

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT

October 5, 2022

A Regular Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, October 5, 2022 at the offices of the District, 1391 Engineer Street, Vista, California.

1. CALL TO ORDER

President Miller called the meeting to order at 9:00 a.m.

2. ROLL CALL

Directors present: Miller, Vásquez, Kuchinsky, Sanchez, and MacKenzie.

Directors absent: None.

Staff present: Brett Hodgkiss, General Manager; Lisa Soto, Secretary of the Board; Don Smith, Director of Water Resources; Marlene Kelleher, Director of Administration, and Shallako Goodrick, Finance Supervisor. Present via teleconference were Randy Whitmann, Director of Engineering; Frank Wolinski, Director of Operations and Field Services; and Mark Saltz, Water Resources Specialist. General Counsel Elizabeth Mitchell of Burke, Williams & Sorensen was also present.

Other attendees: The husband of retiring District employee Marlene Kelleher, and a friend of her family were present for agenda Item 7.

3. PLEDGE OF ALLEGIANCE

Director Sanchez led the Pledge of Allegiance.

4. APPROVAL OF AGENDA

22-10-99	<i>Upon motion by Director Vásquez, seconded by Director MacKenzie and unanimously carried (5 ayes: Vásquez, Kuchinsky, Sanchez, MacKenzie and Miller), the Board of Directors approved the agenda as presented.</i>
----------	--

5. ORAL COMMUNICATIONS

No public comments were presented on items not appearing on the agenda.

6. CONSENT CALENDAR

22-10-100	<i>Upon motion by Director MacKenzie, seconded by Director Vásquez and unanimously carried (5 ayes: Vásquez, Kuchinsky, Sanchez, MacKenzie and Miller), the Board of Directors approved the Consent Calendar, including Resolution No. 22-34 approving disbursements.</i>
-----------	---

A. Acceptance of water system

See staff report attached hereto. Staff recommended and the Board accepted the water system for a 27-lot single-family development, known as Sienna, consisting of approximately 6.90 gross acres owned by Lennar Homes of California, Inc., a California Corporation, located at 729 N. Emerald Drive, Vista (LN 2013-034; I-3083; APNs 162-512-01 through 162-512-32; DIV NO 2).

B. Minutes of Warner Ranch Committee meeting on September 8, 2022

The Board noted and filed the minutes of Warner Ranch Committee meeting on September 8, 2022.

C. Minutes of Board of Directors meetings on September 20 and 21, 2022

The minutes of September 20 and 21, 2022 were approved as presented.

D. Resolution ratifying check disbursements

RESOLUTION NO. 22-34

BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 70434 through 70569 drawn on Union Bank totaling \$780,088.05.

FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.

PASSED AND ADOPTED unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 5th day of October 2022.

7. RESOLUTION HONORING RETIRING VISTA IRRIGATION DISTRICT EMPLOYEE MARLENE E. KELLEHER

See staff report attached hereto.

General Manager Brett Hodgkiss noted that he was fortunate to work closely with Marlene Kelleher during her 16 years at the District. Mr. Hodgkiss commented on Ms. Kelleher’s tremendous dedication, not only to the District and its customers, but also to the employees. He commended her actions during the COVID-19 pandemic and lock-down when she lead her staff in coming up with a plan for shifting the workforce to “work from home” status, which had never been done at the District before. Mr. Hodgkiss noted that Ms. Kelleher and her team put this program in place in just three days. He provided other examples of Ms. Kelleher’s dedication and proficiency. Mr. Hodgkiss expressed appreciation for all of Ms. Kelleher’s achievements, adding that she will be missed tremendously; he wished her (and her husband) all the best in retirement.

The Board each spoke to and about Ms. Kelleher, commending, thanking, and congratulating her.

22-10-101 *Upon motion by Director Kuchinsky, seconded by Director Sanchez, the Board of Directors adopted Resolution 22-35 honoring Director of Administration Marlene E. Kelleher for over 16 years of service to the District and its customers, by the following roll call vote:*

AYES: Directors Vásquez, Kuchinsky, Sanchez, MacKenzie and Miller

NOES: None

ABSTAIN: None

ABSENT: None

A copy of Resolution 22-35 is on file in the official Resolution Book of the District.

Ms. Kelleher was presented a framed copy of the resolution adopted in her honor and a gift from the Board. She thanked the Board and the District, stating that her 16 years with the District have been wonderful, and the District has been a great place to work.

A brief break was taken from 9:17 a.m. to 9:26 a.m.

8. DIVISION REPORTS

See staff report attached hereto.

Mr. Hodgkiss provided clarification regarding the staffing recruitments noted in the Division Report, stating that these recruitments are mainly due to retirements and back-filling positions following internal promotions. He informed the Board that the selection process to fill the Director of Administration position had been completed, and the District's Finance Supervisor Shallako Goodrick had accepted a promotion to the position. The Board congratulated Ms. Goodrick on her promotion. The Board requested copies of an updated photo organizational chart once all of the recruitments have been completed.

Director of Operations and Field Services Frank Wolinski provided clarification regarding the Flume roof replacement project, stating that \$215,000 was budgeted to replace 450 feet roof along the Beehive Bench section of the Flume.

Director Kuchinsky shared that he has heard comments from the public that the District's facilities located on the corner of Anza Avenue and Bobier Drive in Vista could use a softer look.

9. EXCELLENCE IN FINANCIAL REPORTING AWARD

See staff report attached hereto.

Ms. Kelleher stated that each year the Government Finance Officers Association (GFOA) recognizes governmental agencies for achieving the highest standards in governmental accounting and reporting. She noted that this was the fifteenth year in a row that the District had been recognized and awarded the Certificate of Achievement for Excellence in Financial Reporting from the FOA for its Annual Comprehensive Financial Report (formerly known as the Comprehensive Annual Financial Report) for Fiscal Year 2021. The Board and Mr. Hodgkiss thanked Ms. Kelleher and the Finance staff for their good work.

10. MAINTENANCE OF THE WARNER-CARRILLO RANCH HOUSE

See staff report attached hereto.

Director of Water Resources Don Smith provided an overview of the item, stating that the District's Warner-Carrillo Ranch House (WCRH) is both a National Historical Landmark and a State Registered Landmark. He noted that according to the Operating Agreement between the District and the Save Our Heritage Organisation (SOHO), SOHO is responsible for routine maintenance of the WCRH, but the District is responsible for major maintenance/repairs, which are needed at this time. Mr. Smith stated that Mark Sauer Construction, Inc. performed the original restoration work on the WCRH, and this company has the expertise needed to perform the needed maintenance/repair work on the WCRH.

The Board discussed the WCRH and acknowledged that it is an asset of the District and an important part of telling the District's story. The Board was in agreement that the District has a responsibility to maintain this asset.

22-10-102	<i>Upon motion by Director MacKenzie, seconded by Director Kuchinsky and unanimously carried (5 ayes: Vásquez, Kuchinsky, Sanchez, MacKenzie and Miller), the Board of Directors authorized the General Manager to enter into an agreement for services with Mark Sauer Construction, Inc. to perform maintenance to the Warner-Carrillo Ranch House in an amount not to exceed \$50,000.</i>
-----------	---

11. COMMEMORATING VISTA IRRIGATION DISTRICT'S 100TH ANNIVERSARY

See staff report attached hereto.

Directors Sanchez and Vásquez summarized the discussion that took place in the meeting of the 100th Anniversary ad hoc committee (ad hoc committee) and staff and the recommendations that came from the meeting. Chair of the ad hoc committee, Director Sanchez, said that once the ad hoc committee has an idea of what activities the Board would like to pursue, the ad hoc committee would meet again with staff to discuss how to accomplish the objectives.

General Counsel Elizabeth Mitchell advised that the District should plan to take actions that are supportive of a public purpose and are in line with the District's mission to provide a reliable supply of high-quality water that meets the needs of its customers in an economically and environmentally responsible manner.

Ideas for activities in 2023 related to the 100th anniversary were discussed, including setting up booths at select events hosted by the City of Vista, the Vista Chamber of Commerce, and the Vista Historical Society. The Board also discussed making presentations to the San Diego County Water Authority (Water Authority) Board of Directors and the Vista City Council (for example). Director MacKenzie suggested requesting space for articles in local newsletters such as those distributed by the Vista Chamber of Commerce and the City of Vista.

The Board was in agreement with the theme suggested by the ad hoc committee, "A Century of Service and Stewardship", which could be used as a tagline for printed materials and a banner to be displayed in downtown Vista. Mr. Hodgkiss suggested that staff work on requesting resolutions and proclamations from the City of Vista, the County of San Diego, the State of California, etc.

Director Kuchinsky shared screenshots (attached hereto as Exhibit A) of postings he saw on Instagram from the City of Vista, the Water Authority, etc. about upcoming events, and he suggested the District consider doing minimal postings (so as to not over burden staff) on social media as well.

22-10-103 *Upon motion by Director Kuchinsky, seconded by Director Vasquez and unanimously carried (5 ayes: Vásquez, Kuchinsky, Sanchez, MacKenzie and Miller), the Board of Directors approved a not to exceed budget of \$25,000 to support the mission of Vista Irrigation District and commemoration of the District's 100 years of service in providing a reliable supply of high-quality water that meets the needs of its customers in an economically and environmentally responsible manner.*

12. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION COMMITTEE AND EXPERT FEEDBACK TEAM NOMINATIONS FOR 2023

See staff report attached hereto.

Following brief discussion the Board took the following action:

22-10-104 *Upon motion by Director MacKenzie, seconded by Director Kuchinsky and unanimously carried (5 ayes: Vásquez, Kuchinsky, Sanchez, MacKenzie and Miller), the Board of Directors nominated Director MacKenzie to the Legislative and the Member Services Committees; Director Sanchez to the Professional Development Committee; Shallako Goodrick to the Fiscal Committee and the Revenue Expert Feedback Team; Phil Zamora to the Human Resource and Personnel Expert Feedback Teams; and Elizabeth Mitchell to the Legal Expert Feedback Team.*

13. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

See staff report attached hereto.

President Miller reported on the recent meeting of the Water Authority Board of Directors, in which new officers were elected. President Miller reported that Mel Katz, City of Del Mar, was elected as Chair with Nick Serrano, City of San Diego, and Frank Hilliker, Lakeside Water District, being elected as Vice-Chair and Secretary respectively. President Miller stated that new officers would also be elected at the next meeting of the Metropolitan Water District of Southern California Board of Directors.

14. MEETINGS AND EVENTS

See staff report attached hereto.

Director MacKenzie reported on her attendance at a recent meeting of the Association of California Water Agencies (ACWA) Local Government Committee, which included a review of legislation that will be sponsored by ACWA including proposed legislation that would allow water agencies to add fixed charges to property tax bills.

Director MacKenzie reported on her attendance at a meeting of the Local Agencies Formation Commission in which an update was provided regarding the Fallbrook Public Utility District/Rainbow Municipal Water District detachment from the Water Authority.

Director Kuchinsky requested tentative authorization to attend the Fall ACWA Conference in Indian Wells, November 29-December 1, 2022. He said the final decision regarding his attendance would depend on whether he prevails in the November 8, 2022 election.

22-10-105 *Upon motion by Director Sanchez, seconded by Director Kuchinsky and unanimously carried (5 ayes: Vásquez, Kuchinsky, Sanchez, MacKenzie and Miller), the Board of Directors authorized Director Kuchinsky to (tentatively) attend the Fall ACWA Conference in Indian Wells, November 29-December 1, 2022.*

15. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

See staff report attached hereto.

It was noted that the proposed 2023 Board meeting schedule would be presented for the Board's consideration at the October 19, 2022 Board meeting.

The Board requested that General Counsel Mitchell provide an update on the changes to teleconferencing rules effective January 1, 2023 (Assembly Bill 2449).

16. COMMENTS BY DIRECTORS

Director MacKenzie commented that she saw a photo of Director Kuchinsky receiving an award in the recent ACWA Joint Powers Insurance Authority (JPIA) "Perspectives" magazine.

17. COMMENTS BY GENERAL COUNSEL

Ms. Mitchell presented a brief update regarding legislation recently signed into law in California, including new rules for the use of recycled materials for roadway rehabilitation.

18. COMMENTS BY GENERAL MANAGER

Mr. Hodgkiss reminded the Board that flu shots would be available in the Boardroom later that day. He noted that the water level at Lake Henshaw was currently at about 2,770 acre-feet.

19. ADJOURNMENT

There being no further business to come before the Board, at 10:41 a.m. President Miller adjourned the meeting to October 19, 2022 at 9:00 a.m.


Marty Miller, President

ATTEST:



Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



STAFF REPORT

Agenda Item: 6.A

Board Meeting Date: October 5, 2022
Prepared By: Robert Scholl
Reviewed By: Randy Whitmann
Approved By: Brett Hodgkiss

SUBJECT: ACCEPTANCE OF WATER SYSTEM

RECOMMENDATION: Accept this water system for a 27-lot single-family development, known as Sienna, consisting of approximately 6.90 gross acres owned by Lennar Homes of California, Inc., a California Corporation, located at 729 N. Emerald Drive, Vista (LN 2013-034; I-3083; APNs 162-512-01 through 162-512-32; DIV NO 2).

PRIOR BOARD ACTION: On March 20, 2019, the Board approved this waterline project. On May 1, 2019, the Board approved Encroachment Permit (128), Quitclaim Deed (672) and accepted Grant of Right of Way (L52) via City of Vista Tract Map PC16-0232.

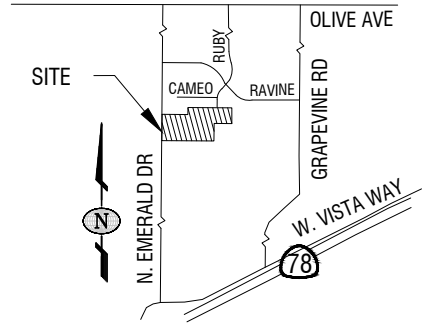
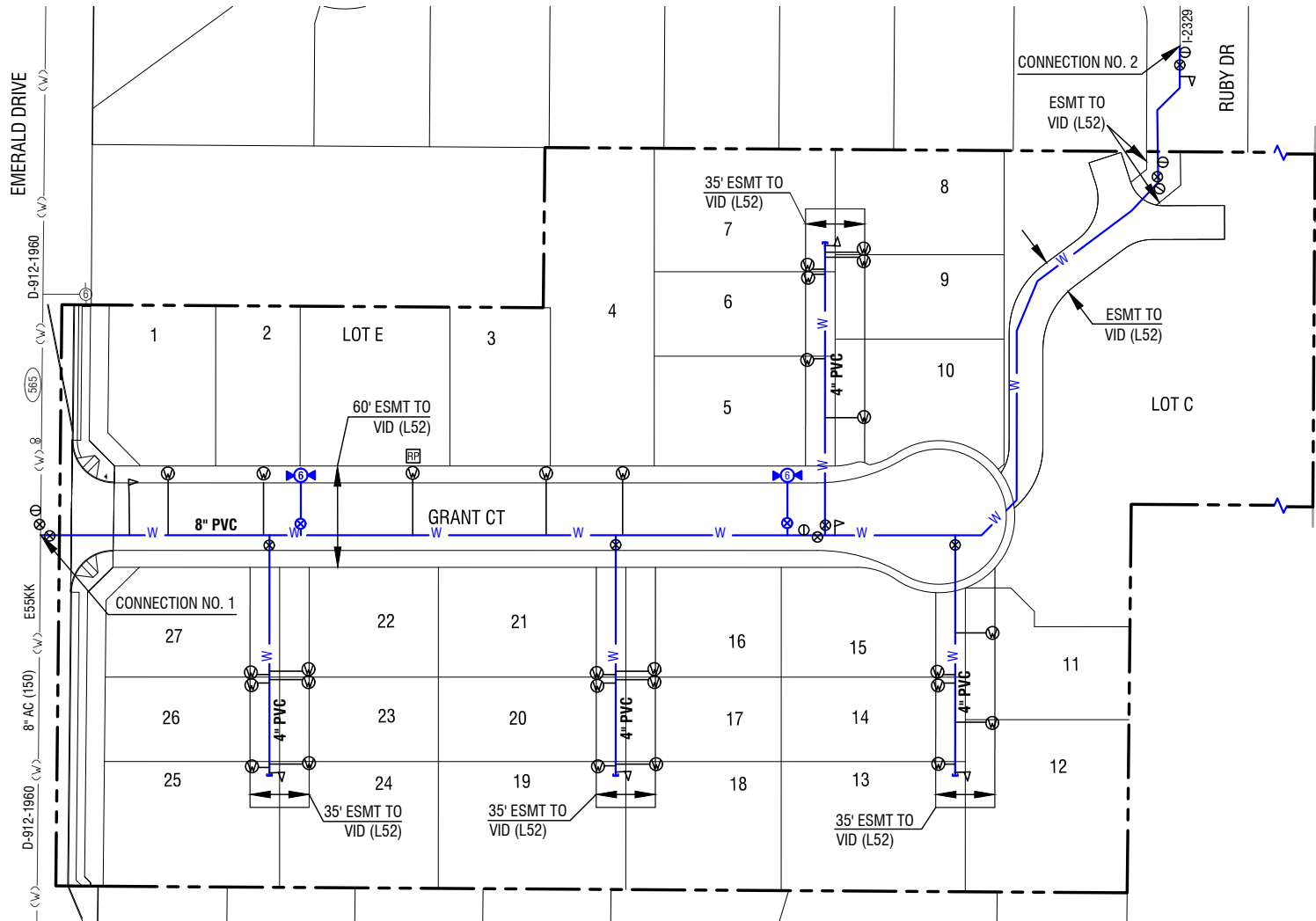
FISCAL IMPACT: None.

SUMMARY: The water system is ready for acceptance by the Board, which will allow the Notice of Acceptance to be filed with the County Recorder.

DETAILED REPORT: All work required by the construction agreement (I-3083) has been completed. Under District inspection, the owner's contractor installed approximately 874 feet of 8-inch waterline, 590 feet of 4-inch waterline, two 6-inch fire hydrants, miscellaneous appurtenances, and made the necessary connections. The owner has paid for 27 1-inch water meters, one 1 1/2-inch irrigation meter, and installed all necessary backflow devices.

This project will be completed with the filing of the Notice of Acceptance with the County Recorder.

ATTACHMENT: Map



VICINITY MAP
NTS

LEGEND

- EXISTING WATER MAIN
- FIRE HYDRANT
- PROJECT FACILITIES**
- PVC (DR14) WATER
- BLOW OFF
- AIR VENT
- VALVE
- WATER METER
- BACKFLOW (RP)
- 6" FIRE HYDRANT

OWNER:
LENNAR HOMES OF CALIFORNIA
16465 VIA ESPRILLO, SUITE 150
SAN DIEGO, CA 92127

ENGINEER:
C&V CONSULTING, INC.
6 ORCHARD, SUITE 200
LAKE FOREST, CA 92630

VISTA IRRIGATION DISTRICT
NOTICE OF ACCEPTANCE
SIENNA (729 N. EMERALD DR)

APN: 162-512-01 THROUGH 162-512-32		T.B. 1088-C3
SCALE: NONE		L.N. 2013-034
APPD. BY:	DATE:	W.O.
DRAWN BY: JB	DATE: 9/26/22	
SHEET 1 of 1	MAP: B13	
REVISED: 9/26/22 Jeanette Bradshaw		
PATH: Z:\Engineering\JOBS\Jobs\3083_Sienna_Emerald Dr\Notice of Acceptance\3083 NOA.dwg		



Cash Disbursement Report

Payment Dates 9/8/2022 - 9/21/2022

Payment Number	Payment Date	Vendor	Description	Amount
70434	09/14/2022	Refund Check 70434	Customer Refund	99.73
70435	09/14/2022	A-1 Irrigation, Inc	Supplies for Boat Shed	31.88
70436	09/14/2022	ABABA Bolt	Hardware to Repair Roof Vents	44.99
70437	09/14/2022	Airgas USA LLC	Oxygen & Acetylene	605.01
	09/14/2022		Welding Supplies	352.45
70438	09/14/2022	Amazon Capital Services	TPMS Tool Kit	(157.63)
	09/14/2022		Door Mats (12)	358.32
	09/14/2022		Cab Steps - Truck 11	161.82
	09/14/2022		TPMS Tool Kit	157.63
	09/14/2022		Fitting for Pressure Washer	35.16
	09/14/2022		Air Filters & Fuel Hoses	74.20
70439	09/14/2022	Answering Service Care, LLC	Answering Service	536.50
70440	09/14/2022	Burke, Williams & Sorensen, LLP	Legal 08/2022	4,128.00
	09/14/2022		Legal 08/2022	116.00
70441	09/14/2022	California Department of Justice	Fingerprinting	49.00
70442	09/14/2022	CARB/PERP	Portable Compressor A-8 Registration Fee	735.00
70443	09/14/2022	CDW Government Inc	Fortigate Support	648.96
70444	09/14/2022	Cecilia's Safety Service Inc	Traffic Design - Bobier Dr	35.00
	09/14/2022		Traffic Control - Rush Ave/Portia Ave	5,652.50
	09/14/2022		Traffic Control - Oak Drive/Monte Mar Road	1,235.00
	09/14/2022		Traffic Control - Mar Vista Drive	1,282.50
	09/14/2022		Traffic Control - W Bobier Dr	902.50
70445	09/14/2022	Craneworks Southwest Inc	Quick Couplers	450.06
70446	09/14/2022	Diamond Environmental Services	Portable Restroom Service	137.56
	09/14/2022		Portable Restroom Service	85.69
	09/14/2022		Stationary Restroom Service	109.95
	09/14/2022		Portable Restroom Service	102.57
70447	09/14/2022	Drug Testing Network Inc	Post Accident & Random DOT Test	160.90
70448	09/14/2022	FedEx	Express Shipping - HABS	274.07
70449	09/14/2022	Ferguson Waterworks	Ball Meter Valve 1.5" FLG X FIP DD & Lockwing (1)	201.31
	09/14/2022		Ell 6"x16" POxFL Bury DI (4)	1,852.24
	09/14/2022		Gate Valve 8" FL R/W (3)	4,328.17
	09/14/2022		Clamp 1x3 Repair Full Circle Copper Romac (2)	90.80
	09/14/2022		Air Vent Repair Kits (2)	936.36

Payment Number	Payment Date	Vendor	Description	Amount
	09/14/2022		Gasket 1.5" Meter Flg HP Drop In (15)	198.91
	09/14/2022		Gasket 2" Meter Flg HP Drop In (30)	496.87
70450	09/14/2022	G & R Auto & Truck Repair	Emission System Tests	240.00
70451	09/14/2022	Glennie's Office Products Inc	Office Supplies	84.83
	09/14/2022		Office Supplies	313.53
	09/14/2022		Office Supplies	121.27
70452	09/14/2022	Grainger	Extension Ladder (12')	268.52
	09/14/2022		Ice Machine Cleaner	160.94
	09/14/2022		Anti-Skid Tape	42.55
70453	09/14/2022	Hawthorne Machinery Co	Digging Tooth Retainers	127.15
70454	09/14/2022	Home Depot Credit Services	Wheelbarrows (2)	300.94
	09/14/2022		Cordless Saw	355.06
	09/14/2022		Ladder	108.12
	09/14/2022		Drill Bits	(58.17)
	09/14/2022		Cord & Bits	93.21
	09/14/2022		Roofing Material for Sign Storage Container	165.42
	09/14/2022		Sink Faucet	111.17
	09/14/2022		Rebar	87.89
	09/14/2022		Anchors to Build Sign Storage	32.19
	09/14/2022		Fuel for Grounds Equipment	292.06
	09/14/2022		Tin Snips & Wire	32.94
	09/14/2022		Angle Aluminum	28.58
	09/14/2022		Magnetic Hooks	23.30
	09/14/2022		Supplies to Run Electricity to Boat Shed	238.21
	09/14/2022		Electrical Box & Fittings for Boat Shed	75.13
	09/14/2022		Shop Fans & Supplies	372.20
	09/14/2022		Electrical Parts	289.66
	09/14/2022		Cleaning Supplies	44.29
	09/14/2022		Paint Supplies	112.35
	09/14/2022		Paint Supplies	56.50
	09/14/2022		Concrete 60lb bag (168)	790.61
70455	09/14/2022	Joe's Paving	Patch Paving	4,061.50
	09/14/2022		Patch Paving	9,447.25
70456	09/14/2022	Kronick Moskovitz Tiedemann & Girard	Legal 07/2022	16,601.71
70457	09/14/2022	Lanair Technology Group	Breach Prevention Platform 100 users	180.00
70458	09/14/2022	Lawnmowers Plus Inc	Air Filters (2) - Concrete Saws	67.86
70459	09/14/2022	Transwest Truck Center LLC	Emission Parts - Truck 28	372.40
70460	09/14/2022	Mallory Safety and Supply, LLC	Vest Lime Hi-Viz LG (9)	201.18
	09/14/2022		Vest Lime Hi-Viz MED (1)	22.35

Payment Number	Payment Date	Vendor	Description	Amount
	09/14/2022		Vest Lime Hi-Viz 2XL (4)	89.41
	09/14/2022		Hat Hard Full Brim with Ratchet Head Gear (5)	95.53
70461	09/14/2022	Medical Eye Services	Vision Insurance 10/2022 - Cobra	14.24
	09/14/2022		Vision Insurance 10/2022 - Cobra	8.78
	09/14/2022		Vision Insurance 10/2022 - Cobra	8.78
	09/14/2022		Vision Insurance 10/2022 - Cobra	8.78
	09/14/2022		Vision Insurance 10/2022 - Employees	1,534.24
	09/14/2022		Vision Insurance 10/2022 - P Sanchez	14.24
	09/14/2022		Vision Insurance 10/2022 - J MacKenzie	14.24
	09/14/2022		Vision Insurance 10/2022 - P Kuchinsky	14.24
	09/14/2022		Vision Insurance 10/2022 - R Vasquez	14.24
	09/14/2022		Vision Insurance 10/2022 - M Miller	14.24
70462	09/14/2022	Moodys	Dump Fees (2)	600.00
70463	09/14/2022	Murraysmith, Inc	Deodar Reservoir Rehab Design 07/2022	18,094.84
70464	09/14/2022	Mutual of Omaha	LTD/STD/Life Insurance 09/2022	6,378.55
70465	09/14/2022	NAPA Auto Parts	Filter, Vac Caps	12.97
	09/14/2022		Filter	6.73
	09/14/2022		Filters	97.89
70466	09/14/2022	North County Auto Parts	Shop Chemicals	123.36
	09/14/2022		Exhaust Clamps	24.53
	09/14/2022		Exhaust Clamp	8.79
	09/14/2022		Clamp	(8.79)
70467	09/14/2022	O'Reilly Auto Parts	Filter	54.13
	09/14/2022		Ignition Wires	105.55
	09/14/2022		Spark Plugs	98.55
	09/14/2022		Battery	211.91
70468	09/14/2022	Pacific Pipeline Supply	#3 Metal Meter Box Lids Marked (Water) (24)	961.26
	09/14/2022		Service Saddle 4x2 PVC (2)	333.41
	09/14/2022		Service Saddle 10x1 PVC (57)	14,500.09
	09/14/2022		Service Saddle 10x2 PVC (3)	841.10
	09/14/2022		Ell 6"x16" POxFL Bury DI (9)	3,897.00
	09/14/2022		#4424 Brass Handwheel for 1" Gate Valves (15)	552.08
	09/14/2022		Pipe 8" PVC DR-14 C900 (1000lf)	27,062.50
	09/14/2022		Pipe 8" PVC DR-14 C900 (40)	1,082.50
	09/14/2022		Pipe 6" PVC DR-14 C900 (260lf)	4,925.38
	09/14/2022		Pipe 4" PVC DR-14 C900 (420lf)	4,091.85
	09/14/2022		Angle Stops (2)	307.54
70469	09/14/2022	Pacific Safety Center	Crane Training 09/01/22	795.00
70470	09/14/2022	Q2 Solutions LLC	Training - Active Shooter & Virtual Drill	1,115.00

Payment Number	Payment Date	Vendor	Description	Amount
70471	09/14/2022	RC Auto & Smog	Alignment, Steering Shaft, Trac Bar - Truck 40	1,128.71
70472	09/14/2022	Red Wing Shoe Store	Footwear Program	218.18
70473	09/14/2022	Richard Vasquez	Reimburse - Urban Water Conf, ACWA Region 10 Program	316.05
70474	09/14/2022	Rincon del Diablo MWD	MD Reservoir Water Service	52.60
70475	09/14/2022	San Diego Gas & Electric	Electric 08/2022 - T&D	(136.28)
	09/14/2022		Electric 08/2022 - Reservoirs	421.95
70476	09/14/2022	AlphaGraphics 554	VID Map Atlas Reproduction 2022 (47)	4,025.28
70477	09/14/2022	SiteOne Landscape Supply, LLC	Weld On 725 Wet Dry PVC Glue (6)	112.36
70478	09/14/2022	Southern Counties Lubricants, LLC	Fuel	128.45
70479	09/14/2022	Spok, Inc	Pagers	50.24
70480	09/14/2022	Sunbelt Rentals	Manlift Rental - Pechstein Reservoir	1,558.79
70481	09/14/2022	Bend Genetics, LLC	HABs Lab Samples	5,820.00
70482	09/14/2022	Midas Service Experts	Tire (1) - Truck 24	223.08
70483	09/14/2022	TS Industrial Supply	Nemesis Smoke / Black Frame / Safety Glasses (24)	141.34
70484	09/14/2022	UC Regents	Scholarship Award	2,000.00
70485	09/14/2022	UC Regents	Scholarship Award	1,000.00
70486	09/14/2022	Underground Solutions, Inc	Potholing - Portia Ave	13,637.50
70487	09/14/2022	UniFirst Corporation	Uniform Service	353.10
70488	09/14/2022	Vista Fence Company Inc	Hog Rings to Hang Signs	6.77
70489	09/14/2022	Vulcan Materials Company and Affiliates	Cold Mix - Yard Stock	2,380.93
	09/14/2022		Cold Mix - Rush/Portia	2,420.71
70490	09/14/2022	WCT Products, Inc	Headphone	179.80
70491	09/21/2022	Refund Check 70491	Customer Refund	278.54
70492	09/21/2022	A-1 Irrigation, Inc	Batteries for Pump Rig Scale	13.57
70493	09/21/2022	Amazon Capital Services	Screen Mesh - Reservoir Vent	140.70
	09/21/2022		Humidity & Temperature Monitor - Server Room	684.14
	09/21/2022		Dehumidifier for Server Room	460.05
	09/21/2022		Headlamps, Seat Covers	508.47
	09/21/2022		Cable for Rear Gate Camera	22.17
70494	09/21/2022		Warehouse Supplies	286.39
	09/21/2022		Sampling Supplies - HABs	43.35
	09/21/2022		Office Supplies	19.33
70495	09/21/2022	AT&T	3680/CALNET 08/13/22 - 09/12/22	443.26
	09/21/2022		0230/CALNET 08/13/22 - 09/12/22	8.78
70496	09/21/2022	AT&T	Voice & Data Service	1,117.54
70497	09/21/2022	Atlassian Pty Ltd	JIRA Service Desk Renewal	2,000.00
70498	09/21/2022	BAVCO	Handles for Backflows (8)	174.44
70499	09/21/2022	Bryan and the Bee's	Live Bee Removal (1)	175.00
	09/21/2022		Live Bee Removal (1)	175.00

Payment Number	Payment Date	Vendor	Description	Amount
	09/21/2022		Live Bee Removal (1)	175.00
	09/21/2022		Live Bee Removal (1)	175.00
	09/21/2022		Live Bee Removal (1)	175.00
	09/21/2022		Live Bee Removal (1)	175.00
70500	09/21/2022	Canon Solutions America, Inc	Canon Services & Supplies	167.64
70501	09/21/2022	CDW Government Inc	DATRIUM Renewal	6,724.25
70502	09/21/2022	Cecilia's Safety Service Inc	Traffic Design - Independence Way	35.00
	09/21/2022		Traffic Design - Monte Mar Rd	70.00
	09/21/2022		Traffic Design - Warmlands Ave	70.00
	09/21/2022		Traffic Control - Sycamore Ave	35.00
	09/21/2022		Traffic Control - Buena Vista Dr	1,330.00
	09/21/2022		Traffic Control - Buena Creek Rd	1,805.00
	09/21/2022		Traffic Control - Olive Ave	522.50
70503	09/21/2022	Cecilia's Safety Service Inc	Traffic Design - Tiger Tail Run	105.00
	09/21/2022		Traffic Control - Lado de Loma	1,805.00
	09/21/2022		Traffic Control - Rush Ave/Portia Ave	3,420.00
	09/21/2022		Traffic Control - Morningside Terrace/Morningside Ln	2,422.50
70504	09/21/2022	City Of Escondido	Escondido Water Treatment Plant 07/2022 - 08/2022	336,225.00
70505	09/21/2022	CleanCapital HC4 Borrower LLC	Solar Energy Use 08/2022	7,585.13
70506	09/21/2022	Akeso Occupational Health	First Aid	202.23
	09/21/2022		New Hire Physical	294.00
	09/21/2022		DOT Physical	95.00
	09/21/2022		First Aid	581.18
70507	09/21/2022	Core & Main	Air Vent 1" ARI Combination Valve (3)	746.93
	09/21/2022		Tubing 1" Copper Soft 60' (420)	4,069.12
	09/21/2022		Ball Meter Valve 2" FLG X FIP DD & Lockwing (5)	1,661.64
	09/21/2022		Service Saddle 8x1 PVC (3)	568.31
	09/21/2022		Sleeve 8"x12" Galvanized Top Sections (100)	1,190.75
	09/21/2022		Corp Stop 1" MIP X Flare (30)	2,257.01
	09/21/2022		Adapter 2" Copper x MIP (17)	404.85
	09/21/2022		Visqueen Black 20'x100'x.006 (5)	194.85
	09/21/2022		Ball Meter Valve 1" Lockwing FIPxSwivel Mtr Nut (29)	3,484.57
	09/21/2022		Fire Hydrant LB400 Check Valve (7)	13,487.95
	09/21/2022		Coupling 1"x1" Female Flare x Super Grip (5)	156.96
	09/21/2022		Flange 6" SOW 6-hole (7)	272.79
	09/21/2022		Fire Hydrant LB400 Check Valve (5)	9,959.00
	09/21/2022		Angle Ball Mtr Valve 1"Flare Swl Mtr Nut Lockwing (20)	2,749.55
	09/21/2022		Gate Valve 6" FL R/W (2)	1,840.25
	09/21/2022		Coupling 8" Deflection C900 (10)	1,190.75

Payment Number	Payment Date	Vendor	Description	Amount
	09/21/2022		Nut Bolt Gasket Kit 6"-8" (6" gskt) 3/4 x 3 1/4 (20)	259.80
	09/21/2022		Service Saddle 8x2 PVC (4)	822.70
	09/21/2022		Coupling 8" Repair PVC C900 (6)	818.37
	09/21/2022		Adapter 2" Copper x MIP (20)	454.65
	09/21/2022		Tubing 2" Copper Soft 20' (40)	1,082.50
	09/21/2022		Nut Bolt Gasket Kit 10"- 12" (10" gasket) (10)	324.75
	09/21/2022		Ell 2" Brass Street 90 Degree (10)	324.75
	09/21/2022		Angle Ball Valve 2" FNPT X MNPT (CurbStop) (8)	2,719.24
	09/21/2022		Fire Hydrant 6" Break Off Spool LB400 (2)	547.75
	09/21/2022		Ball Mtr Valve 1" Lockwing FIPxSwivel Mtr Nut (1)	120.16
	09/21/2022		Adapter 2.5" MNST X 2" MIPT Hose (2)	84.44
	09/21/2022		Ball Meter Valve 1" Lockwing FIPxSwivel Mtr Nut (20)	2,403.15
70508	09/21/2022	Craneworks Southwest Inc	Hydro Lines for Pump Rig	92.75
70509	09/21/2022	CWEA	Membership Renewal	202.00
70510	09/21/2022	Streamline	Website Hosting, Maintenance & Support 09/2022	300.00
70511	09/21/2022	Direct Energy	Electric 08/2022 - VID	1,013.16
70512	09/21/2022	EDCO Waste & Recycling Services Inc	40 Yd Dumpster - Construction Area Cleanup	1,047.62
70513	09/21/2022	Fastenal Company	Lock Nuts - VE2	14.07
70514	09/21/2022	Fleet Pride	Clamps	52.75
70515	09/21/2022	Freedom Window Cleaning	Window Cleaning - Front Exterior	395.00
70516	09/21/2022	Gillingham Water Planning & Engineering Inc	Flume Replacement Alignment Study 08/2022	22,138.63
70517	09/21/2022	Glennie's Office Products Inc	Office Supplies	60.91
70518	09/21/2022	Glennie's Office Products Inc	Office Supplies	121.70
	09/21/2022		Office Supplies	17.05
	09/21/2022		Office Supplies	33.53
70519	09/21/2022	Grainger	Spill Containment Platform	264.15
	09/21/2022		10' Extension Ladder	239.29
70520	09/21/2022	Grainger	10' Extension Ladder	234.13
	09/21/2022		Packing Seal	27.23
	09/21/2022		Water Filters for Ice Machines	160.77
70521	09/21/2022	Hawthorne Machinery Co	Coolant Hoses	(31.40)
	09/21/2022		Park Brake Switch - B21	80.76
	09/21/2022		Hardware - L7	169.12
70522	09/21/2022	Hawthorne Machinery Co	Side Wear Plates, Blades - L9	1,057.25
	09/21/2022		Box Scraper Blades - L7	486.66
	09/21/2022		Hardware, Ripper Teeth, Blade - L7	534.68
	09/21/2022		Coolant Hoses - Truck 22	31.40
	09/21/2022		Coolant Hoses	31.40
	09/21/2022		Engine Parts - Truck 22	9.23

Payment Number	Payment Date	Vendor	Description	Amount
70523	09/21/2022	Hello Deli	Lunch 09/13/22 - Electrical Training	495.25
	09/21/2022		Lunch 09/14/22 - Electrical Training	367.75
70524	09/21/2022	IDEXX Distribution Corporation	Lab Supplies - Bottles & Colilert	2,601.86
70525	09/21/2022	Inland Kenworth (US) Inc	Emission Part - Truck 28	1,362.74
	09/21/2022		DEF Pump Core - Truck 28	(269.38)
70526	09/21/2022	Joe's Paving	Patch Paving	5,855.25
70527	09/21/2022	Joe's Paving	Patch Paving	4,872.35
70528	09/21/2022	Jan-Pro of San Diego	Janitorial Service	4,497.00
70529	09/21/2022	Ken Grody Ford Carlsbad	Core - Truck 1	(225.00)
	09/21/2022		Shift Interlock Solenoid - Truck 66	67.69
	09/21/2022		DEF Pressure Line - Truck 28	128.41
	09/21/2022		Cabin Air Filter - Truck 40	25.82
	09/21/2022		Mirror Glasses - Truck 65	342.27
70530	09/21/2022	Lawnmowers Plus Inc	Diamond Edge Weed Whip String, Sharpen Chains	153.08
70531	09/21/2022	Leon Perrault Trucking & Materials	Trucking & Material 08/2022	17,880.25
70532	09/21/2022	Lightning Messenger Express	Messenger Service 09/02/2022	82.00
70533	09/21/2022	Makelele Systems Landscape & Maintenance, Inc	Landscape Service 08/2022	1,650.00
70534	09/21/2022	Makelele Systems Landscape & Maintenance, Inc	New Plantings Installation - E1 Reservoir	1,700.00
70535	09/21/2022	McMaster-Carr Supply Company	Hardware for Claval Maintenance	153.61
	09/21/2022		Display Port Cables - SCADA	82.98
70536	09/21/2022	MRC, Smart Technology Solutions	Managed Print Service	529.34
70537	09/21/2022	NAPA Auto Parts	Filters (3)	61.19
70538	09/21/2022	Industrial Metal Supply	Aluminum Square Tube (460 lf) - BeeHive Flume	1,709.99
70539	09/21/2022	North County Auto Parts	Lashing D-Rings - Truck 85	17.75
	09/21/2022		Washer Pump - Unit 61	24.70
	09/21/2022		Shop Chemicals & Wipers	228.62
	09/21/2022		Filter, Vac Fittings	38.50
70540	09/21/2022	North County Auto Parts	Engine Parts, Rear Shocks - Truck 43	349.45
	09/21/2022		Shop Chemicals, Wiper Blades	192.44
	09/21/2022		Filter - Truck 23	8.43
	09/21/2022		Ignition Coils - Truck 39	267.53
	09/21/2022		Spark Plug - Truck 39	7.64
	09/21/2022		Shop Chemicals, Radiator Cap	234.62
70541	09/21/2022	North County Powder Coating Inc	Powder Coating of Camera Cage	460.06
70542	09/21/2022	One Source Distributors	GFG Air Monitor Repair/Parts	477.77
70543	09/21/2022	Pacific Pipeline Supply	Zinc Anode bag 30lb (68)	17,592.79
	09/21/2022		Ball Valve 1" FIP x FIP with handle PSI 150 (3)	55.21
	09/21/2022		Ball Valve 2" FPT x FPT (5)	297.69
	09/21/2022		4" PO End Caps (2)	154.47

Payment Number	Payment Date	Vendor	Description	Amount
	09/21/2022		6"X8* DI Spool (1)	469.31
70544	09/21/2022	Pacific Pipeline Supply	Angle Stops (2)	461.51
	09/21/2022		Sewer Air Plug Flow (1)	272.38
	09/21/2022		Brass Bushing (1)	78.19
	09/21/2022		Reducing Companion Flange (1)	222.83
70545	09/21/2022	Paychex of New York LLC	Onboarding/Recruiting/Flex Benefits Svc 08/2022	812.50
70546	09/21/2022	Powerland Equipment, Inc	Gear Head for Saw Pole	300.98
70547	09/21/2022	Premier Chevrolet	Windshield Washer Supply Line - Truck 6	28.30
70548	09/21/2022	Ramco Petroleum	Fuel 08/2022	3,581.59
70549	09/21/2022	Raymond Handling Solutions Inc	Scheduled Maintenance	98.00
	09/21/2022		Static Strap Replacement - F3	88.03
70550	09/21/2022	RC Auto & Smog	R/R Multiport Fuel Injector Line Assembly - Truck 37	1,582.55
70551	09/21/2022	RC Auto & Smog	AC Repair - Truck 66	623.56
70552	09/21/2022	Red Wing Shoe Store	Footwear Program	260.74
70553	09/21/2022	Right-of-Way Engineering Services, Inc	As Built Survey - Vista Grande Pipeline D2349	1,295.00
70554	09/21/2022	San Diego Gas & Electric	Electric 08/2022 - Cathodic Protection & T&D	(376.76)
	09/21/2022		Electric 08/2022 - Reservoirs	(172.22)
70554	09/21/2022	San Diego Gas & Electric	Electric 08/2022 - Pump Stations	14,517.72
	09/21/2022		Electric 08/2022 - Plants	(53.77)
70555	09/21/2022	Sherry Thorpe	Reimburse - Lunch for Training Class	129.36
70556	09/21/2022	Sierra Analytical Labs, Inc	HABs Lab Analysis - Copper Background Samples	140.00
	09/21/2022		HABs Lab Analysis - Copper Background Samples	140.00
	09/21/2022		HABs Lab Analysis - Copper Background Samples	715.00
	09/21/2022		HABs Lab Analysis - Copper Background Samples	588.00
	09/21/2022		HABs Lab Analysis - Copper Background Samples	588.00
70557	09/21/2022	Southern Counties Lubricants, LLC	Fuel Use 08/16/22 - 08/31/22	11,378.78
70558	09/21/2022	Shred-it	Yearly Document Retention Shredding	874.33
	09/21/2022		Shredding Service	164.55
70559	09/21/2022	Bend Genetics, LLC	HABs Lab Analysis	1,450.00
	09/21/2022		HABs Lab Analysis	5,160.00
	09/21/2022		HABs Lab Analysis	2,555.00
70560	09/21/2022	Bend Genetics, LLC	HABs Lab Analysis	5,820.00
	09/21/2022		HABs Lab Analysis	5,820.00
	09/21/2022		HABs Lab Analysis	4,080.00
	09/21/2022		HABs Lab Analysis	5,820.00
70561	09/21/2022	The San Diego Union-Tribune LLC	Bid Advertisement - Paving Services Vista Grande Dr	882.75
70562	09/21/2022	TS Industrial Supply	Flexovit Masonry Cut Off Wheel (10)	100.67
70563	09/21/2022	Underground Service Alert of Southern California	Underground Safety Board Fees	147.15
	09/21/2022		New DigAlert Tickets 08/2022	473.75

Payment Number	Payment Date	Vendor	Description	Amount
70564	09/21/2022	UniFirst Corporation	Uniform Service	289.93
70565	09/21/2022	UniFirst Corporation	Uniform Service	273.13
	09/21/2022		Uniform Service	273.13
	09/21/2022		Uniform Service	273.13
70566	09/21/2022	Vulcan Materials Company and Affiliates	Cold Mix - Yard Stock	2,517.34
70567	09/21/2022	Waterless Company Inc	Waterless Urinal Cleaner	233.82
70568	09/21/2022	WM LampTracker Inc	Universal Waste Battery Disposal	149.00
70569	09/21/2022	Yo Fire	Flange 6" SOW 6-hole (5)	183.21
Grand Total:				780,088.05



STAFF REPORT

Board Meeting Date: October 5, 2022
Prepared By: Lisa Soto
Approved By: Brett Hodgkiss

SUBJECT: RESOLUTION HONORING RETIRING VISTA IRRIGATION DISTRICT EMPLOYEE MARLENE E. KELLEHER

RECOMMENDATION: Adopt Resolution No. 22-XX honoring Director of Administration Marlene E. Kelleher for over 16 years of service to the District and its customers.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: Marlene will retire with over 16 years of service to the District and its customers on October 7, 2022. The District would like to honor Marlene by passing the attached resolution.

DETAILED REPORT: Marlene started her career with the District on September 26, 2006 as the District's Accounting Manager. In 2008, Marlene's position was reclassified to Finance Manager, and in 2018, she was promoted to Director of Administration. During her tenure as Director of Administration, Marlene has shown tremendous dedication and professionalism in conducting herself while directing, planning, and supervising the development and management of the District's administrative activities in the areas of Human Resources, Employee Relations and Development, Safety and Risk, Conservation, Information Technology, Public Information, Administrative Services, Finance and Customer Service.

Marlene has accomplished many important goals during her tenure, highlighted by her production of the District's first-ever Comprehensive Annual Financial Report, which received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association for 15 years in a row. She led the complex implementation of Tyler Technologies Incode Financial Software in 2014 and participated in the implementation of Tyler Technologies Incode Utility Billing software in 2015. Marlene also instituted District participation in the Regional Supervisor Academy for all supervisor and above employees in 2018 and implementation of a comprehensive cross-training program in the Administration Division, which proved to be extremely valuable for business continuity during the COVID-19 pandemic.

Throughout her 16 years with the District, Marlene has volunteered her time serving on statewide and local committees, including the California State Controller's Office - Special Districts Policy and Interpretation Committee; the California Special Districts Association Fiscal Policy Committee and Budget, Finance, and Tax Expert Feedback Team; and the Association of California Water Agencies Joint Powers Insurance Authority Finance and Audit Committee, and the North County Finance Officers Committee.

Marlene's last day with the District will be October 7, 2022. In retirement, Marlene plans on moving to Tennessee where she and her husband will enjoy riding their ElliptiGO stand-up bikes and look forward to being more active in the associated international Global ElliptiGO Riders Club. She also plans on becoming a certified Sound Healer in Himalayan Singing Bowls, practicing more yoga, exercising, scrapbooking, gardening and traveling the world.

ATTACHMENT: Resolution No. 22-XX

RESOLUTION NO. 22-XX

RESOLUTION OF THE BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT
HONORING MARLENE E. KELLEHER
FOR 16 YEARS OF SERVICE TO THE DISTRICT

WHEREAS, Marlene E. Kelleher, Director of Administration, has provided the District and its customers with over 16 years of exemplary service; and

WHEREAS, Marlene was charged with directing, planning, and supervising the development and management of the District's administrative activities in the areas of Human Resources, Employee Relations and Development, Safety and Risk, Conservation, Information Technology, Public Information, Administrative Services, and Finance and Customer Service; and

WHEREAS, during her tenure with the District, highlights of Marlene's achievements include production of the District's first-ever Comprehensive Annual Financial Report which received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association 15 years in a row; implementation of Tyler Technologies Incode Financial Software and Utility Billing software in 2014 and 2015, respectively; the institution of District participation in the Regional Supervisor Academy; and implementation of a comprehensive cross-training program in the Administration Division, which proved to be extremely valuable for business continuity during the COVID-19 pandemic; and

WHEREAS, throughout her 16 years with the District, Marlene has volunteered her time serving on statewide and local committees, including the California State Controller's Office - Special Districts Policy and Interpretation Committee; the California Special Districts Association Fiscal Policy Committee and Budget, Finance, and Tax Expert Feedback Team; the Association of California Water Agencies Joint Powers Insurance Authority Finance and Audit Committee; and the North County Finance Officers Committee; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Vista Irrigation District does hereby wish Marlene E. Kelleher a long, healthy and prosperous retirement and expresses its appreciation for her dedication to the District and its customers for the past 16 years.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors of Vista Irrigation District this 5th day of October 2022.

AYES:
NOES:
ABSTAIN:
ABSENT:

Marty Miller, President

ATTEST:

Lisa Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



STAFF REPORT

Agenda Item: 8

Board Meeting Date: October 5, 2022
Prepared By: Randy Whitmann, Don Smith, Frank Wolinski & Marlene Kelleher
Approved By: Brett Hodgkiss

SUBJECT: DIVISION REPORTS

RECOMMENDATION: Note and file informational report.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: Previous month’s and anticipated activities are reported by each division.

ENGINEERING DIVISION

September

- The District has replaced approximately 9.67 miles of Nipponite pipe since 2002. Of the 6.25 miles of Nipponite pipe remaining in the system, replacement of 0.25 miles is currently in design and 0.57 miles is in construction.
- The District has replaced approximately 2,259 feet (0.43 miles) of pipe (steel – 33 feet, PVC – 270 feet, non-Nipponite asbestos cement – 12 feet and Nipponite – 1,944 feet) in Fiscal Year 2023.
- Edgehill (E) Reservoir Replacement and Pump Station – Gateway Pacific completed installing reservoir inlet, outlet, and drain piping under the reservoir slab and continued concrete reservoir formwork, reinforcing steel installation, and pouring portions of the reservoir slab, columns, wall footings and walls.
- Deodar Reservoir Rehabilitation – Murraysmith continued on the 90% design.
- Projects along Flume
 - The Villages – 380 dwelling unit residential subdivision along Country Club Lane, between Nutmeg Street and Pamela Lane in Escondido. Project includes storm drain work along the Jones Siphon in addition to the relocation of an 18-inch transmission main feeding the Bennett service area. Project requires District review and approval of two tract maps, encroachment permit, joint use agreement, grant of right of way, improvement plan, and quitclaim and bill of sale. The Board has approved all items except the quitclaim and bill of sale.
 - Nutmeg Homes – 137 dwelling unit residential subdivision along Nutmeg Street between Centre City Parkway and Interstate 15 in Escondido. Project requires District review and approval of grading, street and utility improvement plans along Nutmeg Street and adjacent to/over the Caldwell Siphon; all plans are currently in plan check.

October

- Mainline Replacement Projects in design (current projects): Lonsdale Ln.*, Grandview Rd., Plumosa Ave., Via Christina, Lado De Loma Dr.*, Camino Loma Verde*, Eddy Dr., Rancho Vista Rd., Camino Patricia, Camino Corto, Goetting Wy., Nevada Ave., N. Citrus Ave., Lemon Ave., Hillside Terrace, Mar Vista Dr., Miramar Dr., Buena Creek Rd., Rock Springs Rd. at Nordahl Rd., Estrelita Dr., Victory Dr. (Total length = 5.25 miles).

- Mainline Replacement Projects in planning (future projects): Camino Culebra*, Queens Way, Alta Vista Dr., Catalina Ave.*, Friendly Dr.*, E. Vista Wy., Nordahl Rd.*, HN Line - Gopher Canyon Rd. to Fairview Dr., Buena Creek Rd.*, Robinhood Rd.*, Lower Ln.*, Easy St.*, West AB Line – Esplendido Ave. and Bella Vista Dr.*, Colavo Dr.*, Broadway*, Oak Dr.*, Olive Ave.*, Rancho Vista Rd., Bandini Pl., McGavran Dr., Oro Avo Dr., Shale Rock Rd., La Mirada Dr., Crescent Dr.*, Descanso Ave., San Clemente Ave.* (Total length = 9.83 miles).
- Edgell (E) Reservoir Replacement and Pump Station – Gateway Pacific to continue installing concrete reservoir formwork, reinforcing steel installation, and pouring portions of the reservoir slab, columns, wall footings and walls.
- Deodar Reservoir Rehabilitation – Murraysmith to continue on the 90% design.
- Flume Replacement Alignment Study – Brown and Caldwell to commence fine screening analysis.

*Nipponite pipe

ADMINISTRATION DIVISION

September

- Completed recruitments for an Engineering Aide position and a Laborer Trainee position. Tess Garnica accepted a job offer for the Engineering Aide position, and Benjamin Barton-Bareno accepted a job offer for the Laborer Trainee position.
- Continued recruitments for Laborer Trainee, Director of Administration, Information Technology System Administrator and Safety and Risk Administrator positions.
- Began recruitments for Construction Supervisor and Facilities Supervisor positions.
- Coordinated electrical certification training course; the training was open to other public agencies.

October

- Continue recruitments for Construction Supervisor, Facilities Supervisor, Laborer Trainee, Director of Administration, Information Technology System Administrator and Safety and Risk Administrator positions.
- Begin recruitment for Management Analyst position
- Coordinate annual Employee Health and Wellness Fair.

WATER RESOURCES DIVISION

VID Water Production

August 2022

Description	Current Month Production		Average Production of Last 12 Months		Total, Fiscal Year-to-Date
	(mgd)	(af)	(mgd)	(af)	(af)
VID's EVWTP Water Production					
Local Water	0.00	0.00	0.47	43.21	0.00
SDCWA Raw Water	14.31	1,360.90	10.46	977.91	2,677.00
Subtotal (EVWTP Water Production)	14.31	1,360.90	10.94	1,021.12	2,677.00
Oceanside Contract Water	0.95	90.30	1.12	104.45	148.00
SDCWA Treated Water	3.63	345.10	3.37	314.76	708.50
TOTAL WATER PRODUCTION	18.88	1,796.30	15.43	1,440.33	3,533.50

Lake Henshaw and Warner Ranch Wellfield statistics are summarized as follows:

Lake Henshaw

Storage as of September 27, 2022:	3,058 af (6% of 51,832 af capacity)
Current releases:	20 cfs
Change in storage for month of August:	210 af (loss)
Total releases for month of August:	24 af
Hydrologic year-to-date rain total:	0.74 inches (September 27, 2022)
Percent of yearly average rain:	3% (30-year average: 24.20 inches)
Percent of year-to-date average rain:	83% (30-year average through September: 0.90 in.)

Warner Ranch Wellfield

Number of wells running in August:	11
Total production for month of August:	564 af
Average depth to water table (September):	87 ft (see attached historical water table chart)

September

- Harmful Algal Blooms
 - Performed sampling for Harmful Algal Blooms (HABs) in Lake Henshaw on August 24, 26, 29 and September 6, 12 and 19, 2022. Results for microcystin and anatoxin-a remained below the “Caution” advisory thresholds.
 - Releases of the Rincon Water Entitlement began on Monday, September 12, 2022 at a rate of 20 cubic feet per second and will continue until the remainder of the Rincon Water Entitlement is delivered or cyanotoxin levels rise above the Caution advisory threshold.
- San Pasqual Undergrounding Project construction activities: placement of 60-inch diameter pipeline in North Lake Wohlford Road is nearly complete, and the contractor has begun installing pipe across the old Armstrong Egg Ranch property; placement of pipe in tunnel section is continuing; abandonment and reclamation of the old canal alignment is continuing (approximately 90% of the canal in the old alignment demolished); and excavation for the desilting basin facilities is nearing completion.

October

- Continue HABs monitoring activities and the delivery of the remainder Rincon Water Entitlement as long as cyanotoxin levels remain below the Caution advisory levels.

ATTACHMENTS: Lake Henshaw Resort, Inc., Activity Reports – July 2022
VID's Warner Wellfield – Water Table Depth vs. Monthly Wellfield Production

OPERATIONS & FIELD SERVICES

September

- Inspected and tested 11 new backflow devices that were integrated into the District’s cross-connection control program.
- Water Quality Calls/Incidents for September – received three taste and odor calls. All calls were investigated; two of the calls were private plumbing issues, and the other was related to pipe lubricant from a newly installed water main.
- Pechstein beam reinforcement project – intermediate beam reinforcement assemblies are being fabricated.
- Conducted Flume roof repairs on Tunnel bench.
- Coordinated weed abatement activities along Daley, Finkbinder and Kornhauser flume bench sections.

- Continued mainline replacement of Nipponite and steel pipe on San Clemente Avenue – install approximately 3,100’ of various sizes of PVC pipe, 29 services and 4 hydrant laterals (approximately 95% complete).
- Continued mainline replacement of Nipponite and AC pipe on Rush and Portia Avenues – install approximately 2,250’ of various sizes of PVC pipe, 61 services and 4 hydrant laterals (approximately 70% complete).
- Began pipe layout to replace approximately 5,600’ of steel pipe on Mar Vista Drive.

October

- Continue Pechstein reservoir beam reinforcement project.
- Remove Buena Creek (HB) reservoir from service for warranty repairs to the Chevron Industrial Membrane (CIM) liner, inlet/outlet piping and ships ladder.
- Continue mainline replacement of Nipponite and steel pipe on San Clemente Avenue – install approximately 3,100’ of various sizes of PVC pipe, 29 services and 4 hydrant laterals.
- Continue mainline replacement of Nipponite and AC pipe on Rush and Portia Avenues – install approximately 2,250’ of various sizes of PVC pipe, 61 services and 4 hydrant laterals.
- Begin Flume roof replacement on Beehive bench.

Electrical Energy Use at VID Headquarters

August 2022

	Current Month Production	Average of Last 12 Months	Total, Fiscal Year-to-Date
Description	(kWh)	(kWh)	(kWh)
Solar Production (\$0.18 per kWh)	40,590	33,719	85,950
Power purchased from Direct Energy (\$0.05 per kWh)	12,718	9,636	15,504
TOTAL ELECTRICAL ENERGY USE	53,308	43,355	101,454

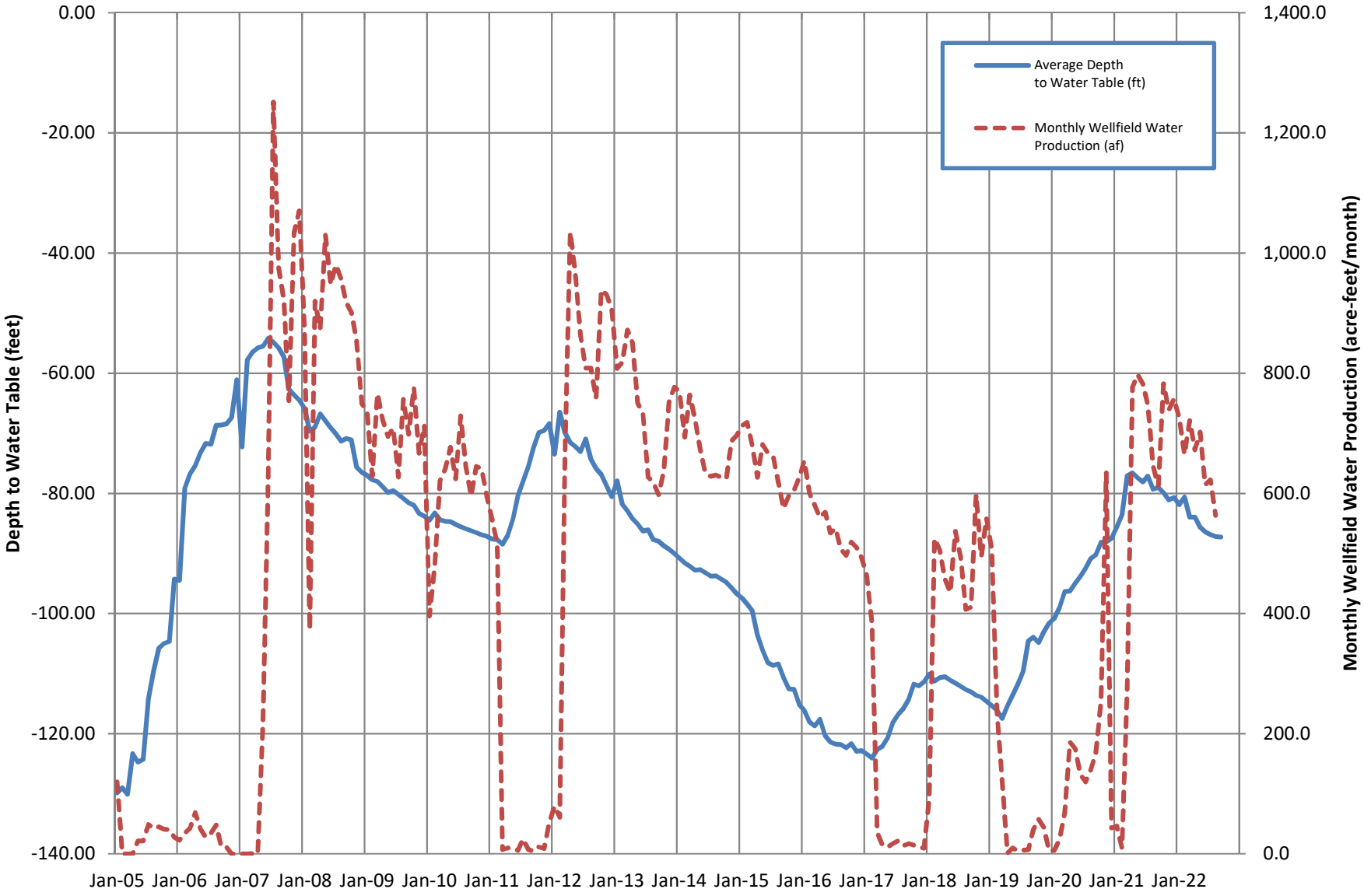


**LAKE HENSHAW RESORT, INC.
ACTIVITY REPORT
AS OF JULY 31, 2022**

	2021 Jul	2021 Aug	2021 Sep	2021 Oct	2021 Nov	2021 Dec	2022 Jan	2022 Feb	2022 Mar	2022 Apr	2022 May	2022 Jun	2022 Jul	12 MO AVG
Fishing Permits	500	585	450	283	232	75	76	165	274	798	507	515	693	388
Boat Launches	6	3	5	2	4	2	0	0	6	2	6	3	8	3
Motor Boats (full day rental)	53	49	25	11	4	20	2	5	7	24	6	41	37	19
Motor Boats (half day rental)	7	4	2	3	1	1	0	0	7	5	2	20	15	5
Campground/Head Count	1,821	1,205	1,566	406	247	33	43	143	245	520	1,563	858	2,140	747
Campground/Cars, Trucks, etc.	822	478	588	216	84	16	19	59	138	227	491	324	806	287
Campground/Recreational Vehicles	25	8	5	0	5	0	0	12	9	0	2	19	2	5
Mobile Home/Spaces	70	70	70	70	70	71	68	68	69	71	71	73	72	70
M.H.P. Daily (Visitors/Head Count)	0	0	0	0	0	0	12	0	0	0	0	0	0	1
M.H.P. (Residents/Head Count)	91	91	97	97	97	98	95	95	96	96	96	99	98	96
Storage	6	6	6	6	6	6	7	7	6	6	6	8	6	6
Cabins	169	191	102	149	165	67	67	78	138	113	168	148	141	127
Hunters	0	0	0	0	0	97	0	0	0	0	0	0	0	8

VID's Warner Wellfield

Water Table Depth vs. Monthly Wellfield Production





STAFF REPORT

Agenda Item: 9

Board Meeting Date:	October 5, 2022
Prepared By:	Shallako Goodrick
Reviewed By:	Marlene Kelleher
Approved By:	Brett Hodgkiss

SUBJECT: EXCELLENCE IN FINANCIAL REPORTING AWARD

RECOMMENDATION: Receive Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association.

PRIOR BOARD ACTION: The Annual Comprehensive Financial Report (ACFR), formerly known as the Comprehensive Annual Financial Report, for the Fiscal Year ended June 30, 2021 was presented to the Board on January 5, 2022.

FISCAL IMPACT: \$460 for the application fee.

SUMMARY: The District earned the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA) for its ACFR for the Fiscal Year ended June 30, 2021.

DETAILED REPORT: The District is a member of the GFOA, which is a professional association serving more than 20,000 government finance professionals with offices in Chicago, IL and Washington, D.C. The mission of the GFOA is to advance excellence in public finance. Each year the GFOA recognizes governmental agencies for their success in achieving the highest standards in governmental accounting and financial reporting. This is the fifteenth year that the District has received this award.

The GFOA established the Certificate of Achievement for Excellence in Financial Programs in 1945 to encourage and assist state and local governments to go beyond the minimum requirements of generally accepted accounting principles to prepare ACFRs that evidence the spirit of transparency and full disclosure and then to recognize individual governments that succeed in achieving that goal.

The District submitted its ACFR for the fiscal year ended June 30, 2021 to the GFOA for consideration of this award. The ACFR not only includes the District's financial statements, but also other transmittal, supplementary and statistical information necessary to be considered for this award.

The District recently received the Certificate of Achievement award for the June 30, 2021 ACFR. .

ATTACHMENT: Award Certificate



Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**Vista Irrigation District
California**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

June 30, 2021

Christopher P. Morill

Executive Director/CEO



**WARNER RANCH
COMMITTEE REPORT**

Agenda Item: 10

Board Meeting Date: October 5, 2022
Prepared By: Dirs. MacKenzie & Sanchez

SUBJECT: MAINTENANCE OF THE WARNER-CARRILLO RANCH HOUSE

RECOMMENDATION: Authorize the General Manager to enter into an agreement for services with Mark Sauer Construction, Inc. to perform maintenance to the Warner-Carrillo Ranch House in an amount not to exceed \$50,000.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: Not-to-exceed \$50,000; this is an unbudgeted expense.

SUMMARY: The Warner-Carrillo Ranch House (WCRH) is a unique historic landmark, originally constructed in the 1850's, and rebuilt in the 1890's. The site is listed as both a National Historical Landmark and a State Registered Landmark. Due to the District's successive stabilization and restoration efforts, the site has been awarded the California Preservation Foundation's 2009 Preservation Design Award, SOHO's 2012 Preservationist of the Year Award, the 2012 California State Governor's Historic Preservation Award, the 2013 American Institute of Architects Historic Preservation Award, and the 2013 APWA "Outstanding Project in the Historic Category" award.

While the District's WCRH Operating Agreement with the Save our Heritage Organisation (SOHO) provides that SOHO is responsible for routine maintenance and repair, the District is responsible for major maintenance and repair of the WCRH. Time and the elements have caused structural deterioration of various windows, door jams and other building elements. Additionally, a monsoonal storm in early September 2022 has damaged the adobe whitewash, particularly on the east face of the WCRH, requiring repair.

Mark Sauer Construction, Inc. (MSC) is a contractor with extensive expertise in the restoration of historic structures. MSC performed the restoration of the WCRH in 2011 and has performed maintenance tasks under contracts with both SOHO and the District since that time.

The Warner Ranch Committee considered this matter at its meeting of September 8, 2022 and recommended that it be brought to the full Board for approval.

DETAILED REPORT: MSC has provided a quote to perform the repair of various building elements on the WCRH on a time and materials basis for an amount not to exceed \$38,780. In addition, MSC estimates the whitewash repair will require an additional \$8,500.

Since 2000, the District has invested in the WCRH as follows:

- 2001 \$75,000 (with another \$75,000 from private donations) for the structural stabilization and seismic retrofit of the adobe ranch house and historic barn.
- 2011 \$190,000 (with another \$316,000 from a California Cultural and Historical Endowment grant) for the renovation of the adobe ranch house.

- 2012 \$333,000 (funded out of the Ranch Improvement Fund established through the District's grazing lease) for the construction of a water well, 10,000 gallon water storage tank, piping, new septic system the new ADA compliant restroom and parking.
- 2015 \$10,000 for the repair of the corrugated metal roofing of the barn in advance of expected El Nino rains.
- 2017 to present – Per the terms of the First Amendment to the WCRH Operating Agreement, the District has contributed \$1,000 per month towards the SOHO's ongoing operation and maintenance activities.

Additionally, the District pays monthly electrical costs for the WCRH and associated well, periodic termite inspections and treatment, and provides staff time in support of these activities.

The District's decision to select MSC as a sole source procurement, as permitted in the District's purchasing procedures, is justified on the basis of the unique qualifications and experience that MSC has to work on historically significant structures, using techniques and achieving results consistent with the California Historical Building Code. Additionally, having a long history of working on the WCRH, MSC is uniquely familiar with design and construction of the WCRH and is well positioned to maintain the historical accuracy of its materials and design elements.

ATTACHMENTS:

- Mark Sauer Construction, Inc. proposal dated April 28, 2022
- Photograph of damage to adobe whitewash

Mark Sauer Construction, Inc.
19712 Temescal Canyon Road
Corona, CA 92881



Phone: (951) 279-4245
Fax: (951) 279-5917
Website: www.msauer.com
Email: contact@msauer.com
Small Business Cert. #0035176

California License # 500572 B

Excellence since 1986!

Nevada License # 0068157 B

Proposal

Project:

Warner Ranch Adobe

4/28/22

Sent Electronically

General Restoration Carpentry and Painting

Option #1	2 Journeymen 2-week duration (Up to 10 days)
\$17,390.00	Labor and Equipment
<u>\$2,000.00</u>	Material Allowance (billed cost plus 10%)
\$19,390.00	

- Window sash repairs {2} (dutchman repairs, Abatron epoxy repairs, sill repairs, hinge repairs, glazing repairs)
- Shutter adjustments
- Wood gutter repairs, wood replacement, reline with new Bitumen coating
- Repair of 3 openings inside the adobe. Remove and reinstall wood jam and casing as needed. Adobe repairs and stabilization. Whitewash as needed in these areas.
- Paint wood repair as needed
- Minor adjustments do restroom doors.

Option #2	2 Journeymen 4-week duration (Up to 20 days)
\$34,780.00	Labor and Equipment
<u>\$4,000.00</u>	Material Allowance (billed cost plus 10%)
\$38,780.00	

Same as above with:

- Care to all doors and windows
- Repair/Replace wood siding that is cupping.
- Additional crack repairs on the interior
- Repair "Barn Doors" on restroom BLDG.
- Paint and or Stain/Oil repairs as needed



Date **4/28/22**

Mark Sauer, President & CEO





**VISTA
IRRIGATION
DISTRICT**

100TH ANNIVERSARY

AD HOC COMMITTEE REPORT

Agenda Item: 11

Board Meeting Date:

October 5, 2022

Prepared By:

Dir. Sanchez and Vásquez

SUBJECT: COMMEMORATING VISTA IRRIGATION DISTRICT'S 100TH ANNIVERSARY

RECOMMENDATIONS:

1. Approve an unbudgeted expense in an amount set by the Board to support the mission of Vista Irrigation District and commemoration of the District's 100 years of service in providing a reliable supply of high-quality water that meets the needs of its customers in an economically and environmentally responsible manner.
2. Recommend activities and programs identified in the attachment that would acknowledge this important milestone and to share our mission to continue our economically and environmental responsibility to provide a reliable source of high-quality water to present and future customers.

PRIOR BOARD ACTION: The Board appointed a 100th Anniversary ad hoc committee comprised of Directors Sanchez and Vásquez on July 20, 2022.

FISCAL IMPACT: Estimated budget (based on cost estimates contained on the attachment) is between \$18,000 and \$23,000; the estimated outreach related costs are not included in the Fiscal Year 2023 budget. Expenditures would be an unbudgeted expense. Direction regarding a specific not to exceed amount of \$25,000 or another amount set by the Board is recommended.

SUMMARY: On September 11, 2023, Vista Irrigation District (District) will have fulfilled its mission of providing reliable supply of high quality water that meets the needs of its customers in an economically and environmentally responsible manner for 100 years. Celebrating this achievement is important to employee retention, morale and recruitment and to help the District continue to achieve its mission for present and future customers. Recognizing that it will take time to plan for commemoration of this milestone, the Board appointed an ad hoc committee of Directors Sanchez and Vásquez to help with the planning activities to commemorate and educate its customers of how it has fulfilled its mission for the past 100 years and how it plans to do so into the future. The ad hoc committee met with staff on August 31, 2022 to discuss potential ways to commemorate the upcoming milestone.

DETAILED REPORT: At its meeting, the ad hoc committee talked about ways that the District could inform its customers about how it had fulfilled its mission of providing reliable supply of high-quality water for the past 100 years and how it will continue to do so for the next 100 years and beyond.

The activities and programs recommended by the ad hoc committee would serve as a way to educate the District's customers and public on all the services the District provides to meet its mission and how it will continue to do so into the future. One of the most important ways that the District can maintain community awareness, attract high quality candidates and sustain motivation and enthusiasm in the District's workforce is to celebrate milestones. A few ways that were identified in which this can be done include:

- **Client and Customer Education and Connection:** People do pay attention. The District's longevity is a measure of success. Customer relationships are based on trust and an anniversary presentation demonstrates stability and worth. The ad hoc committee is recommending to build this connection by "telling our story", displaying the District's history and accomplishments, and little-known attributes. Hand-in-hand with the anniversary and the products and programs identified in the attachment is saying "Thank You" which results in greater customer compliance with rules and regulations.

- Employee Recruitment, Morale and Retention: One purpose of this celebratory event is to boost staff spirit and attract new candidates to fill existing and anticipated vacancies. There is a sense of pride and energy associated with the milestone. By adopting a theme that our employee team can rally around, we hope to see benefits that will continue beyond the year.
- Marketing: Contacting customers and potential candidates can be done in many forms. Items identified in the activities and programs attachment provides service awareness, press releases, proper web placement, an open house and other ideas that enlighten our customer base of the 24 hour and 365 day a year service the District provides.

The ad hoc committee discussed various options to commemorate and inform our customers of this milestone, including suggesting a theme (“A Century of Service and Stewardship”), special letterhead and business cards, historical brochure, bill messages, open house, etc. Attached are a list of outreach ideas and activities that the ad hoc committee came up with during their meeting; staff compiled cost estimates for each item and activity.

ATTACHMENT: Outreach Ideas and Activities

**Ideas and Activities to Commemorate
Vista Irrigation District's 100th Anniversary**

**“A Century of Service and Stewardship”
1923 – 2023**

Item/Activity	Estimated Cost
12-page Brochure (2,000 copies)	\$3,100
Letterhead (5,000)	\$910
Business Cards (50 boxes – 250 Cards/2 sided)	\$760
Vehicle Decals (70)	\$835
Uniform Patches (500 x \$2 – patch/sew on uniform)	\$1,000
Jackets (100)	\$3,000 - \$5,250
Street Banner (banner and permit/install)	\$1,870
Building Window Banners (two installed)	\$1,000
Lobby Display historic photos mounted on foam core board; Display case	\$1,500 - \$3,000
Pens (300)	\$180 - \$400
Challenge Coins (300)	\$800 - \$1,200
Coasters Cork (300) Stone (300)	\$250 \$625
Sport Flyer (200)	\$300
Balsa Wood Plane (250)	\$270
Ball (150)	\$260
Open House including refreshments (hamburger and hotdogs, drinks, etc. – 200)	\$2,000

8:02



IRWDNEWS
Posts

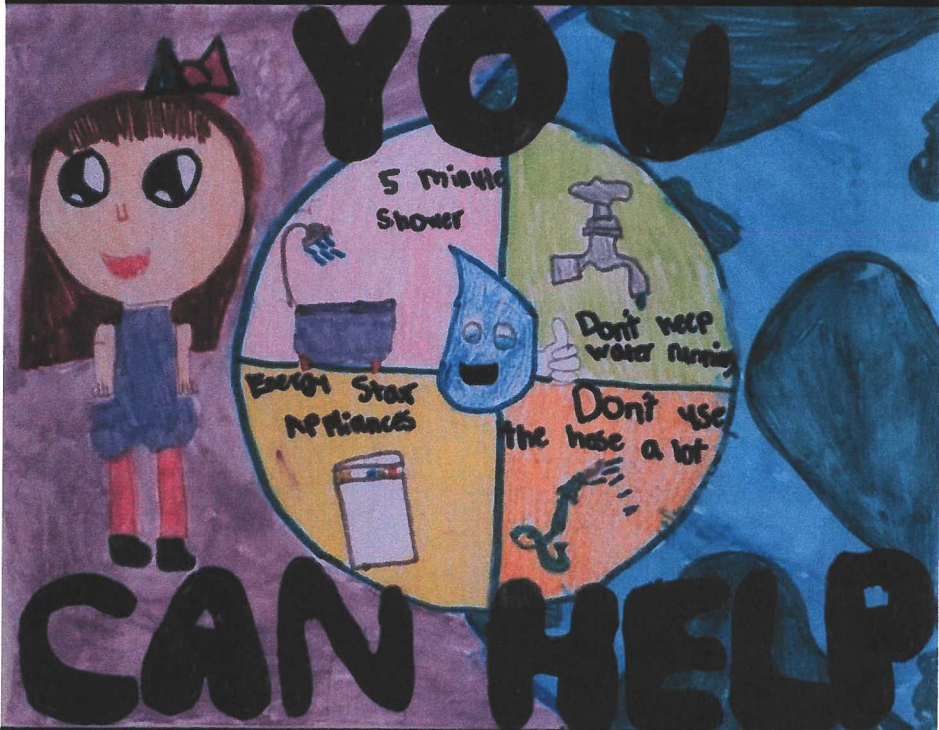
Follow

EXHIBIT A

August 26



irwdnews



3 likes

irwdnews Happy World Water Week! Let's make every drop count by following these helpful tips from Emily of Springbrook Elementary. #waterislife #worldwaterweek

August 24



irwdnews



Brent



IRWDNEWS
Posts

Follow



irwdnews



REBATE Wednesday



8 likes

irwdnews New weekly feature: Rebate Wednesday!!
We'll highlight a residential rebate once a week...
more

6 days ago



irwdnews

irwdnews · Original audio



Instagram



vistacagov
Vista Fire Station #5



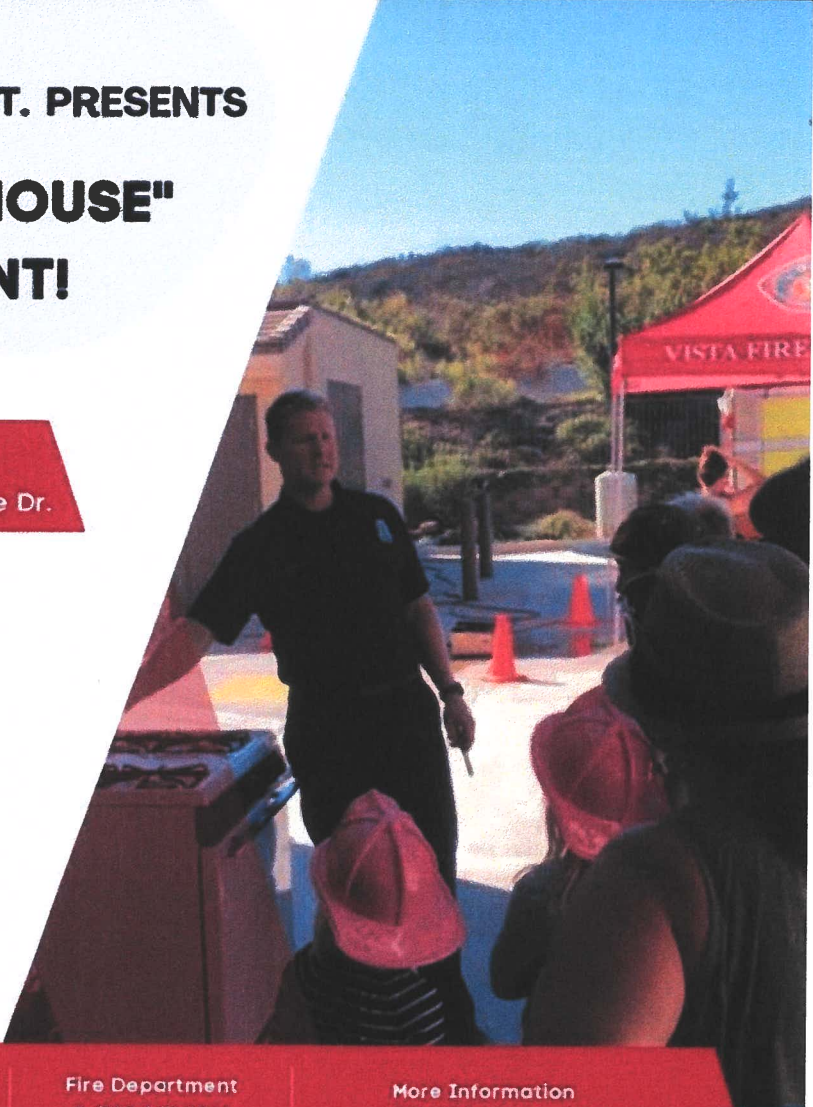
VISTA FIRE DEPT. PRESENTS

"OPEN HOUSE" EVENT!



Sunday, Oct 9 | 1-4 PM
Fire Station 5, 2009 S. Melrose Dr.

- ✓ Meet your local firefighters!
- ✓ Check out the fire engines!
- ✓ Learn some fire prevention tips!



Fire Department
P. 760.643.2801

More Information
CityofVista.com/news



29 likes

vistacagov 📍 The Fire Department is hosting an open house for the public on Sunday, Oct 9... more

View 1 comment



OCWD
Posts

Follow



ocwd



**OCWD WINS THE
KEVIN J. NEESE AWARD
FROM THE GROUNDWATER
RESOURCES ASSOCIATION**



7 likes

ocwd OCWD is pleased to announce we've been named the 2022 winner of the Groundwater Resources Association's Kevin J. Neese... more

September 21

View 1 comment

July 26



otaywater

Chula Vista, California



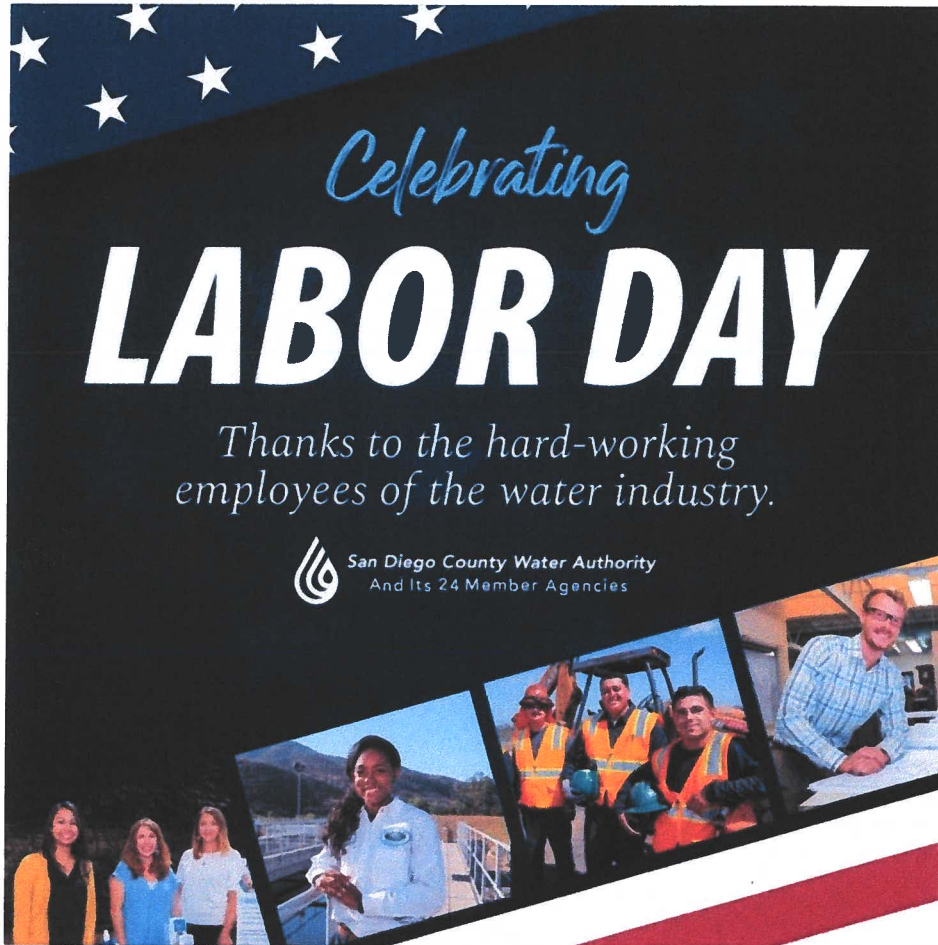
14 likes

otaywater Bryan & Denee Felber are this year's WaterSmart Landscape Contest winners. The 2,143 sq ft of turf they converted to a drought... more

July 21



sdcwa



2 likes

sdcwa Happy Labor Day! Today and everyday we celebrate the contributions of our incredible workforce, especially our water and wastewater employees who work to provide a safe and reliable water supply for the San Diego region. 🙌🙌🙌

View all 2 comments



Add a comment...





Reels



16



southcoastwater

Follow

Our summer has been ROCKIN' 🎸 🎧 ...

🎵 southcoastwater · Original audio





ranchowaterdistrict
Temecula, California

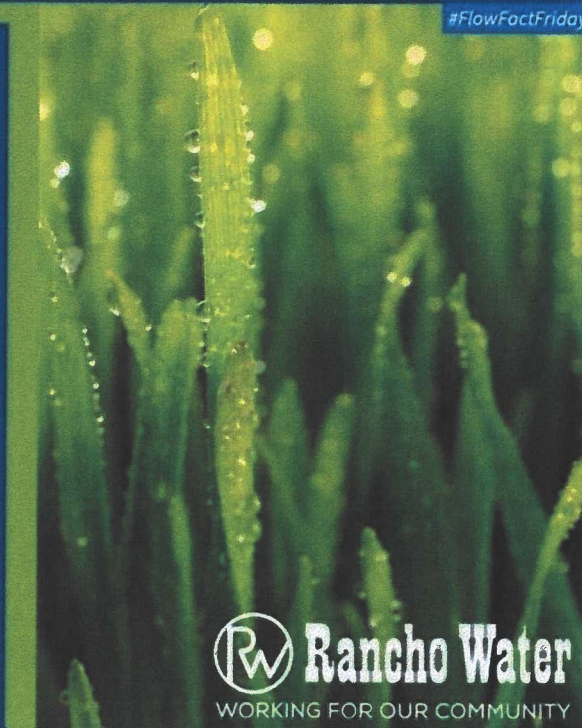


Protecting Our Water

#FlowFactFriday

Keep in mind:

- What we pour into the ground and release into the air eventually ends up in our water systems.
- Dispose of waste and hazardous materials in a responsible and prudent manner.
- Visit RanchoWater.com for more information regarding proper disposal methods for waste items.



6 likes

ranchowaterdistrict Help protect OUR water system.

#FlowFactFriday

August 19



ranchowaterdistrict
Temecula, California



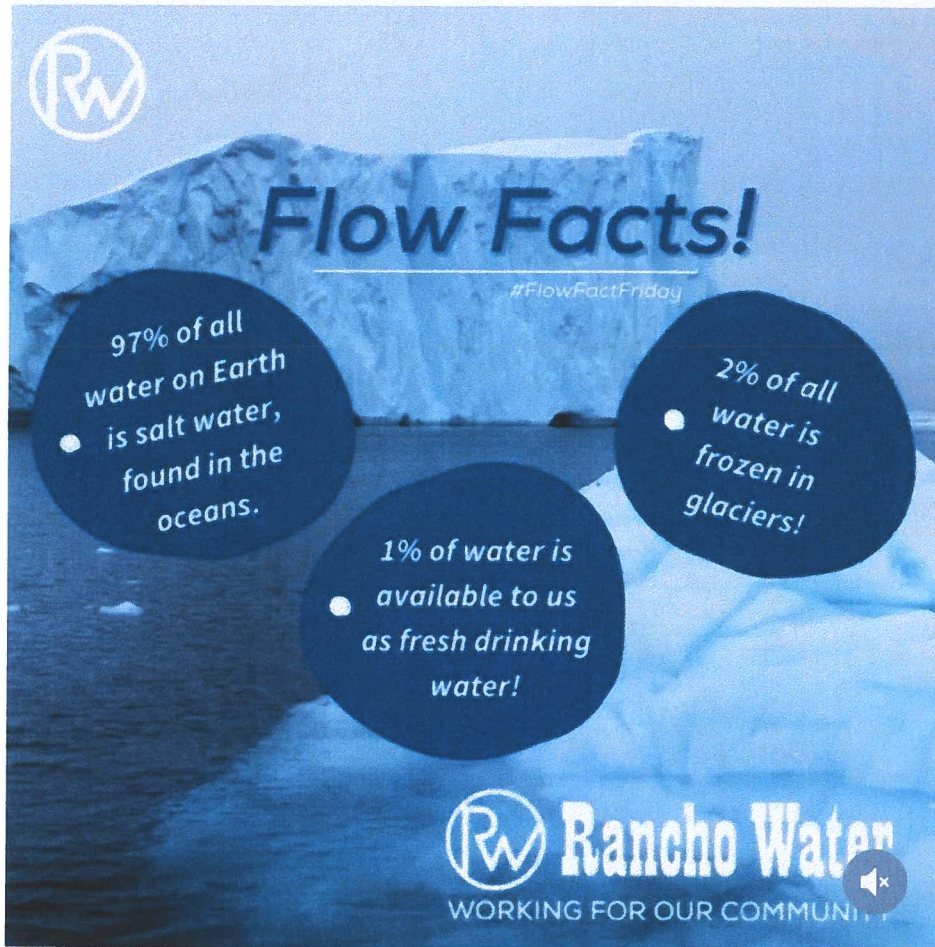


RANCHOWATERDISTRICT
Posts

Follow



ranchowaterdistrict



28 views

ranchowaterdistrict Happy #FlowFactFriday #FFF
#TheMoreYouKnow

June 3



ranchowaterdistrict





yorbalindawaterdistrict



METER REPLACEMENT PROGRAM

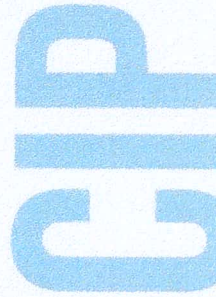


Project Type: Water

Location: All service connections throughout District

Start Date: July 2020

Estimated Completion: June 2022



7 likes

yorbalindawaterdistrict How much water are you using? The Meter Replacement Program is working to switch manual read meters to meters embedded with hardware and software. The new meters allow water usage monitoring and the ability to receive 'leak alerts'. Learn more about CIP Projects here: <https://buff.ly/3xUWpc7>

View 1 comment





SDCWA
Posts



sdcwa



20 likes

sdcwa 🍷 BEFORE & AFTER: Jennifer Dell was selected as the Vista Irrigation District's 2022 WaterSmart Landscape Contest winner for her creative, colorful use of materials and plants.

🏠 Replacing the water-intensive lawn with a Watersmart landscape was Dell's priority when she purchased her home in 2019.

🌳 She used upcycled landscape materials and low-water use trees, shrubs, and perennials to transform her front yard into a thriving landscape.

👉 Click the link in our bio to learn how you can create your own stunning WaterSmart landscape.

[View all 5 comments](#)

August 24





STAFF REPORT

Agenda Item: 12

Board Meeting Date: October 5, 2022
Prepared By: Lisa Soto
Approved By: Brett Hodgkiss

SUBJECT: CALIFORNIA SPECIAL DISTRICTS ASSOCIATION COMMITTEE AND EXPERT FEEDBACK TEAM NOMINATIONS FOR 2023

RECOMMENDATION: Consider nominations to the California Special Districts Association's committees and expert feedback teams for 2023.

PRIOR BOARD ACTION:

8/18/21 Nominated Director MacKenzie to the Legislative and the Member Services Committees; Director Sanchez to the Professional Development Committee; Marlene Kelleher to the Fiscal Committee and the Revenue Expert Feedback Team; and Phil Zamora to the Human Resource and Personnel Expert Feedback Teams.

FISCAL IMPACT: Undetermined amount for expenses should Vista Irrigation District directors or staff be appointed to California Special Districts Association (CSDA) Committees.

SUMMARY: CSDA is soliciting nominations for Committee and Expert Feedback Team participation for 2023. CSDA has indicated that it needs active participants who are able to expend the time to provide their expertise in directing the organization's activities and policies. Committee and Expert Feedback Team participation is open to both Board and staff members. Director MacKenzie currently serves on the CSDA Board of Directors as Past President and on the Legislative and the Membership Services Committees. Director Sanchez currently serves on the Professional Development Committee. Director of Administration Marlene Kelleher serves on the Fiscal Committee and on the Revenue Expert Feedback Team. Human Resources Manager Phil Zamora serves on the Human Resource and Personnel Expert Feedback Team.

DETAILED REPORT: See the attached CSDA memorandum, "Get Involved" participation overview and Committee descriptions for more detailed information. Nominations for Committee and Expert Feedback Team appointments must be submitted on-line no later than Friday, October 7, 2022. Selected participants will be notified by the end of November 2022; Committee participation will begin in January 2023.

Nominations will be considered for the following Committees:

- Legislative (space is limited)
 - *Alternative Option: Legislative Distribution List (no meetings required)*
- Professional Development
- Member Services
- Audit
- Elections and Bylaws
- Fiscal

The “Expert Feedback Team” members will be asked for input when input is needed on a particular policy matter. Team members will only be called upon to reply by e-mail with their thoughts, opinions and experiences. There will be no requirement to travel.

Expert Feedback Teams include:

- Environment
- Revenue
- Formation and Reorganization
- Governance
- Human Resources and Personnel
- Public Works and Facilities
- Legal

ATTACHMENTS:

- 2023 call for committee interest form submittals
- “Get Involved” (participation overview)
- CSDA Committees (descriptions)

2023 committee interest forms can be submitted ONLINE at [CSDA.net](https://www.csdanet.org)!

CSDA's strength and effectiveness as an organization is directly related to our ability to involve members in the work of the association. Special districts board members and staff, as well as business affiliates bring tremendous talents and energy to CSDA and to the issues that concern special districts in California.

With this in mind, we are asking for volunteers to participate and contribute on one or more of our committees and/or expert feedback teams to assist in shaping CSDA. **If you or any others from your district or company would like to get involved with CSDA, please go to our [Get Involved page](#) on [CSDA.net](https://www.csdanet.org) to view a complete list of committees and expectations for committee member service.**

Committees need dedicated participants who can expend the time to provide their expertise in directing the activities and policies of CSDA. *CSDA does not reimburse for committee related travel expenses.*

Expert Feedback Teams provide input to CSDA advocacy staff on specific areas of public policy facing special districts. Team members need only reply to periodic emails with their thoughts, opinions and experiences. Expert feedback team members will not be required to travel; they should expect to receive a handful of e-mails each month and, on rare occasions, they may be contacted by phone.

How to Submit Your 2023 CSDA Committee Selections:

Please login to the CSDA website to view a complete list of committees, expectations for serving and to **submit your committee interest form** online.

Committee interest forms must be filled out by **5:00 PM on October 7, 2022**. The selection and ratification of CSDA's 2023 committees will take place in November 2022 and selected participants will be notified by the end of November. Committee participation begins in January 2023.

Get Involved



Get more out of membership by becoming more involved. Below are some ways you can support the strength and effectiveness of CSDA while growing relationships within the association. We encourage the participation from member agencies as well as Business Affiliates.

CSDA Committees play a key role in establishing the direction and priorities of the association. Committee involvement is crucial to the success of activities and the development of CSDA. Each committee requires certain [time commitments and attendance](#).

- Legislative Committee: Develops CSDA's legislative agenda.
- Professional Development Committee: Provides direction for professional development and events.
- Member Services Committee: Supports member recruitment and retention efforts.
- Audit Committee: Maintains and updates internal controls.
- Elections & Bylaws Committee: Conducts annual elections and occasional bylaws reviews.
- Fiscal Committee: Oversees the financial direction of the organization.

Expert Feedback Teams allow CSDA to quickly and effectively gauge the impact new laws may have on special districts. If you have firsthand experience in one or more of the areas below, please join a CSDA's Expert Feedback Team. Teams include: Environment, Revenue, Formation and Reorganization, Governance, Human Resources and Personnel, Public Works and Facilities, and Legal.

Legislative Distribution List: email correspondence sent to individuals to provide participants the opportunity to give feedback on issues before the Legislative Committee meets. This is a great way to stay informed of CSDA's legislative efforts without the time and travel commitment of serving as a member of the committee.

CSDA Committees

CSDA relies on the participation of our members in order to guide the association. Committee involvement is crucial to the success of activities and the development of CSDA policies. The talent energy of the individuals who serve on CSDA's committees and to the issues that concern special districts in California are the critical components of CSDA's success.

Legislative Committee (space is limited):

Develops CSDA's legislative agenda; reviews, directs, and assists with legislative/public policy issues.
Commitment: Meets six to seven times annually. Committee members must additionally attend CSDA's Special Districts Legislative Days in Sacramento, CA and Annual Conference, and are also invited to the legislative planning session.

Working Groups: Each legislative committee member will be assigned to 1 or 2 working groups. Working groups include: environment, formation and reorganization, governance, human resources and personnel, public works and facilities, and revenue.

Professional Development Committee: Plans, organizes and directs the professional development and events for CSDA.

Commitment: Meets at least twice annually.

Member Services Committee: Responsible for recruitment of new members, member retention, development of new member benefits and review of current programs.

Commitment: Meets at least twice annually.

Audit Committee: Responsible for maintaining and updating internal controls. Provides guidance auditors regarding possible audit and fraud risks.

Commitment: May meet with auditors prior to the commencement of the audit, when audit is completed and possibly one meeting during the auditing process. Financial experience preferred.

Elections & Bylaws Committee: Conducts annual elections and occasionally reviews bylaws upon request of the CSDA Board, members, or as needed.

Commitment: Minimum of one meeting annually.

Fiscal Committee: Oversees the financial direction of the organization including budget review and implementation.

Commitment: Meets at least three times annually. Financial experience preferred.



Agenda Item: 13

STAFF REPORT

Board Meeting Date: October 5, 2022
Prepared By: Brett Hodgkiss

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.



Our Region's Trusted Water Leader
San Diego County Water Authority

SUMMARY OF FORMAL BOARD OF DIRECTORS' MEETING SEPTEMBER 22, 2022

1. Abandonment of easements along El Paseo Road.
The Board authorized General Manager/General Counsel to file documentation with the San Diego County Recorder's Office to abandon Water Authority easements along El Paseo Road.
2. Service contract with Bechtel Tools, Inc., dba: Bechtel Services, for traffic control services.
The Board authorized the General Manager to award a service contract to Bechtel Tools, Inc., dba: Bechtel Services, to provide traffic control services for a period of two years, with an option to extend the contract for an additional two years, for a total not-to-exceed amount of \$1,000,000, for all four years.
3. Service contract with Nash Fabricators, Inc. for in-shop fabrication, repair, and machine shop services.
The Board authorized the General Manager to award a service contract to Nash Fabricators, Inc. to provide in-shop fabrication, repair, and machine shop services for a period of one year, with an option to extend the contract for an additional three years, for a total not-to-exceed amount of \$900,000.
4. Monthly Treasurer's Report on Investments and Cash Flow.
The Board noted and filed the Treasurer's report.
5. Ordinance making an amendment to Chapter 5.00 of the Administrative Code.
The Board adopted Ordinance No. 2022-06, an ordinance of the Board of Directors of the San Diego County Water Authority making an amendment to chapter 5.00 of the Administrative Code.
6. Professional Services Contract with Studio West Landscape Architecture & Planning for WaterSmart Landscape Makeover Program.
The Board authorized the General Manager to award a three-year professional services contract in an amount not to exceed \$495,000 to Studio West Landscape Architecture & Planning to implement the WaterSmart Landscape Makeover Program.
7. Contract Amendment with Helix Environmental Planning Inc. associated with Ongoing Habitat Restoration Maintenance Services.
The Board authorized the General Manager to execute Amendment No. 3 to the professional services contract with Helix Environmental Planning, Inc., to increase the total contract funding by \$1,100,000, from \$1,400,000 (former maximum) to \$2,500,000 (new maximum), and continue post-construction restoration support on projects through 2024.
8. Assembly Bill 361 Continued Determination Acknowledging the Governor of the State of California's Proclamation of a State of Emergency and of Remote Teleconference Meetings of the Legislative Bodies of San Diego County Water Authority due to the Emergency Pursuant to Brown Act Provisions.
The Board acknowledged the Governor's proclaimed State of Emergency, and approve continued remote teleconference meetings of the legislative bodies of San Diego County Water Authority due to the emergency pursuant to Brown Act after reconsidering the circumstances and finding that state or local officials continue to impose or recommend measures to promote social distancing.



Our Region's Trusted Water Leader
San Diego County Water Authority

9. Election of Board Officers for October 1, 2022 – September 30, 2024.
The Board elected the following Board Members as Officers: Mel Katz, Chair; Nick Serrano, Vice Chair; and, Frank Hilliker, Secretary.

10. Approval of Minutes.
The Board approved the minutes of the Special Engineering & Operations Committee meeting of August 11, 2022 and the Formal Board of Directors' meeting of August 25, 2022.



STAFF REPORT

Agenda Item: 14.A

Board Meeting Date: October 5, 2022
Prepared By: Lisa Soto
Approved By: Brett Hodgkiss

SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.



STAFF REPORT

Agenda Item: 14.B

Board Meeting Date: October 5, 2022
Prepared By: Lisa Soto
Approved By: Brett Hodgkiss

SUBJECT: SCHEDULE OF UPCOMING MEETINGS AND EVENTS

SUMMARY: The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
1	A Collaborative Approach to Colorado River Management Southern California Water Coalition <i>Oct. 6, 2022; 10:30 a.m. to noon (Webinar)</i> <i>Registration deadline: None.</i>	MacKenzie (R) Sanchez (R) Vásquez (R) Kuchinsky (R)
2 *	Vista Chamber Government Affairs <i>Oct. 6, 2022; Noon-1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: None.</i>	Kuchinsky ◊
3 *	Vista Chamber of Commerce Business Mixer <i>Oct. 12, 2022; 5:00 p.m.–7:00 p.m.; Vista Elks Lodge, Vista</i> <i>Registration deadline: No registration needed.</i>	Kuchinsky ◊
4	CALAFCO Annual Conference <i>Oct. 19-21, 2022; Hyatt Regency John Wayne Airport, Newport Beach</i> <i>Registration deadline: Closed.</i>	MacKenzie (H)
5 *	Independent Special Districts of Orange County (ISDOC) Quarterly Meeting <i>Oct. 27, 2022; 11:30 a.m. to 1:00 p.m. (Virtual)</i> <i>Registration deadline: None.</i>	MacKenzie ◊
6 *	Vista Chamber Government Affairs <i>Nov. 3, 2022; Noon-1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: None.</i>	Kuchinsky ◊
7 *	Council of Water Utilities Meeting <i>Nov. 15, 2022, 8:00 a.m.–9:30 a.m.; Four Points Sheraton, San Diego</i> <i>Registration deadline: TBD</i>	Vásquez
8 *	CSDA Quarterly Meeting <i>Nov. 17, 2022, 6:00 p.m.; Location TBD</i> <i>Registration deadline: TBD</i>	
9	ACWA Fall Conference <i>Nov. 29-Dec. 1, 2022; Indian Wells</i> <i>Registration deadline: 11/11/2022</i>	Miller (R, H) MacKenzie (R, H) Sanchez (R, H) Vásquez (R, H)
10	Colorado River Water Users Association Conference (CRWUA) <i>Dec. 14-16, 2022; Las Vegas</i> <i>Registration deadline: 11/30/2022</i>	Miller (R, H) MacKenzie (R, H) Sanchez (R, H) Vásquez (R, H) Kuchinsky (T, H)
11	ACWA Spring Conference <i>May 9-11, 2023; Monterey; Registration deadline: TBD</i>	
12	Special Districts Legislative Days (CSDA) <i>May 16-17, 2023; Sheraton Grand Sacramento Hotel; Sacramento</i> <i>Registration deadline: TBD</i>	

* Non-per diem meeting except when serving as an officer of the organization

The following abbreviations indicate arrangements that have been made by staff:

R=Registration; **H**=Hotel; **A**=Airline; **S**=Shuttle; **C**=Car; **T**=Tentative; ◊=Attendee to Self-Register



Agenda Item: 15

STAFF REPORT

Board Meeting Date: October 5, 2022
Prepared By: Brett Hodgkiss

SUBJECT: ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

SUMMARY: This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

Staff-generated list of tentative items for future agendas:

- District fees and charges other than water rates (October 19, 2022 Board meeting)
- Board President and First Vice-President selection procedures (November)
- Fallbrook Public Utility District/Rainbow Municipal Water District detachment
- Wildfire Resiliency
- Long-term Harmful Algal Blooms mitigation and management methods
- Rename Edgehill Reservoir after former Director Paul Dorey



STAFF REPORT

Agenda Item: 16

Board Meeting Date: October 5, 2022
Prepared By: Lisa Soto

SUBJECT: COMMENTS BY DIRECTORS

SUMMARY: This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.



Agenda Item: 17

STAFF REPORT

Board Meeting Date: October 5, 2022
Prepared By: Brett Hodgkiss

SUBJECT: COMMENTS BY GENERAL COUNSEL

SUMMARY: Informational report by the General Counsel on items not requiring discussion or action.



Agenda Item: 18

STAFF REPORT

Board Meeting Date: October 5, 2022
Prepared By: Brett Hodgkiss

SUBJECT: COMMENTS BY GENERAL MANAGER

SUMMARY: Informational report by the General Manager on items not requiring discussion or action.

NOTICE OF ADJOURNED MEETING
OF THE BOARD OF DIRECTORS OF THE
VISTA IRRIGATION DISTRICT


A REGULAR MEETING OF THE BOARD OF DIRECTORS OF VISTA IRRIGATION DISTRICT, HELD ON OCTOBER 5, 2022 WAS ADJOURNED UNTIL 9:00 AM, WEDNESDAY, OCTOBER 19, 2022 AT THE OFFICE OF THE VISTA IRRIGATION DISTRICT, 1391 ENGINEER STREET, VISTA, CALIFORNIA.

* * * * *

AFFIDAVIT OF POSTING ORDER OF ADJOURNMENT OF MEETING

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

I, Lisa R. Soto, hereby certify that I am the duly appointed, qualified Assistant Secretary of the Board of Directors of Vista Irrigation District; that the foregoing is duly noted in the Minutes of said Regular Meeting of the Board of Directors of Vista Irrigation District; that said Regular Board Meeting was ordered adjourned to the time and place above specified; and that I posted a copy of this order of adjournment near the public entrance to the Board Room at the offices of the District.



Lisa R. Soto, Secretary
Board of Directors
Vista Irrigation District

POSTED: October 5, 2022