

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THE  
VISTA IRRIGATION DISTRICT

July 1, 2015

A Regular Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, July 1, 2015, at the offices of the District, 1391 Engineer Street, Vista, California.

**1. CALL TO ORDER**

President MacKenzie called the meeting to order at 8:35 a.m.

**2. ROLL CALL**

Directors present: Miller, Vásquez, Dorey, and MacKenzie.

Directors absent: Reznicek.

Staff present: Eldon Boone, Assistant General Manager; Don Smith, Director of Water Resources; Brian Smith, Director of Engineering; Brett Hodgkiss, Administrative Services Manager; Marlene Kelleher, Finance Manager; and Marian Schmidt, Assistant Board Secretary. General Counsel Joel Kuperberg was also present.

Other attendees: None.

**3. PLEDGE OF ALLEGIANCE**

Director Miller led the pledge of allegiance.

**4. APPROVAL OF AGENDA**

15-07-73 *Upon motion by Director Vásquez, seconded by Director Miller and unanimously carried (4 ayes: Miller, Vásquez, Dorey, and MacKenzie; 1 absent: Reznicek), the Board of Directors approved the agenda as presented.*

**5. PUBLIC COMMENT TIME**

No public comments were presented on items not appearing on the agenda.

**6. CONSENT CALENDAR**

15-07-74 *Upon motion by Director Miller, seconded by Director Vásquez and unanimously carried (4 ayes: Miller, Vásquez, Dorey, and MacKenzie; 1 absent: Reznicek), the Board of Directors approved the Consent Calendar, including Resolution No. 15-26 approving disbursements.*

A. Minutes of Board of Directors meeting on June 17, 2015

The minutes of June 17, 2015 were approved as presented.

B. Resolution ratifying check disbursements

**RESOLUTION NO. 15-26**

**BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 50517 through 50642 drawn on Union Bank totaling \$584,810.61.**

**FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.**

**PASSED AND ADOPTED unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 1<sup>st</sup> day of July 2015.**

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**7. DIVISION REPORTS**

See staff report attached hereto.

Assistant General Manager Eldon Boone updated the Board on the statewide water-use restrictions which began on June 1, 2015 and includes the District’s mandate to conserve 20% in 2015 compared to the District’s 2013 usage. He announced that the customers of the District conserved 29% in May 2015 compared to the same month in 2013. Mr. Boone attributed this level of conservation partly to the rainy weather experienced in that month, but he commented that this is a good start nonetheless.

President MacKenzie inquired if staff has analyzed the customer categories to see if any particular group shows a drastic decrease in usage. She stated that since the city and school district have been working on their outside landscaping, and the Shadowridge Golf Course is now using water from its own private wells, she wondered if any particular group is showing a drastic decrease in water use. Mr. Boone responded that staff has not looked at the conservation levels by customer categories for the month of May, but he assumed that the outside irrigation category is down significantly due to the recent rain.

President MacKenzie inquired if staff is obtaining reports on activities from entities that come onto the Warner Ranch property, and if biological surveys are also obtained. Director of Water Resources Don Smith replied that reports on the Ranch activities are obtained on an annual basis, and while biological surveys have not been warranted in the past, they would be available upon request.

**8. CALL FOR NOMINATIONS FOR ACWA PRESIDENT AND VICE PRESIDENT**

See staff report attached hereto.

No action was taken.

**9. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY**

See staff report attached hereto.

Director Miller reported that the Water Authority Board adopted a \$1.5 billion budget for fiscal years 2016 and 2017. This 2% increase compared to the current two-year budget is due to the higher costs associated with the purchase and treatment of water. He also reported that the Board adopted rate increases for 2016 of 6.6% for untreated water and 5.4% for treated water. Director Miller reported that he attended a meeting of the Small Contractor Outreach and Opportunities Program (SCOOP) Committee where the discussion centered on turf replacement costs. Director Miller reported that the issue of turf replacement costs was also discussed at the Legislative, Conservation and Outreach (LCO) Committee. It was noted that Metropolitan Water District of Southern California (MWD) is spending millions of dollars on turf replacement, but due to its high cost only less than 1% of all of the available turf to be replaced can be addressed. Director Vásquez commented that MWD has added limitations to its program which will help to spread the funding among more program participants.

Director Miller reported that the Water Authority had its labor negotiations which resulted in a 3% increase in salary for staff since there have been no increases in recent years. He stated that the Water Authority has decreased the number of staff positions compared to the previous year due to the completion of some capital programs. Director Miller commented that in five to ten years when the Water Authority's hydro-power pump storage project is completed, new employment opportunities will be created.

**10. REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS, AND AUTHORIZATION FOR DIRECTOR ATTENDANCE AT UPCOMING MEETINGS AND EVENTS**

See staff report attached hereto.

Director Dorey reported that he attended a meeting of the Groundwater Resources Association of Southern California where Dr. Richard Slade, Watermaster for the Upper Los Angeles River Area presented background on the groundwater program and current groundwater conditions in the Upper Los Angeles River area.

President MacKenzie reported that she attended the California Water Forum which was sponsored by the California Building Industry Association (CBIA). She commended the speaker, Wade Crowfoot, Deputy Cabinet Secretary & Senior Advisor from Governor Brown's office, who provided facts and figures on the economic status of the drought and its effect on the environment. His presentation showed that 13% of the fish in the state are endangered, and due to the low flow of the rivers, they are now being trucked from one part of the river to other parts of the river. President MacKenzie found interesting his statement that more storage, recycling, desalination, and better management of groundwater are all needed. Also discussed at the Forum were new "green building" codes for water conservation, and storm water harvesting and recycling.

President MacKenzie reported that she attended an ACWA Legislative Committee meeting where the Committee discussed various pieces of legislation. She stated that there was also a great deal of discussion regarding the Brown administration's push to allow state officials to force the consolidation of troubled water systems with larger, better-funded agencies, with the goal of improving Californians' access to safe drinking water.

President MacKenzie reported that the Drought Trailer Bill (SB 88) passed, and she requested that Staff send a thank you letter to Assemblywoman Marie Waldron for her support.

President MacKenzie requested authorization for attending California Water Forum in San Diego on June 24<sup>th</sup>.

15-07-75	<i>Upon motion by Director Dorey, seconded by Director Miller and unanimously carried (4 ayes: Miller, Vásquez, Dorey, and MacKenzie; 1 absent: Reznicek), the Board of Directors authorized President MacKenzie's attendance at the California Water Forum in San Diego on June 24<sup>th</sup>.</i>
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**11. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES**

See staff report attached hereto.

None were presented.

**12. COMMENTS BY DIRECTORS**

Director Vásquez spoke on an article he read in a newspaper about the County being frowned upon for running fountains. He also reported on an article regarding the City of San Diego's newly adopted water conservation rules, which he believes are stricter than the District's. Another news article reported on by Director Vásquez was regarding the City of San Francisco being cut-back on the amount of river water they are entitled to take and deposit into the Hetch Hetchy reservoir.

**13. COMMENTS BY GENERAL COUNSEL**

General Counsel, Joel Kuperberg gave a brief description on Assembly Bill 10 which proposes to make several significant changes to the Political Reform Act. This Bill would make modifications to the disqualification and reporting requirements and increase some of the thresholds for reporting investments. The conflict of interest threshold for sources of income, other than gifts or specified loans, would be raised from \$500 to \$1,000. For people who are partners, officers or directors of larger organizations, the Bill will require disclosure of all of the times they were disqualified from making a decision due to a conflict of interest. Mr. Kuperberg said he would keep the Board informed about this Bill and whether or not it passes into law.

**14. COMMENTS BY GENERAL MANAGER**

Mr. Boone addressed a request from President MacKenzie regarding the customers on Goldenrod Lane who challenged the District the previous day in Small Claims Court. He reported that Safety and Risk Manager Sherry Thorpe represented the District, and Director of Engineering Brian Smith was also in attendance. He reported that the Judge asked each party if they would like to submit to arbitration on the matter, to which the Goldenrod Lane customer declined. The Judge heard both sides of the issue and stated that he would provide his ruling within two weeks.

Mr. Boone informed the Board that the water level at Lake Henshaw was currently at 4,600 acre feet. He informed the Board about the upcoming Annual Employee Picnic scheduled for Saturday, August 29<sup>th</sup> at Del Mar Beach on Camp Pendleton. He reminded the Board that the District office would be closed on Friday, July 3<sup>rd</sup> in observance of the Independence Day holiday. He wished the Board a happy Independence Day.

President MacKenzie called for closed session at 9:10 a.m. Present in the Board room were Don Smith, Brian Smith, and Al Ducusin.

**15. CLOSED SESSION FOR CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

President MacKenzie adjourned the meeting to closed session at 9:12 a.m. for a conference with Real Property Negotiators per Government Code section 54956.8 to discuss the following:

Property: Vista flume easement over Hidden Valley Estates, Escondido Tract 932  
Agency Negotiator: Brian Smith  
Negotiating Parties: Shea Homes  
Under Negotiation: Price and Terms

The meeting reconvened in open session at 10:15 a.m. President MacKenzie declared that no reportable action had been taken and instructions were given to the Agency Negotiator.

**16. CLOSED SESSION FOR CONFERENCE WITH LEGAL COUNSEL**

President MacKenzie adjourned the meeting to closed session at 10:15 a.m. for a conference with legal counsel per Paragraph (1) of subdivision (d) of Government Code section 54956.9 to discuss the following pending litigation:

A. San Luis Rey Indian Water Rights Litigation (Settlement)

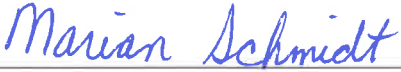
The meeting reconvened in open session at 10:20 a.m. President MacKenzie declared that no reportable action had been taken.

**17. ADJOURNMENT**

There being no further business to come before the Board, at 10:20 a.m. President MacKenzie adjourned the meeting to July 15, 2015 at 8:30 a.m.

  
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Jo MacKenzie, President

ATTEST:

  
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Marian Schmidt, Assistant Secretary  
Board of Directors  
VISTA IRRIGATION DISTRICT

# Cash Disbursement Report



Payment Dates 6/3/2015 - 6/17/2015

Payment Number	Payment Date	Vendor	Description	Amount
50517	06/09/2015	Adam Gregory	Customer Refund - Closing	173.08
50518	06/09/2015	Aquajet Art	Brackets for Itron ERT's	525.00
50519	06/09/2015	AT&T	Internet Service	1,062.10
50520	06/09/2015		Web Security Service 05/2015	66.00
50521	06/09/2015	Benchmark Landscape Services Inc	Plant for Courtyard	49.35
50522	06/09/2015	Berendsen Fluid Power	Solenoid 4-Way Valve - E Reservoir	311.38
50523	06/09/2015	Big Drip Plumbing	Meter Tie Backs - S Melrose	1,500.00
50524	06/09/2015	BluePrint Technologies	Phone System Service and Support	1,166.00
50525	06/09/2015	Capital One Commercial	Dog Biscuits for Warehouse	37.23
	06/09/2015		Warehouse Supplies	2,737.68
	06/09/2015		Warehouse Supplies	385.21
	06/09/2015		Supplies for Retirement Lunch - Employee Funded	111.27
	06/09/2015		Supplies - All Hands Mtg	74.52
	06/09/2015		Couch for Quiet Room	650.99
	06/09/2015		Supplies for Boardroom	34.94
50526	06/09/2015	CDW Government Inc	Cisco SmartNet 8x5xNDB support	135.00
50527	06/09/2015	Cecilia's Safety Service Inc	Traffic Control - Estrelita Dr	441.00
	06/09/2015		Traffic Control - East Dr & Regina Lane	1,731.00
	06/09/2015		Traffic Control - Via La Ranchita	567.00
50528	06/09/2015	Clinical Lab of San Bernardino Inc	Stage 2 DBP's	920.00
50529	06/09/2015	Council of Water Utilities	P Dorey - Meeting 06/16/2015	25.00
	06/09/2015		R Vasquez - Meeting 06/16/2015	25.00
	06/09/2015		R Coox - Meeting 06/16/2015	25.00
50530	06/09/2015	County of San Diego	Notice of Exemption Filing Fee	50.00
50532	06/09/2015	Crozier's Flowers	Flowers (2)	150.76
50533	06/09/2015	Direct Energy	Electric 04/2015 - VID	132.58
	06/09/2015		Electric 04/2015 - Henshaw Well Field	13,849.79
	06/09/2015		Electric 04/2015 - T & D / Cathodic Protection	11.48
	06/09/2015		Electric 04/2015 - Reservoirs	15.94
	06/09/2015		Electric 04/2015 - Pump Stations	5,052.59

Payment Number	Payment Date	Vendor	Description	Amount
	06/09/2015		Electric 04/2015 - Treatment Plants	29.34
50534	06/09/2015	Central Voice	Answering Service	46.00
50535	06/09/2015	Fastenal	Bolts - Shop Use	3.04
50536	06/09/2015	Ferguson Waterworks	CLA-VAL Pilot Parts	619.97
	06/09/2015		Bushing 3x2 Black	16.60
	06/09/2015		Ell 2" Brass 90 Degree St.	693.04
	06/09/2015		Ell 2" 90 Degree	284.81
	06/09/2015		Ell 2" Black Street 90 Degree	43.40
50537	06/09/2015	Glennie's Office Products Inc	Office Supplies	77.11
50538	06/09/2015	HD Supply Waterworks	Master Meter Octave Ultrasonic Meters (5)	12,822.89
	06/09/2015		Curb Stop 2" FNPT X MNPT (25)	5,967.50
	06/09/2015		Pipe 4" PVC DR-14 C900 (40)	121.52
	06/09/2015		Tubing 2" Copper Soft (20)	405.79
	06/09/2015		Pipe 2" PVC Schedule 80 (20)	32.33
	06/09/2015		Service Saddle 4x2 C900 PVC	107.37
	06/09/2015		Curb Stop 1" Flare	94.40
	06/09/2015		Service Saddle 10x1 C900 PVC	160.80
	06/09/2015		Pipe 10" PVC DR-14 C900 (20)	309.23
	06/09/2015		Ell 2" 90 Degree (2)	37.93
	06/09/2015		Tee 6" Cast Iron POxFL	157.22
	06/09/2015		Coupling 6" Repair Macro (4)	1,291.45
	06/09/2015		Corp Stop 1" Flare (8)	413.60
	06/09/2015		Tee 6x4 Cast Iron Flange	203.14
	06/09/2015		Gate Valve 4" POxFL R/W C900	517.87
	06/09/2015		Tubing 1" Copper Soft (240)	1,163.99
	06/09/2015		Zinc Anode bag 30lb (6)	618.45
	06/09/2015		Corp Stop 1" Flare	51.70
	06/09/2015		Ell 2" Brass 90 Degree St. (2)	56.70
	06/09/2015		Pipe 8" PVC DR-14 C900 (20)	188.57
	06/09/2015		Tubing 1" Copper Soft (60)	291.00
	06/09/2015		Coupling 6" Repair PVC C900 (2)	64.36
	06/09/2015		Adapter 2" Copper x MIP (4)	55.73
	06/09/2015		Gate Valve 6" POxFL R/W C900	682.45
	06/09/2015		Pipe 6" PVC DR-14 C900 (500)	2,739.63
	06/09/2015		Service Saddle 6x2 C900 PVC	125.13
	06/09/2015		Adapter 2" MIP Schedule 80 SxT	11.64

Payment Number	Payment Date	Vendor	Description	Amount
	06/09/2015		Sleeve 12" Galvanized Top Sections (2)	32.77
	06/09/2015		Service Saddle 6x1 C900 PVC (6)	629.19
	06/09/2015		Wire 10 Copper (2)	262.50
	06/09/2015		Curb Stop 1" Flare (5)	471.98
	06/09/2015		Adapter 6" Cast Iron POxFL	101.27
	06/09/2015		Meter Box 4.5 Concrete (4)	72.39
	06/09/2015		Corp Stop 2" (2)	382.76
	06/09/2015		Service Saddle 6x1 C900 PVC (1)	104.87
	06/09/2015		Curb Stop 2" FNPT X MNPT (2)	476.68
	06/09/2015		Service Saddle 6x1 C900 PVC (2)	209.73
	06/09/2015		Cover 12" Valve Box Cast Iron (2)	119.35
	06/09/2015		Cover 8" Valve Cast Iron Water (4)	124.78
	06/09/2015		Cover 8" Valve Cast Iron Water (1)	31.19
50539	06/09/2015	Hershey Technologies	Kofax Capture 300K Images Support and Maintenance	2,088.00
	06/09/2015		Kofax Capture 60K Images Support and Maintenance	211.00
	06/09/2015		Kofax Capture PDF Image & Text Maintenance	348.00
50540	06/09/2015	IDEXX Distribution Corporation	Lab Supplies	2,847.29
	06/09/2015		Lab Supplies	185.54
50541	06/09/2015	Industrial Networking Solutions	Cradlepoint IBR600LPE-VZ Router	730.47
50542	06/09/2015	Joe's Paving	Road Repair - Peters Dr	20,410.80
50543	06/09/2015	John Hotta	Refund Water Meter Deposit - Closing	291.53
50544	06/09/2015	June McCormack	Customer Refund - Overpayment	78.15
50545	06/09/2015	Ken Grody Ford Carlsbad	Transmission Shift Lever/Handle	87.70
50546	06/09/2015	Midas	Tires & Mounting (4) - T19	795.56
50547	06/09/2015	OCHS Oil Co	Fuel 05/2015	11,565.39
50548	06/09/2015	Pacific Pipeline Supply	3" Flanges (2)	45.57
50549	06/09/2015	Benetrac	Employee Benefits Tracking 06/2015	400.00
50550	06/09/2015	Pool & Electrical Products Inc	Chlorine	15.44
50551	06/09/2015	Ramona Disposal Service	Trash Service 05/2015	147.53
50552	06/09/2015	RC Auto & Smog	Computer Relearn - Car 50	91.00
50553	06/09/2015	Rincon del Diablo MWD	MD Reservoir Water Service 04/2015	28.85
	06/09/2015		MD Reservoir Water Service 05/2015	60.59
50554	06/09/2015	San Diego Gas & Electric	Gas 05/2015	408.75
	06/09/2015		Electric 05/2015 - Well Field	16,020.76
	06/09/2015		Electrical Transmission 05/2015	2,028.15
50555	06/09/2015	Spangler Realty Inc	Customer Refund - Closing	16.02



Payment Number	Payment Date	Vendor	Description	Amount
50556	06/09/2015	Sunrise Materials Inc	Concrete	44.49
50557	06/09/2015	Teresa Crespino	Customer Refund - Closing	175.73
50558	06/09/2015	Terri Fabrizio	Customer Refund - Closing	140.34
50559	06/09/2015	The UPS Store 0971	Statement 05/31/2015	186.22
50560	06/09/2015	TS Industrial Supply	Drills (2)	340.12
	06/09/2015		Stainless Steel Check Valves (4)	101.99
50561	06/09/2015	UniFirst Corporation	Uniform Services	428.66
50562	06/09/2015	Vallecitos Water District	EAP Renewal 07/2015 - 06/2016	2,201.10
50563	06/17/2015	ABABA Bolt	Hardware for C Reservoir Core Project	170.59
	06/17/2015		Stainless Hardware	89.60
50564	06/17/2015	ACWA/JPIA	Health Insurance 07/2015 - Employees	134,174.80
	06/17/2015		Health Insurance 07/2015 - Retirees	36,378.62
	06/17/2015		Health Insurance 07/2015 - P Dorey	1,270.19
	06/17/2015		Health Insurance 07/2015 - M Miller	1,376.17
	06/17/2015		Health Insurance 07/2015 - R Reznicek	1,849.37
	06/17/2015		Health Insurance 07/2015 - J MacKenzie	1,376.17
	06/17/2015		Health Insurance 07/2015 - R Vasquez	1,270.19
50565	06/17/2015	American Heritage Properties, Inc	Customer Refund - Closing	154.13
50566	06/17/2015	AT&T	Phone Conference	8.24
50567	06/17/2015	AT&T Mobility	Aircard	39.01
50568	06/17/2015	Bearcom	2-Way Radio Install - Truck 39	352.54
	06/17/2015		2-Way Radio Install (2) - Trucks 43 & 45	705.08
50569	06/17/2015	Big Drip Plumbing	Meter Tie-Backs	3,250.00
	06/17/2015		Install Hydration Stations (2)	2,000.00
50570	06/17/2015	BluePrint Technologies	Programming Changes	67.50
50571	06/17/2015	Brithinee Electric	Motor Starter Keypad & Cable - Station 12/Pump 2	154.12
50572	06/17/2015	California Chamber of Commerce	Paid Family Leave Pamphlets (2)	30.68
50573	06/17/2015	California Department of Justice	Fingerprinting (2)	98.00
50574	06/17/2015	Canon Solutions America, Inc	Copier Maintenance	263.09
50575	06/17/2015	CDW Government Inc	Belkin 30 Meter LC/SC Multimode Fiber Cable	43.40
	06/17/2015		Flash Drives 16 GB	35.54
	06/17/2015		Flash Drives 8 GB	25.91
	06/17/2015		Belkin 3 Meter Multimode Fiber Cable	13.24
50576	06/17/2015	Cecilia's Safety Service Inc	Traffic Control - E Vista Way	1,168.00
	06/17/2015		Traffic Control - East Drive	4,908.00
	06/17/2015		Traffic Control - Buena Creek	1,772.50

Payment Number	Payment Date	Vendor	Description	Amount
50577	06/17/2015	Christina Moyer	Computer Loan Program 06/2015	1,081.92
50578	06/17/2015	City of Vista	Paseo Santa Fe Project 02/01/15-03/10/15	39,195.53
50579	06/17/2015	County of San Diego	Hazmat Permit - Plant 3	1,202.00
50580	06/17/2015	Del Mar Beach Resort	VID Picnic 08/29/2015	500.00
50581	06/17/2015	Diamond Environmental Services	Portable Restroom Service	188.99
	06/17/2015		Portable Restroom Service	84.53
50582	06/17/2015	Direct Energy	Electric 05/2015 - VID	356.33
	06/17/2015		Electric 05/2015 - Henshaw Well Field	15,942.39
	06/17/2015		Electric 05/2015 - T & D / Cathodic Protection	21.10
	06/17/2015		Electric 05/2015 - Reservoirs	(0.04)
	06/17/2015		Electric 05/2015 - Pump Stations	47.41
	06/17/2015		Electric 05/2015 - Treatment Plants	3.58
50583	06/17/2015	DIRECTV	Direct TV Service	63.99
50584	06/17/2015	Eagle Paving Company, Inc	Road Repair - Redlands Street	4,285.00
50585	06/17/2015	EDCO Waste & Recycling Services Inc	Trash/Recycle 05/2015	204.01
	06/17/2015		Trash/Recycle 05/2015	1,689.83
50586	06/17/2015	Electrical Sales Inc	Lugs - Station 12	34.17
50587	06/17/2015	Escondido Metal Supply	Aluminum for Fabricating Mounting Brackets	77.58
50588	06/17/2015	Eurofins Eaton Analytical Inc	Endothal Samples for Henshaw	200.00
	06/17/2015		Endothal Samples for Henshaw	200.00
50589	06/17/2015	First Bankcard	D Smith - ACWA Conference 05/2015	435.72
	06/17/2015		J Pokojni - Tyler Connect Conference 5/2015	692.52
	06/17/2015		R Reznicek - California Water Summit 6/29-7/1/2015	240.00
	06/17/2015		P Dorey - Southern CA Branch Dinner Mtg 5/26/15	30.00
	06/17/2015		M Miller - ACWA Conference 05/2015	549.00
	06/17/2015		R Vasquez - Integrated Regional Wtr Mgmt Conf 05/2015	447.00
	06/17/2015		R Reznicek - ACWA Conference 05/2015	549.00
	06/17/2015		R Vasquez - ACWA Conference 05/2015	732.00
	06/17/2015		R Reznicek - California Water Summit 06/29/15-07/01/15	23.00
	06/17/2015		R Vasquez - Integrated Regional Wtr Mgmt Conf 05/2015	195.00
	06/17/2015		R Resniecek - California Water Summit 6/29/15-7/01/15	(104.25)
	06/17/2015		R Reznicek - California Water Summit 06/29/15-07/01/15	695.00
50589	06/17/2015	First Bankcard	R Coox - ACWA Conference 05/2015	549.00
50590	06/17/2015	Gemini Pest Control Inc	Pest Control - Facilities	85.00
50591	06/17/2015	GLC-(CA) Vista LLC	Solar Use 05/2015	6,032.32
50592	06/17/2015	Glennie's Office Products Inc	Office Supplies	64.40

Payment Number	Payment Date	Vendor	Description	Amount
	06/17/2015		Office Supplies	203.34
50593	06/17/2015	Golden State Graphics	Receipt Pads	334.18
50594	06/17/2015	Grainger	Pop Pin for Fitness Equipment (4)	42.62
	06/17/2015		Rain Gauges (2)	19.35
50595	06/17/2015	Hach Company	Lab Supplies	499.89
50596	06/17/2015	Hawthorne Machinery Co	Sweeper Hydraulic Hoses (2) - B20	339.62
	06/17/2015		Bucket Blade, Bolts	142.50
	06/17/2015		Bucket Blade , Bolts - B16	221.02
	06/17/2015		Rammer/Wacker Muffler - Truck 30	375.84
50597	06/17/2015	HD Supply Waterworks	Meter Box Lid Medium (250)	3,702.56
50598	06/17/2015	Home Depot Credit Services	Metal Saw/Grinder Blades	20.51
	06/17/2015		Hose & Pump for Reservoir Cleaning	150.25
	06/17/2015		Chain Parts & Drill Bits	32.95
	06/17/2015		Roto Zip Tool Material	227.50
	06/17/2015		Roto Zip Tool Materials Returned	(72.42)
	06/17/2015		Wire Rope Fittings, Anchors - H Reservoir	33.96
	06/17/2015		Electrical Supplies	130.17
	06/17/2015		Tools for CLA-Val Maintenance	97.90
	06/17/2015		Supplies for Welding Shop	43.22
	06/17/2015		PVC Coupling for Lab	0.41
	06/17/2015		Universal Faucet Connector	4.32
50599	06/17/2015	Hydro-Scape Products Inc	PVC Caps (100)	49.92
50600	06/17/2015	IGOE	Flexible Benefit Fee 06/2015	205.00
50601	06/17/2015	Interstate Battery of San Diego Inc	Batteries (2) - L5 & Truck 73	401.57
	06/17/2015		Batteries - Truck 67	99.77
50602	06/17/2015	Jennifer Gannon	Customer Refund-Closing	113.03
50603	06/17/2015	Joe's Paving	Road Repair - Vale Terrace Dr	45,442.00
50604	06/17/2015	John & Carole McCallum	Customer Refund/Closing	52.40
50605	06/17/2015	Kimball Midwest	Moly Seize Release	31.32
	06/17/2015		Spray Penetrate, Spray Lube - Shop	45.53
50606	06/17/2015	Lawnmowers Plus Inc	Parts for Weed Whip	48.21
	06/17/2015		Air Filter for Chain Saw	10.95
50607	06/17/2015	Lee Steel & Supply Co	Stock for Welding Shop	66.98
50608	06/17/2015	Lightning Messenger Express	Messenger Service 05/22/15 & 05/29/15	95.00
50609	06/17/2015	MAG Systems, Inc	Flow Meter Repair - Well 8A	793.46
50610	06/17/2015	Mayer Hoffmann McCann	GASB Update 06/10/2015	55.00

Payment Number	Payment Date	Vendor	Description	Amount
50611	06/17/2015	Michael McComack	Customer Refund-Closing	194.43
50612	06/17/2015	Midas	Tire & Mounting - VM1	102.08
	06/17/2015		Tire & Mounting - T23	184.09
50612	06/17/2015	Midas	Tire & Mounting - Truck 35	120.03
50613	06/17/2015	Mike Meyers	Customer Refund - Closing	80.00
50614	06/17/2015	Moody's	Dump Fees (4)	200.00
	06/17/2015		Dump Fees (3)	150.00
	06/17/2015		Dump Fee	50.00
50615	06/17/2015	NAPA Auto Parts	Creeper Caster, Hand Soap - Shop	31.35
	06/17/2015		Filter - Truck 73	(59.25)
	06/17/2015		Washer Fluid, Filter - Shop	100.14
	06/17/2015		Brake Lamp - Truck 60, Ignition Coil - Truck 34	61.85
50616	06/17/2015	Nissho of California Inc	Irrigation Repair - E1 Reservoir	152.82
50617	06/17/2015	North County Auto Parts	Belts - B13	(10.01)
	06/17/2015		Battery - Car 50	(101.10)
	06/17/2015		Engine Coil - Truck 68	56.37
	06/17/2015		Oil Filter - Truck 35, Oil & Oil Filter - Truck 13	71.21
	06/17/2015		Oil & Air Filters, Wiper Blades - Trucks 30, 11	88.35
50618	06/17/2015	North County Industrial Park	Association Fees 06/2015 - Vacant Lot	256.64
	06/17/2015		Association Fees 06/2015 - VID HQ	880.13
50619	06/17/2015	OCHS Oil Co	Fuel 05/2015 - Henshaw	66.58
50620	06/17/2015	O'Reilly Auto Parts	Floor Mats - Trucks 43 & 45	65.08
50621	06/17/2015	Pacific Pipeline Supply	Sewer Drain Pipe, Flexible Coupling Clay	112.19
	06/17/2015		90 Degree Ell 4" (3)	41.53
	06/17/2015		Couplings (24)	73.43
	06/17/2015		Couplings (76)	210.84
	06/17/2015		Ball Valve 2" Brass Meter Flange (10)	2,318.75
50622	06/17/2015	Packard Government Affairs	Indian Water Settlement 05/2015	725.00
50623	06/17/2015	Public Agency Risk Managers Association	Membership 07/2015- 06/2016	150.00
50624	06/17/2015	Ramco Petroleum	Fuel 05/2015	1,361.72
50625	06/17/2015	Rancho Environmental Service	Tree Removal Service @ SLR, E & HP Reservoirs	1,650.00
50626	06/17/2015	Raymond Handling Solutions Inc	Electric Forklift Service F-3	98.00
50627	06/17/2015	RGP3 Solutions Inc	Drought Notice Printing & Mailing	4,309.55
50628	06/17/2015	Riverview International Trucks, LLC	2015 International Workstar Truck	101,118.99
50629	06/17/2015	San Diego Chapter-CSDA	Membership Renewal 07/2015 - 06/2016	150.00
50630	06/17/2015	San Diego Gas & Electric	Electric 05/2015 - T & D	100.11

Payment Number	Payment Date	Vendor	Description	Amount
	06/17/2015		Electric 05/2015 - Reservoirs	62.85
50631	06/17/2015	San Diego IPMA-HR	Membership Renewal 07/2015 - 06/2015 (4)	300.00
50632	06/17/2015	San Diego Union-Tribune LLC	Request for Proposal - Trucking Material	197.36
	06/17/2015		Request for Quotation - Reservoir Lining	209.60
	06/17/2015		Request for Proposal - Patch Paving	181.04
	06/17/2015		Notice of Public Hearing	103.52
	06/17/2015		Resolution of Board of Directors	2,894.76
	06/17/2015		Notice of Public Hearing	164.72
50633	06/17/2015	Shred-it San Diego	Document Destruction Services	77.55
50634	06/17/2015	Sloan Electric Company	Station 12/Pump 2 Disassembly & Inspection	1,900.00
50635	06/17/2015	Southwest Valve & Equipment	Rotork IQT1000 24VDC Electric Actuator	5,645.03
50636	06/17/2015	Spok, Inc	Pager Service	29.03
50637	06/17/2015	TS Industrial Supply	Stake Chaser, Tie Wire, Cable Tie, Wire Brush	284.66
	06/17/2015		Stake Chasers	255.19
	06/17/2015		Spray Nozzle VM-1 (2)	171.86
	06/17/2015		Reflector Triangel Kit Truck 54	33.10
50638	06/17/2015	UniFirst Corporation	Uniform Services	362.90
50639	06/17/2015	VG Donuts & Bakery Inc	Board Meeting 06/03/2015	31.90
50640	06/17/2015	Vinje & Middleton Engineering Inc	Compaction Test	2,869.25
50641	06/17/2015	Vulcan Materials Company and Affiliates	Cold Mix	2,095.42
50642	06/17/2015	Walters Wholesale Electric Co	Fluorescent Bulbs (6)	19.64
<b>Grand Total:</b>				<b>584,810.61</b>



**STAFF REPORT**

**Agenda Item: 7**

**Board Meeting Date:** July 1, 2015  
**Prepared By:** Don Smith, Brian Smith, Brett Hodgkiss  
**Approved By:** Don Smith

SUBJECT: DIVISION REPORTS

RECOMMENDATION: Note and file informational report.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: Previous month's and anticipated activities are reported by each division.

**FIELD SERVICES AND WATER RESOURCES DIVISION**

**VID Water Production  
May 2015**

Description	Current Month Production		Average Production of Last 12 Months		Total, Fiscal Year-to-Date
	(mgd)	(af)	(mgd)	(af)	(af)
<b>VID's EVWTP Production</b>					
Local Water	1.83	173.70	1.41	132.48	1,363.90
SDCWA Raw Water	6.78	644.70	8.47	789.62	8,553.20
<b>Subtotal (EVWTP Production)</b>	<b>8.60</b>	<b>818.40</b>	<b>9.88</b>	<b>922.10</b>	<b>9,917.10</b>
Oceanside Contract Water	4.57	435.00	4.65	434.22	4,651.90
SDCWA Treated Water	0.31	29.70	1.87	175.50	1,821.70
<b>TOTAL WATER PRODUCTION</b>	<b>13.49</b>	<b>1,283.10</b>	<b>16.41</b>	<b>1,531.82</b>	<b>16,390.70</b>

Lake Henshaw and Warner Ranch Wellfield statistics are summarized as follows:

**Lake Henshaw**

Storage as of June 23, 2015: 4,747 af (9% of 51,774 af capacity)  
 Current releases: 0 cfs (Mon – Thu); 20 cfs (Fri – Sun); 30 cfs (Holidays)  
 Change in storage for month of May: 33 af (loss)  
 Total releases for month of May: 383 af  
 Hydrologic year-to-date rain total: 15.73 inches (June 23, 2015)  
 Percent of yearly average rain: 64% (30-year average: 24.75 inches)  
 Percent of year-to-date average rain: 64% (30-year average through June: 24.75 in.)

**Warner Ranch Wellfield**

Number of wells running in May: 15  
 Total production for month of May: 682 af  
 Average depth to water table (June): 108 ft (see attached historical water table chart)

## *June*

- Installed and tested newly refurbished pump and motor at Station # 12.
- Performed load testing with the 150 KVA portable generator at Station # 9.
- Began planning and preliminary installation of calcium hypochlorite system at Plant # 3.
- Repaired seven main, one service, three air vent and two hydrant leaks. Replaced six gate valves and one blow-off.
- Conducted triennial inspection of HP reservoir. Interior cleaning was not necessary and will be deferred until the roof reseal budgeted for FY2016.
- Completed turf removal and decomposed granite installation contract for the inner courtyard at VID headquarters.
- Continued main line replacement of Nipponite pipe on East Drive – 530’ of 6” PVC and 7 services. Approximately 50% completion.
- Completed main line replacement of Nipponite pipe on Canyon Drive – installed 1,620’ of 8” PVC, 10 services, and 3 fire hydrants.
- Completed main line replacement of Nipponite pipe on Santa Clara Drive – installed 200’ of 8” PVC and two services.
- The 2014 Consumer Confidence Report was approved by the SWRCB. The report will be available in hardcopy and electronic form by June 30, 2015.
- Completed collection of triennial Lead and Copper samples.
- Analyzed 100 routine (reportable to SWRCB) bacteriological samples. All samples were negative for total coliforms (TC-). The average chlorine residual for June was 2.42 mg/L.
- WQ Calls/Incidents for June – one discolored water call was received due to a main line shutdown. The private line was flushed and cleared.
- Biannual mid-lake general physical and well nitrate samples were collected at Lake Henshaw and processed.
- Weed abatement activities were performed at Henshaw Dam.
- The aerator at Lake Henshaw was put into service for the season.

## *July*

- Continue calcium hypochlorite system installation at Plant # 3.
- Complete anode bed installation on Caldwell siphon.
- Complete internal recruitment for Maintenance Worker position.
- Commence installation of circular stairs at HB and HP reservoirs.

## ***WARNER RANCH, SAN LUIS REY RIVER, FERC and ESCONDIDO ISSUES***

- EVWTP On Site Chlorine Generation and Electrical Upgrades Project: place concrete and backfill for the tank farm and Purate areas.
- Staff attended a demonstration of the MV-22B Osprey on the unprepared landing zone 1 (LZ1) at Remote Training Site Warner Springs (RTSWS). The Marine Corps intends to transition from medium lift helicopters (the CH-46 Sea Knight and the CH-53 Sea Stallion) to the tilt-rotor MV-22 Osprey for combat operations. The Navy lease at RTSWS provides for up to 6 days annually of aircraft operation at landing zones on District land.
- Issued entry permits to: ICF International for biological surveys associated with single power pole replacements; Civil Air Patrol, to search and rescue training in the Mataguay pasture; and the USGS to conduct field surveys for the southwestern willow flycatcher.
- Cattle counts for June: Hettinga – 1,735, Mendenhall – 68
- See the attached reports on activity for April 2015 for the Lake Henshaw Resort, Inc. and Water Table Depth.

ATTACHMENTS: Lake Henshaw Resort, Inc., Activity Reports – April 30, 2015  
VID's Warner Wellfield - Water Table Depth vs. Monthly Wellfield Production

### ADMINISTRATION DIVISION

#### *June*

- **The District's residential gallons per capita per day (R-GPCD) water use for May 2015 was 69 compared to 97 R-GPCD in May 2013. This represents a 29 percent reduction in R-GPCD from 2013 to 2015.**
- Mailed allocation information to Transitional Special Agricultural Water Rate (TSAWR) participants. Per the San Diego County Water Authority's TSAWR rules, program participants will be required to reduce their water use by 15 percent during fiscal year 2016 (July 1, 2015 through June 30, 2016).
- Mailed a notice to customers regarding mandatory water conservation measures.
- Issued a news release announcing the availability of the Consumer Confidence Report online beginning July 1, 2015.
- Represented the District at Vista High School's Senior Scholarship Evening event.
- Began recruitment for Maintenance Worker position.
- Coordinated seminar with WorkPartners on injury prevention. The seminar is open to other WorkPartners cliental in the business park.
- Coordinated the first of two trench and shore classes including practical hands on with shoring materials for field personnel.

#### *July*

- Participate in the San Diego North Economic Development Council's North County Water Summit.
- Begin planning for the District's annual picnic.
- Continue recruitment for Maintenance Worker position.
- Coordinate second trench and shore class including practical hands on with shoring materials for field personnel.
- Coordinate rigging class (e.g. crane safety, selection and inspection of rigging hardware and how to safely pick up, move and set a load using safe rigging practices) for field personnel.

### ENGINEERING DIVISION

#### *June*

- Continued working on design of main replacement projects.
- AB Line and Meyer's Siphon Replacement Projects – Infrastructure Engineering Corporation, (IEC) submitted preliminary design report.
- Attended meeting of the North County Recycled Coalition

#### *July*

- Mainline Replacement Projects in design (current projects): S. Melrose Drive (storm drain crossings), Canyon Drive, Santa Clara Drive, Estrelita Drive, Taylor Street, Rockhill Road, Peach Grove Lane, E. Vista Way, Mason Road, N. Citrus Avenue, Nevada Avenue, Lemon Avenue, Lado De Loma, Eddy Drive, Rancho Vista Drive, Bandini Place.



- Mainline Replacement Projects in planning (future projects): Buena Creek Road, E. Vista Way (Foothill Drive to Arcadia Avenue), HN Line (Gopher Canyon to Fairview), Deer Springs Road, Palomar Place, Oak Drive, Ora Avo Drive, Shale Rock, McGavran Drive, Camino Patricia, Camino Corto, Primrose Avenue, Las Flores Drive, La Mirada Drive, Descanso Avenue, S. Santa Fe Pipeline (Mar Vista Drive to Montgomery Drive), Phillips Street, and Pump Station No. 10 by-pass (Blue Bird Canyon Road), Mar Vista Drive, Rockhill Road, San Clemente Avenue, Goodwin Drive
- AB Line Replacement (Esplendido Avenue and Companero Drive) and Meyers Siphon Replacement Projects – review preliminary design report.
- City of Vista Projects: Paseo Santa Fe Streetscape Improvements- Phase I along South Santa Fe Avenue from Main Street to Oceanview Drive (D-2242, CIP 8232) - Downtown Redevelopment Project. Staff to continue to provide inspection of water facilities affected by street improvements.
- Attend meeting of the North County Recycled Coalition

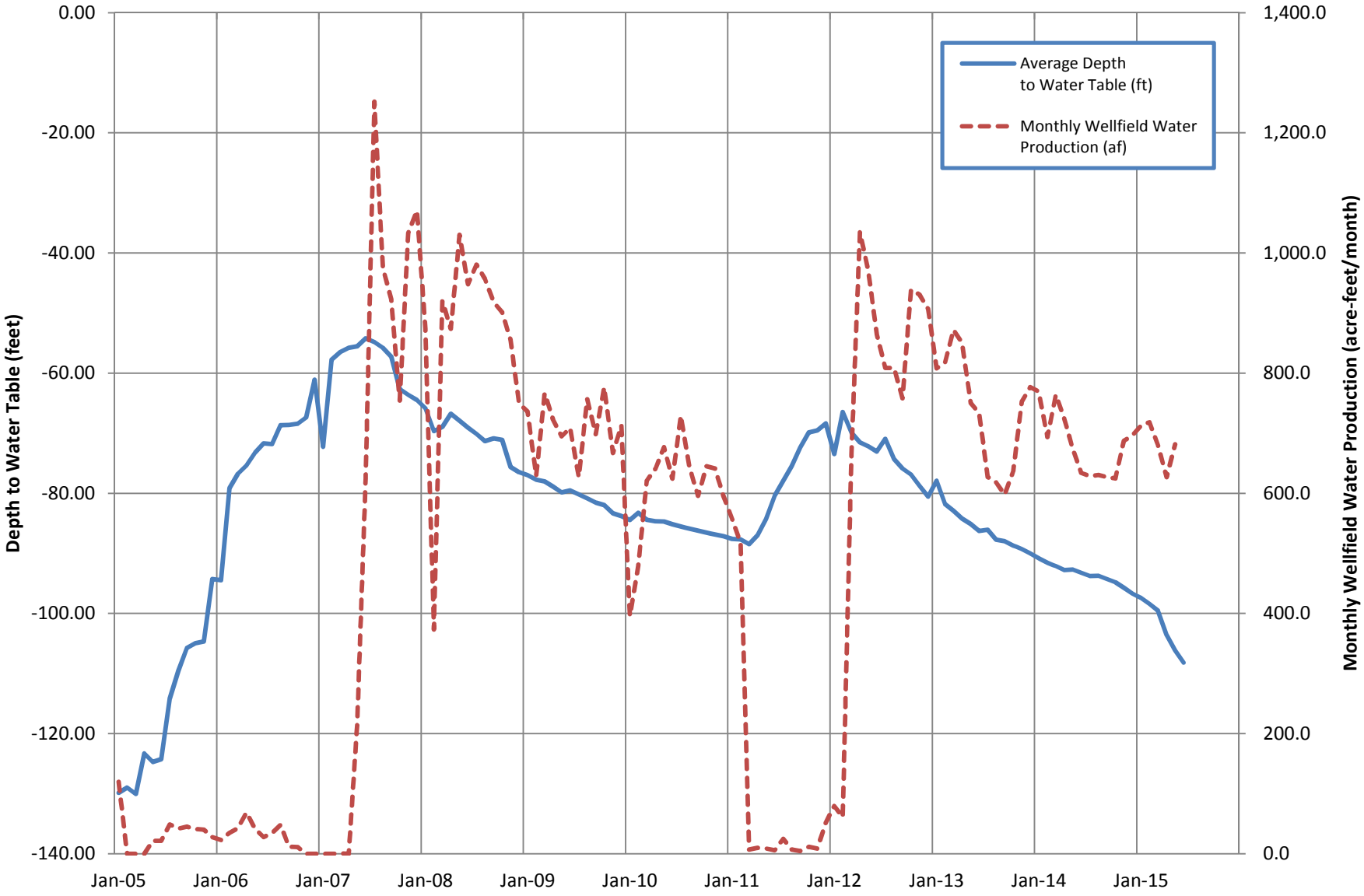


**LAKE HENSHAW RESORT, INC.  
ACTIVITY REPORT  
AS OF APRIL 30, 2015**

	2014 Apr	2014 May	2014 Jun	2014 Jul	2014 Aug	2014 Sep	2014 Oct	2014 Nov	2014 Dec	2015 Jan	2015 Feb	2015 Mar	2015 Apr	12 MO AVG
Fishing Permits	619	776	797	681	725	323	265	261	580	589	233	370	608	525
Boat Launches	34	46	44	23	12	5	3	3	10	2	7	12	32	18
Motor Boats (full day rental)	47	73	81	66	55	32	22	9	38	18	26	27	48	42
Motor Boats (half day rental)	4	10	21	8	14	5	6	1	1	0	1	4	10	7
Campground/Head Count	693	2,077	859	2,249	2,413	1,275	685	401	139	391	284	515	651	972
Campground/Cars, Trucks, etc.	179	765	253	560	719	423	215	114	23	73	78	143	162	285
Campground/Recreational Vehicles	13	20	10	32	3	12	8	6	9	17	3	14	8	12
Mobile Home/Spaces	61	59	59	59	59	59	61	61	62	62	62	62	63	61
M.H.P. Daily (Visitors/Head Count)	134	127	94	123	119	98	121	104	114	106	108	100	112	112
M.H.P. (Residents/Head Count)	85	82	82	82	82	82	87	87	88	88	88	89	89	85
Storage	6	6	8	8	8	5	5	5	5	5	5	5	5	6
Cabins	230	188	150	201	217	203	222	166	109	100	94	197	185	174
Hunters	0	0	0	0	0	0	0	0	259	133	0	0	0	30

# VID's Warner Wellfield

## Water Table Depth vs. Monthly Wellfield Production





## STAFF REPORT

Agenda Item: 8

Board Meeting Date:	July 1, 2015
Prepared By:	Lisa Soto
Reviewed By:	Brett Hodgkiss
Approved By:	Don Smith

SUBJECT: CALL FOR NOMINATIONS FOR ACWA PRESIDENT AND VICE PRESIDENT

RECOMMENDATION: None.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None by this action. An undetermined amount for travel expenses and per diem would be incurred in the event a VID director was elected to serve as an ACWA officer.

SUMMARY: ACWA's Nominating Committee is soliciting nominations for the positions of President and Vice President for a slate to be submitted at the general membership meeting during ACWA's Fall Conference. Nominations must be received in the ACWA office by September 1, 2015.

DETAILED REPORT: Eligible candidates must meet the following criteria:

- Only elected or appointed directors of member agencies are eligible for officer positions.
- Nominations must include a resume of the individual, highlighting qualifications for the position.
- An official resolution indicating the agency's support must accompany the nomination.

ATTACHMENT: Memorandum from ACWA Nominating Committee regarding call for nominations



# Association of California Water Agencies

Since 1910

Education • Advocacy • Information • Service

## MEMORANDUM

**TO:** ACWA Public Agency Members  
General Managers and Board Presidents

**CC:** ACWA Board of Directors

**FROM:** ACWA Nominating Committee

**DATE:** June 3, 2015

**SUBJECT:** Call for Candidate Nominations for the 2016-2017 Term

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ACWA's Nominating Committee is responsible for submitting a slate for the Association's statewide positions of president and vice president to the general membership meeting at Fall Conference.

Nominations must be received in the ACWA office by **Tuesday, September 1, 2015**, to be considered by the committee.

The following criteria must be met for names to be considered:

- Only elected or appointed member of the governing body or commission (as appropriate) of a member agency of the Association shall be eligible for election to the officer positions.
- Nominations of qualified candidates are encouraged from all member agencies.
- All nominations for the positions of ACWA President and Vice President shall be accompanied by an official nominating resolution from the ACWA member agency on whose board the nominee serves. Said resolution shall be signed by an authorized signatory of the member agency's Board of Directors.
- A resume of the candidate, highlighting qualifications for the position, shall accompany each nomination.

Additional letters or resolutions of support from other agencies may be submitted but are not required.

ACWA's Bylaws and Board policies establish the criteria outlined above, which also govern nominations from the floor. Board policy requires that all nominations received for the positions of ACWA President and Vice President shall be accompanied by a nominating resolution from

the ACWA member agency on whose board the nominee serves, and signed by an authorized signatory of the Board of Directors. This policy applies to nominations received in the ACWA office prior to elections, as well as to all nominations received from the floor at general session during the floor nomination process.

We appreciate your interest and participation in this process to find the best qualified individuals to serve in representing the statewide membership of ACWA.

Nominating Committee members include:

- Judith Mirbegan, Region 1
- Eric Larrabee, Region 2
- Joe Parker, Region 3
- Shauna Lorance, Region 4
- Lesa McIntosh, Region 5
- Matthew Hurley, Region 6
- William Taube, Region 7
- Stephen Cole, Region 8
- Harvey Ryan, Region 9
- Linda Ackerman, Region 10
- Randy Record, At-large representative
- Paul Kelley, At-large representative

We ask that Nominating Committee members not be approached to solicit their support of any candidate.

#### IMPORTANT DATES

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- Tentative date for candidate interviews: **Wednesday, September 16, 2015**
- Election of ACWA's President and Vice President: **Wednesday, December 2, 2015**, at Fall Conference

Should you have any questions regarding this process, please contact Clerk of the Board Donna Pangborn at the ACWA office at 916-441-4545 or [donnap@acwa.com](mailto:donnap@acwa.com)

Enclosures:

1. Basic Information for ACWA Officer Nominees
2. Sample Resolution to Nominate Candidate for ACWA President or Vice President

### 1.1 Board Officers

The president and vice president of the Association shall be the elected officers of the Association.

#### 1.1.1 President

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##### 1.1.1.1 Purpose

The president is an elected officer of the Association and presides at all meetings of the Board of Directors, the Executive Committee, and the general membership and is responsible to the Board of Directors and the general membership for the duties established by ACWA's Bylaws.

##### 1.1.1.2 Duties and Authority

Within the limits of ACWA's Bylaws and the Duties and Authorities established for ACWA Board members, and in coordination with the executive director, the president:

- Serves on the ACWA Board and presides at all meetings.
- Serves as the chair of the Executive Committee and presides at all meetings.
- Schedules special Board and Executive Committee meetings.
- Presides over all general membership meetings.
- Serves as a non-voting *ex officio* member of each committee, but shall not be an *ex officio* member of the Nominating Committee or the region boards.
- Appoints members of all committees upon recommendation from members and regions as communicated by the region chairs.
- Appoints the chair and vice chair of each committee, each of whom shall be ratified by the Board of the Directors.
- Appoints special committees, work groups, and task forces from time to time as needed to accomplish a specific task or assignment, consistent with and supportive of the mission of the Association.
- Participates in the Association's spring and fall conferences.
- Represents and supports ACWA's official policies and positions when acting in capacity of ACWA President.
- Represents and promotes ACWA's purposes, policies, and goals at a variety of ACWA functions/events, including visits to member agencies for ceremonies, meetings, and retention efforts in coordination with the executive director.

## BASIC INFORMATION FOR ACWA OFFICER NOMINEES

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- Represents and promotes ACWA's purposes, policies, and goals at a variety of external functions/events, including speaking engagements, event participation, and news media and other contacts in coordination with the executive director.
- Performs other responsibilities assigned by the Board.

### **1.1.1.3 Qualification**

The president shall be an elected or appointed member of the governing body or commission of a member agency of the Association at the time of his/her election.

### **1.1.1.4 Term of Office**

The president shall be elected by the members of the Association at its fall conference in each odd-numbered year and shall take office on January 1 of the calendar year following election. The president shall hold office until December 31 of the following odd numbered year two years later or until his/her successor takes office or is appointed. An elected president shall not be permitted to succeed himself/herself to that office.

### **1.1.1.5 Vacancy**

Should a vacancy occur in the president's office, the ACWA vice president shall assume the duties of that office and succeed the president for the unexpired term. Should the vice president not be able to assume this role, the Board of Directors shall appoint a person to fill the office for the unexpired term thereof.

### **1.1.1.6 Compensation**

ACWA's president shall serve without compensation. The president shall be allowed reasonable reimbursement of expenses incurred in the performance of his/her duties while on Association business. The president will be reimbursed for expenses incurred for attending conferences, meetings, seminars, workshops or other events, which are mutually beneficial to the officer and the Association and have been authorized by either the Board of Directors or the executive director.

## **1.1.2 Vice President**

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### **1.1.2.1 Purpose**

The vice president is an elected officer of the Association and is a voting member of the Board of Directors. The vice president is responsible to the Board of Directors and the general membership for the duties established by ACWA's Bylaws.

### **1.1.2.2 Duties and Authority**

Within the limits of ACWA's Bylaws and the Duties and Authorities established for ACWA Board members, and in coordination with the executive director and president, the vice president:

- Serves as a voting member of the Board of Directors.
- Serves as a voting member of the Executive Committee.



## BASIC INFORMATION FOR ACWA OFFICER NOMINEES

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- Performs the duties of the president in the president's absence.
- Succeeds the president for an unexpired term if vacancy occurs.
- Serves on ACWA/JPIA's Executive Committee.
- Participates in the Association's spring and fall conferences.
- Represents and supports ACWA's official policies and positions when acting in capacity of ACWA Vice President.
- Represents and promotes ACWA's purposes, policies, and goals at a variety of ACWA functions/events, including visits to member agencies for ceremonies, meetings, and retention efforts in coordination with the executive director.
- Represents and promotes ACWA's purposes, policies, and goals at a variety of external functions/events, including speaking engagements, event participation, and news media and other contacts in coordination with the executive director.
- Serves as a chair/vice chair or participant on committees or task forces as appointed by the president or Board of Directors.
- Performs other responsibilities assigned by the Board or president.

### *1.1.2.3 Qualification*

The vice president shall be an elected or appointed member of the governing body or commission of a member agency of the Association at the time of his/her election.

### *1.1.2.4 Term of Office*

The vice president shall be elected by the members of the Association at its fall conference in each odd-numbered year and shall take office on January 1 of the calendar year following election. The vice president shall hold office until December 31 of the following odd numbered year two years later or until his/her successor takes office or is appointed.

### *1.1.2.5 Vacancy*

Should a vacancy occur in the vice president's office, the Board of Directors shall appoint a person to fill the office for the unexpired term thereof.

### *1.1.2.6 Compensation*

ACWA's vice president shall serve without compensation. The vice president shall be allowed reasonable reimbursement of expenses incurred in the performance of his/her duties while on Association business. The vice president will be reimbursed for expenses incurred for attending conferences, meetings, seminars, workshops or other events, which are mutually beneficial to the officer and the Association and have been authorized by either the Board of Directors or the executive director.



SAMPLE RESOLUTION TO NOMINATE CANDIDATE FOR ACWA PRESIDENT OR VICE PRESIDENT

RESOLUTION OF THE BOARD OF DIRECTORS OF

\_\_\_\_\_

TO NOMINATE AND SUPPORT

\_\_\_\_\_

AS A CANDIDATE FOR THE POSITION OF ACWA \_\_\_\_\_

WHEREAS, ACWA has announced that a Nominating Committee has been formed to develop a slate for the Association's statewide positions of President and Vice President; and

WHEREAS, the individual who fills an officer position will need to have a working knowledge of water industry issues and concerns, possess strength of character and leadership capabilities, and be experienced in matters related to the performance of the duties of the office; and

WHEREAS, this person must be able to provide the dedication of time and energy to effectively serve in this capacity; and

WHEREAS, \_\_\_\_\_ has served in a leadership role as a member of the \_\_\_\_\_ Board of Directors since \_\_\_\_\_; and

WHEREAS, (list positions held to demonstrate knowledge of water and leadership)

WHEREAS,

WHEREAS,

WHEREAS, it is the opinion of the \_\_\_\_\_ Board of Directors that \_\_\_\_\_ possesses all of the qualities needed to fulfill the duties of the office of ACWA \_\_\_\_\_.

NOW, THEREFORE, BE IT RESOLVED, that the \_\_\_\_\_ Board of Directors does hereby nominate and support \_\_\_\_\_ as a candidate for the office of ACWA \_\_\_\_\_, pledging the District's support of his/her endeavors in fulfilling the duties of this office if elected.

PASSED AND ADOPTED by the \_\_\_\_\_ Board of Directors at a regular meeting of said Board held on the \_\_\_\_\_ day of \_\_\_\_\_, 2015, by the following vote:

Ayes: Directors

Noes: Directors

Absent: Directors



**Agenda Item: 9**

**STAFF REPORT**

**Board Meeting Date: July 1, 2015**  
**Prepared By: Don Smith**

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.



## **STAFF REPORT**

**Agenda Item: 10.A**

**Board Meeting Date: July 1, 2015**  
**Prepared By: Lisa Soto**  
**Approved By: Don Smith**

**SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS**

**SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.**



**STAFF REPORT**

**Board Meeting Date:** July 1, 2015  
**Prepared By:** Marian Schmidt  
**Approved By:** Don Smith

**SUBJECT:** SCHEDULE OF UPCOMING MEETINGS AND EVENTS AND DIRECTORS ATTENDING

**SUMMARY:** The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	<b>SCHEDULE OF UPCOMING MEETINGS AND EVENTS</b>	<b>ATTENDEES</b>
<b>1</b>	<b>Harassment Prevention Training AB 1825 Webinar (CSDA)</b> <i>June 10, 2015, 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 6/8/15</i>	
<b>2</b>	<b>California Water Summit</b> <i>June 29-July 1, 2015 – The Westin, Sacramento</i> <i>Registration deadline: 6/15/15</i>	Reznicek (A,H,R)
<b>3 *</b>	<b>North County Water Summit (San Diego North Economic Development Council)</b> <i>July 16, 2015 – 8:00 a.m. – 10:00 a.m. – Vista Civic Center</i> <i>RSVP Required</i>	Vásquez (R) MacKenzie (R) Miller (R)
<b>4 *</b>	<b>Council of Water Utilities Meeting</b> <i>July 21, 2015, 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 7/16/15</i>	Dorey
<b>5</b>	<b>Setting Direction/Community Leadership (CSDA)</b> <i>July 22, 2015, 8:30 a.m. – 4:00 p.m. – CSDA Training Center, Sacramento</i> <i>Registration deadline: 7/20/15</i>	
<b>6</b>	<b>Board’s Role in Human Resources (CSDA)</b> <i>July 23, 2015 – CSDA Training Center, Sacramento</i> <i>Registration deadline: 7/21/15</i>	
<b>7</b>	<b>Legislative Roundup Webinar (CSDA)</b> <i>July 30, 2015, 10:00 a.m. – 12:30 p.m.</i> <i>Registration deadline: 7/28/15</i>	MacKenzie (R) Reznicek (R)
<b>8</b>	<b>Board Member &amp; District Liability Issues Webinar (CSDA)</b> <i>Aug. 12, 2015, 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline 8/10/15</i>	
<b>9 *</b>	<b>Council of Water Utilities Meeting</b> <i>Aug. 18, 2015, 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 8/13/15</i>	
<b>10</b>	<b>Board’s Role in Finance and Fiscal Accountability (CSDA)</b> <i>Aug. 18, 2015, 8:30 a.m. – 4:00 p.m. – CSDA Training Center, Sacramento</i> <i>Registration deadline: 8/14/15</i>	Reznicek (A,H)
<b>11 *</b>	<b>CSDA Quarterly Dinner Meeting</b> <i>Aug. 20, 2015 – 6:00 – 9:00 p.m. - The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 8/13/15</i>	
<b>12</b>	<b>Understanding the Brown Act: Beyond the Basics Webinar (CSDA)</b> <i>Aug. 20, 2015, 10:00 a.m. – 12:00 p.m.; Registration deadline: 8/18/15</i>	
<b>13</b>	<b>Urban Water Institute Annual Water Conference</b> <i>Aug. 26-28, 2015 – Hilton San Diego Resort</i> <i>Registration deadline: 8/12/15</i>	Vásquez MacKenzie

<b>14 *</b>	<b>Council of Water Utilities Meeting</b> <i>Sept. 15, 2015, 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 9/10/15</i>	
<b>15</b>	<b>CSDA Annual Conference</b> <i>Sept. 21-24, 2015 – Marriott Monterey; Early bird registration deadline: 8/14/2015</i>	MacKenzie Reznicek (A,H)
<b>16</b>	<b>Governance Foundations (CSDA)</b> <i>Sept. 21, 2015 – Marriott Monterey</i> <i>Early bird registration deadline: 8/14/2015</i>	
<b>17</b>	<b>Groundwater Tour (Water Education Foundation)</b> <i>Sept. 24-25, 2015 – Begins and ends at Sacramento International Airport</i> <i>Reservation deadline: 8/24/15</i>	
<b>18</b>	<b>30<sup>th</sup> Biennial Groundwater Conference (GRA)</b> <i>Oct. 6-7, 2015 – Double Tree by Hilton, Sacramento</i> <i>Registration deadline: TBD</i>	
<b>19</b>	<b>Southern California Tour (Water Education Foundation)</b> <i>Oct. 8-9, 2015 – Begins and ends at the Ontario International Airport</i> <i>Reservation deadline: 9/8/15</i>	
<b>20 *</b>	<b>Council of Water Utilities Meeting</b> <i>Oct. 20, 2015, 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 10/15/15</i>	
<b>21</b>	<b>Northern California Tour (Water Education Foundation)</b> <i>Oct. 21-23, 2015 – Begins and ends at Sacramento International Airport</i> <i>Reservation deadline: 9/21/15</i>	
<b>22</b>	<b>San Joaquin River Restoration Tour (Water Education Foundation)</b> <i>Nov. 5-6, 2015 – Begins and ends in Fresno; Reservation deadline: 10/5/15</i>	
<b>23 *</b>	<b>Council of Water Utilities Meeting</b> <i>Nov. 17, 2015, 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 11/12/15</i>	
<b>24</b>	<b>Required Ethics Compliance Training AB 1234 Webinar (CSDA)</b> <i>Nov. 18, 2015, 10:00 a.m. – 12:00 p.m.; Registration deadline: 11/16/15</i>	
<b>25 *</b>	<b>CSDA Quarterly Dinner Meeting</b> <i>Nov. 19, 2015 – 6:00 – 9:00 p.m. - The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 11/12/15</i>	
<b>26</b>	<b>ACWA Fall Conference</b> <i>Dec. 1-4, 2015–Renaissance Esmeralda/Hyatt Grand Champions Hotel, Indian Wells</i> <i>Registration deadline: TBD</i>	
<b>27</b>	<b>Colorado River Water Users Association Annual Conference</b> <i>Dec. 16-18, 2015- Caesar's Palace, Las Vegas</i> <i>Registration deadline: TBD</i>	

\* Non-per diem meeting except when serving as an officer of the organization

The following abbreviations indicate arrangements that have been made by staff:

**A**=Airline; **R**=Registration; **C**=Car; **H**=Hotel; **T**=Tentative



**Agenda Item: 11**

**STAFF REPORT**

**Board Meeting Date: July 1, 2015**  
**Prepared By: Lisa Soto**

SUBJECT: ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

SUMMARY: This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

*Staff-generated list of tentative items for future agendas:*

- New Demand Offset Programs
- Low Income Assistance Programs

NOTICE OF AN ADJOURNED MEETING  
OF THE BOARD OF DIRECTORS OF THE  
VISTA IRRIGATION DISTRICT

A REGULAR MEETING OF THE BOARD OF DIRECTORS OF VISTA IRRIGATION DISTRICT, HELD ON JULY 1, 2015, WAS ADJOURNED UNTIL 8:30 AM, JULY 15, 2015, AT THE OFFICE OF THE VISTA IRRIGATION DISTRICT, 1391 ENGINEER STREET, VISTA, CALIFORNIA.

\* \* \* \* \*

AFFIDAVIT OF POSTING ORDER OF ADJOURNMENT OF MEETING

STATE OF CALIFORNIA)  
COUNTY OF SAN DIEGO)

I, Marian Schmidt, hereby certify that I am the duly chosen, qualified Assistant Secretary of the Board of Directors of Vista Irrigation District; that the foregoing is duly noted in the Minutes of said Regular Meeting of the Board of Directors of Vista Irrigation District; that said Regular Board Meeting was ordered adjourned to the time and place above specified; and that I posted a copy of this order of adjournment near the public entrance to the Board of Director's meeting room at the offices of the District.



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Marian Schmidt, Assistant Secretary  
Board of Directors  
Vista Irrigation District

POSTED: July 1, 2015