legal settlement	(66,228)	(55,173)
Total Nonoperating Revenues	<u>243,454</u>	<u>463,460</u>
Income Before Contributed Capital	2,228,864	5,636,420
Contributed capital	100,439	499,911
Change in Net Position	<u>2,329,303</u>	<u>6,136,331</u>
Total Net Position - beginning	<u>102,276,300</u>	<u>96,139,969</u>
Total Net Position - ending	<u>\$ 104,605,603</u>	<u>\$ 102,276,300</u>



BUDGET REPORTS

VISTA IRRIGATION DISTRICT

WATER STATISTICS BUDGET COMPARISON Nine Months Ended March 31, 2016 (In Acre Feet)

	Actual	Budget	Percentage of Budget
WATER SOURCES:			
Water Purchases	10,351	11,059	94%
Local Water	<u>1,062</u>	<u>4,596</u>	23%
Total Water Sources	<u><u>11,413</u></u>	<u><u>15,655</u></u>	73%
WATER SALES	<u><u>10,840</u></u>	<u><u>14,833</u></u>	73%

VISTA IRRIGATION DISTRICT

REVENUE AND EXPENSE BUDGET COMPARISON Nine Months Ended March 31, 2016

	Actual	Budget	Percentage of Budget
OPERATING REVENUES			
Water sales:			
Single family	\$ 9,034,867	\$ 13,298,000	68%
Multiple family	3,733,102	3,734,000	100%
Irrigation	1,826,396	3,466,000	53%
Commercial	1,536,269	1,692,000	91%
Agricultural	1,182,413	1,464,000	81%
Government	347,512	871,000	40%
Industrial	783,833	866,000	91%
Mobile homes	508,574	503,000	101%
Contract water	35,223	58,000	61%
Unmetered	3,250	6,000	54%
Service charges	11,866,866	15,988,000	74%
Subtotal water sales	<u>30,858,305</u>	<u>41,946,000</u>	
System fees:			
Capacity	388,884	800,000	49%
Connection	75,477	-	-
Annexation and detachments	8,495	-	-
Subtotal system fees	<u>472,856</u>	<u>800,000</u>	
Property rentals	532,128	693,000	77%
Other services:			
Non construction services	357,353	200,500	178%
New installations	197,155	200,000	99%
Subtotal other services	<u>554,508</u>	<u>400,500</u>	
Total Operating Revenues	<u>32,417,797</u>	<u>43,839,500</u>	74%
OPERATING EXPENSES			
Purchased water	13,429,309	14,721,900	91%
Wages and benefits:			
Salaries	5,978,573	8,133,000	74%
PERS retirement	1,662,944	1,800,000	92%
Employee health insurance	1,305,983	1,790,000	73%
FICA & medicare	465,462	580,000	80%
Retiree medical insurance	315,404	415,000	76%
Workers compensation	192,427	230,000	84%
Deferred compensation plan	81,760	95,000	86%
Life and disability insurance	49,456	65,000	76%
Uniforms	21,222	30,000	71%
Unemployment insurance	1,841	6,000	31%
EAP counseling	2,401	2,800	86%
Tuition reimbursement	2,313	2,000	116%
Subtotal wages and benefits	<u>10,079,786</u>	<u>13,148,800</u>	

VISTA IRRIGATION DISTRICT

REVENUE AND EXPENSE BUDGET COMPARISON Nine Months Ended March 31, 2016

	Actual	Budget	Percentage of Budget
Contractual services	3,020,813	4,349,480	69%
Depreciation	1,927,965	3,475,000	55%
Supplies	1,034,916	1,248,795	83%
Professional fees:			
Legal	403,352	510,000	79%
Consulting	92,088	220,000	42%
Audit	12,975	20,000	65%
Subtotal professional fees	<u>508,415</u>	<u>750,000</u>	
Power	497,760	669,800	74%
Office and general:			
Fees and permits	108,687	136,340	80%
Postage	55,657	80,800	69%
Employment related expense	49,644	58,910	84%
Dues, subscriptions, and publications	47,613	50,700	94%
Training	46,810	48,500	97%
Travel	32,534	38,300	85%
Office supplies	23,195	30,200	77%
Computer software	5,871	18,500	32%
Computer hardware	5,278	15,500	34%
Printing	4,079	15,300	27%
Awards and contributions	6,400	7,000	91%
Subtotal office and general	<u>385,768</u>	<u>500,050</u>	
Insurance	415,128	402,000	103%
Uncollectible accounts	27,697	62,000	45%
Communications	37,170	61,100	61%
Burden allocation	(932,340)	(900,000)	104%
Total Operating Expenses	<u>30,432,387</u>	<u>38,488,925</u>	79%
Operating Income	1,985,410	5,350,575	37%
NONOPERATING REVENUES (EXPENSES)			
Property taxes	247,748	461,000	54%
Investment income	80,493	55,000	146%
Loss on disposal of capital assets	(18,559)	-	-
Legal settlement	(66,228)	(78,000)	85%
Total Nonoperating Revenues	<u>243,454</u>	<u>438,000</u>	56%
Income Before Contributed Capital	<u>\$ 2,228,864</u>	<u>\$ 5,788,575</u>	39%

VISTA IRRIGATION DISTRICT

CAPITAL OUTLAY COMPARISON

March 31, 2016

	Budget Item #	Board Approved (Inception To Date)	Outlay To Date	Capital Outlay Remaining
ADMINISTRATION:				
Website Development	15-01	\$ 30,000	\$ 11,550	\$ 18,450
Copier	16-01	10,000	10,204	-
		<u>40,000</u>	<u>21,754</u>	<u>18,450</u>
CUSTOMER SERVICE:				
Utility Billing Software	16-02	125,000	50,278	74,722
ENGINEERING:				
E43 Regulator Relocation & Upgrade	10-02	15,000	-	15,000
AB Line Replacement	11-04	500,000	96,074	403,926
East Vista Way - Mason Road Pipeline	12-02	600,000	-	600,000
S Santa Fe Pipeline - Mar Vista to Montg	12-03	10,000	-	10,000
Paseo Santa Fe Street Pipeline	14-03	650,000	552,182	97,818
Isolation Valve	14-06	100,000	81,801	-
Flume - Siphon Replacement	15-03	1,300,000	46,786	1,253,214
FY 2015 Main Replacement Program	15-04	1,000,000	2,165,668	-
Flume - Pressure Zone Loop	15-05	280,000	864	279,136
Recycled Water Project	15-06	50,000	-	50,000
FY 2016 Main Replacement Program	16-03	1,500,000	571,093	928,907
E Reservoir	16-04	50,000	-	50,000
Paseo Santa Fe Project	16-05	20,000	-	20,000
		<u>6,075,000</u>	<u>3,514,468</u>	<u>3,708,001</u>
FIELD SERVICES:				
Asset Management Software	15-08	60,000	16,000	-
Vehicles (5)	16-06	199,000	57,634	141,366
Backhoe	16-07	135,000	109,780	-
Valve Operator	16-08	65,000	-	65,000
Locator	16-09	6,000	5,525	-
Truck 3/4 ton	-	-	33,984	-
		<u>465,000</u>	<u>222,923</u>	<u>206,366</u>
FINANCE:				
Network Switch	15-10	23,000	22,069	-
Tape Autoloader	16-10	5,500	-	-
		<u>28,500</u>	<u>22,069</u>	<u>-</u>
OPERATIONS:				
SCADA Control Panels (4)	15-12	180,000	160,494	-
Regulator (2)	16-11	114,000	71,670	42,330
SCADA Control Panels (2)	16-12	86,000	47,346	38,654
Flow Meter	16-13	52,000	4,126	47,874
		<u>432,000</u>	<u>283,636</u>	<u>128,858</u>

VISTA IRRIGATION DISTRICT

CAPITAL OUTLAY COMPARISON

March 31, 2016

	Budget Item #	Board Approved (Inception To Date)	Outlay To Date	Capital Outlay Remaining
WATER RESOURCES:				
On-Site Chlorine Generation System	11-12	1,750,000	1,874,211	-
SCADA Control Panels (5)	15-16	71,000	59,230	-
SCADA Control Panels (5)	16-14	73,000	65,522	7,478
Leach Fields (2)	16-15	14,000	-	14,000
		<u>1,908,000</u>	<u>1,998,963</u>	<u>21,478</u>
		<u>\$ 9,073,500</u>	<u>\$ 6,114,091</u>	<u>\$ 4,157,875</u>



SPECIAL REPORTS

VISTA IRRIGATION DISTRICT

PROPERTY REVENUES

Nine Months Ended March 31, 2016 and Year Ended June 30, 2015

	3/31/16	6/30/15
Hein Hettinga	\$ 138,513	\$ 192,936
Department of Defense - Navy 2nd lease	70,344	92,437
My Country Club, Inc.	62,857	80,000
Department of Defense - Navy	39,598	52,033
Crown Castle - Cabrillo Circle	33,107	42,927
T-Mobile - Lupine Hills	33,028	42,850
Crown Castle GT Co.	28,020	36,475
Cingular Wireless/AT&T	27,787	35,226
Lake Henshaw Resort, Inc.	27,688	32,459
Verizon Wireless	14,284	18,867
Sprint	13,930	18,494
Crown Castle - Vista Towers	12,596	16,226
Mendenhall Cattle Company, Inc.	10,116	13,194
Sempra Energy	8,749	11,620
Puerta La Cruz	8,726	11,702
Charles Chester Taylor	1,650	1,500
County of San Diego - Warner Pit	725	1,831
Vallecitos Water District	360	360
Department of Agriculture	50	-
Nextel Communications	-	21,471
San Diego County Water Authority	-	13,500
Noll Seeds	-	2,659
	<hr/>	<hr/>
TOTAL PROPERTY REVENUES	<u>\$ 532,128</u>	<u>\$ 738,767</u>

VISTA IRRIGATION DISTRICT

LEGAL EXPENSES

Nine Months Ending Mar 31, 2016

General Legal Fees

Liebert, Cassidy & Whitmore	General	3,415
Best Best & Krieger LLP	General	2,703
Rutan & Tucker LLP	General	<u>80,651</u>

\$ 86,769

Water Rights Legal Fees

Horton, Knox, Carter & Foote	Indians	300,036
Rutan & Tucker LLP	QSA	1,536
Wilmer Cutler Pickering & Dorr LLP	Indians	<u>15,011</u>

316,583

Total Legal Costs (9 months)

\$ 403,352

Total Budgeted Legal Costs (12 months)

\$ 510,000



STAFF REPORT

Agenda Item: 6.B

Board Meeting Date: June 1, 2016
Prepared By: Don Smith
Approved By: Roy Coox

SUBJECT: SURVEY OF SOUTHWESTERN WILLOW FLYCATCHER

RECOMMENDATION: Receive results of field surveys for Southwestern Willow Flycatcher (SWFL) on District land along the San Luis Rey River below Henshaw Dam, as performed by the United States Geological Survey (USGS) during 2015.

PRIOR BOARD ACTION: On June 3, 2015, the Board authorized the USGS to conduct field surveys, nest monitoring and color banding on District lands between mid-May and August annually from 2015 through 2019, with yearly status updates provided to the Board.

FISCAL IMPACT: None.

SUMMARY: The USGS conducted three (3) surveys for SWFL on District lands between June and August of 2015. In those surveys, 7 males and 6 females were observed. According to USGS biologists, this "is within the expected range of year-to-year fluctuation in a stable population". Surveys for 2016 are ongoing at present, and surveys will continue through 2019 before a comprehensive report is prepared for the sponsoring agency, San Diego Association of Governments (SANDAG).

DETAILED REPORT: The SWFL is a small migratory songbird dependent on riparian habitat for breeding. It has been listed as endangered since 1995 under the Endangered Species Act. The USGS has received grant funding from SANDAG to study the SWFL in San Diego County between 2015 and 2019. Much of the San Luis Rey River corridor was designated by the US Fish and Wildlife Service as critical habitat for the SWFL in 2013. In particular, the upper San Luis Rey River below Henshaw Dam is believed to contain the largest population of SWFL in California (roughly 20 pairs), and is thought to support about half the known flycatchers in the state. The District owns lands below Henshaw Dam that include about one linear mile of riparian habitat.

ATTACHMENTS: None.

Cash Disbursement Report



Payment Dates 4/28/2016 - 5/18/2016

Payment Number	Payment Date	Vendor	Description	Amount
53117	05/04/2016	4imprint	Table Covers for Outreach Events (2)	367.24
53118	05/04/2016	Airgas USA LLC	Lens Covers	87.58
53119	05/04/2016	Allied Electronics Inc	SCADA Supplies - BCS Regulator	881.41
	05/04/2016		Ethernet Switch - Station 9	108.52
	05/04/2016		SCADA Supplies - D2 Regulator	24.26
53120	05/04/2016	Alpha & Omega Respirator Fit Testing Services	Annual Fit Testing - Respirators	725.00
53121	05/04/2016	Aquajet Art	Stainless Parts for E1 Reservoir Drain Valve	345.60
53122	05/04/2016	Asphalt Zipper Co	Grinder Bits (45) - AZ1	454.00
53123	05/04/2016	AT&T	Calnet3 03/13/16-04/12/16	967.62
53124	05/04/2016		20 Mbps Internet Service 04/19/16-05/18/16	1,062.10
53125	05/04/2016		Web Security 04/2016	66.00
53126	05/04/2016	Bearcom	Removal & Installation of 2-Way Radio	484.45
53127	05/04/2016	Bert W Salas Inc	Customer Refund - Closing	1,511.93
53128	05/04/2016	BHA Inc	Henshaw Dam Survey 02/2016	3,070.00
53129	05/04/2016	Bhavnes Patel	Customer Refund - Closing	139.90
53130	05/04/2016	Big Apple Bagels	All Hands Mtg 04/26/16	40.98
53131	05/04/2016	Big Drip Plumbing	Meter Tie Backs	1,300.00
	05/04/2016		Meter Tie Backs	1,300.00
53132	05/04/2016	Boot World Inc	Footwear Program	175.00
53133	05/04/2016	Capital One Commercial	All Hands Refreshments 03/29/2016	49.93
53134	05/04/2016	CDW Government Inc	Lenovo 18.5" Widescreen Monitors (11)	1,297.18
53135	05/04/2016	Cecilia's Safety Service Inc	Traffic Control - W Vista Way	3,677.00
	05/04/2016		Traffic Control - N Santa Fe	415.00
	05/04/2016		Traffic Control - N Santa Fe	3,394.50
53136	05/04/2016	City Of Escondido	Escondido Canal Operating Costs 01/16-03/16	82,826.68
	05/04/2016		EVWTP OSG Expenses 01/2016-03/2016	189,587.24
53137	05/04/2016	Coastal Chlorination & Backflow	Chlorination of Water Main - Penview St	320.00
53138	05/04/2016	Craneworks Southwest Inc	Hydraulic Hoses, Fittings	407.89
53139	05/04/2016	DIRECTV	Direct TV Service	66.99
53140	05/04/2016	Drug Testing Network Inc	Random DOT	96.00
53141	05/04/2016	Electrical Sales Inc	Hole Plugs	268.45
	05/04/2016		Conduit & Supplies - D2 Regulator	194.09
	05/04/2016		Conduit Supplies - BCS Regulator	318.34
	05/04/2016		Belden Signal Cable - BCS Regulator	383.79
53142	05/04/2016	Employment Development Department	SUI Period Ending 03/2016	136.67

Payment Number	Payment Date	Vendor	Description	Amount
53143	05/04/2016	Ergo Works Inc	Footrest	44.06
53144	05/04/2016	Escondido Metal Supply	Stainless Steel Material -E1 Reservoir Drain Valve	296.61
	05/04/2016		Stainless Steel Tube	9.63
53145	05/04/2016	Fastenal	Parts for Drain Valve	32.40
53146	05/04/2016	Ferguson Waterworks	Gate Valve 10" R/S Cast Iron Flange (2)	3,258.88
53147	05/04/2016	Fredricks Electric Inc	Electrical Supplies	1,669.06
	05/04/2016		Installation of Exit Signs & Receptacles	1,355.00
53148	05/04/2016	Gallagher Benefits Services, Inc	DBM Analyses	600.00
53149	05/04/2016	Glennie's Office Products Inc	Office Supplies	8.69
	05/04/2016		Office Supplies	13.41
	05/04/2016		Office Supplies	129.81
	05/04/2016		Office Supplies	63.98
53150	05/04/2016	Grainger	Spray Paint, Snap Switch	122.97
	05/04/2016		Pipe Insulation	78.79
53151	05/04/2016	HA Builders Group LLC	Customer Refund - Closing	1,812.47
53152	05/04/2016	Hach Company	Lab Supplies	160.04
53153	05/04/2016	HD Supply Waterworks	Air Vent 1" Cast Iron Auto	176.57
	05/04/2016		Air Vent 1" Cast Iron Auto (5)	882.87
53154	05/04/2016	Home Depot	Gift Certificate - CA Landscape Contest	250.00
53155	05/04/2016	IDAC West Inc	SCADA Programming - Ethernet Conversions (3)	8,420.00
	05/04/2016		SCADA Hardware - Ethernet Conversions	1,665.68
53156	05/04/2016	Interstate Battery of San Diego Inc	Batteries (2)	225.04
53157	05/04/2016	Lawnmowers Plus Inc	Weed Whip & Chainsaw Parts	36.98
53158	05/04/2016	Lightning Messenger Express	Messenger Service	87.00
53159	05/04/2016	Major League Pest/Gemini Pest Control	Bee Removal Services (3)	255.00
53160	05/04/2016	McMaster-Carr Supply Company	Handrail Parts - Pump Station 12	402.13
53161	05/04/2016	Mike Vinci	Reimbursement for Water Damage	280.00
53162	05/04/2016	Moody's	Dump Fees (3)	450.00
	05/04/2016		Dump Fee	150.00
53163	05/04/2016	NAPA Auto Parts	Starter Solenoid	59.68
53164	05/04/2016	North County Auto Parts	Filters, Parts Cleaner	150.18
	05/04/2016		Windshield Washer Fluid - Shop	11.65
	05/04/2016		Brake Rotors & Pads - Truck 29	195.01
	05/04/2016		Front Brake Pads - Truck 29	41.54
	05/04/2016		Filters, Penetrate, Car Wax, Brake Fluid, Oil	90.41
	05/04/2016		Turn Brake Rotors - Truck 29	37.00
53165	05/04/2016	Pacific Pipeline Supply	Adapter 2" Copper x MIP (100)	1,060.05
	05/04/2016		Ball Valve 1" Brass Lockwing (50)	3,753.56
	05/04/2016		Ell 2" Black Street 90 Degree (8)	65.10
	05/04/2016		Service Saddle 8x1 Brass AC (4)	418.42

Payment Number	Payment Date	Vendor	Description	Amount
	05/04/2016		Adapter 2.5" MNST X 2" MIPT Hose (5)	100.35
	05/04/2016		Curb Stop 1" Ball Valve Super Grip (80)	6,941.40
	05/04/2016		Adapters for Construction Meters (3)	382.46
	05/04/2016		Weld Flange (2)	68.14
53166	05/04/2016	Parkhouse Tire Inc	Tires/Mounting/Road Svc (2) - B6	879.98
	05/04/2016		Tire/Mounting/Road Call - B16	301.22
	05/04/2016		Tires/Mounting, Road Call (4) - Truck 51	1,588.70
53167	05/04/2016	Rutan & Tucker LLP	Legal 03/2016	3,272.35
	05/04/2016		Legal 03/2016	3,024.00
	05/04/2016		Legal 03/2016	144.00
	05/04/2016		Legal 03/2016	474.46
	05/04/2016		Legal 03/2016	240.00
	05/04/2016		Legal 03/2016	96.92
	05/04/2016		Legal 03/2016	552.00
53168	05/04/2016	San Diego Gas & Electric	Electric 03/2016 - Cathodic Protection & T&D	184.18
	05/04/2016		Electric 03/2016 - Reservoirs	87.58
	05/04/2016		Electric 03/2016 - Pump Stations	8,362.11
	05/04/2016		Electric 03/2016 - Plants	87.52
53169	05/04/2016	San Diego IPMA-HR	Meeting 05/19/2016 (2)	50.00
53170	05/04/2016	Santa Fe Car Wash	Car Washes (23), Details (2)	382.00
53171	05/04/2016	Southern Counties Lubricants, LLC	Grease (10 Tubes)	43.94
	05/04/2016		Engine Oil (75 Gallons)	941.78
53172	05/04/2016	TS Industrial Supply	Hitch Receiver Reducer - Truck 62	28.35
	05/04/2016		Speed Wrench for Truck 63	48.17
53173	05/04/2016	UniFirst Corporation	Uniform Service	329.84
53174	05/04/2016	Verizon Wireless	Air Cards 04/13/16-05/12/16	76.02
	05/04/2016		Cell Phones 03/16/16-04/15/16	1,157.07
53175	05/04/2016	Vista Fence Company Inc	Gate Latch - E1 Reservoir	14.07
53176	05/04/2016	Vista Firestone Brake & Smog	Tire & Mounting - Truck 34	194.44
53177	05/04/2016	Vista Paint Corporation	Paint for Electrical Enclosures	56.94
53178	05/11/2016	Active Auto Collision	Front Bumper Replacement - Truck 19	764.12
53179	05/11/2016	Accela, Inc #774375	HP Programming 03/2016	237.50
53180	05/11/2016	Airgas USA LLC	Cable, Ground Clamp, Stinger - Truck 24	320.41
53181	05/11/2016	Allied Electronics Inc	Limit Switch Heads	151.71
	05/11/2016		Roller Type Limit Switch	222.82
	05/11/2016		Intrusion Switches - SCADA & Vault	170.86
	05/11/2016		Wire Labeling Supplies	413.62
	05/11/2016		UPS	300.92
	05/11/2016		SCADA Components	10.26
53182	05/11/2016	American Backflow Specialties, Inc	Construction Meter Backflow	390.68

Payment Number	Payment Date	Vendor	Description	Amount
53183	05/11/2016	AT&T Mobility	Air Card	39.01
53184	05/11/2016	Basic pacific	Flexible Benefits Service/Cobra 05/2016	254.00
53185	05/11/2016	Best Best & Krieger LLP	Legal 04/2016	75.00
53186	05/11/2016	Boot World Inc	Footwear Program (2)	307.11
53187	05/11/2016	Canon Solutions America, Inc	Copier Maintenance	44.58
53188	05/11/2016	CDW Government Inc	Chief Folding Monitor Stands (5)	895.13
	05/11/2016		APC Replacement Batteries (3)	155.49
	05/11/2016		HP SB 4 GB Deskop Memory (5)	176.10
53189	05/11/2016	Cecilia's Safety Service Inc	Traffic Control - Vista Village Dr	346.50
	05/11/2016		Traffic Control - Heather Drive	1,191.00
53190	05/11/2016	Chicago Title Company	Title Report - MD Reservoir	500.00
	05/11/2016		Title Report - HD Reservoir	1,500.00
	05/11/2016		Title Report - Buena Creek Rd/Siddal Dr	1,000.00
53192	05/11/2016	Craneworks Southwest Inc	Asphalt Grinder Hydraulic Lines	105.73
53193	05/11/2016	Crozier's Flowers	Flowers 04/2016	222.87
53194	05/11/2016	Department of Water Resources	DWR Dam Fee	12,720.00
53195	05/11/2016	EDCO Waste & Recycling Services Inc	Trash/Recycle 04/2016	204.21
53196	05/11/2016	El Camino Rental	Concrete - Pump Station #11 Ramp	182.28
53197	05/11/2016	Electrical Sales Inc	Wire	79.88
	05/11/2016		Antenna Cable	231.38
	05/11/2016		Wire Supply	95.32
	05/11/2016		Unistruts (40)	60.72
	05/11/2016		Electrical Hole Plug	25.44
	05/11/2016		Wire	224.75
53198	05/11/2016	Eurofins Eaton Analytical Inc	PH Analysis	30.00
53199	05/11/2016	Ferguson Waterworks	Flange 6" SOW 6-hole (25)	651.00
	05/11/2016		Coupling 4" Deflection C900 (10)	184.45
	05/11/2016		Fire Hydrant Check Valve (10)	12,371.71
	05/11/2016		Corp Stop 1" Flare (5)	233.44
	05/11/2016		Copper Couplings (5)	5.75
	05/11/2016		Adapter 4" Cast Iron POxFL	44.94
	05/11/2016		Fire Hydrant Check Valve	1,237.17
	05/11/2016		Adapter 6" Cast Iron POxFL (2)	141.83
	05/11/2016		Coupling 6" Repair Macro (2)	466.55
	05/11/2016		Ell 6"x16" POxFL Bury Cast Iron	233.28
	05/11/2016		Corp Stop 2" (4)	696.48
	05/11/2016		Service Saddle 6x2 C900 PVC	111.80
	05/11/2016		Tubing 2" Copper Soft (20)	235.45
	05/11/2016		Adapter 2" Copper x MIP (8)	84.20
	05/11/2016		Coupling 6" Repair PVC C900	118.92

Payment Number	Payment Date	Vendor	Description	Amount
	05/11/2016		Reducer 8x6 Cast Iron FL	98.54
	05/11/2016		Flange 4" SOW	9.77
	05/11/2016		Gate Valve 8" R/S Cast Iron Flange (2)	1,998.18
	05/11/2016		Gate Valve 8" POxFL R/W C900 (2)	2,026.93
	05/11/2016		Flange 6" SOW 8-hole	15.08
	05/11/2016		Coupling 8" Repair PVC C900 (2)	143.22
	05/11/2016		Coupling 6" Deflection C900 (4)	103.42
	05/11/2016		El 8" Cast Iron PO 45 Degree (2)	208.62
	05/11/2016		Coupling 8" Deflection C900 (20)	1,235.82
	05/11/2016		Corp Stop 1" Flare (10)	466.88
	05/11/2016		Service Saddle 8x1 C900 PVC (8)	946.12
	05/11/2016		Service Saddle 4x1 C900 PVC	77.04
	05/11/2016		Service Saddle 6x1 C900 PVC	93.31
	05/11/2016		Gate Valve 6" POxFL R/W C900 (2)	1,282.56
	05/11/2016		Pipe 8" PVC DR-14 C900 (1160)	9,577.95
	05/11/2016		Pipe 6" PVC DR-14 C900 (80)	384.70
	05/11/2016		Wire 10 Copper (1500)	317.36
	05/11/2016		Pipe 10" PVC DR-14 C900 (20)	242.17
	05/11/2016		Service Saddle 10x2 C900 PVC (2)	360.22
	05/11/2016		Tubing 1" Copper Soft (180)	640.58
	05/11/2016		Service Saddle 8x2 C900 PVC	126.22
	05/11/2016		Tee 8x6 Cast Iron Flange	185.54
	05/11/2016		Tee 10x8 Cast Iron Flange	280.78
	05/11/2016		Curb Stop 1" Flare (10)	882.43
	05/11/2016		Tee 8x6 Cast Iron POxFL	143.89
	05/11/2016		Tee 8" Cast Iron POxFL (2)	352.10
	05/11/2016		Pipe 4" PVC DR-14 C900 (20)	50.04
53200	05/11/2016	Fountain Car Wash	Car Wash Tokens (600)	480.00
53201	05/11/2016	Golden State Graphics	2016 Consumer Confidence Flyer Printing	966.74
53202	05/11/2016	Glennie's Office Products Inc	Office Supplies	34.63
53203	05/11/2016	Grainger	Bulbs	9.91
	05/11/2016		Batteries for Cordless Drill/Saw (2)	176.52
53204	05/11/2016	Hawthorne Machinery Co	Hydraulic Tube, O'Rings, Retainer Clip, Block	99.93
	05/11/2016		Tail Lamps (2)	78.93
53205	05/11/2016	HD Supply Waterworks	Zinc Anode Bar 15lb (35)	2,156.22
53206	05/11/2016	Home Depot Credit Services	Batteries for Cordless Tools	129.12
	05/11/2016		Building/Grounds Supplies	20.95
	05/11/2016		Building/Grounds Supplies	24.51
	05/11/2016		Building Supplies	3.88
	05/11/2016		Concrete Anchors, Chalk Line	27.80

Payment Number	Payment Date	Vendor	Description	Amount
	05/11/2016		Cutting Blades for Chop Saw	35.37
	05/11/2016		Locating Supplies	34.23
	05/11/2016		Material for Screen Repair	77.98
	05/11/2016		Flume Road Repair Material	51.09
	05/11/2016		Garbage Disposal, Paint	177.65
	05/11/2016		Doormat, Lock	47.57
	05/11/2016		Tool Box	214.92
	05/11/2016		Light Bulbs	12.90
	05/11/2016		Electrical Supplies	146.13
	05/11/2016		Electrical Supplies	109.13
	05/11/2016		Brass & Electrical Fittings	56.03
53207	05/11/2016	Infrastructure Engineering Corporation	AB Line, Meyers Siphon Replacement 2/27-3/31/16	6,624.88
53208	05/11/2016	Innovyze Inc	Floating License Upgrade/Maintenance Cost	3,900.00
53209	05/11/2016	Jo MacKenzie	ACWA Spring Conference - J MacKenzie	1,339.37
	05/11/2016		ACWA Spring Conference - P Dorey	4.42
	05/11/2016		ACWA Spring Conference - M Miller	4.42
	05/11/2016		ACWA Spring Conference - E Boone	4.42
53210	05/11/2016	Joe's Paving	Rockhill/Skyline Drive Final Paving (Phase II)	20,468.00
	05/11/2016		Patch Paving - 01/04/16 & 01/18/16	3,029.50
53211	05/11/2016	Julian Materials & Trucking	3/4" Crushed Rock Material	1,404.00
53212	05/11/2016	Ken Grody Ford Carlsbad	Diagnose/Repair Front End Speed Wobble - Trk 76	677.62
	05/11/2016		Seat Belt Retainer, Shifter Handle	65.32
53213	05/11/2016	Matheson Tri-Gas Inc	Tip Resurfacing Tools, Connector	32.57
53215	05/11/2016	North County Auto Parts	Turn Rotors, Filters, Brake Pads - Truck 30	132.01
	05/11/2016		2 Cycle Oil, Air Tool Oil - Shop	101.11
	05/11/2016		Filters, Engine Oil	186.83
	05/11/2016		Brake Pads, Marvel Mystery Oil	(74.85)
53216	05/11/2016	On Hold Marketing Systems	On-Hold Telephone Message	220.00
53217	05/11/2016	Pacific Pipeline Supply	Gaskets (100)	251.72
	05/11/2016		Butterfly Valve	1,207.00
	05/11/2016		Fire Hydrant 6x4x2.5 (10)	18,664.60
	05/11/2016		Fire Hydrant Wharf Head 4x2.5 (2)	1,284.64
	05/11/2016		Curb Stop 2" FNPT X MNPT (20)	4,752.30
	05/11/2016		Hole Saw	105.74
	05/11/2016		Air-Vent Assembly Parts	1,582.86
	05/11/2016		Ball Valve for Meter	208.04
	05/11/2016		Brass Nipple	140.19
	05/11/2016		Valve Box (30)	411.43
	05/11/2016		Adapters, Ells, Companion Flange	217.87
	05/11/2016		Adapter	94.13

Payment Number	Payment Date	Vendor	Description	Amount
	05/11/2016		Air Vent Plumbing Parts - Station 10	329.95
	05/11/2016		Meter Boxes & Lids (5)	261.86
53218	05/11/2016	Benetrac	Employee Benefits Tracking 05/2016	400.00
53219	05/11/2016	R J Safety Supply Co Inc	Rain Gear	67.44
	05/11/2016		Hard Hats (12)	218.09
53220	05/11/2016	S & K Revocable Trust	Refund Meter Deposit	153.01
53221	05/11/2016	San Diego Gas & Electric	Gas 04/2016	436.83
	05/11/2016		Electric 04/2016 - Well Field	17,972.72
	05/11/2016		Electrical Transmission 04/2016	1,475.39
	05/11/2016		Electric 04/2016 - T&D	78.07
	05/11/2016		Electric 04/2016 - Reservoirs	40.54
53222	05/11/2016	San Diego IPMA-HR	Meeting 03/2016	25.00
53223	05/11/2016	SimplexGrinnell	Fire Sprinkler Maintenance	(1,113.84)
	05/11/2016		Quarterly Fire Sprinkler Maintenance	1,051.25
	05/11/2016		5 Year Fire Sprinkler Certification	480.00
53224	05/11/2016	Spok, Inc	Pager Service 05/2016	32.93
53225	05/11/2016	Sunrise Materials Inc	Concrete	21.70
53226	05/11/2016	Tegriscap Inc	Landscape Services 04/2016	1,800.00
53227	05/11/2016	Tim Bronkhurst	Customer Refund - Closing	40.40
53228	05/11/2016	TS Industrial Supply	4" Screw Driver Flat (6)	22.79
	05/11/2016		Sweat Bands (200)	434.00
	05/11/2016		6" Screw Driver Flat (6)	19.53
	05/11/2016		Marking & Striping Paint	738.99
	05/11/2016		Fire Hoses for Reservoir Cleaning (2)	192.45
	05/11/2016		Cutter Bit	543.41
	05/11/2016		Impact Adapter, Socket - Shop	41.54
53229	05/11/2016	UniFirst Corporation	Uniform Service	337.79
53230	05/11/2016	UniMeasure, Inc	Valve Position Indicator - D2 Regulator	562.19
	05/11/2016		Valve Position Indicator - HPR/H Reservoir	562.18
53231	05/11/2016	Utility Service Co, Inc	Epoxy Lining of E1 Reservoir	198,600.00
53232	05/11/2016	Verizon Wireless	SCADA Remote Access	242.54
53233	05/11/2016	Video Fact Documentation Service	Pre-Construction Video - Buena Creek	450.00
53234	05/11/2016	Vista Hi Noon Rotary Club	Meetings & Dues	165.00
53235	05/11/2016	Weseloh Chevrolet	Interior Lamp - Car 9	74.36
53236	05/18/2016	All Business Products	Office Supplies	680.40
53237	05/18/2016	ACCO Brands Direct	Office Supplies	88.97
53238	05/18/2016	ACWA/JPIA	Medical & Dental Insurance 06/2016 - Cobra	627.44
	05/18/2016		Medical & Dental Ins 06/2016 - Cobra	69.09
	05/18/2016		Medical & Dental Insurance 06/2016 - Employees	140,891.81
	05/18/2016		Medical & Dental Insurance 06/2016 - Retirees	34,640.48

Payment Number	Payment Date	Vendor	Description	Amount
	05/18/2016		Medical & Dental Insurance 06/2016 - P Dorey	1,314.08
	05/18/2016		Medical & Dental Insurance 06/2016 - J MacKenzie	1,554.56
	05/18/2016		Medical & Dental Insurance 06/2016 - R Vasquez	1,314.08
	05/18/2016		Medical & Dental Insurance 06/2016 - R Reznicek	2,119.43
	05/18/2016		Medical & Dental Insurance 06/2016 - M Miller	1,554.56
53239	05/18/2016	Adco Underground Services	Potholing Services - Buena Creek Rd	6,390.00
53240	05/18/2016	Airgas USA LLC	Welding Jacket	20.21
53241	05/18/2016	B&K Engraving	2016 Landscape Contest Winner Plaque	45.30
53242	05/18/2016	Boot World Inc	Footwear Program	155.50
	05/18/2016		Footwear Program	165.20
53243	05/18/2016	Broadway Auto Glass Inc	Windshield Repair	170.20
53244	05/18/2016	CDW Government Inc	Office Supplies	836.54
	05/18/2016		Office Supplies	5.21
	05/18/2016		Chief Folding Monitor Stands (6)	1,074.15
	05/18/2016		Office Supplies	374.33
	05/18/2016		Office Supplies	4.20
	05/18/2016		Office Supplies	(10.31)
	05/18/2016		Office Supplies	(5.21)
53245	05/18/2016	Cecilia's Safety Service Inc	Traffic Control - Indiana Ave	185.00
	05/18/2016		Traffic Control - Primrose	1,144.00
	05/18/2016		Traffic Control - La Mirada Dr	632.00
	05/18/2016		Traffic Control - Greenbush Lane	1,290.00
	05/18/2016		Traffic Control - Lobelia @ Primrose Ave	637.00
	05/18/2016		Traffic Control - Lobelia Dr	1,881.00
	05/18/2016		Traffic Control - Tower Dr	2,079.00
	05/18/2016		Traffic Control - N Melrose	492.50
53246	05/18/2016	Citrix Systems Inc	Software Maint for NetScaler Gateway Ent. VPX	62.14
	05/18/2016		Software Maint for Citrix Access Gateway Univ. Lic	31.07
	05/18/2016		Software Maint for XenDesktop Ent. Ed. Per User	199.73
53247	05/18/2016	City of Oceanside	Weese Treatment 04/2016	11,890.82
53248	05/18/2016	Council of Water Utilities	Meeting 05/17/2016 - R Vasquez	25.00
	05/18/2016		Meeting 05/17/2016 - P Dorey	25.00
	05/18/2016		Meeting 05/17/2016 - R Coox	25.00
	05/18/2016		Meeting 05/17/2016 - E Boone	25.00
53249	05/18/2016	County of San Diego	Permits 03/2016	1,317.40
53250	05/18/2016	Craneworks Southwest Inc	Tested Outrigger - Truck 5	104.55
53251	05/18/2016	CWEA	Certification & Membership Renewal Fees	250.00
53252	05/18/2016	Diamond Environmental Services	Portable Restroom Service	85.91
	05/18/2016		Portable/Stationary Restroom Service	110.94
53253	05/18/2016	Digital Deployment, Inc	Website Support, Maintenance & Hosting	300.00

Payment Number	Payment Date	Vendor	Description	Amount
53254	05/18/2016	Direct Energy	Electric 04/2016 - VID	187.98
	05/18/2016		Electric 04/2016 - Henshaw Well Field	13,629.34
	05/18/2016		Electric 04/2016 - T & D / Cathodic Protection	35.56
	05/18/2016		Electric 04/2016 - Reservoirs	17.35
	05/18/2016		Electric 04/2016 - Pump Stations	5,841.05
	05/18/2016		Electric 04/2016 - Treatment Plants	27.41
53255	05/18/2016	Eldon Boone	ACWA Conference 05/2016 - J MacKenzie	182.79
	05/18/2016		ACWA Conference 05/2016 - M Miller	77.77
	05/18/2016		ACWA Conference 05/2016 - P Dorey	182.79
	05/18/2016		ACWA Conference 05/2016 - E Boone & Staff	341.30
53256	05/18/2016	Electrical Sales Inc	Wire Connectors - Pump #1 Station 12	172.33
53257	05/18/2016	FedEx	Express Shipping	61.38
53258	05/18/2016	Ferguson Waterworks	Fire Hydrant Check Valve	6,185.86
	05/18/2016		Ell 8" Cast Iron PO 45 Degree (2)	208.62
	05/18/2016		Ell 2" 90 Degree (2)	36.89
	05/18/2016		Corp Stop 2" (2)	348.24
	05/18/2016		Ell 8" Cast Iron POxFL 45 Degree	139.77
	05/18/2016		Flange 6" DI Blind 8-hole (2)	79.16
	05/18/2016		Nipple 2x4 Brass (2)	24.59
	05/18/2016		Coupling 6" Repair Macro	233.28
	05/18/2016		Service Saddle 8x2 C900 PVC (2)	252.44
	05/18/2016		Corp Stop 1" Flare (16)	747.00
	05/18/2016		Curb Stop 1" Flare (16)	1,411.89
	05/18/2016		Tubing 2" Copper Soft (20)	235.45
	05/18/2016		Service Saddle 8x1 C900 PVC (16)	1,892.24
	05/18/2016		Adapter 2" Copper x MIP (2)	21.05
	05/18/2016		Tubing 1" Copper Soft (240)	854.11
	05/18/2016		Fire Hydrant Check Valve	1,237.17
	05/18/2016		Fire Hydrant 6x4x2.5	2,070.18
	05/18/2016		Tubing 1" Copper Soft (60)	213.53
	05/18/2016		Zinc Anode bag 30lb (14)	1,488.62
	05/18/2016		Ell 6"x16" POxFL Bury Cast Iron	233.28
	05/18/2016		Adapter 8" Cast Iron POxFL	96.07
	05/18/2016		Pipe 6" PVC DR-14 C900 (40)	214.83
	05/18/2016		Tubing 2" Copper Soft (20)	235.45
	05/18/2016		Wire 10 Copper (2500)	528.94
	05/18/2016		Pipe 8" PVC DR-14 C900 (1020)	8,421.99
	05/18/2016		Gate Valve 6" POxFL R/W C900	641.28
	05/18/2016		Pipe 12" PVC DR-14 C900 (20)	391.47
	05/18/2016		Reducer 8x6 Cast Iron POxPO	76.69

Payment Number	Payment Date	Vendor	Description	Amount
	05/18/2016		Gate Valve 4" RW Cast Iron Flange	478.27
	05/18/2016		Gate Valve 8" R/S Cast Iron Flange	999.09
	05/18/2016		Gate Valve 8" POxFL R/W C900	1,013.47
	05/18/2016		Curb Stop 2" FNPT X MNPT	487.62
	05/18/2016		Fire Hydrant 6x4x2.5	2,070.18
	05/18/2016		Ell 6"x16" POxFL Bury Cast Iron	233.28
	05/18/2016		Fire Hydrant Check Valve	1,237.17
	05/18/2016		Reducer 8x6 Cast Iron POxPO	80.72
	05/18/2016		Pipe 8" PVC DR-14 C900 (220)	1,816.51
	05/18/2016		Flange 6" SOW 8-hole	15.14
	05/18/2016		Gate Valve 6" POxFL R/W C900	658.15
	05/18/2016		Tee 8x6 Cast Iron POxFL	151.47
	05/18/2016		Coupling 8" Repair PVC C900 (2)	142.58
	05/18/2016		Adapter 6" Cast Iron POxFL	74.65
	05/18/2016		Wire 10 Copper (500)	105.79
	05/18/2016		Service Saddle 8x1 C900 PVC (5)	591.33
	05/18/2016		Coupling 6" Repair Macro	233.28
	05/18/2016		Tubing 1" Copper Soft (60)	213.55
	05/18/2016		Pipe 6" PVC DR-14 C900 (20)	106.11
	05/18/2016		Gate Valve 10" POxFL R/W C900 (2)	3,187.71
	05/18/2016		Curb Stop 2" FNPT X MNPT (4)	975.24
	05/18/2016		Ell 8" Cast Iron PO 45 Degree (2)	208.62
	05/18/2016		Reducer 8x6 Cast Iron POxFL	134.82
	05/18/2016		DFW Meter Box Lid Small (20)	1,150.10
	05/18/2016		DFW Meter Box Small (20)	1,584.10
53259	05/18/2016	Geib Lumber Company	PVC for Irrigation Line Repair	3.52
53260	05/18/2016	Glennie's Office Products Inc	Office Supplies	111.85
53261	05/18/2016	Grainger	Backpack Weed Sprayers (2)	289.40
53262	05/18/2016	Hawthorne Machinery Co	Positioner Pipe - B19	246.87
	05/18/2016		Hydraulic Coupler - L4	61.80
53263	05/18/2016	HD Supply Waterworks	Couplers (2)	939.61
	05/18/2016		Adapters (2)	179.54
53264	05/18/2016	Hidden Valley Pump Sys Inc	Well 8A Rehabilitation	44,428.09
53265	05/18/2016	Interstate Battery of San Diego Inc	Battery - Truck 76	109.81
53266	05/18/2016	Joe's Paving	Road Repair 10/28/15-02/16/16	42,564.20
53267	05/18/2016	Ken Grody Ford Carlsbad	Transmission Electrical Plug Seal - Truck 24	9.77
53268	05/18/2016	Kimball Midwest	Paint, Lube, Fuse Holders, Bits, Zip Ties - Shop	323.40
53269	05/18/2016	Lighthouse Inc	Strobe Brackets & Lights - Truck 62	167.59
	05/18/2016		Marker Lamps (2) - Trucks 11 & 30	9.27
53270	05/18/2016	Major League Pest/Gemini Pest Control	Monthly Pest Control	85.00

Payment Number	Payment Date	Vendor	Description	Amount
	05/18/2016		Bee Removal Services (15)	1,275.00
53271	05/18/2016	Mark Foster	Meter Deposit Refund	311.00
53272	05/18/2016	Mission Resource Conservation District	Water Audit - Institutional	492.00
53273	05/18/2016	Moodys	Dump Fees (2)	300.00
	05/18/2016		Dump Fees (2)	300.00
53274	05/18/2016	NAPA Auto Parts	Grease Gun, Hose, Tips -Shop	61.77
	05/18/2016		Strobe Wiring, Loom & Switch - Truck 62	61.38
53275	05/18/2016	North County Auto Parts	Filters, O2 Sensor - B2 & Truck 23	219.08
	05/18/2016		Filters, Trans Fluid - Truck 24	91.10
	05/18/2016		Fluid Exchanger - Shop	130.19
	05/18/2016		Circuit Breaker, Filters, Tail Lamp	55.57
53276	05/18/2016	Pacific Pipeline Supply	Adapter 2.5" MNST X 2" MIPT Hose	20.07
	05/18/2016		Valve Boxes (100)	1,371.44
	05/18/2016		Schedule 40 PVC Ell & Adapters	61.32
53277	05/18/2016	Panera Bread	All Hands Mtg 05/24/2016	417.99
53278	05/18/2016	Parkhouse Tire Inc	Tires & Mounting (4) - Truck 76	778.85
53279	05/18/2016	Pool & Electrical Products Inc	Chlorine	15.82
53280	05/18/2016	Quality Chevrolet	Mirror Glass - Truck 51	103.16
53281	05/18/2016	R J Safety Supply Co Inc	Rain Gear - Customer Service	67.44
	05/18/2016		Hi-Vis Neck Shades (13)	70.53
53282	05/18/2016	Ramona Disposal Service	Trash Service 04/2016	153.43
53283	05/18/2016	Randy Whitmann	Professional Engineer License Renewal	115.00
53284	05/18/2016	Rincon del Diablo MWD	Water Service - MD Reservoir	36.81
53285	05/18/2016	Robert D Hoover Est of Eric W Hoover	Customer Refund - Closing	137.66
53286	05/18/2016	Roy Coox	ACWA Conference 05/2016	535.04
53287	05/18/2016	San Diego Chapter-CSDA	Meeting 05/19/2016 - J MacKenzie	30.00
	05/18/2016		Meeting 05/19/2016 - E Boone	30.00
53289	05/18/2016	Sloan Electric Company	Pump Refurbishment & Automation Svc -Sta 12 Pump 1	11,154.16
53290	05/18/2016	Southern Counties Lubricants, LLC	Fuel 04/18/16-04/30/16	3,902.14
53291	05/18/2016	Sunrise Materials Inc	Pallet Return	(312.48)
	05/18/2016		Concrete 90lb bag (140)	935.27
53292	05/18/2016	Tegriscap Inc	Landscape Service @ MD Reservoir	1,220.00
53293	05/18/2016	The UPS Store 0971	Shipping 04/2016	25.48
53294	05/18/2016	TS Industrial Supply	Broom 24" Push	1,051.41
	05/18/2016		Cutter 1" Carb Shell AC	127.49
	05/18/2016		Cutter 2" Carb Shell PVC	174.96
	05/18/2016		Drill .25" PD-14CA Carbide	86.80
	05/18/2016		Wrench 1.25" One Hand	731.66
	05/18/2016		Cutter 1" Carb Shell PVC	265.83
	05/18/2016		Hammer 3lb Brass Sledge	461.13

Payment Number	Payment Date	Vendor	Description	Amount
	05/18/2016		Saw Hack 15.5" Heavy Duty	137.85
	05/18/2016		Cutter .75" Shell PVC	265.83
	05/18/2016		Wire Wheel 4"	581.56
	05/18/2016		Striping Paint	144.96
	05/18/2016		Hose Repair, Supplies	44.01
	05/18/2016		Discharge Hose	170.32
53295	05/18/2016	Underground Service Alert of Southern California	USA New Tickets 03/2016	313.50
53296	05/18/2016	UniFirst Corporation	Uniform Service	329.84
53297	05/18/2016	UPS	Shipping	12.82
53298	05/18/2016	Vallecitos Water District	Employee Assistance Program 07/2016-06/2017	2,937.48
53299	05/18/2016	VG Donuts & Bakery Inc	Board Meeting 05/11/2016	31.00
53300	05/18/2016	Video Fact Documentation Service	Preconstruction Audio/Video Survey	450.00
53301	05/18/2016	Vista Fence Company Inc	Galvanized Drop Rod	13.81
53302	05/18/2016	Vista Historical Society	Vista Hall of Fame Induction Ceremony - P Dorey	35.00
53303	05/18/2016	Vulcan Materials Company and Affiliates	Cold Mix	2,088.50
Grand Total:				1,125,418.30



Agenda Item: 7

STAFF REPORT

Board Meeting Date: June 1, 2016
Prepared By: Lisa Soto

SUBJECT: RESOLUTION COMMENDING RETIRING VID GENERAL MANAGER ROY COOX

RECOMMENDATION: That the Board adopt a resolution honoring Roy A. Coox, General Manager, for twenty-one years of service to the District and its customers.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: General Manager Roy Coox will retire with twenty-one years of service to the District and its customers on June 2, 2016. The District would like to honor Roy by passing the attached resolution.

DETAILED REPORT: Roy started his career with VID on June 5, 1995 as the Assistant General Manager, and on December 29, 2007 he was promoted to General Manager of the District. Some of the prominent projects that Roy led in his early years with the District, were projects which proved to be true turning points for the District, such as creating a much needed Information Systems department which led to the standardization of all District computers, and writing and implementing policies which did not previously exist in any formal format. He assumed the role of Trustee for the Hans and Margaret Doe Charitable Trust and he was instrumental in relocating administration of the scholarships with the San Diego Foundation. Roy enthusiastically took on the challenge of restoring the District-owned Historic State and National Landmark, the Warner-Carrillo Ranch House, which was in a severely dilapidated state. With limited District funding for the project, he managed to obtain over half a million dollars in grants and donations to fully restore the house for future generations to experience.

Roy's unique ability to understand complicated issues from every perspective, clearly communicate and negotiate, and promote consensus building have all been key elements to his success as General Manager of the District. His hands-on negotiations and countless hours of dedication were both instrumental in finally bringing settlement to the 47-year-old San Luis Rey Indian water rights dispute between the District, Escondido, and five Indian bands. Through his forward-thinking strategies and win-win philosophy, Roy was able to negotiate and execute a water purchase agreement with the City of Oceanside for treated water from the Weese Filtration Plant. This additional water supply will benefit the District's customers for many years to come. As an example of Roy's exemplary leadership, dedication, and vision, he developed and launched an innovative outreach campaign to promote drinking tap water instead of bottled water. Roy created the unique name and trademark for the campaign called Love Tap! and he negotiated partnerships with the City of Vista and the Vista Unified School District to install hydration stations in strategic locations throughout the community.

Roy's leadership of the District has been unsurpassed. His desire to always do what is right, and to act in the best interest of the District, has benefitted the District's employees and customers in countless ways, both now and in the years to come.

ATTACHMENT: Draft resolution.

RESOLUTION NO. 16-XX

RESOLUTION OF THE BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT
HONORING ROY A. COOX
FOR TWENTY-ONE YEARS OF SERVICE TO THE DISTRICT

WHEREAS, Roy A. Coox has faithfully served the public for 35 years, beginning with successful tenures at the City of San Diego and the Encina Wastewater Authority, and then joining the Vista Irrigation District (VID) in 1995 as Assistant General Manager and ultimately being appointed General Manager of the District in 2007; and

WHEREAS, in this capacity, Roy provided executive oversight to all aspects of the District, including reaching out to and working with customers to achieve all District water conservation targets during multiple droughts, particularly during the recent Statewide water emergency declaration; and also including hands-on negotiations resulting in an agreement and settlement to the 46-year-old San Luis Rey Indian water rights dispute between the Local Entities (VID and Escondido) and five Indian bands. As part of the water rights settlement, Roy's unique ability to negotiate and problem solve helped obtain a power license conduit exemption from the Federal Energy Regulatory Commission, saving the District hundreds of thousands of dollars in application renewal costs; and

WHEREAS, thanks to Roy's forward-thinking strategies, significant accomplishments were made that will continue to benefit the District and its customers well into the future, including negotiating and executing a water purchase agreement with the City of Oceanside for treated water from the Weese Filtration Plant, thereby securing an additional water supply at considerable savings for the District's customers; implementing an innovative water rate structure tied to meter sizes and actual costs, well ahead of the court ruling making such cost-based rate structures mandatory; becoming a founding member of the North County Water Reuse Coalition, in order to cooperate with other agencies to develop and distribute recycled water for the benefit of customers; and completing a solar power project to provide "green" energy at the District headquarters; and

WHEREAS, Roy displayed perseverance, diligence and passion in obtaining over half a million dollars in grants and donations to finally fulfill the decades-long desire of the Board and the District to restore the Warner-Carrillo Ranch House, a National and State historic landmark. This restoration project earned awards such as the Governor's Historic Preservation Award from the State of California, the Preservation Design Award from the California Preservation Foundation, and the Historic Preservation and Divine Detail Awards from the American Institute of Architects. Roy was personally named Preservationist of the Year by the Save Our Heritage Organisation of San Diego for his work to preserve this important historical landmark for the enjoyment and education of generations to come; and

WHEREAS, Roy has been instrumental in establishing a culture of innovation and commitment at the District among his workforce, as demonstrated by his combining responsible budgeting and staffing with reorganizations and promotional opportunities that have improved morale and productivity; and by implementing the innovative FISH Philosophy that promotes fun, teamwork and positive engagement in the workplace as components of enhanced organizational efficiency and effectiveness. In addition to maximizing cost savings and revenue generation opportunities, Roy has demonstrated personal leadership, dedication and astute financial judgment as

evidenced by his selflessly declining to take a predetermined four percent salary increase during the Recession in 2011, resulting in significant compounded savings to the District in the form of salary, benefits and pension costs; and

WHEREAS, through his exemplary leadership, dedication and vision, Roy developed, launched, and trademarked the innovative *Love Tap!* outreach campaign to promote drinking tap water instead of bottled water by the public, with promotional emphasis targeted at the local schools and city facilities through the installation of “hydration stations” in strategic high-traffic locations. Roy also served the community as a founding member of the Vista High Noon Rotary Club, the local water community as Treasurer of the Council of Water Utilities, and the statewide water community as Trustee of the Hans and Margaret Doe Charitable Trust, and as a member of the Liability Committee for the Association of California Water Agencies Joint Powers Insurance Authority (ACWA-JPIA); and

WHEREAS, Roy’s hard work and outstanding achievements received Statewide acclaim when he was named the 2012 General Manager of the Year for the state of California by the California Special Districts Association (CSDA). Roy’s commitment and dedication to the well-being of his employees and to serving and communicating with the public resulted in other awards such as the 2013 CSDA Innovative Project of the Year Award for the District’s Workforce Planning and Career Development Program; the 2013 U-T San Diego Top Workplace award; and the 2012 ACWA Outstanding Outreach Participation Award. In addition, the District has consistently received both the District of Distinction Accreditation and the District Transparency Certification, from the Special Districts Leadership Foundation since these programs’ inception; and

WHEREAS, Roy has continually demonstrated a remarkable service ethic and dedication to the District, the water industry, the community, and his family.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Vista Irrigation District does hereby extend its deep gratitude and appreciation to Roy Coox for 21 years of exemplary achievements, outstanding service, and selfless dedication to the Vista Irrigation District and does heartily extend best wishes that his retirement be characterized by peace, prosperity, health and longevity.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors of Vista Irrigation District this 1st day of June 2016.

AYES:
NOES:
ABSTAIN:
ABSENT:

Richard L. Vásquez, President

ATTEST:

Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



STAFF REPORT

Agenda Item: 8

Board Meeting Date:	June 1, 2016
Prepared By:	Eldon Boone, Brian Smith, Don Smith
Approved By:	Roy Coox

SUBJECT: DIVISION REPORTS

RECOMMENDATION: Note and file informational report.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: Previous month’s and anticipated activities are reported by each division.

ENGINEERING DIVISION

May

- Continued working on design of main replacement projects. Began development of project guidelines for outsourcing the design and construction of additional replacement projects.
- AB Line and Meyer’s Siphon Replacement Projects – Infrastructure Engineering Corporation, (IEC) continued on design efforts.
- Flume Relocation (Hidden Valley Estates) - Continued working with Shea Homes regarding Reimbursement Agreement for relocation of a portion of the flume as part of the Hidden Valley Estates project. Continued review of flume relocation plans and easement documents. Shea continued grading operations on the development site that started in March.
- Received proposals for update of the District’s Master Plan.
- Helix Environmental continued preparation of Historic American Engineering Record (HAER)-level documentation of the Vista Flume, including archival quality photographs and associated documentation to be filed with appropriate historical societies and archives.
- Attended kickoff meeting with Richard Brady and Associates for the HP reservoir structural evaluation project.
- Issued a Request for Proposal for on-call engineering services for water pipeline replacements.

June

- Mainline Replacement Projects in design (current projects): Private Road off Buena Creek Rd. (NIP), Tower Dr. (NIP), Las Flores Dr., Mar Vista Dr. (500 block), Private Roads off Mar Vista Dr./Thibodo Rd. (NIP), Taylor St. (NIP), Goodwin Dr. (NIP), Alley north of Orange St. (NIP), Lobelia Dr., Primrose Ave., Hilo Dr. (NIP), Quails Trails (NIP), Peach Grove Lane (NIP).
- Mainline Replacement Projects in planning (future projects): Copper Dr. (NIP), Delta Ln, (NIP), Camino Ciego (NIP), Mar Vista Dr., Miramar Dr., Marine View Dr., E. Vista Way, Mason Rd., Lado De Loma, Eddy Dr., Camino Patricia, Camino Corto, Nordahl Rd. (NIP), HN Line- Gopher Canyon to Fairview Dr., N. Citrus Ave., Nevada Ave., Lemon Ave., Buena Creek Rd. (NIP), Vista Grande Dr. (NIP), Green Hills Way, Elevado Road, Via Christina, S. Santa Fe Pipeline, Rancho Vista Rd., Bandini Place, McGavran Dr., Ora Avo Dr., Shale Rock, San Clemente Ave. (NIP), La Mirada, Crescent Dr., Descanso Ave., Pump Station No. 10 By-Pass – Blue Bird Canyon.
- AB Line and Meyers Siphon Projects – IEC to continue with final design.

- City of Vista Projects: Paseo Santa Fe Streetscape Improvements - Phase II along South Santa Fe from Ocean View Drive to Terrace Drive - coordinate design of water improvements associated with City street improvements.
- Flume Relocation (Hidden Valley Estates) - Complete recordation of required easements and finalize Reimbursement Agreement for presentation to Board for approval of project. Continue review of flume relocation plans and specifications. Evaluate potential construction contracting strategies and meet with Cass Construction to discuss the flume relocation work.
- Attend meeting of the North San Diego Water Reuse Coalition.
- Review proposals received from consultants for preparation of an update to the District's Master Plan.
- Richard Brady and Associates to continue structural evaluation of the HP reservoir.
- Receive proposals for on-call engineering services for water pipeline replacements.

* (NIP) = Nipponite pipe

FIELD SERVICES AND WATER RESOURCES DIVISION

VID Water Production

April 2016

Description	Current Month Production		Average Production of Last 12 Months		Total, Fiscal Year-to-Date
	(mgd)	(af)	(mgd)	(af)	(af)
<i>VID's EVWTP Water Production</i>					
Local Water	0.00	0.00	1.32	124.18	1,062.60
SDCWA Raw Water	11.64	1,072.00	7.90	738.78	7,559.20
Subtotal (EVWTP Water Production)	11.64	1,072.00	9.22	862.96	8,621.80
Oceanside Contract Water	0.95	87.60	3.33	312.73	2,840.00
SDCWA Treated Water	2.00	184.30	1.24	114.54	1,295.30
TOTAL WATER PRODUCTION	14.60	1,343.90	13.79	1,290.23	12,757.10

Lake Henshaw and Warner Ranch Wellfield statistics are summarized as follows:

Lake Henshaw

Storage as of May 25, 2016:	5,816 af (11% of 51,774 af capacity)
Current releases:	0 cfs
Change in storage for month of April:	226 af (gain)
Total releases for month of April:	0 af
Hydrologic year-to-date rain total:	21.21 inches (May 25, 2016)
Percent of yearly average rain:	87% (30-year average: 24.45 inches)
Percent of year-to-date average rain:	87% (30-year average through May: 24.32 in.)

Warner Ranch Wellfield

Number of wells running in April:	14
Total production for month of April:	560 af
Average depth to water table (May):	120 ft (see attached historical water table chart)

Electrical Energy Use at VID Headquarters

April 2016

Description	Current Month Production	Average of Last 12 Months	Total, Fiscal Year-to-Date
	(kWh)	(kWh)	(kWh)
Solar Production (\$0.1565 per kWh)	40,933	34,967	337,521
Additional Commercial Use (\$0.04977 per kWh)	3,002	15,324	171,033
TOTAL ELECTRICAL ENERGY USE	43,935	50,290	508,554

May

- Repaired three fire hydrants and one air vent. Replaced five valves and installed three service laterals.
- Replaced 78 meters.
- Evaluated two bid submittals for the demolition of E2 and F reservoirs. Due to the quantity and contrast of the bids, a second request for proposal was advertised.
- Evaluated bid submittals for vinyl tile and carpet replacement for designated areas at District headquarters.
- Replaced vehicle lift in garage service bay.
- Continued main line replacement of Nipponite pipe on alley north of Orange Street – 200’ of 8” PCV. Approximately 10% complete.
- Continued main line replacement of Nipponite pipe on Buena Creek Road (private easement) – 1,120’ of 8” PVC, six services and one hydrant. Approximately 85% complete.
- Continued main line replacement of AC pipe (350’ is Nipponite) on Tower Drive – 1,000’ of 8” PVC, 14 services and one hydrant. Approximately 65% complete.
- Analyzed 125 routine (reportable to SWRCB) bacteriological samples. All samples were negative for total coliforms (TC-). The average chlorine residual for May was 2.53 mg/L.
- Second Quarter Stage 2 Disinfection Byproduct (DBP) samples were collected on May 4, 2016. Compliance for the Stage 2 DBP rule is determined based on a Locational Running Annual Average (LRAA). For THMs, each LRAA must be below 80 µg/L and HAAs must be below 60 µg/L. THM tests results ranged from 30-40 µg/L and HAAs ranged from 11-14 µg/L.
- Collected special lead and copper samples per SWRCB approved monitoring plan. Results are pending.
- Inspected and tested 18 new backflow devices that were integrated into the District’s cross-connection control program.
- Isolated, drained and cleaned HP reservoir for condition assessment by Richard Brady and Associates.
- Shutdown HL main to install three 12” inlet gate valves at Station # 10.
- Collected and evaluated reads at all impressed current cathodic protection sites.
- WQ Calls/Incidents for May – received one odor and three discolored water calls. All calls were investigated and determined to be related to private plumbing issues.
- Henshaw – completed SCADA functional testing of Well 29A, 31A and 91. Conducted fixed asset audit.

June

- Install new valves, laterals and vault at the Buena Creek inter-connect with VWD.
- Continue internal recruitment for Welder/Equipment Operator.

- Start main line replacement on Mar Vista Drive – replace 1,040’ of 6” Nipponite and 960’ of 6” steel pipe.
- Complete Consumer Confidence Report.
- Conduct pump/motor trim balancing at Pump Stations # 10 and # 12.

WARNER RANCH, SAN LUIS REY RIVER, FERC and ESCONDIDO ISSUES

- Continued to define aspects of the San Pasqual Undergrounding Project with Escondido and consultants, and continued environmental monitoring. Conducted “pre-application” meetings with staff members of the CDFW, RWQCB, USFWS, and USACE.
- Entry permits to the Warner Ranch were issued to the USGS to conduct surveys for the southwestern willow flycatcher on District lands below the dam.
- Cattle counts for May: Hettinga – 2,325 Mendenhall – 99
- See the attached report on activity for March 2016 for the Lake Henshaw Resort, Inc. and the chart of Water Table Depth.

ATTACHMENTS:

Lake Henshaw Resort, Inc., Activity Reports – March 31, 2016
 VID's Warner Wellfield - Water Table Depth vs. Monthly Wellfield Production

ADMINISTRATION DIVISION

May

- The District’s total water production for April 2016 was 1,344 acre-feet (AF) compared to 1,572 AF in 2013, representing a 15 percent decrease. **For the eleven month period ending April 30, 2016, the District’s total water production has decreased by 19 percent when compared to the same eleven month period in 2013, which exceeds our State mandated conservation standard of 12%.**
- Participated in the 2016 California-Friendly Landscape Contest regional ceremony at the Water Conservation Garden.
- Represented the District at Rancho Buena Vista High School’s Senior Scholarships Night event.
- Mailed notice regarding the availability of the Consumer Confidence Report (annual water quality report) on-line beginning July 1, 2016 with water bills.
- Participated in Vista Strawberry Festival
- Issued news releases announcing the winners of the scholarship, water awareness poster and landscape contests, the District receiving recognition for governance from the Special District Leadership Foundation and the retirement of General Manager Roy Coox.
- Continued coordinating finalization of the District Budget.
- Began recruitments for Welder/Equipment Operator and Water Resources Engineer positions.
- Coordinated first aid, cardiopulmonary resuscitation (CPR) and **automated external defibrillator (AED)** training for District personnel.

June

- Issue a news release announcing the availability of the Consumer Confidence Report online beginning July 1, 2016.
- Launch District’s new website.
- Continue recruitments for Welder/Equipment Operator and Water Resources Engineer positions.
- Continue coordinating first aid, cardiopulmonary resuscitation (CPR) and **automated external defibrillator (AED)** training for District personnel.



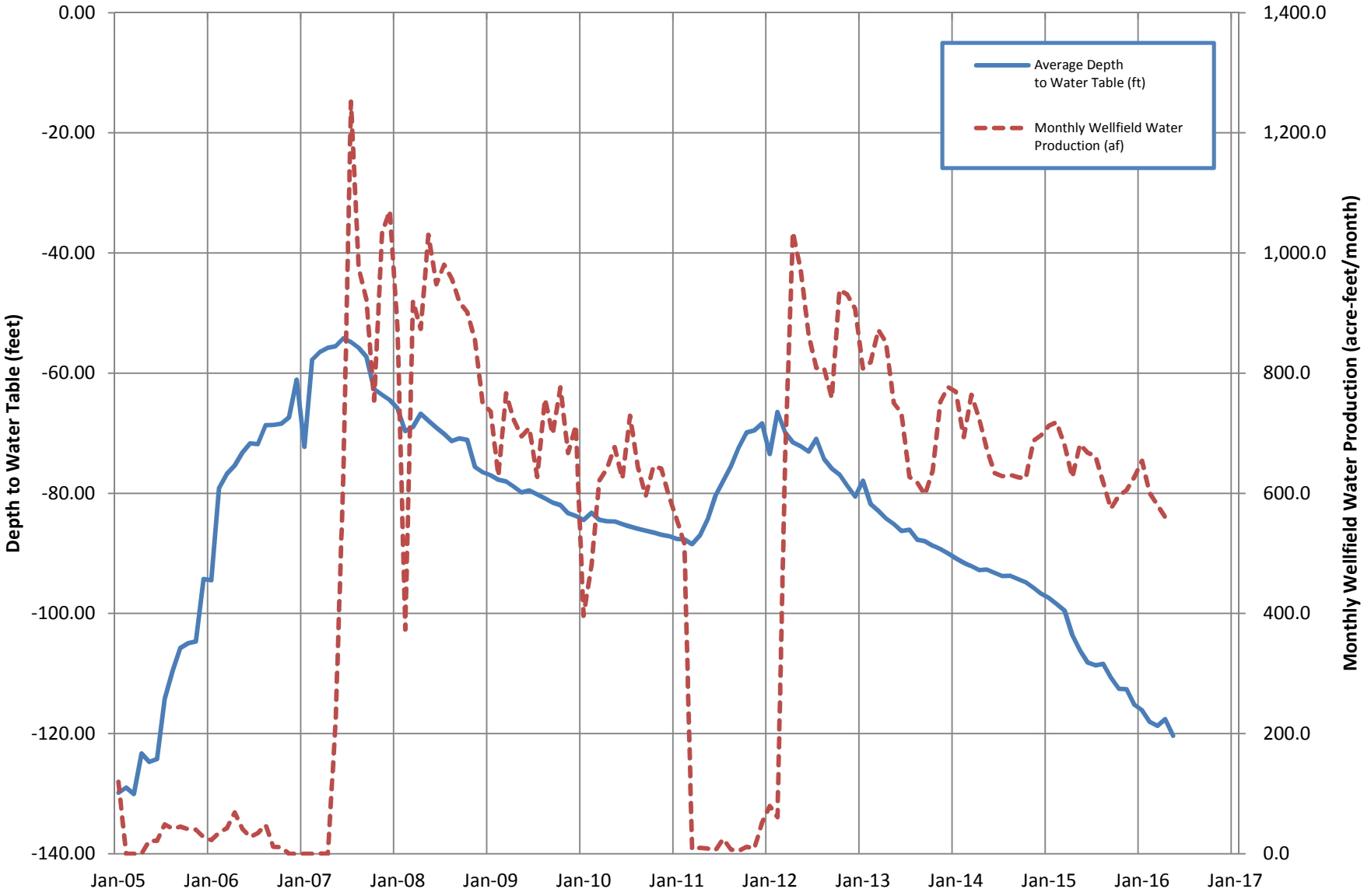
**LAKE HENSHAW RESORT, INC.
ACTIVITY REPORT
AS OF MARCH 31st, 2016**

	2015 Mar	2015 Apr	2015 May	2015 Jun	2015 Jul	2015 Aug	2015 Sep	2015 Oct	2015 Nov	2015 Dec	2016 Jan	2016 Feb	2016 Mar	12 MO AVG
Fishing Permits	370	608	639	770	706	736	475	255	192	141	234	327	591	465
Boat Launches	12	32	38	54	15	15	9	4	0	2	4	9	14	16
Motor Boats (full day rental)	27	48	47	68	48	54	23	7	14	156	14	13	27	42
Motor Boats (half day rental)	4	10	11	8	13	8	2	1	1	40	1	6	3	8
Campground/Head Count	515	651	1,423	869	2,364	1,445	1,927	510	328	158	130	170	153	819
Campground/Cars, Trucks, etc.	143	162	419	258	666	410	574	152	93	37	17	58	128	240
Campground/Recreational Vehicles	14	8	14	22	11	1	12	12	9	6	3	5	21	11
Mobile Home/Spaces	62	63	61	61	60	60	61	61	61	61	61	61	61	61
M.H.P. Daily (Visitors/Head Count)	100	112	126	142	130	126	135	108	93	87	44	9	12	94
M.H.P. (Residents/Head Count)	89	89	93	93	90	90	91	91	91	94	85	85	84	90
Storage	5	5	7	7	7	7	7	7	6	5	4	4	3	6
Cabins	197	185	158	176	193	219	188	192	167	12	79	91	231	161
Hunters	0	0	0	0	0	0	0	0	19	83	88	0	0	15

*The figure of 19 for "Hunters," in the month of November, is due to the public purchasing permits.
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VID's Warner Wellfield

Water Table Depth vs. Monthly Wellfield Production





STAFF REPORT

Agenda Item: 9

Board Meeting Date: June 1, 2016
Prepared By: Don Smith
Approved By: Roy Coox

SUBJECT: WARNER-CARRILLO RANCH HOUSE BARN RESTORATION UPDATE

RECOMMENDATION: Receive an update on the status of efforts to restore the historic barn adjacent to the restored Warner-Carrillo Ranch House.

PRIOR BOARD ACTION: Significant prior board actions include:

- 06/21/2000 Directed staff to investigate funding opportunities to restore the Warner-Carrillo Ranch House (WCRH) and Barn and authorized the expenditure of a reasonable amount of matching funds if significant grant funding were to be secured. .
- 02/07/2001 Approved the grant agreement with the State Office of Historic Preservation to provide funding for the structural stabilization and seismic retrofit of the Warner-Carrillo Ranch House and Barn, as well as private funding through the San Diego Foundation.
- 08/18/2010 Approved the grant agreement with the State of California Cultural and Historical Endowment (CCHE) that finally provided the needed funds and approved a design/build contract with IS Architecture and Mark Sauer Construction for the complete restoration of the Warner-Carrillo Ranch House.
- 10/17/ 2012 Received a report on the completion of the Warner-Carrillo Ranch House restoration project.

FISCAL IMPACT: The scope of the potential WCRH barn restoration project is not well defined at this time, but it is the opinion of the Executive Director of the Save Our Heritage Organisation (SOHO), which has extensive experience in similar historic preservation work, that the cost of design and construction will likely range between \$350,000 and \$600,000. It is expected that more than 50% of that cost would be offset by matching grants, resulting in an estimated contribution by the District of up to \$300,000.

SUMMARY: Culminating many years of effort, the District was pleased to celebrate the grand opening of the newly restored Warner-Carrillo Ranch House on June 1, 2013. The associated historic barn, however, was not renovated with this project, but remains in a state of suspended decay following the structural stabilization that was performed between 2001 and 2005 (see photos, attached). For many years, the District has desired to renovate the barn, which housed stagecoaches for the Butterfield Stage Line, as well as the ranch house to provide a completely restored WCRH compound reflective of its importance in history. Both structures were constructed in the 1850's, and the WCRH barn is the only remaining such structure from that time period in San Diego County with original hand-hewn timbers. The barn is a large wooden structure that was built over an exposed adobe corral, and architectural and historical assessments would need to be conducted to determine the ultimate look and composition of the restored barn.

Under the terms of its 2011 Agreement with the District, SOHO continues to maintain, curate, and operate the WCRH as a house museum open to the public for selected hours on weekends throughout the year. SOHO has supported the concept of renovating the WCRH barn, and is expected to take a major role in developing restoration plans and preparing the grant application package. The District and SOHO are hopeful that a renovated barn will provide an enhanced visitor experience and allow greater opportunities for events based at the WCRH.

The California Cultural and Historical Endowment (CCHE) provided \$316,000 of grant funding for the restoration of the ranch house in 2011 and 2012. While CCHE did not offer historic preservation grants in 2016, it is expected that they will offer them again, with the next round of applications expected to be due in September of 2017. Our successful execution of the previous CCHE grant is felt to increase the likelihood of being awarded a subsequent grant. If supported by the Board, Staff proposes to meet with our project team, likely to include SOHO, plus an historic restoration contractor and architect, in the Spring of 2017 to develop a strategy for preparing a successful CCHE grant application package.

DETAILED REPORT: Since 2000, the District has invested in the Warner-Carrillo Ranch House as follows:

- 2001 \$75,000 (in order to match \$75,000 in funding from private donations to secure a \$150,000 grant from the State Office of Historic Preservation) for the structural stabilization and seismic retrofit of the adobe ranch house and historic barn.
- 2011 \$190,000 (with another \$316,000 from the CCHE grant) for the restoration of the adobe ranch house.
- 2012 \$333,000 (funded out of the Ranch Improvement Fund established through the District's grazing lease) for the construction of a water well, 10,000 gallon water storage tank, piping, new septic system, and the new ADA compliant restroom and parking. (The new water and septic systems are shared with the adjacent facilities of the District's cattle grazing lessee; the ADA compliant restroom and parking were permit conditions from the County of San Diego.)
- 2015 \$10,000 for the repair of the corrugated metal roofing of the barn in advance of expected El Nino rains.

Not counting shared infrastructure, the District has contributed somewhat less than one-third of the cost of the ranch house restoration and barn stabilization.

Additionally, the District pays monthly electrical costs for the WCRH and associated well, periodic termite inspections and treatment, and provides staff time in support of all these activities. According to our operating agreement, SOHO provides ongoing maintenance, non-structural repairs, and, most importantly, staffing to keep the ranch house and museum open to the public as per the grant requirements from the State.

The District has received numerous awards and accolades for its stewardship of the WCRH, including:

- Preservation Design Award, California Preservation Foundation, 2009
- Preservationist of the Year Award, Save Our Heritage Organisation, 2012
- Governor's Historic Preservation Award, State of California, 2012
- Historic Preservation "Project of the Year" Award, American Public Works Association, San Diego Chapter, 2013
- Historic Preservation and "Divine Detail" Awards, American Institute of Architects, San Diego Chapter, 2013

ATTACHMENTS: Photos of stabilization work



May 26, 2016



May 26, 2016



December 5, 2000



April 14, 2010

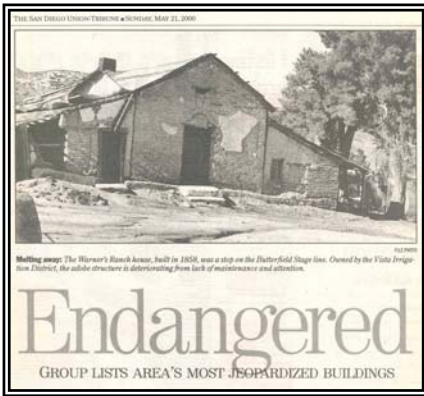


August 28, 2002



October 8, 2004

CROSSROADS OF EARLY CALIFORNIA: THE WARNER-CARRILLO RANCH HOUSE



History

Located in the heart of a picturesque valley in northeastern San Diego County, a proud dwelling stands as a lonely sentinel guarding the historic westward passageway into California. Withstanding nature's elements and the passage of years, this structure has seen glory days as a major trading post, stagecoach stop, and ranching headquarters. Today, it rests in the shadow of the county's tallest mountain, awakening from its slumber to once again be a proud and welcoming sight for weary travelers.

The Warner-Carrillo Ranch House represents a crossroads, both literally and figuratively, in the history of the Old West. Located at the fork where the main overland trail into California split toward San Diego to the south and Los Angeles, San Francisco and the gold fields to the north, this place represents the convergence not only of the westward trails into California but, more importantly, of the historic themes relating to settlers, Native Americans, Hispanics, and women in American history.

Warner's Ranch, most of which remains intact today, serves as a landmark in the history of the American West. The Ranch House and Barn are associated with several historic themes, including the Mexican and American culture contact during the Mexican Republic; the frontier period in American westward migration, trade and settlement; women's roles in the western frontier; Indian, Mexican, and American relations; military operations associated with the United States Army and the Mormon Battalion during the Mexican-American War as well as during the Civil War; and the Gold Rush period and California statehood. Due to its critical location both historically and geographically, perhaps nowhere else in the West did so many people, influences and events converge. In addition to the Native Americans and the original Mexican *Californio* settlers, it is estimated that over 250,000 American settlers visited the Warner-Carrillo Ranch House during the westward migration. It can be said that virtually every person who resides in Southern California today has a link to this magnificent landmark.

Past Owners

Jonathan Trumbull Warner, a former California State Senator, owned the ranch house in the 1840's and 1850's when it was a camping stop on the Gila Overland Trail to California. Burned during an Indian uprising in 1851, the ranch house was rebuilt by the Carrillo family who occupied it until 1868. The ranch house served as a Butterfield Overland Mail Stage Station from 1858-1861. The structure was modified in the 1890's to house the ranch foremen for the Vail Ranch. The ranch house and barn served as ranch headquarters, bunkhouse and storeroom for major cattle ranching operations until the 1960's.

Today

The Warner-Carrillo Ranch House has been called a "national treasure" and is a registered National Historic Landmark and a California State Historic Landmark. The Save Our Heritage Organization in San Diego in the year 2000 called the ranch house site "the most important unprotected historical site in San Diego County." The Warner-Carrillo Ranch House represents one of the few remaining examples of Mexican period adobes in California, and the barn is the only hand-hewn timber barn still standing in San Diego County. The house is a unique Mexican period adobe with wooden extensions, and the barn contains the remains of an original adobe corral. The interior of the house contains unique wood planking and stretched canvas ceilings called *mantas*.

The ranch house is one of the few remaining landmarks associated with unique historical groups and events, such as the Mormon Battalion and the Butterfield Stage. The restored ranch house in its strategic location can be an educational destination for all types of visitors, particularly the thousands of schoolchildren throughout Southern California in their study of California history.

The Project

Thanks primarily to grants and donations, the Warner-Carrillo Ranch House has been restored to its period of historical significance in the mid to late 1800's. Restoration of the ranch house has allowed the building to be opened to and experienced by the public for the first time.

The wooden floors, adobe walls and metal roof have been rebuilt. Several crafts were called upon to restore the windows, doors, porches, surface finishes, etc., along with the historical manta ceilings.

The historic barn has been preserved in a state of arrested decay through permanent wooden structural bracing, replacing makeshift cables and turnbuckles holding the building together. Barn preservation has allowed the structure to be opened for viewing, and enabled restoration efforts to focus on the ranch house.

Future Phases

In addition to the physical restoration, the project restoration plan includes furnishing the house with period furniture and establishing an interpretive center where visitors can learn about and experience the historical themes associated with the ranch house, barn and surrounding cattle ranch.

Future plans also call for parking areas and walkways, lighting, landscaping, and signage to improve access and the quality of the visitor's experience, as well as full restoration of the historic barn.

PROJECT TEAM

The Warner-Carrillo Ranch House is owned by the Vista Irrigation District (VID).

The Project Team:

- Roy Coox (General Manager, VID)
- Ione Stiegler, AIA, IS Architecture (Historic Preservation Architect)
- Mark Sauer, Mark Sauer Construction (Restoration Contractor)
- Stephen Van Wormer (Historic Archeologist)
- Mel Green (Structural Engineer)

Vista Irrigation District Board of Directors:

- Paul E. Dorey, Director
- Jo MacKenzie, Director
- Marty Miller, Director
- Randy L. Reznicek, Director
- Richard L. Vásquez, Director

Critical support provided by:

- California Cultural and Historical Endowment
- State of California, Office of Historic Preservation
- County of San Diego, Office of Supervisor Bill Horn
- The San Diego Foundation
- The Save Our Heritage Organisation

More Information

To learn more about the Warner-Carrillo Ranch House Restoration Project, or to make a donation, please contact the Vista Irrigation District at (760) 597-3117 or visit www.vid-h2o.org. For additional history and fascinating stories associated with this magnificent landmark, please read the booklet we have prepared titled "The Many Faces of the Warner-Carrillo Ranch House", which is available from the District.

THE MANY FACES OF THE WARNER-CARRILLO RANCH HOUSE



The Warner-Carrillo Ranch House represents a crossroads, literally and figuratively, in the history of the American West. Located at the fork where the main overland trail into California split toward San Diego to the south and Los Angeles, San Francisco and the gold fields to the north, the house served as a strategic trading post and stagecoach stop during its heyday in the mid to late 1800's. Due to its critical location both historically and geographically, perhaps nowhere else in the West did so many people, influences and events converge. The ranch house and its environs boast a wonderfully rich history of diverse and fascinating personalities who became either inhabitants or visitors. These people, and the historical events which occurred around them, form a vibrant backdrop to the current effort to restore this national treasure to its original glory. Virtually every person who resides in Southern California today has a link to the people and events which are embodied in this significant landmark.

These are the many people whose faces haunt the rooms of this adobe ranch house. The people described herein shared common experiences and a common historical thread throughout the twenty or so years of the mid-nineteenth century, each of them associated with Warner's ranch and the ranch house. Today, as the house rests on a scenic and winding road at the same junction once critical to so many travelers, the crumbling adobe walls and fallen timbers belie its proud history. Close your eyes and perhaps you too can picture the faces and relive the conversations and adventures of the people who long ago lived and visited here.



THE WESTWARD SETTLER

Jonathan Trumbull Warner

(1807-1895)

Jonathan Trumbull Warner was born in Connecticut in 1807. Facing health problems from the Eastern winters, Warner headed west at age 23 to seek his fortune and a milder climate. He passed through the Valle de San Jose (which would eventually become known as Warner's Ranch) in 1831 on his way to Los Angeles, where he became a merchant. California was under Mexican control at the time, and Warner became fluent in Spanish and befriended the local Californios, one of whom was Pio Pico (who later became the territorial governor). Through this friendship, Warner met and married Anita Gale, the daughter of an English sea captain who had been raised in the Pico household.

In 1840, the Pico family acquired a grant of land in the Valle de San Jose in the area of Agua Caliente, so named for the hot springs located there (later known as Warner Springs), but eventually abandoned the land due to problems with the native Americans living there. Remembering the scenic valley he traversed on his westward voyage, Warner applied for a new grant for ownership of this rancho. In order to become eligible for land ownership, he went to San Diego to become a naturalized Mexican citizen, and changed his name to Juan Jose Warner. He was able to arrange this grant title, and also for another abandoned land grant at the southern end of the valley, and became the owner of 48,000 acres which became known as Warner's Ranch.

Juan Jose and Anita Warner moved from Los Angeles to their new property in 1844, where they first lived near the hot springs while they completed their ranch

house and trading post. Upon moving into the new residence in 1846, Warner immediately established a successful trading post for weary transcontinental travelers, and became renowned for his business acumen and hearty conversation. Warner ran a prosperous operation until 1851, when a regionwide Indian uprising began with an attack on his ranch house. Warner, who had sent his family to safety but had misjudged the size of the attacking force, which numbered more than one hundred, was left to defend his house with one hired hand and an Indian boy. Although the hired hand was killed, Warner made an inspired charge from the ranch house to the barn, shooting and killing four of his attackers and managing to escape with the boy. Although the Indian raiders proceeded to loot and burn his house and trading post, Warner was thereafter referred to as "Colonel".

After the burning of his house and trading post, Warner never again resided at the ranch which would continue to bear his name. Financially bankrupt, he moved back to Los Angeles, became the editor of his own weekly newspaper, and also became a California State Congressman. He eventually lost his ranch to foreclosure and legal judgments by the United States Land Commission. This was the beginning of a series of failed business dealings for Warner, but he remained a respected statesman to his last days. He was elected the first president of the Historical Society of Southern California in 1883. Jonathan Trumbull (J.J.) Warner passed away in 1895 at the age of 88.

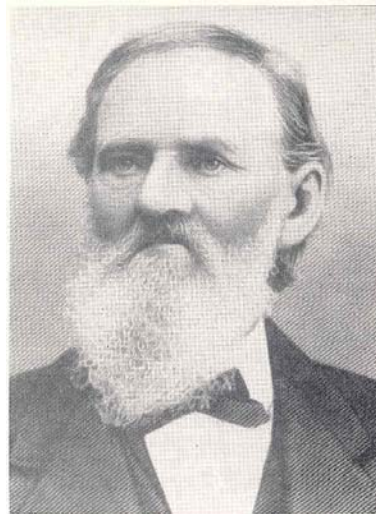


Although Jonathan Trumbull Warner was the first American to settle in the beautiful Valle de San Jose, becoming its most famous resident and lending his name to the region, he merely touched off a wave of American westward migration on the southern route into California through Warner's Pass (otherwise known as the San Felipe Valley). This westward movement of settlers to California gained momentum over time through the discovery of gold, the development of a wagon trail, and the advent of the stagecoach. The trickle of westward settlers seeking fortune, adventure and a new life via the Gila Overland Trail in the 1840's became a deluge after California became part of the United States and gold was discovered near Sacramento in 1848. Warner's ranch house and trading stop became a critical destination for weary travelers navigating the overland trail into Southern California. As the northern alternatives entailed overcoming high mountains and nasty weather, this route through Santa Fe, Yuma and ultimately Warner's Pass became the favored route to California.

It has been estimated that 80,000 people traveled past and stopped at Warner's ranch house during the gold rush alone, with perhaps 250,000 travelers passing through the ranch before the end of the century. The ranch house was the first mercantile establishment after leaving Santa Fe, New Mexico, and the first haven after crossing a thousand miles of barren desert. It was the first place where weary travelers really saw hope, after so many of them had despaired and died attempting to cross the desert. When they reached Warner's ranch, they found green trees, water and the

will to go on. This strategic location became marked conspicuously on all overland trail maps. In fact, many maps of that period list only these locations on the entire southwestern portion of the trail: Santa Fe, Warner's, Los Angeles, and San Diego.

In 1858, Warner's ranch and the adobe trading post then operated by the Carrillo family became a critical stage stop for the newly formed Butterfield Stage Line. Butterfield stages regularly and efficiently completed a 2,800-mile route from Tipton, Missouri to San Francisco in twenty-five days. The stages carried passengers, freight, and, during its time, more mail to California than all of the seafaring ships combined. The Butterfield Line operated until 1861 when the outbreak of the Civil War forced its termination.





THE FRONTIER WOMAN

Maria Vicenta Sepulveda de Yorba de Carrillo (1813-1907)

Maria Vicenta Sepulveda was born in 1813 and raised in the Los Angeles area. In 1834, Vicenta married Tomas Antonio Yorba, a man twenty-six years her senior, who operated a ranch and store in Santa Ana. The business became quite successful, and Don Tomas and Doña Vicenta became renowned for their opulence and hospitality during this rancho period of California history. Vicenta's beauty and elegance impressed many a visitor to the Yorba ranch. Their marriage produced six children before Tomas died in 1844.

Widowed at age 31, Vicenta inherited the couple's considerable wealth and property and continued to manage the ranching and mercantile operations successfully. In 1847, she married Jose

Ramon Carrillo, a dashing rancher and military man who lived with her first at the Yorba ranch in Santa Ana and later at the ranch house they built at the old Warner's Ranch. This marriage produced eight children, two of them being born at the ranch house.

After the murder of her husband, Doña Vicenta was widowed once again, at the age of 51, with eight children between four and fifteen years of age living with her. She successfully managed her large ranch until 1869, when she sold her holdings in the Valle de San Jose and moved to Anaheim, where she lived with her family until her death in 1907 at the age of 94.



Maria Vicenta Sepulveda de Yorba de Carrillo (center front)



Although an anomaly for the times, the strong frontier woman in the nineteenth century was by necessity self-sufficient, organized, and able to take care of herself. Women typically came to the frontier through marriage or inheritance, and the men in their lives were often absent, incapacitated, or dead. These stories of women who managed farms and ranches, raised children, and protected their families from Indians, outlaws, and wild animals are as uplifting and inspiring as they are unusual.

In *Californio* society of the early 1800's, women held a place of respect. Although restricted from most areas of public life, including education, women helped in farms, ranches and businesses. Many women were just as accomplished equestrians as men. And *Californio* law, unlike in America, allowed women to own property through inheritance. (This tradition of women's rights continued into American rule of California, where the first State constitution included a provision for married women to control their own property, which was unusual at the time.)

Still, a woman running a major ranching operation and business was extremely unusual for the mid-1800's, but that is exactly what Doña Vicenta Carrillo was doing at her ranch house at Warner's from 1857 to 1869. During the continual absence of her husband, Don Ramon, and after his death in 1864, Doña Vicenta had to manage on her own. She represented

the epitome of the beautiful, intelligent and competent *Californio* woman who was managing a ranch and household while serving meals and selling supplies to the drivers and passengers of the Butterfield Stage Line as well as numerous other overland travelers. After her husband's death, with help only from her 21-year-old son, she ran a ranching operation on 13,500 acres with 600 sheep, 100 cattle, 50 horses and other animals, along with fields of barley, wheat and hay. And, unlike J.J. Warner, she was reported to have a very good relationship with the native California Indians. Her Indian workers moved to her ranch and established three villages close to the ranch house. During the smallpox epidemic of 1862, she moved the sick Indians into the adobe barn next to her house where she cared for them.



THE CALIFORNIO (Mexican) ADVENTURER

Jose Ramon Carrillo

(1820-1864)

Jose Ramon Carrillo was born in 1820 in San Diego. Upon his father's death while he was still a teenager, he moved with his family north of Sonoma where he helped operate a large ranching operation. There, Jose Ramon earned a reputation tending to cattle and managing Indian laborers, and became an accomplished equestrian and outdoorsman.

Legend had it in Sonoma County that Jose Ramon had confronted and killed a charging bear with a mere knife. He also put those pugilistic talents to use in military skirmishes, and Jose Ramon and his band of Californios acquired a notorious reputation. During the Mexican War, Jose Ramon participated in a series of major campaigns, including the bloodiest battle of the war, the Battle of San Pasqual, where the outnumbered Californios won a significant victory over the American army. Jose Ramon fought his final battle in 1847, when he led his forces in the battle known as the Temecula Massacre, where a contingent of Indians was annihilated to avenge the Pauma Massacre several months earlier, in which a group of Californios had been executed.

Later in 1847, the Californio Don Jose Ramon married Doña Vicenta Sepulveda de Yorba, a wealthy widow, and moved to her rancho in Santa Ana. In 1857, they built and moved to the ranch house located at a strategic crossroads on the southernmost part of

J.J. Warner's disputed landholdings in the Valle de San Jose. The following year, Doña Vicenta acquired undisputed title to the house and a surrounding 18,000 acres. For the next six years, Don Ramon helped his wife manage the ranch and the Butterfield Stage Station. In 1861, upon the outbreak of the Civil War and the discontinuation of the Butterfield Line, he was employed as a scout and supplier for the Union Army by Major Edwin Rigg, the commander at nearby Camp Wright.

Don Ramon's enigmatic and questionable reputation accompanied him to his final days. A man named John



Rains, who had foreclosed on Warner's landholdings and had come to the valley to compete with the Carrillos for ranching lands and profits, was found murdered in late 1862. Although

suspicion fell on Don Ramon, no evidence or charges were brought against him. However, in 1864, he was ambushed, shot and killed by an unknown assassin as he rode his horse alongside the widow Rains.



The group of people known as *Californios* were Spanish-speaking descendants of the original settlers who came from Spain or Mexico to California beginning in 1769. The Spanish established missions throughout California and took control of large tracts of land. In addition to missions, the Spanish established forts, called presidios, to guard the Spanish interests. Settlements, called pueblos, soon flourished outside the mission or presidio walls. After Mexico's independence from Spain in 1821, the government seized control of mission lands and *Californios* received large tracts of land. The *Californios* thereby became owners of large ranches, or ranchos, typically on the order of 10,000 to 100,000 acres apiece. These new *Californio* ranchers, or rancheros, became the backbone of the cattle ranching economy in California, and by 1850, 200 families owned 14 million acres of land. *Californios* were referred to as Don (and Doña), the old Spanish titles for the aristocratic class.

After Mexico's defeat in the Mexican-American War, California became a part of the United States and the *Californios* became American citizens. Although the *Californios* nominally retained their land rights, a tax law and land law were passed which stripped these rights away. The greatest harbinger of change, however, was the discovery of gold in California in 1848, the same year the war ended. As the influx of westward settlers converged on California, many of the original fortune seekers ended up competing with the *Californios* for title to their original landholdings. Over

time, almost every single *Californio* rancho disappeared. By 1852, over 250,000 fortune seekers, mostly Americans, had settled in California, a large number of them passing through Warner's ranch. The *Californios* had clearly become the minority, and by the 1870's the *Californio* empire was gone.

However, these proud *Californios* were the ancestors of many of the Latino people living in California today. They pioneered industries which are still mainstays of the economy, such as citrus farming, winemaking, and cattle ranching. Their influence can be seen and felt throughout the state, from place names of the major cities and landmarks to architecture, food, and clothing. The *Californio* legacy lives through today's vibrant and dynamic Latino population.



THE NATIVE AMERICAN

Antonio Garra

(-1852)

Antonio Garra was the leader of the Cupeno Indians, who lived at the village of Cupa at the hot springs (Agua Caliente) in the Valle de San Jose (which eventually became part of Warner's Ranch). In 1847, the valley and his village passed from Mexican control to American control as part of the new territory of California, and in 1848 hordes of Americans started coming through the region as a result of the gold rush. The secularization of the traditional Indian lands, which had begun under the Mexican Californios and their large land grants, proceeded full bore under American rule. Besides infringing on the traditional Indian way of life, the Americans began a program of heavy taxation on Indian lands and cattle. With the county and the federal government insisting on more and more taxes, the San Diego County Sheriff confiscated the Cupeno's horses and cattle when they were unable to pay. Angered at this action and the continuing taxation and discrimination against the Indians, Garra organized an armed revolt of Cupeno and neighboring Indian tribes.

By early 1851, Garra saw an uprising as the only way to prevent what he saw as impending servitude and genocide for the Indians in California. Although the Cupenos were a small tribe, Garra was a visionary and charismatic leader. He attempted to forge a grand alliance of Indian tribes from the Central Valley to the Colorado River and Baja California. He formed a personal alliance with the leader of the Cahuilla Indians, and rumors spread that a combined force of thousands of Indians would attack throughout Southern California, with the Cahuillas leading the attack on Los Angeles while the Yuma Band would join forces with the Diegueño and Luiseño Indians to destroy San Diego.



Fearful for their lives, most of the Californios fled into San Diego, where General Joshua Bean prepared to defend against a major battle. Martial law was declared in San Diego.

After killing four Americans who had come to bathe at Agua Caliente, Garra's forces began their attack at Warner's ranch, where they stole all the cattle and burned the ranch house. Warner escaped to San Diego and spread word of the attack, and military defenses were prepared from San Diego to Los Angeles to the new Mormon settlement at San Bernardino. At the last minute, however, several Indian tribes backed down and the leader of the Cahuillas betrayed Garra, ambushed him and turned him over to the American military authorities. With the news of Garra's capture, the revolt quickly dissolved. An Army expeditionary force was dispatched and burned Garra's village at Agua Caliente, rounded up remaining hostile Indians in the area, and imposed onerous treaty terms on all the local tribes in the region. Garra was tried in San Diego, found guilty, and executed by a firing squad in 1852. With his death, Garra's dream of Indian independence in Southern California died with him.



When Juan Jose Warner applied for and received his land grant for the Valle de San Jose in 1844, he described the valley as being uninhabited. The truth was, of course, that the valley was not only inhabited by Native Americans but had been so for thousands of years. The main tribe in the valley was the Cupeños, who lived at their ancient village of Cupa, at the hot springs of Agua Caliente (now Warner Springs). Their territory included the mountains and valleys surrounding the springs, including Hot Springs Mountain, the highest point in San Diego County, and the area that is now the Los Coyotes Indian Reservation. Historic Cupeño society was centered around the extended family, and everyone worked together to hunt and gather food amongst the oak woodlands.

The Native Americans, or Indian tribes, of San Diego County are not well known to most people. The Spanish missionaries who came to the region named the Indian tribes by adding the suffix “-eño ” to the names of existing villages (the Cupeño, after the Village of Cupa) or to names of the closest missions (therefore, Diegueño after San Diego and Luiseño after San Luis Rey). These are the three main Indian tribal groupings, with the Cupeño being small in number while the Diegueño (now known by their traditional name, Kumeyaay) are relatively large. Within these groupings, tribes are identified mainly through linguistic and cultural differences. All of the Indians indigenous to San Diego County at the time of the missionaries are called Mission Indians.

Although Luiseño and Diegueño Indians lived and traveled close to or on Warner’s ranch, the population that was native to the valley was the Cupeño. Because of their isolated location, most Cupeños had little contact with the Spanish missions which were built in the late 1700’s. By the mid 1800’s, the Cupeños were grazing cattle and livestock, but some went to work at the Mission San Luis Rey in Oceanside, and many became hired labor for

Warner’s ranch. They were treated adequately by Warner himself and, later, developed a good relationship with his successor, Dona Carrillo. (Warner did, however, take in some individual Cupeños who became loyal domestic servants. He also reportedly urged the Cupeños to build a fence around their village to separate their cattle and horses from his and, had this been done, it might have qualified them as a reservation and avoided later heartache.) After California’s annexation to the United States, westward migration began to greatly impact the Cupeño way of life, culminating in oppressive taxation that threatened to wipe out the tribe. An aborted uprising led by the Cupeño Chief, Antonio Garra, burned Warner’s trading post but was unsuccessful in uniting the region’s tribes in a military operation. In retaliation, American armed forces executed Garra and burned the village of Cupa.

As the population grew throughout the region, ranching operations expanded, and the popularity of the hot springs grew as a recreational destination for the Americans, the Cupeños were seen as trespassers on their own land. In 1903, the United States government evicted the Cupa Indians from their ancestral home and forcibly relocated them to the Pala Reservation, 75 miles downstream on the San Luis Rey River. This evacuation march from Cupa to Pala took three days; the Cupenos call this their “Trail of Tears”.

Today, the descendants of the Cupa and original Luiseño Indians live together on the Pala Reservation. Indians from the present-day reservations of Santa Ysabel and Mesa Grande are descendants of the Cupeños as well. Although the Pala tribe can be proud of their current successful Indian gaming operation, the members will never forget their proud history. Those who trace their ancestry to the Indians of Cupa still celebrate their heritage with an annual pilgrimage to their ancestral home at Warner Springs, to remember their Trail of Tears and to honor the spirit and sacrifices of their forefathers.

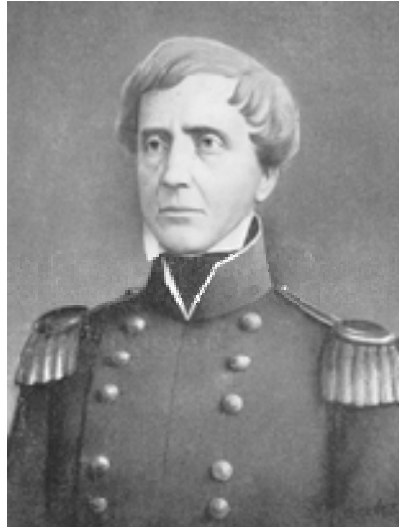


THE AMERICAN SOLDIER

Stephen Watts Kearny

(1794-1848)

Stephen Watts Kearny was born in 1794 in Newark, New Jersey and made a name for himself as an Army officer. When the Mexican-American War broke out in 1846, Kearny was named commander of the Army of the West. General Kearny left Fort Leavenworth, Kansas with 1600 men to secure Mexican territories on his way to California. After capturing Santa Fe, New Mexico, with little opposition, he proceeded on his way to California. En route, he was met by Army scout Kit Carson, who informed him, mistakenly, that California had been secured by the Americans and that there would be no organized opposition there. Kearny therefore proceeded with 200 men across the desert and through Warner's Pass to Warner's trading post, where he and his army camped. After learning of a Californio force ahead, he proceeded to the San Pasqual Valley, where he himself was wounded and his army suffered a decisive defeat.



After regrouping and reaching San Diego, Kearny combined forces with those under Commodore Stockton and fought their way to and occupied Los Angeles. Upon the end of the war, Kearny struggled for power with Stockton and Colonel John C. Fremont, but in the end was confirmed by Washington as the military governor of the new California territory. He served in this role until May 1847, when he was sent to Mexico to serve as governor of Veracruz and then Mexico City.



With America's westward expansion, quell native American uprisings, but also to capture Civil War secessionists, Mexico was growing rapidly. In 1846, the Mexican-American War broke out, and California soon became the ultimate prize. The Army of the West, under the command of General Stephen Watts Kearny, was ordered by President James Polk to conquer California. The Army left Santa Fe, New Mexico on October 6th, traversing a thousand miles of barren, inhospitable terrain before finally reaching Warner's ranch on December 2nd. Journals kept by some of Kearny's men indicate that they were in bad shape and nearly at the end of their means by the time they saw the trees, stream, and ranch house before them. It is doubtful that the Army would have survived their journey to California had it not been for the rest, food, provisions and hospitality they received at Warner's. Refreshed after their stop at Warner's ranch, the Army of the West proceeded toward San Diego, where two days later it was decisively defeated by the Californios at the Battle of San Pasqual.

The Army of the West eventually made its way to San Diego, where it joined with reinforcements and ultimately defeated the *Californios* and secured the territory for the United States. Many American soldiers and military detachments were to traverse Warner's ranch and neighboring regions over the next several decades, most notably to



THE MORMON VOLUNTEER

Jefferson Hunt

(1804-1879)

Charles Jefferson Hunt was born in Kentucky in 1804. He became a member of the Church of Latter-Day Saints (Mormon Church) as a young man and participated in the early Mormon travels and struggles, including the Battle of Crooked River. He served in the famed Mormon Battalion as Captain of Company "A" and as assistant executive officer, being the first captain selected by Brigham Young. On this historic march of 1846-47, Captain Hunt was accompanied by his wife, Matilda, and several relatives and traveling companions.



Following his service with the Mormon Battalion, Captain Hunt was appointed by Brigham Young in 1851 to serve as a guide for Mormon pioneers headed to San Bernardino, California. He later became a member of the church's high council as well as a California state legislator. Upon returning to Utah, he led pioneering expeditions to Provo and Parowan, and became a Utah state legislator and church bishop. In 1860 he and two sons founded Huntsville, Utah, the town which bears his name to this day. Captain Hunt, a soldier and pioneer who had performed exemplary service to his battalion, church, and country, passed away in Idaho in 1879.



The fascinating story of the Mormon Battalion began in 1846, at the outset of the Mexican-American War. Looking for additional troops, President Polk authorized General Kearny's Army of the West to solicit 500 volunteers to form a Mormon Battalion. Contacted in the midst of their historic westward trek, the Mormons were surprised by the request, as they had received no governmental protection from persecution in Missouri and Illinois. They were also concerned about the safety of their families on their pioneer journey, but Brigham Young encouraged his Mormon followers to volunteer as a patriotic act for their country. Five companies totaling 543 men enlisted and embarked on a 2,000-mile journey from Council Bluffs, Iowa to San Diego, California—the longest military march in history.

The battalion departed on July 20, 1846 and reached Warner's ranch on January 21, 1847, where they camped in the valley near his trading post. Battalion journals indicate that Warner was very cooperative, providing information as well as fresh food and supplies. He also eagerly traded out fresh and well-trained horses and mules for the Battalion's animals which were exhausted and worn-out from the trek across the desert. One of the Mormon Battalion's assignments was to clear a wagon road into California, widening and leveling the original horse trail. Their success in accomplishing this objective as they journeyed westward

allowed the vast migration which took place soon afterward.

The Mormon Battalion reached its destination, the San Diego Mission, the following week. The Battalion performed garrison duty at San Diego, San Luis Rey, and Los Angeles for most of the remainder of the war.



THE CIVIL WAR SKIRMISHER

Dan Showalter

(1829-1866)

Dan Showalter was a California State Assemblyman from Mariposa County when, in early 1861, he was challenged to a duel and ended up killing a fellow Assemblyman. Already a sympathizer of the Confederate cause when the Civil War broke out, this gave Showalter additional incentive to leave California. He was reputed to hold a Confederate commission and left with 18 of his troops in late 1861 to join the Confederate Army in Texas. Word of the movement of his forces reached Camp Wright, located on Warner's ranch, and Union soldiers found and captured his detachment. Although mounted and well-armed, Showalter and his followers gave up without a fight. They were taken to Camp Wright and then transferred to the prison at Fort Yuma, where they were detained for six months. Upon his release, Showalter immediately made his way to Texas where he became a lieutenant colonel in the Confederate Army and fought in the Battle of Galveston in 1863. According to reports, Colonel Showalter's alcohol problems surfaced in 1864, and he was relieved of his regimental command following the Battle of Palmetto, Texas, for drunkenness. Following the end of the Civil War, Showalter fled to Mazatlan, Mexico, and died in a barroom brawl in 1866.

California's only Civil War battle was fought by troops from Camp Wright, an outpost established at Warner's ranch near the site of the ranch house in 1861. Although no shots ended up being fired, it was the lone engagement between Union and Confederate forces.

Most Californians were sympathetic to the Union cause, but there were a number of secessionists who left to join the Confederates. Since these parties traveled the overland trail eastward to join the Southern forces in Texas, the Union Army decided to establish an outpost on Warner's ranch to put a stop to the rebel movements. Barely a week from the time Camp Wright was founded in October 1861, a large rebel party, led by State Assemblyman Dan Showalter, was reputed to be headed toward the area. Since several rebel groups had recently passed through the area, the soldiers at Camp Wright were determined to engage and defeat this party in order to set an example for future California secessionists. Several detachments from Camp Wright surprised and captured the Showalter party in an area near Mesa Grande. The rebels were first taken to Camp Wright and later transferred to prison at Fort Yuma, where they were released several months later upon convincing authorities of their allegiance. In addition to Showalter, the other members of his party thereupon reportedly continued their journey to join the Confederacy.



Although the site of Camp Wright was relocated shortly after the “battle” for the remainder of the war, Warner’s ranch can claim the distinction as being the site of the only military action taken by the Union Army in California during the Civil War.



THE CATTLE BARON

George Sawday

(1876- 1949)



George Sawday was born on October 6, 1876 in Julian. The son of a British immigrant and pioneer in the Witch Creek area near Santa Ysabel, Sawday built a vast cattle ranching empire across Southern California, with Warner's ranch as his centerpiece. Upon marrying Emily Crouch of Oceanside, the daughter of another British immigrant, he set about building his personal residence in Witch Creek where his two daughters were raised.

Sawday's cattle holdings ranged from the Imperial Valley to the San Diego coast. He was a major cattle buyer throughout Southern California, Arizona, Nevada, and Utah. Although a private man who avoided the limelight, he was a long-time leader and officer of the California Cattlemen's Association. He died on December 22, 1949 in La Jolla at the age of 73.



The original Warner's ranch passed through several owners in the late 19th to early 20th century, but always remained a major cattle operation with the ranch house site as its headquarters. From 1869 to 1888, it was owned by ex-California governor John Downey, who made the ranch world-famous for its high quality wool. This premium wool was produced by washing the sheep prior to shearing with water from soda springs located on the ranch.

From 1888 to 1911, the ranch was operated by Walter Vail (of present day Vail Ranch fame), and he enlisted cattlemen such as James Knight and Samuel Taylor to live in the ranch house and manage the ranch operations. During the height of the ranching operations around the turn of the twentieth century, tens of thousands of sheep, horse and cattle foraged on Warner's ranch, fattening on the abundant grass and water around the ranch house before being driven to market in Los Angeles.

In 1911, George Sawday took over the ranch and operated it as the largest cattle ranch in Southern California and one of the largest in the West. During Sawday's time, the ranch became synonymous with the wild west and its hard-working cowboys. Will Rogers stayed at the ranch house in the 1930's, and was said to have been interested in buying the ranch before he passed away. John Wayne was familiar with George Sawday and his ranch house as well, and he wore a hat given to him by Sawday in several of his cowboy movies.

Although Lake Henshaw was built on the Warner Ranch in 1922 and ranch ownership passed to the Vista Irrigation District in 1946, the Sawday family operated its cattle operation until 1960, when the ranch house was abandoned.



Cattle grazing on Warner's Ranch near Lake Henshaw.



View of ranching operation from the ranch house today.

IN CONCLUSION



The Warner-Carrillo Ranch House which still stands today bears the name of the two main actors in its history, J. J. Warner and Vicenta Carrillo. Although the house and barn may have been part of the set, the ranch was the stage and the tumultuous times formed the backdrop of the fascinating theater that unfolded here during the middle of the nineteenth century. The Warner-Carrillo Ranch House represents a crossroads, both literally and figuratively, in California history, and symbolizes the convergence of historical themes relating to pioneers, soldiers, cowboys, Native Americans, Latinos, and women in the settling of the Old West.

The objective of the Warner-Carrillo Ranch House Restoration Project is to restore this significant landmark, including the house and barn, to a condition where the buildings can be preserved for future generations and enjoyed by the public. The house is a unique Mexican period adobe with wooden extensions, and the barn is the last hand-hewn timber barn standing in San Diego County. The barn also contains the remains of the original adobe corral, preserved because the barn was built over it. The interior of the house contains unique wood planking and stretched canvas ceilings called *mantas*. The project required extensive restoration of the adobe walls, roof, and interior rooms of the house.

In addition to the physical restoration, the project restoration plan includes the establishment of an interpretive center where visitors can learn about and experience the historical themes associated with the landmark. Probably due to historical biases over the years, the contributions of Latinos, women, and native Americans have been neglected as they relate to the history of the ranch house. The ranch house is one of the few remaining landmarks associated with unique historical groups and events, such as the Mormon Battalion and the Butterfield Stage, and the project also highlights these historical contributors. Now that it has been open to the public, the restored ranch house in its strategic location is an educational destination for all types of visitors, particularly the thousands of schoolchildren throughout Southern California in their study of California history.

*Brochure prepared by Vista Irrigation District
Text by Roy Coox
March 2015*



Donations and grants have enabled the restoration of the historic ranch house and the stabilization of the historic barn. Additional funding is desperately needed in order to restore the exterior and interior of the barn, and to recreate the furnishings, grounds and surroundings associated with the significant historical period of the ranch house and barn. If you would like to help us in preserving and showcasing this important piece of history, please send your donation to:

**Vista Irrigation District
WCRH Restoration Project
1391 Engineer Street, Vista, CA 92081
(760) 597-3117**



STAFF REPORT

Agenda Item: 10

Board Meeting Date: June 1, 2016
Prepared By: Brett Hodgkiss
Reviewed By: Eldon Boone
Approved By: Roy Coox

SUBJECT: LOVE TAP! CAMPAIGN

RECOMMENDATION: Receive an update on the District's drink tap water campaign, Love Tap!

PRIOR BOARD ACTION: The Board received an informational report from the Public Affairs Committee on the Love Tap! campaign on March 5, 2014.

FISCAL IMPACT: Since the program's inception, the District has spent approximately \$38,000 (purchase and installation of hydration stations, portable hydration station, water bottles, brochures, etc.) on the Love Tap! campaign.

SUMMARY: The tap is a source of high quality drinking water that is a great value, especially when compared to the cost of bottled water. The District rigorously tests its water to ensure it complies with stringent state and federal water quality standards that meet or exceed those for bottled water. Yet, many customers purchase bottled water because they are concerned that tap water is not safe to drink.

The goal of the District's drink tap water campaign, Love Tap!, is to let customers know that tap water is safe to drink and that the choice to drink bottled water should be based on that factor. To accomplish this objective, the District deployed a two-pronged outreach strategy that involved making the community aware of the benefits of drinking tap water and making it easy and convenient for them to access by installing water bottle filling stations (called hydration stations) at schools and city recreational facilities.

DETAILED REPORT: In an effort to raise awareness about the quality and value of tap water, the District launched its Love Tap! campaign in spring 2014. The official kick-off of the Love Tap! campaign came in May 2014 at the Vista Strawberry Festival, where the band, TapWater, appeared courtesy of the District and spread the message about drinking tap water as part of their concert. The District also had a booth at the event where staff handed out Love Tap! reusable water bottles that could be filled at our portable hydration station.

Since that time, the District has participated in various community events, including the Taste of Vista and City of Vista Summer Fun Fest event, to promote Love Tap! District staff has also made presentations at the North County Water Summit, to the Vista city council, and to Vista Unified School District parent and teacher groups as well as various community organizations. The District plans to continue promoting Love Tap! through its speakers bureau and participation in community events.

Based on the success of getting children to teach their parents about water conservation, the District recognized that a key demographic to be reached is school children. The District worked with the Vista Unified School District to install hydration stations in three public schools: Breeze Hill Elementary School, Vista Innovation and Design Academy, and Rancho Buena Vista High School. At Breeze Hill, the District coupled the installation of the hydration station with the distribution of refillable water bottles to all students and assembly presentations, teaching the children about the benefits of drinking tap water.

The hydration stations have been so well received at the schools where they have been installed that the school district has recently let the District know that it will be installing hydration stations at every school

within the school district and incorporate them in their branded nutrition program. The school district has indicated that they plan to begin the installation of hydration stations this summer. Individual school parent-teacher associations (PTA's) have also contacted the District for information and assistance in acquiring and promoting hydration stations. The District has offered to make Love Tap! presentations at school assemblies and at school district meetings in support of the school district's efforts.

The District has also partnered with the City of Vista to install hydration stations at two of the City's busiest parks at Jim Porter Park Recreation Center located at Brengle Terrace Park and the Vista Sports Park. According to City staff, the hydration stations have been well received by park users. City staff has said that they will consider installing hydration stations in lieu of new drinking fountains at other City facilities in the future.

The District's mission is to provide the community with a high quality, affordable and reliable source of water. The Love Tap! campaign provides the District with a unique opportunity to connect with our customers and the public and to directly communicate who we are and the services that we provide. In addition to the school district and the city, the District has received numerous inquiries from businesses and community organizations about the hydration stations (the school district calls them "Love Tap units") and how to get them installed at their locations. The Love Tap! campaign has earned accolades from customers, community groups and other agencies and the District will continue to review and update the campaign to build on its successes and keep its messaging relevant and memorable.

LOVE TAP!®

Refillable and environmentally friendly water bottles can make hydration portable as well as inexpensive. Hydration stations (such as the one pictured below) make it much more convenient to fill up and take your hydration to go!



Vista Irrigation District is a public agency serving water to 125,000 people in the City of Vista and portions of San Marcos, Escondido, Oceanside and San Diego County.

*Vista Irrigation District
1391 Engineer Street
Vista, CA 92081*

www.vid-h2o.org



LOVE TAP!®

**Tap into
Health!**

**Tap into
Savings!**

**Tap into the
Environment!**



1391 Engineer Street
Vista, CA 92081

Telephone: (760) 597-3100
Website: www.vid-h2o.org

TAP INTO HEALTH!

- ◆ Drinking water instead of sodas and sugary drinks can keep you healthy and fit, and save thousands of calories.
- ◆ Drinking water helps maintain the balance of body fluids.
- ◆ Drinking water helps energize muscles and helps keep skin looking good.
- ◆ First Lady Michelle Obama has been promoting drinking water to help fight child hood obesity and improve childhood nutrition.

Vista Irrigation District takes all of the steps necessary to safeguard our water supply, conducting more than 12,000 tests for over 75 drinking water constituents. Our tap water meets all federal and state safe drinking water standards.



TAP INTO SAVINGS!

- ◆ Depending on the brand, bottled water costs 250 to 10,000 times more than tap water!
- ◆ Cost of drinking the recommended 8 glasses of water each day:
VID tap water: 60¢ per year
Bottled water: \$1,200 per year

Did you know that the water source used for water vending machines is tap water from a local water agency such as VID?

Purchasing water from water vending machines costs **more than 75 times as much** as tap water!



TAP INTO BEING GREEN!

- ◆ Americans throw away 38 billion water bottles a year, which takes up to 1,000 years to biodegrade in our landfills.
- ◆ Our economy loses over \$1 billion by throwing away this much plastic each year.
- ◆ 1.5 million barrels of oil are used to make plastic water bottles each year in the U.S., not counting the oil used to transport them.
- ◆ The energy used by the plastic water bottle industry in the U.S. each year is equivalent to fueling 2-3 million cars per year.





STAFF REPORT

Agenda Item: 11

Board Meeting Date: June 1, 2016
Prepared By: Lisa Soto
Approved By: Eldon Boone

SUBJECT: CSDA BYLAWS AMENDMENTS

RECOMMENDATION: Consider proposed amendments to the CSDA Bylaws and cast the District's vote to adopt or not adopt the changes.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: The proposed amendments have been approved by the CSDA Board of Directors. If approved by the voting members of CSDA, the updated bylaws will take effect on July 1, 2016.

DETAILED REPORT: Highlights to the recommended updates include a general clean-up to reflect updates and organizational changes since the last update in 2014. Also included is clarifying language regarding the CSDA board nomination and election process to allow for electronic voting. Clarifying language was added for the inclusion of electronic communication related to the CSDA bylaws amendments.

Completed ballots must be received via regular mail to CSDA by Friday, June 24, 2016 at 5:00 p.m. to be counted. The results of the bylaws ballot will be announced in the CSDA e-News and on the CSDA website at www.csda.net.

ATTACHMENTS:

- Memo dated April 29, 2016 from Bill Nelson, CSDA Board President and Neil McCormick, CEO
- CSDA bylaws showing amendments in mark-up form
- CSDA mail ballot for proposed bylaws amendments



**California Special
Districts Association**
Districts Stronger Together

RECEIVED
APR 29 2016
VISTA IRRIG. DIST.

MEMORANDUM

DATE: April 29, 2016

TO: California Special Districts Association (CSDA) Voting Members

FROM: Bill Nelson, CSDA Board President
Neil McCormick, Chief Executive Officer

SUBJECT: Proposed CSDA Bylaws Updates

The CSDA Board of Directors has approved recommended updates to the CSDA Bylaws to bring forward to CSDA voting members for consideration.

Highlights to the recommended updates include:

- General clean-up to reflect updates and organizational changes over the last two years
- Clarifying language to the CSDA Board nomination and election process to allow for electronic voting
- Clarifying language for the inclusion of electronic communication related to the CSDA Bylaws amendments

The full proposed changes to CSDA's Bylaws are indicated in mark-up form for your review and can be found online at www.csdanet.org/bylaws.

As a voting member in good standing, once your district has reviewed the proposed CSDA Bylaws updates, please use the enclosed official ballot to cast your vote by mail in favor or not in favor of the changes.

Completed ballots must be received by Friday, June 24, 2016 at 5:00 PM to be counted. Only official and fully completed ballots returned via regular mail to the CSDA office will be counted. The results of the Bylaws ballot will be announced in the CSDA e-News and on the CSDA website. If approved by the membership, the updated Bylaws will take effect on July 1, 2016.

If you have any questions or require printed copies, please contact Charlotte Lowe, Executive Assistant at charlottel@csda.net or (916) 442-7887.

Thank you for your participation and continued support of CSDA!



BYLAWS

California Special Districts Association

Approved Bylaw Revision Dates:

Revised 1996

Revised 1999

Revised 2004

Revised October 1, 2009

Revised August 2, 2010

Revised August 1, 2011

Revised July 1, 2014

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ARTICLE I – GENERAL

Section 1. Purpose:

In addition to the general and specific purposes set forth in the Articles of Incorporation of the California Special Districts Association (CSDA), CSDA will provide outreach, education, and member services, and shall generate legislative advocacy for member interests. CSDA will interact with the government associations and groups that support or oppose its membership's interests.

Section 2. CSDA ~~Regions~~/Networks:

The state of California shall be divided along county boundaries into six voting ~~regions~~/networks. The areas of the ~~regions~~/networks have been determined by the Board of Directors of CSDA.

Exhibit A.....Map of the six (6) ~~regions~~/networks of CSDA.

Section 3. Principal Office:

The principal business office of CSDA shall be located in Sacramento, California.

ARTICLE II – MEMBERSHIP

Section 1. Qualification of Membership:

There may be several classes of membership in CSDA, as determined by the Board of Directors. The following classes have been adopted:

A. Regular Voting Members:

Regular voting members shall be any public agency formed pursuant to either general law or special act for the local performance of governmental and/or proprietary functions within limited boundaries, and which meets any one of the following criteria:

1. Meets the definition of “independent special district” set forth in Government Code Section 56044 by having a legislative body all of whose members are elected, or which members are appointed to fixed terms; or
2. A public agency whose legislative body is composed of representatives of two or more other public agencies. Such representatives may be either members of the legislative body or designated employees of such other public agencies. Public agencies which qualify as regular members pursuant to these criteria include, but are not limited to the following public agencies: (a) air quality management districts; (b) air pollution control districts; (c) county water agencies or authorities; (d) transit or rapid transit districts, or transportation authorities; (e) metropolitan water districts; (f) flood control and/or water conservation districts; (g) sanitation agencies.

Regular voting members do not include the state, cities, counties, school districts, community college districts, dependent districts, or joint powers authorities. Dependent districts are defined as those special districts whose legislative body is composed exclusively of members of a Board of Supervisors of a single county or city council of a single city, LAFCOs, joint powers authorities or the appointees of such legislative bodies with no fixed terms.

Regular voting members have voting privileges and may hold seats on the Board of Directors.

B. Associate Non-Voting Members:

[Associate members](#) shall be those organizations such as dependent districts, cities, mutual water companies, and those public agencies that do not satisfy the criteria for regular voting membership specified in Section A above.

Associate members have no voting privileges, [except as approved members on a CSDA committee](#), and may not hold a seat on the Board of Directors.

C. Business Affiliate Members:

[Business Affiliate members](#) shall be those persons or organizations that provide services to special districts and/or have evidenced interest in the purposes and goals of

CSDA. Business Affiliates have no voting privileges, [except as approved members on a CSDA committee](#), and may not hold a seat on the Board of Directors.

Section 2. Membership Application:

Application for membership to CSDA will be directed to staff, who will determine if the applicant's interest and purpose is in common with CSDA. If the applicant meets the requirements of membership, the Board of Directors shall approve the new member by a majority vote of the Board. Acceptance to membership shall authorize participation in CSDA activities as specified in these Bylaws.

Section 3. Membership Dues:

The membership dues of CSDA shall be established annually by a majority vote of the Board of Directors at a scheduled Board meeting. Authority to adjust the dues shall remain with the Board of Directors.

Section 4. Membership Voting:

Matters to be voted upon by the membership shall be determined by the Board of Directors in accordance with these Bylaws. Only those matters of which proper notice was given by CSDA may be voted upon.

A. Voting Designee:

In accordance with these Bylaws, regular voting members in good standing shall have voting privileges. The governing body of each regular voting member shall designate ~~by resolution~~, one representative from their respective district who shall have the authority to exercise the right of the regular voting member to vote. Such voting designee shall be a Board member or managerial employee of the member regular voting member.

B. Voting Authorization:

Those regular voting members who have paid the required dues as set by the Board of Directors are members in good standing. Each regular voting member in good standing shall be entitled to one vote on all matters brought before the membership for vote at any meeting or ~~mail-by~~ ballot.

Section 5. Membership Quorum:

A. Meeting Quorum:

Twenty-five voting designees, as defined in Article II, Section 4, officially designated by each regular voting member present at any annual or special meeting of the CSDA shall constitute a quorum. ~~Absentee ballots shall not be accepted. No regular voting member shall have the right to vote by means of an absentee or proxy ballot.~~

B. Mailed or Electronic Ballot Quorum:

Mail ballots [or electronic ballots](#) received from 25 voting designees [officially designated by each regular voting member](#) shall constitute a quorum. [Each regular voting member shall](#)

be entitled to one vote. No regular voting member shall have the right to vote by means of a proxy.

Section 6. Membership Meetings:

A. Annual Business Meeting:

The annual business meeting of the members shall be held at the Annual CSDA Conference at such time and place as determined by the Board of Directors. Written notice of the annual business meeting distributed by mail or electronically shall include all matters that the Board intends to present for action and vote by the members.

~~Written notice of any annual meeting of the members of CSDA, via mail and/or electronic delivery, and/or facsimile shall be sent to each regular voting member in good standing, at least 45 days in advance of the designated date of such meeting. The notice shall include the time and place, and all matters the Board of Directors intends to present for action and vote by the members.~~

B. Special Meetings:

Special meetings of the members may be called at any time by the President, by a majority of the Board of Directors, or ~~by a majority of~~ at least a quorum of the members (25 members). ~~Written notice shall include all matters the Board of Directors intends to present for action and vote by the members.~~ Such a special meeting may be called by written request, specifying the general nature of the business proposed to be transacted and addressed to the attention of and submitted to the President of the Board. The President shall direct the Chief Executive Officer to cause notice to be given promptly to the members stating that a special meeting will be held at a specific time and date fixed by the Board. No business other than the business that was set forth in the notice of the special meeting may be transacted at a special meeting.

~~Written notice of any special meeting of the members of CSDA, via mail and/or electronic delivery, and/or facsimile shall be sent to each regular voting member in good standing, at least ten days in advance of the designated date of such meeting. The notice shall include the time and place, and all matters intended to be presented for action and vote by the members.~~

C. Notice of Meetings:

Whenever members are permitted to take any action at any annual or special meeting, written notice of the meeting distributed by mail or electronically shall be given to each member entitled to vote at that meeting. The notice shall specify the place, date and hour of the meeting, and the means of electronic transmission or electronic video screen communication to be utilized by and between CSDA and its members, if any, by which members may participate in the meeting. For the Annual Membership Meeting, the notice shall state the matters that the Board intends to present for action by the members. For a special meeting the notice shall state the general nature of the business to be transacted and shall state that no other business may be transacted. The notice of any meeting at which directors are to be elected shall include the names of all persons who are nominees when notice is given.

1. Notice Requirements. Written notice of any annual membership meeting shall be given at least 45 days before the meeting date either personally, by first class registered or certified mail, or by electronic transmission.

2. Electronic Notice. Notice given by electronic transmission by CSDA shall be valid if delivered by either (a) facsimile telecommunication or electronic mail when directed to the facsimile number or electronic mail address for that main contact member on record with CSDA; (b) posting on an electronic message board or network that CSDA has designated for such communications, together with a separate electronic notice to each member of the posting; or (c) any other means of electronic communication. Such electronic transmission must be directed to a member which has provided to CSDA an unrevoked consent to the use of electronic transmission for such communications. The method of electronic communication utilized must create a record that is capable of retention, retrieval and review by CSDA.

All such electronic transmissions shall include a written statement that each member receiving such communication has the right to have the notice provided in non-electronic form. Any member may withdraw its consent to receive electronic transmissions in the place of written communications by providing written notice to CSDA of such withdrawal of consent.

Notice shall not be given by electronic transmission by CSDA if CSDA is unable to deliver two (2) consecutive notices to a member by that means, or otherwise becomes aware of the fact that the member cannot receive electronic communications.

D. Electronic Meetings:

Members not physically present in person at either an annual or special meeting of members may participate in such a meeting by electronic transmission or by electronic video screen communication by and between such members and CSDA. Any eligible member participating in a meeting electronically shall be deemed present in person and eligible to vote at such a meeting, whether that meeting is to be held at a designated place, conducted entirely by means of electronic transmission, or conducted in part by electronic communication between CSDA and those members who are not capable of being physically present at such designated meeting place.

Annual and special meetings of the members may be conducted in whole or in part by electronic transmission or by electronic video screen communication by and between CSDA and its members if all of the following criteria are satisfied: (1) CSDA implements reasonable procedures to provide members participating by means of electronic communication a reasonable opportunity to participate in the meeting and to vote on matters submitted to the members, including an opportunity to hear the proceedings of the meeting including comments of members participating in person substantially concurrent with such proceedings; and (2) any votes cast by a member by means of electronic communication by and between CSDA and a member must be recorded and maintained in the minutes by CSDA.

~~C. Mail Ballot:~~

~~The Board of Directors may at its discretion authorize the voting upon any issue, by written ballot mailed to each regular voting member in good standing. Such ballot shall~~

~~be mailed by first class mail, at least 45 days in advance of the date the CSDA has designated for the return of the ballot by each member to CSDA.~~

E. Majority Vote:

~~A majority of votes cast or ballots received shall be necessary to carry any matter voted upon, provided a quorum of members has voted in person or by mail ballot. Voting by proxy shall not be allowed.~~ Any matter submitted to the membership for action or approval shall constitute the action or approval of the members only when: (1) the number of votes cast by regular voting members present at the meeting equals or exceeds the quorum requirement of 25 registered voters; and (2) the number of votes approving the action or proposal equals or exceeds a majority (50% plus one) of the regular voting members present and casting votes on the issue.

F. Solicitation of Written Ballots from Members:

All solicitations of votes by written ballot, whether by means of electronic communication or first class mail, shall: (1) state the number of returned ballots needed to meet the quorum requirement (25 returned ballots); (2) state, with respect to returned ballots other than for election of directors, that the majority of returned ballots must indicate approval of each measure in order to adopt such measure; and (3) specify the time by which the written ballot must be received by CSDA in order to be counted. Each written ballot so distributed shall: (1) set forth the proposed action; (2) give members an opportunity to specify approval or disapproval of each proposal; and (3) provide a reasonable time in which to return the ballots to CSDA either electronically or by first class mail.

Each written ballot distributed by first class mail shall be mailed to each regular voting member at least 45 days in advance of the date designated for return of the ballot by each such member to CSDA. Written ballots transmitted electronically to members shall be electronically communicated at least 45 days in advance of the date designated for return of the ballot by each member to CSDA.

G. Return of Ballots:

Written ballots shall be returned either by first class mail or by electronic communication to either the principal business address of CSDA or CSDA's designated electronic format specified on the ballot prior to the close of business (5:00 pm) on the designated election date. Written ballots received either by first class mail or electronic communication from regular voting members after the specified date shall not be counted and shall be invalid.

H. Number of Votes Required for Approval:

Approval by written ballot shall be valid only when (1) the number of votes cast by written ballot either by means of electronic communication or first class mail within the specified time equals or exceeds the quorum required to be present at a meeting authorizing the action (25 votes); and (2) the number of approvals equals or exceeds the number of votes that would be required for approval at a meeting of members, i.e. 50% plus one of those participating members casting written ballots either electronically or by first class mail.

Section 7. Termination of Membership:

Any member delinquent in the payment of dues for a period of three months after said dues are due and payable, shall be notified in writing of such arrearage, and shall be given written notice of possible termination. If such delinquent dues remain unpaid for 45 days after said notice, the delinquent member shall automatically cease to be a member of CSDA. [CSDA's Chief Executive Officer may approve special payment arrangements if deemed necessary.](#)

A delinquent member may be restored to membership by making written application to the Board of Directors of the CSDA. Such reinstatement shall be at the discretion of the Board.

ARTICLE III – DIRECTORS

Section 1. Number of Directors:

The authorized number of elected directors to serve on the Board of Directors shall be 18. Each regular voting member agency shall be limited to one seat on the Board.

There shall be three directors elected from each of the six CSDA ~~regions/~~networks. Directors elected from each of the six ~~regions/~~networks shall hold staggered three year terms. The three directors serving a term of office from a ~~region/~~network shall be elected from three different regular voting member agencies located in that ~~region/~~network.

Section 2 Term of Office:

Directors elected from each of the six ~~regions/~~networks shall hold staggered three year terms. After the annual election of directors, a meeting of the Board shall be held to ratify the election results. The term of office of the newly elected persons shall commence on the following January 1 and shall terminate in three years.

Section 3. Nomination of Directors:

Nomination shall be by ~~region/~~network. Any regular voting member in good standing is eligible to nominate one person from their district to run for director of CSDA. The director nominee shall be a board member of the district or a managerial employee as defined by that district's Board of Directors. Nomination of the director designee shall be made by a resolution or minute action of the regular voting member's Board of Directors. Only one individual from each regular voting member district may be nominated to run at each election. In the event an incumbent does not re-run for his/her seat, the nomination period for that ~~region/~~network shall be extended by ten days.

The CSDA staff, in conjunction with the Elections and Bylaw Committee, will review all nominations received and accept all that meet the qualifications set by these Bylaws. A slate of each ~~region's/~~network's qualified nominees will be submitted by mail ~~or electronic~~ ballot, to that ~~region's/~~network's regular voting membership for election pursuant to Article III, Section 4

Section 4. Election of Directors:

The Election and Bylaws Committee shall have primary responsibility for establishing and conducting elections. The Committee may enforce any regulation in order to facilitate the conduct of said elections. Voting for directors shall be by the regular voting members from the ~~region/~~network from which they are nominated.

The Election and Bylaws Committee shall meet each year to review, with staff, the ~~regions/~~networks where election of directors will be necessary. The Committee will coordinate, with staff, the dates nomination requests shall be mailed to the regular voting members, the official date for the nomination requests to be received at the CSDA office, and set the date of the election.

A. Written Notice:

Written notice requesting nominations of candidates for election to the Board of Directors shall be sent by first class mail or electronically to each regular voting member in good standing on the date specified by the Election and Bylaws Committee, which shall be at least 120 days prior to the election. The nominations must be received either by mail or electronically by CSDA before the established deadline which shall be no later than 60 days prior to the election. Nominations received after the deadline date shall be deemed invalid.

B. Balloting and Election:

Voting for directors shall be by written ballot distributed by mail or by electronic transmission by CSDA directly or via third-party to members eligible to vote in each network.

After the nomination period for directors is closed, a ~~written~~mailed-ballot specifying the certified nominees in each ~~region/~~network shall be distributed by first class mail or electronically to each regular voting member in that ~~region/~~network ~~by first class mail~~. Each such regular member in good standing in each ~~region/~~network shall be entitled to cast one vote for each of that ~~region's/~~network's open seats on the Board.

The ballot for each ~~region/~~network shall contain all nominations accepted and approved by CSDA staff. In the event there is only one nomination in a ~~region/~~network, the nominee shall automatically assume the Seat up for election and a ballot shall not be mailed or electronically transmitted. Staff will execute a Proof of Service certifying the date upon which all regular voting members of each ~~region/~~network were ~~mailed-sent~~ a ballot, either by first class mail or by electronic transmission. The form of written ballot and any related materials sent by electronic transmission by CSDA and completed ballots returned to CSDA by electronic transmission by participating members must comply with all of the requirements of Article II, Section 6.F-H of these Bylaws. If a member does not consent to electronic communication for balloting purposes, a form of written ballot will be mailed to such participating member no later than 45 days prior to the date scheduled for such election. All written ballots shall indicate that each participating member may return the ballot by electronic communication or first class mail.

All solicitations of votes by written ballot shall: (1) state the number of returned ballots needed to meet the quorum requirement (25); (2) state, with respect to ballots for election of directors, that those nominees receiving the highest number of votes for each Board position subject to election will be certified as elected to that Board position.

Election of a nominee to a Board position shall be valid only when: (1) the number of votes cast by written ballot, transmitted either electronically or by first class mail, within the time specified, equals or exceeds the quorum required to be present at a meeting of members authorized in such action (25); and (2) the number of written ballots approving the election of a nominee must be the highest number of votes cast for each Board position subject to election as would be required for an election of a nominee at a meeting of the members. -

Written Ballots shall be returned either by first class mail or by electronic mail communication to either the principal business address of CSDA or CSDA's designated electronic format specified on the ballot prior to the close of business (5:00 pm) on the

designated election date, which shall be at least 45 days prior to the Annual Conference. Written Ballots received either by first class mail or electronic communication after the specified date shall be invalid and shall not be counted.

All written ballots received by mail shall remain sealed until opened in the presence of the Election and Bylaws Committee chairperson or his/her designee. All electronic ballots will be prepared, distributed, authenticated, received, tabulated, and kept secure and confidential.

Section 5. Event of Tie:

In the event of a tie vote, a supplemental mail-written ballot containing only the names of those candidates receiving the same number of votes shall be distributed either by first class mail or electronically mailed to each regular voting member in the region/network where the tie vote occurred.

Those mail-written ballots received by mail or electronically prior to the close of business (5:00 pm) on the date designated by the Election and Bylaws Committee shall be considered valid and counted. All supplemental mail-written ballots received after the designated date whether by first class mail or electronically shall will be deemed invalid. All written ballots received either by mail or electronically shall remain sealed as provided in Article III, Section 4.B of these Bylaws. ~~until opened in the presence of the Committee chair or his/her designee.~~

In the event the supplemental mail-written ballot also results in a tie vote, the successful candidate will be chosen by a drawing by lot.

Section 6. Director Vacancy:

In the event of a director vacating his/her seat on the Board of Directors, an individual who meets the qualifications as specified in these Bylaws may be appointed or elected to complete the director's unexpired term.

A. Two or Three Vacant Seats in the Same Region/Network:

In the event more than one seat on the CSDA Board of Directors in any one region/network is vacant at the same time, such vacancies shall be filled by election. A mail-written ballot shall be prepared; listing all nominees for that region/network accepted and approved by CSDA and distributed to each regular voting member in each such network either by first class mail or by electronic communication pursuant to the provisions of Article III, Section 4. A and B of these Bylaws

Regular members of each region/network shall be entitled to cast one vote for each open seat in that region/network by returning a completed written ballot to CSDA either by first class mail or by electronic communication. The candidate receiving the most votes will be elected to the vacant seat with the longest remaining term. The candidate receiving the second highest number of votes will be elected to fill the vacant seat with the second longest remaining term. The candidate receiving the third highest number of votes will be elected to fill the vacant position with the third longest remaining term.

B. Vacancy Before Nomination Period

In the event of a vacancy occurring “before” the nomination period, at the discretion of the CSDA Board, the vacancy may be filled by appointment or special election.

Should the CSDA Board choose to fill the vacancy by appointment, notification of the vacancy and request for nominations shall be sent by regular mail or electronic communication to all regular members in good standing in the network in which the vacancy occurred. The network’s existing directors sitting on the CSDA Board shall interview all interested candidates of that network and bring a recommendation to the CSDA Board of Directors for consideration. The Board shall make the appointment to fill the unexpired term of the vacated Board position.

Should the CSDA Board choose to fill the vacancy by special election, written notification of the vacancy and request for nominations shall be sent either by first class mail or electronically to each regular member in good standing in the network in which the vacancy occurred. Nominations will be accepted for the vacant seat by first class mail or by electronic communication and shall be placed on the written ballot for election in that network. Such election shall be conducted pursuant to the provisions of Article III, Section 4.A and B hereof.

B.C. Vacancy During Nomination Period:

In the event of a vacancy occurring “during” the nomination period, the vacancy shall be filled by election. Written notification of the vacancy and request for nominations shall be sent either by first class mail or electronically to each regular member in the ~~region/~~network in which the vacancy occurred. Nominations will be accepted for the vacant seat by first class mail or by electronic communication and shall be placed on the ~~mail-written~~ ballot for election in that ~~region/~~network. Such election shall be conducted pursuant to the provisions of Article III, Section 4.A and B hereof.

C.D. Vacancy After Nomination Period:

In the event of a vacancy occurring “after” the nomination period has closed, at the discretion of the CSDA Board, the vacancy may remain unfulfilled until the next regularly scheduled election or may be filled by appointment. Should the CSDA Board choose to fill the vacancy by appointment, notification of the vacancy and request for nominations shall be sent by regular mail or electronic communication to all regular members in good standing in the ~~region/~~network in which the vacancy occurred.

The ~~region’s/~~network’s existing directors sitting on the CSDA Board shall interview all interested candidates of that ~~region/~~network and bring a recommendation to the CSDA Board of Directors. The Board shall make the appointment to fill the unexpired term of the vacated Board position.

Section 7. Director Disqualification:

- A. A director shall become disqualified from further service upon the occurrence of the following:

A director’s district is no longer a member of CSDA; a director is no longer a board member or an employee of a member district; and/or a director shall resign.

Any officer or director may resign at any time by giving written notice to the President or CEO. Any such resignation shall take effect at the date of the receipt of such notice or at any time specified therein.

- B. The position of a director may be declared vacant by a majority vote of the CSDA Board of Directors when a director [is unexcused and](#) fails to attend three consecutive meetings of the Board.

Section 8. Powers of Directors:

Subject to the limitations of these Bylaws, the Articles of Incorporation, and the California General Nonprofit Corporation Law, all corporate powers of the CSDA shall be exercised by or under the authority of the Board of Directors.

ARTICLE IV – DIRECTOR MEETINGS

Section 1. Place of Meetings:

Meetings of the Board of Directors shall be held in the state of California, at such places as the Board may determine.

Section 2. Ratification Meeting:

Following the election of Directors, the Board shall hold a meeting at such time and place as determined by the Board for the purpose of ratifying the newly elected directors and to transact other business of CSDA.

Section 3. Organization Meeting:

After the ratification meeting, an organizational meeting of the Board shall be held at such time and place as determined by the Board for the purpose of electing the officers of the Board of Directors and the transaction of other business of CSDA.

Section 4. Planning Session:

As directed by the Board of Directors, a special Strategic Planning Meeting shall be held to review and evaluate the plans, policies and activities related to the business interests of CSDA.

Section 5. Regular Meetings:

The dates of the regular meetings of the Board of Directors shall be ratified at the last Board meeting of the previous year. The meetings shall be held at such time and place as the Board may determine. The dates and places of the Board meetings shall be published in the CSDA's publications for the benefit of the members.

Section 6. Special Meetings:

A special meeting of the Board of Directors, for any purpose, may be called at any time by the President or by any group of ~~seven~~-10 directors [or as described in Article II, Section 6.B.](#)

Such meetings may be held at any place designated by the Board of Directors. In the event directors are unable to personally attend the special meeting, teleconferencing means will be made available.

Notice of the time and place of special meetings shall be given personally to the directors, or sent by written or electronic communication. All written notices shall be sent at least ten days prior to the special meeting and electronic notices at least five days prior.

Section 7. Quorum:

A quorum of the Board of Directors for the purpose of transacting business of the CSDA shall consist of ten directors. A majority vote among at least ten directors present at a duly noticed meeting shall constitute action of the Board of Directors.

Section 8. Board Meetings by Telephone and Electronic Communications:

Any Board meeting may be held by conference telephone, video screen communication or other electronic communications equipment. Participation in such a meeting under this Section shall constitute presence in person at the meeting if both of the following apply: (a) each Board member participating in the meeting can communicate concurrently with all other Board members; and (b) each member of the Board is provided a means of participating in all matters before the Board, including the capacity to propose or interpose an objection to a specific action to be taken by CSDA, and the capacity to vote on any proposal requiring action of the Board.

Section 98. Official Records:

All official records of the meetings of the CSDA shall be maintained at the principal business office of the CSDA.

ARTICLE V – OFFICERS

Section 1. Number and Selection:

The officers of CSDA shall be the President, Vice President, Secretary, Treasurer and the Immediate Past President. The officers shall be elected annually from the then current members of the Board of Directors without reference to **regions**/networks. All officers shall be subordinate and responsible to the CSDA Board of Directors and shall serve without compensation.

Each shall hold office for the term of one year, or until resignation or disqualification.

The Board of Directors may appoint such other officers as the business of CSDA may require. Each of the appointed officers shall hold office for such period, have such authority, and perform such duties as are provided in these Bylaws or as the Board of Directors may determine.

Section 2. Duties of the President:

The President shall be the chief officer of the CSDA and shall, subject to the approval of the Board of Directors, give supervision and direction to the business and affairs of CSDA.

The President shall preside at all Board of Director and membership meetings. The President shall be an ex-officio member of all Standing Committees. The President shall appoint committee chairs and vice-chairs and members of the Standing Committees, subject to confirmation by the Board of Directors.

The President shall have the general powers, duties and management usually vested in the office of the president of a corporation. The President shall have such other powers and duties as may be prescribed by these Bylaws or by the vote of the Board of Directors.

Section 3. Duties of the Vice President:

In the absence of, or disability of the President, the Vice President shall perform all of the duties of the President. When so acting, the Vice President shall have all the powers of the President, and be subject to all the restrictions upon the President.

The Vice President shall be an ex-officio member of all of the Standing Committees.

Section 4. Duties of the Secretary:

The Secretary or a designee appointed by the Board of Directors shall give notice of meetings to the Board of Directors, and notices of meetings to the members as provided by these Bylaws.

The Secretary or designee shall record and keep all motions and resolutions of the Board. A record of all meetings of the Board and of the members shall be maintained. All written records of the Secretary shall be kept at the business office of CSDA.

A list of the membership of CSDA shall be maintained by the Secretary or such designee. Such record shall contain the name, address and type of membership, of each member. The date of membership shall be recorded, and in the event the membership ceases, the date of termination.

The Secretary or designee shall perform such other duties as may be required by law, by these Bylaws, or by the Board of Directors.

Section 5. Duties of the Treasurer:

The Treasurer or a designee appointed by the Board of Directors shall keep and maintain adequate and correct accounts of the properties and the business transactions of CSDA, including accounts of its assets, liabilities, receipts, disbursements, gains and losses. The books of account shall at all times be open to inspection by any director or member of the CSDA.

The Treasurer or designee shall be responsible to cause the deposit of all moneys of the CSDA, and other valuables in the name and to the credit of CSDA, with such depositories as may be designated by the Board of Directors.

The Treasurer or designee, shall disburse, or cause to be disbursed by persons as authorized by resolution of the Board of Directors, the funds of CSDA, as ordered by the Board of Directors.

The Treasurer or designee shall serve as chair of the CSDA Fiscal Committee. The Treasurer shall render to the President and the Board of Directors an account of all financial transactions and the financial condition of CSDA at each Board meeting and on an annual basis, or upon request of the Board.

The Treasurer or designee shall, after the close of the fiscal year of CSDA, cause an annual audit of the financial condition of CSDA to be done.

The Treasurer or such designee shall perform such other duties as may be required by law, by these Bylaws, or by the Board of Directors.

Section 6. Disbursement of Funds:

No funds shall be disbursed by CSDA unless a check, draft or other evidence of such disbursement has been executed on behalf of CSDA by persons authorized by resolution of the Board of Directors.

Section 7. Removal of Officers:

Officers of the Board may be removed with or without cause at any meeting of the Board of Directors by the affirmative vote of a majority of the Board of Directors present at such meeting.

ARTICLE VI – COMMITTEES

Section 1. Committee Structure:

Each committee shall have a chair and a vice-chair who shall be directors of the Board of Directors. Each committee shall have at least two Board members and no more than nine Board members. Directors may be appointed as alternate members of a committee, in the event of an absent committee member.

Other members of any committee may include designees of regular, associate or Business Affiliate members.

Section 2. Committee Actions:

All actions of any committee of the CSDA shall be governed by and taken in accordance with the provisions of these Bylaws. All committees shall serve at the pleasure of the Board and have such authority as provided by the Board of Directors. Minutes of each committee meeting shall be kept and each committee shall present a report to the Board of Directors at each scheduled Board meeting.

No committee may take any final action on any matter that, under these Bylaws, or under the California Nonprofit Public Benefit Corporation Law, also requires approval of the members of the CSDA.

All committees, regardless of Board resolution, are restricted from any of the following actions as imposed by the California Nonprofit Public Benefit Corporation Law

No committee may: Fill vacancies on the Board of Directors or on any committee that has authority of the Board; create any other committees of the Board or appoint the members of the committees of the Board.

No committee may fix compensation of the directors for serving on the Board or on any committee; expend corporate funds to support a nominee for director; or approve any contract or transaction to which CSDA is a party and in which one or more of its directors has a material financial interest.

No committee may amend or repeal Bylaws or adopt new Bylaws or amend or repeal any resolution of the Board that by its express terms is not subject to amendment or repeal.

Section 3. Committee Meetings:

Meetings of the committees of CSDA shall be held in accordance with the provisions of these Bylaws. The time and place for regular meetings of such committees may be determined by the Board or by such committees. Special meetings of the committees may be called by the chair of such committee, or by the Board of Directors.

[Written notice of any regular or special committee meeting may be given either personally, by first class mail, or by electronic transmission as specified in Article II, Section 6.C.2 of these Bylaws. Any committee meeting may also be held by conference telephone, video screen communication or other electronic communication equipment. Participation in such a meeting under this Section shall constitute presence in person at the committee meeting if both of the](#)

following apply: (a) each committee member participating in the meeting can communicate concurrently with all other committee members; and (b) each member of the committee is provided a means of participating in all matters before the committee, including the capacity to propose or interpose an objection to a specific action to be taken by that committee, and the capacity to vote on any proposal requiring action or recommendation by the committee.

Section 4. Standing Committees:

Standing Committees of CSDA shall be advisory in nature except for the Finance Corporation (see Section 4D). The Standing Committees are: Executive, Professional Development, Elections and Bylaw, Finance Corporation, Fiscal, Legislative, Member Services and Audit.

The President shall recommend the appointment of committee officers and members of each Standing Committee except the Executive Committee. All committee members are subject to ratification by the Board of Directors.

A. Executive Committee:

The Executive Committee shall consist of all officers of CSDA. Members shall include the President, Vice President, Secretary, Treasurer and the Immediate Past President of CSDA. If the Immediate Past President is no longer a member of the Board of Directors, a previous past president may be appointed. If there are no directors who have served as President in the past, the President shall appoint a current director to serve as a member of the Executive Committee.

Subject to these Bylaws and approval of the Board of Directors, the Executive Committee shall have full power, authority and responsibility for the operation and function of the CSDA.

B. Professional Development Committee:

The Professional Development Committee shall provide advice, feedback and general guidance for ~~plan, organize and direct~~ CSDA professional development programs and events.

C. Election and Bylaws Committee:

The Election and Bylaws Committee shall be responsible for conducting all elections for the CSDA Board of Directors as provided in these Bylaws. The Committee shall annually review the Bylaws and shall be responsible for membership vote on any bylaw changes and approval of election materials.

D. Finance Corporation Committee:

The Finance Corporation Committee shall serve as the Board of Directors of the CSDA Finance Corporation a California non-profit public benefit corporation organized to provide financial assistance to CSDA members in acquiring, constructing and financing various public facilities and equipment for the use and benefit of the public. The Finance Corporation Committee is not an advisory committee, but has all of the powers described in the CSDA Finance Corporation Bylaws, which are incorporated herein by

this reference. Such powers include the powers to manage and control the business affairs of the corporation, to approve policies for the corporation's operations, and to enter into all contracts necessary to provide financial assistance to CSDA members.

E. Fiscal Committee:

The Treasurer shall serve as the chair of the Fiscal Committee and shall, with the Committee, be responsible for oversight of all the financial transactions of the CSDA. An annual budget shall be reviewed by the committee and ratified by the Board of Directors.

F. Legislative Committee:

The Legislative Committee shall be responsible for the development of CSDA's legislative agenda. The Committee shall review, direct and assist the CSDA Advocacy and Public Affairs Department with legislative and public policy issues.

G. Member Services Committee:

~~The Member Services Committee shall be responsible for recruitment and recommendation of new members to the CSDA Board of Directors~~[The Member Services Committee shall be responsible for recruitment and retention activities as well as recommendation of new members and benefits to the CSDA Board of Directors.](#) All new members shall be ratified by the Board of Directors.

H. Audit Committee:

The Audit Committee is responsible for maintaining and updating internal controls. The Committee selects the Auditor for Board of Directors approval and provides guidance to the auditors on possible audit and fraud risks. The Committee reviews the audit and management letter and makes recommendation to the Board of Directors for action.

Section 5. Ad Hoc Committees:

The President may appoint other Ad Hoc Committees and their officers as may be determined necessary for the proper operation of the CSDA. The Standing Committees and the Ad Hoc Committees shall plan and authorize such programs as may be directed by the Board of Directors.

The Ad Hoc Committees shall be advisory in nature and shall be composed of at least two members of the Board of Directors. Other members of such committees may include designees of regular, associate or professional members, or members of the public, as approved by the Board of Directors.

Section 6. Special Committee of the Board:

A Special Committee may be granted authority of the Board as a Committee of the Board, as required by the California Nonprofit Public Benefit Corporation Law, provided by a specific resolution adopted by a majority of the Board of Directors then in office. In such case, the Special Committee shall be composed exclusively of two or more directors, but less than a quorum of the Board of Directors.

ARTICLE VII – INDEMNIFICATION

Section 1. Right of Indemnity:

To the fullest extent permitted by law, the CSDA shall defend, indemnify and hold harmless both its past and present directors, officers, employees and other persons described in Section 5238(a) of the California Corporations Code, against any and all actions, expenses, fines, judgments, claims, liabilities, settlements and other amounts reasonably incurred by them in connection with any “proceeding”, as that term is used in the Section 5238(a) of the California Corporations Code.

“Expenses”, as used in these Bylaws, shall have the same meaning as in Section 5238(a) of the California Corporations Code.

Section 2. Approval of Indemnity:

On written request to the Board by any person seeking indemnification under Section 5238(b) or Section 5238(c) of the California Corporations Code, the Board shall promptly determine under Section 5238(e) of the California Corporations code whether the applicable standard of conduct set forth in Section 5238(b) or Section 5238(c) has been met, and if so, the Board shall authorize indemnification.

If the Board cannot authorize indemnification because the number of directors who are parties to the proceeding with respect to which indemnification is sought prevents the formation of a quorum of directors who are not parties to that proceeding, the Board shall promptly call a meeting of the members.

At the request for indemnification meeting, the members shall determine under Section 5238(e) of the California Corporations Code whether the applicable standard or conduct set forth in Section 5238(b) or Section 5238(c) has been met, and, if so, the members present at the meeting in person or by proxy shall authorize indemnification.

Section 3. Insurance:

The CSDA shall have the right to purchase and maintain insurance to the full extent permitted by law, on behalf of its officers, directors, employees, and agents, against any liability asserted against or incurred by any officer, director, employee or agent in such capacity, or arising out of the officer’s, director’s, employee’s, or agent’s status as such.

Section 4. Liability:

No member, individual, director, or staff member of the CSDA shall be personally liable to the CSDA’s creditors, or for any indebtedness or liability. Any and all creditors shall look only to the CSDA’s assets for payment.

ARTICLE VIII – ~~LOCAL CHAPTERS~~ AFFILIATED CHAPTERS

Section 1. Purpose:

The purpose of ~~local~~-affiliated chapters is to provide a local forum of members for the discussion, consideration and interchange of ideas concerning matters relating to the purposes and powers of special districts and the CSDA.

The ~~local~~-affiliated chapters may meet to discuss issues bearing upon special districts and the CSDA. The chapters may make recommendations to the CSDA's Board of Directors.

Section 2. Organization:

The regular voting members of CSDA are encouraged to create and establish ~~local~~-affiliated chapters. In order to be recognized as a CSDA Chapter, each Chapter must approve and execute a Chapter Affiliation Agreement in order to obtain the right to use the CSDA name, logo, membership mailing list, intellectual property, endorsements, and CSDA staff support and technical assistance in conducting Chapter activities. The terms and conditions of the Chapter Affiliation Agreement are incorporated herein by this reference.

Each chapter formed prior to August 1, 2011, including but not limited to the following chapters must have at least one CSDA member in their membership at all times: Alameda, Butte, Contra Costa, Kern, Marin, Monterey, Orange (ISDOC), Placer, Sacramento, San Bernardino, San Diego, San Luis Obispo, San Mateo, Santa Barbara, Santa Clara and Ventura. Such existing chapters may include as members local organizations, districts and professionals who are not members of CSDA.

New chapters formed after August 1, 2011, are required to have 100 percent of their special district members be current members of CSDA in order to be a chapter affiliate of CSDA. Such ~~local~~ chapters may include members of local organizations and professionals who are not members of CSDA.

Local-Affiliated chapters shall be determined ~~to be affiliates of the CSDA~~ upon approval and execution of the Chapter Affiliation Agreement by the ~~local~~ chapter and approval and ratification of the Chapter Affiliation Agreement by the CSDA Board of Directors. The chapters shall be required to provide updated membership lists to the CSDA at least annually.

CSDA and its ~~local~~-affiliated chapters shall not become or be deemed to be partners or joint ventures with each other by reason of the provisions of these Bylaws or the Chapter Affiliation Agreement.

Section 3. Rules, Regulations and Meetings:

Each ~~local~~-affiliated chapter shall adopt such rules and regulations, meeting place and times as the membership of such ~~local~~-affiliated chapter may decide by majority vote. Rules and regulations of the ~~local~~-affiliated chapter shall not be inconsistent with the Articles of Incorporation or Bylaws of CSDA.

Section 4. Financing of ~~Local~~-Affiliated Chapters:

No part of CSDA's funds shall be used for the operation of the ~~local-affiliate~~ chapters ~~s-affiliates~~. CSDA is not responsible for the debts, obligations, acts or omissions of the ~~local-affiliate~~ chapters.

Section 5. Legislative Program Participation:

~~Local-Affiliate~~ chapters may function as a forum in regard to federal, state and local legislative issues. The chapters may assist CSDA in the distribution of information to their members.

ARTICLE IX – AMENDMENTS TO THE BYLAWS

Section 1. Amendment Proposals:

Any regular voting member in good standing may propose changes to these Bylaws. The proposed amendments shall be reviewed by the Board of Directors and submitted to the Election and Bylaws Committee for their study.

After examination by the Election and Bylaws Committee and upon ~~resolution approval by~~ approval by of the Board of Directors the amendment proposals may be submitted for vote at the Annual Business meeting of the members held by CSDA, at a specially called meeting, or by ~~a mailed~~ or electronic ballot.

Section 2. Amendment Membership Meeting:

Prior notice in writing of the proposed amendment/s to these Bylaws shall be given either by first class mail or by electronic transmission by the Board of Directors to the regular voting members in good standing, not later than 45 days in advance of the amendment meeting pursuant to the provisions of Article II, Section 6.C of these Bylaws. The electronic notice shall include copies of the proposed amendments.

Electronic copies of the proposed amendment/s shall also be available on the CSDA website for review by the regular voting members prior to the meeting. Copies of the proposed amendments shall also be available for the regular voting members at the amendment membership meeting.

The amendment membership meeting may be conducted as an electronic meeting pursuant to the provisions of Article II, Section 6.D of these Bylaws.

Section 3. ~~Mailed~~ Written Bylaw Amendment Ballot:

The Board of Directors of CSDA may submit Bylaw amendments for approval of regular voting members by mail or electronic ballot rather than by means of an amendment membership meeting.

When a ~~mailed-written~~ ballot is ~~utilized-used~~ to amend these Bylaws, the ballot shall include the text of all proposed Bylaw amendments and matters the Board of Directors intends to present for ~~action and~~ vote by the members. Such written ballot shall contain the information specified in Article II, Section 6.F of these Bylaws and shall be ~~mailed-distributed by CSDA~~ to ~~all~~ regular voting members either by first class mail or by electronic transmission at least 45 days in advance of the date designated for return of the ballot. The ballot shall be mailed by first class mail, not later than 45 days in advance of the date CSDA has designated for the receipt of the ballot.

Written ballots shall be returned either by first class mail or by electronic communication to either the principal business address of CSDA or CSDA's designated electronic format specified on the ballot prior to the close of business (5:00 pm) on the designated election date. Written ballots received either by first class mail or electronic communication after the specified date shall not be counted and will be deemed invalid. The amendment ballot must be received by CSDA, no later than the established deadline date and time. Ballots received after the specified deadline will be deemed invalid

Section 4. Bylaw Amendment Ratification:

A. Membership Meeting:

The proposed Bylaw amendments shall be deemed adopted by the members when the number of votes cast by ~~a majority vote of all~~ regular voting members present at ~~a such~~ membership meeting meets or exceeds the required, ~~at which a~~ quorum of 25 regular voting members, and the number of votes cast approving the Bylaw amendments constitutes a majority of votes cast, i.e., 50% plus one of regular voting members casting ballots at such meeting, ~~as defined in Article 2, Section 5 of these Bylaws, of the members is present.~~

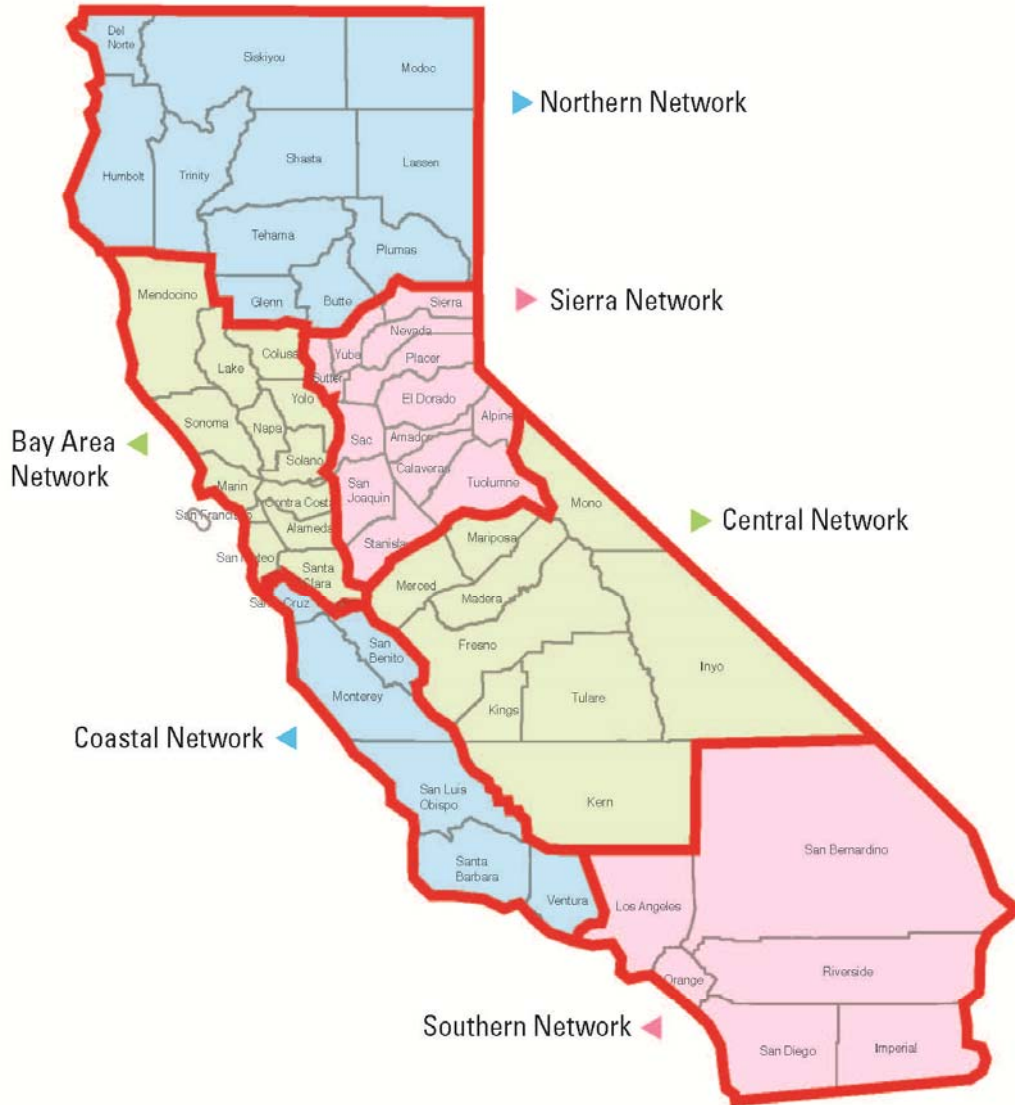
B. Mailed or Electronic Ballot:

The proposed Bylaw amendment/s shall be deemed adopted by a majority of the regular voting members by mail or electronic ballot when the provisions of Article II, Section 6.H of these Bylaws have been satisfied, ~~when ballots have been returned by a quorum of the regular voting members, and have been approved by a majority vote of the mail ballots returned.~~

EXHIBIT A



California Special Districts Association
DISTRICT NETWORKS





**California Special
Districts Association**
Districts Stronger Together

MAIL BALLOT FOR PROPOSED
BYLAWS AMENDMENT

Shall the 2016 Proposed CSDA Bylaws Amendments be Adopted?

- Yes
 No

CSDA Member District Name: _____

Authorized Signature: _____
(GM or Board President)

View current CSDA Bylaws and proposed new bylaws at csda.net/bylaws
Must be received by June 24, 2016. CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814

(If you require a hard copy of either of the above listed bylaws or have questions, please call Charlotte Lowe,
CSDA Executive Assistant at (877) 924-CSDA.) If approved, bylaws will become effective July 1, 2016.



Agenda Item: 12

STAFF REPORT

Board Meeting Date: June 1, 2016
Prepared By: Roy Coox

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.



STAFF REPORT

Agenda Item: 13.A

Board Meeting Date: June 1, 2016
Prepared By: Lisa Soto
Approved By: Roy Coox

SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.



STAFF REPORT

Agenda Item: 13.B

Board Meeting Date: June 1, 2016
Prepared By: Marian Schmidt
Approved By: Roy Coox

SUBJECT: SCHEDULE OF UPCOMING MEETINGS AND EVENTS AND DIRECTORS ATTENDING

SUMMARY: The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
1	Vista Historical Society Annual Meeting and Hall of Fame Induction <i>June 4, 2016, 11:30 a.m., Vista Valley Country Club, 29354 Vista Valley Drive, Vista</i> <i>Reservation deadline: 5/27/16</i>	Dorey (R)
2	California Water Law & Policy Conference <i>June 13-14, 2016 – Hotel Nikko, San Francisco</i> <i>Registration deadline: None</i>	
3	Bay Delta Tour (Water Education Foundation) <i>June 15-17, 2016 – Tour starts at Sacramento Airport</i> <i>Registration deadline: 5/15/16</i>	
4 *	Council of Water Utilities Meeting <i>June 21, 2016, 7:00 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 6/16/16</i>	
5	LAFCO 101 for Special Districts Webinar (CSDA) <i>June 29, 2016 – 10:00 a.m. – 11:30 a.m.</i> <i>Registration deadline: 6/23/16</i>	
6	Special District Leadership Academy Conference #2 (CSDA) <i>July 10-13, 2016 – Embassy Suites Napa Valley, Napa</i> <i>Registration deadline: 7/1/16</i>	
7 *	Council of Water Utilities Meeting <i>July 19, 2016, 7:00 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 7/14/16</i>	
8	Legislative Round-Up Webinar (CSDA) <i>Aug. 11, 2016 – 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 8/4/16</i>	
9 *	Council of Water Utilities Meeting <i>Aug. 16, 2016, 7:00 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 8/11/16</i>	
10 *	CSDA Quarterly Dinner Meeting <i>Aug. 18, 2016 – 6:00-9:00 p.m. – The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 8/11/16</i>	
11	Urban Water Institute’s Annual Water Conference <i>Aug. 24-26, 2016 – Hilton San Diego</i> <i>Registration deadline: 8/10/16</i>	
12	The Who, What, Where, When, Why and How of Public Engagement (CSDA) <i>Sept. 7, 2016 – CSDA Training Center, Sacramento</i> <i>Registration deadline: 9/1/16</i>	
13 *	Council of Water Utilities Meeting <i>Sept. 20, 2016, 7:00 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 9/15/16</i>	

14	CEQA – California Environmental Quality Act (CSDA) <i>Sept. 21, 2016 – CSDA Training Center, Sacramento</i> <i>Registration deadline: 9/15/16</i>	
15	WaterSmart Innovations Conference <i>Oct. 5-7, 2016 – Las Vegas, Nevada</i> <i>Registration deadline: None</i>	
16	CSDA Annual Conference <i>Oct. 10-13, 2016 – Sheraton San Diego Hotel</i> <i>Registration deadline: 9/9/16</i>	MacKenzie (H) Miller (T)
17 *	Council of Water Utilities Meeting <i>Oct. 18, 2016, 7:00 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 10/13/16</i>	
18	Northern California Tour (Water Education Foundation) <i>Oct. 19-21, 2016 – Tour starts at Sacramento Airport</i> <i>Registration deadline: 9/19/16</i>	
19	ACWA Region 10 Program <i>Oct. 28, 2016 – Vista Irrigation District</i>	
20	San Joaquin Restoration Tour (Water Education Foundation) <i>Nov. 2-3, 2016 – Tour starts at Sacramento Airport</i> <i>Registration deadline: 10/2/16</i>	
21	Ethics AB 1234 Compliance Training Webinar (CSDA) <i>Nov. 8, 2016 – 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 11/3/16</i>	
22 *	Council of Water Utilities Meeting <i>Nov. 15, 2016, 7:00 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 11/10/16</i>	
23 *	CSDA Quarterly Dinner Meeting <i>Nov. 17, 2016 – 6:00-9:00 p.m. – The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 11/10/16</i>	
24	ACWA Fall Conference <i>Nov. 29-Dec. 2, 2016 – Anaheim Marriott Hotel</i> <i>Registration deadline: TBD</i>	
25	Colorado River Water Users Association Annual Conference <i>Dec. 7-9, 2016 – Caesar’s Palace, Las Vegas</i> <i>Registration deadline: TBD</i>	Miller (T)
26 *	Council of Water Utilities Meeting <i>Dec. 20, 2016, 7:00 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 12/15/16</i>	

* Non-per diem meeting except when serving as an officer of the organization

The following abbreviations indicate arrangements that have been made by staff:

A=Airline; **R**=Registration; **C**=Car; **H**=Hotel; **T**=Tentative



Agenda Item: 14

STAFF REPORT

Board Meeting Date: June 1, 2016
Prepared By: Lisa Soto

SUBJECT: ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

SUMMARY: This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

Staff-generated list of tentative items for future agendas:

- Urban Water Management Plan
- Drought update
- Groundwater Study update
- Development of policy on sale/lease of District properties

NOTICE OF ADJOURNED MEETING
OF THE BOARD OF DIRECTORS OF THE
VISTA IRRIGATION DISTRICT

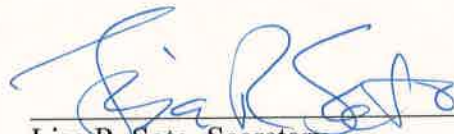
A REGULAR MEETING OF THE BOARD OF DIRECTORS OF VISTA IRRIGATION DISTRICT, HELD ON JUNE 1, 2016, WAS ADJOURNED UNTIL 9:00 AM, JUNE 22, 2016, AT THE OFFICE OF THE VISTA IRRIGATION DISTRICT, 1391 ENGINEER STREET, VISTA, CALIFORNIA.

* * * * *

AFFIDAVIT OF POSTING ORDER OF ADJOURNMENT OF MEETING

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

I, Lisa R. Soto, hereby certify that I am the duly appointed, qualified Secretary of the Board of Directors of Vista Irrigation District; that the foregoing is duly noted in the Minutes of said Regular Meeting of the Board of Directors of Vista Irrigation District; that said Regular Board Meeting was ordered adjourned to the time and place above specified; and that I posted a copy of this order of adjournment near the public entrance to the Board Room at the offices of the District.



Lisa R. Soto, Secretary
Board of Directors
Vista Irrigation District

POSTED: June 1, 2016