

MINUTES OF THE ADJOURNED MEETING OF THE
BOARD OF DIRECTORS OF THE
VISTA IRRIGATION DISTRICT

August 19, 2015

An Adjourned Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, August 19, 2015, at the offices of the District, 1391 Engineer Street, Vista, California.

1. CALL TO ORDER

President MacKenzie called the meeting to order at 8:34 a.m.

2. ROLL CALL

Directors present: Miller, Vásquez, Dorey, Reznicek, and MacKenzie.

Directors absent: None.

Staff present: Roy Coox, General Manager; Lisa Soto, Secretary of the Board; Eldon Boone, Assistant General Manager; Brian Smith, Director of Engineering; Brett Hodgkiss, Administrative Services Manager; Frank Wolinski, Operations and Field Services Manager; Al Ducusin, Engineering Manager; Marlene Kelleher, Finance Manager; and Marian Schmidt, Administrative Assistant. General Counsel Joel Kuperberg was also present.

Other attendees: None.

3. PLEDGE OF ALLEGIANCE

Director Reznicek led the pledge of allegiance.

4. APPROVAL OF AGENDA

15-08-83	<i>Upon motion by Director Vasquez, seconded by Director Dorey and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Reznicek, and MacKenzie), the Board of Directors approved the agenda as presented.</i>
----------	--

5. PUBLIC COMMENT TIME

No public comments were presented on items not appearing on the agenda.

6. CONSENT CALENDAR

Operations and Field Services Manager Frank Wolinski provided brief clarification regarding Consent Calendar Item 6.B, stating that the low bid submitted by Utility Service Company (USC) included a slightly thinner coating of epoxy than the high bid submitted by Certified Coatings Company (CCC). Mr. Wolinski said that staff contacted the manufacturer of the epoxy product and was told that the level of thickness quoted by USC is the manufacturer's recommended thickness.

15-08-84 *Upon motion by Director Dorey, seconded by Director Reznicek and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Reznicek, and MacKenzie), the Board of Directors approved the Consent Calendar, including Resolution No. 15-29 approving disbursements.*

A. Waterline project approval

See staff report attached hereto. Staff recommended and the Board approved this waterline project and directed staff to file the Notice of Exemption for a nine lot single-family subdivision consisting of approximately 6.93 gross acres owned by Hayden Ranch 9, L.L.C., located at Taylor Street and Hayden Ranch Road (Private Road), Vista (PC 2-043; LN 2014-031; APN's 171-162-25 to -33; DIV NO 1).

B. E1 Reservoir interior coating

See staff report attached hereto. Staff recommended and the Board authorized the General Manager to enter into a contractual services agreement with Utility Service Company to apply an epoxy coating to the interior of E1 reservoir.

C. Minutes of Board of Directors meeting on August 5, 2015

The minutes of August 5, 2015 were approved as presented.

D. Resolution ratifying check disbursements

RESOLUTION NO. 15-29

BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 50925 through 51021 drawn on Union Bank totaling \$845,280.30.

FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.

PASSED AND ADOPTED unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 19th day of August 2015.

7. WATER RATE ASSISTANCE PROGRAM

See staff report attached hereto.

General Manager Roy Coox said that the District is prohibited by Proposition 218 from using water rate revenues to subsidize water bills for low-income ratepayers. He noted that some agencies in other parts of the State have found that other revenues such as lease revenues could be used to fund this type of utility assistance program. Mr. Coox said that staff has researched whether it would be feasible for the District to develop its own rate assistance program using revenues the District receives from various leases and other allowable revenues. Mr. Coox said that all of the District's revenues are already spoken for and redirecting any funding towards this type of program would be at a significant cost, which would typically indicate a rate increase to make up the difference. Mr. Coox added that according to the Association of California Water Agencies (ACWA), no water agency in North San Diego County has a rate assistance program. Mr. Coox said many of the water agencies that have rate assistance programs in place determine eligibility based on the customer's eligibility for the rate assistance program offered by the local gas and electric company. Mr. Coox said that if the District based its participation in a rate assistance program on the eligibility criteria for rate assistance through San Diego Gas and Electric, the District's cost could be as much as \$800,000 per year to provide a 50% reduction on the service charge.

Mr. Coox said that District staff continues to work with *2-1-1 San Diego*, a referral program to help low-income customers pay their bills, including water bills. Assistant General Manager Eldon Boone estimated that the number of referrals staff has made to *2-1-1 San Diego* or to other charitable organizations in the past two years has been about two per month. The Board discussed the lack of control the District would have if eligibility verifications were administered through SDG&E and the high administrative burden that would be imposed if the District elected to verify eligibility in-house. Director Vasquez said that since the cost of creating and operating a rate assistance program would ultimately be passed on to the District's customers, he could not recommend such a program. He said he appreciated that the District took the time to evaluate the feasibility of the District offering a rate assistance program for its customers. He thanked staff for the report. The Board members all expressed concurrence with Director Vásquez' sentiment.

President MacKenzie said that based on the estimated number of inquiries the District receives each year, she did not believe the problem is big enough to warrant the development of a program at this time. She requested that staff continue to monitor the number of inquiries about water bill payment assistance. She requested that if ever there is a significant spike in the number inquiries, the matter be brought to the Board's attention so that the issue can be revisited by the Board.

8. ACWA COMMITTEE NOMINATIONS FOR THE 2016-2017 TERM

See staff report attached hereto.

The Board discussed this matter briefly. President MacKenzie indicated a desire to remain active in the ACWA Local Government Committee. Directors Dorey and Vásquez indicated that they too would like to remain active in their current ACWA Committees, Groundwater and Water Quality, respectively. Director Reznicek stated that he had an interest in the Federal Affairs Committee. Mr. Coox said that he spoke with VID Special Counsel John Carter who requested that the Board consider nominating him to serve on the Legal Affairs Committee. Mr. Coox noted that the Board nominated Mr. Carter to continue on this committee two years ago, but was not selected to serve. President MacKenzie requested that if that should occur again with any of the Board's nominations, for staff to follow up and find out why and if anything can be done to change the selection committee's decision.

15-08-85 *Upon motion by Director Miller, seconded by Director Reznicek and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Reznicek, and MacKenzie), the Board of Directors made the following nominations to the following ACWA Committees: Dorey-Groundwater; MacKenzie- Local Government; Vásquez-Water Quality; Reznicek-Federal Affairs; and Special Counsel John Carter- Legal Affairs.*

9. CSDA COMMITTEE AND EXPERT FEEDBACK TEAM NOMINATIONS FOR 2016

See staff report attached hereto.

The Board discussed the difference between participating on a CSDA Committee versus participating as a member of a CSDA Expert Feedback Team. President MacKenzie requested to be nominated to continue to serve on the CSDA Legislative and the Member Services Committees. Mr. Coox said that the staff members that currently serve on Committees and Expert Feedback Teams would be happy to continue their service on their respective committees and teams. General Counsel Kuperberg said that he would be willing to continue his service on the three Expert Feedback Teams on which he currently serves. Director Reznicek requested that this agenda item be continued to the next Board meeting so that he can consider the mission of each committee and feedback team, and determine in what capacity, if any, he would have the time and interest in serving. President MacKenzie directed that this agenda item be brought back on the next Board agenda.

15-08-86 *Upon motion by Director Dorey, seconded by Director Miller and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Reznicek, and MacKenzie), the Board of Directors made nominations as follows: President MacKenzie to serve on the CSDA Legislative, and Member Services Committees; Marlene Kelleher to serve on the Fiscal Committee and on the Revenue Expert Feedback Team; Phil Zamora to serve on the Human Resource and Personnel Expert Feedback Team; and VID General Counsel Joel Kuperberg to serve on the Expert Feedback Teams for Environment, Public Works & Facilities, and Legal.*

10. REQUEST FOR RESOLUTION SUPPORTING NOMINATION OF KATHLEEN TIEGS FOR ACWA PRESIDENT

See staff report attached hereto.

15-08-87 *Upon motion by Director Miller, seconded by Director Vasquez, the Board of Directors adopted Resolution 15-30 in support of Kathleen Tiegs' nomination for President of the Association of California Water Agencies, by the following roll call vote:*

*AYES: Directors Miller, Vásquez, Dorey, Reznicek, and MacKenzie
NOES: None
ABSTAIN: None
ABSENT: None*

A copy of Resolution 15-30 is on file in the official Resolution Book of the District.

Mr. Coox said that the District has also received a request for support for one of the nominees for ACWA Vice President, which will be presented for the Board's consideration at the next Board meeting.

11. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

See staff report attached hereto.

Director Miller reported that he attended a Special Meeting of the Legislation, Conservation, and Outreach Committee in which the primary topic discussed was grants and funding for disadvantaged communities. The Committee also discussed ideas for promoting water conservation to low-income families. It was pointed out that low-income families are not typically homeowners, and have little motivation to replace toilets with low-flow models (for example) in the interest of water conservation. Director Miller said that he would be attending a tour of the Carlsbad Desalination Plant the following Thursday, where construction on the project is nearly complete.

Mr. Coox reported that he attended a meeting of the Member Agencies General Managers the previous day where the group discussed conservation standards in the region and in each individual agency. Mr. Coox reported that the District exceeded its required conservation in the month of June by seven percent. He noted that over half of the agencies did not meet their standard or were less than five percent over. There were some interesting discussions about the ramifications of the water cutbacks, which seems to have prompted more fraud and water theft. Mr. Coox said there was also a discussion about the Metropolitan Water District (MWD) rate case in which a ruling came down in favor of the Water Authority. Mr. Coox said that because MWD plans to appeal this ruling, it is not expected to be final until sometime in 2017.

Mr. Coox continued to report on the General Managers' meeting, stating that there was a discussion about Governor Brown's recent drought meeting held during his recent visit to San Diego. Mr. Coox said that the Governor was reportedly unclear about the implementation of the cutbacks for agencies that have their own local supplies. Mr. Coox said that even the members of the State Board were in disagreement on how certain local supplies in the San Diego Region should be counted. Mr. Coox said that as a result, there is hope that there will be some adjustments forthcoming to the District's and the region's reduction levels. Mr. Coox added that it is unclear whether these adjustments will be effective before or after the emergency order expires in February 2016.

Mr. Coox reported that there was a discussion at the General Managers' meeting about the MWD turf replacement rebates. Mr. Coox said that it has been reported in the local newspaper that the bulk of the rebates are going to the people and entities that need the assistance the least. Also, there is a concern about the apparent lack of monitoring or verifications as to who is receiving the rebates, and for what projects. There is also a debate over the legality of disclosing information about the rebate recipients. Mr. Coox said that in this case, the attorneys for the Water Authority and MWD are in agreement (as is VID General Counsel Joel Kuperberg) that the information should be available to the public. Mr. Coox said that there are some agencies that disagree, arguing that disclosure of this information is a breach of the rebate recipient's privacy.

Mr. Coox reported that there is a recent concern, particularly by firefighting agencies, about brush and foliage that is dying throughout the region due to the drought and watering cutbacks. Mr. Coox said that mature trees are dying and are in danger of falling or catching fire. Mr. Coox said that the Water Authority has created an informational flyer about how to care for trees during the drought. President MacKenzie said that the website SaveOurWater.Org also has a flyer. She said that she believed the District's customers could benefit from this information, and she asked that the information be made available and findable on the District's website. Mr. Coox said that staff will also make copies of the flyers and make them available in Customer Service.

12. REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS, AND AUTHORIZATION FOR DIRECTOR ATTENDANCE AT UPCOMING MEETINGS AND EVENTS

See staff report attached hereto.

Director Miller reported on his attendance the previous day at the CSDA Board's Role in Finance and Fiscal Accountability seminar in Sacramento. The seminar was presented by David Beck, and Director Miller said he learned some new things he didn't already know about audits and financial statements. Director Miller said he thought the seminar was worthwhile to attend, however he thought it would be much better suited for a new Board member. Director Miller requested authorization for this attendance noting that it had been discussed by the Board, but was never officially voted on. Director Miller stated that he would be attending the CSDA Quarterly meeting on Thursday, August 20, and he requested authorization for this as well.

Director Dorey reported on his attendance at a meeting of the Upper San Luis Rey Watershed Authority (USLRWA), where the discussion centered on the upcoming meeting on August 25 in which the Sustainable Groundwater Management Act requirements as they pertain to the formation of a Groundwater Sustainability Agency (GSA) will be discussed. Director Dorey said that he has agreed to chair a committee to update the bylaws of the USLRWA. Director Dorey commented that the bylaws are currently so restrictive, they currently do even allow for the formation of an agency such as a GSA.

Director Dorey reported on his attendance at a meeting of the ACWA Joint Powers Insurance Authority Liability Committee where the departures of some members of JPIA's committees, including Eldon Boone, were celebrated. Mr. Boone interjected that he has given JPIA notice that he will be stepping down at the end of the year from his position as Chair of the Finance and Audit Committee. He said that he has been involved with JPIA for over ten years, and he believes it's time to turn the reins over to the next generation. Director Dorey reported that the meeting included discussion regarding certain coverages and how they work, such as JPIA's coverage for aerial spraying. Director Dorey reported that he also recently completed an on-line course for Sexual Harassment Prevention.

Director Vásquez reported on his attendance at a meeting of the ACWA Water Quality Committee where there were two presentations. Director Vásquez said that he learned about funding which is available for disadvantaged communities with qualifying construction ready projects. Director Vásquez said there was also an excellent presentation regarding the Upper Santa Ana River Multiple Species Habitat Conservation Plan recently developed by the San Bernardino Valley Municipal Water District.

Director Vásquez reported on his attendance at the ACWA Region 10 presentation on seawater desalination. Director Vásquez said that it was stated in the presentation that the Carlsbad Desalination Plant is now 98 percent complete and is currently being tested for leaks and/or other problems.

Director Reznicek reported on his attendance at the CSDA Board's Role in Finance and Fiscal Accountability seminar which he attended the previous day in Sacramento. He noted that the presenter went into great detail regarding audits. The seminar also included a legislative report in which he learned that legislation has been adopted that will double the reporting threshold for political campaigns in California from \$1,000 to \$2,000 for local elections, as of January 1, 2016.

Director Reznicek reported that he completed a webinar on Understanding Board Member and District Liability Issues. He reported on some of the key notes he took away from the webinar including the dangers of Board members stepping outside their roles as policy makers and into operational roles. He shared other brief notes he took from the webinar. Director Reznicek said that Government Code (GC) 61047(e)2 was presented in the webinar, which states that when a member of the Board is authorized to attend an event, the Board member is required to provide a written report on the event. General Counsel Kuperberg clarified that there is a requirement in AB1234 that in order to receive payment for attending a meeting or event outside the agency, the member of the governing board must provide a brief report on the meeting or event at the next Board meeting. Mr. Kuperberg interprets the requirement to mean that the Board member must provide a verbal report. He stated that GC 61047(e)2 applies only to board members of community service districts.

Director Reznicek reported on his participation in a CSDA Legislative webinar. He reported on some of the legislation that was presented and debated including the Commercial Property Reform Tax Initiative, the CalPERS Risk Mitigation, the Voter Empowerment Act of 2016, etc.

15-08-88	<i>Upon motion by Director Miller, seconded by Director Dorey and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Reznicek, and MacKenzie), the Board of Directors authorized the following attendances: Director Miller to attend the CSDA Quarterly Dinner on August 20 in Kearney Mesa, and for his past attendance at the CSDA Board's Role in Finance and Fiscal Accountability seminar on August 18 in Sacramento; Director Dorey to attend the Council of Water Utilities meeting on September 15 in Poway and for his past completion of Sexual Harassment Training on September 18 online; Director Reznicek and President MacKenzie to attend the Colorado River Water Users Association Conference December 16-18 in Las Vegas; and Director Vasquez to attend the ACWA Regulatory Summit October 14 in Ontario and the ACWA Fall Conference December 1-4 in Indian Wells.</i>
----------	--

13. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

See staff report attached hereto.

The Board asked about the status of the District's website renovation project on future agendas. Mr. Coox provided a brief update regarding the project, stating that the Board authorized staff to move forward with a Request for Proposals (RFP). Mr. Coox said that staff has issued the RFP, and received and reviewed the responses. Staff is currently negotiating with the selected consultant, which happens to be a consultant that works with the California Special Districts Association (CSDA) out of Sacramento. Mr. Coox said that staff will soon be ready to schedule a Board workshop on the project.

Director of Finance Marlene Kelleher provided a status report on the project to incorporate Wi-Fi in specific areas of the District including the Boardroom. Ms. Kelleher said that the past few Fridays have been spent wiring the building for Wi-Fi, and next the access points will be established throughout the District headquarters, beginning with the Boardroom. She said that the project should be completed by the end of the year.

The Board requested a report regarding the solar power being generated at the District headquarters. The Board indicated an interest in how much of the District's power usage is being generated by the solar panels on the roof, and how much power is being purchased. The Board discussed the kiosk and how the information being provided has changed over time. While the current reporting of the Solar Project has plenty of detail, it no longer shows the net vs. gross numbers of power generated vs.

used. The Board also wanted to know if the District is realizing a financial benefit as a result of its solar power project.

Mr. Coox stated that in the interest of water conservation, all of the turf in the headquarters courtyard has been removed and replaced with decomposed granite. He said that a noticeable water savings has already been realized as a result. He said that staff will provide an update on this project on a future agenda. Mr. Coox said that the District will receive a rebate from MWD for this turf removal project. Mr. Coox said that other cleanups have been done to the landscaping around the headquarters property.

14. COMMENTS BY DIRECTORS

Director Vásquez said that he has read reports indicating the El Nino is expected to be the strongest on record. He also commented on an article about the Water Academy sponsored by the Water Authority. Director Vásquez said that he wondered if any thought has been given to tailoring the same academy for the Spanish speaking community. Director Vásquez reported on the massive release of toxic sludge into the Animas River earlier this month from a Colorado mine. He said he saw a member of the Water Authority speaking on the matter on television, who estimated that it will take about a year for the spill to reach Water Authority intakes, and the Water Authority is monitoring the matter closely. Director Vásquez said he also read an article on the toxic spill in which a hydrologist opined that the metals from the toxic spill will settle in the bottom of the river, but will continue to be a problem in the years to come whenever a large volume of water rushes through and stirs things up again.

15. COMMENTS BY GENERAL COUNSEL

None were presented.

16. COMMENTS BY GENERAL MANAGER

Mr. Coox reminded the Board about the upcoming annual VID Employee picnic at Del Mar Beach on Camp Pendleton. He said to please let staff know if Board members plan to attend.

Everyone seated in the audience left the meeting at this time.

17. CLOSED SESSION FOR CONFERENCE WITH LEGAL COUNSEL

President MacKenzie adjourned the meeting to closed session at 10:55 a.m. for a conference with legal counsel per Paragraph (1) of subdivision (d) of Government Code section 54956.9 to discuss the following pending litigation:

A. San Luis Rey Indian Water Rights Litigation (Settlement)

The meeting reconvened in open session at 11:08 a.m. President MacKenzie declared that no reportable action had been taken.

18. ADJOURNMENT

There being no further business to come before the Board, at 11:08 a.m., President MacKenzie adjourned the meeting.



Jo MacKenzie, President

ATTEST:



Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



STAFF REPORT

Agenda Item: 6.A

Board Meeting Date:	August 19, 2015
Prepared By:	Al Ducusin
Reviewed By:	Brian Smith
Approved By:	Roy Coox

SUBJECT: WATERLINE PROJECT APPROVAL

RECOMMENDATION: That the Board approve this waterline project and direct staff to file the Notice of Exemption for a nine lot single-family subdivision consisting of approximately 6.93 gross acres owned by Hayden Ranch 9, L.L.C., located at Taylor Street and Hayden Ranch Road (Private Road), Vista (PC 2-043; LN 2014-031; APN's 171-162-25 to -33; DIV NO 1).

PRIOR BOARD ACTION:

07/05/2001 Approved Waterline Project, Notice of Exemption, and Parcel Map.

FISCAL IMPACT: None.

SUMMARY: On July 4, 2001, the Board approved this waterline project (I-3022), originally known as Hayden Ranch, previously owned by Twin Development, L.L.C. Since that time, the previous owner did not develop and complete the construction contract because of financial reasons. On October 31, 2012, all fees and deposits were returned to Twin Development, L.L.C.

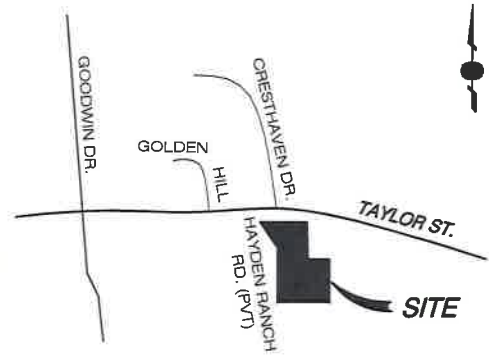
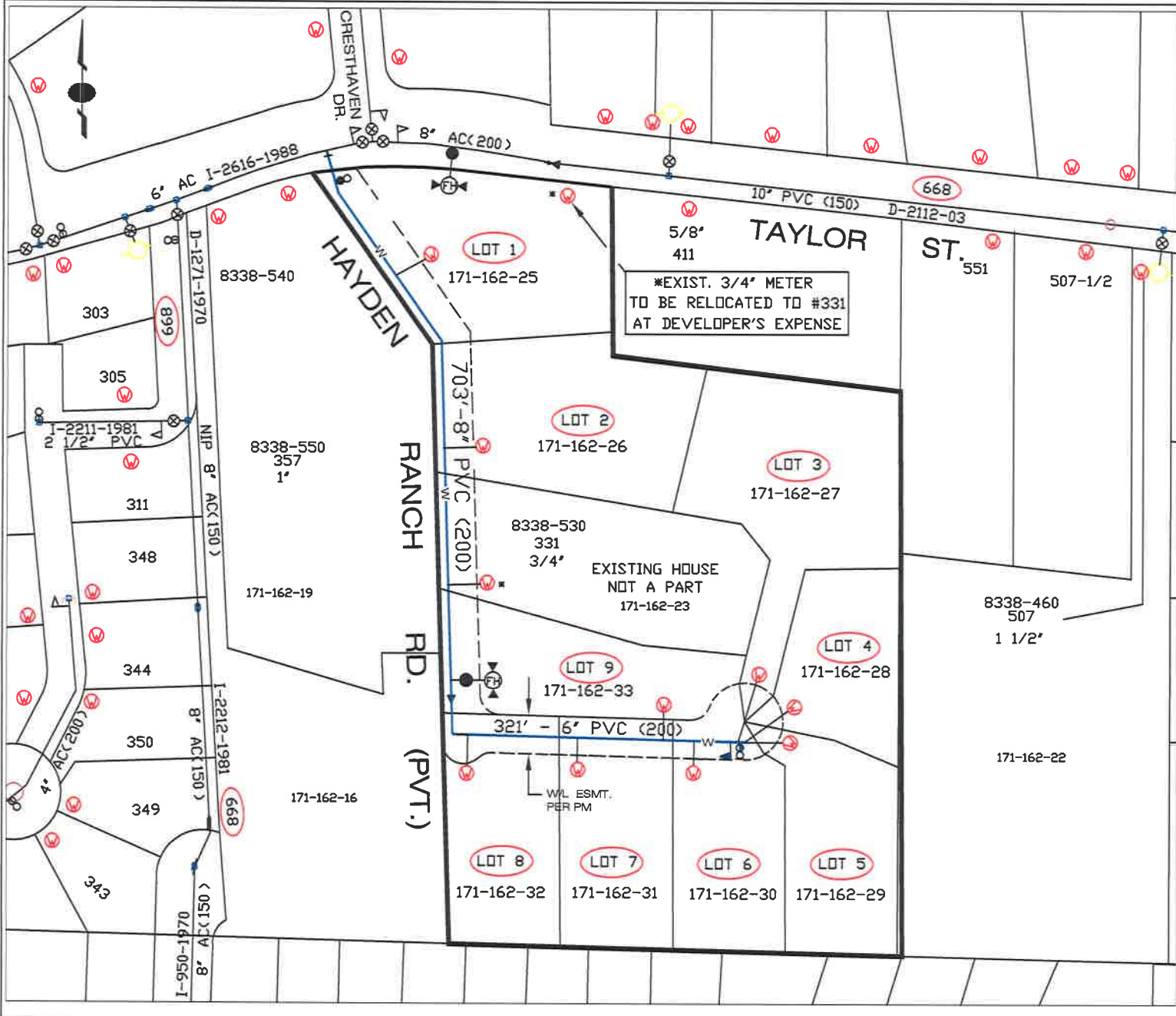
On July 17, 2015, new owner/developer, Hayden Ranch 9, L.L.C., purchased the property and has requested a new contract to complete the construction of the waterline facilities. On July 23, 2015, the District's Engineer re-approved and signed the improvement plans for this waterline project. As a condition of approving the waterline plans, the new owner/developer will be required to comply with current District standards and specifications.

DETAILED REPORT: The project consists of approximately 703 feet of 8" PVC, 321 feet of 6" PVC, 10-1" domestic service laterals, and two standard 6" fire hydrants.

The approval of this water system will allow the General Manager to sign the construction contract when the owner returns it and will allow the owner to continue with the development of the project.

ATTACHMENTS: See attached map.

EXHIBIT 'A'



VICINITY MAP
NO SCALE

OWNER: HAYDEN RANCH 9, L.L.C.
740 LOMAS SANTA FE DR #204.
SOLANA BEACH, CA 92075-1441
CONTACT: SEAN SANTA CRUZ

ENGINEER: EXCEL ENGINEERING
440 STATE PLACE
ESCONDIDO, CA. 92029
CONTACT: ROBERT DENTINO

VISTA IRRIGATION DISTRICT		
TAYLOR STREET AND HAYDEN RANCH ROAD (PVT)		
APN	171-162-25 TO -33	T.B. 1087-H2
SCALE	NOT TO SCALE	L.N. 2014-031
APPD. BY	AD	DATE 08/11/15 W.O.
DRAWN BY	M.M.	DATE 08/11/15
SHEET	1 OF 1	MAP F8 & F9
REVISED	12/17/2012	MANNY
PATH	Z: /JOBS/1-3022	



STAFF REPORT

Agenda Item: 6.B

Board Meeting Date:	August 19, 2015
Prepared By:	Donald Gordon & Frank Wolinski
Reviewed By:	Don Smith
Approved By:	Roy Coox

SUBJECT: E1 RESERVOIR INTERIOR COATING

RECOMMENDATION: Authorize the General Manager to enter into a contractual services agreement with Utility Service Company to apply an epoxy coating to the interior of E1 reservoir.

PRIOR BOARD ACTION: On February 19, 2014, the Board received a demonstration on this epoxy coating product by its manufacturer, Warren Environmental, and authorized the coating of a portion of the Vista Flume.

FISCAL IMPACT: \$198,600. This project was included in the FY 2015 operating budget.

SUMMARY: The District solicited bids for labor and materials towards the installation of an epoxy coating system for the interior of E1 reservoir located at 1122 Cabrillo Circle in Vista. E1 reservoir is a 620,000 gallon conventionally reinforced concrete reservoir originally constructed in 1926.

DETAILED REPORT: Bid packages were sent out to several contractors and regionally advertised companies that specialize in applying an NSF 61 (National Sanitation Foundation) approved, 100% solids epoxy coating system with no volatile organic compounds. District staff performed a pre-bid walk of the interior of E1 reservoir with six (6) companies. Bids were received from four (4) companies.

- | | |
|-------------------------------------|--------------------------------------|
| 1. Utility Service Company, Inc., | Bid: \$198,600 |
| 2. Certified Coatings Company | Bid: \$527,097 |
| 3. Olympus Painting Inc., | Did not meet required specifications |
| 4. SoCal Pacific Construction Corp. | Did not meet required specifications |

In 2012, E1 reservoir started developing serious leaks at the cold joint and floor after being returned to service following roof renovations. Leaks at the cold joint and floor have been a common problem with other District reservoirs (A and C) constructed in the same era and of similar design. Staff was able to patch the leaks at the cold joint and floor, but have concerns regarding the longevity of the repairs and future leaks.

Given the success of applying a 100% solid epoxy product in west end Borden flume siphon box in 2014, District staff believes coating E1 reservoir with the same product will provide a long term resolution of leak issues and extend the useful life of E1 reservoir. Therefore, District staff proceeded with a request for proposal (RFP) for coating the interior of E1 reservoir walls, pillars and floor using an NSF 61 approved epoxy product.

Utility Service Company, Inc. met the required RFP specifications and submitted the lowest bid. Staff recommends awarding a contract to Utility Service Company, Inc. to perform this work. Bids from two companies did not meet the District's requirements because they proposed a coating system other than the 100% solids epoxy called out in the specifications. The large discrepancy in the two bid amounts is a result of differences in labor costs and application methods.

ATTACHMENTS: None.

Payment Number	Payment Date	Vendor	Description	Amount
50925	07/29/2015	ATP General Engineering	Customer Refund - Closing	2,933.99
50926	07/29/2015	California Cinema Investment	Platinum Access Tickets (400)	3,400.00
50927	07/29/2015	Canon Solutions America, Inc	Canon Copier/Scanner 4245 Copies	40.83
50928	07/29/2015	CDW Government Inc	APC Replacement Battery Cartridge	129.35
	07/29/2015		HP LTO5 Ultrium Storage Media	269.95
50929	07/29/2015	City Of Escondido	Escondido Canal Operating Cost 04/15 - 06/15	90,199.74
	07/29/2015		EVWTP Onsite Chlorine Generation Exp. 04/15 - 06/15	405,045.25
50930	07/29/2015	CSUSM	Scholarship Award 07/2015	500.00
50931	07/29/2015	Decatur Advisors LLC	Customer Refund - Closing	1,381.14
50932	07/29/2015	Don Smith	SLR Settlement Mtg 07/20/2015 - 07/22/2015	169.50
50933	07/29/2015	Eurofins Eaton Analytical Inc	Mid-Lake Samples	350.00
50934	07/29/2015	Fastenal	Wire Loom, Retainer Pins - Shop	26.95
50935	07/29/2015	Ferguson Waterworks	Bushing 2x1.5 Brass (3)	29.78
	07/29/2015		Pipe 10" PVC DR-14 C900 (20)	292.95
	07/29/2015		Curb Stop 1.5" (2)	381.53
	07/29/2015		Service Saddle 10x2 C900 PVC	160.94
	07/29/2015		Service Saddle 8x2 C900 PVC	126.22
	07/29/2015		Pipe 6" PVC DR-14 C900 (100)	560.95
	07/29/2015		Service Saddle 12x2 C900 PVC (3)	550.19
	07/29/2015		Zinc Anode bag 30lb (3)	348.29
	07/29/2015		Tubing 1.5" Copper Soft (100)	922.25
	07/29/2015		Adapter 2" Copper x MIP (20)	238.70
	07/29/2015		Gate Valve 6" POxFL R/W C900 (6)	3,948.90
	07/29/2015		Service Saddle 12x1 C900 PVC (18)	2,874.62
	07/29/2015		Service Saddle 6x2 C900 PVC	111.80
	07/29/2015		Corp Stop 1" Flare (27)	1,339.37
	07/29/2015		Pipe 12" PVC DR-14 C900 (40)	768.61
	07/29/2015		Ell 6"x16" POxFL Bury Cast Iron (5)	1,166.38
	07/29/2015		Wire 10 Copper (5500)	1,491.88
	07/29/2015		Tubing 1" Copper Soft (1000)	4,318.30
	07/29/2015		Bolt Nut Set Plated 10" X 12" (18)	273.42
	07/29/2015		Tubing 1" Copper Soft (60)	259.10
	07/29/2015		Pipe 6" PVC DR-14 C900 (300)	1,682.84
	07/29/2015		Pipe 8" PVC DR-14 C900 (80)	771.65
	07/29/2015		Zinc Anode bag 30lb (32)	3,532.76

Payment Number	Payment Date	Vendor	Description	Amount
	07/29/2015		Gate Valve 8" POxFL R/W C900	1,040.14
	07/29/2015		Gate Valve 10" POxFL R/W C900 (2)	3,271.60
	07/29/2015		Service Saddle 6x1 C900 PVC	93.66
	07/29/2015		Corp Stop 2" (10)	1,822.80
	07/29/2015		Coupling 6" Repair Macro	233.28
	07/29/2015		Service Saddle 12x2 C900 PVC (7)	1,283.78
	07/29/2015		Tubing 2" Copper Soft (40)	572.88
	07/29/2015		Corp Stop 1.5" (3)	343.08
	07/29/2015		Nipple 2x4 Brass (10)	132.59
	07/29/2015		Ell 2" 90 Degree (10)	189.55
	07/29/2015		Brass Materials	722.73
	07/29/2015		Gate Valve 6" R/S Cast Iron Flange (3)	1,968.49
	07/29/2015		Tubing 2" Copper Soft (100)	1,339.98
	07/29/2015		Coupling 8" Deflection C900 (6)	332.01
	07/29/2015		Tubing 1" Copper Soft (1200)	4,856.46
	07/29/2015		Gate Valve 8" POxFL R/W C900 (2)	2,080.27
	07/29/2015		Gate Valve 6" POxFL R/W C900 (8)	5,265.20
	07/29/2015		Coupling 10" Repair PVC C900 (6)	800.73
	07/29/2015		Gate Valve 10" R/S Cast Iron Flange (2)	3,258.88
	07/29/2015		Pipe 1.5" PVC Schedule 40 (140)	91.14
	07/29/2015		Pipe .75" PVC Schedule 40 (100)	27.13
	07/29/2015		Coupling 12" Repair PVC C900 (2)	390.60
	07/29/2015		Brass Parts	244.14
50936	07/29/2015	GEI Consultants Inc	Henshaw CALCS Consultant 06/2015	501.00
50937	07/29/2015	Gemini Pest Control Inc	Bee Removal (3)	255.00
50938	07/29/2015	Glennie's Office Products Inc	Office Supplies	277.73
	07/29/2015		Office Supplies	298.77
	07/29/2015		Office Supplies	61.35
	07/29/2015		Office Supplies	7.20
50939	07/29/2015	Grainger	Fiberglass Insulation for HVAC Piping	28.73
	07/29/2015		Hose, Sump Pump	130.20
	07/29/2015		Spring Check Valve PVC	39.46
50940	07/29/2015	Hawthorne Machinery Co	Starter Core - L5	(464.97)
	07/29/2015		Bolts and Connector B-18	107.82
	07/29/2015		Thermostat Housing B-18	383.88
50941	07/29/2015	HD Supply Waterworks	Saddle & Corp	377.98
50942	07/29/2015	Hewlett-Packard Company	HP Color LaserJet Fuser Kit	151.90
50943	07/29/2015	Logo Expressions Inc	Shirts for Swim Event 07/23/2015 (12)	141.97
50944	07/29/2015	Midas	Tires & Mounting (2) - Car 4	188.08
50945	07/29/2015	Morrissey Corporation	Customer Refund - Closing	1,464.43

Payment Number	Payment Date	Vendor	Description	Amount
50946	07/29/2015	NAPA Auto Parts	12 Quarts Oil	(40.05)
	07/29/2015		Window Regulator	(100.47)
	07/29/2015		Impact Universal - Truck 48	22.13
	07/29/2015		Oil - Truck 24, Universal Impact - Truck 48	86.80
	07/29/2015		Hoist - Shop	83.69
	07/29/2015		Oil, Fuel, Air & Hydraulic Filters - B18	127.65
	07/29/2015		Alternator, Core, Belt -Truck 57	371.82
50946	07/29/2015	NAPA Auto Parts	Front Bearing Hub -Truck 57	298.75
	07/29/2015		Front Bearing Hub - Truck 57	149.03
50947	07/29/2015	North County Auto Parts	Battery Core - Truck 37	(19.53)
	07/29/2015		Brake - Truck 57	39.75
	07/29/2015		Turn Brake Rotors - Truck 57	37.00
50948	07/29/2015	North County Industrial Park	Association Fee 08/2015 - Vacant Lot (Pipeline Dr)	256.40
	07/29/2015		Association Fee 08/2015 - Headquarter (Lot T)	879.30
50949	07/29/2015	One Source Distributors	Safety R/X Glasses	199.64
50950	07/29/2015	Oscar Chavez	Computer Loan Program 07/2015	1,500.00
50951	07/29/2015	Pacific Pipeline Supply	Supplies to Replace Gate Valve	2,931.13
	07/29/2015		Adapter 2" Copper x MIP (49)	606.61
	07/29/2015		Adapter 1.5" Copper Male (12)	87.88
	07/29/2015		Nipple 2x6 Brass (7)	123.19
	07/29/2015		Service Saddle 8x2 C900 PVC (12)	1,626.20
	07/29/2015		Union 1" CTS COMP X PEP (10)	278.85
	07/29/2015		Curb Stop 1.5" (6)	1,039.65
	07/29/2015		Ball Valve 1" Brass Lockwing (30)	2,219.58
	07/29/2015		Nipple 2x4 Brass (3)	37.86
	07/29/2015		Corp Stop 2" (15)	2,748.85
	07/29/2015		Restrainer glands for 12" angles (2)	272.42
50952	07/29/2015	R J Supply Co Inc	Parts for Gas Monitors	1,066.73
50953	07/29/2015	Ramco Petroleum	Fuel 06/2015	1,565.07
50954	07/29/2015	RC Auto & Smog	Diagnose & Repair - Truck 69	123.45
	07/29/2015		Power Brake Booster	404.53
	07/29/2015		Smog Test - Truck 80	50.00
	07/29/2015		Smog Test - Truck 27	50.00
	07/29/2015		Smog Test - Truck 65	50.00
	07/29/2015		Smog Test - Car 4	50.00
50955	07/29/2015	Rutan & Tucker LLP	Legal 06/2015	4,272.45
	07/29/2015		Legal 06/2015	4,560.00
	07/29/2015		Legal 06/2015	3,864.00
	07/29/2015		Legal 06/2015	609.50
	07/29/2015		Legal 06/2015	7,519.54

Payment Number	Payment Date	Vendor	Description	Amount
50956	07/29/2015	San Diego Gas & Electric	Electric 07/2015 - Ranch House	91.70
	07/29/2015		Electric - Cathodic Protection & T&D 06/2015	194.56
	07/29/2015		Electric - Reservoirs 06/2015	94.33
	07/29/2015		Electric - Stations 06/2015	6,636.51
	07/29/2015		Electric - Plants 06/2015	94.53
50957	07/29/2015	SimplexGrinnell	Testing & Maint. of Fire Sprinkler System	1,113.84
	07/29/2015		Fire Sprinkler Maintenance 07/15 - 09/15	1,051.25
50958	07/29/2015	Special District Leadership Foundation	District of Distinction Re-accreditation Fee	250.00
50959	07/29/2015	Steven Enterprises Inc	OCE Pearl Cartridges (4)	1,003.22
50960	07/29/2015	Sunrise Materials Inc	Concrete 90lb bag (210)	1,337.81
50961	07/29/2015	The Lincoln National Life Insurance Co	LTD/STD/LIFE Insurance 08/2015	5,032.92
50962	07/29/2015	The Sherwin-Williams Co	Paint for Wood Shed	184.63
50963	07/29/2015	TS Industrial Supply	Pipe Cutter	943.14
50963	07/29/2015		Pressure Gauge	23.60
50964	07/29/2015	Tyco Integrated Security LLC	Security Monitoring & Maint. 08/01/15-10/31/15	2,231.15
50965	07/29/2015	UniFirst Corporation	Uniform Service	315.04
50966	07/29/2015	United Phosphorus Inc	Teton 2 x 2.5 gal	4,801.13
50966	07/29/2015		Mill Tax/Hazardous Tax	96.24
50967	07/29/2015	Vista Fence Company Inc	Parts/Materials for Roof Overhang - Pump Sta 10	35.57
50968	07/29/2015	Vista Hi Noon Rotary Club	Mtgs & Dues	105.00
50969	07/29/2015	Volt	Temporary Service - Dispatch	696.00
50970	07/29/2015	Weseloh Chevrolet	Shifter Control - Truck 27	287.25
50971	07/29/2015	WIN-911 Software	SCADA Alarm System Software Maint/Support	395.00
50972	08/06/2015	ABABA Bolt	Misc Hardware - Stock	227.58
50973	08/06/2015	All Business Products	Office Supplies	764.63
50974	08/06/2015	Airgas USA LLC	Oxygen - Welding Shop	232.34
50975	08/06/2015	AT&T	Web Security Service	67.03
50976	08/06/2015		Calnet3 06/13/2015 - 07/17/2015	901.78
50977	08/06/2015		Internet Service	1,062.10
50978	08/06/2015	Babcock Laboratories, Inc.	Lead & Copper Analysis	240.00
50979	08/06/2015	Blue Shield of CA Life & Health	Vision Insurance 08/2015	(8.52)
50979	08/06/2015		Vision Insurance 08/2015	41.90
50979	08/06/2015		Vision Insurance 08/2015 - Employees	1,729.86
50979	08/06/2015		Vision Insurance 08/2015 - M Miller	14.24
50979	08/06/2015		Vision Insurance 08/2015 - P Dorey	14.24
50979	08/06/2015		Vision Insurance 08/2015 - R Vasquez	14.24
50979	08/06/2015		Vision Insurance 08/2015 - J MacKenzie	14.24
50979	08/06/2015		Vision Insurance 08/2015 - R Reznicek	22.54
50980	08/06/2015	BluePrint Technologies	Qtrly Phone Maintenance Charges	1,166.00
50981	08/06/2015	CDW Government Inc	Belkin 3 Meter Multimode LC/SC Fiber Optic Cable	13.24

Payment Number	Payment Date	Vendor	Description	Amount
50982	08/06/2015	Delta Dental Insurance Company	Dental Insurance 08/2015	357.23
50983	08/06/2015	Delta Dental of California	Dental Insurance 08/2015	86.19
50983	08/06/2015		Dental Insurance 08/2015 - Employees	10,180.72
50983	08/06/2015		Dental Insurance 08/2015 - J MacKenzie	86.19
50983	08/06/2015		Dental Insurance 08/2015 - M Miller	86.19
50983	08/06/2015		Dental Insurance 08/2015 - R Reznicek	155.96
50983	08/06/2015		Dental Insurance 08/2015 - R Vasquez	86.19
50983	08/06/2015		Dental Insurance 08/2015 - P Dorey	86.19
50984	08/06/2015	Dion International Trucks Inc	Batteries (3) - Truck 26	239.60
50984	08/06/2015		Fuel Tank Sending Unit - Truck 44	238.91
50985	08/06/2015	Eagle Paving Company, Inc	Final Road Repair - Osborne @ E Vista	22,420.00
50985	08/06/2015		Final Road Repair - Warmlands & E Vista	4,080.00
50986	08/06/2015	El Camino Rental	Concrete	198.56
50987	08/06/2015	Ferguson Waterworks	Sleeve 12" Galvanized Top Sections (10)	162.75
	08/06/2015		Corp Stop 1" Flare (5)	248.03
	08/06/2015		Curb Stop 1.5"	190.76
	08/06/2015		Corp Stop 1" Flare (7)	347.24
	08/06/2015		Cover 12" Valve Box Cast Iron (10)	585.90
	08/06/2015		Cover 8" Valve Cast Iron Water (6)	149.74
	08/06/2015		Service Saddle 12x1 C900 PVC (13)	2,076.11
	08/06/2015		Service Saddle 12x1 C900 PVC (7)	1,117.91
	08/06/2015		Pipe 12" PVC DR-14 C900 (1680)	32,281.79
	08/06/2015		Pipe 12" PVC DR-14 C900 (1680)	32,281.79
	08/06/2015		Tubing 1.5" Copper Soft (140)	1,201.68
	08/06/2015		Gate Valve 6" R/S Cast Iron Flange (2)	1,312.33
	08/06/2015		Coupling 8" Repair Macro (27)	6,796.44
	08/06/2015		Curb Stop 1" Flare (10)	969.99
	08/06/2015		Tubing 2" Copper Soft (300)	4,296.60
	08/06/2015		Flange Tee for Job D2276	541.85
50988	08/06/2015	Gemini Pest Control Inc	Bee Removal Service (6)	510.00
50989	08/06/2015	Glennie's Office Products Inc	Office Supplies	58.49
50990	08/06/2015	Grainger	Supplies for Well Field	337.21
	08/06/2015		Ice Machine Sanitizer	56.73
50991	08/06/2015	Hawthorne Machinery Co	Rammer / Wacker Module Ignition Kit - Truck 68	260.90
	08/06/2015		Sweeper Hydraulic Coupler - B20	156.49
	08/06/2015		Engine Oil Dipstick - B18	72.66
50992	08/06/2015	Hello Deli	Lunch 07/28/2015 - Cityworks Training (3)	28.49
	08/06/2015		Lunch 07/29/2015 - Cityworks Training (3)	28.37
	08/06/2015		Lunch 07/30/2015 - Cityworks Training (4)	38.34
50993	08/06/2015	Infrastructure Engineering Corporation	AB Line, Meyers Siphon Rehabilitation 5/30/15-6/26/15	18,042.10

Payment Number	Payment Date	Vendor	Description	Amount
50994	08/06/2015	Jackson & Blanc	Diagnose Air Handler Flooding	270.00
50995	08/06/2015	James & Bonnie Hester	Reimburse for Temporary Relocation	3,313.26
50996	08/06/2015	Jo MacKenzie	ACWA Legislative Mtg 07/17/2015 - J MacKenzie	595.69
50997	08/06/2015	Jodi Mensing	Customer Refund - Overpayment	400.00
50998	08/06/2015	Joe's Paving	Road Repair - E Vista Way	18,529.31
50999	08/06/2015	Lightning Messenger Express	Messenger Service 07/10/215	43.50
51000	08/06/2015	Members Trust Co, FSB & Arthur S Brown, Co-Trustees	Reimburse for Damage to Artificial Turf	7,500.00
51001	08/06/2015	Moodys	Dump Fee (3)	750.00
51002	08/06/2015	North County Auto Parts	Oil Filters	12.40
	08/06/2015		Oil Filter - Truck 59	4.06
51003	08/06/2015	Pacific Pipeline Supply	12" EII	305.37
	08/06/2015		End Cap for Mainline Replacement	323.33
	08/06/2015		Brass Clamps (10)	56.20
	08/06/2015		Gaskets Non-Asb Ring (60)	128.25
	08/06/2015		Materials for Sewer Line Repairs	52.73
51003	08/06/2015	Pacific Pipeline Supply	Parts to Repair Service Lateral	56.06
51004	08/06/2015	PHED Corp	Stainless Steel Regulator Pilot Parts	2,061.50
51005	08/06/2015	RC Auto & Smog	Smog Test - Truck 19	50.00
	08/06/2015		Smog Test - Truck 72	50.00
	08/06/2015		A/C Service - Truck 26	166.54
	08/06/2015		Smog Test Car 9	50.00
51006	08/06/2015	RDO Water LLC	Water Tank Float Switch - VM1	100.57
51007	08/06/2015	Robert Hofer	Customer Refund - Closing	151.73
51008	08/06/2015	Rogers Anderson Malody & Scott LLP	Audit Services 06/2015	7,300.00
51009	08/06/2015	RouseSign and Graphics Inc	VID Logo Flags (2)	292.95
51010	08/06/2015	S & J Supply Company Inc	Epoxy Coated Diaphragm Washer	211.29
51011	08/06/2015	San Diego Gas & Electric	Electric 07/2015	16,545.60
51012	08/06/2015	Sharon Turner	Reimburse D2 Certification Renewal	80.00
51013	08/06/2015	Trench Plate Rental Co	Trench Plate Rental	98.55
	08/06/2015		Shoring Rental	250.80
51014	08/06/2015	WorkPartners Occupational Health Specialists	First Aid Medical Treatment	478.20
51015	08/06/2015	UniFirst Corporation	Uniform Service	432.87
51016	08/06/2015	Verizon Wireless	Air Cards (2)	80.02
	08/06/2015		Cell Phone Service 06/16/15-07/15/15	1,314.13
51017	08/06/2015	Vista Firestone Brake & Smog	Tires and mounting (2) -T22	427.93
51018	08/06/2015	Vista Paint Corporation	Paint for Touchup - E1 Reservoir	46.76
51019	08/06/2015	Volt	Temporary Service - Dispatch	870.00
51020	08/06/2015	Vulcan Materials Company and Affiliates	Cold Mix	904.82
51021	08/06/2015	Weseloh Chevrolet	Seat Adjustment Knob - Truck 57	16.11
	08/06/2015		Seat Adjustment Knob - Truck 73	16.11

Payment Number Payment Date Vendor

Description

Amount

Grand Total: 845,280.30



STAFF REPORT

Agenda Item: 7

Board Meeting Date: August 19, 2015
Prepared By: Brett Hodgkiss
Reviewed By: Eldon Boone
Approved By: Roy Coox

SUBJECT: WATER RATE ASSISTANCE PROGRAM

RECOMMENDATION: Informational report regarding water rate assistance programs.

PRIOR BOARD ACTION: At the May 13, 2015 meeting, the Board directed staff to research various water rate assistance programs offered by California water agencies and investigate if the District may be able to offer similar programs to its customers.

FISCAL IMPACT: The financial impact of a water rate assistance program varies based on the discount provided and participation levels. It is estimated that a water rate assistance program that provided a 50% discount on the District's monthly service charge to eligible account holders (5/8" or 3/4" meter and enrollment in San Diego Gas & Electric's California Alternative Rates for Energy program) could cost as much as \$800,000 annually. The water rate assistance program could be legally funded with rental revenues and property tax revenues; however, these revenue sources are already being used to pay for operating costs so any reduction in the amounts available to fund existing costs, barring significant cuts to programs and services, would need to be offset by an increase in water rate revenues. The monthly service charge (all meter sizes) would need to be raised by 5.6% to offset the use of \$800,000 to fund a water rate assistance program.

SUMMARY: In November 2013, the Board discussed establishing and operating a charitable organization for the purpose of assisting low-income customers with their water bills. The Board discussed the legality as well as the cost of establishing and operating a charitable organization. In the end, the Board decided to continue to refer customers to *2-1-1 San Diego*, a non-profit organization that provides assistance to individuals who need assistance with paying their utility bills.

Based on information from the spring 2015 Association of California Water Agencies (ACWA) conference on water rate assistance programs offered by water retailers (cities and special districts) in California, particularly one water agency program being funded through revenue from cellular tower leases, Director Vásquez asked staff to investigate the feasibility of implementing a similar program at the District.

DETAILED REPORT: According to research by ACWA, there are eighteen utility assistance programs (covering water, sewer, gas and energy) offered by cities and water/sewer agencies across the state. ACWA's research found no assistance programs in the San Diego area. Program qualifications, funding sources and discounts provided vary from agency to agency. Below is a summary of findings related to ACWA's research:

1. Generally, program qualifications are linked to participation in other utility assistance programs, such as the California Alternative Rates for Energy (CARE) program.
2. The most commonly used funding sources for these programs are delinquent utility fees, unrestricted revenue (e.g. lease revenue, property tax, etc.) and voluntary contributions/donations.
3. Some agencies offer discounts on the monthly service charge (10% to 50%) while others apply a credit (\$6.50 to \$12.00/month) to a program participant's account.

In reviewing various options, staff focused on the utility assistance programs that were funded using unrestricted revenue sources, such as lease revenue and property tax. ACWA's research did not include any

data on the fiscal impact of operating a utility assistance program so staff contacted the staff at Walnut Valley Water District to find out more information about their Affordable Rate Program, which is funded by cellular tower lease revenue. Walnut Valley Water District provides water service to approximately 113,000 people (about 27,000 accounts of which over 24,000 are residential) in the cities of Industry, Pomona, Walnut and West Covina and the unincorporated area of Rowland Heights.

Walnut Valley's Affordable Rate Program provides a discount of 50% on the monthly service charge for qualifying customers (those participating in Southern California Edison's or Southern California Gas Company's CARE program) with water meters that are 1" and smaller. The discount ranges from \$9.15 to \$11.52 per month depending on the size of meter. The program budget is \$70,000, and currently there are about 600 customers enrolled in the program.

If the District were to establish a program using qualification criteria similar to Walnut Valley's, it is estimated that 4,200 accounts (3/4" meters and smaller) would be eligible to participate in the program (based on current enrollments in San Diego Gas and Electric's CARE program). ACWA's research notes that San Diego Gas and Electric's CARE program has a high enrollment percentage due to the use of self-certification as opposed to income verification. A 50% discount on the District's service charge for meters that are 3/4" and smaller would equate to \$13.21 for a 5/8" meter and \$17.44 for a 3/4" meter. If the District were to operate a program similar to Walnut Valley's Affordable Rate Program, the cost to the District could be up to \$800,000 a year.

The program (at the participation rate described above) could be funded from existing property rental (e.g. cellular tower licenses, leases, etc.) and property tax revenue. However, because those revenues sources are currently being used to pay for operating expenses, a rate increase would be necessary to make up for the loss of those revenue sources. In order to offset \$800,000 in revenue loss as a result of maximum participation in this program, all customers' monthly service charges would need to increase by 5.6%. Any proposed increase to the service charge amount would require noticing and a public hearing to comply with Proposition 218. The projected increase in service charges as a result of such participation in this program would be as follows:

Meter Size	Current Monthly Service Charge	Projected Monthly Service Charge	Increase
5/8"	\$ 26.42	\$ 27.90	\$ 1.48
3/4"	\$ 34.87	\$ 36.82	\$ 1.95
1"	\$ 51.51	\$ 54.40	\$ 2.89
1 1/2"	\$ 93.51	\$ 98.75	\$ 5.24
2"	\$ 143.70	\$ 151.75	\$ 8.05
3"	\$ 277.64	\$ 293.19	\$ 15.55
4"	\$ 428.21	\$ 452.20	\$ 23.99
6"	\$1,014.12	\$1,070.94	\$ 56.82
8"	\$1,349.07	\$1,424.65	\$ 75.58
10"	\$2,018.72	\$2,131.82	\$113.10

ATTACHMENT: ACWA's California Water Rate Assistance Program Research

2014-2015 CALIFORNIA WATER RATE ASSISTANCE PROGRAM RESEARCH

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	
MUNICIPALITY OR AGENCY	NAME OF PROGRAM	MOSTLY RURAL OR URBAN	UTILITY	PERCENTAGE OR DOLLAR DISCOUNT	REQUIREMENTS FOR QUALIFICATION	ADD'L SENIOR BONUS	RENEWAL	PERCENTAGE OF CUSTOMERS PARTICIPATING IN PROGRAM	OUTREACH TO COMMUNITY	FUNDING SOURCE(S)	STAFF EXPENSES INCURRED & FUNDING SOURCE	PENALTY	WEBSITE	CONTACT PERSON
(1) CITY OF BARSTOW	Low Income Residential Sewer Fee Discount	Mostly Rural	Sewer	10% off sewer rate	Enrolled in PG&E CARE Program	Not Listed	Annually	0 customers out of 5,000 (as of early 2014, the program began in 12/2013)	Not listed	Per Belinda Barbour, the program is funded by their Sewer Enterprise Fund.	Not listed	Not Listed	http://goo.gl/FoQm7Y	Belinda Barbour 760.255.5126 bbarbour@bars-towca.org
(2) CITY OF DAVIS	Water Assistance Program	Mostly Urban	Water	\$10 per month, limited to the first 250 eligible homeowners who apply (\$33,600 for FY14)	Enrolled in PG&E's CARE Program; must be owner-occupant.	Not Listed	Annually	0.5% of customers are in the program (80 of 16,000)	Not listed	Funded by Delinquent Utility Fees.	Not listed	Not Listed	http://goo.gl/V7b3Cy	Kelly Bruton 530.757.5602
(3) CITY OF LA VERNE	Lifeline Rates (Referral only, program not run by City of La Verne)	Mostly Urban	Water	Bimonthly service charge reduced by 50%.	62 years of age or older or disabled within the meaning of 20.C.F.R. 404.1505 Social Security disability benefits); a resident of a single family dwelling served by a 1" or smaller water meter; and under the Very Low Income threshold for LA County.	Not applicable; program is only for seniors and the disabled.	Lifeline notes that qualifications will be recertified "from time to time" as deemed necessary by the City Manager	Less than 1% participation (the City of La Verne serves fewer than 20,000 customers)	Word of mouth and referral following customer inquiries.	Delinquent utility bill fees	Not applicable	No	www.ci.la-verne.ca.us	Nikole Bresciani, Public Works Manager nbresciani@ci.la-verne.ca.us 909-596-8741
(4) CITY OF LONG BEACH	Low Income Discount; Utility Assistance	Mostly Urban	Water, Sewer and Gas	Exempt from Utility Users Tax; Provides discount on Tier 1 water usage; Exempts customer from paying sewer service charge; Water, Sewer & Gas are on same bill.	Not listed	Eligible for Utility Users Tax Refund Program Is at least 62 years of age.	Every two years	4% of customers are in the program (6,000 of 150,000)	Not listed	Per Dennis Burke, participation is low and the discount program is funded by Gas Fund, at \$100K.	Not listed	Not listed	http://www.lbwater.org	Dennis Burke 562.570.2066; Ruth Alanis 562.570.2062

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
MUNICIPALITY OR AGENCY	NAME OF PROGRAM	MOSTLY RURAL OR URBAN	UTILITY	PERCENTAGE OR DOLLAR DISCOUNT	REQUIREMENTS FOR QUALIFICATION	ADD'L SENIOR BONUS	RENEWAL	PERCENTAGE OF CUSTOMERS PARTICIPATING IN PROGRAM	OUTREACH TO COMMUNITY	FUNDING SOURCE(S)	STAFF EXPENSES INCURRED & FUNDING SOURCE	PENALTY	WEBSITE	CONTACT PERSON
(5) CITY OF RIVERSIDE	Sharing Households Assist Riverside's Energy (SHARE)	Mostly Urban	Water and Energy	Up to \$150 one-time assistance during a 12 month period to assist customers with energy bills	Household income levels must fall below the Federal Poverty level. The application process is facilitated by the Community Action Partnership (CAP).	Not Listed	Not Listed	12.5% for Water (8,000 of 64,000); 7% for Electric (8,000 of 109,000)	Information available on their website. Bill stubs and news-letters ask for tax-deductible contributions to program.	Funded by voluntary customer donations and a 2.5% State-mandated Public Benefits Charge (electricity.)	Not listed	Not Listed	http://go.ql/UmYoA7	Lynn Scott 951.826.5844
(6) CITY OF SACRAMENTO	Utilities Rate Assistance Program	Mostly Urban	Water	Customers receive up to a \$12 monthly credit on their water bills	Qualification requires income levels at or below 200 percent of the Federal Poverty Level, and completion of a program application.	No	Not listed	1%-2.9% participation (City serves more than 100K persons)	Presentations and flier distribution at faith-based and ethnicity-centered areas; website promotion; apps available in multiple languages online.	Program is funded through the City's General Fund, created through a voter approved special revenue tax in 1996.	Administrative time is tracked separately and funded through the City's General Fund as well.	Not listed	http://portal.cityofsacramento.org/Utilities/Rate-Assistance-Program	Jim Peifer jpeifer@cityofsacramento.org
(7) CITY OF SAN BUENA-VENTURA	Customer Assistance Program (CAP)	Mostly Urban	Sewer and Water	Bi-monthly credit of half the meter service charge	Must live in single family home, be the person signed in for service at the address and be a participant in SoCal Gas or Electric CARE program.	No add'l senior bonus	Must renew every two years.	1%-2.9% participation (of approx. 20,000-39,999 customers)	Advertised on Facebook, twitter, messages on bills, presentations at community councils, flyers, postcards, and over the phone referrals when customers call.	Delinquent utility bill fees	Not separated	No penalty	www.cityofventura.net/water/cap	Mary Landis mlandis@venturawater.net

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
MUNICIPALITY OR AGENCY	NAME OF PROGRAM	MOSTLY RURAL OR URBAN	UTILITY	PERCENTAGE OR DOLLAR DISCOUNT	REQUIREMENTS FOR QUALIFICATION	ADD'L SENIOR BONUS	RENEWAL	PERCENTAGE OF CUSTOMERS PARTICIPATING IN PROGRAM	OUTREACH TO COMMUNITY	FUNDING SOURCE(S)	STAFF EXPENSES INCURRED & FUNDING SOURCE	PENALTY	WEBSITE	CONTACT PERSON
(8) CONTRA COSTA WATER DISTRICT	Lifeline	Mostly Urban	Water	50% discount on the daily service charge	Customer's must be 62 or over or permanently disabled and have an income level below the "Very Low Level" of the Dept. of Housing and Urban Development per CC County.	Not applicable as program is for seniors only (See Req's column)	Must renew every two years.	1% participation. (District serves 60K+ persons)	Program has been a part of CCWD's Board approved rate structure since 1990 and information has been added to quarterly newsletter and bill inserts.	Delinquent utility bill fees.	Staff hours are not separated or funded separately.	No.	http://www.ccwater.com/customer-service/lifeline.asp	Joy Yanga, Senior Accountant Billing jyanga@ccwater.com (925) 688-8078
(9) DUBLIN SAN RAMON SERVICES DISTRICT	Low Income Assistance Program	Urban	Water	Qualified customers receive a credit on each water bill equal to the amount of the fixed water service charge.	Eligibility for PG&E's CARE program qualifies customers for DSRSD's Assistance Program.	No	Not listed	10% of eligible consumers have claimed their exemption thus far.	Inserts in "snail-mail" letters; presentations and flier distributions to local faith-based centers; Google translate linked to website.	Unrestricted revenue from property taxes and cell tower lease payments.	Not separated	Not listed	http://www.dsr.sd.com/your-account/your-bill/low-income-assistance	Bert Michalczyk
(10) EL DORADO IRRIGATION DISTRICT	Helping Hands (Referral only, not run by EID)	Mostly Rural	Water and Sewer	One-time gifts of utility payment paid directly to EID from Helping Hands program.	El Dorado County Human Services determines qualification and amount of aid needed based on customer inquiry. El Dorado Community Foundation manages finances.	No	Not applicable	Less than 1% participation. (District serves between 40,000-59,999 customers)	Article in customer newsletter; website promotion; referrals by Customer Service personnel.	Voluntary donations only. Most donations are from EID employees, the founders of the program. Occasional public donations also received.	Not applicable	Not applicable.	www.eid.org	Jenny Downey, Utility Billing Supervisor jdowney@eid.org; 530-642-4062

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
MUNICIPALITY OR AGENCY	NAME OF PROGRAM	MOSTLY RURAL OR URBAN	UTILITY	PERCENTAGE OR DOLLAR DISCOUNT	REQUIREMENTS FOR QUALIFICATION	ADD'L SENIOR BONUS	RENEWAL	PERCENTAGE OF CUSTOMERS PARTICIPATING IN PROGRAM	OUTREACH TO COMMUNITY	FUNDING SOURCE(S)	STAFF EXPENSES INCURRED & FUNDING SOURCE	PENALTY	WEBSITE	CONTACT PERSON
(11) MESA WATER DISTRICT	Share Our Selves, SOS (Referral only, not run by MWD)	Mostly Urban	Water	SOS assists customers with payment plans, extensions, and financial assistance.	Customer self-qualifies by expressing financial hardship to District's customer services staff.	No	Not applicable	Not listed. MWD serves between 20,000 and 39,999 customers.	Customer Service referral to Share Our Selves: a non-profit corporation that assists persons with meeting ongoing living needs including paying utility bills.	No funding by MWD required.	Not separated	Not applicable.	www.ShareOurSelves.org	Stacy Taylor (ACWA survey respondent) Share Our Selves: 949.270.2100; 1550 Superior Avenue, Costa Mesa, CA 92627
(12) PALMDALE WATER DISTRICT	Palmdale Water District Rate Assistance Program (PWDRAP)	Mostly Urban	Water	Monthly credit	Qualification for and participation in CARE program: (Edison or SoCal Gas). Most recipients over 62 as over 62 customers are prioritized.	Age 62 or older have priority. Below age 62 assistance if funds are available.	Annual renewal	Less than 1% participation (PWD serves between 20,000-39,999 customers)	Press release, fliers, rate workshops, bill inserts and messages printed on bills.	Lease revenue.	Not separated	No	http://www.palmdalewater.org/customer-service/rate-assistance-program/	Michael Williams mawilliams@palmdalewater.org 661-456-1047
(13) SACRAMENTO COUNTY DEPT. OF WATER RESOURCES/ SACRAMENTO COUNTY WATER AGENCY	Water Lifeline Rate Assistance Program	Mostly Urban	Water	\$7 per month or up to \$84 per year	Must be owner-occupant; enrolled in the Sac. Municipal Util. District Energy Asst. Program.	Not Listed	Not Listed	4% of customers are in the program (2,000 of 50,000)	Not listed	Cellular phone tower lease revenue.	Not listed	Not Listed	www.secutilities.org/Pages/RateAssistance.aspx	Susan Purdin 916.874.3190 purdins@sacounty.net
(14) SACRAMENTO REGIONAL COUNTY SANITATION DISTRICT	Sewer Lifeline Rate Assistance Program	Mostly Urban	Sewer	\$6.50 to \$8.33 per month or \$75 to \$100 discount per year	Must be owner-occupant; enrolled in the Sac. Municipal Util. District Energy Asst. Program.	Not Listed	Every 5 years	2.5% of customers are in the program (14,700 of 577,000)	Not listed	Funded by interest from \$10M investment, lease revenue, sale of electricity (congen. Plant recycled methane) & FOG funds.	Not listed	Not Listed	www.regionalnalsan.com/rate-assistance-program	Bernie Creelman 916.876.6071; Wendy Randolph

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
MUNICIPALITY OR AGENCY	NAME OF PROGRAM	MOSTLY RURAL OR URBAN	UTILITY	PERCENTAGE OR DOLLAR DISCOUNT	REQUIREMENTS FOR QUALIFICATION	ADD'L SENIOR BONUS	RENEWAL	PERCENTAGE OF CUSTOMERS PARTICIPATING IN PROGRAM	OUTREACH TO COMMUNITY	FUNDING SOURCE(S)	STAFF EXPENSES INCURRED & FUNDING SOURCE	PENALTY	WEBSITE	CONTACT PERSON
(15) SAN FRANCISCO PUBLIC UTILITIES COMMISSION	Community Assistance Program (CAP); Estab. 2004	Mostly Urban	Water and Sewer	15% discount on water; 35% discount on sewer	See Note #3 below for a full list of requirements	No	Every two years	.3% of customers are in the program (6,000 of 200,000)	Bill stubs include a line for tax-deductible contributions. Advertised through bill inserts, bill messages and on the website.	Voluntary tax deductible contributions and surplus funds from unclaimed credit balances. Per C.R., the program is also funded by the Sewer fund.	Not separated	Required to repay discount granted to them and they are removed from the program.	www.sfwater.org	Cathleen Robinson 415.551.4779; Amy Rio 415.487.5207 Marge Vizcarra (ACWA Survey respondent) mvizcarra@sfwater.org (415) 551-4707
(16) SAN JOSE WATER COMPANY	Water Rate Assistance Program (WRAP)	Mostly Urban	Water	15% discount on water bill	Automatic qualification if quality for PE&E's CARE program. Otherwise, complete application & provide verification of household income. Same standards as PG&E's CARE program.	Not listed	Every 2 years or sooner, if requested; each time you move.	Not listed	Applications in Spanish, English, and Vietnamese are available on the website.	Surcharge of \$1.15 per bill of customers who are not participants of the WRAP Program authorized by the CA Public Utilities Commission. *Please see note #1 below	Not listed	Required to repay; removal from program	http://googl/myoVKE	408.279.7900
(17) WALNUT VALLEY WATER DISTRICT	Walnut Valley Affordable Rate Program (WVARP)	Mostly Urban	Water	Up to 50% discount on base water rate	Qualification Southern California Edison's or Southern California Gas Company's CARE program	No	Annual renewal of confirmation of eligibility.	Less than 1% (About 600 households of approx. 100,000 customers)	Information on website, water bill inserts, flyers distributed at public events, Facebook, On Hold Message.	Board approved funds from unrestricted revenues generated by cell phone tower leases:	Staff hours are not separated or funded separately.	N/A (Annual confirmation of income eligibility required, if confirmation is not provided, customers cannot participate)	http://www.d.com/indax.php?option=com_content&view=article&id=151:affordable-rates&catid=1:public&Itemid=81	Brian Teuber, Director of Finance or Sara Rodriguez, Customer Service Manager 909-595-1266

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
MUNICIPALITY OR AGENCY	NAME OF PROGRAM	MOSTLY RURAL OR URBAN	UTILITY	PERCENTAGE OR DOLLAR DISCOUNT	REQUIREMENTS FOR QUALIFICATION	ADD'L SENIOR BONUS	RENEWAL	PERCENTAGE OF CUSTOMERS PARTICIPATING IN PROGRAM	OUTREACH TO COMMUNITY	FUNDING SOURCE(S)	STAFF EXPENSES INCURRED & FUNDING SOURCE	PENALTY	WEBSITE	CONTACT PERSON
(18) WESTERN MUNICIPAL WATER DISTRICT (RIVERSIDE COUNTY)	Low Income Customer Assistance Program	Mostly Urban	Water and Sewer	Up to \$150 one time incentive during a 12 month period to assist customers get past due bills current and to prevent their wells from being cut off.	Customer must be delinquent and has not received assistance within last 12 months. Application process facilitated by the Community Action Partnership (CAP) of Riverside.	An additional Smiles 4 Seniors Program is available and listed on the website.	Customers are eligible for assistance once in a 12 month period.	0.6% for the trial program (150 of 23,000)	Partnered with CAP of Riverside and Seniors for Smiles; website promotion; customer service referrals	Funded by e-Payables Rebate Program. A rebate from Bank of America for electronically paying vendors and other revenue sources.	Staff hours are not separated or funded separately.	Not applicable.	http://wrmwd.com/index.aspx?nid=394	Gregory Bucy 951.571.7104 Tresa Huffman (ACWA survey respondent) thuffman@wrmwd.com

Last Updated 5/5/2015
Prepared by Wilson Kennedy, City of San Diego
Expanded by Kelly McBee, ACWA State Relations Analyst

Other Notes:

- The California Public Utilities Commission (CPUC) regulates private utilities and requires that all water companies offer some form of savings, discounts, or financial assistance to families in need. Low income assistance programs vary by water company. More information: www.cpuc.ca.gov/PUC
- SDG&E's CARE Program - 29% of their customers are eligible for the CARE program, but only 24% are enrolled. They have 1.2M premises (residential customers) and 288,000 (24%) are enrolled. This high enrollment percentage is due to the use of self-certification as opposed to income verification.
- San Francisco Public Utilities Commission CAP Requirements:
The water and sewer bill must be in the applicant's name.
Must be a full-time resident at the address where the discount will be received.
Must only have one water service account with the SFPUC.
May not be claimed as a dependent on another person's tax return.
Must pay water and sewer bills by the due date.
The total combined household gross income must not exceed the CAP Income Guidelines.
The total annual water and sewer bills must not exceed 5% of the total combined gross income.
Must participate in a Water-Wise Evaluation to be enrolled in the program.
Water use should not exceed the acceptable range of daily water use per household occupant as determined by the SFPUC.
Must provide access to all water-using areas/fixtures on the property including any basement areas, in-law units, and landscaped areas at the time of Water-Wise Evaluation.
Must agree that if a water leak occurs at the residence, repairs will be done timely.
Must notify the SFPUC immediately if the household no longer qualifies for the discount.
Must renew complete eligibility application every two years.



STAFF REPORT

Agenda Item: 8

Board Meeting Date: August 19, 2015
Prepared By: Marian Schmidt
Approved By: Roy Coox

SUBJECT: ACWA COMMITTEE NOMINATIONS FOR THE 2016-2017 TERM

RECOMMENDATION: Consider nominations to the Association of California Water Agencies' (ACWA) regular and standing committees for the 2016-2017 term.

PRIOR BOARD ACTION: On September 4, 2013, the following committee nominations were submitted by the Board to ACWA for consideration for the 2014-2015 term:

- Director MacKenzie-Membership, Local Government
- Director Dorey-Groundwater
- Director Vásquez-Water Quality
- Director Franklin-Federal Affairs
- Special Counsel John Carter-Legal Affairs

FISCAL IMPACT: Undetermined amount for expenses and per diem should VID directors be appointed or reappointed to ACWA committees.

SUMMARY: ACWA is soliciting nominations for its regular and standing committees for the 2016-2017 term. In submitting names for consideration, ACWA has requested that nominees understand the time commitment and expertise needed to meet assigned committee responsibilities. Nominations will be considered for the following committees:

- Communications Committee (meetings held 4 times a year)
- Energy Committee (meetings held 2 times a year)
- Federal Affairs Committee (meetings held 4 times a year)
- Finance Committee (meetings held 4-5 times a year)
- Groundwater Committee (meetings held 4 times a year)
- Business Development Committee (meetings held 2 times a year)
- Legal Affairs Committee (meetings held 2-3 times a year)
- Local Government Committee (meetings held 4 times a year)
- Membership Committee (meetings held 2 times a year)
- State Legislative Committee (meetings held 10-12 times a year in Sacramento)
- Water Management Committee (meetings held 4 times a year)
- Water Quality Committee (meetings held 4 times a year)

President MacKenzie is currently serving as Chair of the Local Government Committee and is also on the Membership Committee. Director Dorey currently serves on the Groundwater Committee, and Director Vásquez serves on the Water Quality Committee. Former Director Franklin resigned from the Federal Affairs Committee when he left the VID Board. VID Special Counsel John Carter would like to have his name submitted again to serve on the Legal Affairs Committee.

Nominations for committee appointments are due no later than September 30, 2015. Committee appointments will be made by the incoming ACWA president in December.

DETAILED REPORT: See attached ACWA memorandum dated August 3, 2015 for information on the various committees, the committee appointment process/timeline, and the committee consideration form.



Association of California Water Agencies

Leadership Advocacy Information Since 1910

RECEIVED

AUG 07 2015

VISTA IRRIG. DIST.

MEMORANDUM

August 3, 2015

**TO: ACWA MEMBER AGENCY BOARD PRESIDENTS
ACWA MEMBER AGENCY GENERAL MANAGERS**

FROM: JOHN COLEMAN, ACWA PRESIDENT

**SUBJECT: ACWA COMMITTEE APPOINTMENT NOMINATIONS
FOR THE 2016-2017 TERM**

PLEASE RESPOND BY SEPTEMBER 30, 2015

Committees are an integral part of ACWA's activities and policy development. The end of the current committee term is fast approaching and it is time again to request committee nominations from ACWA members. New officers (President/Vice President) will be elected at the fall conference by the general membership, so it is time to prepare to reconstitute all committees for the 2016-2017 term.

In submitting names for consideration, please do so with the understanding that committees need active, involved individuals able to expend the time and provide their expertise if appointed. **Please keep in mind that the district is responsible for all costs associated with the participation of its representatives on committees.**

An important part of helping committees function as effectively as possible is attendance. ACWA's bylaws state, "Two consecutive, unexcused absences from an ACWA **limited** committee shall constitute a resignation and a replacement will be named as soon as possible." Also, those with a record of repeated, excused absences will be reviewed and considered for replacement.

The following information is enclosed in this packet.

- ACWA Policy Committee Guidelines
- ACWA Committee Purposes and Responsibilities
- Committee attendance records (only for limited committees)
- Committee consideration form (before you begin, please make extra copies)
- *Sample* committee consideration form

Committee Appointments

Page 2

- Current agency committee representation (if you receive a blank report, this indicates your agency has no committee representation)
- Committee timeline

All correspondence and forms regarding committee appointments must be in to the ACWA office no later than **September 30, 2015** to be eligible for consideration. Committee appointments will be made by the incoming ACWA president in December. Please contact Paula Quinn at (916) 441-4545 or paulaq@acwa.com, if you have any questions concerning the committee appointment process.

We appreciate your timely attention to this matter.

Enclosures

JC:pq

ACWA POLICY COMMITTEE GUIDELINES

GENERAL COMMITTEES

1. All committees of the Association shall strive to provide continuity in leadership, shall geographically distribute membership and shall ensure all regions are adequately represented.
2. All committee chairs, vice chairs, and members shall be appointed by the president, and shall serve for a term to coincide with that of the president.
3. Nominations for committee appointments shall be made in writing by members for consideration by the region chair and vice chair. If an agency chooses to designate a representative other than a director or salaried staff member, written confirmation to that effect must be received in the ACWA office prior to appointment consideration. Nomination forms (aka Committee Consideration Form) can be obtained from the Association office or on-line at www.acwa.com.
 - a. Where membership on a given ACWA committee is limited, only one representative from an agency may be appointed. Since we do not count the chairperson in the maximum count, then one person could be on the committee that is from the same agency as the chairperson. Other individuals representing an agency may serve on subcommittees of that committee.
 - b. Unlimited committees may have more than one representative from an agency on their committees.
4. The committee chairperson shall:
 - a. chair all meetings of the committee;
 - b. submit a written report regarding committee activities for all meetings of the Board of Directors (with assistance from the ACWA staff committee liaison).
 - c. pre-schedule meetings and check the ACWA calendar to foster total committee member attendance and avoid conflicts.

The vice chairperson shall assume those duties in the chairperson's absence.
5. All committee appointments are made by the ACWA president following recommendations submitted by the region chairs and vice chairs. The appointments are for two years and run simultaneously with the board term. Committee chairpersons may appoint subcommittees as necessary to carry out the committee responsibilities. The subchair must be a member of the full committee, subcommittee members do not need to be a member of the full committee.

ACWA COMMITTEES

PURPOSES AND RESPONSIBILITIES

IMPORTANT COMMITTEE INFORMATION

ATTENDANCE REQUIREMENTS FOR LIMITED COMMITTEES:

Two consecutive, unexcused absences from an ACWA limited committee shall constitute a resignation and a replacement will be named as soon as possible. Travel required to any area of the state where a committee meeting is being held, and lack of a travel budget will not constitute an excused absence.

****NOTE:** When a committee member is “unable” to attend a meeting and has asked for an excused absence in advance of the meeting, they may send a representative from their agency for monitoring purposes only. However, the committee member will still be recorded with an excused absence from the meeting. The representative does not have a voting right.**

STATE LEGISLATIVE COMMITTEE ONLY: The State Legislative Committee will allow a member of the committee with an excused absence to designate an alternate. The committee member will be required to secure the concurrence of the appropriate ACWA Region Chair for the alternate. The committee member should provide the name of the alternate to ACWA's Director of State Relations prior to the committee meeting. The alternate will be authorized to fully participate in all discussions of the committee and to vote on issues before the committee. Committee members, including alternates, act on behalf of the region for which they were appointed to represent.

GRASSROOTS OUTREACH:

As a member of the committee, you will be enrolled as an active participant in ACWA's Grassroots Outreach Program. See ACWA's website for more information on the grassroots outreach program which supports ACWA's legislative and regulatory efforts.

COMMITTEE VACANCIES WILL NOT BE FILLED AFTER THE SPRING CONFERENCE OF AN UPCOMING ELECTION YEAR.

BLUE INDICATES BYLAW COMMITTEE LANGUAGE.

BUSINESS DEVELOPMENT COMMITTEE-STANDING/UNLIMITED

ACWA COMMITTEE STAFF LIAISON: PAULA CURRIE

MEETINGS ARE HELD 2 TIMES A YEAR

- One in person or conference call

The purpose of the ACWA Business Development Committee is to develop and recommend to the Board of Directors programs and activities to be provided or administered by the Association that generate non-dues revenue and provide a service or benefit to Association members. The committee shall consist of at least one representative from each region and one representative from the other standing committees.

COMMUNICATIONS COMMITTEE - STANDING/LIMITED (40 MAXIMUM)

ACWA COMMITTEE STAFF LIAISON: LISA LIEN-MAGER

MEETINGS ARE HELD 4 TIMES A YEAR

- One at both the Fall and Spring conferences
- Two at the Sacramento office between conferences

The purpose of the ACWA Communications Committee is to develop and make recommendations to the Board of Directors regarding a comprehensive internal and external communications program for the Association. Programs are crafted to support ACWA and its members' positions on legislative, regulatory, and policy issues.

The committee is responsible for developing and updating a comprehensive communications plan for ACWA. The committee promotes the development and implementation of sound public information and education programs and practices among member agencies. It prepares materials that can be duplicated or used by member agencies for their local public information/education efforts. The committee also provides guidance to ACWA's Communications Department.

ENERGY COMMITTEE – STANDING/UNLIMITED

ACWA COMMITTEE STAFF LIAISON: ABBY SCHNEIDER

MEETINGS ARE HELD 2 TIMES A YEAR

- One at both the Fall and Spring conferences

The purpose of the Energy Committee is to recommend policies and programs to the Board of Directors and to the State Legislative Committee and/or Federal Affairs Committee as appropriate. Work with staff in developing and making recommendations to the Board of Directors regarding:

- ♦ Programs to assure an adequate power supply for member agencies, including energy, availability, pricing, distribution and hydro generation
- ♦ Policy recommendations relating to the development of new power sources

- ◆ Recommended positions regarding state and federal legislation to the State Legislative and Federal Affairs Committees
- ◆ Assistance with the development, direction and work associated with representation before the Public Utilities Commission, the Federal Energy Regulatory Commission and other regulatory agencies dealing with energy
- ◆ Educate members on all energy matters having impact on their operations

FEDERAL AFFAIRS COMMITTEE - *STANDING/LIMITED* (5 PER REGION)

ACWA COMMITTEE STAFF LIAISON: DAVID REYNOLDS

MEETINGS ARE HELD 4 TIMES A YEAR

- One at both the Fall and Spring conferences
- Two between conferences (Jan & Sept) in the Sacramento office
- DC Conference ~ Attendance is not REQUIRED, but STRONGLY encouraged

The purpose of the Federal Affairs Committee is to review all federal legislative proposals and regulatory proposals affecting members of the Association, after consulting with other appropriate committees, and to develop Association positions consistent with existing policy, where it has been established; recommend sponsorship of bills that will resolve problems or improve conditions for members of the Association; and assist in the establishment of the Association's federal legislative program. The committee shall consist of at least one and no more than five individuals from each region. Coordinates with other ACWA committees regarding their input on any issues directly related to federal issues before both Congress and the Federal administrative branches.

The committee currently has four separate subcommittees. Committee members have the opportunity to sign-up for as many of the subcommittees as they want, plus being supplemented by other members with interest in a focused area. The subcommittees with areas of responsibility are:

- ◆ Drinking Water & Energy Subcommittee: Responsible for the oversight and policy direction on Environmental Protection Agency and Energy-Water Nexus.
- ◆ Water Supply Subcommittee: Responsible for oversight and policy direction on the Safe Drinking Water Act and Endangered Species Act.
- ◆ Infrastructure & Agriculture Subcommittee: Responsible for oversight and policy direction on the Clean Water Act, and agricultural issues.
- ◆ Finance, Technology & Research Subcommittee: Responsible for oversight and policy direction on financing water infrastructure legislation.

FINANCE COMMITTEE - *STANDING/LIMITED (2 PER REGION – 1 SPOT IS FILLED BY REGION CHAIR OR VICE CHAIR; OTHER SPOT IS FILLED BY A REPRESENTATIVE FROM REGION WITH EXPERIENCE IN FINANCIAL MATTERS)*

ACWA COMMITTEE STAFF LIAISON: FILI GONZALEZ

MEETINGS ARE HELD APPROXIMATELY 4-5 TIMES A YEAR

- One at both the Fall and Spring conferences
- All other meetings are held in the Sacramento office

The purpose of the Finance Committee is to make recommendations to the Board of Directors regarding annual budgets, dues formula and schedules and other revenue-producing income, annual audit and selection of an auditor, and investment strategies. Makes recommendations to the Board of Directors regarding annual budgets, investment strategies, annual audits and the selection of the auditor, the dues formula and schedules and other financial matters that may come before the committee. Each committee member will be expected to serve on at least one of the subcommittees, which are:

- ♦ Audit Subcommittee
- ♦ Budget Subcommittee
- ♦ Investment Subcommittee
- ♦ Revenue Subcommittee
- ♦ Education Subcommittee

GROUNDWATER COMMITTEE - *STANDING/UNLIMITED*

ACWA COMMITTEE STAFF LIAISON: DAVE BOLLAND

MEETINGS ARE HELD 4 TIMES A YEAR

- One at both the Fall and Spring conferences
- One in Northern California between conferences
- One in Southern California between conferences

The purpose of the Groundwater Committee is to recommend policies and programs to the Board of Director and to the State Legislative Committee and/or Federal Affairs Committee as appropriate. Monitors state and federal regulations and legislation that could affect the quality or quantity of groundwater, conducts studies, develops policies regarding the management of groundwater and coordinates with other ACWA committees on issues directly related to groundwater.

Committee members are expected to participate in a variety of activities including writing legislation, preparing comments for state or federal hearings on groundwater issues, developing programs for workshops and conferences, and providing input on state and federal legislation.

LEGAL AFFAIRS COMMITTEE - *STANDING/LIMITED* (45 MAXIMUM)

ACWA COMMITTEE STAFF LIAISON: WHITNIE WILEY

MEETINGS ARE HELD APPROXIMATELY 2-3 TIMES A YEAR

- One at both the Fall and Spring conferences
- As needed in between the conferences

The purpose of the Legal Affairs Committee is to support the mission of the Association, and more particularly to deal with requests for assistance involving legal matters of significance to members of the Association, including but not limited to state and federal court litigation, water rights matters, selected regulatory and resources agency matters, proposed bylaw revisions, review of legislation as requested by the State Legislative Committee, etc. The committee shall consider matters and issues submitted to it in order to determine which ones are of major significance to members of the Association and, assuming a finding of major significance, recommend to the Board of Directors the position(s) which the committee believes the Association should take with respect thereto. The committee shall be composed of between 35 and 45 attorneys, each of whom shall be, or act as, counsel for a member of the Association, representing diverse interests within the Association, including but not limited to, different geographical areas throughout the state, large and small agencies, agricultural and urban agencies, agencies created under the various enabling statutes, etc. The committee's primary purpose is to support the mission of the Association, and more particularly, to deal with requests for assistance involving legal matters of significance to ACWA member agencies, water rights matters, proposed ACWA bylaw revisions, etc. The committee also works with staff to produce publications to assist water agency officials in complying with applicable state and federal laws. The committee's areas of responsibility include:

- ◆ Amicus curia filings on important cases
- ◆ Commenting on proposed regulations and guidelines of state agencies such as Fair Political Practices Commission regulations or opinions and CEQA implementation guidelines
- ◆ Entering a suit as primary litigant
- ◆ Dealing with any water rights matters of interest to member agencies
- ◆ Reviewing all proposed ACWA bylaws for technical competence and consistency with the nonprofit corporation law and other bylaws

LOCAL GOVERNMENT COMMITTEE - *STANDING/LIMITED* (3 PER REGION)

ACWA COMMITTEE STAFF LIAISON: WENDY RIDDERBUSCH

MEETINGS ARE HELD 4 TIMES A YEAR

- One at both the Fall and Spring conferences
- Two in between the conferences in the Sacramento office

The purpose of the Local Government Committee is to recommend policies to the State Legislative Committee, as appropriate, and Board of Directors on matters affecting water agencies as a segment of local government in California.

- ♦ Recommends policies to the State Legislative Committee and the Board of Directors on matters affecting water agencies as a segment of local government in California, such as planning issues and local government organization and finance
- ♦ Plans and presents a program at each ACWA conference relating to local governance issues affecting water agencies
- ♦ Gathers data and disseminates information on the value of special districts
- ♦ Disseminates information promoting excellence in service delivery
- ♦ As a member of the committee, you will be enrolled as an active participant in ACWA's Outreach Program.

MEMBERSHIP COMMITTEE - *STANDING/UNLIMITED*

ACWA COMMITTEE STAFF LIAISON: TIFFANY GIAMMONA

MEETINGS ARE HELD 2 TIMES A YEAR

- One at both the Fall and Spring conferences

The purpose of the Membership Committee is to assist staff in developing membership recruitment and retention programs, make recommendations to the Board of Directors regarding membership policies, eligibility, and applications for membership and review and make recommendations to the Finance Committee regarding an equitable dues structure. Takes any suggestions regarding ACWA policy to the ACWA Board of Directors for approval, meets to review and make recommendations regarding membership eligibility and all membership applications; assists the staff with the development of recruitment and retention programs and reviews and makes recommendations regarding an equitable dues structure to the ACWA Finance Committee.

STATE LEGISLATIVE COMMITTEE - *STANDING/LIMITED* (4 PER REGION)

ACWA STAFF LIAISON: WENDY RIDDERBUSCH

MEETINGS ARE HELD APPROXIMATELY 10-12 TIMES A YEAR

- Every three weeks during Session in the Sacramento Office
- One planning meeting at the end of the year in the Sacramento Office

The purpose of the State Legislative Committee is to review all state legislative proposals affecting members of the Association and to establish Association positions, consistent with existing policy, where it has been established; sponsor bills that will resolve problems or improve conditions for members of the Association; and assist in the establishment of the Association's legislative program. Sets state legislative policy for the Associations. Committee members are responsible for reading relevant legislation, developing positions, working with staff to draft appropriate amendments to bills, providing input to the ACWA Board of Directors, and directing ACWA legislative staff on legislative matters.

WATER MANAGEMENT COMMITTEE - *STANDING/LIMITED* (4 PER REGION)

ACWA COMMITTEE STAFF LIAISON: DAVE BOLLAND

MEETINGS ARE HELD 4 TIMES A YEAR

- One at both the Fall and Spring conferences
- Two between conferences in the Sacramento office

The purpose of the Water Management Committee is to recommend policy and programs to the Board of Directors on any area of concern in water management. Work with staff in developing and making recommendations to the Board of Directors regarding policy and programs on significant areas of concern in water management, review and recommend positions regarding legislation and regulations as requested by other committees.

The committee is also responsible for the gathering and dissemination of information regarding management of agricultural and domestic water, conjunctive use, water management and conservation activities, development and use of water resources, and wastewater treatment and its reclamation and reuse.

WATER QUALITY COMMITTEE - *STANDING/UNLIMITED*

ACWA COMMITTEE STAFF LIAISON: ADAM WALUKIEWICZ

MEETINGS ARE HELD 4 TIMES A YEAR

- One at both Fall and Spring conferences
- One in Northern California between conferences
- One in Southern California between conferences

Meeting time is allocated among three subcommittees: Aquatic Resources, Clean Water and Safe Drinking Water.

The purpose of the Water Quality Committee is to develop and recommend Association policy, positions, and programs to the Board of Directors, to promote cost-effective state and federal water quality regulations that protect the public health, to enable interested members of the Association to join together to develop and coordinate with other organizations, and to present unified comments regarding agricultural and domestic water quality regulations. This committee was established to recommend policy and programs to the Board of Directors, State Legislative Committee and/or Federal Affairs Committee; promote cost effective state and federal water quality regulations affecting both agricultural and domestic water agencies; and provide a means for members to work together to develop and present unified comments on water quality regulations, as well as to coordinate with other organizations. The ACWA bylaws provide authority to the committee to develop and recommend ACWA positions and testimony on water quality regulatory issues.

Revised: June 2015

Committee Name: Communications Committee

2014-2015 Committee Attendance Record

Committee Member	Meeting D: 3/4/2014			Meeting D: 5/6/2014			Meeting Date: 9/10/2014		
	Attended	Excused Absence	Unexcused	Attended	Excused Absence	Unexcused	Attended	Excused Absence	Unexcused
Abby Figueroa	N/A			N/A			N/A		
Alexis Tate		X			X			X	
Anjanette Shadley	X			X			X		
Beth Beeman		X			X		X		
Bette Boatmun	X			X			X		
Bob Muir	X				X		X		
Cary Keaten	N/A			N/A			N/A		
Cristel Tufenkjian		X		X			X		
Cynthia Davis		X		X			X		
Eleanor Torres		X			X		X		
Elise Howard	X			X			X		
Heather Engel		X		X			X		
Jason Foster		X		X			X		
Jeff Reinhardt	X			X			X		
Joel Metzger	N/A			N/A			N/A		
Joseph Ramallo			X			X			X
Katie Ruark	X			X			X		
Kevin Pearson	X			X			X		
Lisa Westbrook	N/A			N/A			N/A		
Lucy Eidam-Crocker	X				X		X		
Luis Cetina	N/A			N/A			N/A		
Manuel Aranda	N/A			N/A			N/A		
Mary Ann Melleby	X			X			X		
Mary Lou Cotton	X			X			X		
Matt Young	X			X			X		
Meggan Valencia	X			X			X		
Melissa McChesney	X			X			X		
Melissa Williams	X			X			X		

Committee Name: Communications Committee

Michele Underwood	X			X	X	
Michelle Reimers		X		X	X	
Mike McNutt	N/A			N/A	N/A	
Mike Henry	X			X	X	
Sandra Jacobs			X	X	X	
Stacy Taylor	X			X	X	
Stephanie Moreno		X		X	X	
Sue Stephenson	X			X	X	
Teresa Alvarado	X			X	X	
Terry Thomas			X	X		X
Thomas Pico	X			X	X	
Yvonne Hester		X		X	X	

Committee Name: Communications Committee

2014-2015 Committee Attendance Record

Committee Member	Meeting D: 12/2/2014			Meeting D: 3/18/2015			Meeting Date: 5/5/2015		
	Attended	Excused Absence	Unexcused	Attended	Excused Absence	Unexcused	Attended	Excused Absence	Unexcused
Abby Figueroa	X			X			X		
Alexis Tate		X			X			X	
Anjanette Shadley	X				X		X		
Beth Beeman		X			X				
Bette Boatmun	X			X			X		
Bob Muir	X				X		X		
Cary Keaten	N/A			N/A			X		
Cristel Tufenkjian	X			X			X		
Cynthia Davis	X				X		X		
Eleanor Torres		X			X		X		
Elise Howard	X			X			X		
Heather Engel	X			X			X		
Jason Foster	X			X			X		
Jeff Reinhardt	X			X			X		
Joel Metzger	N/A			N/A			N/A		
Joseph Ramallo			X			X			X
Katie Ruark	X			X			X		
Kevin Pearson	X			X			X		
Lisa Westbrook	N/A			X			X		
Lucy Eidam-Crocker	X			X			X		
Luis Cetina	N/A						X		
Manuel Aranda	N/A			N/A			X		
Mary Ann Melleby	X			X					
Mary Lou Cotton	X						X		
Matt Young	X			X			X		
Meggan Valencia	X			X			X		
Melissa McChesney	X			X			X		
Melissa Williams	X			X			X		

Committee Name: Communications Committee

Michele Underwood	X			X	X		
Michelle Reimers		X		X	X		
Mike McNutt	X			X	X		
Mike Henry	X			X	X		
Sandra Jacobs			X		X		X
Stacy Taylor	X			X	X		
Stephanie Moreno	X				X		X
Sue Stephenson	X			X	X		
Teresa Alvarado	X			X	X		
Terry Thomas			X	X	X		
Thomas Pico	X			X			X
Yvonne Hester	X			X	X		

2014-2015

Federal Affairs Committee Roster

Name	Region	2/7/2014	5/6/2014	9/5/2014	12/2/2014	3/12/2015	5/5/2015
Ms. Linda Ackerman	10	P	P	P	P	P	P
Ms. Jennifer Allen	5	P	P	P	P	P	P
Mr. Ara Azhderian	6	E	P	P	E	P	P
Mr. Anthony Barkett	4	P	P	P	A	P	E
Mr. Thaddeus Bettner	2	P	A	P	P	A	A
Mr. David Breninger	3	E	A	P	P	A	A
Mr. Dave Brent	4	A	P	A	NA	NA	NA
Mr. David Coxey	2	P	P	P	P	P	P
Mr. Thomas Cumpston	3	P	P	P	A	E	P
Mr. Mitchell Dion	3	P	NA	NA	NA	NA	NA
Mr. David Eggerton	3	P	P	P	P	P	NA
Mr. John Franklin	10	A	A	A	A	NA	NA
Mr. Charles Gibson	10	P	P	P	P	P	P
Mr. Rick Gilmore	5	P	P	P	P	P	P
Mr. Jerry Gladbach	8	P	P	P	P	P	P
Ms. Lana Haddad	9	NA	NA	NA	NA	NA	P
Mr. Gene Harris	2	P	P	P	A	P	P
Ms. Jacqueline Howells	10	NA	NA	NA	NA	P	P
Mr. Matthew Hurley	6	P	P	P	P	P	P
Mr. Ronald Jacobsma	7	P	P	E	P	P	NA
Mr. Steven LaMar	10	P	P	P	P	E	P
Ms. Debi Livesay	9	P	A	P	A	NA	NA
Mr. Dennis Mayo	1	A	P	P	A	P	P
Ms. Lesa McIntosh	5	P	P	P	E	E	P
Mr. Kevin Milligan	9	NA	NA	NA	NA	P	A
Mr. David Orth	6	P	P	P	P	P	P
Mr. Harvey Ryan	9	P	P	P	P	P	P
Ms. Elsa Saxod	10	P	P	P	A	P	P
Mr. Neil Schild	4	P	P	P	P	A	P
Mr. Paul Sciuto	3	P	P	NA	NA	NA	NA
Mr. Brad Sherwood	1	P	P	P	P	P	P
Mr. Jeff Sutton	2	A	A	P	P	P	P
Ms. Pam Tobin	4	P	A	A	A	A	P
Mr. Sam Torres	9	E	P	P	A	A	NA
Mr. Michael Touhey	8	P	P	P	P	E	P
Ms. Jolene Walsh	9	P	P	P	P	P	P
Mr. Brent Walthall	7	P	P	P	P	P	P
Ms. Joy Warren	4	P	A	A	A	A	A
Mr. John Weed	5	P	P	P	P	P	P
Mr. Richard Williamson	9	P	P	A	P	A	A
Mr. Scott Wilson	5	P	P	E	A	P	P
Ms. Winifred Yancy	8	A	A	P	A	A	A
Ms. Adeline Yoong	8	A	NA	NA	NA	NA	NA
Ms. Dee Zinke	8	P	P	P	P	E	P
Mr. Greg Zlotnick	6	P	P	E	E	P	P

2014-2015
Federal Affairs Committee Roster

P-Present

E-Excused

A-Absent

NA-Not Applicable

Not a member of FAC as of 7/1/15



Committee Name: Finance

2014-2015 Committee Attendance Record

Committee Member	Meeting Date: March 4, 2014			Meeting Date: May 6, 2014			Meeting Date: June 10, 2014		
	Attended	Excused Absence	Unexcused	Attended	Excused Absence	Unexcused	Attended	Excused Absence	Unexcused
David Bixler	X			X					X
Stephen Cole			X	X			X		
Robert Dean	X			X			X		
Craig Ewing	X			X					X
Mark Gardner	X			X			X		
Kendall Groom			X	X					X
Mike Hardesty	X			X				X	
David Hodgin	X			X			X		
Matthew Hurley	X			X					X
Joe Kuebler	X			X				X	
Eric Larrabee			X			X		X	
Mel Matthews	X			X			X		
Judy Mirbegian		X			X		X		
Joe Parker	X			X					
Dave Peterson		X		X			X		
Bruce Rupp	X			X				X	
Todd Rydstrom		X			X		X		
Tom Scaglione	X			X			X		
Peer Swan	X				X		X		

Committee Name: Finance

2014-2015 Committee Attendance Record

Committee Member	Meeting Date: August 19, 2014			Meeting Date: December 2, 2014			Meeting Date: March 3, 2015		
	Attended	Excused Absence	Unexcused	Attended	Excused Absence	Unexcused	Attended	Excused Absence	Unexcused
David Bixler	X					X	X		
Stephen Cole			X			X	X		
Robert Dean			X	X					
Craig Ewing	X			X					X
Mark Gardner	X			X			X		
Bill George							X		
Kendall Groom			X			X			X
Mike Hardesty			X	X				X	
David Hodgin	X			X			X		
Matthew Hurley			X	X					X
Joe Kuebler	X			X			X		
Eric Larrabee		X				X			X
Mel Matthews		X		X			X		
Judy Mirbegian	X				X		X		
Joe Parker	X			X			X		
Dave Peterson	X			X					
Bruce Rupp	X			X			X		
Todd Rydstrom	X			X					
Eric Sandler								X	
Tom Scaglione	X			X			X		
Peer Swan	X			X			X		

Committee Name: Finance

2014-2015 Committee Attendance Record

Committee Member	Meeting Date: May 5, 2015			Meeting Date: June 9, 2015			Meeting Date:		
	Attended	Excused Absence	Unexcused	Attended	Excused Absence	Unexcused	Attended	Excused Absence	Unexcused
David Bixler	X								
Stephen Cole			X						
Robert Dean									
Craig Ewing		X							
Mark Gardner	X								
Bill George	X								
Kendall Groom			X						
Mike Hardesty	X								
David Hodgin	X								
Matthew Hurley	X								
Joe Kuebler	X								
Eric Larrabee			X						
Mel Matthews	X								
Judy Mirbegian		X							
Joe Parker	X								
Dave Peterson									
Bruce Rupp	X								
Todd Rydstrom									
Eric Sandler	X								
Tom Scaglione	X								
Peer Swan									
DeAna Verbeke	X								

Committee Name: _____ Legal Affairs _____

2014-2015 Committee Attendance Record

Committee Member	Meeting Date: May-14			Meeting Date: Dec-14			Meeting Date: May-15		
	Attended	Excused Absence	Unexcused	Attended	Excused Absence	Unexcused	Attended	Excused Absence	Unexcused
Hentschke	x			x			x		
Buckman	x			x			x		
Atlas			x	x			x		
Bezerra	x			x			x		
Bosso	x			x			x		
Burton		x		x			n/a		
Ciampa	x			x			x		
Coty	x			x			x		
Cumpston	x			x			x		
Donlan	x			x			x		
Etheridge	x			x			x		
Fife	x			x			x		
Fulcher	x			x			x		
Gosney	x			x			x		
Hughes		x			x			x	
Horton	n/a			x			x		
Jensen	x					x	x		
Kidman	x			x			x		
Kinsey	x			x			x		
Kuney	x			x			x		
Kuperberg	x				x		x		
Lennihan			x	x			x		
Masuda	x			x			x		
Matheis	x			x			x		
Milstein	x			x			x		
Minaberrigarai		x				x			x
Miyaki	x			x			x		
Morningstar	x			n/a			n/a		

Committee Name: Legal Affairs

Committee Member	Meeting Date: May-14			Meeting Date: Dec-14			Meeting Date: May-15		
	Attended	Excused Absence	Unexcused	Attended	Excused Absence	Unexcused	Attended	Excused Absence	Unexcused
Morris	x			x			x		
Nordstrom	x			x			x		
Rawlings			x	x			x		
Rubin	x			x			x		
Salt	x			x			x		
Schricker			x			x		x	
Shapiro	x			x			x		
Shoaf			x	x			x		
Shupe		x			x		x		
Slawson			x			x			x
Smith, A	x			x			x		
Smith, D Z	x			x			x		
Smith, J	x			x			x		
Somach		x			x			x	
Thomas		x		x			x		
Zolezzi		x		x			x		

Committee Name: Local Government

2014-2015 Committee Attendance Record

Committee Member	Meeting Date: December 2, 2014			Meeting Date: February 26, 2015			Meeting Date: May 5, 2015		
	Attended	Excused Absence	Unexcused	Attended	Excused Absence	Unexcused	Attended	Excused Absence	Unexcused
1. Jo MacKenzie, Chair	x			x			x		
2. Gary Skrel, Vice-Chair	x			x			x		
3. Barber, George	x				x		x		
4. Bentley, David			x	x			x		
5. Callender, Rick	x					x		x	
6. Compton, Christine	x				x				x
7. Denn, Sandy			x		x				x
8. Fisler, James	x					x	x		
9. Fuller, Victoria			x	x			x		
10. Gilmore, Rick	x				x			x	
11. Hinman, Susan	x				x		x		
12. Holmes, Elaine	x					x	x		
13. Hurley, Chase	x					x	x		
14. Leung, John			x			x			x
15. Mayo, Dennis			x			x			x
16. Peddicord, Meghan			x			x			x
17. Poulsen, Brian		x		x			x		
18. Quigley, Dick	x					x			x
19. Saunders, Ryan	NA			x			x		
20. Sullivan, Ron			x			x			x
21. Thomas, Kevin	x					x	x		
22. Thompson, Rosalie	x			x			x		
23. Tobin, Pam	x				x		x		
24. Turner, Andrew			x	x			x		

Committee Name: ___ State Legislative Committee _____

2014-2015 Committee Attendance Record

Committee Member	Meeting Date: January 10, 2014			Meeting Date: February 21, 2014			Meeting Date: March 14, 2014		
	Attended	Excused Absence	Unexcused	Attended	Excused Absence	Unexcused	Attended	Excused Absence	Unexcused
1. Paul Bartkiewicz, Chair	x			x			x		
2. Kathy Cole, Vice-Chair	x			x			x		
3. Adamson, Kim	x			x			x		
4. Allen, Jennifer	x			x			x		
5. Bettner, Thad	x			x				x	
6. Buckman, Jennifer		Louie Brown			Louie Brown		x		
7. Coats, Danielle	x			x			x		
8. Compton, Christine	x			x			x		
9. Conant, Ernest	x			x			x		
10. Cooper, Dustin	xx			x			x		
11. Cortez, Patty/Glen Peterson	x (PC)			x (GP)			(GP)	Kim Ohara	
12. Dean, Bob	x			x				Mitch Dion	
13. Dorotinsky, Nicole	x			x			x		
14. DuBay, Ann		Tim Anderson		x			x		
15. Dumaine, Marlaigne	x			x				Jennifer Franklin	
16. Eggerton, David	x			x				x	
17. Farrel, Glenn	x			x				x	
18. Gilmore, Rick	x			x				x	
19. Goldsmith, Janet	x			x				Elizabeth Leeper	
20. Gosney, Timothy	x				Patty Cortez		x		
21. Green, Cathy		Robert Ennis		x			x		
22. Hardesty, Mike	x			x			x		
23. Herndon, Linda		x		x			x		

Committee Name: State Legislative Committee

Committee Member	Meeting Date: April 4, 2014			Meeting Date: May 2, 2014			Meeting Date: June 6, 2014		
	Attended	Excused Absence	Unexcused	Attended	Excused Absence	Unexcused	Attended	Excused Absence	Unexcused
24. Hurley, Matthew	x			x			x		
25. Kapheim, Chris	x			x			x		
26. Kidman, Art	x			x			x		
27. Knott, Randi		Jim Peifer		x			x		
28. Michalczyk, Bert	x			x			x		
29. Moody, Scot	x			x			x		
30. Morrison, Greg	x			x				Ron Davis	
31. Muelrath, Daniel	x			x			x		
32. Nordstrom, Michael	x			x			x		
33. O'Brien, Kevin	x			x			x		
34. Pieroni, Cathy	x			x			x		
35. Poulsen, Brian	x			x			x		
36. Russo-Pereyra, Jo Lynne	x					x	x		
37. Sansoni, Aldo	x			x			x		
38. Shadley Martin, Anjanette	x			x			x		
39. Shoaf, Gerald D./Melody McDonald	x (GS)			x(GS)			x (MM)		
40. Walthall, Brent	x			x			x		
41. Warren, Joy	x				x		x		

Committee Name: State Legislative Committee

Committee Member	Meeting Date: June 27, 2014			Meeting Date: August 8, 2014			Meeting Date: October 24, 2015		
	Attended	Excused Absence	Unexcused	Attended	Excused Absence	Unexcused	Attended	Excused Absence	Unexcused
24. Hurley, Matthew	x			x			x		
25. Kapheim, Chris	x			x				Kendra Daijogo	
26. Kidman, Art	x				Andrew Gagen		x		
27. Knott, Randi		John Woodling		x				x	
28. Michalczyk, Bert	x			x			x		
29. Moody, Scot	x				John Woodling		x		
30. Morrison, Greg	x			x			x		
31. Muelrath, Daniel	x				x				x
32. Nordstrom, Michael	x			x				x	
33. O'Brien, Kevin		Meredith Nikkel		x			x		
34. Pieroni, Cathy		Moira Topp			x		x		
35. Poulsen, Brian	x			x				Brian Reeb	
36. Russo-Pereyra, Jo Lynne	x			x			x		
37. Sansoni, Aldo	x			x			x		
38. Shadley Martin, Anjanette	x			x			x		
39. Melody McDonald	x			x			x		
40. Walthall, Brent	x			x			x		
41. Warren, Joy	x			x			x		

Committee Name: State Legislative Committee

2014-2015 Committee Attendance Record

Committee Member	Meeting Date: January 16, 2015			Meeting Date: February 27, 2015			Meeting Date: March 20, 2015		
	Attended	Excused Absence	Unexcused	Attended	Excused Absence	Unexcused	Attended	Excused Absence	Unexcused
1. Paul Bartkiewicz, Chair	X			x			x		
2. Kathy Cole, Vice-Chair	X			x			x		
3. Adamson, Kim	x			x			x		
4. Allen, Jennifer	X			x				Antonio Alfaro	
5. Bettner, Thad		X		x				x	
6. Buckman, Jennifer/ Schafer RL	X(JB)				x			x (RS)	
7. Coats, Danielle	X			x			x		
8. Compton, Christine	X			x			x		
9. Conant, Ernest	X			x			x		
10. Cooper, Dustin	X			x			x		
11. Dorotinsky, Nicole	X			x			x		
12. DuBay, Ann	X			x					x
13. Dumaine, Marlaigne	X			x			x		
14. Eggerton, David		X		x				Shannon Cotulla	
15. Farrel, Glenn	X			x			x		
16. Gilmore, Rick	X			x			x		
17. Goldsmith, Janet	X			x			x		
18. Gosney, Timothy	X			x			x		
19. Green, Cathy	X				Stacy Taylor			Alicia Dunkin	
20. Hardesty, Mike	X				Cary Keaton		x		
21. Herndon, Linda	X			x			x		
22. Hurley, Matthew	X			x			x		
23. Kapheim, Chris	X			x			x		

Committee Name: State Legislative Committee

Committee Member	Meeting Date: January 16, 2015			Meeting Date: February 27, 2015			Meeting Date: March 20, 2015		
	Attended	Excused Absence	Unexcused	Attended	Excused Absence	Unexcused	Attended	Excused Absence	Unexcused
24. Kidman, Art	X			x			x		
25. Knott, Randi		Jim Peifer		x				Noelle Mattock	
26. McDonald, Melody	X			x				Manny Aranda	
27. Michalczyk, Bert	X			x				Bob Shaver	
28. Moody, Scot	X			x			x		
29. Morrison, Greg	X			x				x	
30. Muelrath, Daniel		X		x			x		
31. Nordstrom, Michael		X		x			x		
32. O'Brien, Kevin		Rebecca Smith		x			x		
33. Peterson, Glen	X			x				x	
34. Pieroni, Cathy	X			x			x		
35. Poulsen, Brian		Bill George		x			x		
36. Russo-Pereyra, Jo Lynne	X				x		x		
37. Sansoni, Aldo		X		x					x
38. Shadley Martin, Anjanette	X			x			x		
39. Walthall, Brent		X		x			x		
40. Warren, Joy	X				Kendra Daijogo		x		
41. Woodling, John	X			x				Sean Bigley	

Committee Name: State Legislative Committee

2014-2015 State Legislative Committee Attendance

Committee Member	Meeting Date: April 10, 2015			Meeting Date: May 1, 2015			Meeting Date: June 5, 2015		
	Attended	Excused Absence	Unexcused	Attended	Excused Absence	Unexcused	Attended	Excused Absence	Unexcused
1. Paul Bartkiewicz, Chair	x				Ryan Bezerra		x		
2. Kathy Cole, Vice-Chair	x			x			x		
3. Adamson, Kim	x			x				Robert Shaver	
4. Allen, Jennifer	x			x			x		
5. Bettner, Thad		Dave Coxey		x				David Coxey	
6. Coats, Danielle	x			x			x		
7. Compton, Christine		Stacy Taylor		x			x		
8. Conant, Ernest	x			x			x		
9. Cooper, Dustin	x			x			x		
10. Dorotinsky, Nicole	x			x				Linda Reed	
11. DuBay, Ann	x					x	x		
12. Dumaine, Marlaigne	x			x			x		
13. Eggerton, David	x			x			x		
14. Farrel, Glenn	x			x			x		
15. Gilmore, Rick	x			x			x		
16. Goldsmith, Janet	x					x	x		
17. Gosney, Timothy		Patty Cortez		x				x	
18. Green, Cathy	x			x			x		
19. Hardesty, Mike	x			x			x		
20. Herndon, Linda	x			x					x
21. Hurley, Matthew	x			x			x		
22. Kapheim, Chris	x			x			x		
23. Kidman, Art	x			x			x		

Committee Name: State Legislative Committee

Committee Member	Meeting Date: June 26, 2015			Meeting Date: July 17, 2015			Meeting Date: August 28, 2015		
	Attended	Excused Absence	Unexcused	Attended	Excused Absence	Unexcused	Attended	Excused Absence	Unexcused
24. Knott, Randi	x								
25. McDonald, Melody	x								
26. Michalczyk, Bert	x								
27. Moody, Scot	x								
28. Morrison, Greg	x								
29. Muelrath, Daniel	x								
30. Nordstrom, Michael	x								
31. O'Brien, Kevin	x								
32. Peterson, Glen	x								
33. Pieroni, Cathy	x								
34. Poulsen, Brian		Bob Reeb							
35. Russo-Pereyra, Jo Lynne		Kathy Tiegs							
36. Sansoni, Aldo			x						
37. Shadley, Anjanette	x								
38. Schafer, R.L.	x								
39. Walthall, Brent	x								
40. Warren, Joy		Gary Soiseth							
41. Woodling, John	x								

Committee Name: Water Management

2014-2015 Committee Attendance Record

Committee Member	1/29/2014	3/11/2014	5/6/2014	8/12/2014	12/2/2014	5/8/2015	8/26/2014	12/1/2015
Kurt Arends	A	A	A	A	E	P		
Lewis Bair	A	E	E	E	E	E		
David Beard	E	E	E	E	E	E		
Chris Berch	E	E	A	U	A	E		
Thaddeus Bettner	A	A	A	A	A	P		
Scott Boyd	E	E	E	E	E	E		
Jennifer Burke	E	E	E	A	A	E		
David Cehrs	A	E	A	E	A	E		
Luis Cetina	A	A	A	E	A	E		
Robert Dean	E	A	A	E	A			
Greg Dias	E	E	A	E	A	P		
David Eggerton	A	A	A	A	A	P		
Shana Epstein	E	E	A	A	E	E		
Thomas Fellenz	U	U	U	U				
Aaron Fukuda	E	E	A	A	A	P		
Rick Gilmore	A	A	A	A	A	E		
Tom Greci	E	E	A	A	A	E		
Paul Jones	U	A	U	U	A	E		
Chris Kapheim	U	U	U	E	A	E		
Thomas Love	U	A	A	U	U	E		
Debra Man	E	E	E	A	E	E		
Melody McDonald	A	A	A	A	A	P		
Bert Michalczyk	A	E	A	A	E	P		
Ruanne Mikkelsen	E	A	A					
Daniel Muelrath	E	A	E	E	E	E		
Sheridan Nicholas	E	E	A	E	A	E		
Fernando Paludi	A	A	A	A	A	P		
Jim Peifer	A	A	E	E	A	P		
Dave Peterson, P.E.	A	A	A	E	A	P		

A-Attended; E-Excused Absence; U- Unexcused Absence

Committee Name: Water Managment

Committee Member	1/29/2014	3/11/2014	5/6/2014	8/12/2014	12/2/2014	5/8/2015	8/26/2014	12/1/2015
Mario Santoyo	A	E	E	E	E	E		
Paul Shoenberger	A	A	A	A	A	A		
Marsi Steirer	E	E	E	A	E			
Peer Swan	E	A	E	A	A			
Richard Sykes	E	E	A	E	A	E		
Mike Thompson	E	E	A	E	A	E		
Ted Trimble	A	A	A	A	A	A		
Mark Weston	E	A	A	A	A	E		
Bill George				A	A	A		
John Maciel						A		
Michael Ban					E	A		
Lan Wilborg						E		

A-Attended; E-Excused Absence; U- Unexcused Absence



Association of California Water Agencies

Since 1910

Leadership • Advocacy • Information • Service

COMMITTEE CONSIDERATION FORM ASSOCIATION OF CALIFORNIA WATER AGENCIES

910 K Street, Suite 100
Sacramento, California 95814-3577
(916) 441-4545 Fax (916) 325-4856

NAME, TITLE & EMAIL ADDRESS <small>Please print legibly</small>	COMMITTEE	Rank*

*Rank
1=1st choice
2=2nd choice
3=3rd choice

QUESTIONS? Please call Paula Quinn at ACWA (916) 441-4545.

RECOMMENDATION SUBMITTED BY:

Official District/Company Name _____

PLEASE WRITE IN YOUR DISTRICT/COMPANY'S OFFICIAL NAME. PLEASE DO NOT USE ACRONYMS OR ABBREVIATIONS.

Official District/Company Address: _____

Phone _____

SIGNATURE: _____ Title _____

Either the Agency/District General manager or Board President must sign this form.



Association of California Water Agencies

Since 1910

COMMITTEE CONSIDERATION FORM ASSOCIATION OF CALIFORNIA WATER AGENCIES

910 K Street, Suite 100
Sacramento, California 95814-3577
(916) 441-4545 Fax (916) 325-4856

QUESTIONS? Please call Paula Quinn at ACWA (916) 441-4545 or email at paulaq@acwa.com.

NAME, TITLE & EMAIL ADDRESS	COMMITTEE	Rank*
Please print legibly		
John Doe, General Manager, JohnDoe@xyz.com	Federal Affairs Committee	1
John Doe, General Manager, JohnDoe@xyz.com	State Legislative Committee	2
Barbara Smith, Attorney, BSmith@abc.net	Legal Affairs Committee	1
T.O. Goode, Chief Engineer, TOG@sbcglobal.net	Water Management Committee	1

*Rank
1= 1st choice
2= 2nd choice
3= 3rd choice

FORM MUST BE COMPLETE TO BE PROCESSED.

RECOMMENDATION SUBMITTED BY:

OFFICIAL District/Company Name _____

PLEASE WRITE IN YOUR DISTRICT/COMPANY'S OFFICIAL NAME PLEASE DO NOT USE ACRONYMS OR ABBREVIATIONS

OFFICIAL District/Company Address _____

Phone _____

SIGNATURE: _____ Title _____

Either the Agency/District General manager or Board President must sign this form.

Vista Irrigation District

Vista Irrigation District	2014-2015 ACWA - Groundwater Committee	Paul Dorey
Vista Irrigation District	2014-2015 ACWA - Water Quality Committee	Richard Vasquez
Vista Irrigation District	2014-2015 ACWA - Membership Committee	Jo MacKenzie
Vista Irrigation District	2014-2015 ACWA - Local Government Committee	Jo MacKenzie

ACWA 2016-2017 COMMITTEE APPOINTMENT PROCESS TIMELINE

2015

August 3rd	Committee Appointment Packets are sent to all Agency general managers, board presidents & Friends of ACWA contacts The packet contains: List of all agency staff, directors, associate/affiliate members currently serving on ACWA committees. Committee guidelines, purposes and responsibilities. Committee consideration form and sample for the 2016-2017 term. Attendance records for limited committees 2016-2017 Committee consideration process and timeline outline.
August 7th	Letters are sent to all current committee members notifying them of the process for reappointment to ACWA committees. IMPORTANT NOTE: All current committee members must stand again for reappointment by completing and submitting to ACWA a committee consideration form.
September 30th	DEADLINE: ALL committee consideration forms must be submitted to ACWA. Any consideration forms submitted after this date will be added to the waiting list after ACWA's President has made his/her committee selections.
October	Committee considerations are compiled and organized for recommendations by the new region chairs. Copy to region chairs and staff liaisons.
October 28th	Hold meeting with newly elected region chairs/vice chairs for 2016-2017 committee recommendations.
November 19th	DEADLINE: The incoming region chairs/vice chairs will make their recommendations for committee appointments. They will meet with the outgoing and incoming region chairs/vice chairs for training, input and continuity of the committee process.
November 19-25	Region recommendations are compiled and organized for the new ACWA President.
December 3rd	Region committee recommendations are submitted to the incoming ACWA President and Vice President for their consideration.
December 11th	DEADLINE: for the ACWA President to complete committee appointments.
December 31st	ACWA sends official appointment letters to new committee members who will serve for the 2016-2017 term. Letters will also be sent to those not appointed to committees.

2016

1st/2nd Wk of January	Executive Assistant/Clerk of the Board holds a conference call to ratify the chair/vice chair appointments. ACWA sends letters to those not receiving an appointment to ACWA committees and places those individuals on a waiting list for possible future appointment as vacancies occur.
-----------------------	--



STAFF REPORT

Agenda Item: 9

Board Meeting Date: August 19, 2015
Prepared By: Marian Schmidt
Approved By: Roy Coox

SUBJECT: CSDA COMMITTEE AND EXPERT FEEDBACK TEAM NOMINATIONS FOR 2016

RECOMMENDATION: Consider nominations to the California Special Districts Association's (CSDA) committees and expert feedback teams for 2016.

PRIOR BOARD ACTION:

- 8/20/14 Nominated Director MacKenzie to serve on the CSDA Legislative, and Member Services Committees; Marlene Kelleher to serve on the Fiscal Committee and on the Budget, Finance & Taxation Expert Feedback Team; Phil Zamora to serve on the Human Resource and Personnel Expert Feedback Team; and VID General Counsel Joel Kuperberg to serve on the Expert Feedback Teams for Environmental, Public Works and Contracting, and Legal.
- 9/4/13 Nominated Director MacKenzie to serve on the CSDA Legislative, and Membership & Recruitment Committees; Eldon Boone to serve on the CSDA Audit Committee; Marlene Kelleher to serve on the Fiscal Committee and to the Budget, Finance & Taxation Expert Feedback Team; and VID General Counsel Joel Kuperberg to serve on the Expert Feedback Teams for Environmental Sustainability, Public Works and Contracting, and Legal.

FISCAL IMPACT: Undetermined amount for expenses, should VID directors or staff be appointed to CSDA Committees or Expert Feedback Teams.

SUMMARY: CSDA is soliciting nominations for Committee and Expert Feedback Team participation for 2016. CSDA has indicated that it needs active participants who are able to expend the time to provide their expertise in directing the organization's activities and policies. Committee and Expert Feedback Team participation is open to both Board and Staff members. President MacKenzie currently serves on the CSDA Board of Directors as Past President, and on the Legislative, Membership, and Elections & Bylaws Committees. Finance Manager Marlene Kelleher serves on the Fiscal Committee and on the Budget, Finance & Taxation Expert Feedback Team. Human Resources Manager Phil Zamora serves on the Human Resource and Personnel Expert Feedback Team. General Counsel Joel Kuperberg serves on the Legal, Environmental Sustainability, and Public Works & Contracting Expert Feedback Teams.

DETAILED REPORT: See the attached CSDA memorandum for information on the various Committees and Expert Feedback Teams. Nominations for Committee and Expert Feedback Team appointments are due no later than Friday, October 9, 2015. Selection and ratification of participants will take place in November and selected participants will be notified by the end of November 2015. Committee participation will begin in January 2016.

Nominations will be considered for the following Committees:

- Audit
- Professional Development
- Elections & Bylaws
- Fiscal

- Member Services
- Legislative (space is limited)
 - *Alternative Option: CSDA Blog and Legislative Distribution List (no meetings required)*

The “Expert Feedback Team” members will be asked for input when input is needed on a particular policy matter. Team members will only be called upon to reply by e-mail with their thoughts, opinions, and experiences. There will be no requirement to travel.

Expert Feedback Teams will be formed on the following topics:

- Environment
- Formation and Reorganization
- Governance
- Human Resources & Personnel
- Legal
- Public Works & Facilities
- Revenue

An “Interest Form” has been included for use in indicating Committee or Expert Feedback Team preference, if any.

ATTACHMENTS:

- Memo from CSDA President and Executive Director dated 8/1/15
- 2016 Committee and Expert Feedback Team Interest form



**California Special
Districts Association**
Districts Stronger Together

RECEIVED

AUG 03 2015

VISTA IRRIG. DIST.

MEMORANDUM

DATE: August 1, 2015

TO: CSDA Members (Board and Staff)

FROM: Steve Perez, CSDA President
Neil McCormick, Chief Executive Officer

SUBJECT: 2016 CSDA Committee & Expert Feedback Team Participation

CSDA's strength and effectiveness as an organization is directly related to our ability to involve the member district/agency Board members and staff in the work of the Association. The talents and energy that both groups bring to CSDA and to the issues that concern special districts in California through active involvement are critical components of CSDA's success.

With this in mind, we are asking for volunteers from your district (staff and/or Board members) to participate and contribute on one or more of our committees and/or expert feedback teams to assist in shaping CSDA.

If you or any others from your district would like to become even more involved as a member of CSDA, please review and complete the form included with this letter. Committees need dedicated participants who are able to expend the time to provide their expertise in directing the activities and policies of CSDA. CSDA does not reimburse for committee related travel expenses.

In regard to **CSDA's Expert Feedback Teams**, when a need for feedback arises on a particular policy matter, CSDA advocacy staff will send an e-mail to an expert feedback team asking for its input. Team members need only reply with their thoughts, opinions and experiences. The workload of a team member will ultimately be what he or she makes of it. Team members will not be required to travel; they should expect to receive a handful of e-mails each month and, on rare occasions, they may be contacted by phone.

Please return the attached form by **5:00 PM on October 9, 2015**. The selection and ratification of CSDA's 2016 committees will take place in November and selected participants will be notified by the end of November 2015. Committee participation begins in January 2016.

Thank you for your continued support of CSDA!

California Special Districts Associations
1112 I Street, Suite 200
Sacramento, CA 95814
Toll Free: 877-924-CSDA (2732)
Phone: 916-442-7887
Fax: 916-442-7889

A proud California Special Districts Alliance partner
Special District Risk Management Authority
1112 I Street, Suite 300
Sacramento, CA 95814
Toll Free: 800-537-7790
Fax: 916-231-4111

CSDA Finance Corporation
1121 I Street, Suite 200
Sacramento, CA 95814
Toll Free: 877-924-CSDA (2732)
Fax: 916-442-7889



**California Special
Districts Association**
Districts Stronger Together

**2016 COMMITTEE AND EXPERT FEEDBACK TEAM
INTEREST FORM**

Please make additional copies for each participant.
Please use actual contact information where you can be reached

Name: _____

Title/Position: _____

District/Organization: _____

Telephone: _____ Fax: _____

E-mail: _____

COMMITTEES: We hope your District will participate in one or more of CSDA's committees. The CSDA Board of Directors encourages the participation of individuals from member agencies and Business Affiliates on CSDA's committees. As space is limited, please choose more than one committee which you would like to participate on, and please rank according to preference: **1 = 1st choice; 2 = 2nd choice; 3 = 3rd choice**

If we are able to place you on more than one committee, how many committees would you like to serve on?
_____ (maximum 3)

NOTE: All committees meet in-person at least twice annually. Committees generally meet in Sacramento, however locations may vary.

_____ **Audit Committee:** Responsible for maintaining and updating internal controls. Provides guidance to auditors regarding possible audit and fraud risks. Commitment: May meet with auditors prior to the commencement of the audit, when audit is completed and possibly one meeting during the auditing process. Financial experience preferred.

_____ **Professional Development Committee:** Plans, organizes and directs the professional development and events for CSDA. Commitment: Meets at least twice annually.

_____ **Elections & Bylaws Committee:** Conducts annual elections and occasionally reviews bylaws upon request of the CSDA Board, members or as needed. Commitment: Minimum of one meeting in Sacramento.

_____ **Fiscal Committee:** Oversees the financial direction of the organization including budget review and implementation. Commitment: Meets at least three times annually. Financial experience preferred.

_____ **Member Services Committee:** Responsible for recruitment of new members, member retention, development of new member benefits and review of current programs. Commitment: Meets at least twice annually.

_____ **Legislative Committee (space is limited):** Develops CSDA's legislative agenda; reviews, directs and assists with legislative/public policy issues. Commitment: Meets six times a year in Sacramento. Attending CSDA's Special Districts Legislative Days (May 17-18) and Annual Conference (October 10-13) is expected if you serve on this committee. All 2016 Legislative Committee applicants are invited to join the 2015 committee members and CSDA staff for a legislative planning session on November 6, 2015.

Each Legislative Committee member will be assigned to 1 or 2 working groups. Please rank from 1 to 6 which working groups you prefer to serve on (1 being most preferred):

- _____ Environment Working Group
- _____ Formation & Reorganization Working Group
- _____ Governance Working Group
- _____ Human Resources & Personnel Working Group
- _____ Public Works & Facilities Working Group
- _____ Revenue Working Group

I prefer to serve on ____ (1 or 2) Legislative Committee working groups

_____ **Alternative Option: CSDA Blog and Legislative Distribution List** - Because seats are limited on the Legislative Committee, CSDA has created an alternative option whereby members can receive the same legislative information via email that Legislative Committee members receive. Members on this list will be subscribed to receive "real-time" e-mail updates from the CSDA Blog and will be copied on Legislative Committee e-mails. Select this option instead of the Legislative Committee if you are unable to meet the requirements of serving on the Legislative Committee, but still want to keep informed of the latest legislative issues impacting special districts and provide input to CSDA as appropriate.

EXPERT FEEDBACK TEAMS: In order for CSDA to quickly and effectively gauge the impact new laws may have on special districts, we depend on the expertise of the people who are directly impacted in the field. If you have firsthand experience in one or more of the areas below, please join CSDA's Expert Feedback Team.

_____ **Environment:** CEQA; Greenhouse Gas/AB 32; Land Use; Renewable Energy; Sustainable Communities/SB 375

_____ **Formation & Reorganization:** LAFCO

_____ **Governance:** Audits and Reporting; Bankruptcy; Elections; Ethics; Mandates and Mandate Reimbursement; Political Reform/Conflict of Interest/FPPC; Transparency and Accountability

_____ **Human Resources & Personnel:** Contracted Services; Occupational Safety; Labor Relations; Retirement and Other Benefits; Workers' Compensation and Other Insurance

_____ **Legal:** General legal matters affecting special districts

_____ **Public Works & Facilities:** Bidding Process (Design Build, JOC, P3, Best Value); Bonds and Financings; Indemnification; Prevailing Wage; Retention Proceeds

_____ **Revenue:** Benefit Assessments; Fees/Prop 218; Mello-Roos/CFDs; Property Taxes; Redevelopment Agencies/(E)FIDs; Special Taxes

Committee and Expert Feedback Team participation is open to both member district/agency Board Members and Staff. **Please note that the Association does not reimburse any expenses incurred from this participation.** CSDA is committed to keeping travel costs to a minimum for committee members and handles a significant amount of committee work through webinars, conference calls and e-mail; however, most committees do meet at least two times a year in person.

***Either the District/Company General Manager or Board President must authorize below**

*Signature: _____ Date: _____

Please return this completed form to Charlotte Lowe at CSDA by mail, fax (916) 442-7889 or email charlottel@csda.net no later than **5:00 PM on Friday, October 9, 2015**

CSDA, 1112 I St., Suite 200, Sacramento, CA 95814, T - (916) 442-7887, F - (916) 442-7889 www.csda.net



Agenda Item: 10

STAFF REPORT

Board Meeting Date: August 19, 2015
Prepared By: Marian Schmidt
Approved By: Roy Coox

SUBJECT: REQUEST FOR RESOLUTION SUPPORTING NOMINATION OF KATHLEEN TIEGS FOR ACWA PRESIDENT

RECOMMENDATION: Consider request from the Cucamonga Valley Water District for a resolution from the VID Board supporting Kathleen Tiegs' nomination for President of the Association of California Water Agencies (ACWA).

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: The President of the Cucamonga Valley Water District, of which Kathleen Tiegs is a director, has sent a letter requesting that the VID Board adopt a resolution supporting Kathleen Tiegs' nomination to serve as President of ACWA. Ms. Tiegs is currently serving as the ACWA Vice President.

DETAILED REPORT: ACWA circulated its call for candidate nominations in June. The slate of officers will be announced in September and the election will be conducted at ACWA's fall conference.

ATTACHMENTS:

- Letter from James V. Curatalo, Jr., Cucamonga Valley Water District President
- Resume for Kathleen Tiegs
- Draft resolution in support of nomination



10440 Ashford Street, Rancho Cucamonga, CA 91730-2799
P.O. Box 638, Rancho Cucamonga, CA 91729-0638
(909) 987-2591 Fax (909) 476-8032

Martin E. Zvirbulis
Secretary / General Manager/CEO

July 20, 2015

Mr. Roy Coox
Vista Irrigation District
1391 Engineer Street
Vista, CA 92081

RECEIVED

JUL 24 2015

VISTA IRRIG. DIST.

Dear Mr. Coox,

It is my pleasure to inform you that the Cucamonga Valley Water District took action at our July 14, 2015 board meeting to support Director Kathleen Tiegs in her bid for the Association of California Water Agencies (ACWA) President.

I have had the opportunity to work alongside Director Tiegs for a number of years. Her passion is contagious and her commitment to the water industry is tireless. She has a high level of integrity and excellent leadership skills that build coalitions and collaboration; which is evident from her time on the board as well as her experience with ACWA. Over the past two years Director Tiegs has served in the role of ACWA Vice-President working together with the other ACWA board members and staff, ensuring the highest level of ACWA member engagement and interaction.

I am contacting you to request your agency's support of Director Tiegs' nomination by adopting a resolution endorsing her nomination as ACWA President. Attached you will find a sample resolution. If your board takes action, please forward your resolution of support to our offices by August 14, 2015. We will include your resolution in her submittal packet to ACWA. Should your board not be able to take action by that time, please forward a copy of your resolution to our offices as well as to the ACWA offices at 910 K Street, Suite 100, Sacramento, California 95814.

Thank you so much for your consideration; the future of the ACWA organization could not be in better hands than those of Director Kathleen Tiegs. Should you have any questions, please contact Taya Victorino at (909) 987-2591.

Sincerely,

A handwritten signature in black ink, appearing to read "James V. Curatalo, Jr.", written in a cursive style.

James V. Curatalo, Jr.
President

Enclosure: 2

James V. Curatalo, Jr.
President

Luis Cetina
Vice President

Oscar Gonzalez
Director

Randall Reed
Director

Kathleen J. Tiegs
Director

Kathleen Tiegs

For

**2015-2016 Association of California Water Agencies
President**

July 20, 2015

My Fellow ACWA Member:

I am pleased to share with you my interest in serving as President of the Association of California Agencies (ACWA). Over the past two years I have had the pleasure to serve in the capacity as ACWA Vice-President working closely with President John Coleman, Past President Randy Record and my other colleagues on the ACWA board of directors. As a team, we work collaboratively engaging in issues that are critical to the water community as well as to the ratepayers that we represent at each of our agencies.



My experience with ACWA began on a regional basis having served on the ACWA Region 9 Board of Directors beginning in 2008. I also had the opportunity to serve as the Vice-Chair of the Federal Affairs Committee, and served on the Local Government and the Groundwater Committees. My active participation in the committees and the Region 9 board provided a strong foundation as I began to pursue other avenues to expand my understanding and knowledge of the ACWA organization. The experience I have gained over the past two years has well-equipped me to effectively dialogue with the Administration, regulatory agencies, and other special interest groups that impact our industry. More importantly it has given me the experience to lead our organization, and build upon the accomplishments of those that came before me.

Currently, I serve as the Chair of the Sustainable Groundwater Management Act Implementation Policy Group. The Group has provided a critical role working closely with the Administration and the Department of Water Resources to ensure members concerns are clearly voiced as the law is implemented.



As Vice-President I believe it is important to engage at all levels of the organization so I can better understand the issues in all of our regions to more effectively represent our members. I regularly attend ACWA committee meetings, as well as regional events so I can have a two-way conversation with members and hear what is important to them and their regions.

Currently, I serve on the Cucamonga Valley Water District (CVWD) Board of Directors. I was elected to CVWD in November 2005 and have served as both President and Vice-President of the Board of Directors. Prior to my serving on the CVWD Board, I enjoyed a career in water resources management for a local wholesale water agency for over 30 years. In April 2011, I was honored by State Assembly Member Mike Morrell as the 63rd Assembly District Woman of the Year.

There are many wonderful characteristics about ACWA, but the ones that I cherish the most are the diverse perspectives of our members. We have built a collaborative and supportive community that works together on solving issues that have lasting benefits to the regions and areas that we serve as elected officials. We have accomplished so much over these last two year, with actions taken that will forever change our industry and how we do business. There are many more challenges before us that will require a style of leadership that seeks to find solutions that benefit our industry and our ratepayers. I am completely committed, willing and able to continue a legacy of leadership that helps resolve issues and provides a better future for generations that will come after us.

I respectfully request your support to represent you and your organization and the millions of people that rely on our foresight and leadership to provide a high quality and reliable water to our customers. I look forward to the opportunity to represent you and the water industry of California. Thank you for allowing me to share with you my experience, leadership and knowledge. Please feel free to contact me directly at (909) 635-4177.

Thank you in advance for your consideration.

Kathleen Tiegs

RESOLUTION NO. 15-XX

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
VISTA IRRIGATION DISTRICT
SUPPORTING THE NOMINATION OF DIRECTOR KATHLEEN TIEGS
AS THE ASSOCIATION OF CALIFORNIA WATER AGENCIES PRESIDENT

WHEREAS, the Vista Irrigation District Board of Directors are active participants in the Association of California Water Agencies (ACWA), and

WHEREAS, Director Kathleen Tiegs has expressed her interest in serving as the ACWA President for the 2016 – 2017 term, and

WHEREAS, Director Kathleen Tiegs has served in a variety of leadership positions in ACWA, including Vice-President of the Board, the Local Government Committee, the Groundwater Committee, Vice-Chair of the Federal Affairs Committee, Region 9 Board of Directors, and as a member of ACWA/JPIA Executive Committee, and

WHEREAS, Director Kathleen Tiegs is committed to advancing ACWA's Policy Principles and finding common ties between members to develop a long-term strategy that provides a sustainable water future for all members and their constituents.

NOW, THEREFORE, BE IT RESOLVED that the Vista Irrigation District Board of Directors does hereby place its full and unreserved support of the nomination of Director Kathleen Tiegs as President of the Association of California Water Agencies for the 2016-2017 term.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors of Vista Irrigation District this 19th day of August 2015.

AYES:

NOES:

ABSTAIN:

ABSENT:

Jo MacKenzie, President

ATTEST:

Marian Schmidt, Assistant Secretary
Board of Directors
Vista Irrigation District



Agenda Item: 11

STAFF REPORT

Board Meeting Date: August 19, 2015
Prepared By: Roy Coox

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.



Agenda Item: 12.A

STAFF REPORT

Board Meeting Date: August 19, 2015
Prepared By: Marian Schmidt
Approved By: Roy Coox

SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.



STAFF REPORT

Board Meeting Date: August 19, 2015
Prepared By: Marian Schmidt
Approved By: Roy Coox

SUBJECT: SCHEDULE OF UPCOMING MEETINGS AND EVENTS AND DIRECTORS ATTENDING

SUMMARY: The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
1	Board's Role in Finance and Fiscal Accountability (CSDA) <i>Aug. 18, 2015, 8:30 a.m. – 4:00 p.m. – CSDA Training Center, Sacramento</i> <i>Registration deadline: 8/14/15</i>	Reznicek (A,C,H,R) Miller (A,H,R)
2 *	CSDA Quarterly Dinner Meeting <i>Aug. 20, 2015 – 6:00 – 9:00 p.m. - The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 8/13/15</i>	Miller (R)
3	Understanding the Brown Act: Beyond the Basics Webinar (CSDA) <i>Aug. 20, 2015, 10:00 a.m. – 12:00 p.m.; Registration deadline: 8/18/15</i>	
4	Urban Water Institute Annual Water Conference <i>Aug. 26-28, 2015 – Hilton San Diego Resort</i> <i>Registration deadline: 8/12/15</i>	Vásquez (H, R)
5	California Drought Tour (Water Education Foundation) <i>Sept. 1-2, 2015- Ramada Fresno North</i> <i>Registration deadline: First Come, First Serve Basis</i>	
6 *	Council of Water Utilities Meeting <i>Sept. 15, 2015, 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 9/10/15</i>	
7	CSDA Annual Conference <i>Sept. 21-24, 2015 – Marriott Monterey; Early bird registration deadline: 8/14/2015</i>	MacKenzie (R) Reznicek (R,A,H)
8	Governance Foundations (CSDA) <i>Sept. 21, 2015 – Marriott Monterey</i> <i>Early bird registration deadline: 8/14/2015</i>	
9	Groundwater Tour (Water Education Foundation) <i>Sept. 24-25, 2015 – Begins and ends at Sacramento International Airport</i> <i>Reservation deadline: 8/24/15</i>	
10	30th Biennial Groundwater Conference (GRA) <i>Oct. 6-7, 2015 – Double Tree by Hilton, Sacramento</i> <i>Registration deadline: 9/8/15</i>	Dorey
11	Southern California Tour (Water Education Foundation) <i>Oct. 8-9, 2015 – Begins and ends at the Ontario International Airport</i> <i>Reservation deadline: 9/8/15</i>	
12	ACWA's 2015 Regulatory Summit <i>Oct. 14, 2015 – Doubletree Hotel, Ontario</i> <i>Registration deadline: 10/2/15</i>	MacKenzie Dorey
13 *	Council of Water Utilities Meeting <i>Oct. 20, 2015, 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 10/15/15</i>	
14	Northern California Tour (Water Education Foundation) <i>Oct. 21-23, 2015 – Begins and ends at Sacramento International Airport</i> <i>Reservation deadline: 9/21/15</i>	

15	ACWA Region 10 Program <i>Oct. 23, 2015 – Time and Place TBD</i>	
16	San Joaquin River Restoration Tour (Water Education Foundation) <i>Nov. 5-6, 2015 – Begins and ends in Fresno; Reservation deadline: 10/5/15</i>	
17 *	Council of Water Utilities Meeting <i>Nov. 17, 2015, 7:15 a.m., Stoneridge Country Club, Poway</i> <i>Reservation deadline: 11/12/15</i>	
18	Required Ethics Compliance Training AB 1234 Webinar (CSDA) <i>Nov. 18, 2015, 10:00 a.m. – 12:00 p.m.; Registration deadline: 11/16/15</i>	
19 *	CSDA Quarterly Dinner Meeting <i>Nov. 19, 2015 – 6:00 – 9:00 p.m. - The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 11/12/15</i>	
20	ACWA Fall Conference <i>Dec. 1-4, 2015–Renaissance Esmeralda/Hyatt Grand Champions Hotel, Indian Wells</i> <i>Registration deadline: TBD</i>	MacKenzie Dorey Reznicek Miller (T)
21	Colorado River Water Users Association Annual Conference <i>Dec. 16-18, 2015- Caesar's Palace, Las Vegas</i> <i>Registration deadline: TBD</i>	

* Non-per diem meeting except when serving as an officer of the organization

The following abbreviations indicate arrangements that have been made by staff:

A=Airline; R=Registration; C=Car; H=Hotel; T=Tentative



Agenda Item: 13

STAFF REPORT

Board Meeting Date: August 19, 2015
Prepared By: Marian Schmidt

SUBJECT: ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

SUMMARY: This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

Staff-generated list of tentative items for future agendas:

- Conservation/Demand Offset Programs
- Groundwater Study Update