

MINUTES OF THE ADJOURNED MEETING OF THE
BOARD OF DIRECTORS OF THE
VISTA IRRIGATION DISTRICT

August 20, 2014

An Adjourned Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, August 20, 2014, at the offices of the District, 1391 Engineer Street, Vista, California.

1. CALL TO ORDER

President Dorey called the meeting to order at 8:31 a.m.

2. ROLL CALL

Directors present: Miller*, Vásquez, Dorey, Franklin, and MacKenzie.

Directors absent: None.

Staff present: Roy Coox, General Manager; Lisa Soto, Secretary of the Board; Eldon Boone, Assistant General Manager; Don Smith, Director of Water Resources; Brian Smith, Director of Engineering; Brett Hodgkiss, Administrative Services Manager; Dan Dambach, Field Services Manager; Marlene Kelleher, Finance Manager; and Marian Schmidt, Administrative Assistant. General Counsel Joel Kuperberg was also present.

Other attendees: None.

*Director Miller arrived at 8:38 a.m.

3. PLEDGE OF ALLEGIANCE

President Dorey led the pledge of allegiance.

4. APPROVAL OF AGENDA

14-08-69	<i>Upon motion by Director MacKenzie, seconded by Director Franklin and unanimously carried (4 ayes: Vásquez, Franklin, MacKenzie, and Dorey; 1 absent: Miller), the Board of Directors approved the agenda as presented.</i>
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5. PUBLIC COMMENT TIME

No public comments were presented on items not appearing on the agenda.

6. CONSENT CALENDAR

14-08-70	<i>Upon motion by Director MacKenzie, seconded by Director Vásquez and unanimously carried (4 ayes: Vásquez, Franklin, MacKenzie, and Dorey; 1 absent: Miller), the Board of Directors approved the Consent Calendar, including Resolution No. 14-20 approving disbursements.</i>
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A. Materials for mainline replacement

See staff report attached hereto. Staff recommended and the Board approved the purchase of pipeline materials from S&J Supply Company for a mainline replacement on Oceanview Drive in Vista.

B. Paving services contract

See staff report attached hereto. Staff recommended and the Board authorized the General Manager to enter into a contract with Medina Construction for paving services on Oceanview Drive and Crest Drive.

C. Minutes of the August 7, 2014 meeting of the Public Affairs Committee

The Board noted and filed the Minutes of the August 7, 2014 meeting of the Public Affairs Committee.

D. Minutes of Board of Directors meeting on August 6, 2014

The minutes of August 6, 2014 were approved as presented.

E. Resolution ratifying check disbursements

RESOLUTION NO. 14-20

BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 48083 through 48176 drawn on Union Bank totaling \$614,430.37.

FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors of Vista Irrigation District this 20th day of August 2014.

AYES: Directors Vásquez, Franklin, MacKenzie, and Dorey
NOES: None
ABSTAIN: None
ABSENT: Director Miller

Director Miller arrived during the following discussion at 8:38 a.m.

7. COMMUNICATIONS REGARDING WATER SUPPLY RESPONSE PROGRAM

See staff report attached hereto.

President Dorey thanked and commended the Public Affairs Committee (Committee) consisting of Director Franklin (Chair) and Director Vásquez, for its rapid response to this matter. General Manager Roy Coox echoed President Dorey’s commendation of the Committee’s work. Administrative Services Manager Brett Hodgkiss provided an overview of the August 7 meeting in which the Public Affairs Committee reviewed the draft customer notice prepared by staff regarding the Board’s declaration of a Water Supply Response Program Level 2 Condition. Mr. Hodgkiss stated that the Committee

recommended several revisions to the notice to scale it back and bring more emphasis to the key points. Mr. Hodgkiss reviewed the voice broadcast message which was sent out to customers upon the Committee's recommendation to make customers aware of the water use restrictions being implemented. Mr. Hodgkiss stated that the District has received numerous customer phone calls as a result of the mailed notice and voice message, mostly inquiring as to the rules for drip irrigation systems and hand watering. Mr. Coox said that the District has been contacted by the Vista Unified School District and the Shadowridge Golf Course, and special arrangements have been made for each. Mr. Coox stated that both entities will be in compliance with the mandate to reduce water consumption, but some adjustments were made mainly to accommodate watering schedules.

Director Vásquez commended Director Franklin for his work on this matter stating that Director Franklin took the lead and worked efficiently and effectively to revise the customer notice, transforming it to be a real attention grabber. Director Vásquez added that he learned a lot from Director Franklin during this process. Director Franklin thanked the Board and staff for being open to his questions and suggestions.

8. CALL FOR NOMINATIONS TO THE LOCAL AGENCY FORMATION COMMISSION

See staff report attached hereto.

There was no discussion on this item.

14-08-71	<i>Upon motion by Director Miller, seconded by Director Franklin and unanimously carried (5 ayes: Miller, Vásquez, Franklin, MacKenzie, and Dorey), the Board of Directors nominated Jo MacKenzie for election to the Local Agency Formation Commission Special District Member position.</i>
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9. CSDA COMMITTEES AND EXPERT FEEDBACK TEAMS PARTICIPATION

See staff report attached hereto.

The Board and staff discussed this matter briefly, and the following action was taken.

14-08-72	<i>Upon motion by Director Franklin, seconded by Director Miller and unanimously carried (5 ayes: Miller, Vásquez, Franklin, MacKenzie, and Dorey), the Board of Directors nominated Director MacKenzie to serve on the CSDA Legislative, and Member Services Committees; Marlene Kelleher to serve on the Fiscal Committee and on the Budget, Finance & Taxation Expert Feedback Team; Phil Zamora to serve on the Human Resource and Personnel Expert Feedback Team; and VID General Counsel Joel Kuperberg to serve on the Expert Feedback Teams for Environmental, Public Works and Contracting, and Legal.</i>
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10. CONFLICT OF INTEREST CODE REVISION

See staff report attached hereto.

Mr. Coox said that the District is required to review its Conflict of Interest Code (Code) every two years, and in doing so staff noted two minor revisions to be made as follows: 1) the elimination of the position "Engineering Project Manager" which has been eliminated from the District's budget; and, 2) the addition of "Human Resources" under the list of consultant types.

14-08-73 *Upon motion by Director Vasquez, seconded by Director Franklin, the Board of Directors adopted Resolution 14-21 modifying the District's Conflict of Interest Code to reflect the elimination of one staff position and to add one consultant type, by the following roll-call vote:*

AYES: Directors Miller, Vásquez, Franklin, MacKenzie, and Dorey
NOES: None
ABSTAIN: None
ABSENT: None

A copy of Resolution 14-21 is on file in the official Resolution Book of the District.

11. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

See staff report attached hereto.

Director Miller reported on a Special meeting of the Engineering and Operations Committee regarding the San Vicente Pumped Storage Study. The purpose of the Special meeting was to be updated regarding the Hydropower Task Force's activities, and to discuss actions which may be necessary to move the project forward with the Federal Energy Regulatory Commission (FERC). Director Miller stated that this hydropower project has the potential to generate income for the Water Authority which could lower its cost of providing water. Director Miller said that in order to know if the project will be viable, two more studies will be needed. Director Miller said that a vote of the Water Authority Board was scheduled for the following week on whether or not to move forward with the studies.

Mr. Coox reported on his attendance at the Water Authority Member Agency Managers' meeting the previous day where the Water Authority Director of Finance made a presentation regarding the Water Authority's mid-term budget update. She stated that the Water Authority has \$56 million in savings primarily due to \$30 million in Capital Improvement Projects cost savings, and \$26 million from the Lake Hodges settlement. She reported that Water Authority staff intends to take this matter to the Board for consideration as to how to best utilize these funds. Water Authority staff is planning to recommend paying down some of its debt as well as Other Post-Employment Benefits liabilities. Mr. Coox said that a suggestion was made during the meeting that Water Authority staff prepare a third recommendation to the Board to refund some of this money back to its member agencies.

12. REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS, AND AUTHORIZATION FOR DIRECTOR ATTENDANCE AT UPCOMING MEETINGS AND EVENTS

See staff report attached hereto.

Director MacKenzie reported on her attendance at the Urban Water Institute Annual Conference in San Diego the previous week where there was a presentation regarding climate projections. Director MacKenzie shared a popular misconception about an El Nino condition. She stated that an El Nino condition does not necessarily mean that there will be more rain, but is defined by prolonged warming in the Pacific Ocean. Director MacKenzie said that there was also discussion at the Conference about the water bond which she noted has since been passed and signed by Governor Brown. Director MacKenzie also reported on her participation by conference call in a Special meeting of the Association of California Water Agencies (ACWA) Board of Directors.

President Dorey reported on his attendance at a meeting of the ACWA Joint Powers Insurance Authority Liability Committee (JPIA) in which the Committee took action to lower premiums by 10%. The main contributing factor to the lowering of premiums is JPIA's addition of its health insurance program. With JPIA's overhead costs now spread over four programs instead of three, some economy of scale has been realized.

13. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

See staff report attached hereto.

Director MacKenzie requested a future agenda item to discuss conservation. She requested that a simple bullet list or table be prepared showing what conservation programs are in place through the Water Authority and through the Metropolitan Water District and the incentives available through each program. She envisioned that such a list could provide a basis for discussion by the Board as to whether any of the existing programs can be enhanced by the District. Director MacKenzie stated that she believed this would also be a good opportunity for the Board to discuss ideas for new conservation programs not presently available to District customers. The Board asked that staff prepare a brief presentation on the matter for discussion by the Board at the September 24 Board meeting.

Director Franklin requested an agenda item regarding the current drought comparing it to past droughts. He requested the most current information available regarding water supplies, usage, and conservation in the District compared to the same month for the past five years or more in order to provide context and statistical relevance. Director Franklin asked that when adequate data is available, that staff provide an assessment as to whether the restrictions currently in place are helping. Director Franklin said that the agenda item should outline the steps which would be necessary for the District to return to a Level 1 Condition. He asked that the agenda item, if possible, also include a mechanism by which the Board could take action to repeal the current watering restrictions if appropriate. He further suggested that the Board revisit the current drought conditions and restriction regularly in this manner.

14. COMMENTS BY DIRECTORS

Director Vásquez reported on a news article regarding Assembly Bill (AB) 2104 which was recently passed by the Assembly and appears to have a good chance of being passed into law. Director Vásquez stated AB 2104 would bar homeowners associations from penalizing homeowners for exercising water conservation measures such as reduced watering and turf removal. Director Vásquez reported on some upcoming events being planned by the different ACWA Regions.

15. COMMENTS BY GENERAL COUNSEL

Mr. Kuperberg advised that he would not be in attendance at the next two Board meetings due to scheduling conflicts resulting from the Board's revised schedule for the month of September. He said that Back-up General Counsel Jeremy Jungreis would be present in his stead.

16. COMMENTS BY GENERAL MANAGER

Mr. Coox informed the Board that the water level at Lake Henshaw was at 3,379 acre feet with the District continuing to pump and release through the Labor Day holiday. After Labor Day, releases will be ramped down and eventually stopped for the fall maintenance period.

Mr. Coox reminded the Board about the Employee Picnic coming up on September 6, which will be before the next Board meeting. Mr. Coox wished President Dorey and Director Miller both happy birthdays, since their birthdays will also take place prior to the next Board meeting.

A brief break was taken from 10:04 a.m. to 10:14 a.m. Upon return from break, present in the audience were Brian Smith and Don Smith.

17. CLOSED SESSION FOR CONFERENCE WITH LEGAL COUNSEL

President Dorey adjourned the meeting to closed session at 10:14 a.m. for a conference with legal counsel per Paragraph (1) of subdivision (d) of Government Code section 54956.9 to discuss the following pending litigation:

A. Philip Omdahl vs. Vista Irrigation District (Case No. 37-2013-00045757-CU-BC-NC)

The meeting reconvened in open session at 10:49 a.m. President Dorey declared that the following action had been taken concerning Item A.

14-08-74	<i>Upon motion by Director Franklin, seconded by Director MacKenzie and unanimously carried (5 ayes: Miller, Vásquez, Franklin, MacKenzie, and Dorey), the Board of Directors approved the settlement in the matter of Philip Omdahl (Omdahl) vs. Vista Irrigation District (District) under which 1) Omdahl will acquiesce to and not appeal the Summary Judgment motion that the Court has entered; 2) the District will dismiss its cross-complaint for damages to the flume road; 3) Omdahl agrees to clean up the debris that he has allowed to accumulate adjacent to the flume; 4) both parties will release each other from all claims that exist as of this date and not pay any further compensation to each other.</i>
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Following the above discussion of Closed Session Item A, Brian Smith left the meeting, leaving only Don Smith present in the audience.

President Dorey adjourned the meeting to closed session at 10:52 a.m. for a conference with legal counsel per Paragraph (1) of subdivision (d) of Government Code section 54956.9 to discuss the following pending litigation:

- B. San Luis Rey Indian Water Rights Litigation (Settlement)**
- C. Quantification Settlement Agreement (QSA)**

The meeting reconvened in open session at 11:05 a.m. President Dorey declared that no reportable action had been taken with regard to Item C. President Dorey further declared that the following action had been taken concerning Item B.

14-08-75	<i>Upon motion by Director Miller, seconded by Director Franklin and unanimously carried (5 ayes: Miller, Vásquez, Franklin, MacKenzie, and Dorey), the Board of Directors authorized Director MacKenzie to attend the San Luis Rey Indian Water Authority Annual Meeting in Palm Springs California August 27-28, 2014.</i>
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18. ADJOURNMENT

There being no further business to come before the Board, at 11:06 a.m., President Dorey adjourned the meeting.


Paul E. Dorey, President

ATTEST:


Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



STAFF REPORT

Agenda Item: 6.A

Board Meeting Date: August 20, 2014
Prepared By: Dan Dambach
Reviewed By: Eldon Boone
Approved By: Roy Coox

SUBJECT: MATERIALS FOR MAINLINE REPLACEMENT

RECOMMENDATION: Approve the purchase of pipeline materials from S&J Supply Company for a mainline replacement on Oceanview Drive in Vista.

PRIOR BOARD ACTION: Approved as part of the Fiscal Year 2014 Budget (Capital Item 14-02).

FISCAL IMPACT: \$70,393.93 including tax and freight.

SUMMARY: The District received bids from four different vendors: Ferguson Waterworks, S&J Supply Company, HD Supply and Pacific Pipeline Supply. All bids were responsive to the District's specifications, and S&J Supply Company submitted the lowest bid.

DETAILED REPORT: Originally installed in 1949 and 1956, this 3,800 foot section of 4" & 6" steel pipe on Oceanview Drive & Crest Drive has reached the end of its useful life. These mainlines meet the criteria for part of the District's on going mainline replacement program.

Materials being purchased for this project include 6" and 8" pipe and various fittings.

Bid Results:	S&J Supply Company	\$70,393.93
	Ferguson Waterworks	\$70,500.83
	HD Supply Waterworks	\$72,103.39
	Pacific Pipeline Supply	\$76,535.70



STAFF REPORT

Agenda Item: 6.B

Board Meeting Date: August 20, 2014
Prepared By: Dan Dambach
Reviewed By: Eldon Boone
Approved By: Roy Coox

SUBJECT: PAVING SERVICES CONTRACT

RECOMMENDATION: Authorize the General Manager to enter into a contract with Medina Construction for paving services on Oceanview Drive and Crest Drive.

PRIOR BOARD ACTION: Approved as part of the Fiscal Year 2014 Budget (Capital Item 14-02).

FISCAL IMPACT: \$59,827.96

SUMMARY: The District solicited bids from pre-qualified bidders for the final asphalt repairs for this project. Four bids were received. Medina Construction responded with the lowest bid.

DETAILED REPORT: District forces are replacing approximately 3,800 feet of 4" & 6" steel pipe on Oceanview Drive and Crest Drive. These mainlines have been in service since 1949 and 1956 and have reached the end of their useful life. Bids were solicited for the asphalt repair work on this job and the results are as follows:

Medina Construction	\$59,827.96
Joe's Paving	\$66,729.90
Garza Paving	\$127,268.00
Weir Asphalt	\$244,091.06

ATTACHMENTS: None.

Cash Disbursement Report



Payment Dates 7/18/2014 - 7/30/2014

Payment Number	Payment Date	Vendor	Description	Amount
48083	07/24/2014	ABABA Bolt	Bolts to Install Gate Valve @ C Reservoir	40.79
48084	07/24/2014	BHA Inc	WSR Boundary 06/2014	876.82
48085	07/24/2014	Cal-State Auto Parts Inc	Brake Cable for Truck 27	6.93
48086	07/24/2014	Cannon Pacific Services Inc	Street Sweeping - Crest/Ocean View	405.00
48087	07/24/2014	CDW Government Inc	Cable & Startech Cable Mgmt	72.74
	07/24/2014		Roller Mouse	265.43
48088	07/24/2014	Cecilia's Safety Service Inc	Traffic Control - Beaumont	451.00
48089	07/24/2014	Cibola Systems	Boardroom A/V Service	634.14
48090	07/24/2014	City Of Escondido	Water/Canal 04/14 - 06/14	75,275.17
48091	07/24/2014	City of Oceanside	Weese Treatment 06/2014	73,748.40
48092	07/24/2014	Coast Equipment Rentals	Brush Chipper Rental for MD Reservoir	172.81
48093	07/24/2014	Diamond Environmental Services	Portable Restroom Service	135.00
48094	07/24/2014	El Camino Rental	Concrete - Dawson Dr & Eucalyptus Ave	150.82
48095	07/24/2014	Eurofins Eaton Analytical Inc	Well field Nitrate Samples	120.00
48096	07/24/2014	Ferguson Waterworks	Cover 8" Valve Cast Iron water (38)	916.13
48097	07/24/2014	Geib Lumber Company	Supplies to repair Bilco @ C Reservoir	40.32
48098	07/24/2014	Gemini Pest Control Inc	Removal of Bees (12)	975.00
48099	07/24/2014	D.H. Maintenance Services	Janitorial Service 07/2014	1,850.00
48100	07/24/2014	GLC-(CA) Vista LLC	Solar Usage @ VID 06/2014	7,062.73
48101	07/24/2014	Glennie's Office Products Inc	Office Supplies	333.92
48102	07/24/2014	GTC Systems Inc	Service - Firewall Work	1,631.25
48103	07/24/2014	Hach Company	Chlorine Analyzer for Plant 4	3,681.72
48104	07/24/2014	Horton Knox Carter & Foote LLP	Legal 06/2014	8,287.50
48105	07/24/2014	HUB Construction Specialties	Wattles for Storm Drain Maintenance (3)	156.33
48106	07/24/2014	InfoSend Inc	Postage 06/2014	5,825.88
	07/24/2014		Mailing Service 06/2014	2,293.21
	07/24/2014		Support & Storage Fee 06/2014	810.95
	07/24/2014		Billing Insert - CCR Notice	212.05
48107	07/24/2014	Iron Mountain Records Management	Offsite Data Storage 06/2014	209.44

Payment Number	Payment Date	Vendor	Description	Amount
48108	07/24/2014	Jackson & Blanc	HVAC Inspection - Maintenance @ VID	1,766.25
48109	07/24/2014	Leon Perrault Trucking & Materials	Trucking and Material 06/2014	5,284.75
	07/24/2014		Trucking and Material 06/2014	6,074.63
48110	07/24/2014	Liebert Cassidy Whitmore	Consortium Membership 07/2014 - 06/2015	2,870.00
	07/24/2014		Legal 06/2014	493.50
48111	07/24/2014	Lightning Messenger Express	Messenger Service 06/27/2014	29.00
48112	07/24/2014	Medina Construction	Road Repair - La Rueda @ Monte Vista Dr	456.20
	07/24/2014		Road Repair - Coyote Ct	833.00
	07/24/2014		Road Repair - Melrose Way	129.87
48112	07/24/2014	Medina Construction	Road Repair - Avenida De Suepte	923.37
	07/24/2014		Road Repair - Base Park & Liberty Way	3,446.65
	07/24/2014		Road Repair - Business Park & Keystone Way	1,335.60
48113	07/24/2014	Moodys	Dump Fee (3)	200.00
48114	07/24/2014	Nissho of California Inc	Landscaping @ 4 VID Reservoirs 07/2014	1,006.00
48115	07/24/2014	North County Auto Parts	Battery Terminal Protectors	29.30
	07/24/2014		Generator Battery for Truck 30	119.19
	07/24/2014		Oil & Air Filters, Carb Cleaner, Washer Solvent	169.16
	07/24/2014		Oil Filter Truck 6	4.12
	07/24/2014		Air Filter, Trans Filter, Oil - Truck 6	74.22
48116	07/24/2014	Pacific Pipeline Supply	Gaskets	211.79
	07/24/2014		Brass Plug for meter installed on North Melrose Dr	25.00
	07/24/2014		Brass Plug for meter installed on Breezehill Rd	50.88
48117	07/24/2014	Pool & Electrical Products Inc	Chlorine to Disinfect - C Reservoir	6.02
48118	07/24/2014	Ramco Petroleum	Fuel 06/2014	1,790.69
48120	07/24/2014	San Diego IPMA-HR	Membership Renewal FY 2014-2015	260.00
48121	07/24/2014	San Luis Rey River Indian Water Authority	Legal 06/2014	5,658.75
48122	07/24/2014	The Dumbell Man Fitness Equipment	Preventive Maintenance	150.00
48123	07/24/2014	thinkASG	Update IBM iPower 6 Server	481.25
48124	07/24/2014	TS Industrial Supply	Hammer 3lb Sledge	42.10
48125	07/24/2014	Underground Service Alert of Southern California	New Ticket Charges 06/2014 (241)	361.50
48126	07/24/2014	UniFirst Corporation	Uniform Service	304.56
48127	07/24/2014	Vista Firestone Brake & Smog	Tires & Mounting Truck 27	266.53
48128	07/24/2014	Vulcan Materials Company and Affiliates	Cold Mix	2,075.98
48129	07/30/2014	Aerotek, Inc	Temporary Service W/E 06/28/014	448.80

Payment Number	Payment Date	Vendor	Description	Amount
48130	07/30/2014	Airgas USA LLC	Acetylene & Oxygen	102.42
	07/30/2014		Restocking of District First Aid Kits	305.61
	07/30/2014		Restocking of District First Aid Kits	17.07
	07/30/2014		Oxygen & Acetylene	201.70
	07/30/2014		Acetylene	228.47
	07/30/2014		Acetylene	30.05
48131	07/30/2014	AT&T	06/13/2014 - 07/12/2014 Charges	2,204.17
48132	07/30/2014	Benchmark Landscape Services Inc	Landscape Service @ VID 07/2014	988.00
48133	07/30/2014	Blue Shield of CA Life & Health	Insurance 08/2014	8.52
	07/30/2014		Insurance 08/2014 VID	1,388.99
	07/30/2014		Insurance 08/2014 J MacKenzie	13.83
	07/30/2014		Insurance 08/2014 P Dorey	13.83
	07/30/2014		Insurance 08/2014 R Vasquez	13.83
	07/30/2014		Insurance 08/2014 J Franklin	13.83
	07/30/2014		Insurance 08/2014 M Miller	13.83
48134	07/30/2014	BluePrint Technologies	Quarterly Maintenance 08/2014-10/2014	1,166.00
48135	07/30/2014	Cecilia's Safety Service Inc	Traffic Control - Business Park & Liberty	555.00
48136	07/30/2014	City Of Escondido	EVWTP - Treatment May / June 2014	275,076.00
48137	07/30/2014	Coast Equipment Rentals	Concrete for FH - North Dr	179.03
48138	07/30/2014	Coastal Chlorination & Backflow	Chlorination for Phase 1 - Oceanview Dr	338.00
48139	07/30/2014	County of San Diego	LAFCO FY 2014-2015	24,678.00
48140	07/30/2014	Delta Dental Insurance Company	Dental Insurance 08/2014	204.21
48141	07/30/2014	Delta Dental of California	Dental Insurance 08/2014	84.50
	07/30/2014		Dental Insurance 08/2014 VID	9,292.41
	07/30/2014		Dental Insurance 08/2014 J MacKenzie	84.50
	07/30/2014		Dental Insurance 08/2014 M Miller	84.50
	07/30/2014		Dental Insurance 08/2014 M Vasquez	84.50
	07/30/2014		Dental Insurance 08/2014 J Franklin	84.50
	07/30/2014		Dental Insurance 08/2014 P Dorey	84.50
48142	07/30/2014	Department of Forestry & Fire Protection	Brush & Weed Abatement on Flume Roads	1,533.67
	07/30/2014		Vegetation Control at Dam	451.08
48143	07/30/2014	DIRECTV	Direct TV Service 07/19/2014 - 08/18/2014	62.01
48144	07/30/2014	Eurofins Eaton Analytical Inc	Aquatic Pesticide Water Samples	200.00
	07/30/2014		Aquatic Pesticide Water Baseline Samples	800.00

Payment Number	Payment Date	Vendor	Description	Amount
	07/30/2014		Mid Lake Samples	335.00
48145	07/30/2014	Ferguson Waterworks	Cover 8" Valve Cast Iron water (50)	1,205.44
48146	07/30/2014	Gemini Pest Control Inc	Removal of Bees (3)	255.00
48147	07/30/2014	George T Hall Co Inc	Solenoid Valves (10)	702.24
48148	07/30/2014	Glennie's Office Products Inc	Office Supplies	659.80
	07/30/2014		Office Supplies	551.18
48149	07/30/2014	Habitat Restoration Sciences	Customer Refund - Closing	870.60
48150	07/30/2014	Hawthorne Machinery Co	Valve Stem for Tire M-1	10.93
	07/30/2014		Wacker/Rammer Ignition Module Kit Truck 11	278.91
48151	07/30/2014	HD Supply Waterworks	Flanges for Meter Installations (4)	984.97
	07/30/2014		Material for Job - Oceanview Dr	(35.82)
48152	07/30/2014	Interstate All Battery Center	UPS Batteries (30)	551.72
48153	07/30/2014	James Walker	Customer Refund - Closing	143.26
48154	07/30/2014	Jo MacKenzie	ACWA Board of Directors Mtg 07/24-07/25/2014	533.82
48155	07/30/2014	Lighthouse Inc	Strobe Light Bulbs Truck 44 (2)	126.06
48156	07/30/2014	Medina Construction	Road Repair - Badillo Rd	1,287.63
48157	07/30/2014	North County Auto Parts	Impact Sockets - Shop (2)	21.75
48158	07/30/2014	North County Industrial Park	HOA Fees Lot S - Vacant Lot 08/2014	256.40
	07/30/2014		HOA Fees Lot T - Headquarter 08/2014	879.30
48159	07/30/2014	Pacific Pipeline Supply	Fire Hydrant 6x4x2.5x2.5	2,316.48
	07/30/2014		Fire Hydrant Check Valve (15)	13,508.25
	07/30/2014		Coupling 6" Repair XR501 (12)	2,864.40
	07/30/2014		Fire Hydrant 6x4x2.5 (12)	20,506.50
48160	07/30/2014	Quality Chevrolet	A/C Unit Relay Truck 51	51.26
48161	07/30/2014	R J Supply Co Inc	Welding Hoods (3)	96.98
48162	07/30/2014	Rancho Del Oro Landscape & Maint Co	MD Reservoir Slope Beautification	3,096.00
48163	07/30/2014	RC Auto & Smog	Replaced Engine Mounts & Oil Cooler Lines Trk 6	819.27
48164	07/30/2014	Red Wing Shoe Store	Footwear Program	455.76
48165	07/30/2014	S & J Supply Company Inc	No Lead Brass Pipe & Fittings	774.26
	07/30/2014	S & J Supply Company Inc	No Lead Brass	1,571.98
48166	07/30/2014	San Diego County Water Authority	Residential Water Surveys (3)	187.50
48167	07/30/2014	San Diego Gas & Electric	WCRH Electric 06/2014	82.94
	07/30/2014		Electric 06/2014	201.11
	07/30/2014		Electric 06/2014	94.23

Payment Number	Payment Date	Vendor	Description	Amount
	07/30/2014		Electric 06/2014	6,037.91
	07/30/2014		Electric 06/2014	87.45
48168	07/30/2014	Santa Fe Car Wash	Car & Truck Washes (50)	300.00
48169	07/30/2014	Sherry Thorpe	Reimbursement - Conference 07/2014	159.95
	07/30/2014		Reimbursement - Orientation, Tyler Training	61.10
48170	07/30/2014	Susan De Werd	Customer Refund - Closing	58.44
48171	07/30/2014	The Lincoln National Life Insurance Co	LTD/STD/Life 08/2014	4,763.59
48172	07/30/2014	TS Industrial Supply	Paint Markers - Warehouse (24)	145.82
48173	07/30/2014	UniFirst Corporation	Uniform Service	303.53
48174	07/30/2014	Verizon Wireless	Broadband Connection 6/13/2014-7/12/2014	80.02
	07/30/2014		06/16/2014-07/15/2014 Air Cards	79.44
48175	07/30/2014	VG Donuts & Bakery Inc	Board Meeting 07/16/2014	30.15
48176	07/30/2014	Vista Firestone Brake & Smog	Replaced Ball Joints, Alignment Truck 80	988.30
	07/30/2014		Tires & Mounting T-19 (2)	333.82
	07/30/2014		Tire & Mounting Truck 59	149.04
Grand Total:				614,430.37



**PUBLIC AFFAIRS
COMMITTEE REPORT**

Agenda Item: 7

**Board Meeting Date: August 20, 2014
Prepared By: Dirs. Franklin & Vásquez**

SUBJECT: COMMUNICATIONS REGARDING WATER SUPPLY RESPONSE PROGRAM

RECOMMENDATION: Informational report concerning communications regarding the water supply response program.

PRIOR BOARD ACTION: At the August 6, 2014 meeting, the Board directed staff to work with the Public Affairs Committee on communications to District customers regarding the declaration of Level 2 - Water Conservation condition and the implementation of mandatory water use restrictions.

FISCAL IMPACT: Approximately \$8,600 to print and mail (including postage) the notice and about \$750 to send a voice broadcast message to customers.

SUMMARY: The Public Affairs Committee worked with staff in developing a notice to be mailed to all District customers regarding the declaration of the Level 2 condition and the implementation of mandatory water conservation measures. The Committee also suggested sending a voice broadcast message to inform customers of the mandatory water use restrictions.

DETAILED REPORT: The Public Affairs Committee met on August 7, 2014 to review draft language to be included in a customer notice regarding the Board's Level 2 - Water Conservation declaration. The Committee reviewed the draft notice and recommended that it be revised to only emphasize the key points that the District wanted to communicate to its residential customers, such as landscape watering days and other outdoor water use restrictions in effect during a Level 2 condition. The Committee requested that customers be referred to the District's website for more information about the Water Supply Response Program as well as a full list of mandatory water conservation measures.

The Committee recommended sending a voice broadcast message to customers making them aware of the upcoming water use restrictions and that they would be receiving more detailed information in the mail. The District sent a voice broadcast message to all customers that it had in the Customer Service database (15,700) on Sunday, August 10 at 1:00 p.m. District staff re-broadcast the message to those customers that did not receive the message (on Sunday) on Monday, August 11 at 6:00 p.m. The total number of customers who received the voice broadcast message (live or via voicemail) was 12,445.

Information regarding the declaration of the Level 2 Condition and the landscape watering days appear prominently on the District's website homepage, and will also appear on customers' water bills over the next billing cycle.

ATTACHMENT: Mandatory Water Use Restrictions Notice

Level 2 Water Conservation Condition Declared

After three consecutive dry years, Governor Edmund G. Brown Jr. declared a statewide drought emergency and the State approved emergency regulations to ensure water agencies and their customers increased water conservation efforts. Consistent with the State's emergency regulations, the Vista Irrigation District Board of Directors has declared a Level 2 Water Conservation condition and is implementing mandatory water conservations measures (see list below).

Mandatory Water Use Restrictions

- Limit landscape irrigation to 3 assigned days per week.
- Limit landscape irrigation to no more than 10 minutes per water station per day.
- No outside watering between 10 a.m. and 6 p.m.
- No washing down of paved surfaces except for health and safety purposes.
- Eliminate water waste resulting from inefficient landscape irrigation and run off.
- Wash vehicles with a bucket or a hand-held hose with positive shut-off nozzle.
- Repair all water leaks within 72 hours.

Please be aware that non-compliance with the measures required during a Level 2 condition may result in a violation being issued and a fee being added to your water bill.

For more information about the Water Supply Response Program and a complete list of mandatory water conservation measures, please visit www.vid-h2o.org. If you have any questions regarding the information contained in this notice, please call (760) 597-3160.



1391 Engineer Street
Vista, CA 92081
(760) 597-3100
www.vid-h2o.org

PRSRT STD
U.S. POSTAGE
PAID
SAN DIEGO, CA
PERMIT 1450

MANDATORY WATER USE RESTRICTIONS

- Effective Immediately -

LANDSCAPE WATERING DAYS

- **Homes with EVEN addresses (i.e. 1234 Main Street)**
Monday, Wednesday & Saturday
- **Homes with ODD addresses (i.e. 1231 Main Street)**
Tuesday, Thursday & Sunday
- **Apartments/Condominiums, Businesses and Public Agencies (i.e. county, cities, schools, etc.)**
Monday, Wednesday & Friday



STAFF REPORT

Agenda Item: 8

Board Meeting Date: August 20, 2014
Prepared By: Lisa Soto
Approved By: Roy Coox

SUBJECT: CALL FOR NOMINATIONS TO THE LOCAL AGENCY FORMATION COMMISSION

RECOMMENDATIONS: Nominate Board member Jo MacKenzie for election to the Local Agency Formation Commission (LAFCO) Special District Member position.

PRIOR BOARD ACTION:

5/18/11 Nominated Jo MacKenzie for re-election to the Alternate LAFCO Special District Member position.

FISCAL IMPACT: None by this action.

SUMMARY: Director MacKenzie was re-elected as the Alternate District Member on LAFCO in 2011, with her term to expire in 2015. Director MacKenzie has indicated a desire to seek the regular position that is being immediately vacated by Bud Pocklington since he is not seeking re-election to his home agency Board. The term for this regular position will expire in 2016. If not elected to the regular position, Director MacKenzie will remain in the alternate district member position until her terms expires in May 2015.

DETAILED REPORT: The deadline for nominations is October 3, 2014. After the nominating committee reviews the nominations, the committee's report and copies of the nomination forms will be included with the ballots and voting instructions, which will be mailed on December 2, 2014.

ATTACHMENT: August 11, 2014 letter from LAFCO regarding call for nominations.



Chairman

Andrew Vanderlaan
Public Member

August 11, 2014

Vice Chairman

John Ingalls
Santa Fe
Irrigation District

TO: Independent Special Districts in San Diego County

FROM: Executive Officer
Administrative Assistant

Members

Bill Horn
County Board of
Supervisors

SUBJECT: Call for Nominations to the Local Agency Formation
Commission for Independent Special District Member

Dianne Jacob
County Board of
Supervisors

Nominations are being solicited for two independent special district
commission positions on the Local Agency Formation Commission
(LAFCO): (1) One regular position; and (2) One alternate position. **The
deadline for receipt of all nominations is October 3, 2014.**

Bud Pocklington
South Bay
Irrigation District

Lorie Zapf
Councilmember
City of San Diego

LAFCO commissioners serve four-year terms. The incumbent currently
occupying the regular position (Bud Pocklington) will not be seeking
reelection. The term for this position will expire in 2016. The incumbent
occupying the alternate district member position (Jo MacKenzie) will be
seeking the regular position. Therefore, the election for the alternate
position is considered conditional. If Ms. MacKenzie is not elected to the
regular position, she may remain as an alternate until her term expires in
2015. If she is elected to the regular position, then the term for the
person elected to the alternate position will expire in 2019. LAFCO
regular and alternate district Commissioners must be members of the
legislative body of an independent special district who reside within San
Diego County, but may not be members of the legislative body of a city
or county (*Government Code Section 56332*).

Jim Janney
Mayor
City of Imperial Beach

Sam Abed
Mayor
City of Escondido

Alternate Members

Greg Cox
County Board of
Supervisors

Sherr Lightner
Councilmember
City of San Diego

Jo MacKenzie
Vista Irrigation District

After LAFCO nominations are received by October 3, 2014, a
candidate's forum will be held on November 20, 2014, in conjunction with
the California Special Districts Association (CSDA) Quarterly meeting.

Lorraine Wood
Councilmember
City of Carlsbad

Harry Mathis
Public Member

All districts are encouraged to submit nominations. **Please use the
attached nomination/resume form (Attachment 1). This form may
also be downloaded at the link below. Only the one-page
nomination/resume form will be distributed with the official voting
ballot.** The nomination form should be signed by, or with authority of, the
district presiding officer. Facsimile (FAX) copies of nominations are

Executive Officer

Michael D. Ott

Counsel

Thomas Bosworth

Call for Nominations
Page Two
August 11, 2014

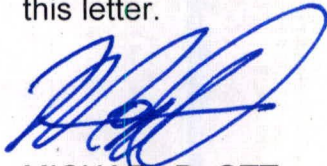
permitted, if necessary, to meet the submission deadline, but an **original** form must be furnished as soon as possible thereafter. Again, **the deadline for receipt of nominations is October 3, 2014.** Please send nominations to:

*Executive Officer
Local Agency Formation Commission
9335 Hazard Way, Suite 200
San Diego, CA 92123*

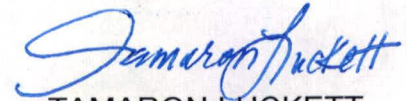
All nominations received by the deadline will be reviewed by a nominating committee. The nominating committee's report and copies of all nomination forms submitted will be included with the ballots and voting instructions. These materials will be mailed on December 2, 2014.

As required by the Rules, please acknowledge receipt of this letter calling for nominations by completion and return of the attached form (Attachment 2).

Please contact Tamaron Luckett at (858) 614-7755, if you have any questions regarding this letter.



MICHAEL D. OTT
Executive Officer



TAMARON LUCKETT
Administrative Assistant

MDO:TRL/trl

Attachments

- (1) Nomination/Resume Form (<http://www.sdlafco.org/WhatsNew/2014ComNomination.doc>)
- (2) Acknowledgement of Receipt Form

DATE RECEIVED
BY LAFCO:

2014 LOCAL AGENCY FORMATION COMMISSION
INDEPENDENT SPECIAL DISTRICT MEMBER
NOMINATION / RESUME

(Office Use)

NOMINATED BY:	
District Name:	
District Phone:	
NAME OF NOMINEE:	
Name:	
Address:	
Phone:	
NOMINATED FOR:	
<i>Please check <u>one</u> box</i>	<input type="checkbox"/> Regular Special District Member <input type="checkbox"/> Alternate Special District Member
DISTRICT EXPERIENCE:	
LAFCO EXPERIENCE:	
ADDITIONAL INFORMATION:	
Print name:	Presiding Officer Authorized Signature:

**In accordance with Government Code Section 56332, LAFCO Regular and Alternate Special District Commissioners must be members of the legislative body of an independent Special District who reside in San Diego County.*

This form can be downloaded at the following link: <http://www.sdlafco.org/WhatsNew/2014Nomination.doc>.

ATTACHMENT 1

**2014 LOCAL AGENCY FORMATION COMMISSION/INDEPENDENT SPECIAL
DISTRICT MEMBER MAILED-NOMINATION LETTER
ACKNOWLEDGMENT OF RECEIPT FORM**

(Name of District)

has received notification of LAFCO's Independent Special District Member nomination request.

(Authorized Signature)

(Print Name)

Date: _____

Return this form to:

Executive Officer
San Diego LAFCO
9335 Hazard Way, Suite 200
San Diego, CA 92123

ATTACHMENT 2



STAFF REPORT

Agenda Item: 9

Board Meeting Date: August 20, 2014
Prepared By: Lisa Soto
Approved By: Roy Coox

SUBJECT: CSDA COMMITTEES AND EXPERT FEEDBACK TEAMS PARTICIPATION

RECOMMENDATION: Consider nominations to CSDA Committees and Expert Feedback Teams for 2015.

PRIOR BOARD ACTION:

9/4/13 Nominated Director MacKenzie to serve on the CSDA Legislative, and Membership & Recruitment Committees; Eldon Boone to serve on the CSDA Audit Committee; Marlene Kelleher to serve on the Fiscal Committee and to the Budget, Finance & Taxation Expert Feedback Team; and VID General Counsel Joel Kuperberg to serve on the Expert Feedback Teams for Environmental Sustainability, Public Works and Contracting, and Legal.

FISCAL IMPACT: Undetermined amount for expenses, should VID directors or staff be appointed to CSDA Committees or Expert Feedback Teams.

SUMMARY: CSDA is soliciting nominations for Committee and Expert Feedback Team participation for 2015. CSDA has indicated that it needs active participants who are able to expend the time to provide their expertise in directing the organization's activities and policies. Committee and Expert Feedback Team participation is open to both Board and Staff members. Director MacKenzie currently serves on the CSDA Board of Directors as Past President, and on the Legislative, Membership, and Elections & Bylaws Committees. Finance Manager Marlene Kelleher serves on the Fiscal Committee and on the Budget, Finance & Taxation Expert Feedback Team. Assistant General Manager Eldon Boone serves on the Audit Committee. General Counsel Joel Kuperberg serves on the Legal, Environmental Sustainability, and Public Works & Contracting Expert Feedback Teams.

DETAILED REPORT: See the attached CSDA memorandum for information on the various Committees and Expert Feedback Teams. Nominations for Committee and Expert Feedback Team appointments are due no later than Friday, October 10, 2014. Selection and ratification of participants will take place in November and selected participants will be notified by the end of November 2014. Committee participation will begin in January 2015.

Nominations will be considered for the following Committees:

- Audit
- Professional Development
- Elections & Bylaws
- Fiscal
- Legislative (space is limited)
 - *Alternative Option: CSDA Blog and Legislative Distribution List (no meetings required)*
- Membership Services

The “Expert Feedback Team” members will be asked for input when input is needed on a particular policy matter. Team members will only be called upon to reply by e-mail with their thoughts, opinions, and experiences. There will be no requirement to travel.

Expert Feedback Teams will be formed on the following topics:

- Budget, Finance & Taxation
- Environment
- Formation and Reorganization
- Governance
- Human Resources & Personnel
- Legal
- Public Works & Contracting

An “Interest Form” has been included for use in indicating Committee or Expert Feedback Team preference, if any.

ATTACHMENTS:

- Memo from CSDA President and Executive Director dated 8/1/14
- 2015 Committee and Expert Feedback Team Interest form



**California Special
Districts Association**
Districts Stronger Together

RECEIVED

AUG 05 2014

VISTA IRRIG. DIST.

MEMORANDUM

DATE: August 1, 2015
TO: CSDA Members (Board and Staff)
FROM: Noelle Mattock, CSDA President
Neil McCormick, Chief Executive Officer
SUBJECT: 2015 CSDA Committee & Expert Feedback Team Participation

CSDA's strength and effectiveness as an organization is directly related to our ability to involve the member district/agency Board members and staff in the work of the Association. The talents and energy that both groups bring to CSDA and to the issues that concern special districts in California through active involvement are critical components of CSDA's success.

With this in mind, we are asking for volunteers from your district (staff and/or Board members) to participate and contribute on one or more of our committees and/or expert feedback teams to assist in shaping CSDA.

If you or any others from your district would like to become even more involved as a member of CSDA, please review and complete the form included with this letter. Committees need dedicated participants who are able to expend the time to provide their expertise in directing the activities and policies of CSDA. CSDA does not reimburse for committee related travel expenses.

In regard to **CSDA's Expert Feedback Teams**, when a need for feedback arises on a particular policy matter, CSDA advocacy staff will send an e-mail to an expert feedback team asking for its input. Team members need only reply with their thoughts, opinions and experiences. The workload of a team member will ultimately be what he or she makes of it. Team members will not be required to travel; they should expect to receive a handful of e-mails each month and, on rare occasions, they may be contacted by phone.

Please return the attached form by **5:00 PM on October 10, 2014**. The selection and ratification of CSDA's 2015 committees will take place in November and selected participants will be notified by the end of November 2014. Committee participation begins in January 2015.

Thank you for your continued support of CSDA!

California Special Districts Associations
1112 I Street, Suite 200
Sacramento, CA 95814
Toll Free: 877-924-CSDA (2732)
Phone: 916-442-7887
Fax: 916-442-7889

A proud California Special Districts Alliance partner
Special District Risk Management Authority CSDA Finance Corporation
1112 I Street, Suite 300 1121 I Street, Suite 200
Sacramento, CA 95814 Sacramento, CA 95814
Toll Free: 800-537-7790 Toll Free: 877-924-CSDA (2732)
Fax: 916-231-4111 Fax: 916-442-7889



**California Special
Districts Association**

Districts Stronger Together

**2015 COMMITTEE AND EXPERT FEEDBACK TEAM
INTEREST FORM**

Please make additional copies for each participant.
Please Use Actual Contact Information where you can be reached

Name: _____

Title/Position: _____

District/Organization: _____

District Address: _____

Personal Address: _____

Telephone:(District) _____ (Contact): _____

Fax (District): _____ (Contact): _____

E-mail: _____

COMMITTEES: We hope your District will participate in one or more of CSDA's committees. The CSDA Board of Directors encourages the participation of individuals from member agencies and Business Affiliates on CSDA's committees. As space is limited, please choose more than one committee which you would like to participate on, and please rank according to preference: **1 = 1st choice; 2 = 2nd choice; 3 = 3rd choice**

If we are able to place you on more than one committee, how many committees would you like to serve on?
_____ (maximum 3)

NOTE: All committees meet in-person at least twice annually. Committees generally meet in Sacramento, however locations may vary.

_____ **Audit Committee:** Responsible for maintaining and updating internal controls. Provides guidance to auditors regarding possible audit and fraud risks. Commitment: May meet with auditors prior to the commencement of the audit, when audit is completed and possibly one meeting during the auditing process. Financial experience preferred.

_____ **Professional Development Committee:** Plans, organizes and directs the professional development and events for CSDA. Commitment: Meets at least twice annually.

_____ **Elections & Bylaws Committee:** Conducts annual elections and occasionally reviews bylaws upon request of the CSDA Board, members or as needed. Commitment: Minimum of one meeting in Sacramento.

_____ **Fiscal Committee:** Oversees the financial direction of the organization including budget review and implementation. Commitment: Meets at least three times annually. Financial experience preferred.

_____ **Member Services Committee:** Responsible for recruitment of new members, member retention, development of new member benefits and review of current programs. Commitment: Meets at least twice annually.

_____ **Legislative Committee (space is limited):** Develops CSDA's legislative agenda; reviews, directs and assists with legislative/public policy issues. Commitment: Meets six times a year in Sacramento. Attending CSDA's Special Districts Legislative Days (May 19-20) and Annual Conference (September 21-24) is expected if you serve on this committee. All 2015 Legislative Committee applicants are invited to join the 2014 committee members and CSDA staff for a legislative planning session on November 7, 2014.

Each Legislative Committee member will be assigned to 1 or 2 working groups. Please rank from 1 to 6 which working groups you prefer to serve on (1 being most preferred):

- _____ Budget, Finance & Taxation Working Group
- _____ Environment Working Group
- _____ Formation & Reorganization Working Group
- _____ Governance Working Group
- _____ Human Resources & Personnel Working Group
- _____ Public Works & Contracting Working Group

I prefer to serve on ____ (1 or 2) Legislative Committee working groups

_____ **Alternative Option: CSDA Blog and Legislative Distribution List** - Because seats are limited on the Legislative Committee, CSDA has created an alternative option whereby members can receive the same legislative information via email that Legislative Committee members receive. Members on this list will be subscribed to receive "real-time" e-mail updates from the CSDA Blog and will be copied on Legislative Committee e-mails. Select this option instead of the Legislative Committee if you are unable to meet the requirements of serving on the Legislative Committee, but still want to keep informed of the latest legislative issues impacting special districts and provide input to CSDA as appropriate.

EXPERT FEEDBACK TEAMS: In order for CSDA to quickly and effectively gauge the impact new laws may have on special districts, we depend on the expertise of the people who are directly impacted in the field. If you have firsthand experience in one or more of the areas below, please join CSDA's Expert Feedback Team.

_____ **Budget, Finance & Taxation:** Assessments; Bankruptcy; Bonds; Mandates; CDFDs (Mello-Roos); Property Tax Allocations; Public Financing; Prop 218; Redevelopment; Special Taxes

_____ **Environment:** CEQA; Greenhouse Gas Emissions; Natural Resources; Renewable Energy; Sustainable Communities

_____ **Formation & Reorganization:** Cortese-Knox-Hertzberg; Consolidation; Dissolution; LAFCO; MSR; SOI

_____ **Governance:** Audits and Reporting; Brown Act; Elections; Ethics; Public Records Act; Political Reform Act; Transparency and Accountability

_____ **Human Resources & Personnel:** Health and Other Benefits; Industrial Safety; Labor; Public Retirement; Workers' Compensation and Other Insurance

_____ **Legal:** General legal matters affecting special districts

_____ **Public Works & Contracting:** Basic Contracting; Bidding Process; Design-Build; Indemnification; Prevailing Wage & Contracted Labor; Public Private Partnerships; Retention Proceeds

Committee and Expert Feedback Team participation is open to both member district/agency Board Members and Staff. **Please note that the Association does not reimburse any expenses incurred from this participation.** CSDA is committed to keeping travel costs to a minimum for committee members and handles a significant amount of committee work through webinars, conference calls and e-mail; however, most committees do meet at least two times a year in person.

***Either the District/Company General Manager or Board President must authorize below**

*Signature: _____ Date: _____

Please return this completed form to Charlotte Lowe at CSDA by mail, fax (916) 442-7889 or email charlottel@cstda.net no later than **5:00 PM on Friday, October 10, 2014**

CSDA, 1112 I St., Suite 200, Sacramento, CA 95814, T - (916) 442-7887, F - (916) 442-7889 www.cstda.net



STAFF REPORT

Agenda Item: 10

Board Meeting Date: August 20, 2014
Prepared By: Lisa Soto
Approved By: Roy Coox

SUBJECT: CONFLICT OF INTEREST CODE REVISION

RECOMMENDATION: Adopt a resolution modifying the District's Conflict of Interest Code to reflect the elimination of one staff position and to add one consultant type.

PRIOR BOARD ACTION:

9/19/2012 Adopted Resolution No. 12-31 amending the District's Conflict of Interest Code.

FISCAL IMPACT: None.

SUMMARY: Section 87306.5 of the Government Code requires all local agencies in California to review their conflict of interest code in each even-numbered year and file a statement with the County Board of Supervisors stating any revisions.

DETAILED REPORT: Per the requirements of Government Code Section 87306.5, staff has conducted a detailed review of the District's Conflict of Interest Code (Code). Staff has determined that only two material revisions are needed in order to update the Code at this time. Since the District last updated the Code two years ago, the position of *Engineering Project Manager* has been eliminated from the District's budget. Staff proposes a revision to the District's Conflict of Interest Code to reflect the elimination of this position. Staff also recommends adding to the list of consultant types "*Human Resources Consultants*". The attached revised Code has been reviewed and endorsed by General Counsel.

ATTACHMENTS:

- Draft resolution adopting amended Conflict of Interest Code
- Amended Conflict of Interest Code

RESOLUTION NO. 14-xx

RESOLUTION OF THE BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT
ADOPTING AN AMENDED CONFLICT OF INTEREST CODE

WHEREAS, the Legislature of the State of California enacted the Political Reform Act of 1974, Government Code Section 81000 et seq. (the “Act”), which contains provisions relating to conflicts of interest which potentially affect all officers, employees and consultants of the Vista Irrigation District and requires all public agencies to adopt and promulgate a Conflict of Interest Code; and

WHEREAS, the Board of Directors of the Vista Irrigation District adopted a Conflict of Interest Code (the “Code”) which was amended on September 19, 2012, in compliance with Government Code Section 81000, et seq.; and

WHEREAS, subsequent changed circumstances with the Vista Irrigation District have made it advisable and necessary, pursuant to Sections 87306 and 87307 of the Act, to amend and update the District’s Code; and

WHEREAS, the potential penalties for violation of the provisions of the Act are substantial and may include criminal and civil liability, as well as equitable relief which would result in the Vista Irrigation District being restrained or prevented from acting in cases where provisions of the act may have been violated; and

WHEREAS, a public meeting was held on the proposed amended Conflict of Interest Code at the adjourned meeting of the Board of Directors on August 20, 2014, at which all present were given an opportunity to be heard on the proposed amended Code.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Vista Irrigation District that the Board of Directors does hereby adopt the proposed amended Conflict of Interest Code, amended to eliminate one position – Engineering Project Manager and to add one consultant type, “Human Resources Consultants”. A copy of the revised code is attached hereto and shall be filed with the District Secretary and available for inspection to the public.

BE IT FURTHER RESOLVED that Resolution No. 12-31 adopting the Amended Conflict of Interest Code on September 19, 2012 is rescinded upon the adoption of said amended Code;

BE IT FURTHER RESOLVED that the said amended Conflict of Interest Code shall be submitted to the Board of Supervisors of the County of San Diego for approval and said amended Code shall become effective 30 days after the Board of Supervisors approves the amended Code as submitted.

PASSED AND ADOPTED this 20th day of August 2014, by the following roll call vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Paul E. Dorey, President

ATTEST:

Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



CONFLICT OF INTEREST CODE
(AMENDED ~~September 19, 2012~~ August 20, 2014)

Vista Irrigation District
1391 Engineer Street
Vista, California 92081
(760) 597-3100

**CONFLICT OF INTEREST CODE
OF THE
VISTA IRRIGATION DISTRICT
COUNTY OF SAN DIEGO**

(Amended ~~September 19, 2012~~ August 20, 2014)

The agency designated above hereby submits the following Conflict of Interest Code to the Board of Supervisors of the County of San Diego.

Dated: ~~September 19, 2012~~ August 20, 2014 Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT

Received on behalf of the Board of Supervisors of the County of San Diego.

Dated: _____ THOMAS J. PASTUSZKA
Clerk of the Board of Supervisors

The following Conflict of Interest Code, having been submitted by the agency designated above, was approved by order of the Code Reviewing Body on _____.

Other action, if any:

THOMAS J. PASTUSZKA
Clerk of the Board of Supervisors

**CONFLICT OF INTEREST CODE
OF THE
VISTA IRRIGATION DISTRICT**
(Amended ~~September 19, 2012~~ August 20, 2014)

The Political Reform Act of 1974 (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate a conflict of interest code. The Fair Political Practices Commission (FPPC) has adopted a regulation (2 Cal. Code of Regs. Sec. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, the regulation may be amended by the FPPC to conform to amendments in the Political Reform Act.

Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the FPPC are hereby incorporated by reference. This regulation and the attached Appendix designating officials and employees and establishing disclosure categories, shall constitute the Conflict of Interest Code of the Vista Irrigation District.

All officials required to submit a statement of economic interests shall file their statements with the Secretary of the Vista Irrigation District as the District's Filing Officer. The Filing Officer shall make and retain a copy of all statements filed by members of the Board of Directors, Treasurer, Assistant Treasurer and the General Manager and forward the originals of these statements to the Clerk of the San Diego County Board of Supervisors. The Vista Irrigation District shall retain statements for all other designated employees. The Filing Officer will make all retained statements available for public inspection and reproduction (Gov. Code Section 81008).

Adopted by the Board of Directors of the Vista Irrigation District on the ~~19th~~-~~20th~~ day of ~~September 2012~~ August 2014.

Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT

**CONFLICT OF INTEREST CODE
OF
VISTA IRRIGATION DISTRICT**
(Amended ~~September 19, 2012~~ August 20, 2014)

APPENDIX

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

District officials who manage public investments, as defined by 2 Cal. Code of Regs. §18701(b), are NOT subject to the District's Code, but are subject to disclosure requirements of the Act (Government Code Section 87200 et seq.). [Regs. 18730(b)(3)] These positions are listed here for informational purposes only.

It has been determined that the positions listed below are other District officials who manage public investments:

- Member of Board of Directors
- General Manager
- Assistant General Manager
- Treasurer
- Assistant Treasurer
- Finance Manager
- Financial Consultants

DESIGNATED POSITIONS
GOVERNED BY THE CONFLICT OF INTEREST CODE

The Treasurer, Assistant Treasurer, and all District officials who manage the investment of public funds are included in and governed by this Conflict of Interest Code only with respect to its disqualification provisions. For purposes of disclosure, the Treasurer, Assistant Treasurer, and all District officials who manage the investment of public funds are governed by the statutory conflict of interest provisions of Article 2 of Chapter 7 of the Political Reform Act of 1974 (Government Code Section 87200, et seq.)

The persons holding positions listed below are "designated employees" who are subject to the provisions of this Code. Each such designated employee is required to disclose interests only in those categories set forth, which are identified by the numbers following his or her title.

Disclosure Categories

The disclosure categories listed below identify the types of investments, business entities, sources of income, or real property that the designated employee must disclose for each disclosure category to which he or she is assigned.

Category 1: All investments and business positions in, and sources of income from, all business entities that do business or own real property within the jurisdiction of the District, plan to do business or own real property within the jurisdiction of the District within the next year or have done business or owned real property within the jurisdiction of the District within the past two years.

Category 2: All interest in real property which is located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of the District.

Category 3: All investments and business positions in, and sources of income from, business entities subject to the regulatory, permit or licensing authority of the Designated Employee's Department, will be subject to such authority within the next year or have been subject to such authority within the past two years.

Category 4: All investments in, and sources of income from, business entities that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the District, plan to engage in such activities within the jurisdiction of the District within the next year or have engaged in such activities within the jurisdiction of the District within the past two years.

Category 5: All investments and business positions in, and sources of income from, business entities that are banking, savings and loan or other financial institutions.

Category 6: All investments and business positions in, and sources of income from, business entities that provide services, supplies, materials, machinery or equipment of a type purchased, leased, used, or administered by the Designated Employee's Department or by the District.

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Administrative Assistant	6
Administrative Services Manager	6
Construction Supervisor	6
Customer Service Manager	1, 2, 5, 6
Customer Service Supervisor	6
Director of Engineering	1, 2, 3, 4, 5, 6
Director of Water Resources	2, 6
Engineering Department Manager	2, 4, 6
Engineering Inspector	2, 3, 4, 6
Engineering Project Manager	6
Facilities Supervisor	6
Field Services Manager	2, 4, 6
Financial Analyst	1, 2
General Counsel, Special Counsel, Attorney	1, 2, 3, 4, 5, 6
Human Resources Manager	6
Information Systems Supervisor	5, 6
Inventory Control Clerk	6
Operations Manager	6
Purchasing Agent	6
Safety/Risk Manager	6
Senior Equipment Mechanic	6
System Controls Supervisor	6
Water Distribution Supervisor	6
Water Resources Manager	2, 6
Water Resources Supervisor	6
Consultants*	
Appraisers	1, 2, 4, 6
Auditors and Actuaries	1, 2, 3, 4, 5, 6
Engineering Consultants	1, 2, 6
Environmental Consultants	1, 2, 4, 6
Human Resources Consultants	1, 2, 5, 6
Public Relations Consultants	1, 2, 6
Information Systems Consultants	1, 2, 5, 6

* Consultants shall be included in the list of Designated Employees and shall disclose pursuant to the disclosure categories listed. If not listed, consultants shall disclose pursuant to the broadest disclosure category in this code, subject to the following limitation:

The General Manager may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this Section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The General Manager’s determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.



Agenda Item: 11

STAFF REPORT

Board Meeting Date: August 20, 2014
Prepared By: Roy Coox

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.



STAFF REPORT

Agenda Item: 12.A

Board Meeting Date: August 20, 2014
Prepared By: Lisa Soto
Approved By: Roy Coox

SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.



STAFF REPORT

Agenda Item: 12.B

Board Meeting Date: August 20, 2014
Prepared By: Marian Schmidt
Approved By: Roy Coox

SUBJECT: SCHEDULE OF UPCOMING MEETINGS AND EVENTS AND DIRECTORS ATTENDING

SUMMARY: The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
1	Understanding the Brown Act Beyond the Basics Webinar (CSDA) <i>Aug. 21, 2014, 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 8/19/14</i>	
2 *	CSDA Quarterly Dinner Meeting <i>Aug. 21, 2014, 6:00 p.m. – 9:00 p.m. – Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 8/14/14</i>	MacKenzie (R) Miller (R)
3 *	North County Water Group Meeting <i>Aug. 27, 2014, 7:30 a.m. – Rincon del Diablo MWD, Escondido</i>	
4 *	Council of Water Utilities Meeting <i>Sept. 16, 2014, 7:15 a.m. – StoneRidge Country Club, Poway</i> <i>Reservation deadline: 9/12/14</i>	Vásquez
5 *	North County Water Group Meeting <i>Sept. 24, 2014, 7:30 a.m. – Rincon del Diablo MWD, Escondido</i>	
6	Governance Foundations (CSDA) <i>Sept. 29, 2014, 8:30 a.m. – 4:00 p.m. – Renaissance Palm Springs Hotel</i> <i>Early Bird Registration deadline: 8/22/14</i>	
7	CSDA Annual Conference <i>Sept. 29-Oct. 2, 2014 – Renaissance Palm Springs Hotel, Palm Springs</i> <i>Early Bird Registration deadline: 8/22/14</i>	Vásquez (T, H) MacKenzie (R,H)
8	State Water Project/Bay Delta Tour (SDCWA & MWD) <i>Oct. 3-4, 2014 – Meets at SDCWA</i> <i>Reservation deadline: Registration not open</i>	
9	WaterSmart Innovations Conference <i>Oct. 8-10, 2014 – South Point Hotel & Conference Center, Las Vegas</i> <i>Registration deadline: 6/2/14</i>	
10	Russian River Tour (Water Education Foundation) <i>Oct. 9-10, 2014 – Santa Rosa</i> <i>Reservation deadline: 9/24/14</i>	
11	Santa Ana River Watershed Conference (Water Education Foundation) <i>Oct. 14, 2014 – Riverside Convention Center</i> <i>Registration deadline: 10/10/14</i>	Vásquez
12	Groundwater Annual Conference & GRA Annual Meeting <i>Oct. 15-16, 2014 – Hilton Sacramento Arden West – Sacramento</i> <i>Registration deadline: 9/19/14</i>	Dorey (H)
13 *	SD-Imperial Council, Boy Scouts of America Honoring Senator Mark Wyland <i>Oct. 17, 2014, 6:00 p.m. – Sheraton Carlsbad Resort</i> <i>Call for reservation</i>	
14 *	Council of Water Utilities Meeting <i>Oct. 21, 2014, 7:15 a.m. – StoneRidge Country Club, Poway</i> <i>Reservation deadline: 10/17/14</i>	Vásquez

15 *	North County Water Group Meeting <i>Oct. 22, 2014, 7:30 a.m. – Rincon del Diablo MWD, Escondido</i>	
16	Northern California Tour (Water Education Foundation) <i>Oct. 22-24, 2014 – Sacramento Airport</i> <i>Reservation deadline: 10/14/14</i>	
17	ACWA Region 8, 9, 10 Conference (Save the Date) <i>Oct. 26-27, 2014 – Location TBD</i>	
18	San Joaquin River Restoration Tour (Water Education Foundation) <i>Nov. 6-7, 2014 – Fresno</i> <i>Reservation deadline: 10/22/14</i>	
19	Ethics Compliance Training AB 124 Webinar (CSDA) <i>Nov. 13, 2014, 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 11/10/13</i>	
20	Colorado River Aqueduct System Tour (SDCWA & MWD) <i>Nov. 14-15, 2014 – Meets at SDCWA</i> <i>Reservation deadline: Registration not open</i>	
21 *	Council of Water Utilities Meeting <i>Nov. 18, 2014, 7:15 a.m. – StoneRidge Country Club, Poway</i> <i>Reservation deadline: 11/14/14</i>	Vásquez
22 *	North County Water Group Meeting <i>Nov. 19, 2014, 7:30 a.m. – Rincon del Diablo MWD, Escondido</i>	
23	ACWA Fall Conference <i>Dec. 2-5, 2014 – Manchester Grand Hyatt, San Diego</i> <i>Registration deadline: TBD</i>	Dorey MacKenzie (H) Miller Vásquez
24	Must Have Communication Protocols – Board & Staff Webinar (CSDA) <i>Dec. 10, 2014, 10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 12/5/14</i>	
25	Colorado River Water Users Association Annual Conference <i>Dec. 10-12, 2014 – Caesars Palace, Las Vegas</i> <i>Registration deadline: TBD</i>	Dorey (H) MacKenzie (H) Miller (H)
26 *	Council of Water Utilities Meeting <i>Dec. 16, 2014, 7:15 a.m. – StoneRidge Country Club, Poway</i> <i>Reservation deadline: 12/12/14</i>	Vásquez
27	Colorado River Aqueduct System Tour (SDCWA & MWD) <i>Jan. 24-25, 2015 – Meets at SDCWA</i> <i>Reservation deadline: Registration not open</i>	
28	State Water Project/Bay Delta Tour (SDCWA & MWD) <i>Feb. 21-22, 2015 – Meets at SDCWA</i> <i>Reservation deadline: Registration not open</i>	
29	State Water Project/Bay Delta Tour (SDCWA & MWD) <i>Mar. 20-22-2015 – Meets at SDCWA</i> <i>Reservation deadline: Registration not open</i>	
30	Hoover Dam & Colorado River Aqueduct Tour (SDCWA & MWD) <i>Apr. 18-19, 2015 – Meets at SDCWA</i> <i>Reservation deadline: Registration not open</i>	
31	Colorado River Aqueduct System Tour (SDCWA & MWD) <i>May 1-2, 2015 – Meets at SDCWA</i> <i>Reservation deadline: Registration not open</i>	
32	ACWA Spring Conference <i>May 5-8, 2015 – Sacramento Convention Center</i> <i>Reservations deadline: TBD</i>	

* Non-per diem meeting except when serving as an officer of the organization

The following abbreviations indicate arrangements that have been made by staff:

A=Airline; R=Registration; C=Car; H=Hotel; T=Tentative



Agenda Item: 13

STAFF REPORT

Board Meeting Date: August 20, 2014
Prepared By: Lisa Soto

SUBJECT: ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

SUMMARY: This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

Staff-generated list of tentative items for future agendas:

- Solar project update
- Recycled water project update
- Water supply update